

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The following is a description of annual goals and progress:

#### 1. Homeless housing & services:

- Support renovation of facilities: (0 goal, 247 actual) No 2018 CDBG funds were allocated to emergency shelters, however, CDBG funds were awarded to facilities serving those with special needs who may also be homeless. One 2016 activity for the renovation of shelter for victims of domestic violence was completed during the 2018 program year.
- Fund efforts to prevent homelessness: (40 goal, 277 actual, 144% complete) One project providing emergency housing and homelessness prevention were 253% completed during the program year, and one is underway. Four projects from prior years were also closed out.
- Support for homeless service providers: (875 goal, 0 actual) One project for United Way to provide emergency shelter to homeless persons and families is underway and is expected to be completed by summer of 2019.

2. Rental housing: Renovate existing units (117 unit goal): Two rental projects from prior years were underway (Washington Court, 2016, and Row Houses, 2017, and are expected to be completed by Fall of 2019). The developers of the 2018 project, The Patterson Place Apartments, which has 117 apartments, received LIHTC funding, but its application for HOME funds from the State is pending, which has slowed the project considerably. Patterson Place is also considered special needs housing, since its tenants are elderly and/or persons with disabilities.

3. Improve public facilities that serve LMI households or persons with disabilities (8534 goal, no progress). Five projects were funded with the 2018 allotment, and none were completed. Four of the projects are underway, and the fifth is in the process of developing bid packets. 23rd Street Park, a 2017 project, was largely completed in 2018, although construction was paused due to weather; the project has been completed as of August of 2019. Three projects from prior years were completed, two at a special needs housing facility, and the Senior's Center, and the total beneficiaries from those projects was 2,549. One other facility was completed, but it is reported under homeless activities. Two Youthworks projects, a Seniors Center project, Bridging the Dental Gap, and Kiwanis Park are all underway.

4. Promote Special Needs Housing: (141 goal, none complete) Three special needs housing projects were funded, the renovation of Patterson Place, Heartview Foundation, and housing accessibility through the Community Action Program. One is underway, and the other two are awaiting funding to begin. Completed projects from prior years are housing accessibility through the Community Action program from 2016 and 2017 and Dacotah Foundation's 2016 and 2017 Custer House renovations (56 actual). Burleigh County Housing Authority's Row Houses project from 2017 is in progress and will promote special needs housing.

5. Support efforts to increase LMI homeownership: (14 goal, 35 from prior years) CAP is slow due to staff shortages, other projects made progress.

6. Improve access to public services (80 goal, no progress): Fair Housing was funded in 2018 and is just starting, and 3 prior years' projects that were completed are Legal Services, Fair Housing, and Youth at Risk (126 actual). Homeless services reported in that category.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Allocate funds to prevent homelessness	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	217		0	26	
Allocate funds to prevent homelessness	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	

Allocate funds to prevent homelessness	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	500	285	57.00%	40	113	282.50%
Assist development of additional homeless housing	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	10	0	0.00%			
Assist with development or renovation of rental	Affordable Housing	CDBG: \$	Rental units constructed	Household Housing Unit	6	0	0.00%			
Assist with development or renovation of rental	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	20	0	0.00%	117	0	0.00%
Assist with development or renovation of rental	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
Improve the quality of public facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1850	2885	155.95%	8534	44	0.52%
Promote special needs housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	16				

Promote special needs housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	200	0	0.00%			
Promote special needs housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Rental units constructed	Household Housing Unit	5	0	0.00%			
Promote special needs housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Rental units rehabilitated	Household Housing Unit	72	0	0.00%	117	0	0.00%
Promote special needs housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	7		9	4	44.44%
Promote special needs housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0				
Promote special needs housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				

Promote special needs housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0		15	0	0.00%
Provide for homeless service providers	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	57		875	0	0.00%
Provide for homeless service providers	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	57				
Provide for homeless service providers	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
Provide for homeless service providers	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	800	0	0.00%			
Support efforts to increase homeownership for LMI	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	0	0				
Support efforts to increase homeownership for LMI	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	135	35	25.93%	14	13	92.86%

Support public service activities	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	925	631	68.22%	80	115	143.75%
Support public service activities	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Support public service activities	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	0	9		0	9	
Support renovation of facilities serving homeless	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	200				
Support renovation of facilities serving homeless	Homeless	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	400	0	0.00%			

Support renovation of facilities serving homeless	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	200				
Support renovation of facilities serving homeless	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City made reasonable progress in meeting goals in the fourth year of the Consolidated Plan. In 2018 the City funded thirteen CDBG activities. One of these activities has been completed; ten are underway; and two have not started. In addition, thirteen projects funded in prior years were completed. The City listed 8 primary priorities and goals in its Plan and most of the activities funded in 2018 addressed those priorities. The City continued to prioritize public service activities which addressed prevention of homelessness or provided emergency assistance for persons who were homeless. About 17.3% of the project funding was awarded to activities addressing homelessness concerns. 34.5% of the 2018 project funds were allocated to housing activities. Improvements to public facilities also followed priorities with funding going to improving facilities serving the disabled, the elderly, mentally ill persons, and youth at risk. However, the City fell behind in meeting goals for creating affordable housing, units for persons who are homeless, and special needs housing. While we didn't create any special needs housing, CDBG funds went towards rehab of such housing. Funding and local agency capacity are major concerns, so most of the CDBG funds are allocated for prevention of homelessness or emergency shelter. **The overall goal for improvement of public facilities was exceeded.** Homelessness will continue to be a priority for the City due to local need and the recent closure of an emergency shelter. The City will continue to focus on affordable housing, but lack of resources and the high costs continue to be the major obstacles.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	2,935
Black or African American	82
Asian	0
American Indian or American Native	386
Native Hawaiian or Other Pacific Islander	3
<b>Total</b>	<b>3,406</b>
Hispanic	11
Not Hispanic	3,031

