

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

All local and state governments that receive direct assistance from any of four major HUD programs—Community Development Block Grant (CDBG), HOME, Emergency Shelter Grant (ESG), or Housing Opportunities for Persons with AIDS (HOPWA)—are required to develop and implement a five year Consolidated Plan. This effort incorporates strategic planning and citizen involvement to develop more effective programs and prioritize the use of HUD funds. A grantee must also submit an annual action plan and grant application that describes the activities that will be undertaken in a particular year to implement the overall Plan. The Annual Action Plan also provides a basis for assessing performance. The City will receive \$328,206 in CDBG funds for program year 2017.

The City of Bismarck receives direct funding from HUD in only one of the covered programs—CDBG. Accordingly, its annual action plan contains only a CDBG application and required data that is relevant to the Consolidated Plan. The 2017 Annual Action plan is the third year in the City's five year Consolidated Plan. It must be noted that CDBG funds may be used only for activities that primarily benefit low and moderate-income (LMI) persons, eliminate conditions of slum and blight, or address an urgent community need. The three main objectives of CDBG program are to provide decent housing, create sustainable living environments, and develop economic opportunity.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following are the goals that were developed and approved for the Consolidated Plan:

1. Housing:
  - Assist with the development or renovation of affordable rental housing
  - Promote the development or renovation of special needs housing
  - Support homeownership opportunities for low to moderate income (LMI) families

1. Homelessness:

- Support the renovation or expansion of facilities
- Assist in the development of additional housing
- Provide for service providers that promote self-sufficiency
- Allocate funds to prevent homelessness

1. Community Development:

- Support public service activities that provide essential services to persons who are LMI, homeless, or may have special needs
- Improve the quality of public facilities that are located in LMI neighborhoods or that primarily serve LMI persons

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

2017 is the third year of the 2015-19 Consolidated Plan. Although progress was made in the first two years, many goals have yet to be realized. Homelessness issues and housing affordability continue to be the primary concerns. As a result, about 78% of the public service funding was allocated to projects addressing homelessness. The remaining public service funds were awarded to Fair Housing and children at risk activities. Another 14% of the total project funds were awarded to rehab of homeless facilities. A third of the funding will be used to renovate both owner occupied and rental housing. Special needs housing is also a community concern, consequently most of the housing funding will be used to improve accessibility. Another activity will renovate a facility housing a special needs population. Two activities will renovate facilities serving youth at risk and seniors. In addition a public service activity will provide support for families at risk of neglect/abuse. Both these populations have growing needs in the community. The City will continue to make efforts to identify ways to meet these needs.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Citizen participation included notices of public hearings and program updates, advertisements, on-line information, and outreach/consultation with local organizations to obtain comments, suggestions for

funding, and agency proposals. Hearings were held at the City-County building which is located in a LMI area and is accessible.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments indicated that there were issues in housing: affordability, accessibility, and outreach/education to work with households facing eviction or homelessness. Other concerns included the need for more services and housing for households who were homeless, including emergency housing, homelessness prevention, support services, wet house, and a soup kitchen. Several persons suggested funding the St. Vincent dePaul Society either with operating support or with direct assistance to low income households for necessities. Another entity was seeking funding for a new health clinic that would serve low income persons. Another commenter suggested doing more outreach in the community. One person suggested that funds be used to set up a wellness clinic for men that would offer free vasectomies. Another request was to fund Tracey's Sanctuary House that provided temporary housing for people with a family member in the hospital. An agency representative suggested rehab of homeless facilities and prescription/ID and other services for people who were homeless. Another agency requested consideration of parks and exterior recreation opportunities.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Most suggestions were for needed activities in the community, but CDBG funding was insufficient to implement all activities. One suggestion for services for homeless persons was not funded since other agencies provided similar services and since there were concerns over activity access. However, two homeless facilities received funding for renovation. Housing accessibility, emergency housing, and homelessness prevention activities were funded. A soup kitchen was not funded since no organization/location had applied or was identified to do the project. Although several persons suggested funding St. Vincent de Paul, its president indicated that it had recently received a large grant and had a lot of organizing to do before it would consider requesting CDBG monies. Other local groups did receive CDBG funding for emergency housing assistance. Tracey's Sanctuary was not funded since it would not meet LMI requirements. The new health clinic decided not to apply since they were not yet operational, but wanted to be contacted in the future. A men's wellness clinic and vasectomies were not funded since there was no organization to or capacity.

