City of Bismarck, North Dakota

2021
ANNUAL ACTION PLAN

Draft Report for Public Review

July 9, 2021

Community Development Department

221 North 5th Street

Bismarck, ND 58501

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

All local and state governments that receive direct assistance from any of four major HUD programs—Community Development Block Grant (CDBG), HOME, Emergency Shelter Grant (ESG), or Housing Opportunities for Persons with AIDS (HOPWA)--are required to develop and implement a five-year Consolidated Plan. This effort incorporates strategic planning and citizen involvement to develop more effective programs and prioritize the use of HUD funds. A grantee must also submit an annual action plan and grant application that describes the activities that will be undertaken in a particular year to implement the overall Plan. The Annual Action Plan also provides a basis for assessing performance. The City will receive $410,531 in CDBG funds for program year 2021.

The City of Bismarck receives direct funding from HUD in only one of the covered programs--CDBG. Accordingly, its annual action plan contains only a CDBG application and required data that is relevant to the Consolidated Plan. The 2021 Annual Action plan is the second year in the City's current five-year Consolidated Plan. It must be noted that the CDBG funds may be used only for activities that primarily benefit low and moderate-income (LMI) persons, eliminate conditions of slum and blight, or address an urgent community need. The three main objectives of CDBG program are to provide decent housing, create sustainable living environments, and develop economic opportunity.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following are the goals that were developed and approved for the Consolidated Plan:

1. Housing

- Assist with the development or renovation of affordable rental housing
- Promote the development or renovation of special needs housing
- Support homeownership opportunities for low to moderate income (LMI) families

OMB Control No: 2506-0117 (exp. 09/30/2021)

DRAFT

2. Homelessness

- Support the renovation or expansion of facilities
- Assist in the development of additional housing
- Provide for service providers that promote self-sufficiency
- Allocate funds to prevent homelessness

3. Community Development

- Support public service activities that provide essential services to persons who are LMI, homeless, or may have special needs
- Improve the quality of public facilities that are located in LMI neighborhoods or that primarily serve LMI persons

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

As part of its annual process, the City's CDBG Advisory Committee reviews prior-year projects and the progress they have made toward meeting the goals in the Consolidated Plan. When this Committee reviews CDBG applications, this helps inform their ranking of projects and the prioritization of funds.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation included notices of public hearings and program updates, advertisements, on-line information, and outreach/consultation with local organizations to obtain comments, suggestions for funding, and agency proposals. Hearings were held at the City-County Office Building, which is located in a LMI area and is accessible. In addition, all public notices provided information about additional assistance that was available for persons with a disability (eg. TTY number), language assistance (eg. Spanish phone number) or staff contact information. Technical assistance was offered to non-profit organizations, and emails and application information were sent to non-profits and other agencies who provide services to LMI households

5. Summary of public comments

To date, no public comments, either written or oral, have been made on the Annual Action Plan at the public hearings or received via email or mail.

OMB Control No: 2506-0117 (exp. 09/30/2021)

DRAFT

6. Summary of comments or views not accepted and the reasons for not accepting them

Not applicable.

7. Summary

DRAFT

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Program Administrator	Bismarck	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Ben Ehreth, Community Development Director | Kim Lee, Planning Manager |Jenna Corsiatto, Planner
City of Bismarck, 221 North 5th Street, PO Box 5503, Bismarck, ND 58506-5503
Phone: (701) 355-1840 |Fax: (701) 222-6450 | TDD: 711 | Email: planning@bismarcknd.gov