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

IDIS data on the actual number of beneficiaries does not match the above CAPER table since racial categories are different. For instance, IDIS requires that we report beneficiaries that identify themselves as more than one race (e.g., Asian & White), but this table does not include such classifications. Also, the CAPER Goals & Outcomes table does not include activities that were funded prior to approval of the current Consolidated Plan, but were completed in Program Year 2018. As a result, the total number of beneficiaries for 2018 would be 3466 persons plus 35 households, e.g., housing activities. **A table that presents the IDIS statistics, 2010 Census data for comparison, and additional information on the income has been attached. This information shows that the race of CDBG beneficiaries was similar to Census data.**

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	415,965	339,209

**Table 3 - Resources Made Available**

**Narrative**

The City of Bismarck received \$398,965 in CDBG funds for program year 2018, and had \$17,000 in prior year resources, for a total of \$415,965. A total of \$339,209 was spent during the year. This included funds from 2017, 2016, 2015, and pre-2015. Public service expenditures accounted for 10.07% of the total spent, while administration totaled 18.14%. The total low and moderate income benefit was 100 percent.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide			Funds are not targeted geographically, but are available citywide

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

Funds are not targeted geographically, but are available citywide. Programs are based on an individual applicant meeting eligibility criteria rather than geographic area. No target area was selected in the Consolidated Plan.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City does not require a set amount of match for the subrecipients that it funds under the CDBG program. However, match is taken into consideration when proposals for CDBG funding are reviewed. Match sources include in-kind labor, private donations, United Way funds, foundation support, state funds and federal funds. No publicly owned land or property was used to address needs in the Plan. Previously funded HOME projects generate an annual state supportive service match of up to \$3 million that can be used when the City applies for HOME funding from the State of North Dakota.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	40	277
Number of Non-Homeless households to be provided affordable housing units	131	35
Number of Special-Needs households to be provided affordable housing units	141	56
<b>Total</b>	<b>312</b>	<b>368</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	40	277
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	131	35
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>171</b>	<b>312</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Lack of resources and organizational capacity are both concerns in meeting housing goals. CDBG funding for rental assistance is used for security deposits, 1st month's rent, or back-rent in order to prevent homelessness (277 beneficiaries). The City also uses HOME funds from the state of North Dakota to fund a tenant based rental assistance (TBRA) program that provides rental assistance for one year. Generally, 4 to 6 households receive this assistance a month, and about 20 to 25 households receive security deposits. However, this program data is included with the State CAPER. A CDBG housing project to rehab

117 units of Section 8 rental housing was held up due to delays, including issues with the allocation of state HOME funds.

**Discuss how these outcomes will impact future annual action plans.**

While the subrecipients who administer the emergency rehab and housing accessibility programs did not apply for 2019 funding, we have already discussed their applications for the 2020 cycle as these are programs that are much needed within the City. The City will increase efforts to support affordable housing projects through such means as LIHTC, applying for HOME funds, and exploring ways to reduce development costs. The City's main partner in this effort will continue to be the local housing authority, but will also encompass nonprofit and for profit developers. However, high local development costs will likely mean that the City will continue to focus on preservation of existing affordable housing.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	824	0
Low-income	1,493	0
Moderate-income	662	0
<b>Total</b>	<b>2,979</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

27% of all program beneficiaries in 2018 were extremely low income, 49% were low income, and 22% were moderate income. The majority of very low income beneficiaries were benefited by homelessness prevention, emergency housing rehab and special needs housing activities.

Worst-case needs: City representatives make an ongoing effort to meet with local organizations to plan for future needs. For instance, the City has been involved in planning for a new homeless shelter to replace the one that closed. The City met with agencies serving persons who are homeless to address potential concerns such as emergency housing needs during the winter. A number of City departments are actively involved in long term planning with Burleigh County to look into developing a social detox. Over the past year, the City has been working with the housing authority and a nonprofit developer to develop a housing first project for homeless adults with substance abuse and/or mental health concerns (NSP funding), which is almost complete. The City continues to award CDBG funds to prevent homelessness to several local organizations. City staff has met with housing owners/developers to try to come up with ways to preserve existing affordable housing rather than to lose it. The City works closely with the local housing authority in order to gain knowledge of the current rental market and to

plan joint activities to try to foster affordable housing. The Police, Fire and Public Health Departments actively meet throughout the year to jointly plan for unexpected emergencies.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City continues to maintain active membership in the Missouri Coalition for Homeless Persons. This organization is responsible for conducting the point-in-time homeless surveys and for education, outreach, and coordination of regional participation in the Continuum of Care process. No local agency has applied for CDBG funding for this purpose in 2018, but some agencies use ESG or state funds for this purpose, as well as for other activities. The local police department supplements their efforts.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

CDBG funds were used to complete a 2017 project to renovate an emergency shelter for victims of domestic violence and their children. The City also provides support for local agencies applying to the State for ESG funding. CDBG funds are also being used for rehab of facilities that provide housing and shelter to persons with mental illness, and another which supports at-risk youth and their families. 2018 funds were awarded to Heartview Foundation for transitional housing and United Way for operational support of their emergency homeless shelter. However, neither project was completed during the 2018 program year.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City awarded CDBG funding to three local nonprofit agencies in order to prevent homelessness. Funds are used for security deposits, first month rent, and unpaid rent or utilities. In the 2018 program year, 277 households received this assistance. One of the agencies receiving funding focuses on persons with chronic mental illness and it used other funding sources to provide supportive services. The City also used a portion of its HOME funding for the State of ND to fund both security deposits and tenant based rental assistance. The local Community Action agency manages this program and also provides supportive services to assisted families in order to encourage self-sufficiency. Six local agencies continue to receive ESG and State Homeless Grants for a variety of program needs.