## **7. Summary**

Consultations with other agencies and public input all helped formulate the 2017 Annual Action Plan. A total of 16 projects were recommended for CDBG funding. Most of the public service funding was awarded to agencies that provide services to prevent homelessness, while public facility improvements focused on renovation of facilities serving people who are homeless, the Senior Center, and facilities

providing housing and supportive services for youth at risk, or for persons with disabilities. Housing activities included funding for accessibility, renovation of Public Housing, and emergency rehab for owner occupied housing.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BISMARCK	Community Development Department

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

Community Development Department

City of Bismarck

221 N. 4th Street--PO Box 5503, Bismarck, ND 58506-5503

Phone: 701-355-1840; Fax: 701-222-6450; TDD 711

sredman@bismarcknd.gov

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The lead agency responsible for administering the CDBG program covered by the 2015-19 Consolidated Plan is the City of Bismarck's Community Development Department.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Community Development Department staff maintained dialogue with the local social services, community development, and housing agencies throughout the year. This effort was enhanced by participation in local meetings of the Homeless Coalition, homeless awareness week, training events, housing conferences, public hearings, and other meetings. In addition, staff initiated and maintained contact with state agencies that funded local entities.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Continuum of Care is a statewide effort. The local coalition and its members (includes the City) do participate annually in the statewide effort to develop a COC Plan. Funding priorities and recommendations are developed at the State level. Several local agencies have received funding through this process. The City provides information and technical assistance as needed and consults with the local Homeless Coalition in helping to determine local needs.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The State of North Dakota determines ESG allocations, performance standards, and evaluation of activities. It also provides administrative procedures for HMIS. Upon request, the City provides certification of ESG applicants for their ESG applications.

### **2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	BURLEIGH COUNTY HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing PHA Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City works with the housing authority on an ongoing basis, particularly in the development or renovation of rental projects under the Housing Authority's jurisdiction. This collaboration includes working on joint applications to the state for HOME program funding
2	<b>Agency/Group/Organization</b>	AFFORDABLE HOUSING DEVELOPERS INC.
	<b>Agency/Group/Organization Type</b>	Housing CHDO
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings were held to discuss possible HOME rental projects in Bismarck and to discuss the impact of program changes.

3	<b>Agency/Group/Organization</b>	Lewis & Clark Regional Devel. Council
	<b>Agency/Group/Organization Type</b>	Housing Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City consults and partners with this organization on an emergency rehab program for Bismarck.
4	<b>Agency/Group/Organization</b>	Missouri Valley Coalition for Homeless Persons
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City works with this local/regional organization to identify local needs and set priorities for funding. The City also is helping with an update to the 10 year plan, etc.
5	<b>Agency/Group/Organization</b>	ND Coalition for Homeless Persons
	<b>Agency/Group/Organization Type</b>	Services-homeless statewide coalition/COC

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization is the lead organization for the Continuum of Care process and is also funding a staff persons for the local coalition. Recent staff changes will means that consultation should be increased in the future.
6	<b>Agency/Group/Organization</b>	Abused Adult Resource Center
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City works with this agency on an ongoing basis (sub-recipient of CDBG)to develop facilities and services for victims. of domestic violence.
7	<b>Agency/Group/Organization</b>	WELCOME HOUSE
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Welcome House is a subrecipient of CDBG funds and is consulted on issues concerning the needs of homeless families.

8	<b>Agency/Group/Organization</b>	SALVATION ARMY - BISMARCK
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency is contacted on issues concerning homeless prevention and changing local needs. They use CDBG funds to address this issue.
9	<b>Agency/Group/Organization</b>	West Central Human Service Center
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Other government - State Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	West Central provides information on the needs of chronically homeless persons with mental illness concerns. Information is used to develop priorities and projects.
10	<b>Agency/Group/Organization</b>	Aid, Inc.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Aid, Inc. is consulted to obtain information on community trends housing and anti-poverty strategies. This organization provides valuable information on local need.
11	<b>Agency/Group/Organization</b>	YOUTHWORKS
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency is consulted to obtain local information the need for services and facilities for on at-risk youth and runaways. Moreover, they have provided leadership on local homeless issues for the local coalition.
12	<b>Agency/Group/Organization</b>	ND Division of Community Services
	<b>Agency/Group/Organization Type</b>	Housing Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City consults with this state agency in order to gain info on statewide need and possible funding for local projects.
13	<b>Agency/Group/Organization</b>	Pride, Inc.
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City consults with this information to obtain information about the need for special needs housing since Pride provides housing & support services to people with disabilities.
14	<b>Agency/Group/Organization</b>	DACOTAH FOUNDATION
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City consults with this agency to gain more knowledge about the needs of persons with serious mental illness. The City has an ongoing program to fund improvements to Dacotah Foundation facilities that provide housing & support services.
15	<b>Agency/Group/Organization</b>	High Plains Fair Housing Center
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City consults with this agency to help it determine what the greatest Fair Housing concerns are in Bismarck. The City is working with this agency on outreach and education.
16	<b>Agency/Group/Organization</b>	Legal Services of North Dakota
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with this agency has provided the City with information on local housing issues (legal) for LMI persons and is working with this agency to increase outreach to prevent homelessness.
17	<b>Agency/Group/Organization</b>	COMMUNITY ACTION PROG. REG VII
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with HIV/AIDS Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with this agency provides vital information on housing needs of LMI households. This has resulted in CDBG funding for housing accessibility and several HOME applications for TBRA. Increased communication is needed due to recent staff turnover and changes in the state HOME program. This agency does an housing accessibility program which provides data on needs of persons with disabilities.
18	<b>Agency/Group/Organization</b>	Burleigh County Council on Aging
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City consults with this agency to obtain information on the housing and service needs of elderly households. This dialogue has resulted in CDBG funding of facility improvements over the last few years.
19	<b>Agency/Group/Organization</b>	Bismarck Veterans Memorial Library
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Education Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization provided useful information on the needs of homeless persons that use its facility. As a result, a job club was organized and provides useful job search info.

