



Public Health
Prevent. Promote. Protect.

Bismarck-Burleigh Public Health



"Bismarck's the spot for optimal health in a thriving community."

Food Employee Reporting Agreement

Preventing Transmission of Diseases through
Food by Infected Food Employees

The purpose of this agreement is to inform Food Employees of their responsibility to notify the Person in Charge when they experience any of the conditions listed. The Person in Charge shall report any of the following medical diagnoses to the regulatory authority.

I, the FOOD EMPLOYEE, agree to report to the PERSON IN CHARGE any of the following *symptoms* while either at work or outside of work, including the date of onset:

1. Diarrhea
2. Vomiting
3. Jaundice
4. Sore throat with fever
5. Lesions containing pus on the hand, wrist, or an exposed body part not properly covered (such as boils and infected cuts, wounds, or lesions, however small)

Future Medical Diagnosis:

Whenever diagnosed as being ill with Norovirus, typhoid fever (*Salmonella Typhi*), salmonellosis (*Salmonella* spp. infection), shigellosis (*Shigella* spp. infection), shiga toxin-producing *Escherichia coli* (*E. coli* 0157:H7 or other STEC infection), or hepatitis A (hepatitis A virus infection).

Future Exposure to Foodborne Pathogens:

1. Exposure to or suspicion of causing any confirmed disease outbreak of Norovirus, typhoid fever, salmonellosis, shigellosis, STEC infection, or hepatitis A.
2. A household member diagnosed with Norovirus, typhoid fever, salmonellosis, shigellosis, STEC infection, or hepatitis A.
3. A household member attending or working in a setting experiencing a confirmed disease outbreak of Norovirus, typhoid fever, salmonellosis, shigellosis, STEC infection, or hepatitis A.

I have read (or had explained to me) and understand the requirements concerning my responsibilities under Section 33-33-04.1 of the North Dakota Food Code and this Agreement and comply with:

1. Reporting requirements specified above involving symptoms, diagnoses, and exposure specified;
2. Work restrictions or exclusions that are imposed upon me; and
3. Good hygienic practices.

I understand that failure to comply with the terms of this agreement could lead to action by this food establishment or the food regulatory authority that may jeopardize my employment and may involve legal action against me.

Applicant or Food Employee Name (please print) _____

Signature of Applicant or Food Employee _____ **Date** _____

Signature of Permit Holder's Representative _____ **Date** _____

*Additional information found on back of sheet



Food employees (i.e.: cooks, food handlers, dishwashers, etc.) must notify their supervisor if they have any of the following symptoms and cannot work in a food establishment until 24 hours after they symptoms have ceased:

- Diarrhea
- Vomiting
- Sore Throat with Fever

Food employees who are experiencing jaundice (yellowing of the skin and eyes) shall immediately notify their supervisor who in turn shall immediately notify the Environmental Health Division at Bismarck/Burleigh Public Health (701-355-3400). Food Employees experiencing jaundice cannot work in a food establishment until approved by the Environmental Health Division at Bismarck/Burleigh Public Health.

Food employees with a lesion containing pus such as a boil or infected wound that is open or draining.

- Shall notify their supervisor of the lesion
- Shall wear an impermeable cover over the lesion if located on the arm
- Shall wear an impermeable cover over the lesion, plus a single use glove if located on my hands or wrists.

Food employees who have been medically diagnosed with any of the following:

- Norovirus
- Salmonella - Salmonella Typhi, typhoid fever, salmonellosis
- Shigella - shigellosis
- Escherichia coli - E. coli 0157:H7, shiga toxin-producing Escherichia coli
- Hepatitis A

Shall immediately notify their supervisor who in turn shall immediately notify the Environmental Health Division at Bismarck/Burleigh Public Health (701-355-3400). Food employees who have been medically diagnosed with any of the above listed illnesses cannot work in a food establishment until approved by the Environmental Health Division at Bismarck/Burleigh Public Health

Food employees who have been exposed to (such as a diagnosed household member) any of the illnesses listed above or shall immediately notify their supervisor who in turn shall immediately notify the Environmental Health Division at Bismarck/Burleigh Public Health (701-355-3400).