### **Helping homeless persons (especially chronically homeless individuals and families, families**

**with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Local agencies work with the HUD-VASH Program to provide rental assistance and support services. Several agencies provide transitional housing (or housing support) with case management services through their own staff or through referrals. CDBG funds were awarded to West Central Human Service Center to be used for subsistence payments (e.g., rent, security deposits). This agency in turn provides case management to help persons with mental illness avoid homelessness. Other agencies receiving CDBG assistance also provide case management services depending upon household needs. The Community Action project (HOME funds) provides ongoing case management assistance for the year in which households may receive rental assistance. This support helps households to more permanent housing options. Such services will continue be needed for the remainder of the Consolidated Plan.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Burleigh County Housing Authority manages 282 units of Public Housing. This includes both elderly and family housing. None of these units were designated as troubled or problematic. Most of this housing was built 25-35 years ago and needs improvements for code compliance, energy efficiency, accessibility, and modernization. The Housing Authority has used both public and private funds to implement major improvements, and the City has supported this effort with CDBG and HOME funding. Demolition of antiquated units allowed the construction of new special needs housing (non-Public Housing). The Housing Authority also manages approximately 1,100 vouchers, 48 units of special needs housing, 40 Shelter Plus Care Vouchers, 40 basic care units for the frail elderly, and 96 units of Section 236 housing for families. The City continues to consult with the Housing Authority on its needs for renovation/preservation of existing units and the need for the development of new housing. It provides technical support such as the provision of environmental review. Prior CDBG projects are still underway, so no new funding was awarded in 2018.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Tenants in both elderly and family housing have advisory councils. Each council holds monthly meetings, and the Housing Authority board meets with the councils a minimum of once per year. The councils have their own activity budgets and use the funds for tenant activities throughout the year. The Housing Authority administers a non-HUD sponsored self-sufficiency program that is open to any of its tenants. Approximately 20 households a year participate. The services are coordinated with other local agencies. Several tenants each year participate in a program that provides training and counseling to promote homeownership in order to purchase the unit of Public Housing that they are renting (e.g., single-family dwellings). Escalating property values in the past several years have made it more difficult for households to qualify.

### **Actions taken to provide assistance to troubled PHAs**

Burleigh County Housing Authority is not a troubled PHA.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City continues to seek ways to reduce the barriers addressed in the Consolidated Plan. This has reduced roadway withers in order to save costs in residential subdivisions. It now allows accessory granny flats in residential areas, and in 2019 has received 3 application for such dwelling units. It has recently approved an in-fill plan for the City core in order to allow the construction of more housing in existing areas that are smaller than a typical lot in a new subdivision. A Quiet Rail Zone has been implemented in the downtown area and no train whistles will be blown in this area. This should encourage more housing in the downtown area. The City continues to provides letters of support for LIHTC projects and in the past year 3 affordable housing projects received Renaissance Zone tax credits (222 units). Moreover, the City awarded CDBG and HOME funds to one of the projects.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City worked with the local homeless coalition, United Way, and service providers to replace two soup kitchens that had closed. This new facility was purchased in March of 2017, and opened in January of 2018, and a new facility is planned to be constructed in the 2019 program year. The City staff and Commissioners are active participants in local efforts to find means to address the recent closure of the only mens emergency shelter and 24 SRO's. The City continues to prioritize its CDBG and HOME funding for activities that address homelessness or prevent homelessness. CDBG funds were awarded to the United Way to help with operational costs in 2018 while plans were developed for a new emergency shelter.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Bismarck has not historically had a large number of lead based poisoning in children, but this could be because of lack of awareness and training. The local public health department administers the Health Track Program which provides testing for young children whose parents are eligible for Medicaid. Any CDBG assisted residential property (non-elderly) or facility in which young people are normally present is tested for lead based paint prior to work being done on the property if it was constructed prior to 1978. The City provides information on training and property construction procedures to contractors and maintenance works. It also provides referrals for LBP training if needed. The City consults with the State Health Department on technical concerns and for assistance in working with new contractors.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The primary activities undertaken to alleviate poverty include economic development, family self-

sufficiency programs, and assistance to human service agencies that provide support services or training and employment activities for disadvantaged persons. The City continues to support the local development corporation with local sales tax revenue. The two entities work cooperatively to expand local economic opportunities. Downtown groups also work together to encourage improvements and employment through such means as the Renaissance Zone. No CDBG funds were used for economic development, commercial development, or downtown improvements since other resources appear to be meeting local needs. It should be noted that the Renaissance Zone was recently approved for another five years.

