



City of Bismarck, North Dakota

2021 ANNUAL ACTION PLAN

Community Development Department

221 North 5th Street

Bismarck, ND 58501

Approved August 10, 2021

Amended December 14, 2021

Amended June 14, 2022

Amended June 27, 2023

The purpose of this proposed substantial amendment is to reallocate funds. This Annual Action Plan was previously amended in December 2021 to clarify funding levels and goal outcome indicators, and reallocate funds.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

All local and state governments that receive direct assistance from any of four major HUD programs—Community Development Block Grant (CDBG), HOME, Emergency Shelter Grant (ESG), or Housing Opportunities for Persons with AIDS (HOPWA)—are required to develop and implement a five-year Consolidated Plan. This effort incorporates strategic planning and citizen involvement to develop more effective programs and prioritize the use of HUD funds. A grantee must also submit an annual action plan and grant application that describes the activities that will be undertaken in a particular year to implement the overall Plan. The Annual Action Plan also provides a basis for assessing performance. The City will receive \$416,581 in CDBG funds for program year 2021.

The City of Bismarck receives direct funding from HUD in only one of the covered programs--CDBG. Accordingly, its annual action plan contains only a CDBG application and required data that is relevant to the Consolidated Plan. The 2021 Annual Action plan is the second year in the City's current five-year Consolidated Plan. It must be noted that the CDBG funds may be used only for activities that primarily benefit low and moderate-income (LMI) persons, eliminate conditions of slum and blight, or address an urgent community need. The three main objectives of CDBG program are to provide decent housing, create sustainable living environments, and develop economic opportunity.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following goals were established in the 2020-2024 Consolidated Plan for the City of Bismarck and will guide the 2021 Annual Action Plan.

Housing Goals

- Development or renovation of affordable rentals
- Promote special needs housing
- Support homeownership for LMI households

Homeless Goals

- Support facilities serving homeless individuals and households
- Assist development of additional homeless housing
- Provide for homeless service providers
- Allocate funds to prevent homelessness

Community Development Goals

- Support public service activities
- Improve the quality of public facilities
- Improve connectivity and access
- Planning and administration

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

As part of its annual process, the City's CDBG Advisory Committee reviews prior-year projects and the progress they have made toward meeting the goals in the Consolidated Plan. When this Committee reviews CDBG applications, this helps inform their ranking of projects and the prioritization of funds.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

In developing the Consolidated Plan, the City of Bismarck utilized a process that considered the needs of low- and moderate-income, homeless and special needs populations in the community, regardless of whether the identified need is eligible for funding under the CDBG program. The intent of this approach

is to not only guide how the City strategically invests its CDBG funds, but also other community-based efforts to increase the resiliency and stability of the community's most vulnerable residents.

A variety of public outreach and citizen participation was used to develop the Consolidated Plan and this Annual Action Plan. Citizen participation included notices of public hearings and program updates, advertisements, on-line information, and outreach/consultation with local organizations to obtain comments, suggestions for funding, and agency proposals. Hearings were held at the City-County Office Building, which is located in an LMI area and is accessible. In addition, all public notices provided information about additional assistance that was available for persons with a disability (eg. TTY number), language assistance (eg. Spanish phone number) and staff contact information. Technical assistance was offered to non-profit organizations, and emails and application information were sent to non-profits and other agencies who provide services to LMI households.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were made on the 2021 Annual Action Plan at the public hearing or received via email or mail.

6. Summary of comments or views not accepted and the reasons for not accepting them

Not applicable.

7. Summary

As no comments were received during the public comment period, no changes were made to the Annual Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Bismarck	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Ben Ehreth, Community Development Director | Kim Lee, Planning Manager | Hilary Balzum, CDBG Program Administrator
City of Bismarck, 221 North 5th Street, PO Box 5503, Bismarck, ND 58506-5503
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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Throughout the development of the 2020-2024 Consolidated Plan and this 2021 Annual Action Plan, the City of Bismarck consulted with a variety of outside agencies and service providers to help establish funding priorities and plan objectives for the next five years. The City consulted with the Burleigh County Housing Authority; local and regional homeless service providers; public and private agencies that provide housing, health and social services; broadband service providers; entities that address resiliency issues; interested parties; and Bismarck residents.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Bismarck works closely with the Burleigh County Housing Authority, Community Action, Community Works and other local nonprofits and private developers. In continuing these relationships, the City of Bismarck will encourage more coordination among these entities. Involvement in the Missouri Valley Coalition for Homeless People (MVCHP) and in the development and implementation of the Ten Year Plan to End Long-Term Homelessness in 2008 and the *Home, Together: Bismarck-Mandan Plan to Prevent and End Homelessness* in 2019 continues to promote communication and coordination of services among the agencies working with homeless persons.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Continuum of Care process provides a forum for local agencies to communicate, identify needs and prioritize local needs. The MVCHP coordinates the local CoC process. The MVCHP provides local input into the CoC that is developed at the State level. Its regular meetings provide an opportunity to share information between members on a monthly basis and to coordinate activities. The City is an active member of this organization.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Bismarck does not receive ESG funds but is an active member of the MVCHP to promote awareness and communication.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	BURLEIGH COUNTY HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City works with the BCHA on an ongoing basis, particularly in the development/renovation of rental projects under the Housing Authority's jurisdiction.
2	Agency/Group/Organization	Missouri Valley Coalition for Homeless Persons
	Agency/Group/Organization Type	Services-homeless CoC Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization is the lead organization for the Continuum of Care process.
3	Agency/Group/Organization	Lewis & Clark Regional Devel. Council
	Agency/Group/Organization Type	Housing Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults and partners with this organization on an emergency rehab program for Bismarck.
4	Agency/Group/Organization	Abused Adult Resource Center
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City works with this agency on an ongoing basis (sub-recipient of CDBG) to develop facilities and services for victims of domestic violence
5	Agency/Group/Organization	SALVATION ARMY - BISMARCK
	Agency/Group/Organization Type	Services - Housing

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency is contacted on issues concerning homeless prevention and changing local needs. They use CDBG funds to address this issue.
6	Agency/Group/Organization	Aid, Inc.
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	AID, Inc. is consulted to obtain information on community trends, housing and anti-poverty strategies. This organization provides valuable information on local need.
7	Agency/Group/Organization	YOUTHWORKS
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency is consulted to obtain local information on the need for services and facilities for at-risk youth and runaways. Moreover, they have provided leadership on local homeless issues for the local coalition.
8	Agency/Group/Organization	West Central Human Service Center
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-homeless Other government - State Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	West Central provides information on the needs of chronically homeless persons with mental illness concerns. Information is used to develop priorities and projects.
9	Agency/Group/Organization	ND Division of Community Services
	Agency/Group/Organization Type	Housing Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with this state agency in order to gain info on statewide need and possible funding for local projects.
10	Agency/Group/Organization	DACOTAH FOUNDATION
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with this agency to gain more knowledge about the needs of persons with serious mental illness. The City has had several projects to fund improvements to Dacotah Foundation facilities that provide housing & support services.
11	Agency/Group/Organization	High Plains Fair Housing Center
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with this agency to help it determine what the greatest Fair Housing concerns are in Bismarck. The City is working with this agency on outreach and education.
12	Agency/Group/Organization	Legal Services of North Dakota
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation with this agency has provided the City with information on local housing issues (legal) for LMI persons and is working with this agency to increase outreach to prevent homelessness.
13	Agency/Group/Organization	Burleigh County Council on Aging
	Agency/Group/Organization Type	Services-Elderly Persons Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with this agency to obtain information on the housing and service needs of elderly households. This dialogue has resulted in CDBG funding of facility improvements over the last few years.
14	Agency/Group/Organization	COMMUNITY ACTION PROG. REG VII
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation with this agency provides vital information on housing needs of LMI households. This has resulted in CDBG funding for housing accessibility. This agency does have a housing accessibility program which provides data on needs of persons with disabilities.
15	Agency/Group/Organization	Missouri Slope Areawide United Way
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation with this agency is ongoing. They provide information on local needs and the ability of local nonprofits to provide services. They operate the main homeless shelter in the city and are a great source of information about the needs of this group.
16	Agency/Group/Organization	Native American Development Center
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with this agency to obtain information on the housing and service needs of Native Americans. This dialogue has resulted in a plan for future CDBG funding applications.
17	Agency/Group/Organization	GREAT PLAINS FOOD BANK
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults with this agency on issues related to food insecurity.
18	Agency/Group/Organization	LUMEN
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers
	What section of the Plan was addressed by Consultation?	Broadband and Internet Connection

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City consulted with LUMEN about broadband and internet needs of the community and more specifically, those of low-to-moderate Income (LMI) households. The consultation also explored how the City can help bridge the digital divide and other challenges that LMI households were experiencing. Access to the internet is increasingly vital to everyday life. Particularly during the COVID-19 pandemic, with many schools, governmental and service provider offices closed, websites and social media are often the primary form of communication about available services and housing. Consultation was also done with LUMEN's competitor, Midco. Overall, both found that connection was good within the city, and the majority of Bismarck neighborhoods and blocks have access to one or more choices of broadband connection. The City will continue to explore areas of collaboration to bridge the needs of the LMI community.</p>
19	<p>Agency/Group/Organization</p>	<p>Bismarck Emergency Management Division</p>
	<p>Agency/Group/Organization Type</p>	<p>Agency - Emergency Management Other government - Local</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Climate Change Resilience</p>