DRAFT

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Throughout the development of the 2020-2024 Consolidated Plan and this 2021 Annual Action Plan, the City of Bismarck consulted with a variety of outside agencies and service providers to help establish funding priorities and plan objectives for the next five years. The City consulted with the Burleigh County Housing Authority; local and regional homeless service providers; public and private agencies that provide housing, health and social services; interested parties; and Bismarck residents.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Bismarck works closely with the Burleigh County Housing Authority, Community Action, Community Works and other local nonprofits and private developers. In continuing these relationships, the City of Bismarck will encourage more coordination among these entities. Involvement in the Missouri Valley Coalition for Homeless People (MVCHP) and in the development and implementation of the Ten Year Plan to End Long-Term Homelessness in 2008 and the Home, Together: Bismarck-Mandan Plan to Prevent and End Homelessness in 2019 continues to promote communication and coordination of services among the agencies working with homeless persons.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Continuum of Care process provides a forum for local agencies to communicate, identify needs and prioritize local needs. The MVCHP coordinates the local CoC process. The MVCHP provides local input into the CoC that is developed at the State level. Its regular meetings provide an opportunity to share information between members on a monthly basis and to coordinate activities. The City is an active member of this organization.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Bismarck does not receive ESG funds but is an active member of the MVCHP to promote awareness and communication.

OMB Control No: 2506-0117 (exp. 09/30/2021)

DRAFT

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

DRAFT

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Missouri Valley Coalition for Homeless People
	Agency/Group/Organization Type	Coalition of service providers
	What section of the Plan was addressed by Consultation?	Homelessness Needs Homelessness Prevention
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Monthly meetings, local needs, data collection, coordination of service providers
2	**Agency/Group/Organization**	YouthWorks
	Agency/Group/Organization Type	Services-Children Child Welfare Agency Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Public Housing Needs Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys.
3	**Agency/Group/Organization**	Aid, Inc.
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-homeless Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys.

DRAFT

4	**Agency/Group/Organization**	Salvation Army - Bismarck
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys.
5	**Agency/Group/Organization**	Abused Adult Resource Center (AARC)
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services - Victims Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys.
6	**Agency/Group/Organization**	West Central Human Service Center
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys

DRAFT

7	**Agency/Group/Organization**	Dacotah Foundation
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys
8	**Agency/Group/Organization**	Burleigh County Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys.
9	**Agency/Group/Organization**	Missouri Slope Areawide United Way
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys.
10	**Agency/Group/Organization**	Community Action – Regional VII
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys.

DRAFT

OMB Control No: 2506-0117 (exp. 09/30/2021)

12	**Agency/Group/Organization**	Burleigh County Council on Aging
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys.
13	**Agency/Group/Organization**	High Plains Fair Housing
	Agency/Group/Organization Type	Fair Housing Advocacy
	What section of the Plan was addressed by Consultation?	Fair Housing
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Local public input meetings, local needs, surveys.

Identify any Agency Types not consulted and provide rationale for not consulting

The City made every attempt to be inclusive in its outreach efforts and consultation activities. Economic development agencies were not consulted since no CDBG funding is awarded for this purpose.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Missouri Valley Coalition for Homeless People	Bismarck's Consolidated Plan integrates the needs assessed by the statewide Continuum of Care and Region 7, which contains Bismarck.

Table 3 – Other local / regional / federal planning efforts

DRAFT

Narrative (optional)

The City works cooperatively with the North Dakota Department of Commerce and the North Dakota Housing Finance Agency to support affordable housing activities within our jurisdiction, primarily through the HOME and Low Income Housing Tax Credit (LIHTC) Programs. Burleigh County typically defers to the City of Bismarck for implementation of programs/projects within city limits, however the homeless shelter has been an opportunity to redefining those relationships recently. The Burleigh County Housing Authority serves citizens of Bismarck and Burleigh County, and is a key player in the provision, preservation, and creation of affordable housing. At the municipal level, the City partners with the Bismarck Parks and Recreation District and Bismarck Public Schools on implementation of projects that benefit low-and moderate-income, special needs and homeless populations.

DRAFT

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

The City's adopted Citizen Participation Plan (CPP) guided the key elements of resident and stakeholder consultation for the development of the 2020-2024 Consolidated Plan and this 2021 Annual Action Plan. As directed in the CPP, citizen participation included consultation with the City's CDBG Advisory Committee, needs prioritization, and public hearings. The comprehensive citizen participation process was designed to receive input from residents and stakeholders on Bismarck's housing, community development, and economic needs.

The City's CDBG Advisory Committee also assists with the identification of needs, setting priorities, and making funding recommendation for annual allocations of CDBG funding. The recommendations of the Advisory Committee are forwarded to City Commission, which has final local approval authority.