The Housing Authority's self-sufficiency program uses a variety of resources to work with tenants to help them develop a strategy to escape poverty, including assistance with homeownership. CDBG has been used to fund public services and renovate public facilities serving persons who are homeless, disabled, or disadvantaged. For instance, the City has partnered with the Community Action Program to sustain a program which combines rental assistance (TBRA) with a self-sufficiency program in order to help tenants establish a positive rental history. The City also provides CDBG funds to 3 agencies to prevent homelessness. In turn, each agency provides supportive services or case management to help their clients. The City also continues to support the development or preservation of special needs housing with both CDBG and HOME funds. This housing is linked to supportive services for residents.

#### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City continues to collaborate with local agencies. This effort has included consultation with the Housing Authority, social service agencies, Regional Development Council, Community Action, homeless coalition, health care agencies, advocacy organizations, and other local groups. The City uses outreach to local housing agencies in order to promote joint efforts to develop affordable housing and special needs housing.

#### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The Consolidated Plan recognized the Burleigh County Housing Authority as the primary housing agency for affordable housing in Bismarck. Accordingly, the City continues to work with the Housing Authority to develop and preserve affordable rental housing. This type of collaboration is evident in the use of CDBG and HOME funds for housing projects that preserve existing housing or create new housing, primarily for persons with special needs. The City also meets periodically with the regional CHDO and Regional Development Council to explore the possibility of joint endeavors. City membership in the local homeless coalition promotes awareness and cooperation. The City maintains contact with the Region VII Supportive Housing Development Collaborative to assess local need and resources. This affiliation has resulted in a joint effort to develop 40 units of supportive housing for homeless persons which is scheduled to open in the fall of 2019. The Housing Authority, Beyond Shelter (nonprofit), and the City are working together to realize this much needed housing. The local coalition for the homeless meetings

provides a wonderful opportunity for local service providers and government to share concerns and knowledge.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

- The City adopted an Analysis of Impediments in '15. It identified the following concerns: discrimination on the basis of disability and familial status; failure to make reasonable accommodation; discriminatory advertising; higher loan denial rates for Native Americans & Hispanic households; discrimination against recipients of assistance; lack of understanding of FH laws; shortage of accessible housing; & location of public assisted housing in areas of LMI & minority concentration. Since then, the City was monitored by HUD's Office of FHEO and received training on future requirements. New concerns include ID of 4 areas or racially & ethnically concentrated areas; lack of accessible, affordable housing; lack of affordable housing for persons based on race & ethnicity; and people with disabilities living in segregated settings such as nursing homes. The following are actions taken to address these concerns:
- The City allocated CDBG funds for a housing accessibility program which makes improvements in private sector housing. 8 low income households received assistance.
- The City worked with 2 agencies on outreach & education. Funding was from prior years, but activities cont'd into 2017. Legal Services provided assistance to 15 LMI persons in order to prevent homelessness or to help obtain affordable housing. High Plains Fair Housing did FH education & outreach and assisted 63 people. The City provided in-kind assistance with meeting rooms, publicity & outreach, and referrals to agencies.
- The Mayors' Committee on Human Relations sponsored Diversity University, an Intercultural Festival, & an essay contest for children.
- CDBG funds were used for rehab of 2 facilities for persons with disabilities (mental illness) - 52 residents were assisted. 2018 CDBG funds were awarded to another such project, to improve accessibility at a transitional housing facility for persons recovering from substance abuse. In addition, an NSP funded project which will provide 40 units for persons with substance abuse issues and homelessness concerns. The project is expected to be completed to by the Fall of '19.
- The City conducted outreach (mailings) to agencies serving LMI households, persons with disabilities, minorities, housing agencies, etc. to encourage their participation in the CDBG process. CDBG notices include TDD, Voice, and Spanish relay information.
- Public hearings are conducted in the City/County Building which is handicapped accessible & located in the downtown, LMI area.
- The City Commission approved an anti-discrimination resolution discouraging biased employment, rental/housing, and service practices based on sexual orientation or gender identity.
- The City worked to improve access to its CDBG program and improve recordkeeping. This included year end analysis of beneficiary data (attachment 1). The analysis indicated that minorities benefitted at a slightly higher percentage rate than the 2010 Census. About **14%** of

the beneficiaries were persons with disabilities. The fewest minority beneficiaries were in housing, but these activities had high percentages of beneficiaries with disabilities.

- The City made progress with Section 504 requirements. The planner that administers HUD grants will become the 504 coordinator.
- Staff is working to update the Citizen Participation plan to include information on the City's Limited English Proficiency Access Plan, Section 504 Plan & to improve the description of outreach efforts.
- The City increased subrecipient reporting requirements on beneficiaries (new forms)

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City uses a variety of methods to monitor compliance and progress. Requests for CDBG funding are carefully reviewed to identify any potential issues before a project is funded. This effort will include a review by the City's Fiscal Department, checking the SAM system, and a review of prior experience with federal grants (and in particular CDBG). The City Fiscal Department will also review audit reports from subrecipients annually. Technical assistance and project guidance is given to the subrecipients at the beginning of the project year. All subrecipients must submit a performance report annually and upon project completion. In addition, the subrecipients must submit a report and support documentation with each request for payment. On-site visits are made to ensure compliance and to provide technical assistance. Additional materials or on-site training are provided upon request or when conditions warrant it. The City also used consultants and training for subrecipients to increase knowledge (e.g., LBP). City staff use informal means to check compliance, such as phone calls or visits to discern progress or problems. Staff, A/E consultants, or rehab specialists verify project progress and completion when requests for payment are made for construction activities. The Annual Performance Report also gives the City an opportunity to assess overall progress and to address concerns. Delays in project implementation and major changes in staff at several agencies indicate that monitoring efforts and technical assistance are likely needed.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