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>This consultation looked at Bismarck's preparedness and ability to recover from natural disasters induced by climate change. The City has an existing multi-hazard plan that was prepared with community stakeholders to address prevalent natural threats in Bismarck. The City of Bismarck has several emergency notifications services, including a city-wide siren system; Rapid Damage Assessment (RDA) quickly identifies, monitors, and informs the public in case of an emergency. The consultation identified four vulnerabilities and how each was being addressed: drought, inland flooding, wildfire/grassfire and urban heat island effect. The Community Development Department will continue to coordinate with the Emergency Management Division to ensure the community and especially LMI households are aware and prepared.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

The City made every attempt to be inclusive in its outreach efforts and consultation activities. Economic development agencies were not consulted since no CDBG funding is awarded for this purpose.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Missouri Valley Coalition for Homeless People	Bismarck's Consolidated Plan integrates the needs assessed b the statewide Continuum of Care and Region 7, which contains Bismarck.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City works cooperatively with the North Dakota Department of Commerce and the North Dakota Housing Finance Agency to support affordable housing activities within our jurisdiction, primarily through the HOME and Low-Income Housing Tax Credit (LIHTC) Programs. Burleigh County typically defers to the City of Bismarck for implementation of programs/projects within city limits. The Burleigh County Housing Authority serves citizens of Bismarck and Burleigh County, and is a key player in the provision, preservation, and creation of affordable housing. At the municipal level, the City partners with the Bismarck Parks and Recreation District and Bismarck Public Schools on implementation of projects that benefit low-and moderate-income, special needs and homeless populations.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City's adopted Citizen Participation Plan (CPP) guided the key elements of resident and stakeholder consultation for the development of the 2020-2024 Consolidated Plan and this 2021 Annual Action Plan. As directed in the CPP, citizen participation included consultation with the City's CDBG Advisory Committee, needs prioritization, and public meetings/hearings. The comprehensive citizen participation process was designed to receive input from residents and stakeholders on Bismarck's housing, community development, and economic needs.

The City's CDBG Advisory Committee also assists with the identification of needs, setting priorities, and making funding recommendation for annual allocations of CDBG funding. The recommendations of the Advisory Committee are forwarded to City Commission, which has final local approval authority.

Meetings of the Bismarck City Commission are open to the public and are noticed on the City's website. Public hearings and public comment periods are advertised in the Bismarck Tribune and posted online. Notices are also sent to agencies that serve low- and moderate-income residents, residents with special needs and homeless residents, as well as to units of local government, including law enforcement, and agencies that provide youth programming. Notices include information for residents with Limited English Proficiency to request language assistance or reasonable accommodations for residents with disabilities.

The City of Bismarck held a 30-day comment period to receive comments on the 2021 Annual Action Plan in July-August 2021. During this time, the draft Annual Action Plan was available for public review, and residents and stakeholders could provide comments. The City also held a public meeting for applicants to discuss the recommended projects and a public hearing to receive input from residents and stakeholders. A summary of community outreach efforts is included in the table that follows.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	No comments received.	No comments received.	N/A	
2	Public Meeting	applicants/current subrecipients	No one attended and no one sent in or emailed written comments.	No comments received.	N/A	
3	Public Hearing	Non-targeted/broad community	No one attended and no one sent in or emailed written comments.	No comments received.	N/A	
4	Newspaper Ad	Non-targeted/broad community	No comments received.	No comments received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
5	Public Hearing	Non-targeted/broad community	No one attended and no one sent in or emailed written comments.	No comments received.	N/A	
6	Newspaper Ad	Non-targeted/broad community	No comments received.	No comments received.	N/A	
7	Public Hearing	Non-targeted/broad community	No one attended and no one sent in or emailed written comments.	No comments received.	N/A	
8	Newspaper Ad	Non-targeted/broad community	No comments received.	No comments received.	N/A	
9	Public Hearing	Non-targeted/broad community	No one attended and no one sent in or emailed written comments.	No comments received.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Bismarck will receive \$416,581 in CDBG funding for 2021.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	416,581	0	381,758	798,339	1,231,593	Prior Year Resources-2018 - \$ 75,325.74-2019 - \$ 157,018-2020 - \$ 149,414.50

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

If local matching funds are required, the City will use several different options. For instance, it can use its local sales tax revenue as match in economic development activities. In addition, tax increment financing and tax abatement are tools that the City may use as match or as a way to encourage development. The City also works with nonprofits, foundations, and financial institutions to try to develop additional resources, such as lower interest loans and grants.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

The City uses a variety of resources to address the needs of the City and its residents. Since the City of Bismarck does not receive HOME or ESG funds directly from HUD, service providers within the City are eligible to apply for these funds from the North Dakota Department of Commerce - Division of Community Services and the North Dakota Housing Finance Agency. The following summary reflects all the resources available to the City of Bismarck during this Plan.

Infrastructure/capital improvements/public facilities: The City funds its capital improvements from a variety of sources including the following: city general fund, federal funds, state funds, revenue bonds, special assessments, sales tax, fees, mill levy, special funds, etc.

Economic Development/Downtown Revitalization: The City continues to work with the Bismarck-Mandan Chamber EDC to develop projects to encourage local economic growth. The following resources are available to the Chamber EDC for economic development:

- Special tax exemptions or reductions on corporate income, property taxes, and the use of tax increment financing.
- State funds for low interest loans for business expansion or relocation (e.g., MATCH Program, PACE fund), advanced technology, workforce training, etc.
- Local sales tax revenue of up to \$1.5 million to be used as match or as incentive financing (Vision Fund).
- Partnerships with local service providers/utilities.
- Federal resources such as EDA.

Shelters and programs for the homeless: The City will provide technical assistance and support Emergency Solutions Grant (ESG) applications that local emergency shelters submit directly to the ND Division of Community Services. Local emergency shelters use ESG funds for operational expenses or rehabilitation of facilities. ESG funds awarded to nonprofit groups (varies from 4 to 7) in Bismarck have totaled from \$50,000 to \$100,000 over the past few years. Local providers continue to participate in the development of the statewide Continuum of Care (COC) The local housing authority and the Community

Action Program continue to administer Shelter Plus Care programs.

United Way continues to operate a homeless shelter for both individuals and families. Ministry on the Margins continues to provide emergency housing and services to families. Both have experienced increases in numbers of clients in the past year. Local service providers continue to utilize Coordinated Assessments. The City continues to provide operational support for the local coalition to support services.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Development or renovation of affordable rentals	2020	2024	Affordable Housing		Affordable Rental Housing	CDBG: \$74,941	Buildings Demolished: 3 Buildings
3	Support homeownership for LMI households	2020	2024	Affordable Housing		Affordable Owner-occupied Housing	CDBG: \$20,000	Homeowner Housing Rehabilitated: 4 Household Housing Unit
7	Allocate funds to prevent homelessness	2020	2024	Homeless		Homeless Housing and Services	CDBG: \$51,500	Homelessness Prevention: 130 Persons Assisted
8	Support public service activities	2020	2024	Non-Housing Community Development		Improved Access to Public Services	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Improve the quality of public facilities	2020	2024	Non-Housing Community Development		Improved Public Facilities	CDBG: \$117,564	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15552 Persons Assisted
11	Planning and administration	2020	2024	Planning and Administration			CDBG: \$83,316	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Development or renovation of affordable rentals
	Goal Description	Proposed project for 2021 would provide funding to the Burleigh County Housing Authority to demolish 17 units of obsolete rental housing in three buildings. These 17 units will be replaced with 14 two-bedroom apartments, three of which will be fully accessible, and 20 one-bedroom units for elderly residents, eight of which will be set aside for homeless persons.
3	Goal Name	Support homeownership for LMI households
	Goal Description	Proposed project for 2021 would provide funding to Lewis and Clark Development Group, which assists LMI homeowners with emergency home repairs, such as furnaces and frozen water pipes.
7	Goal Name	Allocate funds to prevent homelessness
	Goal Description	Funding will be provided to AID Inc for its homeless prevention program, which provides funding for those at risk of homelessness in the form of emergency temporary assistance with past-due and current month's rent or utilities and security deposits. Funding will also be provided to Ministry on the Margins to provide emergency shelter at a local motel for those who are without other housing options.

8	Goal Name	Support public service activities
	Goal Description	UPspire ND will utilize 2021 funding for its Healthy Families Program, which provides support to families as they become parents.
9	Goal Name	Improve the quality of public facilities
	Goal Description	There are five projects identified for funding to support this goal in 2021. Bridging the Dental Gap plans to rebuild their reception area to create a more accessible design and install permanent flooring in their operatories, while the Great Plains Food Bank is also planning an accessibility project for their parking lot. The Bismarck Senior Center is rehabilitating their recreation room, while Youthworks, a facility serving at-risk youth and their families, is planning an interior rehabilitation project.
11	Goal Name	Planning and administration
	Goal Description	Planning and administration of CDBG program.

