

# HPAC

September 20th 2017

Healthcare Preparedness Advisory Coalition

LOCATION: BBPH West Conference Room TIME: 9-10am

Meetings are held every other month on the third Wednesday of that month

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## 1-Exercise Plan Review

## 2-AAR/IP review

[AAR/IP Template Instructions for Health Care Providers:](#)

CMS developed this *Health Care Provider After Action Report/Improvement Plan* (AAR/IP) template to provide a voluntary, user-friendly tool with an organized, thorough approach for gathering details on emergency preparedness exercises and real emergency events to identify areas that may need further improvement. Completion of the CMS AAR/IP template meets any CMS exercise documentation requirements. The *Health Care Provider After Action Report/Improvement Plan* template also meets requirements for hospitals or other health care providers wishing to ensure their compliance with the Hospital Preparedness Program (HPP) and HSEEP requirements. There are several components marked "Optional" that are not mandatory for HPP or HSEEP compliance.

This AAR/IP template is based on the U.S. Department of Homeland and Security Exercise and Evaluation Program (HSEEP) Vol. III, issued in February 2007, which includes guidelines that are focused towards emergency management agencies and other governmental/non-governmental agencies. The HSEEP is a capabilities and performance-based exercise program that provides a standardized methodology and terminology for exercise design, development, conduct, evaluation, and improvement planning.

For more information, resources and tools regarding the Department of Homeland Security's Exercise and Evaluation Program, including HSEEP policy guidance and training opportunities, please see the HSEEP Website, which can be accessed at: [https://hseep.dhs.gov/pages/1001\\_HSEEP7.aspx](https://hseep.dhs.gov/pages/1001_HSEEP7.aspx)

## 3-Communicable disease updates including all news worthy issues.

## 4-Current Topics from Attending Agencies

### **Past exercises and trainings: LTC Conference**

### **Upcoming exercises and trainings:**

**[-https://www.health.nd.gov/epr/public-health-preparedness/fseinfo/](https://www.health.nd.gov/epr/public-health-preparedness/fseinfo/)**

#### **Fargo Full Scale Exercise: September 26, 2017**

- This exercise will require the full-scale evacuation of a minimum of one mock patient using the incident command systems and emergency notification/communication system.
- Prerequisites (recommended but not required) include: ICS 100, ICS 200, and ICS 700; Knowledge of emergency communications operations, medical facility incident command operations, statewide facility evacuation procedures and patient tracking in HC Standard
- Click [HERE](#) for information and registration

#### **Statewide Table Top Exercise: October 11, 2017**

- The scenario for this table top exercise revolves around an evacuation due to flooding.
- There are no prerequisites for this exercise
- Registration deadline: October 4, 2017

- Click [HERE](#) for information and registration

#### **Bismarck Full Scale Exercise: October 18, 2017**

- This full-scale mobile distribution exercise involves the dispensing of medication during an emergency to health facilities that can then dispense within their facility. Participants will pick up "meds" (candy) and dispense at their facility.
- Prerequisites to this exercise include: Attendance at a planning meeting on September 20, 2017, completion of the Pandemic Influenza Vaccine Prophylaxis form, development of an internal dispensing plan, and creation of an AAR/IP.
- Registration deadline: September 13, 2017
- Click [HERE](#) for information and registration

#### **Dickinson Full Scale Exercise: October 24 - 25, 2017**

- This full scale exercise gives partners a chance to test their internal and external response, on dealing with a Pandemic Flu including testing plans, training and networking.
- Prerequisites (recommended but not required) include: ICS 100 and ICS 700; Knowledge of HAN Assets, POD Plans and Medical Surge
- Click [HERE](#) for information and registration

#### **Grand Forks Full Scale Exercise: November 1, 2017**

- The exercise will consist of a flood scenario requiring evacuation of a medical facility. All necessary training and exercise will be conducted as part of the exercise. Participants will receive instruction and hands on practice to meet objectives.
- There are no prerequisites for this exercise
- Registration deadline: October 20, 2017
- Click [HERE](#) for information and registration

#### **Minot Full Scale Exercise: November 2, 2017**

- The exercise will consist of a flood scenario requiring evacuation of a medical facility. All necessary training and exercise will be conducted as part of the exercise. Participants will receive instruction and hands on practice to meet objectives.
- There are no prerequisites for this exercise
- Registration deadline: October 20, 2017
- Click [HERE](#) for information and registration

-NDDDES also has training opportunities: <https://www.nd.gov/des/events/>

**\*\*please fill out IPOD contracts after the meeting if your agency has not done so.**

**\*\*please give us an idea of how many doses "candy" you would like to pick up from us.**

5-Next Meeting: November 15th 2017 at 9am will be the AAR/IP for the exercise.

\*final meeting for 2017.

2018 dates for HPAC meeting 9am at BBPH 500 E Front Ave remains on the third Wednesday of the month.

January 17<sup>th</sup>

March 21<sup>st</sup>

May 16<sup>th</sup>

July 17<sup>th</sup>

September 19<sup>th</sup>

November 21<sup>st</sup>

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