A noticed was place in the Bismarck Tribune on August 15th, 2019 to request comments on the City's performance in the administration of the CDBG program and Consolidated Plan and to announce that a public hearing was to be held on August 29th for the same purpose. One person attended the public hearing, a reporter from KFYP News. Subrecipients could also comment when they submitted their annual reports. See Appendix 2. No comments were received.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No changes in program objectives were made. An evaluation of the program indicates that few changes are needed in the program except that increased technical assistance and activity monitoring will be useful in the future to increase subrecipient success. It will also be increasingly important to evaluate subrecipient capability and activity effectiveness as competitiveness for CDBG dollars increases. Consideration should also continue to be given to funding fewer, but more effective, activities, since the CDBG program will still be managed by a relatively new part-time employee, although the City did give preliminary approval for that position to be increased to full-time. Consideration also needs to be given to how to deal effectively with new entities applying for funding and the importance of funding innovation.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No changes in program objectives were made. An evaluation of the program indicates that few changes are needed in the program except that increased technical assistance and activity monitoring will be useful in the future to increase subrecipient success. It will also be increasingly important to evaluate subrecipient capability and activity effectiveness as competitiveness for CDBG dollars increases. Consideration should also continue to be given to funding fewer, but more effective, activities, since the CDBG program will still be managed by a relatively new part-time employee, although the City did give preliminary approval for that position to be increased to full-time. Consideration also needs to be given to how to deal effectively with new entities applying for funding and the importance of funding innovation.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

# Attachment

## Appendix 1 - CAPER Table 2018

### Accomplishments for Program Year 2018

Goal	Category	Funding	Annual Outcome				
			Indicator	Expected	Actual	Unit of Measure	% Completed
Allocate funds to prevent homelessness	Homeless	CDBG	Public Service other than LMI Housing	0	IDIS error (107)-- moved to homeless prevention	Persons Assisted	
			Homeless/overnight shelter	0	0	Persons Assisted	n/a
			Homelessness Prevention	40	277 including:	Persons Assisted	144%
			-Aid, Inc. -Salvation Army		9 87*		
			-Aid, Inc. * -Salvation Army * -WCHSC * -Welcome House/project		55 25 17 Cancelled		100% 0% 0%
		2018: \$9,000 \$9,000					
		2017: \$8,500 \$8,500 \$3,750 \$3,750					
		2016: \$7,500					
Develop renovate rental units	Affordable Housing	CDBG	Rental Units Rehabilitated	117	0	Household/Housing Unit	0%
			Patterson Place?	117	0 ?		0
			Row Houses/Accessibility ?	2	0 ?		0
			-Burleigh Co. Housing (Washington Court-underway) ?	24	0 ?		0
					2018 \$50,000		
		2017: \$48,500					
		2016: \$90,000					

			<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>% Completed</b>			
Improve the quality of public facilities	Non-Housing Community Development	CDBG	Activities other than LMI Housing	8,534	3/2,549	No. facilities renovated & persons assisted	30%			
			2018: \$14,000 \$35,000 \$28,000 \$50,000 \$18,000	Youthworks Senior Center DF/Recovery Center Dental Clinic Kiwanis Park	underway underway underway underway underway					
			2017: \$25,000 \$56,000 \$16,500 \$11,000	Senior Center renovation* 23rd St Park renovation? Dacotah Found.-Custer * Youthworks ?	1/2000 1/4750 1 facil/7 1 /250			1/2,497 underway 1/7 underway		
			2016: \$34,000	-Dacotah Found/Arbor*	1 facil/16			1/45*		
Promote special needs housing	Affordable housing non-homeless Special Needs	CDBG	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>% Completed</b>			
			Homeowner housing rehabilitated	8	10			Households Assisted	125%	
			2018 \$43,000	-Housing Accessibility?	8					0
			2017: \$29,500	--Housing Accessibility?	6					2 ?
			2016: \$66,516	--Housing Accessibility?	12					8*
Activities for LMI Housing Benefit	162	0	Households Assisted	0						
Provide for homeless service providers	Homeless	CDBG	Overnight shelter & other services:	874	0	Persons Assisted	0%			
			2018 19,000	United Way/shelter						
			2017: -	- Welcome House*	25			0		

		\$3,750	PROJECT CANCELLED				
Support Efforts to increase LMI homeownership	Affordable housing	CDBG	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>% Completed</b>
			Homeowner units rehabilitated	6	17	Household/Hsng. Unit	283%
			2018 \$20,000 Emergency Rehab?	5	5 ?		
			2017: \$20,000 Emergency Rehab?	12	8 *		
			2015: Emergency Rehab?	12	4*		
			2016: \$66,516 Housing accessibility (note duplicated in spec. needs housing) ?	6	?		
2017: \$29,500 Housing accessibility (duplicated in spec. needs housing) ?		0 ?					
Support public service activities	Non-Homeless Special Needs	CDBG	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>% Completed</b>
			Other than LMI housing	80	126	Persons	158%
			2018: \$3,000 Fair Housing	80			
			2017: \$2,500 Fair Housing outreach/educ?	25	63*		
			\$4,500 Legal Services ?	25	20*		
\$5,700 Healthy Families Prog .?	65	43*					
LMI housing benefit	0	0	Households	n/a			
Renovation of facilities serving homeless	Homeless	CDBG	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>% Completed</b>

			Public Facility or Infrastructure	0	201	persons	201%
		<u>2017:</u> \$16,320	AARC renovation	240	201*		83%

\*signifies completed projects; ? signifies unknown number of beneficiaries since project has not been completed.