Projects

AP-35 Projects – 91.220(d)

Introduction

All local and state governments that receive direct assistance from any of four major HUD programs—Community Development Block Grant (CDBG), HOME, Emergency Shelter Grant (ESG), or Housing Opportunities for Persons with AIDS (HOPWA)—are required to develop and implement a five-year Consolidated Plan. This effort incorporates strategic planning and citizen involvement to develop more effective programs and prioritize the use of HUD funds. A grantee must also submit an annual action plan and grant application that describes the activities that will be undertaken in a particular year to implement the overall Plan. The Annual Action Plan also provides a basis for assessing performance. The City will receive \$416,581 in CDBG funds for program year 2021.

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The following is a listing of activities that the City will undertake during the next year to utilize CDBG funds:

Projects

#	Project Name
1	BCHA Dakota Apartments II
2	Lewis and Clark Emergency Homeowner Repairs
3	AID Homelessness Prevention
4	Ministry On The Margins - Emergency Sheltering
5	USpire Healthy Families Program
6	Bridging the Dental Gap Reception Area/Flooring
7	Seniors Center Recreation Room Rehabilitation
8	Great Plains Food Bank Accessibility Improvements
9	Youthworks Interior Rehabilitation
10	2021 Administration
11	Unallocated

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Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The designated projects all meet the Priority Needs outlined in the 2020-2024 Consolidated Plan. The Priority Needs identified in the Consolidated Plan include affordable rental housing, homeless housing and services, special needs housing, improve access to public services, affordable owner-occupied housing, improve public facilities and public improvements/infrastructure. The projects selected for the upcoming program year address the priority needs identified in the Consolidated Plan through a variety of means. Projects were selected based on the ability to meet needs of LMI households in the City of Bismarck and the capacity of each entity to fulfill their objectives. The City has allocated \$83,316 for administration.

AP-38 Project Summary
Project Summary Information

1	Project Name	BCHA Dakota Apartments II
	Target Area	Citywide
	Goals Supported	Development or renovation of affordable rentals
	Needs Addressed	Affordable Rental Housing
	Funding	CDBG: \$74,941
	Description	Burleigh County Housing Authority is planning to demolish 17 units of obsolete rental housing in three building and replace them with 14 2-bedroom units, 3 of which will be ADA accessible. Another 20 1-bedroom units for the elderly will also be constructed, 8 of which will be set aside for the homeless. CDBG funds will be used for the demolition of three buildings.
	Target Date	7/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	34 LMI households will ultimately benefit from the replacement of the obsolete units
	Location Description	415, 419 and 423 South Washington Street, Bismarck ND
	Planned Activities	BCHA plans to demolish 17 units of obsolete 2-bedroom rental units in three buildings, which will be replaced with 14 2-bedroom units, 3 of which will be ADA accessible, and 20 1-bedroom units for elderly residents. CDBG funds will be used for the demolition of the three buildings/17 units of obsolete housing.
2	Project Name	Lewis and Clark Emergency Homeowner Repairs
	Target Area	Citywide
	Goals Supported	Support homeownership for LMI households
	Needs Addressed	Affordable Owner-occupied Housing
	Funding	CDBG: \$20,000
	Description	CDBG funds are proposed for emergency repairs such as frozen pipes, furnace repairs, and water heaters as needed when the homeowner does not have the funds to pay for these much-needed repairs. Funds are reserved for Bismarck residents only.
	Target Date	3/31/2024

	Estimate the number and type of families that will benefit from the proposed activities	4 LMI homeowners requiring emergency home repairs.
	Location Description	Citywide
	Planned Activities	CDBG funds are proposed for emergency repairs such as frozen pipes, furnace repairs, and water heaters as needed when the homeowner does not have the funds to pay for these much-needed repairs. Funds are reserved for Bismarck residents only.
3	Project Name	AID Homelessness Prevention
	Target Area	Citywide
	Goals Supported	Allocate funds to prevent homelessness
	Needs Addressed	Homeless Housing and Services
	Funding	CDBG: \$25,000
	Description	AID Inc will use CDBG funds to provide emergency temporary assistance to LMI individuals and families who are at risk of homelessness with past-due and current month's rent or utilities and security deposits.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	50 LMI persons facing homeless due to evictions or inability to raise a security deposit will benefit from this activity.
	Location Description	City-wide
Planned Activities	AID Inc will use CDBG funds to provide emergency temporary assistance to LMI individuals and families who are at risk of becoming homeless to assist with past-due and current month's rent or utilities and security deposits.	
4	Project Name	Ministry On The Margins - Emergency Sheltering
	Target Area	Citywide
	Goals Supported	Allocate funds to prevent homelessness
	Needs Addressed	Homeless Housing and Services
	Funding	CDBG: \$26,500

	Description	CDBG funds would be used to provide emergency sheltering at a local motel for those who are without other housing options. Those utilizing this service include men and women with felony backgrounds unable to utilize our local shelter, those waiting for admission to a treatment program, families on the waiting list for our local family shelter, and those released from the hospital and in need of a few days of stabilization.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	80 homeless LMI residents will be served.
	Location Description	201 N 24th St, Bismarck, ND
	Planned Activities	CDBG funds would be used to provide emergency sheltering at a local motel for those who are without other housing options. Those utilizing this service include men and women with felony backgrounds unable to utilize our local shelter, those waiting for admission to a treatment program, families on the waiting list for our local family shelter, and those released from the hospital and in need of a few days of stabilization.
5	Project Name	USpire Healthy Families Program
	Target Area	Citywide
	Goals Supported	Support public service activities
	Needs Addressed	Improved Access to Public Services
	Funding	CDBG: \$10,000
	Description	Healthy Families is a free visitation program designed to support families as they become parents. It is specifically designed to support parents who may have histories of childhood trauma, intimate partner violence, poor mental health, and/or substance abuse issues. USpire plans on using CDBG funds for the Bismarck Healthy Families Program to support staff salary, which will ensure the continued focus on supporting enrolled families' financial capabilities (setting budgets, exploring opportunities to reduce debt and remove financial stressors from the home environment).
	Target Date	5/31/2022

	Estimate the number and type of families that will benefit from the proposed activities	150 LMI persons
	Location Description	City-wide
	Planned Activities	Healthy Families is a free visitation program designed to support families as they become parents. It is specifically designed to support parents who may have histories of childhood trauma, intimate partner violence, poor mental health, and/or substance abuse issues. Uspire plans on using CDBG funds for the Bismarck Healthy Families Program to support staff salary, which will ensure the continued focus on supporting enrolled families' financial capabilities (setting budgets, exploring opportunities to reduce debt and remove financial stressors from the home environment).
6	Project Name	Bridging the Dental Gap Reception Area/Flooring
	Target Area	
	Goals Supported	Improve the quality of public facilities
	Needs Addressed	Improved Public Facilities
	Funding	CDBG: \$66,487
	Description	CDBG funds will be used to rebuild the front reception area in a way that is more accessible to disabled clientele and install new permanent flooring in the operatories. CDBG funding will include \$57,124 in 2020 funds and \$9363.05 in unallocated 2018 funds.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	3640 LMI persons.
	Location Description	1223 S 12th Street, Suite 1, Bismarck, ND
	Planned Activities	CDBG funds will be used to rebuild the front reception area in a way that is more accessible to disabled clientele and install new permanent flooring in the operatories.
7	Project Name	Seniors Center Recreation Room Rehabilitation
	Target Area	
	Goals Supported	Improve the quality of public facilities

	Needs Addressed	Improved Public Facilities
	Funding	CDBG: \$33,000
	Description	CDBG funds will be used to rehabilitate the recreation room at the Burleigh County Senior Center. Work will include wall repairs, retexturing and painting, replacement of the double door into the breakroom, and replacement of ceiling tiles. We will continue to work with them to ensure that all funded activities are rehabilitation rather than maintenance and are eligible for CDBG funding.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	1700 LMI seniors
	Location Description	315 North 20th Street, Bismarck ND
	Planned Activities	CCDBG funds will be used to rehabilitate the recreation room at the Burleigh County Senior Center. Work will include wall repairs, retexturing and painting, replacement of the double door into the breakroom, and replacement of ceiling tiles.
8	Project Name	Great Plains Food Bank Accessibility Improvements
	Target Area	
	Goals Supported	Improve the quality of public facilities
	Needs Addressed	Improved Public Facilities
	Funding	CDBG: \$29,344
	Description	CDBG funds will be used for accessibility improvements to the route from the food bank parking lot to the building, funding items such as curb cuts, ramps, and drainage correction. The project will also include the installation of doors that improve accessibility.
	Target Date	9/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	9822 LMI individuals in the area
	Location Description	1315 S 20th Street, Bismarck, ND

	Planned Activities	CDBG funds will be used for accessibility improvements to the route from the food bank parking lot to the building, funding items such as curb cuts, ramps, and drainage correction.
9	Project Name	Youthworks Interior Rehabilitation
	Target Area	
	Goals Supported	Improve the quality of public facilities
	Needs Addressed	Improved Public Facilities
	Funding	CDBG: \$21,700
	Description	CDBG funds will be used for rehabilitation of the building interior including flooring replacement, door upgrades and improvements to a storage area. We will continue to work with them to ensure that all funded activities are rehabilitation rather than maintenance and are eligible for CDBG funding.
	Target Date	5/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	390 LMI at-risk youth and their parents.
	Location Description	217 West Rosser Avenue, Bismarck ND
	Planned Activities	CDBG funds will be used for rehabilitation of the building interior including flooring replacement, door upgrades and improvements to a storage area.
10	Project Name	2021 Administration
	Target Area	
	Goals Supported	Planning and administration
	Needs Addressed	
	Funding	CDBG: \$83,316
	Description	Planning and administration
	Target Date	4/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	Planning and administration of CDBG program.
11	Project Name	Unallocated
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$408,051
	Description	This project has been created to document unallocated funds. These funds that will be reallocated to projects in a future year. Funds in the amount of \$65,962.69 from the 2018 program year, \$157,018 from the 2019 program year, \$149,415 from the 2020 program year, and \$35,656 from the 2021 program year are included in this category.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Projects selected for 2021 are not limited to LMI areas within the City, but to serve LMI residents.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

While the City of Bismarck supports affordable housing within the community, no affordable housing as defined by HOME 91.315(b)(2) will be provided with CDBG funding in 2021.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The Burleigh County Housing Authority manages the public housing units located in the City of Bismarck.