20	<b>Agency/Group/Organization</b>	Missouri Slope United Way
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with this agency is ongoing. They provide information on local needs and the ability of local nonprofits to provide services. Their staff helps review CDBG applications and helps make recommendations for funding.
21	<b>Agency/Group/Organization</b>	BEYOND SHELTER, INC.
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with this agency is ongoing. The City, local housing authority and local service organizations are workingwith this agency to find options for developing permanent supportive housing based on the Housing First Model.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Economic development agencies were not consulted since no CDBG funding is awarded for this purpose. Instead, the city uses a local sales tax to fund these efforts.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	ND Coalition for the Homeless	Input from local agencies used in the state plan can also be converted for use in the City plan. Review of the state plan also helps the City set funding priorities for its CDBG program.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

Other City departments were consulted. For instance, the Health Department provided information on health needs of LMI households. The Inspections Division provided input on housing quality, need and demand. The Public Works and Engineering Departments provide information on local infrastructure needs. The ND State Health Department is consulted when needed to obtain technical assistance on lead based paint and asbestos issues.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The process included a series of public hearings, advertisements, web info, and mailings. All notices gave the public a variety of ways to respond or to seek assistance. The process provided new information on community needs (e.g., soup kitchen due to closure of existing one), needs of persons who are homeless, and confirmed a number of existing issues identified in the Consolidated Plan (affordable housing, homelessness). Unfortunately, need exceeded the available money, so funding allocations were based on pressing needs, goals in the Consolidated Plan, and the capability of applicants. Over a quarter of CDBG funding was allocated to homeless facilities or for services for homeless persons.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Persons with disabilities  Non-targeted/broad community	one person responded with suggestions for CDBG funding	requested the City to use CDBG funds for services for homeless persons and rehab of a homeless facility	Researched request; will fund a portion of the rehab, but capacity and concerns over access to services precluded funding the services request	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	Newspaper ads/notices requested suggestions for CDBG activities A later notice asked comments on the CDBG application/AAP.	Several persons requested that St. Vincent de Paul receive either operational assistance or funds for services to low income persons. One person suggested funding a men's wellness center to provide free vasectomies.	Consultation with St. Vincent de Paul indicated that they had just received a grant from its national organization & need to organize before having the capability to do CDBG. There was no existing men's wellness center to fund. Northland Health Center was not funded since it was not yet in operation.	
3	Public Hearing	<p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	no one attended and no one sent in written comments on the draft CDBG application/AAP	n/a	n/a	
4	Internet Outreach	Non-targeted/broad community	e-mail suggestion for CDBG funds	none received		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	agency consultation/mailings	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>agencies serving LMI clientele</p>	<p>Several suggestions on local needs/CDBG needs were sent to the City</p> <p>Annual Action Plan 2017</p>	<p>Most were for activities already requesting CDBG funding, such as housing rehab, housing accessibility, outdoor recreational spaces, assistance to homeless persons, &amp; affordable housing. There were a number of other ideas on homelessness. One commenter suggested using funds for transportation services, such as bus passes. Another suggestion was to provide budget and other educational classes to help low income families achieve financial stability.</p>	<p>There was insufficient CDBG funds for all of the suggestions, but several were funded, such as park renovation, assistance to homeless persons, etc.</p> <p>19</p>	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Bismarck will receive \$293,426 in CDBG funding for 2016. No Program income is expected. In addition \$9000 unobligated funds from prior years was also allocated to new projects.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	328,206	0	3,200	331,406	600,000	CDBG funding