Meeting of the Bismarck City Commission are open to the public and are noticed on the City's website. Public hearings and public comment periods are advertised in the Bismarck Tribune and posted online. Notices are also sent to agencies that serve low- and moderate-income residents, residents with special needs and homeless residents, as well as to units of local government, including law enforcement, and agencies that provide youth programming. Notices include information for residents with Limited English Proficiency to request language assistance or reasonable accommodations for residents with disabilities.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Persons with disabilities Non-targeted/broad community	No one attended and no one sent in written comments.	No comments received.	No comments received.	

OMB Control No: 2506-0117 (exp. 09/30/2021)

DRAFT

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	No comments received.	No comments received.	No comments received.	

Table 4 – Citizen Participation Outreach

DRAFT

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Bismarck will receive $410,459 in CDBG funding for FY2021.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	410,531	0	0	410,531	1,231,593	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

If local matching funds are required, the City will use several different options. For instance, it can use its local sales tax revenue as match in economic development activities. In addition, tax increment financing and tax abatement are potential options the City may consider as match

OMB Control No: 2506-0117 (exp. 09/30/2021)

DRAFT

or as a way to encourage development. The City also works with nonprofits, foundations, and financial institutions to try to develop additional resources, such as lower interest loans and grants.

DRAFT

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

The City uses a variety of resources to address the needs of the City and its residents. Since the City of Bismarck does not receive HOME or ESG funds directly from HUD, service providers within the City are eligible to apply for these funds from the North Dakota Department of Commerce, Division of Community Services. The following summary reflects all the resources available to the City of Bismarck during this Plan.

Infrastructure/capital improvements/public facilities: The City funds its capital improvements from a variety of sources including the following: city general fund, federal funds, state funds, revenue bonds, special assessments, sales tax, fees, mill levy, special funds, etc.

Economic Development/Downtown Revitalization: The City continues to work with Bismarck-Mandan Development Association (BMDA) to develop projects to encourage local economic growth. The following resources are available to BMDA for economic development:

· Special tax exemptions or reductions on corporate income, property taxes, and the use of tax increment financing.

· State funds for low interest loans for business expansion or relocation (e.g., MATCH Program, PACE fund), advanced technology, workforce training, etc.

· Local sales tax revenue of up to $1.5 million to be used as match or as incentive financing (Vision Fund).

· Partnerships with local service providers/utilities.

· Federal resources such as EDA.

Shelters and programs for the homeless: The City will provide technical assistance and support Emergency Solutions Grant (ESGP)applications that local emergency shelters submit directly to the ND Division of Community Services. Local emergency shelters use ESG funds for operational expenses or rehabilitation of facilities. ESG funds awarded to nonprofit groups (varies from 4 to 7) in Bismarck have totaled from $50,000 to $100,000 over the past few years. Local providers continue to participate in the development of the statewide Continuum of Care (COC) The local housing authority and the Community Action Program continue to administer Shelter Plus Care programs.

The United Way continues to operate a homeless shelter for both individuals and families. Ministry on

the Margins continues to provide emergency housing and services to families. Both have experienced increases in numbers of clients in the past year. Local service providers continue to utilize Coordinated Assessments. The City continues to provide operational support for the local coalition to support services.

DRAFT

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Allocate funds to prevent homelessness	2020	2024	Homeless		Homeless housing and services	CDBG: $51,500	Homelessness Prevention: 195 Persons Assisted
2	Development or renovation of affordable rentals	2020	2024	Affordable Housing		Affordable rental housing	CDBG: $64,351	Rental units rehabilitated: 34 Household Housing Unit
3	Improve the quality of public facilities	2020	2024			Improve public facilities	CDBG: $176,824	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 17029 Persons Assisted
4	Support renovation of facilities serving homeless	2020	2024	Homeless		Homeless housing and services	CDBG: $5,750	Homeless Person Overnight Shelter: 150 Persons Assisted
5	Support efforts to increase homeownership for LMI	2020	2024	Affordable Housing		Owner-occupied housing	CDBG: $20,000	Homeowner Housing Rehabilitated: 8 Household Housing Unit

