

*Bismarck Police Department*  
*2013 Annual Report*

# 2013

# Annual Report



The final touches of the Kenner Law Enforcement Memorial Wall were completed in 2013



# *Bismarck Police Department*

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# *Bismarck Police Department*

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### Chief's Message

On behalf of the Bismarck Police Department, I am proud to present our 2013 Annual Report. This report provides an overview of the efforts and accomplishments of the department this past year. We are very proud of our accomplishments and service to our community. Because of the efforts of our energetic professional staff and our strong partnership with our citizens we continue to have one of the lowest crime rates in the country for a city our size.

Interim Police Chief Fred Wooten retired on January 19, 2013, culminating a 27 year career with the department. I was selected as the next Chief of Police and began those duties on January 20, 2013. Being born and raised in Bismarck, I am very humbled and honored to serve the very professional BPD staff and the citizens of Bismarck in this capacity.

At the beginning of 2013 we added six additional police officer positions to our staffing. These positions were allocated to our Patrol Section so we can increase the number of officers out in the field. We started out the year with over 10 police officer positions vacant and our Administrative Services Section has worked diligently to maximize efficiency in the hiring process to fill those vacancies. As of this writing we currently have four vacant officer positions.

For the 2014 budget we were authorized to increase our Records Section staffing by one FTE. With the additional officers, combined with increasing workloads, it was imperative that we increase the staffing of our Records Section to handle the workload. We also collaborated with the parochial school system, Light of Christ Catholic Schools of Excellence (LOCCSE) and the Bismarck Public School System (BPS) to add additional School Resource Officers (SRO) to the schools. Through a federal U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) grant opportunity, we were successfully selected to fund two additional SRO positions; one additional SRO for the BPS and the other SRO position to be assigned to the LOCCSE, which will now have their first dedicated SRO within their school system. The SROs are expected to be assigned to their new positions at the start of the 2014-2015 school year. We look forward to continued collaboration with both school systems to enhance the safety of our schools.

Our staff continues to be very busy with our thriving and growing community. There are many exciting things happening in our community and we are very fortunate; however, this increasing growth and activity in our area continues to lead to a high demand in calls for police services. The workload continues to place

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## Chief's Message

increasing demands on the department's resources and we continually evaluate and strategize the most effective methods available to effectively utilize our resources and deliver our services to the community. I am happy to report that serious crimes (Group A offenses) reported in 2013 decreased by 8.97% and minor crimes (Group B offenses) decreased by 14.34%.

The staff at the Bismarck Police Department is committed to doing everything in our power to protect life and property and to preserve Bismarck's exceptional quality of life. Our goal is to do our job, and with the community's help, keep Bismarck as one of the safest cities in America. I am very proud of each member of our BPD team that works hard every day to provide our community with professional, innovative and efficient police services. They are truly compassionate and dedicated to providing professional service to the citizens and visitors of Bismarck. I am confident that working with our committed staff, committed City leadership, with continued support of our public officials, along with the support from community members we can continue to keep Bismarck a safe community that provides a great place to live, work and play. Together we will continue to meet and excel through the challenges that lay ahead.

I hope you find the information in this report to be informative and interesting. The staff of the Bismarck Police Department is proud to serve our community. If you have any comments or concerns, please feel free to contact me. Thank you for your continued support for the men and women at the Bismarck Police Department who proudly serve the Bismarck community and thank you for your help in making Bismarck a safe community.



Chief of Police Dan Donlin

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## **Mission Statement**

### **Mission Statement**

The mission of the Bismarck Police Department is to protect life and property, provide professional customer service and foster community partnerships to preserve Bismarck's exceptional quality of life.

### **Vision Statement**

The Bismarck Police Department will be recognized as a premier law enforcement agency which provides exceptional customer service through professional, well trained, caring and innovative employees working in partnership with the community. We will foster an environment of honesty, trust, and mutual respect in which the Department and the community work together to resolve problems and promote public safety.

We will strive to provide progressive leadership at all levels with a dedicated service orientation. We will remain responsive to new ideas and provide opportunities for employees to develop to their highest potential.

We will fully explore and utilize emerging technology in order to maximize efficiency and effectiveness of our operations. We will strategically plan in order to anticipate enforcement challenges and prepare for the growth and expansion of our progressive community.

We will continue to build upon our success through open communications, forward thinking and willingness to embrace change.



*A Nationally Accredited Law Enforcement Agency*

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## 2014 Goals

1. Hiring – Maintain and improve, where possible, the efficiency of the hiring process

### Objectives

- Continue to refine the hiring process, specifically to shorten the time between application and conditional offer of employment
- Refine the background investigation process and ensure sufficient and appropriate personnel are conducting background investigations and are trained in background investigations

2. Recruitment - Improve overall effectiveness of recruitment efforts along with an emphasis on minority groups

### Objectives

- Analyze current recruitment practices
- Develop and implement practical and achievable strategies, to include a direct focused plan on recruitment of members of minority groups
- Improve recruitment effort towards veterans by increasing recruitment efforts on/at Minot Air Force Base and through ND National Guard
- Conduct Law Enforcement Exam testing at outside sites, such as various Law Enforcement Training Academies, colleges, universities, etc.

3. Maintain competitive employee salary and benefits

### Objectives

- Submit request for reclassification of positions as necessary
- Participate in reclassification studies and provide information regarding possible salary/benefit inequities
- Provide justification for appropriate salary/benefits to ensure proper recruitment and retention of employees

4. Analyze efficiencies of various public services offered by the department and develop strategies for improvement in overall services provided by PD staff

### Objectives

- Analyze vehicle impound release procedure
- Analyze animal license procedure
- Analyze response to abandoned/found bikes
- Use of Car Markers and/or volunteers
- Expand the use of volunteers into additional functions of the department
- Continue analysis of Mounted Police Program
- Analyze On-Line Reporting for improved efficiencies

5. Implement a concerted effort in training of officers in core safety training areas

### Objectives

- Conduct In-Service training day specific to the following high liability, low-frequency officer safety categories:
  - ◇ Active Aggressor (Shooter)
  - ◇ High-Risk traffic stops
  - ◇ Building searches
  - ◇ Arrest & Control tactics

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## 2014 Goals

### ◇ Search & Seizure

#### 6. Improve manpower presence in the field

##### Objectives

- Commanders/Supervisors effectively manage officers' schedules/time off
- Research alternative shift schedule

#### 7. Increase Staff – Analyze the need for the following increase in Staff

- Department Wide
  - ⇒ Conduct a workload assessment to determine if need exists for additional FTE
- Quartermaster Position
  - ⇒ Analyze the need for a Quartermaster position (non-sworn) who could perform property/equipment management/distribution tasks, vehicle inspections, and minor vehicle maintenance issues
- Full-Time IT Assignment at PD
  - ⇒ Continue to monitor and maintain documentation for the justification of a full-time IT employee to be assigned to PD
- PYB Supervisor
  - ⇒ Write a Job Description and Position Description Questionnaire (PDQ) and submit to HR for a new Job Classification
  - ⇒ Request through budget process that one of the current six PYB Youth Worker positions be changed to a Youth Worker Supervisor position

#### 8. Improve the capacity and efficiency regarding the inventory of the department's Impound Building

##### Objectives

- Develop and implement strategies to limit what we house and who we house property for; priority needs to be for PD related items
- Dispose of no longer needed equipment to increase available space

#### 9. Improve the Automated Phone System

##### Objectives

- Review and change the automated answering system to improve the process for our customers as well as our staff

#### 10. Continue strategies designed to reduce the incidence of violent crimes

##### Objectives

- Maintain specialized D/V investigators through grant funding
- Fully investigate D/V incidents & hold perpetrators accountable
- Provide training to officers
- Maintain efficiency of the lethality assessment program (LAP)

#### 11. Formalize Analysis Based Policing and continue development of the Research and Analysis Officer position

##### Objectives

# *Bismarck Police Department*

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## 2014 Goals

- Continue to refine analysis of crime & traffic problems
  - Research possible implementation of DDACTS
  - Develop plans to address and resolve identified problems
  - Institute meetings necessary to efficiently present plans in a timely manner and to report results of activities conducted under the plans
  - Refine or revise plans to include Support Services as necessary
12. Continue with succession planning due to upcoming retirement of management personnel
- Objectives
- Participate in City leadership development training program
  - Increase internal department development efforts
  - Identify positions at risk due to retirement and ensure that persons are prepared to assume the duties of a position vacated by retirement(s)
13. Continue to work closely with the City Change Management Coalition concerning City Workforce Planning Project
- Objectives
- Succession planning
  - Finalize the potential new performance evaluation system that is in review
  - Recruitment
  - Salary/benefits
14. Complete the following projects:
- Objectives
- Monitor efficiency of interface between TraCS citation software in squad cars and the RMS to provide for uploading of citation data
  - FS Commander to assign a department representative to the Interoperable radio communications operational plan committee to implement training
  - Install Wireless access points and monitor efficiency
  - Purchase and install new In-Car Video system and new Building Audio/Video recording system and update policies as necessary
15. Develop effective “high-ticket” equipment replacement plans
- Objectives
- Determine equipment for inclusion in replacement plans
  - Determine equipment lifespan & estimated future replacement cost
  - Develop plan to include budget/fiscal strategies
16. Evaluate/Improve efficiency of the DUI Administrative Hearing Process
- Objectives
- Collaborate with NDDOT and prosecutors regarding efficiency of process

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### **BISMARCK POLICE DEPARTMENT** **STAFFING TABLE 2013**

**109 sworn and 28 civilian positions authorized for 2013**

The following table reflects the number of personnel by rank or job title within the various divisions and sections of the Bismarck Police Department.