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The housing and community development needs in Bismarck greatly exceed the available funding from the CDBG program. Most activities funded with CDBG funds will also require funding from a variety of funding sources, including: state and federal governments; foundations; private donations of money or in-kind services, and other funding sources. The City does not receive HOME funding directly from HUD, but previously HOME projects funded through the State continue to generate HOME match of nearly \$1 million annually.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

not applicable

**Discussion**

administration = \$63,206

contingencies: \$6,000

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Assist with development or renovation of rental	2015	2019	Affordable Housing	Citywide	Rental Housing	CDBG: \$40,500	Rental units rehabilitated: 2 Household Housing Unit
2	Support renovation of facilities serving homeless	2015	2019	Homeless	Citywide	Homeless housing and services	CDBG: \$38,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 425 Persons Assisted
3	Support public service activities	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Citywide	Improve access to public services	CDBG: \$8,200	Public service activities other than Low/Moderate Income Housing Benefit: 115 Persons Assisted
4	Improve the quality of public facilities	2015	2019	Non-Housing Community Development	Citywide	Improve public facilities	CDBG: \$96,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7170 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Promote special needs housing	2015	2019	Affordable Housing Non-Homeless Special Needs	Citywide	Special Needs Housing	CDBG: \$29,500	Homeowner Housing Rehabilitated: 6 Household Housing Unit
6	Allocate funds to prevent homelessness	2015	2019	Homeless	Citywide	Homeless housing and services	CDBG: \$25,250	Homelessness Prevention: 118 Persons Assisted
7	Provide for homeless service providers	2015	2019	Homeless	Citywide	Homeless housing and services	CDBG: \$3,750	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted
8	Support efforts to increase homeownership for LMI	2015	2019	Affordable Housing	Citywide	Owner-Occupied Housing	CDBG: \$20,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Assist with development or renovation of rental
	<b>Goal Description</b>	CDBG funds will be used to make four units of public housing accessible.

2	<b>Goal Name</b>	Support renovation of facilities serving homeless
	<b>Goal Description</b>	CDBG funds will be used to renovate Pam's House, a shelter for victims of domestic violence, that is operated by Abused Adult Resource Center. In addition, CDBG monies will be used for renovaton at a Ruth Meiers Hospitality House facility, a nonprofit agency that provides housing and services for families and individuals that are homeless.
3	<b>Goal Name</b>	Support public service activities
	<b>Goal Description</b>	CDBG funds will be used to provide Fair Housing Education & counseling and for the Healthy Families Program
4	<b>Goal Name</b>	Improve the quality of public facilities
	<b>Goal Description</b>	renovation of 4 facilities: Senior Center Center (2100) CHYS: provides housing and services to at-risk youth (25 youth) Dacotah Foundation: housing and supportive services to adults with serious mental illness (7 persons) Bismarck Park & Rec/23rd Street Park (5038)
5	<b>Goal Name</b>	Promote special needs housing
	<b>Goal Description</b>	project uses CDBG funds to improve accessibility in housing
6	<b>Goal Name</b>	Allocate funds to prevent homelessness
	<b>Goal Description</b>	CDBG funding will be used by 4 agencies to provide emergency housing assistance to homeless or potentially homeless persons: AID, Inc. (20 persons): prevent homelessness Salvation Army (25 persons): prevent homelessness West Central Human Service Center (8 persons): prevent homelessness/focus on persons with mental illness Legal Assistance of North Dakota: (65 persons)

7	<b>Goal Name</b>	Provide for homeless service providers
	<b>Goal Description</b>	Welcome House: case management and emergency housing (motels)
8	<b>Goal Name</b>	Support efforts to increase homeownership for LMI
	<b>Goal Description</b>	emergency housing rehab assistance for LMI homeowners

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The Annual Action Plan for 2017-18 is the third year for the Five Year Consolidated Plan. This Plan outlines the steps the City will use to address housing and community development needs. The City has allocated \$63,206 for administrative costs. The following is a listing of activities that the City will undertake during the next year to utilize CDBG funds:

#### Projects

#	Project Name
1	AARC shelter renovation
2	Aid, Inc. Emergency Housing Assistance
3	Burleigh County Council on Aging
4	CAP - Housing Accessibility
5	Dacotah Foundation - Custer Home renovation
6	Salvation Army - emergency housing assistance
7	Welcome House - emergency housing assistance
8	West Central Human Service Center - emergency housing asst.
9	Administration
10	23rd Street Park Renovation
11	Legal Assistance
12	Youthworks Renovation
13	Healthy Families Program
14	High Plains Fair Housing
15	Emergency Housing Rehab
16	BCHA Renovation of Row House
17	Ruth Meiers Hosp. House renovation
18	uncommitted funds/contingencies

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Allocations were based on local need, priorities in the Consolidated Plan, and past performance of applicants.