DRAFT

OMB Control No: 2506-0117 (exp. 09/30/2021)

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Support public service activities	2020	2024	Non-Housing Community Development		Improve access to public services	CDBG: $10,000	Public service activities other than Low/Moderate Income Housing Benefit: 189 Persons Assisted
7	Planning and administration	2020	2024	Planning and Administration			CDBG: $82,106	

Table 6 – Goals Summary

Goal Descriptions

1	**Goal Name**	Allocate funds to prevent homelessness
	Goal Description	AID Inc and Ministry on the Margins will assist those experiencing homelessness with security deposits and finding housing.
2	**Goal Name**	Development or renovation of affordable rentals
	Goal Description	Burleigh County Housing Authority is planning to demolish and rebuild 17 public housing units for low income tenants.
3	**Goal Name**	Improve the quality of public facilities
	Goal Description	Bridging the Dental Gap plans to rebuild their reception area to create a more accessible design, while the Dream Center is also planning an accessibility project for their parking lot. The Bismarck Seniors Center is upgrading their recreation room, while the Great Plains Food Banks will be purchasing a walk in freezer and cooler. Youthworks, a facility serving at-risk youth and their families, is also planning an interior remodel.
4	**Goal Name**	Support renovation of facilities serving homeless
	Goal Description	The Abused Adult Resource Center is planning an upgrade of their two shelters, increasing the quality of life for their residents.

DRAFT

5	**Goal Name**	Support efforts to increase homeownership for LMI
	Goal Description	Lewis and Clark Development Group will continue their program of providing emergency homeowner repairs, such as furnace and frozen pipe replacements.
6	**Goal Name**	Support public service activities
	Goal Description	UPspire ND is providing the Healthy Families Program, providing support to families as they become parents. It is specifically designed to support parents who may have histories of childhood trauma, intimate partner violence, poor mental health, and/or substance abuse issues. Healthy Families North Dakota plans on using CDBG funds for the Bismarck Healthy Families Program to support staff salary, which will ensure the continued focus on supporting enrolled families' financial capabilities (setting budgets, exploring opportunities to reduce debt and remove financial stressors from the home environment).
7	**Goal Name**	Planning and administration
	Goal Description	Planning and administration of CDBG program.

DRAFT

Projects

AP-35 Projects – 91.220(d)

Introduction

All local and state governments that receive direct assistance from any of four major HUD programs—Community Development Block Grant (CDBG), HOME, Emergency Shelter Grant (ESG), or Housing Opportunities for Persons with AIDS (HOPWA)--are required to develop and implement a five-year Consolidated Plan. This effort incorporates strategic planning and citizen involvement to develop more effective programs and prioritize the use of HUD funds. A grantee must also submit an annual action plan and grant application that describes the activities that will be undertaken in a particular year to implement the overall Plan. The Annual Action Plan also provides a basis for assessing performance. The City will receive $410,459 in CDBG funds for program year 2021.

The City of Bismarck receives direct funding from HUD in only one of the covered programs--CDBG. Accordingly, its annual action plan contains only a CDBG application and required data that is relevant to the Consolidated Plan. The 2021 Annual Action plan is the second year in the City's current five-year Consolidated Plan. It must be noted that the CDBG funds may be used only for activities that primarily benefit low and moderate-income (LMI) persons, eliminate conditions of slum and blight, or address an urgent community need. The three main objectives of CDBG program are to provide decent housing, create sustainable living environments, and develop economic opportunity.