#### **ADMINISTRATION- 2 Employees**

- 1- Chief of Police (Dan Donlin)**
- 1- Principal Office Assistant (Susan Ronning)**

#### **FIELD SERVICES DIVISION- 91 Employees**

The Field Services Division comprises of many different sections of the police department. They are Patrol; Traffic, which includes Parking Enforcement and Animal Control; Investigations, which includes Gaming, Narcotics Unit, and Warrants. Additionally, the Field Services Division includes the following specialized teams: West Dakota SWAT Team/Hostage Negotiations Team, Bomb Squad, and the K-9 Program. Ninety One (89) out of the One Hundred Eleven (109) sworn officers in the department are assigned to the Field Services Division.

#### **1-Deputy Chief (Randy Ziegler)**

**PATROL SECTION**  
**4- Lieutenants**  
**8- Sergeants**  
**50- Police Officers**

**INVESTIGATIONS SECTION**  
**1- Lieutenant**  
**2- Sergeants**  
**15- Investigators**  
**1- Office Assistant II**  
**3- Warrant Officers**

**TRAFFIC SECTION**  
**1- Lieutenant**  
**1- Sergeant**  
**6- Police Officers**  
**2- Car Markers**  
**3- Animal Wardens**

#### **SUPPORT SERVICES DIVISION- 37 Employees**

#### **1 - Deputy Chief (Dave Draovitch)**

**JUVENILE SERVICES**  
**1- Lieutenant**  
**4- Officers**  
**6- Youth Workers**  
**1- Office Assistant II**

**ADMINISTRATIVE SERVICES**  
**1- Lieutenant**  
**2- Officers**  
**7-Office Assistant II**  
**1-Principal Office Ass't**

**SUPPORT SERVICES**  
**1- Lieutenant**  
**2- Sergeants**  
**4- Officers**  
**3- Maintenance**  
**2- Evidence Technicians**  
**1- Office Assistant II**

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### **Bismarck Police Department Departures**

Jennifer Horner	Kevin Huber	Blaise Reagle
Robert Haas	Robert Carvell	Kevin Richmond
Diane Larson	Rick Schaible	Brittany Iverson
Chris Wolf	Jared Danzeisen	Les Schumacher
Chris Vargas	Dustin Fischer	James Murdoch
Shawn Markovic	Jesse Hellman	Brent Brandner
Heather Balkowitsch	Adam Vandoorne	Carla Reinbold
Dee Turnbull	Kayla Lemieux	Jay Knopp
Brynn Luger	Dale Schaeffer	

### **Active Military Duty**

Steve Kilde

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### Patrol Section

Patrol Operations is comprised of uniformed officers providing coverage for the City of Bismarck 24 hours a day, 365 days of the year. Patrol officers respond to calls for service and engage in proactive enforcement including traffic enforcement and neighborhood patrols. Officers are assigned to either Day Shift or Evening Shift. They are assigned to a specific area or *beat* of the City and are responsible for responding to calls for service and engaging in proactive duties in that area. The top priority for officers on patrol continues to be fighting crime and solving problems, while building relationships within the community.

The Patrol Section is the largest section of the department. The officers working in the Patrol Section are the officers most commonly seen by the public. Patrol officers are the first responders to all emergency and non-emergency calls for service. They patrol approximately 394 miles of roadways in the City of Bismarck.

The Patrol Section is comprised of four (4) patrol shifts. When at full strength each shift consists of a total of fifteen (15) officers: one Lieutenant, two Sergeants and twelve officers. The shifts work a rotating 12 hour shift schedule, rotating between day shift and night shift every two weeks. Additionally, as manpower allows, officers are assigned to a power shift in which the officers work a fixed 12 hour schedule from 3 p.m. to 3a.m. The power shift officers provide manpower staffing during the “peak” activity times as well as during the shift changeover. The Patrol Shift Commanders are Lt. Offerman (34 years’ experience), Lt. Steve Cysewski (31 years’ experience), Lt. Cody Trom (16 years’ experience), and Lt. Jason Stugelmeyer (13 years’ experience).

In 2013, Patrol officers were involved in 75,656 patrol activities, which is an increase of 8.74% from the 69,573 patrol activities in 2012. There were 34,146 calls for service in 2013 compared to 36,216 in 2012 which is a -5.72% decrease. A call for service is a request from the public for police assistance. These calls for service involve a wide variety of situations ranging from serious emergencies to minor situations. For example, the Patrol officer may respond to a simple parking complaint one minute and the next call could be for a subject with a gun, or a baby who has stopped breathing. Officers wrote 16,390 citations in 2013 compared to 14,308 in 2012 (14.5% increase), 514 DUI/APC arrests compared to 606 in 2012 (-15% decrease), and 5,696 adult and juvenile arrests during 2013, which resulted in 7,761 charges.

In addition to their regular patrol duties, many officers accept the responsibility of performing specialized functions in other necessary areas throughout the department. In 2013 there were fifteen (15) officers as-

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### Patrol Section

signed to the West Dakota SWAT Team, five (5) on the Negotiations Unit, five (5) on the Bomb Squad, and two (2) comprised the K-9 Unit. Both K-9 teams are dual purpose dogs and are assigned to Patrol. Many officers take on even more responsibilities and choose to attend specialized training in varying areas to include, but not limited to, becoming Instructors in areas such as a Field Training Officer (FTO), Intoxilyzer Operators, Drug Recognition Expert (DRE), and Crisis Intervention Team (CIT).

There are five (5) Crisis Intervention Team (CIT) officers that have advanced knowledge and skills to better respond to calls for service that involve individuals in crisis and/or struggling with varying levels of mental illness. All CIT officers have been working to train and educate their shifts in the CIT principles.

Patrol Lieutenants, in addition to their regular assignments as a Patrol Shift Commander, perform other management assignments such as coordinating special projects or commanding specialized units. The Patrol Lieutenants have the overall responsibility for all police activities occurring during their shifts.



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### Traffic Section

The traffic section has gone through some significant changes in 2013. In May, Lt. Steve Kilde was transferred to Patrol and Lt. Jeff Solemsaas took over as the Traffic Commander. Sgt. Cody Trom was shortly thereafter given a position as an acting Lieutenant on one of the patrol shifts. Sgt. Tim Krous was assigned as the Traffic Sergeant. Sgt. Krous has quickly learned all of the new tasks assigned to him while maintaining his activity in the West Dakota SWAT team and various areas of instruction.

When fully staffed, the traffic section has four traffic investigators and two traffic enforcement officers. There are three animal control wardens and two car markers. In the past year we have had several people leave the department or the section and have new officers and employees on board.

The four traffic investigators have the primary responsibility of the investigation of traffic collisions and follow up on hit and run reports. The city has experienced significant growth in the last several years yet the amount of traffic collisions went up slightly. The traffic investigators are also responsible for the enforcement of traffic related problems. One of the goals for the traffic section is to have the section investigate 60% of the total collisions. There were a total of 3,985 total collisions reports to the Bismarck Police Department in 2013. In 2013 the officers assigned to the Traffic Section investigated 1,748 (44%) of the collisions reported to the department. It should be noted that the Traffic section was short staffed for a large portion of the year but should be brought to full staffing levels in mid-2014.