If any additional CDBG funding becomes available during the program year, it may be awarded to agencies that did not receive full funding or have construction projects that exceeded the estimated budget. Funds could also be awarded to unfunded projects that benefit at-risk youth.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	AARC shelter renovation
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support renovation of facilities serving homeless
	<b>Needs Addressed</b>	Improve public facilities Homeless housing and services
	<b>Funding</b>	CDBG: \$12,500
	<b>Description</b>	CDBG funds will be used to renovate Pams House--an emergency shelter for victims of domestic violence.03(c) shelter renovation; 570.201(c); public facilities; LMI limited clientele
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximate 225 persons will benefit from this activity. Pam's House provides shelter to victims of domestic violence and their children.
	<b>Location Description</b>	not applicable for security reasons
	<b>Planned Activities</b>	Renovation of shelter to include such items as replacement of flooring and bathroom repairs.
2	<b>Project Name</b>	Aid, Inc. Emergency Housing Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Allocate funds to prevent homelessness
	<b>Needs Addressed</b>	Homeless housing and services
	<b>Funding</b>	CDBG: \$8,500
	<b>Description</b>	CDBG funds will be used to provide emergency housing assistance to low and moderate income (LMI) households. Assistance will help prevent homelessness.05Q - Subsistence Payment; 570.204; LMI limited clientele
	<b>Target Date</b>	7/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 20 person will be assisted with rent/security deposits.
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	CDBG funds will be used for emergency housing assistance to prevent homelessness. Assistance may be in the form of payment of back rent or utilities and security deposits.

3	<b>Project Name</b>	Burleigh County Council on Aging
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve the quality of public facilities
	<b>Needs Addressed</b>	Improve public facilities
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	CDBG funds will be used for renovation of the Senior Center03A-Senior Centers; 570.203(e); LMI limited clientele
	<b>Target Date</b>	7/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 2100 seniors will benefit from this activity.
	<b>Location Description</b>	315 N. 20th Street
	<b>Planned Activities</b>	CDBG funds will be used to renovate the Senior Center. Work items will include wall repair/painting and other repairs as needed.
4	<b>Project Name</b>	CAP - Housing Accessibility
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Promote special needs housing
	<b>Needs Addressed</b>	Owner-Occupied Housing Special Needs Housing
	<b>Funding</b>	CDBG: \$29,500
	<b>Description</b>	CDBG funding will be used to make accessibility improvements in housing in which one of the households members has a disability.14A - rehab single unit residential; 570.202; LMI/housing units
	<b>Target Date</b>	9/28/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	approximately 6 low income households will be assisted
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	Renovation of housing will include such work as ramps, bathroom improvements, door widening, lifts, etc.
5	<b>Project Name</b>	Dacotah Foundation - Custer Home renovation

	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve the quality of public facilities
	<b>Needs Addressed</b>	Improve public facilities
	<b>Funding</b>	CDBG: \$16,500
	<b>Description</b>	CDBG funds will be used to re-shingle the roof and for other needed repairs.03b Handicapped center; 570.201(C); LMI limited clientele
	<b>Target Date</b>	9/25/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 individuals with mental illness
	<b>Location Description</b>	301 West Thayer Avenue
	<b>Planned Activities</b>	Dacotah Foundation is a nonprofit that provides housing and support services to persons with serious mental illness. Renovation will include items such as shingling the roof and other improvements.
<b>6</b>	<b>Project Name</b>	Salvation Army - emergency housing assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Allocate funds to prevent homelessness
	<b>Needs Addressed</b>	Homeless housing and services
	<b>Funding</b>	CDBG: \$8,500
	<b>Description</b>	CDBG funds will be used to provide emergency housing assistance to LMI households in order to prevent homelessness.05Q - subsistence payment; 570.204; LMI limited clientele
	<b>Target Date</b>	9/5/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 households/individuals that are facing homelessness
	<b>Location Description</b>	
	<b>Planned Activities</b>	CDBG funding will be used to provide emergency housing assistance to LMI households in order to prevent homelessness. Assistance can include payment of back rent/utilities or security deposits.
<b>7</b>	<b>Project Name</b>	Welcome House - emergency housing assistance

	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide for homeless service providers Allocate funds to prevent homelessness
	<b>Needs Addressed</b>	Homeless housing and services
	<b>Funding</b>	CDBG: \$3,750
	<b>Description</b>	CDBG funding will be used for emergency shelter (motels) and case management for families or individuals who are homeless.03T - Operating Costs homeless program; LMI limited clientele
	<b>Target Date</b>	9/10/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 homeless families/individuals
	<b>Location Description</b>	city wide
	<b>Planned Activities</b>	CDBG assistance will be used to provide emergency shelter (motels) and case management for homeless families or individuals
<b>8</b>	<b>Project Name</b>	West Central Human Service Center - emergency housing asst.
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Allocate funds to prevent homelessness
	<b>Needs Addressed</b>	Homeless housing and services
	<b>Funding</b>	CDBG: \$3,750
	<b>Description</b>	CDBG funds will be used to provide emergency housing assistance to persons diagnosed with a serious mental illness. Homeless prevention;05Q - Subsistence payment; 570.204; LMI limited clientele
	<b>Target Date</b>	9/25/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8 individuals/households who are homeless or at risk of homeless and who have a severe mental illness
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	CDBG funds will be used for emergency housing assistance to persons diagnosed with a serious mental illness and who are homeless or at risk of homelessness. Qualified persons will be assisted with rent or a security deposit. Supportive services will be provided by West Central.