Actions planned during the next year to address the needs to public housing

One project selected for FY 2021 will benefit Burleigh County Housing Authority through demolition of three buildings containing 17 obsolete units, which will make room for the construction of 14 two-bedroom units, including three ADA access units. The BCHA will also be constructing special needs housing in the form of 20 one-bedroom units for elderly residents, including four that are ADA accessible and eight units that will be set aside for homeless persons.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority will continue to offer its homeownership program. This program annually provides an opportunity for one to three interested tenants residing in public housing to purchase the single-family dwelling which they rent. However, escalating home prices in Bismarck have resulted in higher appraised values for these units, and the purchase price is currently too high for an LMI household even with a soft second.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

PHA has not been designated as troubled.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Activities that will benefit homeless persons and prevent homelessness were identified as a priority need in the 2020-2024 Consolidated Plan. CDBG funding will be used for public services that provide emergency assistance and homeless prevention. Funds will also be used to make improvements to two shelter facilities in the community.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Bismarck participates in a statewide Continuum of Care and several local agencies receive funding through that process. It also serves as a clearinghouse for statewide information on homeless data and resources, identifies gaps in services, and provides leadership in strategic planning. The local coalition provides education/outreach, services, and a means for local agencies to communicate and cooperate. It also coordinates the annual point-in-time surveys. The City will continue to work with the local coalition and is providing CDBG assistance for homelessness prevention to at risk-households and emergency services for homeless households. Local service agencies have received training on a coordinated assessment process in order to identify homeless households with the greatest needs. Several emergency housing assistance activities for at risk households within the City are being funded this year.

Addressing the emergency shelter and transitional housing needs of homeless persons

Within the City of Bismarck, there are numerous homeless service agencies that provide support to homeless households. Several projects, described in more detail below, will assist in limiting the number of households entering homelessness by providing emergency housing assistance.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

There are several projects for 2021 that include offering emergency housing assistance such as rent, utilities, and other emergency housing assistance to help prevent households from entering homelessness. This includes AID, Inc. that will serve an estimated 50 households with emergency housing assistance. Ministry on the Margins will also provide funds for emergency housing assistance to persons unable to access emergency shelter at other facilities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

As noted above, there are two projects that will help households avoid homelessness by offering emergency housing assistance. All of these projects will have funds available to households that are at risk of becoming homeless and will be available to persons exiting systems of care.

Discussion

As the City of Bismarck continues to strive to reduce homelessness, the City will fund projects that serve the homeless and at risk population.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The Barriers to Affordable Housing were noted in MA-40 of the 2020-2024 Consolidated Plan. The most highly rated barriers to affordable housing were the cost of the land or lot, cost of labor and cost of materials.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Most of the barriers to affordable housing that were cited in the Consolidated Plan are outside the control of the City, such as cost of land and labor. However, the City will continue to encourage non-profit and private developers to apply for HOME funding (via the State). It will also provide support to these entities to apply to the State for HIF funding or to obtain Low Income Housing Tax Credits (LIHTC).

The City of Bismarck has recently completed ordinance changes which will have an impact on housing affordability within the community. The changes include an updated parking ordinance (which reduced parking requirements) and reduced right-of-way and roadway widths for roadways in residential neighborhoods. Both of these actions are intended to allow more developable space for housing and in turn potentially lessening the input costs for development. Additionally, the City of Bismarck is currently undertaking an update to its comprehensive plan titled *Together 2045*, and impacts of public policy, such as zoning and subdivision regulations, will be evaluated for their impact on housing affordability.

Discussion:

Some barriers to affordable housing in the City of Bismarck are out of the reach of the City, including the cost of land, labor and materials. The City can, however, continue to make it feasible for developers to develop affordable housing units within the City. The City will continue its partnership with local nonprofits, and private developers to promote affordable housing.

In accordance with the applicable statutes and regulations governing the Consolidated Plan, the City of Bismarck certifies that they will affirmatively further fair housing. The City of Bismarck adopted an Analysis of Impediments to Fair Housing Choice in 2015 and will be conducting an update to this

document in the future. The City of Bismarck will take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

AP-85 Other Actions – 91.220(k)

Introduction:

The following narrative describes additional actions that the City of Bismarck will undertake during this plan year.

Actions planned to address obstacles to meeting underserved needs

The City has found that the largest obstacle to meeting underserved needs is the lack of resources. While the City has no control over the amount of resources it will receive, the City will allocate what funds it does have to try to meet the priority needs identified in the Consolidated Plan. The City has also allocated a large share of its CDBG public service funds to emergency housing assistance needs since this has been one of the greatest priority needs, due to a shortage of affordable housing and facilities to serve homeless or potentially homeless persons.

Actions planned to foster and maintain affordable housing

During the 2021 program year, the City will continue to use CDBG funding for LMI households to improve accessibility and do emergency repairs. These activities will help maintain affordability for LMI households. The Community Development Department, through its Planning Division, continues to conduct research and identify ways to reduce costs in the development of new housing.

Actions planned to reduce lead-based paint hazards

The City will continue to provide information on requirements and training to project owners and contractors working on CDBG funded activities. The State Health Department provides technical assistance for these projects upon request or referral by the City.

Actions planned to reduce the number of poverty-level families

The City of Bismarck will continue to support the Bismarck-Mandan Chamber/EDC and local economic development projects with local sales tax revenue and other means, but will not use CDBG funds to fund economic development. The City will encourage reinvestment in the downtown through its participation in the Renaissance Zone Program. The City will also continue to work with the Downtown Business

Association on revitalization and economic development efforts in the core of the community.

The Housing Authority will continue to operate its self-sufficiency program, and Community Action Council will continue its self-reliance activities. Both programs help low income families escape poverty. Operational support, facility renovation, and improved accessibility will aid these efforts. The City will also use CDBG to support activities that encourage self-sufficiency, job training, supportive services, etc. These efforts will help the City to address poverty issues primarily through supportive services that encourage self-sufficiency.

Actions planned to develop institutional structure

The City will implement no new actions to develop its institutional structure. The City will continue to work and communicate with the Burleigh County Housing Authority, adjacent units of government, local nonprofits, and social service agencies.

Actions planned to enhance coordination between public and private housing and social service agencies

No new actions are planned for 2021 to enhance coordination between public and private housing and social service agencies; however, every effort will be made to encourage communication and awareness of programs and activities.

Discussion:

During the 2021 program year, the City of Bismarck will continue direct funding to help meet the needs of LMI residents of the City. One hundred percent of CDBG activity funds will be allocated to activities benefitting LMI persons. These efforts, along with activities implemented by other public and private agencies, will help to address the priority needs identified in the 2020-2024 Consolidated Plan.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Attachments

Grantee Unique Appendices

*** Proof of Publication ***

State of North Dakota)
 County of Burleigh) SS:

Before me, a Notary Public for the State of North Dakota personally

appeared Jane Lewosan who being duly sworn, deposes and says that he (she) is the Clerk of Bismarck Tribune Co., and that the publication(s) were made through the

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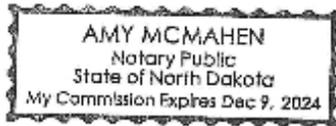
Signed Jill Lindsay

CGDB PLANNER - COMM. DEV. PLANNING
 Jenna Corsiatto
 PO BOX 5503
 BISMARCK ND 58505

ORDER NUMBER 30669

Sworn and subscribed to before me this 12th day of

July 2021
Amy McMahon
 Notary Public in and for the State of North Dakota



Section: Legals
 Category: 5380 Public Notices
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PUBLIC NOTICE
 PUBLIC COMMENT REVIEW PERIOD &
 PUBLIC HEARING
 FOR DRAFT 2020-2021
 CONSOLIDATED PLAN

DRAFT 2020 & 2021 ANNUAL
 ACTION PLANS

NOTICE is given that a draft of the 2020-2021 Five-Year Consolidated Plan (ConPlan) for the City of Bismarck, ND will be available for a 30-day public comment and review period. The Five-Year Consolidated Plan includes the first program year of the Plan (2020). The 2021 Annual Action Plan (AAP) will also be available for comment consistent with the ConPlan. Notice is also given that a Public Hearing will be held.