#### **The top five intersections for collisions in 2013 were as follows:**

State St./ Century Ave	41	(1% of the total collisions)
Washington St/ Bismarck Expy	27	(.6% of the total)
State St./ Interstate Ave	26	(.6% of the total)
State St/ Divide Ave	24	(.6% of the total)
Main Ave./ 3 <sup>rd</sup> St.	23	(.5% of the total)

A significant portion of the collisions investigated are considered “non-traffic”. This is the description given to collisions that occur off the publicly maintained roads such as private parking lots or mobile home roadways in which the city has no jurisdiction over traffic control measures. There were a total of 1,336 non traffic collisions in 2013 (33% of the total collisions)

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## Traffic Section

### The top five locations for non-traffic collisions for 2013 are:

Wal Mart South	23
Wal Mart North	23
Dan's Supermarket South	19
Dan's Supermarket North	18
Kirkwood Mall	17

In the course of a collision investigation the officers attempt to determine the contributing factors leading to the collision.

### The following are the top 5 contributing factors for collisions in 2013:

Improper Backing/ Turning	646	(16% of the total collisions)
Failed to Yield	471	(12% of the total)
Following too Close	360	(9% of the total)
Other	201	(5% of the total)
Speed/ Too Fast for Conditions	155	(4% of the total)

The traffic officers investigated a total of 154 hit and run reports in 2013. They are generally assigned a case for follow up if there is any evidence that may be used to identify the striking vehicle in a hit and run. In a large portion of the reported hit and runs there is no available evidence that can be used to indicate a suspect vehicle. Eighty-three of the assigned hit and run reports were successfully closed (55%), and this total does not include the reports that are still under investigation. There were also 81 collisions that are considered as "non-reportable". These are crashes in which the total damage estimate is less than \$1000. These collisions accounted for 2% of the total collisions for 2013.

There are two traffic enforcement officers assigned to the traffic section. The primary responsibility of these officers is the enforcement of traffic violations. They also investigate all the reported school bus violations that are reported to the department. These two officers accounted for 1,978 citations in 2013. They are frequently assigned to areas that the department has received complaints about. These two officers generally operate a low profile vehicle that has worked well for the enforcement of traffic violations. The other traffic officers issued a total of 1,487 citations for 2013. The Bismarck Police Department issued a total of 16,390

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### Traffic Section

traffic citations for 2013 which includes all the citations issued by the Patrol, Traffic, Investigations and School Resource officers. In 2013 there were a total of 514 arrests made for Driving under the Influence of alcohol/ drugs. This is down from 606 arrests made in 2012.

The Traffic officers are also responsible for the enforcement of the city's load restrictions. The traffic officer's receive specific training in identifying overweight vehicles and work in cooperation with the city Engineering Department to enforce the city load restrictions. The City Engineer has informed me that our enforcement efforts have resulted in an increased request for permits allowing overweight vehicles.

There are two car markers who have the responsibility to enforce the parking ordinances in the downtown parking district. Kevin Keller joined the department in August of 2013 when Jim Anderson became a patrol officer. Heather Balkowitsch left the department in November 2013 and was replaced by Cheryl Woodcock. The car markers also assist with the enforcement of the 48 hour parking ordinances which keeps them very busy during the winter months. The car markers also enforce the handicapped parking violations at various locations throughout the city and assist on escorts for oversized/ overweight loads being brought through the community. The Bismarck Police Department issued a total of 7,898 parking citations in 2013; the car markers issued 6,130 of those parking citations.

There are three animal control wardens; Michael Thune joined the department in November 2013 when Carla Reinbold left the department. The animal control wardens have the main responsibility to enforce the animal ordinances in the City of Bismarck. They also are responsible to maintain and administer the animal impound facility. They also assist the department's patrol section by delivering mail and retrieving abandoned bicycles and entering them into evidence. The animal control wardens also administer the city's archery program that attempts to reduce the deer and turkey population issues on city owned property. See next page for more information regarding Animal Control activities.

In 2014 the Traffic section plans on increasing the special enforcement activities regarding overweight trucks, distracted driving and concerns of red light violators. There are also plans to obtain advanced training in accident investigation for officers assigned to the traffic section. There will be many challenges, but we look forward to meeting those with enthusiasm.

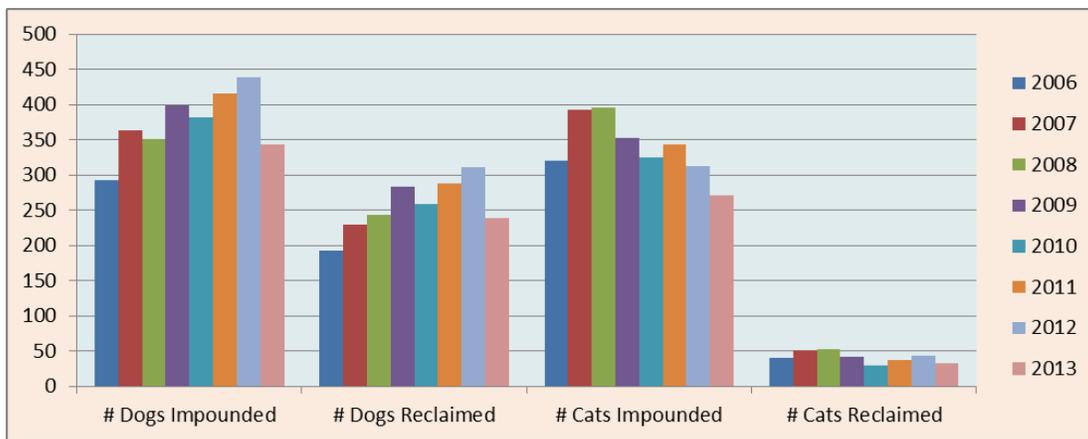
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### Animal Control

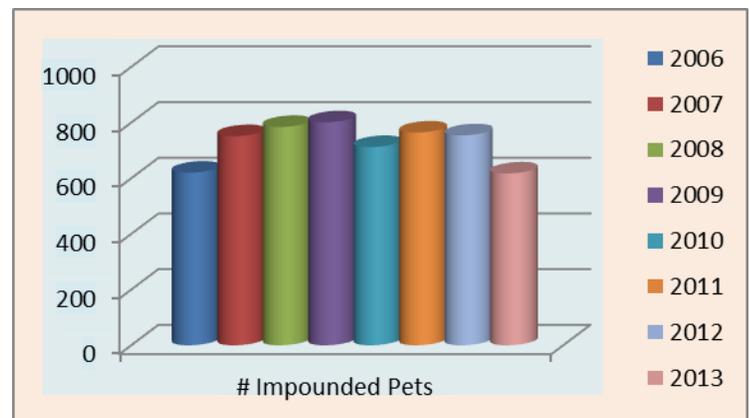
2013 proved to be another busy year for our section. We have a new Animal Warden, Mike Thune, who started in November and has completed his training and is out on his own. As the city continues to grow, so does the amount of animal calls we respond to. With the influx of people from other states we find ourselves dealing with a number of homeless people with pets and also variety of unique and unusual animals.

The following graph shows the comparisons from 2006 through 2013:



In summary, in 2012 there were 439 dogs and 313 cats impounded for a total of 752; compared to 2013 where 343 dogs, 270 cats were impounded, for a total of 613, 139 less animal then the year before. The percentages of reclaimed dogs decreased to 70% in 2013 (down from 71% in 2012) and reclaimed cats decreased to 12 % (down from 14% in 2012). Cats continue to be the “disposable pet” with such low reclaimed numbers.

In 2013 617 dogs, cats and others impounded were down by 184 from the highest number of impound pets since records have been kept! “Other animals” include domestic rats, ferrets, rabbits, hamsters, guinea pigs and tame birds. Each year animal control also receives calls regarding wildlife, from raccoons, badgers, porcupines, skunks, to muskrats, squirrels to bats and snakes, and wild turkeys to Mountain Lions and deer. With the assistance of the Dakota Zoo we have been able to correctly identify, handle and tranquilize these animals.