9	<b>Project Name</b>	Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist with development or renovation of rental Promote special needs housing Support renovation of facilities serving homeless Provide for homeless service providers Allocate funds to prevent homelessness Support public service activities Improve the quality of public facilities
	<b>Needs Addressed</b>	Rental Housing Owner-Occupied Housing Improve public facilities Improve access to public services Homeless housing and services Special Needs Housing Public infrastructure
	<b>Funding</b>	CDBG: \$63,206
	<b>Description</b>	Program administration; 31B - admin
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	administration
10	<b>Project Name</b>	23rd Street Park Renovation
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve the quality of public facilities
	<b>Needs Addressed</b>	Improve public facilities
	<b>Funding</b>	CDBG: \$44,000

	<b>Description</b>	Bismarck Parks & Recreation District will use CDBG monies to renovate recreational facilities at the 23rd Street Park which is located in a LMI area. Work will include youth tennis court or pickle ball court. Bismarck Parks will provide half the cost of the work. 03F 570.201(c): Parks & Recreational Facilities/LMI area. 2,614 of 5038 persons are LMI in Census Tract 102
	<b>Target Date</b>	9/5/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Census tract 102: 2612 persons of a total of 5038 are low and moderate income households.
	<b>Location Description</b>	The park is located between N. 22nd and N. 23rd Streets and E. Ave A and E. Ave C. The project is located in Census Tract 102, a LMI area
	<b>Planned Activities</b>	Renovation of 23rd St. Park to include a new youth tennis court or pickle ball court.
<b>11</b>	<b>Project Name</b>	Legal Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Allocate funds to prevent homelessness
	<b>Needs Addressed</b>	Homeless housing and services
	<b>Funding</b>	CDBG: \$4,500
	<b>Description</b>	Legal Services of ND will use CDBG funds to assist low income and elderly households with housing law issues in order to prevent homelessness and to assist persons who are homeless to obtain affordable housing.05C Legal Services 570.201(E); LMI ltd. clientele
	<b>Target Date</b>	9/25/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 LMI households that are or may become homeless
	<b>Location Description</b>	
	<b>Planned Activities</b>	providing legal assistance on housing issues
<b>12</b>	<b>Project Name</b>	Youthworks Renovation
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve the quality of public facilities

	<b>Needs Addressed</b>	Improve public facilities
	<b>Funding</b>	CDBG: \$11,000
	<b>Description</b>	CDBG funds will be used for roof repairs, insulation, and other renovation items. Youthworks is a nonprofit agency that works with youth at risk. 03D Youth Centers 570.201(c)/LMI limited clientele
	<b>Target Date</b>	9/25/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 325 young persons will benefit. An estimated 245 will come from LMI households or be homeless.
	<b>Location Description</b>	221 W. Rosser Avenue
	<b>Planned Activities</b>	roof repair, attic insulation and other repairs as needed
<b>13</b>	<b>Project Name</b>	Healthy Families Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support public service activities
	<b>Needs Addressed</b>	Improve access to public services
	<b>Funding</b>	CDBG: \$5,700
	<b>Description</b>	Lutheran Social Services will use CDBG funds for its Healthy Families Program which is a home visitation program designed to support families as they become parents, particularly those that might be at risk for neglect or abuse.05N Abused & Neglected Children (Prevention); 570.201(e); limited clientele
	<b>Target Date</b>	9/25/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 65 new parents and children will benefit. About 80% will be LMI.
	<b>Location Description</b>	
	<b>Planned Activities</b>	This home visitation program coaches parents in self-sufficiency, life skills, parenting, and financial counseling. Parents will also be referred to other agencies for such things as nutrition services, housing, and mental health. Its primary goal is to promote healthy families and to prevent abuse/neglect.
<b>14</b>	<b>Project Name</b>	High Plains Fair Housing

	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support public service activities
	<b>Needs Addressed</b>	Improve access to public services
	<b>Funding</b>	CDBG: \$2,500
	<b>Description</b>	High Plains Fair Housing Center will use CDBG funds for outreach and educational activities to increase awareness of Fair Housing law and to provide information/counseling. 05J Fair Housing Activities 570.201(e) LMI limited clientele
	<b>Target Date</b>	9/25/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 households with FH concerns
	<b>Location Description</b>	
	<b>Planned Activities</b>	High Plains FH Center will provide outreach, education, and counseling on Fair Housing issues.
<b>15</b>	<b>Project Name</b>	Emergency Housing Rehab
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support efforts to increase homeownership for LMI
	<b>Needs Addressed</b>	Owner-Occupied Housing
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Lewis & Clark Development Group will use CDBG funds for emergency repairs on housing owned by LMI households.14A Rehab, Single Unit Residential 570.202; LMI housing benefit
	<b>Target Date</b>	10/1/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 LMI households
	<b>Location Description</b>	
	<b>Planned Activities</b>	CDBG funds will be used to provide emergency repairs for LMI homeowners for furnaces, plumbing, etc. Lewis and Clark Development Group wwill manage the program
<b>16</b>	<b>Project Name</b>	BCHA Renovation of Row House