The following is a listing of activities that the City will undertake during the next year to utilize CDBG funds:

Projects

#	Project Name
1	AID Homelessness Prevention
2	AARC Appliance Upgrades
3	BCHA Dakota Apartments II
4	Bridging the Dental Gap Reception Area/Flooring
5	The Dream Center
6	Seniors Center
7	Great Plains Food Bank
8	Lewis and Clark Emergency Homeowner Repairs
9	MOTM Emergency Sheltering
10	Healthy Families
11	Youthworks Interior Renovation

Table 7 - Project Information

OMB Control No: 2506-0117 (exp. 09/30/2021)

DRAFT

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The designated projects all meet Priority Needs outlined in the 2020-2024 Consolidated Plan. The Priority Needs identified in this Plan include affordable rental housing, homeless housing and services, special needs housing, improved access to public services, affordable owner-occupied housing, improved public facilities, and public improvement/infrastructure. The selected projects meet the needs of this Plan through a variety of means. Projects were selected based on the ability to meet needs of LMI households in the City of Bismarck and the capacity of each entity to fulfill their objectives. The City has allocated $82,106 for administration.

DRAFT

AP-38 Project Summary

Project Summary Information

DRAFT

1	**Project Name**	AID Homelessness Prevention
	Target Area	
	Goals Supported	Allocate funds to prevent homelessness
	Needs Addressed	Homeless housing and services
	Funding	CDBG: $25,000
	Description	AID Inc will use CDBG funds to provide emergency temporary assistance to LMI individuals and families to assist with past-due and current month's rent or utilities and security deposits.
	Target Date	4/29/2022
	Estimate the number and type of families that will benefit from the proposed activities	45 LMI individuals facing homeless due to evictions or inability to raise a security deposit will benefit from this activity.
	Location Description	Citywide.
	Planned Activities	AID Inc will use CDBG funds to provide emergency temporary assistance to LMI individuals and families to assist with past-due and current month's rent or utilities and security deposits.
2	**Project Name**	AARC Appliance Upgrades
	Target Area	
	Goals Supported	Support renovation of facilities serving homeless
	Needs Addressed	Homeless housing and services
	Funding	CDBG: $5,750
	Description	AARC plans to purchase mini fridges, blinds, washers and dryers and other interior items with their CDBG funds.
	Target Date	5/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	150 women and children escaping domestic violence.
	Location Description	Confidential address (domestic violence shelter)
	Planned Activities	AARC plans to purchase mini fridges, blinds, washers and dryers and other interior items with their CDBG funds.

3	**Project Name**	BCHA Dakota Apartments II
	Target Area	
	Goals Supported	Development or renovation of affordable rentals
	Needs Addressed	Affordable rental housing
	Funding	CDBG: $64,351
	Description	BCHA plans to demolish 17 outdated 2-bedroom units, which will be replaced with 14 2-bedroom units, 3 of which will be ADA accessible. CDBG funds will be used for the demolition.
	Target Date	5/27/2022
	Estimate the number and type of families that will benefit from the proposed activities	34 LMI households.
	Location Description	410 S 2nd Street, Bismarck ND
	Planned Activities	BCHA plans to demolish 17 outdated 2-bedroom units, which will be replaced with 14 2-bedroom units, 3 of which will be ADA accessible. CDBG funds will be used for the demolition.
4	**Project Name**	Bridging the Dental Gap Reception Area/Flooring
	Target Area	
	Goals Supported	Improve the quality of public facilities
	Needs Addressed	Improve public facilities
	Funding	CDBG: $57,124
	Description	CDBG funds will be used to rebuild the front reception area in a way that is more accessible to disabled clientele, as well as install new flooring in the operatories.
	Target Date	5/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	3640 LMI persons.
	Location Description	1223 S 12th Street, Suite 1, Bismarck
	Planned Activities	CDBG funds will be used to rebuild the front reception area in a way that is more accessible to disabled clientele, as well as install new flooring in the operatories.

OMB Control No: 2506-0117 (exp. 09/30/2021)

5	**Project Name**	The Dream Center
	Target Area	
	Goals Supported	Improve the quality of public facilities
	Needs Addressed	Improve public facilities
	Funding	CDBG: $35,000
	Description	CDBG funds will be used to install a walk-in freezer and a walk-in cooler for their food pantry program.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	1500 LMI individuals.
	Location Description	
	Planned Activities	CDBG funds will be used to install a walk-in freezer and a walk-in cooler for their food pantry program.
6	**Project Name**	Seniors Center
	Target Area	
	Goals Supported	Improve the quality of public facilities
	Needs Addressed	Improve public facilities
	Funding	CDBG: $33,000
	Description	CDBG funds will be used to renovate the Recreation Room at the Burleigh County Senior Center. Work will include wall repair, retexturing and painting, replacement of the double door into the breakroom, and replacement of ceiling tiles.
	Target Date	5/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	1700 LMI seniors
	Location Description	315 North 20th Street, Bismarck ND
	Planned Activities	CDBG funds will be used to renovate the Recreation Room at the Burleigh County Senior Center. Work will include wall repair, retexturing and painting, replacement of the double door into the breakroom, and replacement of ceiling tiles.