The Consolidated Plan examines the housing and community development needs and identifies the overall priority needs in the city. It's helps the city rank the identified needs to create goals and form a strategic plan. The 2020 & 2021 Annual Action Plans outline proposed activities to utilize the 2020 and 2021 Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD), estimated to be \$400,000 in 2020 and \$400,000 in 2021. The City of Bismarck's 2020 program year began on June 1, 2020, but allocation of funding was delayed because of COVID-19. The 2021 program year began on June 1, 2021 and ends on May 31, 2022. CDBG funds may be spent on activities related to housing, neighborhood improvements, public services, economic development, and public facilities.

Written 30-day Comment Period: The 2020-2021 ConPlan, including the 2020 AAP, and the 2021 AAP will be public comment period runs from July 12 through August 11, 2021. Both the draft ConPlan and the 2021 AAP are available online at: <https://www.bismarcknd.gov/department/Community-Development-Department>, 201 N. 5th St., Bismarck, ND, 58501. Written comments may be submitted to the CGDB Office at amy.mcmahen@bismarcknd.gov or delivered to the Community Development Department. To use the TDD/TTY system, call the TDD line only to reach the CGDB Office at 701-355-1647. For additional information and comment opportunities, please visit <https://www.bismarcknd.gov/department/Community-Development-Department>.

Public Comment: A public hearing will be held at the Community Development Department, in the Lower Classroom Meeting Room, Second Floor, 221 N. 5th St., Bismarck on August 12, 2021, at 5:00pm. Comments will be accepted regarding the 2020-2021 ConPlan and the AAPs. If you would like to attend the public hearing virtually, please provide your email address and contact information to amy.mcmahen@bismarcknd.gov at least one business day before the meeting. To request accommodations under the Americans with Disabilities Act to attend or participate in any public meeting, please to obtain this notice in alternate formats, contact the Planning Department at 701-355-1640 as soon as possible before the meeting. 701-355-1640

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60009762 BISMARCK COMMUNITY DEVELOPMENT

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City of Bismarck
Public Notice and Public Comment
Substantial Amendments
To the City's CDRC
2020-2024 Consolidated Plan and
2021 Annual Action Plan

The City of Bismarck invites the public to comment on proposed substantial amendments to the 2020-2024 Consolidated Plan, including the 2020 Annual Action Plan, and the 2021 Annual Action Plan. The Consolidated Plan examines the housing and community development needs and identifies the most priority needs in the city for a five-year period. The hope is the city can best identify needs in consolidated form with strategic plan. The 2020 & 2021 Annual Action Plans outline proposed activities to allow the 2020 and 2021 Community Development Block Grant (CDBG) funding to address those housing and community development needs.

A "substantial change" to the Consolidated or Annual Action Plan is defined by the City as a change in the allocation priorities or goals identified in the Consolidated Plan or a change in the method of allocating funds for application process selection criteria for projects, such as a proposed new project for the program year or a change in the purpose, scope, location or type of benefit of a project, or such an extent that it can no longer reasonably be construed as the activity reviewed by the public and approved by the City Commission. The City's Citizen Participation Plan requires that whenever the City makes a substantial change to the Consolidated Plan or an Annual Action Plan, a public comment period and public hearing must be held.

The substantial amendment to the 2020-2024 Consolidated Plan, including the 2020 Annual Action Plan, includes the following:

- * Modification of Section FF-10 (Consultation) to reference consultation with additional agencies, groups and organizations, including broadband service providers and entities addressing housing issues, and to clarify the level of consultation with listed entities;
- * Modification of Section SP-45 (Goals Summary) to clarify funding levels and total outcomes, which refers to the draft sh-

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of goals.

- Modification of Section AP-20 (Annual Goals and Objectives) to clarify the funding levels and goal outcome indicators for 2020; and
- Modification of Section AP-88 (Project Summary) to change the scope of two projects funded for FY2020:
 - o **Accessed Adult Resource Center** – reallocate \$8,570 designated for exterior playground improvements to interior playground improvements.
 - o **Riverside Stone Union Way** – reallocate \$148,415 designated for construction of an addition to the homeless shelter to the rehabilitation of the existing building including upgrading the kitchen, renovating the restrooms to meet current building code and ADA accessibility requirements, reconfiguring the interior layout and common areas, and accessibility improvements for the existing facility and kitchen.

The substantial amendments to the 2020 Annual Action Plan includes the following:

- Modification of Section AP-20 (Annual Goals and Objectives) to clarify the funding levels and goal outcome indicators for 2020; and
- Modification of Section AP-88 (Project Summary) to change the scope of one project funded for FY2021:
 - o **Burleigh County Housing Authority** – increase the amount of funding from \$64,851 to \$70,421 for demolition of 17 outdated rental units that will be replaced with a total of 84 new rental units.

Written 30-Day Comment Period: The written comment period for the substantial amendments to the 2020-2024 Consolidated Plan, including the 2020 Annual Action Plan, and the 2021 Annual Action Plan runs from November 18 through December 15, 2021. Drafts of both amended documents are available online at <https://www.bismarcknd.gov/1061>, **City of Bismarck** or at the City of Bismarck Community Development Department in the City/County Office Building at 221 North 5th Street, Bismarck, ND. Written comments may be submitted to planning@bismarcknd.gov, delivered to the CDDEG Office in the Community Development Department, or via voice message to the CDDEG Office at 701-325-1847. For additional information and comment opportunities please visit <https://www.bismarcknd.gov/1061>.

Public Hearing/Comments:

Public Hearing: A public hearing on the substantial amendments to the 2020-2024 Consolidated Plan, including the 2020 Annual Action Plan, and the 2021 Annual Action Plan will be held in the David Blackstead Meeting Room on Wednesday, December 1, 2021 at 6:00pm. If you would like to attend the public hearing virtually via Microsoft Teams, please provide your e-mail address and contact information to planning@bismarcknd.gov at least one business day before the meeting. To request accommodations under the Americans with Disabilities Act to attend or participate in any public meeting, and/or to obtain this notice in alternate formats, contact the Planning Department at 701-325-1840 as soon as possible before the meeting.

It is expected that the City Commission will take final action on the amended 2020-2024 Consolidated Plan, including the 2020 Annual Action Plan, and the 2021 Annual Action Plan at its regular meeting on Tuesday, December 14, 2021. The City of Bismarck's CDDEG program is an Equal Opportunity Program. Accessibility and services are available upon request to individuals with disabilities in written English and, where necessary, TTY (TDD) equipment. We believe that the

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1-800-368-6841 Spanish
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Customer Ad Proof

104-60062391

CGDB PLANNER - COMM. DEV. PLANNING

Order Nbr 46035

Publication	Bismarck Tribune		
Contact	CGDB PLANNER - COMM. DEV. PLANNING	PO Number	Kim Lee
Address 1	PO BOX 5503	Rate	Legals - GOV
Address 2		Order Price	123.60
City St Zip	BISMARCK ND 58506	Amount Paid	0.00
Phone	7013551847	Amount Due	123.60
Fax	7012226450		
Section	Legals	Start/End Dates	05/02/2022 - 05/02/2022
SubSection		Insertions	1
Category	5380 Public Notices	Size	103
Ad Key	46035-1	Salesperson(s)	Jill Lindsay
Keywords	June 2, 2022 - Substantial Amendments to the	Taken By	Jill Lindsay
Notes			

Ad Proof

City of Bismarck
Public Notice and Public Comment
Substantial Amendments to the City's
CGDB 2021 Annual Action Plan

The City of Bismarck invites the public to comment on proposed substantial amendments to the 2021 Annual Action Plan. The 2021 Annual Action Plan outlines proposed actions to utilize the 2021 Community Development Block Grant (CDBG) funding to address the housing and community development needs identified in the 2020-2024 Consolidated Plan.

A "substantial change" to the Consolidated Plan or an Annual Action Plan is defined by the City to be a change in the allocation priorities or goals identified in the Consolidated Plan; or a change in the method of distributing funds (i.e., application process, selection criteria for projects, etc.); or a proposed new project for the program year; or a change in the purpose, scope, location, or type of beneficiaries of a project to such an extent that it can no longer reasonably be considered as the activity reviewed by the public and approved by the City Commission. The City's Citizen Participation Plan requires that whenever the City makes a substantial change to the Consolidated Plan or an Annual Action Plan a public comment period and public hearing must be held.

The substantial amendment to the 2021 Annual Action Plan includes the following:

- Modification of Section AP-20 (Annual Goals and Objectives) to clarify the funding levels and goal outcome indicators for 2021;
- Modification of Section AP-34 (Project Summary) to:
 - a. AARC – remove a \$0.750 public service project that has been determined to be unfeasible under HUD regulations;
 - b. Buehler County Housing Authority – increase the amount of funding from \$54,851 to \$74,941 for the completion of 17 outdated rental units that will be replaced with 34 new rental units; and
 - c. Administration – correct the amount allocated to Planning and Administration, an increase of \$1,210.

Written 30-Day Comment Period: The written comment period for the substantial amendments to the 2021 Annual Action Plan runs from May 2 through June 2.