	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist with development or renovation of rental
	<b>Needs Addressed</b>	Rental Housing
	<b>Funding</b>	CDBG: \$40,500
	<b>Description</b>	CDBG funds will be used to improve accessibility in two units of Public Housing. 14C Public Housing Modernization 570. 202
	<b>Target Date</b>	9/28/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 Low income households
	<b>Location Description</b>	125 W. Bowen Avenue
	<b>Planned Activities</b>	Construction of a ramp and other accessibility improvements
<b>17</b>	<b>Project Name</b>	Ruth Meiers Hosp. House renovation
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support renovation of facilities serving homeless
	<b>Needs Addressed</b>	Homeless housing and services
	<b>Funding</b>	CDBG: \$26,000
	<b>Description</b>	CDBG funds will be used for renovation of Ruth Meiers Hospitality House facility that serves homeless households. The facility includes transitional housing, a day care, and apartments.
	<b>Target Date</b>	9/25/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	1100 E. Boulevard and 1019 Porter Avenue
	<b>Planned Activities</b>	CDBG funds will be used to replace two hot water storage tanks and circulating pumps or other needed repairs.
<b>18</b>	<b>Project Name</b>	uncommitted funds/contingencies
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve the quality of public facilities
	<b>Needs Addressed</b>	Improve public facilities

<b>Funding</b>	CDBG: \$6,000
<b>Description</b>	\$6,000 to be used for projects that were funded at a lesser amount than requested; urgent need activities, or Dacotah Foundation special needs housing
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	contingencies - not applicable
<b>Location Description</b>	citywide
<b>Planned Activities</b>	contingencies: to be used as needed

**AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City has not established specific target areas to focus the investment of CDBG funds. However, many facility improvements will occur in areas with concentrations of low and moderate income (LMI) population.

**Geographic Distribution**

Target Area	Percentage of Funds
Citywide	

**Table 8 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

not applicable

**Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Bismarck will use CDBG funds to rehab existing units (2 rental); 10 owner occupied (emergency rehab) and 6 households/improve accessibility-special needs). CDBG funds will also be used to prevent homelessness via payment of back rent, back utilities, or security deposits and provision of legal assistance. Approximately 118 people will be assisted.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	130
Special-Needs	6
Total	136

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	118
The Production of New Units	0
Rehab of Existing Units	18
Acquisition of Existing Units	0
Total	136

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Burleigh County Housing Authority manages the Public Housing units located in the City of Bismarck.

### **Actions planned during the next year to address the needs to public housing**

CDBG funding has been allocated for Public Housing improvements. Improvements will be to improve accessibility for two rental units.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Housing Authority will continue to offer its homeownership program. This program provides an opportunity for one to three interested tenants residing in public housing to purchase the single family dwelling which they rent. Tenant meetings are also held on a regular basis.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

PHA has not been designated as troubled.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Activities that will benefit homeless persons and prevent homelessness were identified as a priority need in the Consolidated Plan. CDBG funding will be used for the renovation of homeless facilities for public services that provide emergency assistance and homeless prevention.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Bismarck participates in a statewide Continuum of Care and several local agencies receive funding through that process. It also serves as a clearinghouse for statewide information on homeless data and resources, identifies gaps in services, and provides leadership in strategic planning. The local coalition provides education/outreach, services, and a means for local agencies to communicate and cooperate. It also coordinates the annual point-in-time surveys. The City will continue to work with the local coalition and is providing CDBG assistance for homelessness prevention to at risk-households and emergency services for homeless households. Local service agencies have received training on a coordinated assessment process in order to identify homeless households with the greatest needs. The City will work with the local housing authority and a nonprofit organization to develop up to 40 units of permanent supportive housing that will be based on the housing first model. Supportive services will be provided by Dacotah Foundation. The City will also work with the local homeless coalition and its members in finding a way to address the proposed closing of an emergency men's shelter and SRO.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Emergency assistance funded through CDBG will limit the number of households entering homelessness. In addition, the City is using CDBG funds to renovate an emergency shelter for victims of domestic violence (AARC). The City will also participate in an effort to update the 10 year plan to end homelessness.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to**

**permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Four projects will help households avoid homelessness by offering emergency housing assistance. CDBG funding to West Central Human Service Center will focus on persons diagnosed with serious mental illness. The agencies will also provide case management, counseling, and referrals to other services.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Two of the funded agencies (Salvation Army and Aid) will focus on prevention of homelessness by using CDBG funds for security deposits or for back rent and utility payments. Both agencies provide other services to the households.