OMB Control No: 2506-0117 (exp. 09/30/2021)

7	**Project Name**	Great Plains Food Bank
	Target Area	
	Goals Supported	Improve the quality of public facilities
	Needs Addressed	Improve public facilities
	Funding	CDBG: $30,000
	Description	CDBG funds will be used for a sidewalk accessibility project in the food bank parking lot, funding items such as curb cuts, ramps, and drainage correction.
	Target Date	5/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	9822 LMI individuals in the area
	Location Description	1315 S 20th Street, Bismarck, ND
	Planned Activities	CDBG funds will be used for a sidewalk accessibility project in the food bank parking lot, funding items such as curb cuts, ramps, and drainage correction.
8	**Project Name**	Lewis and Clark Emergency Homeowner Repairs
	Target Area	
	Goals Supported	Support efforts to increase homeownership for LMI
	Needs Addressed	Owner-occupied housing
	Funding	CDBG: $20,000
	Description	CDBG funds will be used for emergency repairs such as frozen pipes, furnace repairs and water heater repairs.
	Target Date	5/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	8 LMI homeowners
	Location Description	Citywide
	Planned Activities	CDBG funds will be used for emergency repairs such as frozen pipes, furnace repairs and water heater repair

9	**Project Name**	MOTM Emergency Sheltering
	Target Area	
	Goals Supported	Allocate funds to prevent homelessness
	Needs Addressed	Homeless housing and sevices
	Funding	CDBG: $26,500
	Description	CDBG funds would be used to provide emergency sheltering at a local motel for those who are without other options. Those utilizing this service include men and women with felony backgrounds unable to utilize our local shelter, those waiting for admission to a treatment program, families on the waiting list for our local family shelter, and those released from the hospital and in need of a few days of stabilization.
	Target Date	5/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	150 homeless LMI residents will be served.
	Location Description	201 N 24th St, Bismarck, ND
	Planned Activities	CDBG funds would be used to provide emergency sheltering at a local motel for those who are without other options. Those utilizing this service include men and women with felony backgrounds unable to utilize our local shelter, those waiting for admission to a treatment program, families on the waiting list for our local family shelter, and those released from the hospital and in need of a few days of stabilization.
10	**Project Name**	Healthy Families
	Target Area	
	Goals Supported	Support public service activities
	Needs Addressed	Improve access to public services
	Funding	CDBG: $10,000

	Description	Healthy Families ND is a free visitation program designed to support families as they become parents. It is specifically designed to support parents who may have histories of childhood trauma, intimate partner violence, poor mental health, and/or substance abuse issues. Healthy Families North Dakota plans on using CDBG funds for the Bismarck Healthy Families Program to support staff salary, which will ensure the continued focus on supporting enrolled families' financial capabilities (setting budgets, exploring opportunities to reduce debt and remove financial stressors from the home environment).
	Target Date	5/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	189 LMI families
	Location Description	Citywide
	Planned Activities	Healthy Families ND is a free visitation program designed to support families as they become parents. It is specifically designed to support parents who may have histories of childhood trauma, intimate partner violence, poor mental health, and/or substance abuse issues. Healthy Families North Dakota plans on using CDBG funds for the Bismarck Healthy Families Program to support staff salary, which will ensure the continued focus on supporting enrolled families' financial capabilities (setting budgets, exploring opportunities to reduce debt and remove financial stressors from the home environment).
11	**Project Name**	Youthworks Interior Renovation
	Target Area	
	Goals Supported	Improve the quality of public facilities
	Needs Addressed	Improve public facilities
	Funding	CDBG: $21,700
	Description	CDBG funds will be used for flooring replacement, door upgrades, and storage renovations.
	Target Date	5/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	367 LMI at-risk youth and their parents.