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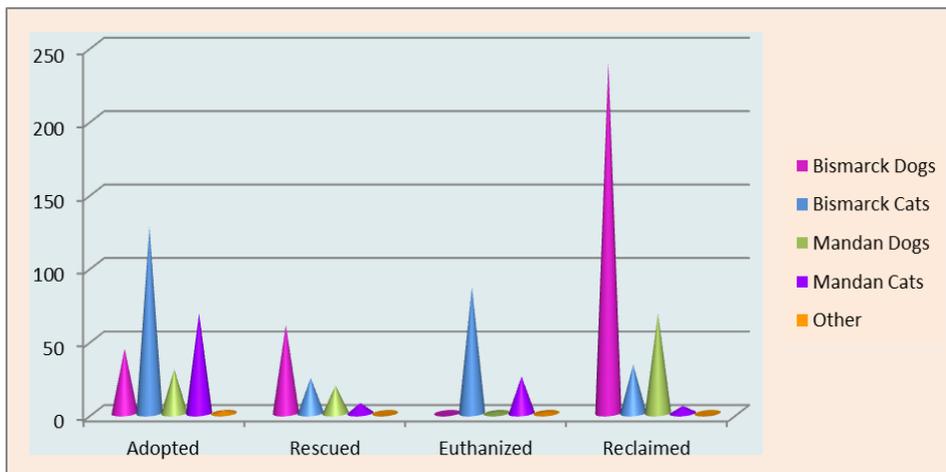
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### Animal Control



Once again we found ourselves with a moose in the city limits, which spent several days enjoying the plants and ponds in the area. The public's fascination with him caused significant concern for the welfare of not only the moose but the people who gathered to watch him. Animal control and the police were tasked with the job of keeping the public at a safe distance and allowing the moose to move about freely and finally find his way out of town.

With the help of volunteers, Animal Control Wardens take care of impounded animals which are housed in the Bismarck Mandan Animal Impound Facility. Unclaimed pets are evaluated for adoption, and many are placed with rescue groups around the states and Canada, to include Central Dakota Humane Society and Prairie Paws and 4 the Luv of Dogs as well. Also with the generous donations of food, treats, blankets, and toys, etc. from the local merchants the city was able to save \$8,632.51 in food and supplies. We were also able to donate \$783.00 in extra supplies to local food pantries and animal rescues groups in the area.



In 2013 a total of 110 dogs and cats went to rescue groups and humane societies; 74 dogs were adopted to homes, of which 30 were from Mandan's unclaimed dogs, another 195 cats were adopted to homes and farms, of which 68 were from Mandan's unclaimed cats. All totaled, the Bismarck Mandan Animal Control Facility placed 379 unclaimed pets in 2013. We are able to utilize the City website, Bismar Online and also Petfinder

to post pictures of animals, allowing the public to see what animals have been impounded and also are up for adoption.

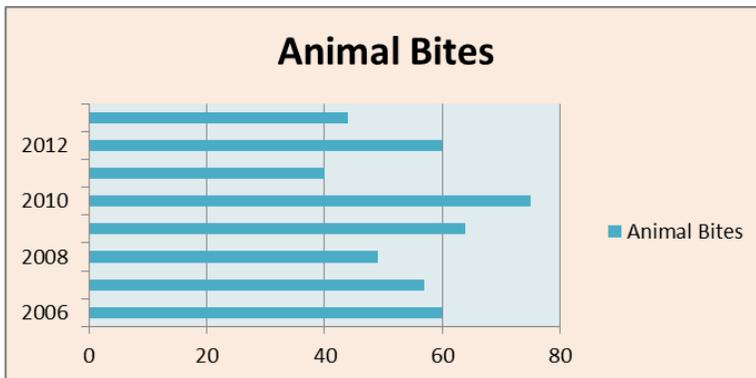
Animal Control Wardens continue to work with pet owners for compliance of the city's animal ordinances including barking dog complaints, cats and dogs doing their "business" on people's properties, running at large, and license compliance. The wardens also follow up with cruelty complaints ranging from physical abuse to neglect and too many pets. With proper education, most complaints are resolved, but when appropriate, complaints are sent to the City Attorney for prosecution. Licenses are undervalued by pet owners that do not realize that licenses are the best tool animal wardens have of finding owners and getting pets home quickly, often with no fees, but if impounded, a reduction of fees is assessed when a pet is wearing a license.

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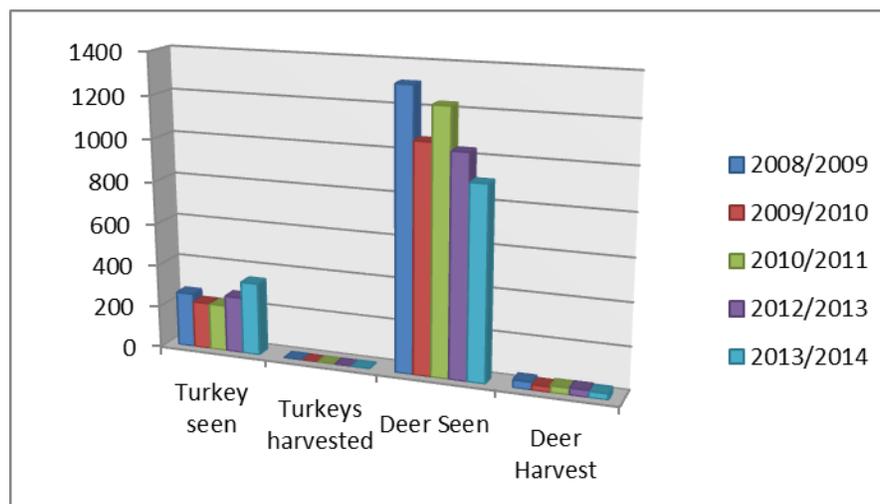
### Animal Control

Included in the duties are following up on animal bites to humans. This number has decreased to 44 in 2013:



Animal Wardens ensure that the offending pets are current with rabies vaccinations, examined by a veterinarian and quarantined, then re-examined to ensure they are healthy. Victims of animal bites are informed of the status of the pet.

The 2013/2014 In-City Bow Hunting program continues to be a big success, helping to keep the deer population stable and to reduce vehicle/deer collisions. This is the 26th year for the program. All 50 permits were issued, and included the fourth year of a turkey season. The hunting area around the airport has been extended to allow more hunters to be in the area at the same time and this year the hunting area has been GPS and is accessible on NDTraX.



Through the returned questionnaires, there were 29 deer harvested and 1 turkey. Hunters reported sighting 905 deer and 344 turkeys during the season. In the comments section, hunters reporting problems with hunters putting up tree stands before hunting season opened, problems with pedestrians walking dogs off leash in the fields also 4wheelers and snowmobiles in the areas during the hunt. Items such as trail cams and blinds being stolen and stands not being properly marked. Over all, hunters were pleased and also encouraged the continuation of the program and many expressed appreciation for the opportunity.

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## **Criminal Investigations**

### **INTRODUCTION**

The following material is provided as an overview of the Investigations Section of the Bismarck Police Department for the year 2013. The Section is responsible for the investigation of most felony and non-traffic criminal cases requiring lengthy follow-up occurring within the City of Bismarck.

The Criminal Investigations Section falls within the Field Services Division of the Bismarck Police Department. Lieutenant Gary Malo is the Investigation Section Commander and he reports directly to the Field Services Deputy Chief. When at full strength, there are twenty two people assigned to Investigations; one Lieutenant, one Office Assistant, two Sergeants, and fifteen Investigators and three warrants officers. Each of the two sergeants has a group of investigators under their supervision. Sgt. Connor has nine investigators assigned to him and Sgt. Marks has six investigators, plus three Warrants Officers assigned to him. Each of the investigators are assigned cases according to their portfolio. Three investigators are assigned to work Personal Crimes; three investigators are assigned to work Property Crimes; one investigator is assigned to work Financial/Auto Thefts and one investigator is assigned to work Gaming Investigations. One warrant officer and a property crimes investigator are trained and actively investigate Internet Crimes Against Children (ICAC). Five investigators are assigned to work Narcotic Investigations, with three of the investigators assigned to work out of the Bismarck Police Department and two investigators assigned to work out of the Metro Area Narcotic Task Force. The Metro Area Narcotic Task Force is a multi-jurisdictional task force consisting of officers from local, state and federal law enforcement agencies within this region.

The Department applied for and received a grant through the Violence Against Women's Act (VAWA) in 2009 and this grant was renewed for another two years in 2011. The Department is in the process of applying for this grant again which will run through 2015. This grant provides funding for two specialized investigators to improve the department's ability to specifically address the violence against women in domestic violence situations, sexual assault and stalking incidents. These two investigative positions are in addition to the normal complement of personnel assigned to the Investigations Section.

### **EQUIPMENT**

There is a considerable amount of equipment under the Investigation Section's control. This includes equipment for crime scene processing, numerous types of cameras to include, video, and digital. The Section also maintains surveillance cameras and recording equipment to include night vision scopes and both audio and video recorders. Miniature video cameras, which are easily hidden, are used to record criminal activity as it occurs. Numerous employees suspected of stealing from legalized gaming organizations and other businesses have been caught and held accountable as a result of this equipment. The Section also has a number of listening devices used primarily in narcotics investigations. In addition, all of the investigative interview rooms have the capability to record both video and audio. The Investigations Section also maintains specialized alarm equipment to include telephone dial-up and motion-detector alarms.