**Accomplishments: Consolidated Plan to date (2015-2019)—as of the end of PY 2018**

Goal	Category	Funding	Consolidated Plan Outcome to Date				
			Indicator	Expected	Actual	Unit of Measure	% Completed
Allocate funds to prevent homelessness	Homeless	\$120,000 CDBG	Indicator	Expected	Actual	Unit of Measure	% Completed
			Public Services other than LMI Housing	0	0	Persons assisted	0
			Homeless/overnight shelter	0	0	Persons Assisted	n/a
			Homelessness Prevention	500	277	Persons Assisted	55.4%
Assist development of homeless housing	Homeless	\$45,000	Indicator	Expected	Actual	Unit of Measure	% Completed
			Emergency/transitional beds added	10	0	Beds	0
Develop or renovate rental units	Affordable Housing	\$125,000 CDBG	Indicator	Expected	Actual	Unit of Measure	% Completed
			Rental Units Constructed	6	0	Household/units	0
			Rental Units rehabilitated	24	0	Household/units	0
Improve the quality of public facilities	Non-Housing Community Development	\$167,500 CDBG	Indicator	Expected	Actual	Unit of Measure	% Completed
			Activities other than LMI Housing	1850	3003	Persons Assisted	162%
Promote special needs housing	Affordable housing non-Homeless Special Needs	CDBG \$140,000	Indicator	Expected	Actual	Unit of Measure	% Completed
			Activities other than LMI Housing	0	0	Persons Assisted	0
			Activities for LMI Housing Benefit (Hsng Access.)	200	33	Households Assisted	16.5%
			Rental units constructed	5	0	Household/housing unit	0
			Rental units rehabilitated	72	0	Household/housing unit	0
			Homeless person overnight shelter	5	0	Persons Assisted	0
			Homeless/beds added	72	0	Beds	0
Provide for homeless service providers	Homeless	\$40,000 CDBG	Indicator	Expected	Actual	Unit of Measure	% Completed
			Services	800	356	Persons Assisted	44.5%

Support Efforts to increase LMI homeownership	Affordable housing	\$400,000 CDBG	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>% Completed</b>
			Rental units rehabilitated	0	0	Household Housing Unit	0
			Homeowner units rehabilitated	135	42	Household Housing Unit	31.1%
Support public service activities	Non-Homeless Non-Housing Special Needs	\$40,000	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>% Completed</b>
			Other than LMI housing	925	659	Persons Assisted	71.2%
			LMI housing benefit	0	0	Households Assisted	0
Renovation of facilities serving homeless	Homeless	\$45,000 CDBG	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>% Completed</b>
			Public Facility or Infrastructure	400	417	Households assisted	104.2%

**1. 2018 CDBG Beneficiaries by Race and Ethnicity**

<u>Race</u>	<u>Persons</u>	<u>Percent</u>	<u>Hispanic</u>
White	2937	84.6%	2
Black/African Am.	84	2.4%	2
Asian	0	0.0%	0
Native American	386	11.1%	0
Nat. Hawaiian/Pac. Island	3	0.1%	0
Native American/White	14	0.4%	0
African American/White	3	0.1%	0
Native Amer./African Am.	6	0.2%	0
Other	<u>37</u>	<u>1.1%</u>	<u>2</u>
<b>Total</b>	3470	-	11 (0.3%)

**2. 2010 Census/American Fact Finder**

<u>Race</u>	<u>Number</u>	<u>Percent</u>
White	56,616	92.40%
Black/African American	400	0.65%
Native American	2773	4.53%
Asian	343	0.56%
Nat. Hawaiian/Pac. Isl	17	0.03%
Other	<u>1123</u>	<u>1.83%</u>
<b>Total</b>	61,272	

<u>Hispanic of Any Race</u>	<u>Number</u>	<u>Percent</u>
Hispanic	812	1.33%
Non-Hispanic	<u>60460</u>	<u>98.67%</u>
<b>Total</b>	61272	

<u>Income of CDRG Beneficiaries</u>	<u>Number</u>	<u>Percent</u>
Extremely low income	808	23%
Low income	1887	54%
Moderate income	662	19%
Non Low & Moderate Income	<u>113</u>	3%
Total	3470	

Other beneficiary information

Type of Activity	Female headed household	Elderly	Persons with Disabilities	Total # of beneficiaries
Public Services	130	56	37	223
Housing	25	8	59	92
Public Facilities	708	908*	908*	2524
<b>TOTALS</b>	<b>863</b>	<b>972</b>	<b>1004</b>	<b>2839</b>
Percent of Total	30.4%	34.2%	35.4%	-

\*These beneficiaries were both senior and disabled, creating a duplication in numbers.