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Customer Ad Proof

104-60062391

CGDB PLANNER - COMM. DEV. PLANNING

Order Nbr 58801

Publication	Bismarck Tribune		
Contact	CGDB PLANNER - COMM. DEV. PLANNING	PO Number	Hillary Balzum
Address 1	PO BOX 5503	Rate	Legals - GOV
Address 2		Order Price	287.60
City St Zip	BISMARCK ND 58506	Amount Paid	0.00
Phone	7013551847	Amount Due	287.60
Fax	7012226450		
Section	Legals	Start/End Dates	05/20/2023 - 05/20/2023
SubSection		Insertions	1
Category	5380 Public Notices	Size	223
Ad Key	58801-1	Salesperson(s)	Jill Lindsay
Keywords	Public hearing on amendments to the 2020, 2021	Taken By	Shawn Killinger
Notes			

Ad Proof

**City of Bismarck
Public Notice and Public Comment
Substantial Amendment to the
2020 Annual Action Plan in the
2020-2024 Consolidated Plan,
the 2021 Annual Action Plan, and the
2022 Annual Action Plans for CDBG
Funding**

The City of Bismarck invites the public to comment on proposed substantial amendments to the 2020 Annual Action Plan in the 2020-2024 Consolidated Plan, the 2021 Annual Action Plan, and the 2022 Annual Action Plan. The Consolidated Plan examines the housing and community development needs and identifies the overall priority needs in the city for a five-year period. This helps the city rank the identified needs to create goals and form a strategic plan. The 2020, 2021 and 2022 Annual Action Plans outline proposed activities to utilize the 2020, 2021 and 2022 Community Development Block Grant (CDBG) funding to address local housing and community development needs.

A "substantial change" to the Consolidated Plan or an Annual Action Plan is defined by the City as: (a) a change in the allocation priorities or goals identified in the Consolidated Plan; or (b) a change in the method of distributing funds; (c) application process, selection criteria for projects; (d); or (e) a proposed new project for the program year; or (f) a change in the purpose, scope, location, or type of beneficiaries of a project to such an extent that it can no longer reasonably be construed as the activity reviewed by the public and approved by the City Commission. The City's Citizen Participation Plan requires that whenever the City makes a substantial change to the Consolidated Plan or an Annual Action Plan a public comment period and public hearing must be held.

The substantial amendment to the 2020 Annual Action Plan in the 2020-2024 Consolidated Plan includes the following:

- *Modification of Section SP-36 (Housing Resources) to include \$272,944 in prior year resources from 2019 and 2018;
- *Modification of Section SP-45 (Goals Summary) to include prior year resources under the goal - Reel development of additional homeless housing;
- *Modification of Section SP-46 (Resident

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Order Nbr 58801

Resources) to include \$283,344 in prior year resources from 2018 and 2019.

- Modification of Section AP-20 (Annual Goals and Objectives) to clarify the funding levels and goal outcome indicators for 2020 based on projects included in Section AP-35 (Projects);
- Modification of Section AP-35 (Projects) to change the scope of several projects funded for 2020.

- Mission Scope United Way – de-obligate \$145,415 from 2020 funding to match funding of working emergency shelter to be reallocated to future projects;
- Unallocated – add section to track unallocated funds that will be reallocated to future projects (\$232,943.74 in prior year resources and \$145,415 from 2020); and

- Change target dates for projects to align with current expectations.

The substantial amendment to the 2021 Annual Action Plan includes the following:

- Modification of Section AP-15 (Exceeded Resources) to include \$81,758 in prior year resources from 2015, 2018 and 2020;

- Modification of Section AP-20 (Annual Goals and Objectives) to clarify the funding levels and goal outcome indicators for 2021;

- Modification of Section AP-38 (Project Summary) to change the scope of several projects funded for 2021;

- Bridging the Digital Gap – increase the amount of 2021 funding from \$57,194 to \$86,487.06 with \$9,363.05 in unspent funds from 2018 for medical-grade flooring in the classrooms and accessibility improvements to the reception area.

- Dream Center – de-obligate \$35,000 from 2020 funding for acquisition of a trailer to be reallocated to future projects.

- Unallocated – add section to track unallocated funds that will be reallocated to future projects (\$30,758 in prior year resources and \$35,000 from 2021); and
- Change target dates for projects to align with current expectations.

The substantial amendment to the 2022 Annual Action Plan includes the following:

- Modification of Section AP-15 (Exceeded Resources) to include \$192,286 in prior year resources from 2015, 2019, 2020 and 2021.

- Modification of Section AP-20 (Annual Goals and Objectives) to clarify the funding levels and goal outcome indicators for 2022;

- Modification of Section AP-38 (Project Summary) to change the scope of several projects funded for 2022;

- Mosaic Triage Center – increase the amount of funding from \$262,826 to \$320,759 for a low-barrier shelter and social detox facility with \$62,854 in de-obligated funds from 2020, \$35,000 in de-obligated funds from 2021 and \$22,895 in funds from 2022.

- Alameda Adult Resource Center – increase the amount of funding from \$25,000 to \$10,962.69 with \$65,859.65 in de-obligated funds from 2016 and \$26,000 in funds from 2022 for the installation of an elevator to improve accessibility within the Seeds of Hope Jail station.

- Bureleigh County Council on Aging – provide \$56,000 in funding for improvements to the Bureleigh County Senior Center kitchen and warehouse with de-obligated funds from 2019.

- Bureleigh County Housing Authority – provide \$120,000 in funding for installation of key card readers to improve security in Crescent Manor and Crescent West public housing facilities with \$91,018 in de-obligated funds from 2019.

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Order Nbr 58801

and \$20,952 in de-obligated funds from 2020.

- Lewis and Clark Regional Council – provide \$20,000 in funding for emergency repairs from reallocated funding from 2020.

- Youthworks – provide \$57,579 in funding for parking lot reconstruction to eliminate drainage issues with \$57,579 in reallocated funding from 2020.

- Upline – provide \$10,000 in funding for the Healthy Families program with reallocated funding from 2020.

- Change target dates for projects to align with current expectations.

Written 30 Day Comment Period: The written comment period for the substantial amendments to the amendments to the 2020 Annual Action Plan in the 2020-2024 Consolidated Plan, the 2021 Annual Action Plan, and the 2022 Annual Action Plan runs from May 21 through June 15, 2023. Drafts of the amended documents are available online at <https://www.bismarcknd.gov>

MUD Grant Programs, or at the City of Bismarck Community Development Department, in the City/County Office Building at 221 North 39th Street, Bismarck, ND. Written comments may be submitted to hsaizum@bismarcknd.gov, delivered to the CGDB Office in the Community Development Department, or via voice message to the CGDB Office at 701-365-1840. For additional information and comment opportunities please visit <https://www.bismarcknd.gov/04>.

MUD Grant Programs.

Public Hearing: A public hearing on the substantial amendments to the 2020 Annual Action Plan in the 2020-2024 Consolidated Plan, the 2021 Annual Action Plan, and the 2022 Annual Action Plan will be held in the Devik Blackleed Meeting Room on the second floor of the City/County Office Building at 221 North 39th Street in Bismarck on Tuesday, June 20, 2023 at 6:00 pm. If you would like to attend the public hearing virtually via Microsoft Teams, please provide your email address and contact information to hsaizum@bismarcknd.gov at least one business day before the meeting. To request accommodations under the Americans with Disabilities Act to attend or participate in any public meeting, and for to obtain this notice in alternate formats contact the Planning Department at 701-365-1840 as soon as possible before the meeting.

It is expected that the City Commission will take final action on the amendments to the 2020 Annual Action Plan in the 2020-2024 Consolidated Plan, the 2021 Annual Action Plan, and the 2022 Annual Action Plan at its regular meeting on Tuesday, June 27, 2023.

The City of Bismarck's CGDB program is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities or with limited English proficiency using TTY/IDD equipment via Helix North Dakota at 711 or 1-800-365-6888/TTY, 1-800-368-8589/English or 1-800-435-5993/Spanish 920-55901

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Annual Action Plan
2021

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**Minutes for a Public Hearing on the
City of Bismarck's Amendments to the 2019 Annual Action Plan, the 2020 Annual Action
Plan in the 2020-2024 Consolidated Plan, the 2021 Annual Action Plan and the 2022
Annual Action Plan**

Staff present: Kim Lee, Hilary Balzum and Ben Ehreth

Time: Tuesday, June 20, 2023, at 5:00 pm

Location: David J. Blackstead Conference Room, City-County Office Building, 221 North 5th Street, Bismarck, ND.

Ms. Balzum opened the meeting and provided a sign-in sheet for visitors. The front door to the City-County Office Building was unlocked in preparation for the meeting, and it was advertised in the Bismarck Tribune and the City of Bismarck CDBG program web page.

Staff waited until 6:00 pm and with no members of the public attending to provide comments, the meeting was closed.



City of Bismarck Citizen Participation Plan

The Community Development Block Grant (CDBG) is a federal grant through the U.S. Department of Housing and Urban Development (HUD). The primary objective of CDBG is the development of viable communities by the provision of decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. In order to define what is needed to develop a suitable living environment, HUD and the City of Bismarck request the input of the public during the process to determine priorities for the CDBG program and to select projects to be funded by CDBG.