# *Bismarck Police Department*

## *2013 Annual Report*

## **Criminal Investigations**

### **TECHNOLOGY**

All personnel within the Investigations Section have a computer that allows access to department files/reports, state programs, CJIS data files, MOCIC data files, and various other programs including the Internet. Investigators have access to a computer scanner that allows them to scan in photographs and/or other information to create photo line-ups and other investigative reports. The Section also has access to two investigation search tools. They are; Leadsonline & Clear. Leadsonline operates and maintains at its web site a confidential investigations system accessible electronically exclusively by Law Enforcement Agencies for the sole purpose of identifying merchandise and/or persons suspected to have been involved in crimes. Clear can assist investigators in locating people, assets, businesses, affiliations, and make connections among individuals, incidents, activities, and locations.

The Section is increasingly utilizing digital equipment and technology as it becomes available. The Section also has additional computers and software that were obtained through a grant by the Bureau of Criminal Investigation (BCI) to investigate Internet Crimes Against Children cases (ICAC).

### **CASE MANAGEMENT AND MANPOWER ALLOCATION**

In order to develop an area of expertise, investigators are assigned a certain portfolio (personal or property related crimes) of cases. This allows them to become knowledgeable of the investigative techniques required for specific types of crimes. All investigators are, at times, assigned to investigate crimes outside of their portfolio due to being on-call or due to high caseloads.

Most often the Investigator On-Call will retain the cases they investigate because they have obtained first-hand knowledge of the facts and circumstances. This allows the officers to investigate in a more effective and efficient manner. New and inexperienced investigators are not assigned as the primary investigator of a serious case until after they have been in the section six months to a year.

Support Services and Field Services representatives route cases to Investigations on a daily basis. When a case comes into the Investigations Section, it has already been assigned to a specific investigator. All investigative time spent on a case is tracked through by computer and this data is available for statistical purposes and for use in manpower allocation determinations.

There were approximately 1201 cases sent to the Section to be investigated in 2011, and 1293 in 2012. In 2013 there were 1245 cases sent to the Section. The 1245 cases sent to the Investigations Section required 7,452 employee investigative hours. In addition the section had 1,319 hours of contacts, 2,390 hours of phone calls, and 2,324 hours were spent in court activities for a total of 13,485 hours. This equated to an average of 10.8 investigative hours per case. There are 257 active cases out of the 1245 cases sent to the Section during the year 2013. Out of these 1245 cases, 392 were cleared by arrest, 343 were exceptionally cleared and 53 were closed unfounded. The Section had a clearance rate of 63% for the year of 2013, 59% in 2012, and 62% in 2011. A recently completed manpower allocation analysis indicates that there should be

# *Bismarck Police Department*

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## Criminal Investigations

18 investigators assigned to the section. There are currently eighteen investigators assigned to the section. It should be noted although eighteen investigators are assigned to the section, for a good part of 2013 the section only had fifteen investigators actually working in the section. The additional three investigators assigned were not able to transfer from patrol to investigations due to lack of personnel. The lack of personnel was due to promotions, retirements and resignations. Two of the three officers chosen to fill the open investigation positions are Field Training Officers (FTO) and are currently training new officers. Deputy Chief Ziegler and I have been monitoring the manpower issues and will continue to work on filling these positions as soon as possible.

### **MAJOR CASES**

On May 14<sup>th</sup> officers from this department responded to a call of a missing person in the 500 block of N 22<sup>nd</sup>. The missing person report was of an 18 year old male that had not been seen for about a week. All leads were followed up on for approximately a month with no contact or sighting of the victim. On June 20<sup>th</sup> officers responded to a residence a few homes to the south of the victim's for a report of some burned clothing in a trash can. The burned clothing was identified by Sgt. Connor as the last clothing the victim was seen wearing before his disappearance.

It was shortly after the discovery of the clothing the investigation turned from a missing person report to a homicide investigation. Through the investigation two adult males were identified as responsible for the death of the victim. Over the next several days, several witnesses and the suspects were located and interviewed. As the investigation proceeded it was believed the body of the victim was buried in the backyard of a residence in Poplar Mt. With the assistance of law enforcement in MT, members of the BPD investigation section searched for the body of the victim and did locate the body. Both suspects were charged with Murder. As of this writing, one of the suspects has pled guilty to Murder receiving a life sentence and other suspect is awaiting trial. Det. Betz is the lead investigator. CR# 13-11899.

On June 12<sup>th</sup> dispatch received a 911 call from a Hispanic male. Dispatch was unable to understand what the subject was saying because he was speaking Spanish. Dispatch traced the subject's cell phone which indicated the subject was in the area of Memorial Highway. Officers eventually located the caller and a friend of his near an apartment building on Memorial Highway. The officers attempted to communicate with the subjects but were not able to due to the language barrier. The Hispanic subjects motioned for the officers to follow them into an apartment on Memorial Highway. Once inside, the officer's observed a Hispanic male kneeling between two beds covered with blood and shaking. While officers were checking the victim over more closely, they discovered the victim had some major injuries to his head and neck area. Members of the investigation section were called to the scene. Det. Fullerton was one of the detectives that responded because he can speak Spanish. Once on scene, Det. Fullerton was able to interview the victim and his friends as to what occurred. Det. Fullerton learned that the victim was attacked by two additional Hispanic males and beaten with a dumbbell and cut in the neck with a knife. Information was developed that indicated the

# *Bismarck Police Department*

## *2013 Annual Report*

### **Criminal Investigations**

suspects were most likely on their way to Minnesota. Initially, the victim in this case was in critical condition and it was unknown whether he would survive or not. A be on the look-out (BOLO) was put out to all surrounding law enforcement agencies. Authorities in Douglas Co. MN located the two male suspects in MN and performed a vehicle stop. Members of the investigation section met law enforcement in Douglas Co. Bismarck detectives eventually transported the suspects back to Bismarck where they were interviewed and eventually arrested for attempted murder. One of the suspects was sentenced to 7 years straight time at the Pen and will be deported upon completion of the sentence and the second suspect pled guilty to hindering law enforcement sentenced to one year with time served, suspended for two years and will be deported as well.

In 2013, our two Internet Crimes Against Children (ICAC) investigators have both received additional training throughout 2013 and received more equipment in order to help fight ICAC cases. Both personally worked a total of 21 cases. These cases are primarily Luring Minors by Computer type cases where the suspect is attempting to meet someone under the age of eighteen to have sexual contact with.

The majority of the time the suspect is actually communicating with one of the investigators who are posing as a person under the age of 18. Nearly half of the cases were cleared by arrest, several are still being reviewed by the State's Attorney's Office for charges and the remaining cases were filed exceptionally cleared because the case was turned over to the US Attorney's office to be prosecuted federally.

#### **GAMING REPORT**

Gaming Tax Paid to City of Bismarck for the year 2013 =\$23,232

By Quarters (Biennium)

January/February 2013	\$0
April/May 2013	\$8,675
July/August 2013	\$8,903
October/November 2013	\$5,654

Adjusted Gross Proceeds of Bismarck Gaming Sites=\$5,977,975

By Quarters (Biennium)

July/August/September 2012	\$1,327,224
October/November/December 2012	\$1,406,569
January/February/March 2013	\$1,747,971
April/May/June 2013 *	\$1,496,211

\*The Adjusted Gross Proceeds for the City of Bismarck sites on activity conducted in October, November, & December 2013 will not be available until March 2014

# *Bismarck Police Department*

## *2013 Annual Report*

## Criminal Investigations

### **BISMARCK POLICE DEPARTMENT NARCOTICS UNIT**

The BPD Narcotics Unit consists of three investigators, Detective Mike Bolme, Detective Loren Grensteiner and Detective Jerry Stein. During 2013 Sgt. Roger Marks supervised over this unit and Lieutenant Malo was the commander in charge of the unit. Both would oversee day to day operations for this unit and also assist on cases as needed

The general objectives of the Narcotics Unit is the reduction of narcotic crimes through aggressive enforcement of existing laws, to work on major cases, assist patrol, sign narcotic complaints for court, work with businesses and citizens of this area to form a community based relationship through education and presentations, assist other agencies, and to proactively work narcotic cases.

During the year 2013 the Bismarck Police Department responded to only 2 clandestine labs both of which were located in residences.