# Appendix 2 - PR26 2018



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
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 Bismarck, ND

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**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	441,276.59
02 ENTITLEMENT GRANT	398,965.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR 50 TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	840,241.59

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	291,571.72
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	291,571.72
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	47,658.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	339,229.72
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	501,011.87

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	64,000.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	227,571.72
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	291,571.72
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2018 PY: 2019 PY: 2020
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	291,571.72
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	291,571.72
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	38,245.57
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	28,832.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	24,485.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 + LINE 29 + LINE 30)	42,562.57
32 ENTITLEMENT GRANT	398,965.00
33 PRIOR YEAR PROGRAM INCOME	73,800.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	422,765.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.07%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	47,638.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	83,952.10
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	59,231.21
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 + LINE 39 + LINE 40)	72,358.89
42 ENTITLEMENT GRANT	398,965.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	398,965.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.14%



**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**  
 Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	7	321	BDCA - Washington Ct. Renovation	14B	LMH	\$64,000.00
<b>Total</b>						<b>\$64,000.00</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	13	330	6198705	Senior Center Renovation	03A	LMC	\$25,000.00
						<b>Matrix Code</b>	<b>\$25,000.00</b>
2016	8	322	6183029	DF - Arbor Home renovation	03B	LMC	\$11,139.03
2016	8	322	6254924	DF - Arbor Home renovation	03B	LMC	\$8,016.00
2017	15	336	6199588	DF-Outer House Renovation	03B	LMC	\$15,500.00
						<b>Matrix Code</b>	<b>\$35,745.03</b>
2017	10	327	6183029	AARC shelter renovation	03C	LMC	\$12,255.86
2017	10	327	6198705	AARC shelter renovation	03C	LMC	\$7,350.13
2017	10	327	6257982	AARC shelter renovation	03C	LMC	\$1,395.00
						<b>Matrix Code</b>	<b>\$16,320.99</b>
2017	1	332	6219034	23rd Street Park Renovation	03F	LMA	\$42,254.10
						<b>Matrix Code</b>	<b>\$42,254.10</b>
2017	2	333	6207171	Legal Services	05C	LMC	\$3,579.58
2017	2	333	6237730	Legal Services	05C	LMC	\$403.39
						<b>Matrix Code</b>	<b>\$4,082.97</b>
2017	5	331	6207171	Fair Housing	05J	LMC	\$555.73
2017	5	331	6219034	Fair Housing	05J	LMC	\$1,934.03
2017	5	331	6225000	Fair Housing	05J	LMC	\$9.21
						<b>Matrix Code</b>	<b>\$2,500.00</b>
2017	4	338	6183029	Healthy Families Program	05N	LMC	\$5,700.00
2017	4	338	6258465	Healthy Families Program	05N	LMC	\$3,000.00
						<b>Matrix Code</b>	<b>\$8,700.00</b>
2016	11	325	6198705	WCHSC - Emergency Housing Asst.	05Q	LMC	\$1,310.00
2016	11	325	6207171	WCHSC - Emergency Housing Asst.	05Q	LMC	\$1,040.00
2017	12	329	6198705	Aid, Inc. Emergency Housing Assistance	05Q	LMC	\$5,695.00
2017	18	341	6207171	WCHSC-emergency housing assistance	05Q	LMC	\$14.00
2017	18	341	6219034	WCHSC-emergency housing assistance	05Q	LMC	\$3,591.50
2017	18	341	6245988	WCHSC-emergency housing assistance	05Q	LMC	\$144.50
2018	5	345	6237730	Salvation Army-Emergency Housing Assistance	05Q	LMC	\$4,726.00
2018	5	345	6254924	Salvation Army-Emergency Housing Assistance	05Q	LMC	\$4,274.00
2018	9	344	6245988	Aid, Inc. - Emergency Housing Assistance	05Q	LMC	\$2,168.00
						<b>Matrix Code</b>	<b>\$22,963.00</b>
2015	7	304	6183029	Emergency Housing Repairs/L&C Reg. Co.	14A	LMH	\$1,507.67
2016	6	320	6183029	CAP - Housing Accessibility	14A	LMH	\$80,805.69
2017	6	337	6183029	Emergency Housing Rehab	14A	LMH	\$3,125.83
2017	6	337	6198705	Emergency Housing Rehab	14A	LMH	\$3,949.00
2017	6	337	6225000	Emergency Housing Rehab	14A	LMH	\$964.50
2017	6	337	6237730	Emergency Housing Rehab	14A	LMH	\$12,158.92
2017	6	337	6254924	Emergency Housing Rehab	14A	LMH	\$0.75
2017	14	335	6219034	Housing Accessibility	14A	LMH	\$10,009.19
2018	3	350	6237730	L&C-Emergency Housing Rehab	14A	LMH	\$807.08
2018	3	350	6245988	L&C-Emergency Housing Rehab	14A	LMH	\$4,390.75