Purpose of the Citizen Participation Plan

The purpose of the Citizen Participation Plan is to set forth the policies and procedures by which the City will encourage citizens to participate in the development of the CDBG strategic plans and the use of the grant funding. The City of Bismarck will follow its Citizen Participation Plan, as long as the requirements for citizen participation do not restrict the responsibility or authority of the City to develop and execute its Consolidated Plan.

The CDBG process merges planning, application, and reporting requirements (24 CFR Part 91), and public participation is an integral element in this process. Accordingly, the City of Bismarck adopts a Citizen Participation Plan that describes how the City of Bismarck will promote and encourage public involvement throughout the CDBG process and encourage participation of LMI households living in potential project areas. This is a collaborative effort that emphasizes public involvement throughout all stages of the CDBG process and the development of the Consolidated Plan, Annual Action Plan and Consolidated Annual Performance Evaluation Report (CAPER). Public Participation helps Bismarck's Community Development Department gain a better understanding from the stakeholders and also get a diverse perspective on issues that matter most to the community.

Background

The City of Bismarck became an entitlement jurisdiction in 1990 for the CDBG program. As an entitlement jurisdiction, the City receives CDBG funding directly from HUD and administers the grant, including ensuring the funds are used according to the Code of Federal Regulations (CFR) and the associated plans, reports and certifications are completed on time and accurately. CDBG funding can be used for (1) activities that benefit low-and moderate-income households (2) eliminate conditions of slum and blight (3) meet an urgent community development need. As a recipient of CDBG funds, the City is required to provide the following

1. Consolidated Plan at least once every five years (24 CFR § 91.15). The Consolidated Plan is a strategic plan that examines the housing and community development needs of a jurisdiction, sets priorities for HUD grant monies and establishes an action plan for meeting current and future needs. Each Consolidated Plan is also required to have a strategy for citizen participation in the Consolidated Planning process (24 CFR Part 91.105). The City of Bismarck's last Consolidated Plan covered the program years 2015- 2019.
2. Annual Action Plan each year to receive the CDBG funding (24 CFR § 91.15). The Annual Action Plan serves as the City's application to HUD for the following year's CDBG funding and includes the projects that the entitlement jurisdiction desires to fund. The Plan also outlines the tasks and objectives that will be accomplished during the program year and includes sections that describe

City of Bismarck Citizen Participation Plan

the public participation process, how other resources will be leveraged, and how the City plans to address barriers to affordable housing, fair housing and homelessness. The City's CDBG program year begins June 1 and ends May 31.

3. Consolidated Annual Performance and Evaluation Report (CAPER), which reviews the progress the City has made in carrying out the priorities in the Consolidated Plan. The report includes a description of the resources made available, the investment of the resources, the distribution and location of investments, per 24 CFR § 91.520. This report must be submitted to HUD within 90 days of the end of the program year.

Contact

The Community Development Department - Planning Division is the designated lead agency in the development of Bismarck's Consolidated Plan, Annual Action Plan, CAPER and Citizen Participation Plan for CDBG. This division resides within the City of Bismarck. Any comments or questions regarding the Consolidated Plan, Annual Action Plan, CAPER or the CDBG program can be sent to:

City of Bismarck
Community Development Department
PO Box 5503
Bismarck, ND 55806-5503
planning@bismarcknd.gov

Information can also be found at <https://www.bismarcknd.gov/1041/HUD-Grant-Programs>

City of Bismarck Citizen Participation Plan

Basic Procedures

Public Participation

The City of Bismarck strives to involve citizens, public agencies, and other impacted parties in the process of setting priorities for the use of CDBG funds and identifying community needs. Since the national objectives of the grant are to benefit low- and moderate-income persons, prevent or eliminate slums or blight, or meet an urgent community need, emphasis is placed on involving low- and moderate-income people, particularly those living in areas where CDBG funds are proposed to be used. The City encourages participation from organizations that provide services to residents, especially those focused on the needs of the homeless, people with disabilities, veterans, the elderly, and youth. The Department of Community Development will make every effort to involve citizens in all phases of the development programs including, but not limited to, the following phases:

- a. Identification and assessment of public infrastructure, housing and community development needs, determination of CDBG project(s) and documentation.
- b. Changes and/or amendments to approved CDBG projects
- c. Assessment of CDBG performance

All phases of the community development process will be conducted by Bismarck's Community Development Department in an open manner. Everyone is encouraged to participate at all levels and will be given access to program information during each phase of any CDBG program outlined herein

Community Meetings

Community meetings may be held, as necessary, to communicate information regarding a CDBG project or projects or to obtain feedback from low- and moderate-income residents or those that serve these populations in Bismarck. Community meetings will be held in locations that are American with Disabilities Act (ADA) compliant, when available. If residents require special assistance for community meetings for physical, visual, or language impairments, as well as for alternative format/language assistance, they should contact the Community Development Department – Planning Division at 701-355-1840 during operating hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. at least eight hours in advance of the scheduled meeting.

Public Comment Period

- a. The City will hold a 30-day public comment period for the Consolidated Plan, Annual Action Plan and any substantial amendment(s) to these plans.
- b. For the CAPER, the City will hold a public comment period of not less than 15 days to receive comments from citizens on this report.
- c. The City will consider any comments or views of citizens received in writing or orally during the public comment period in the preparation of the Plans, reports and substantial amendments.

City of Bismarck Citizen Participation Plan

Public Hearings

All public hearing meetings will be open to the public and held in buildings that are accessible to persons with disabilities. Meetings will have adequate notice and be held at reasonable convenient times. Upon request and/or when relevant, special provisions will be made to accommodate persons due to disability or language barrier. The Community Development Department will publish notice of public hearings in the official newspaper of the City of Bismarck, Bismarck Tribune, at least fifteen days in advance.

Bismarck will hold a minimum of two public hearings during each funding year, per 24 CFR § 91.105. The hearings will be held at two different stages of the program year and together, the hearings will address housing and community development needs, development of proposed activities, and review of program performance. The City will hold one public hearing to obtain the views of citizens on community needs prior to the preparation of the Consolidated Plan or Annual Action Plan (24 CFR § 91.105).. The second public hearing could be held for a substantial amendment or for the CAPER. Other public hearings may be held, as necessary. There will be a public comment period before each of these public hearings.

The City of Bismarck may also use virtual public hearings, when necessary for public health reasons. If virtual public hearings are used, real time responses and accommodations for persons with disabilities will be made to the farthest extent possible. During times of declared disasters or emergencies by local, state or federal government, the public comment period for substantial amendments to both the Annual Action Plan and Con-Plan is reduced to 5 days.

A summary of the comments received during the public comment period and at public hearings will be summarized and attached to the strategic plans and reports. The comments could influence the City to adjust the priorities or projects in the current or future Consolidated Plan or Annual Action Plan. Any adjustments would be approved by the City Commission.

Upon request, reasonable accommodations and special assistance will be made available during public hearings. Auxiliary aids and services are available upon request to individuals with disabilities or limited English proficiency using TTY/TTD equipment via TDD/TTY via 711/TDD, the ND Relay Service at 1-800-366-6888/TTY or 1-800-435-8590/Spanish.

Notice of Public Hearings and Community Meetings

It is the policy of the City of Bismarck to give residents reasonable and timely notice of meetings and access to materials related to the City's use of CDBG funds.

- a. Notice of all public comment periods will be published as advertisements in the official newspaper of the City of Bismarck, beginning on or prior to the first day of the public comment period. The public hearing date, time and location will be listed in the newspaper notice with the public comment period. The public hearing will also be posted on the City's website (<https://www.bismarcknd.gov/>).
- b. Whenever reasonable, every attempt will be made to give fifteen days' notice will prior to a public hearing.

City of Bismarck Citizen Participation Plan

- c. Information that may be reviewed at community meetings and public hearings includes, but is not limited to:
- i. Amount of grant funding and program income anticipated in the coming year.
 - ii. Range of activities that may be undertaken.
 - iii. Estimated amount of grant funding and program income proposed to be used for activities that will benefit low- and moderate-income persons.
 - iv. Any proposed activities likely to result in displacement and the City of Bismarck's plan for minimizing displacement.

Public Access to Information

As required by law, the City of Bismarck will provide the public with reasonable public access to information and records relating to the data or content of the Consolidated Plan. Documents relevant to the Program shall be made available at the City's Community Development Office during normal working hours for citizen review upon request. "Standard Documents" include the following:

- a. Annual Action Plan
- b. Consolidated Plan (Con-Plan)
- c. Substantial amendments to either an Annual Action Plan or Five-Year Strategic plan (Con-Plan)
- d. Annual Performance Reports
- e. The Citizen Participation Plan

The City shall also provide for full and timely disclosure of its program records and information consistent with applicable State and local laws regarding freedom of information, personal privacy, and obligations of confidentiality. These documents include all key documents such as prior applications for funding, all prior Statements of Objectives and Projected Use of Funds documents, letters of approval, grant agreements, other reports required by HUD; all mailings and promotional material; records of hearings; documents regarding other important program requirements, such as contracting procedures, environmental policies, fair housing and other equal opportunity requirements, and relocation provisions; copies of the regulations and issuances governing the program.

Written concerns or complaints

All written concerns and complaints will be given a written response within 15 working days whenever feasible. Often, issues involve federal regulations and may be resolved through informal discussion followed by a letter or email. Oral complaints will be handled on a case-by-case basis.