The Narcotics Unit was assigned 251 reports for follow up during the 2013 calendar year, resulting in 164 of those cases being closed by arrest. There are only 31 cases yet to receive a disposition for 2013. This number only reflects an arrest disposition for a case. Over half those cases involve multiple defendants who may also have been arrested and charged also. In reality the total number of people arrested in conjunction with the narcotics unit cases is much closer to 300. The narcotic unit also responded to 21 requests for assisting other agencies. The Narcotics Unit signed up 22 separate Confidential Informants and performed at least 48 controlled buys during 2013. There were at least three individuals that set up multiple buy/busts each after arrest and prior to going to jail for consideration in sentencing. These individuals could not or did not want to be signed as CI's. This action had the blessing of Sgt. Marks and the Burleigh County States Attorney. This number does not reflect those cases or cases involving Possession with Intent to Deliver charges.

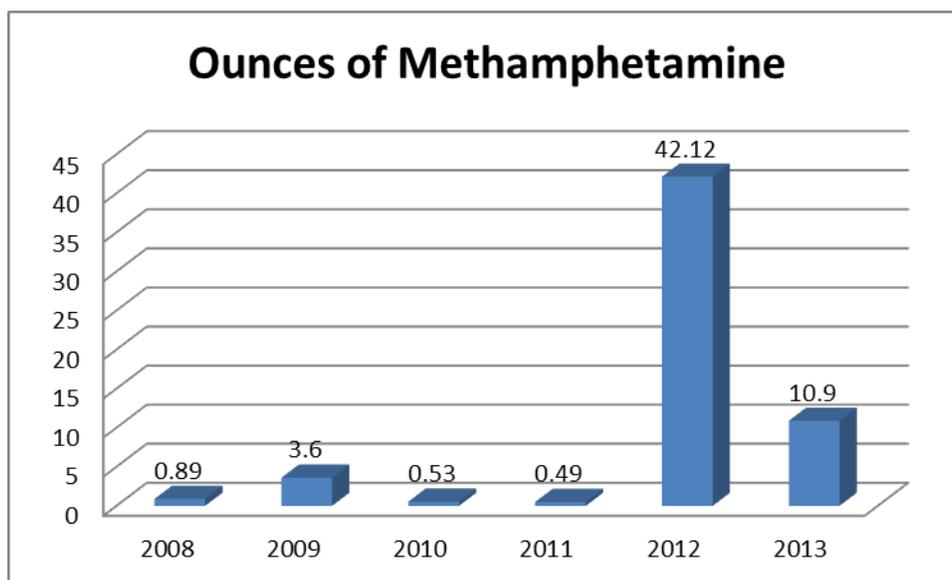
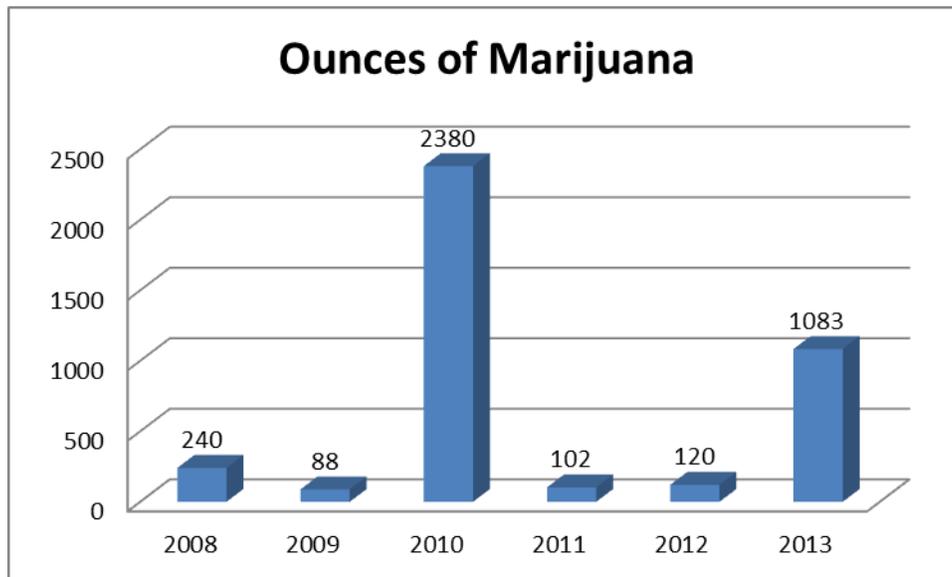
During 2013, the Bismarck Police Department seized and requested forfeiture on 13 vehicles, \$180,994.40 in cash and numerous pieces of other property such as cell phones. The department seized a total of 94 fire-arms in 2013. The Bismarck Police Department also seized 1,083.365 ounces or 67 lbs 10.365 ounces of Marijuana, 25 grams of Hashish, 5 grams of Cocaine, 308.25 grams of Methamphetamine, 420 individual hits of Acid, 19.5 grams of Heroin, 201.796 grams of drugs labeled as other/unknown and 625.5 dosage units of prescription medications and an assortment of designer drugs. With the new law and the successful prosecution of those selling Synthetic Canaboids this area has seen dramatic decline in the arrests/usage and seizure of these items. The Bismarck Police Department continues to deal with a significant amount of prescription drug abuse as well as illegal narcotics abuse. This appears to be a trend across the nation the past several of years. It does not appear that this area or North Dakota will see any reprieve any time soon as western North Dakota continues to see an economic boom. There is a lot more money involved in the illegal narcotics sale at this time due to the good economy.

# *Bismarck Police Department*

## *2013 Annual Report*

### Criminal Investigations

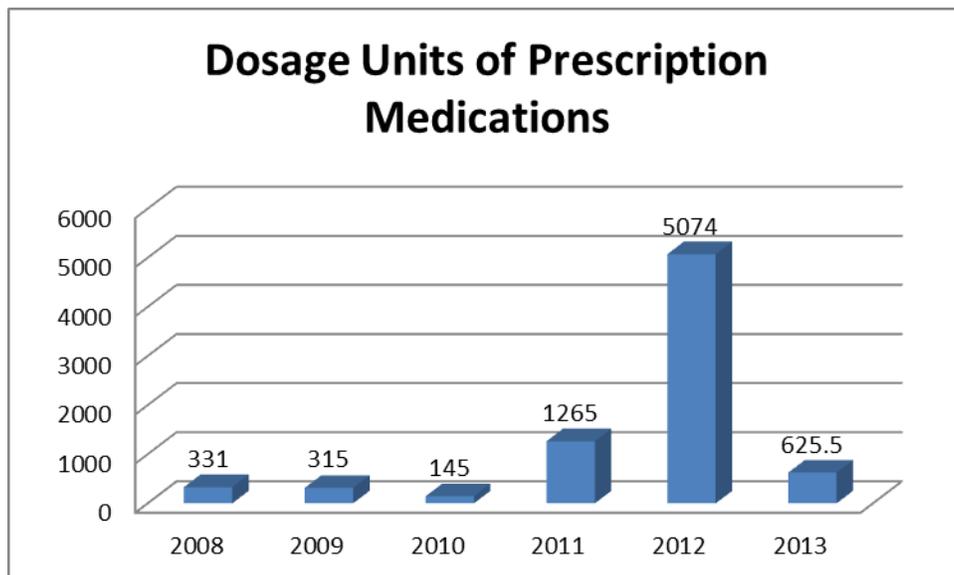
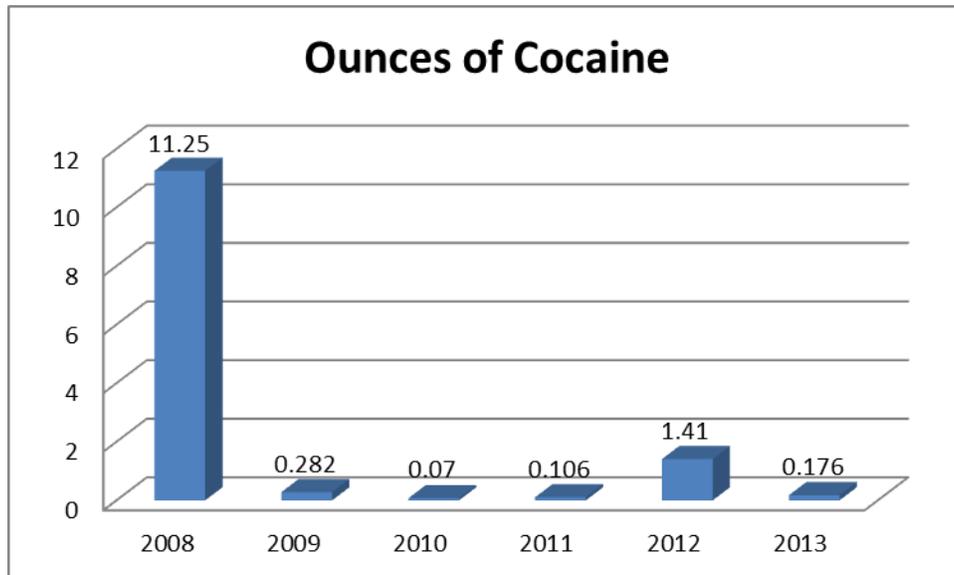
The following charts depict the amount of Marijuana, Cocaine, Methamphetamine and prescription drugs seized by the Bismarck Police Department from 2008 to 2013. The actual numbers are higher than what the records indicate due to human error factors such as narcotics being added later and amounts just not entered or entered wrong.