	Location Description	217 West Rosser Avenue, Bismarck
	Planned Activities	CDBG funds will be used for flooring replacement, door upgrades, and storage renovations.
9	**Project Name**	2021 Administration
	Target Area	
	Goals Supported	Planning and administration
	Needs Addressed	
	Funding	CDBG: $82,106
	Description	Administration and planning
	Target Date	5/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Planning and administration

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Projects selected for FY 2021 are not limited to LMI areas within the City, but serve LMI residents.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The following represent the affordable housing goals for FY 2021 for the City of Bismarck.

One Year Goals for the Number of Households to be Supported	
Homeless	195
Non-Homeless	17,043
Special-Needs	1,700
Total	18,938

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	45
The Production of New Units	0
Rehab of Existing Units	34
Acquisition of Existing Units	0
Total	79

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The Burleigh County Housing Authority manages the public housing units located in the City of Bismarck.

Actions planned during the next year to address the needs to public housing

One project selected for FY 2021 will benefit Burleigh County Housing Authority through demolishing and rebuilding seventeen 2-bedroom units. The project will provide 3 ADA accessible units, and will focus on providing housing for the elderly.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority will continue to offer its homeownership program. This program annually provides an opportunity for one to three interested tenants residing in public housing to purchase the single-family dwelling which they rent. However, escalating home prices in Bismarck have resulted in higher appraised values for these units, and the purchase price is currently too high for an LMI household even with a soft second.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

PHA has not been designated as troubled

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Activities that will benefit homeless persons and prevent homelessness were identified as a priority need in the 2020-2024 Consolidated Plan. CDBG funding will be used for the construction of a permanent homeless shelter and for public services that provide emergency assistance and homeless prevention.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Bismarck participates in a statewide Continuum of Care and several local agencies receive funding through that process. It also serves as a clearinghouse for statewide information on homeless data and resources, identifies gaps in services, and provides leadership in strategic planning. The local coalition provides education/outreach, services, and a means for local agencies to communicate and cooperate. It also coordinates the annual point-in-time surveys. The City will continue to work with the local coalition and is providing CDBG assistance for homelessness prevention to at risk-households and emergency services for homeless households. Local service agencies have received training on a coordinated assessment process in order to identify homeless households with the greatest needs. Several emergency housing assistance activities for at risk households within the City are being funded this year.

Addressing the emergency shelter and transitional housing needs of homeless persons

With the City of Bismarck, there are numerous homeless service agencies that provide support to homeless households. Several projects, described in more detail below, will assist in limiting the number of households entering homelessness by providing emergency housing assistance.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are several projects for 2021 that include offering emergency housing assistance such as rent, utilities, and other emergency housing assistance to help prevent households from entering homelessness. This includes AID, Inc. that will serve an estimated 45 households with emergency housing assistance. Ministry on the Margins will also provide funds for emergency housing assistance to

persons unable to access emergency shelter at other facilities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

As noted above, there are three projects that will help households avoid homelessness by offering emergency housing assistance. All of these projects will have funds available to households that are at risk of becoming homeless and will be available to persons exiting systems of care.

Discussion

As the City of Bismarck continues to strive to reduce homelessness, the City will fund projects that serve the homeless and at-risk population.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The Barriers to Affordable Housing were noted in MA-40 of the 2020-2024 Consolidated Plan. The most highly rated barriers to affordable housing were the cost of land or lot, cost of labor and cost of materials.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Most of the barriers to affordable housing that were cited in the Consolidated Plan are outside the control of the City, such as cost of land and labor. However, the City will continue to encourage non-profit and private developers to apply for CDBG and HOME funding (via the State). It will also provide support to these entities to apply to the State for HIF funding or to obtain Low Income Housing Tax Credits. The City's Planning Division completed an Infill and Redevelopment Plan in 2016, which includes provisions to encourage affordable housing in previously developed areas and hopefully will encourage more sustainable, affordable, and cost-effective housing development. Implementation of the Plan will allow smaller lot sizes, accessory dwelling units, reduced roadway widths and other means to decrease costs for infrastructure and land. An ordinance reducing roadway widths was adopted in 2016, an ordinance allowing accessory dwelling units in single-family residential zoning districts was adopted in 2017, and the creation of a Traditional Neighborhood zoning district is in process. In addition, a Quiet Rail Zone was implemented 2016 and the Renaissance Zone was renewed for another five years in 2017. These two actions have facilitated development in downtown Bismarck, including naturally occurring affordable housing.