Application Process for CDBG-Eligible Organizations

- a. The City will accept applications annually from CDBG-eligible organizations, including housing service providers, nonprofit organizations, and City departments. Information on the process will be available at <https://www.bismarcknd.gov/>. The timeframe for intake of applications will be emailed to eligible agencies that have requested the information and posted on the City's website and/or in the official newspaper of the City of Bismarck. The City also has the option to solicit additional applications in the event that more funding becomes available or it is determined that additional projects are necessary to meet the community needs.

City of Bismarck Citizen Participation Plan

- b. Applications or a summary of projects may be placed on the City's website during the public comment period.
- c. City staff may conduct an application workshop and/or provide technical assistance to allow applicants to ask specific questions about the grant or potential projects.
- d. Applicants may request one-on-one technical assistance session with City CDBG staff. The City will make a good faith effort to see that reasonable requests for technical assistance are responded to in a timely manner. Reasonable requests are those made more than a week in advance of the application deadline and are requests referring to assistance with completing the application.

Community Advisory Committee (CAC)

CAC is a focus group made up with up to 13 local community members who represent various economic, ethnic and social service interests within the City of Bismarck. The CAC focus group is a cross-section representation of the people in Bismarck they serve as a voice for the community and act in an advisory capacity on the current needs of community. The committee does not have independent duties or authority to take actions that will bind the Community Development Department. The group is led by a staff member from Bismarck Community Development Department.

- a. Makes recommendations on applications requests for CDBG funding
- b. Encourages community involvement in the development and review of the Con Plan and Annual Action Plan

Substantial Amendment to the Consolidated or Annual Action Plans

A "Substantial Change" to the Consolidated or Annual Action Plans is defined by the City of Bismarck to be:

- a. A change in the allocation priorities or goals identified in the Consolidated Plan; or
- b. A change in the method of distributing funds (i.e. application process, selection criteria for projects, etc.); or
- c. A proposed new project for the program year; or
- d. A change in the purpose, scope, location, or type of beneficiaries of a project to such an extent that it can no longer reasonably be construed as the activity reviewed by the public and approved by the City Commission.

All other minor changes to the Plan will be considered informal amendments and will be noted in the Effective Date and Amendments section of this document. Examples may include, but are not limited to, updates to contact information, the modes of outreach utilized, City policies referenced in this Plan that are amended, clarifications of terms used in the document and applicable CFR's referenced in the Plan that are amended and do not substantially change the information included in the Plan.

Citizen Participation during emergency events

In the event of a public health emergency or other emergency event requiring social distancing, the City has established expedited procedures to draft, propose, or amend the Consolidated Plan, the Annual Action Plan or solicit citizen participation.

City of Bismarck Citizen Participation Plan

The City must submit a request for waiver to HUD no less than two (2) days prior to utilization of the requested waiver. Expedited procedures must include notice and reasonable opportunity to comment of no less than five (5) days. The 5-day period can run concurrently for comments on Action Plan amendments, Consolidated Plan amendments, and amended Citizen Participation Plans. In-person public hearings are not required.

The City may meet public hearing requirements with virtual public hearings if: 1) national/local health authorities recommend social distancing and limiting public gatherings for public health reasons; and 2) virtual hearings provide reasonable notification and access for citizens in accordance with the City's certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses. Instructions for participation in the virtual public meeting will be detailed in the public notice for the meeting.

During times of a national disaster or pandemic such as COVID19, advertisements and public notices may be solely on the City's website. Public comments received during the public comment period and at the virtual public meeting will be documented and held in file with the City of Bismarck's CDBG Grant Administrator. Notice of a public hearing scheduled under these circumstances must be posted on the City's website no less than 72 hours prior to the hearing. Accommodations for disabilities and non-English speaking residents will be made with a 48-hour notice prior to the scheduled meeting.

Disclaimer: All these procedures are subject to HUD's guidance during an emergency event and subject to change. The City of Bismarck will follow directives from HUD and refer to their policy and procedures in reference to the actual emergency event. This information shall be made available on the City's website.

Complaints and Grievances

It is the policy of the City of Bismarck to take reasonable steps to address concerns expressed by citizens and to respond to any formal complaints or grievances in a timely manner.

- a. Citizens should bring any concerns they may have regarding the CDBG program, Plans, policies, or projects to the attention of the City of Bismarck, Community Development Department – Planning Division, 701-355-1840, planning@bismarcknd.gov.
- b. Unresolved issues, complaints, or grievances may be formally submitted to the City Administrator. The grievance and/or request must be in writing and legible; typed correspondence is strongly urged.
 - i. The letter/email must be signed, dated, and indicate if the correspondent is representing his/her personal concerns or those of a larger group, in which case, the name and description of the group must be stated.
 - ii. The letter/email must contain contact information including the person or organization's name, address, phone number, email address, and, if the organization has a fax, the fax number.
 - iii. The letter/email must clearly identify the specific complaint or grievance and should state what corrective action is being sought.
 - iv. b. Unresolved issues, complaints, or grievances may be formally submitted to the City Administrator. The grievance and/or request must be in writing and legible; typed correspondence is strongly urged.

City of Bismarck Citizen Participation Plan

- c. It is anticipated that most concerns can be addressed through direct conversation. Should a written response be requested, the City will provide timely written answers to letters/emails that follow the guidelines listed in (b) above. The time required to respond may vary depending upon the nature and complexity of the specific complaint. Where practicable, written answers will be provided within 15 working days of the receipt of the written complaint.

Certifying Officers

For the CDBG program, the City of Bismarck's primary elected official/certifying officer is the Mayor. The Mayor will sign documents and HUD forms that will have a legal or financial impact to the CDBG program or the City of Bismarck, and those that have been approved through a public participation process.

The Mayor can delegate the administrative authority to the department heads in certain matters, to ensure the smooth and timely flow of information and documentation within and between the City, its employees, applicants for employment, contractors, suppliers, and outside service providers. In an effort to ensure the City meets the timing requirements of the CDBG program, the Mayor may direct the City Administrator or the Community Development Director to sign CDBG forms and documents on behalf of Mayor. For example, administrative forms and certification will be signed by the Community Development Director.

Effective Date and Amendments

1. This City of Bismarck Citizen Participation Plan was approved on February 11, 2020, by the Bismarck City Commission. The Plan may be amended as necessary. It is recommended that this Plan is reviewed when creating a new Consolidated Plan.
2. An Administrative Amendment to this Citizen Participation Plan was proposed to be added on April 28, 2020. This amendment clarifies temporary processes and procedures in due to HUD regulatory updates.

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 08/12/2021	4. Applicant Identifier: B-21-MC-38-0003	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Bismarck		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 45-6002036	* c. UEI: HHE68#32JLP3	
d. Address:		
* Street1: 221 N 5th Street	<input type="text"/>	
Street2:	<input type="text"/>	
* City: Bismarck	<input type="text"/>	
County/Parish:	<input type="text"/>	
* State: ND: North Dakota	<input type="text"/>	
Province:	<input type="text"/>	
* Country: USA: UNITED STATES	<input type="text"/>	
* Zip / Postal Code: 58506-5503	<input type="text"/>	
e. Organizational Unit:		
Department Name: Community Development	Division Name: Planning	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Kim	<input type="text"/>
Middle Name:	<input type="text"/>	
* Last Name: Lee	<input type="text"/>	
Suffix:	<input type="text"/>	
Title: Planning Manager		
Organizational Affiliation: City of Bismarck		
* Telephone Number: 701-355-1846	Fax Number: 701-222-6450	
* Email: klee@bismarcknd.gov		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <p>C: City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>	
<p>* 10. Name of Federal Agency:</p> <p>U.S. Department of Housing and Urban Development</p>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <p>14-218</p> <p>CFDA Title:</p> <p>Community Development Block Grant-Entitlement</p>	
<p>* 12. Funding Opportunity Number:</p> <p>N/A</p> <p>* Title:</p> <p>N/A</p>	
<p>13. Competition Identification Number:</p> <p>Title:</p>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <p>Add Attachment Delete Attachment View Attachment</p>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <p>Programs will include five public facility improvements, five housing activities, and one public service activity that will benefit low and moderate income households.</p>	
<p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	ND00 * b. Program/Project ND00
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	06/01/2021 * b. End Date: 05/31/2022
18. Estimated Funding (\$):	
* a. Federal	416,581.00
* b. Applicant	343,694.00
* c. State	772,868.00
* d. Local	0.00
* e. Other	328,694.00
* f. Program Income	0.00
* g. TOTAL	1,861,837.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix:	Mr. * First Name: Steve
Middle Name:	
* Last Name:	Bakken
Suffix:	
* Title:	President - Board of City Commissioners
* Telephone Number:	701-355-1300 Fax Number: 701-222-6606
* Email:	bismarckadmin@bismarcknd.gov
* Signature of Authorized Representative:	 * Date Signed: 08/12/2021

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	President - Board of City Commissioners
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Bismarck	08/12/2021

SF-424D (Rev. 7-97) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official

9/2/21
Date

President - Board of City Commissioners

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019, 2020 and 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

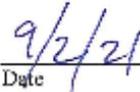
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official



Date

President - Board of City Commissioners
Title