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	3	350	6254924	L&C-Emergency Housing Rehab	14A	LMC	\$1,585.25
							<b>Total</b>
						<b>14A</b>	<b>Matrix Code</b>
							<b>\$70,005.63</b>
							<b>\$227,571.72</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	2	333	6207171	Legal Services	05C	LMC	\$5,670.58
2017	2	333	6237730	Legal Services	05C	LMC	\$403.39
							<b>05C</b>
						<b>Matrix Code</b>	<b>\$4,082.97</b>
2017	5	331	6207171	Fair Housing	05J	LMC	\$696.73
2017	5	331	6219334	Fair Housing	05J	LMC	\$1,954.03
2017	5	331	6225390	Fair Housing	05J	LMC	\$0.24
							<b>05J</b>
						<b>Matrix Code</b>	<b>\$2,500.00</b>
2017	4	338	6183029	Healthy Families Program	05N	LMC	\$5,700.00
2017	4	338	6250465	Healthy Families Program	05N	LMC	\$3,000.00
							<b>05N</b>
						<b>Matrix Code</b>	<b>\$8,700.00</b>
2016	11	325	6190706	WCHSC - Emergency Housing Asst.	05Q	LMC	\$1,310.00
2016	11	325	6207171	WCHSC - Emergency Housing Asst.	05Q	LMC	\$1,040.00
2017	12	329	6198706	Axi, Inc. Emergency Housing Assistance	05Q	LMC	\$5,895.00
2017	18	341	6207171	WCHSC-emergency housing assistance	05Q	LMC	\$14.00
2017	18	341	6219334	WCHSC-emergency housing assistance	05Q	LMC	\$3,591.50
2017	18	341	6245900	WCHSC-emergency housing assistance	05Q	LMC	\$144.50
2018	5	345	6237730	Salvation Army-Emergency Housing Assistance	05Q	LMC	\$4,728.00
2018	5	345	6254924	Salvation Army-Emergency Housing Assistance	05Q	LMC	\$1,274.00
2018	9	344	6245988	Axi, Inc. - Emergency Housing Assistance	05Q	LMC	\$2,168.00
							<b>05Q</b>
						<b>Matrix Code</b>	<b>\$22,963.00</b>
<b>Total</b>							<b>\$38,245.97</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	11	328	6189575	Administration	21A		\$108.06
2017	11	328	6183029	Administration	21A		\$14,864.63
2017	11	328	6198706	Administration	21A		\$9,263.06
2017	11	328	6207171	Administration	21A		\$3,637.55
2017	11	328	6219334	Administration	21A		\$7,378.72
2017	11	328	6225390	Administration	21A		\$7,480.41
2017	11	328	6245988	Administration	21A		\$1,836.57
2017	11	328	6254924	Administration	21A		\$3,867.90
							<b>21A</b>
						<b>Matrix Code</b>	<b>\$47,638.00</b>
<b>Total</b>							<b>\$47,638.00</b>

## Appendix 3 - CAPER Public Hearing 2018

CDBG Public Hearing

Date: August 30, 2019

Staff Present: Jenna Corsiatto

Attendees: John Salling, KFVR-TV

Ms. Corsiatto opened the public meeting.

Mr. Salling requested to record an interview for KFVR-TV, pertaining to the CDBG program, as well as the projects that were completed in 2018, which Jenna agreed to.

No further attendees arrived, and after an hour, Ms. Corsiatto closed the public hearing.



## Community development block grant report



MGN

By John SaNg | Posted: The 6:49 PM, Aug 23, 2018

**BISMARCK, N.D.** - Every year, Bismarck receives \$300,000 to \$400,000 in community development block grants to help low-income people across the city.

City staff say the money went toward 14 projects in 2018. They helped United Way lease the homeless shelter, and fund Patterson places in downtown. City staff are working to fund fewer projects every year so that more money will go to each project.

"We get these funds directly from HUD to build our community a little bit, in a better way. So, we want to use them in the most effective way possible, and help people as much as we can," said Jenna Coriatta, City Planner.

The projects for 2019 are still undergoing environmental studies before receiving funding.

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BISMARCK ND 58508-5503

Customer: 60062391  
Phone: (701) 355-1847  
Date: 08/15/2019

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Date	Date	Times Run	Description	Lines	Class Code	Order Amt	Net Amt Due
08/15/19	08/15/19	1	August 29, 2019 - Community De Bismarck Tribune PO:Jenna Corsiatto	50.00	Legals	45.00	45.00

**Attorney of Publication**  
State of North Dakota } SS. County of Burleigh  
Before me, a Notary Public for the State of North Dakota  
personally appeared Jenna Corsiatto who being duly sworn, deposes  
and says that he (she) is the Clerk of Bismarck Tribune Co.,  
and that the publication(s) were made through the  
Bismarck Tribune on the following date(s):  
8/15 Signed Jenna Corsiatto  
sworn and subscribed to before my this 15  
day of Aug 2019  
Tasha L. Williams  
Notary Public in and for the State of North Dakota

**TASHA L. WILLIAMS**  
Notary Public  
State of North Dakota  
My Commission Expires Mar 20, 2023

**CITY OF BISMARCK  
PUBLIC NOTICE CONCERNING THE  
CGDB PROGRAM**  
The City of Bismarck invites its citizens to comment on its performance in the administration of the Community Development Block Grant (CDBG) Program for 2018. CDBG funds must be spent on activities that benefit low and moderate income people, households with a child, or address or their needs. The 2018 program included emergency housing repairs, accessibility improvements to housing, renovation of affordable rental housing and special needs housing, parks facilities, improvements to facilities serving youth, seniors, and homeless persons, and services to prevent homelessness. Comments will be included in the Annual Performance report which is sent to HUD for review. The draft report will be available for viewing in August. The public may comment as follows:  
1. At a public hearing: Thursday, August 29, 2019 at 9:15 am  
Civic Blackhead Room - Second Floor  
City County Office Building - 221 N. 5th Street  
2. By sending comments or requests for assistance to:  
Bismarck Community Development Department  
PO Box 5503  
Bismarck, ND 58506-5503  
Phone: (701) 355-1840  
Fax: (701) 232-0450  
ND Relay TTY: 1-800-365-6988 or TDD 711 & Voice: 1-800-366-8959  
ND Relay Spanish: 1-800-435-8290  
Email: jcorsiatto@bismarcknd.gov  
The City of Bismarck's CDBG program is an Equal Opportunity Employer / Program. Auxiliary aids and services are available upon request to individuals with disabilities or with limited English proficiency using TTY/TDD equipment via the state numbers. For more information, or if you wish to view the plan, please contact the above office.  
8/15 - 20877931

Please return invoice or put order number on check. Thank You.

Remarks: \_\_\_\_\_

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