# *Bismarck Police Department*

## *2013 Annual Report*

### Criminal Investigations



# *Bismarck Police Department*

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### Warrants Section

There are three officers assigned to the Warrants Section. These officers are responsible for providing security for Municipal Court during those times Municipal Court is in session. They are also responsible for tracking and serving Municipal Court arrest warrants, subpoenas, and for transporting prisoners being held pending appearance or post-sentence for Municipal Court.

The officers in the Warrants Section are also assigned to monitor the offenders required to register with the Bismarck Police Department. This includes both sex offenders and offenders against children. The monitoring includes making unannounced visits to the offender's residence, locating those offenders that are not in compliance, and filing charges against offenders who have violated the registration requirements.

The following is a breakdown of activities for the Warrants Division for 2013:

#### **WARRANTS 2013**

On File 1/15/2013: 514  
On File 12/31/2013: 814

Warrants Issued: 2,416  
Warrants Served or Returned: 2,129

#### **WARRANTS 2012**

On File 1/1/2012: 404  
On File 1/15/2013: 514

Warrants Issued: 1,989  
Warrants Served or Returned: 1,907

#### **COURT DUTIES 2013**

Complaints Signed: 1,764  
Subpoenas Served: 235  
Prisoners Seen: 1,108  
Prisoner Transports: 178  
Fingerprints: 33

#### **COURT DUTIES 2012**

Complaints Signed: 732  
Subpoenas Served: 107  
Prisoners Seen: 1,181  
Prisoner Transports: 40

All numbers are approximate\*

# *Bismarck Police Department*

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## West Dakota SWAT Team

### **INTRODUCTION**

The West Dakota SWAT Team is a Tactical Team and Hostage Negotiation Team trained and equipped to handle those high-risk situations that are beyond the scope of that which can be safely handled by the standard patrol response. These situations include barricaded subjects, hostage situations, and the execution of high-risk search warrants.

When fully staffed, West Dakota SWAT Team is comprised of forty-one members, thirty assigned to the Tactical Team and eleven assigned to the Hostage Negotiation Team. All the members have other primary assignments within their respective departments and serve on the Team on an "on-call" basis. Personnel volunteer for service on the Team and must pass a selection process and maintain an above average level of firearms proficiency and physical fitness as well as successfully fulfilling their duties to remain on the team.

The West Dakota SWAT Team consists of a commander (Lt. Michael McMerty) and an Assistant Commander (Lt. Gary Schaffer) and five team leaders (Sgt. Jim Hulm, Sgt. Cody Trom, Sgt. Glen Ternes, Sgt. Tim Krous, and Sgt. John Brocker) who are responsible for the activities and training of the Team. Sgt. Brocker is the Team Leader for the Hostage Negotiators, Sgt. Krous for the Marksmen/Observers and Sgt. Hulm, Sgt. Trom, and Sgt. Ternes for the Entry Teams. The other team members have specific responsibilities assigned as necessary. As of this writing we have six vacant positions on the SWAT Team and one on the Hostage Negotiation Team. Refer to Appendix B for a listing of the 2013 West Dakota SWAT Team members.

### **ACTIVATIONS**

The West Dakota SWAT Team was activated five times during 2013. The activations were for the following situations:

- Attempted to apprehend a subject that had absconded from parole and probation and had an active felony warrant from Burleigh County. Subject was not located at the time of the activation, but was later located by local law enforcement.
- Activation was requested by the Mandan Police Department and was on standby during the 4<sup>th</sup> of July Parade.
- Activation was requested by Dickinson Swat Team to execute simultaneous high risk search warrants at multiple locations. Numerous subjects were taken into custody without incident.
- Activation was requested by the Mandan Police Department in reference to shots fired inside a residence in Mandan. A single subject was located deceased in the residence and it was determined the subject committed suicide.
- Activation was requested by the Bismarck Police Department after a gunshot was heard in a residence by a counselor. A male subject was located deceased in the residence and the investigation determined the

# *Bismarck Police Department*

## *2013 Annual Report*

### West Dakota SWAT Team

incident was a suicide.

All missions involving these activations were successfully completed as no officers were injured. A more detailed summary of the 2013 activations is attached as *Appendix A* to this report.

#### **TRAINING**

In-service training was conducted for the team during every month of 2013. The training days were between 8 to 12 hours depending on the training topic.

The WDSWAT Team generally meets for a 12-hour days of training, though occasionally an 8-hour day may be had to compensate for additional training such as the 24-hour session at Camp Grafton. The training day is routinely scheduled for the second Wednesday of every month to assist commanders in scheduling their personnel to attend.

The content of the in-service training is based on an analysis of the types of incidents the WDSWAT Team is most likely to encounter. This analysis is based on past activations of the team as well as an analysis of potential situations that may occur. As a result, the majority of the in-service training is focused on building entry skills (dynamic and tactical). All members were qualified on all firearms used in their assignments and they were also qualified on chemical agents and distraction devices.

Select team members also attended specialized training to focus on specializations within the team. This training included an Advanced Marksman Management course, Civil Disturbance Training, and Explosive breaching.

The Tactical team recently implemented physical fitness training into each of the monthly training days. These include cardiovascular exercises as well as strength training. The purpose is to encourage the members to actively exercise in order to be prepared for the additional mental and physical stressors faced by the team.

#### **UPDATES**

The West Dakota Negotiators applied for a grant through DHS for a mobile command post for negotiations. This vehicle allows the negotiators a quicker deployment because all negotiations equipment is stored in the vehicle and they can immediately deploy. Previously the negotiators would need to locate a vehicle and load equipment or use a travel trailer that was not equipped for negotiators purpose.

The Bismarck Police Department received a sustainability grant which allowed purchase of ballistic shield and vests.

# *Bismarck Police Department*

## *2013 Annual Report*

## West Dakota SWAT Team

### CURRENT CAPABILITIES

The West Dakota SWAT Team is trained and equipped to handle the following:

- 1) Barricaded subject
- 2) Hostage situation
- 3) VIP/Witness Protection and Escort
- 4) High Risk Prisoner transport
- 5) High Risk Search Warrants
- 6) Crowd Control

The WDSWAT Team may also assist in other situations in which officers that possess above average tactical or weapons skills are required.

The WDSWAT Team maintains a supply of chemical agents and distraction devices. We have a currently certified instructor in these areas and team members are qualified in the use of the items. The team also has obtained a number of various less-lethal munitions such as "bean-bag" and rubber pellet rounds.

The WDSWAT Team also has special weapons available, to include .223 semi-automatic rifles, and .308 bolt-action rifles equipped for precision marksmen. Specific qualification courses are established for the various weapons along with minimum qualification requirements. WDSWAT Team members are currently qualified on these firearms based on their assignments.

All WDSWAT Team members are required to maintain a qualification average of 90% or more on all firearms qualification courses. Qualification courses are fired at different times throughout the year consisting of several advanced level courses. If a member does not qualify with his handgun he is not considered for any team activations until he is qualified. If he is unable to maintain this qualification, this could be reason for dismissal from the team. Courses are conducted in a variety of weather and light conditions and are in full gear, to include gas masks on occasion.

As with shooting, members of the team are required to pass the team's physical fitness test, which is held once a year. This test consists of strength exercises, an obstacle course and a tool carry shuttle run. During the tests the team members are required to wear their basic uniform to include their tactical vest and helmet. Team members are also required to wear their gas mask in addition to their standard uniform equipment during the shuttle run. All prospective applicants must pass this physical fitness test before advancing to the interview process.

# *Bismarck Police Department*

## *2013 Annual Report*

## West Dakota SWAT Team

### 2014 GOALS

- Seeking out and sending Assistant Team leaders to a Swat management course
- Continue monthly training sessions with an emphasis on training for those situations the WDSWAT is most likely to encounter.
- Send two members of the bomb team to an explosive breaching techniques course and implementation of breaching methods into Swat capabilities.
- Swat Team Commander, Assistant Swat Team Commander and Swat Team leaders attend a Swat risk management and liability course.