## **Discussion**

The City will apply for HOME funds from the State of North Dakota for Tenant Based Rental Assistance (TBRA). If granted, funds will be used for both rental assistance and security deposits. The Community Action Program will manage the program and provide supportive services to tenants.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The most highly rated barriers to affordable housing identified in the Consolidated Plan were the cost of land/lot, cost of labor, and cost of materials.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Most of the barriers to affordable housing that were cited in the Consolidated Plan were outside the control of the City such as cost of land and labor. However, the City will continue to encourage non-profit and private developers to apply for CDBG and HOME funding (via the state). It will also provide support to these entities apply to the State for HIF funding or have Low Income Housing Tax Credits. The City's Planning Division recently completed an Infill and Redevelopment Plan which will focus on affordable housing in previously developed areas and hopefull encourage more sustainable, affordable, and cost-effective housing development. It will allow smaller ot sizes, accessory dwelling units, reduced street widths and other means to decrease costs for infrastructure and land. The Quiet Rail Zone was implemented December 2016, and the Renaissance Zone was renewed for another five years. These two actions should help develop more housing in downtown Bismarck.

### **Discussion:**

The Community Development Department includes the Inspections Division, so it is better able to provide information on zoning, land use, parking, permits, and other information needed for development. The Department reviews proposals and discusses all new developments with developers before meetings with the Planning Commission. Most City fees are reasonable, and the City charges no impact fees. The City also uses a single permit application process for housing development and provides for fast track permitting and approval of housing and other developments. Parking requirements can be waived for elderly housing or other special need housing. A Quiet Rail zone has been implemented in the downtown area. It is expected that will facilitate development of housing (e.g., one LIHTC projects were recently completed). The City will also study initiation of a rental unit inspection program. The City will likely be involved through its Renaissance Zone Program and a HOME Program application to try to help ensure that the Patterson Place (affordable elderly housing) in the downtown area will be preserved.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The following narrative describes additional actions that the City of Bismarck will undertake during the 2017 grant year.

### **Actions planned to address obstacles to meeting underserved needs**

The City has found that the largest obstacle to meeting underserved needs is the lack of resources. While the City has no control over the amount of resources it will receive, the City will allocate what funds it does have to try to meet the priority needs identified in the Consolidated Plan. The City has also allocated a large share of its CDBG public service funds to emergency housing assistance needs since this has been one of the greatest priority needs due a shortage of affordable housing and facilities to serve homeless or potentially homeless persons

### **Actions planned to foster and maintain affordable housing**

During the 2016 program year, the City will continue to use CDBG funding for LMI households to improve accessibility and do emergency repairs. These activities will help maintain affordability for LMI households. In addition, CDBG funds will be used to renovate and preserve Section 8 rental housing that is owned by a local nonprofit and managed by the local housing authority. The Community Development Department through its Planning Division will also be researching ways to reduce costs in the development of new housing.

### **Actions planned to reduce lead-based paint hazards**

The City will continue to provide information on requirements and training to project owners and contractors working on CDBG funded activities. The State Health Department provides technical assistance for these projects upon request or referral by the City.

### **Actions planned to reduce the number of poverty-level families**

The City of Bismarck will continue to support the Bismarck-Mandan Development association and local economic development projects with local sales tax revenue and other means, but will not use CDBG funds to fund economic development. The City will encourage reinvestment in the downtown through

its participation in the Renaissance Zone Program. The City will continue to work with both the Chamber of Commerce and the Downtown Business Association on revitalization and economic development.

The Housing Authority will continue to operate its self-sufficiency program, and Community action will continue its self-reliance activities. Both programs help low income families escape poverty. Operational support, facility renovation, and improved accessibility will aid these efforts. The City will also use CDBG and HOME (if funded by the State) to support activities that encourage self-sufficiency, job training, supportive services, etc. These efforts will help the City to address poverty issues primarily through supportive services that encourage self-sufficiency.

### **Actions planned to develop institutional structure**

The City will implement no new actions to develop its institutional structure. The City will continue to work and communicate with the Burleigh County Housing Authority, adjacent units of government, local nonprofits, and social service agencies.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

No new actions are planned for FY 2017 to enhance coordination, but every effort will be made to encourage communication and awareness of programs and activities.

### **Discussion:**

During the 2017 program year, the City of Bismarck will continue to direct funding to help meet the needs of LMI residents of the City. One hundred percent of CDBG activity funds will be allocated to activities benefitting LMI persons. These efforts, along with activities implemented by other public and private agencies, will help to address the priority needs identified in the Consolidated Plan.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Overall LMI benefit should be calculated on a 3 year basis: 2016-2018