Discussion:

The Community Development Department includes the Building Inspections Division, so it is better able to provide information on zoning, land use, parking, permits, and other information needed for development. The Department reviews proposals and discusses all new developments with developers before meetings with the Planning and Zoning Commission. City fees are reasonable, and the City charges no impact fees. The City also uses a single development application process and has a streamlined permitting and approval process for housing and other developments. Parking requirements can be waived for elderly housing or other special need housing, and the parking requirements were recently amended to allow reduced parking for projects serving low and moderate income households.

A Quiet Rail zone has been implemented in the downtown area, which has facilitated the development of new affordable and market rate housing. In addition, the City recently adopted minimum rental

housing standards, which should help preserve the existing affordable housing stock within the community. The City is involved through its Renaissance Zone Program to help ensure that the Patterson Place (affordable senior and disabled housing) in the downtown area will be preserved and other housing created.

AP-85 Other Actions – 91.220(k)

Introduction:

The following narrative describes additional actions that the City of Bismarck will undertake during this plan year.

Actions planned to address obstacles to meeting underserved needs

The City has found that the largest obstacle to meeting underserved needs is the lack of resources. While the City has no control over the amount of resources it will receive, the City will allocate what funds it does have to try to meet the priority needs identified in the Consolidated Plan. The City has also allocated a large share of its CDBG public service funds to emergency housing assistance needs since this has been one of the greatest priority needs, due to a shortage of affordable housing and facilities to serve homeless or potentially homeless persons.

Actions planned to foster and maintain affordable housing

During the 2021 program year, the City will continue to use CDBG funding for LMI households to improve accessibility and do emergency repairs. These activities will help maintain affordability for LMI households. The Community Development Department, through its Planning Division, continues to conduct research and identify ways to reduce costs in the development of new housing.

Actions planned to reduce lead-based paint hazards

The City will continue to provide information on requirements and training to project owners and contractors working on CDBG funded activities. The State Health Department provides technical assistance for these projects upon request or referral by the City.

Actions planned to reduce the number of poverty-level families

The City of Bismarck will continue to support the Bismarck-Mandan Development Association and local economic development projects with local sales tax revenue and other means, but will not use CDBG funds to fund economic development. The City will encourage reinvestment in the downtown through its participation in the Renaissance Zone Program. The City will continue to work with both the Chamber of Commerce and the Downtown Business Association on revitalization and economic development.

The Housing Authority will continue to operate its self-sufficiency program, and Community Action Council will continue its self-reliance activities. Both programs help low income families escape poverty. Operational support, facility renovation, and improved accessibility will aid these efforts. The City will also use CDBG to support activities that encourage self-sufficiency, job training, supportive services, etc. These efforts will help the City to address poverty issues primarily through supportive services that

encourage self-sufficiency.

Actions planned to develop institutional structure

The City will implement no new actions to develop its institutional structure. The City will continue to work and communicate with the Burleigh County Housing Authority, adjacent units of government, local nonprofits, and social service agencies.

Actions planned to enhance coordination between public and private housing and social service agencies

No new actions are planned for FY 2021 to enhance coordination between public and private housing and social service agencies; however, every effort will be made to encourage communication and awareness of programs and activities.

Discussion:

During the 2021 program year, the City of Bismarck will continue direct funding to help meet the needs of LMI residents of the City. One hundred percent of CDBG activity funds will be allocated to activities benefitting LMI persons. These efforts, along with activities implemented by other public and private agencies, will help to address the priority needs identified in the 2020-2024 Consolidated Plan.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%