### APPENDIX A

#### 2013 West Dakota SWAT Team Activations

April 30-May 1; Attempted to apprehend a male subject for absconding. Subject was not located.

July 4, 2013; Standby team set up at Mandan 4<sup>th</sup> of July Parade

Multiple warrant service in Dickinson ND. Made simultaneous entries with Dickinson SWAT Team at separate locations.

Barricaded subject in Mandan, ND. Subject had committed suicide prior to team arrival.

Barricaded subject in Bismarck, ND., Subject had committed suicide prior to team arrival.

### APPENDIX B

<p><b><u>Bismarck Police Department</u></b> Lt. Michael McMerty (Commander) resigned 2013 Sgt. Glen Ternes (TL-Entry) Sgt. Cody Trom (TL-Entry-Gas) Lt. Jason Stugelmeyer (ATL-Entry) Dave Horner (Entry) Resigned 2013 Tim Krous (TL-Marksman) Mike Bolme (Entry) Resigned 2013 Loren Grensteiner (Entry) Joe Arenz (Entry) Resigned 2013</p>	<p>Scott Betz (Entry) Luke Gardiner (Entry) Noah Lindelow (Entry) Dustin Miller (Entry) Sheldon Welch (Entry) Colt Bohn (Entry) Kent Kaylor (Entry) Jordan West (Entry) Lance Allerdings (Entry) Michael Kapella (Entry)</p>
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# *Bismarck Police Department*

## *2013 Annual Report*

### West Dakota SWAT Team

#### Burleigh County Sheriff Office

Lt. Gary Schaffer (Assistant Commander)  
Sgt. Jim Hulm (TL-Entry)  
Sgt. Trent Wangen (Entry)  
Dustin Braun (Entry)  
Rocky Huschka (Entry) Resigned 2013  
Justin Harmon (Entry)

#### Mandan Police Department

Lt. Jason Bier (Entry)  
Sgt. Pat Haug (ATL-Entry)  
Brian Thompson (Marksman)  
David Raugust (Entry)

#### Morton County Sheriff Office

Bryan Steele (Entry)

#### 2013 West Dakota SWAT Team Hostage Negotiation Members

#### Bismarck Police Department

Sgt. John Brocker (TL)  
Darrin Heinert (ATL)  
Mitch Wardzinski (Negotiator)  
Lynn Wanner (Negotiator)  
Jesse Hellman (Negotiator)  
Amanda Hocker (Negotiator)

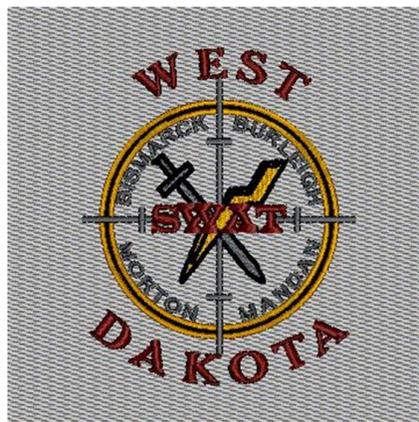
#### Burleigh County Sheriff Office

Sgt. Eric Glasser (Negotiator)  
Dustin Olson (Negotiator)  
Roy Bailey (Negotiator)  
Jeff Olson (Negotiator)

#### Mandan Police Department

Pete Czapiewski (Negotiator)

West Dakota SWAT has been allocated for 30 tactical members and 11 HNT members. The Tactical Team presently has five openings and the HNT two openings. Interviews to fill the remaining positions are scheduled for April 2014, though department allocations and time on job requirements may hinder the ability to fully staff the team as it did the prior year.



# *Bismarck Police Department*

## *2013 Annual Report*

## **Bomb Squad**

The Bismarck Police Department Bomb Squad is one of only four FBI Certified Bomb Squad's in the state of North Dakota. The Bomb Squad has a manpower allocation of five members and is under the command of Det. Jeremy Curtis. Det. Jeremy Curtis, Officer Kendal Vetter, Det. Dean Clarkson and Officer Les Schumacher are FBI certified bomb technicians. The primary responsibilities of the Bomb Squad include:

1. Responding to bomb threat emergencies.
2. Coordinating area searches for explosive devices.
3. Examination and disposal of suspicious packages or mail.
4. Recovery and render safe procedures of improvised explosive devices (IED).
5. Responding to incidents involving explosive, chemical, biological, and nuclear threats, and all other weapons of mass destruction.
6. Recovery and disposal of commercial explosives, military ordinances, and dangerous chemicals.
7. Post blast investigation to include evidence collection, processing and analysis; and interviewing victims, witnesses and suspects.

The members of the Bomb Squad have additional responsibilities within the department and are assigned to the patrol, warrants and investigations sections and serve on the Bomb Squad in addition to their other duties. Each member is on call at all times and is required to respond at a moments notice. As a result of the FBI certification standards the members of the Bomb Squad are required to complete a minimum of 192 hours of training annually, including a minimum of 40 hours of hands on explosives work. To fulfill these requirements the Bomb Squad members attend 12 hours of in-service training each month, training conferences and ATFE & FBI training courses. Among the benefits of being an FBI certified Bomb Squad is the equipment the FBI issues to each squad, as well as the training that is offered to technicians at no cost to the department. In addition in 2013, the Bomb Squad also continued to show its support for the North Dakota Peace Officers Association Special Operations Committee by attending training meetings in Fargo, Grand Forks and Minot.

In 2013, Det. Clarkson resigned from the Bomb Squad to focus more attention on other duties. Officer Les Schumacher resigned from the Bismarck Police Department and the bomb squad to change his life and career path working in the railroad business. The Bomb Squad held interviews to fill the open positions created by resignation of Det. Clarkson and Det. Seidel from the previous year. Officer Michael Renton and Officer Stephanie Kleinjan were selected to be members of the bomb squad. Officer Renton has been a member of the Burleigh County Rural Fire Department and has experience with rigging and dealing with the mitigation of hazardous incidents. Officer Kleinjan has extensive experience in dealing with post blast evidence. Officer Kleinjan was previously employed by the ATF and worked on post blast devices as an analyst.

In 2013, Officer Vetter attended the FBI Hazardous Device School in Huntsville, Alabama and became a certified FBI Tech. Officer Kleinjan attended train the trainer course at Anniston, Alabama which gave her the

# *Bismarck Police Department*

## *2013 Annual Report*

### **Bomb Squad**

ability to teach the CBRNE training module. The team is in a rebuilding phase, but I believe the team will overcome the challenge.

The Bismarck Police Department Bomb Squad not only serves the Bismarck area, but is also the regional response team for any jurisdiction in the southwestern part of the state which includes 19 counties that are comprised of approximately 57 separate law enforcement agencies. This requires the Bomb Squad to respond to other jurisdictions whenever a request is received. In addition, we provide security to the State Capitol complex several times each year during high profile governmental functions. In 2013 the members of the Bomb Squad provided training to each new officer hired by Bismarck Police Department, the Citizen Police Academy, as well as to other agencies and civic groups.

In 2013 the Bomb Squad responded to 8 calls involving explosives or bomb threats both in Bismarck as well as assisting other jurisdictions. We also responded to several SWAT calls assisting them with the robot. The Bomb Squad has an excellent safety record and each of these responses was completed without any injury to the officers or the public.

In 2013, Det. Curtis applied for and received moneys from a Homeland Security Grant which will be used to purchase a new CPU for the ICOR robotic platform and money to send two bomb techs to HDS. The total grant allocation was over \$40,000 dollars.



# *Bismarck Police Department*

## *2013 Annual Report*

### **K-9 Program**

The Bismarck Police Department's K9 teams provide a great service to the community, tracking missing persons, apprehending suspects and locating evidence. They allow patrol officers to work in a safer and more efficient manner and perform functions that human officers are simply unable to do. For example, officers searching a building—without the benefit of a K9 team will take much longer to perform the search and is exposed to greater risk. Performing a building search with a K9 team will enable the search to be performed in much less time, increasing efficiency, freeing up officers for other calls/duties and decreasing the risk to officers. The K9 teams have tracked and located missing persons, apprehended dangerous suspects, and been responsible for the removal of a significant amount of illegal drugs and weapons from the community.

The department started 2013 with two K-9 teams, both dual purpose K-9's, trained for patrol work and narcotics detection and are assigned to the Patrol Section. The K-9 teams train on a monthly basis and maintain current certification as required. The K-9 teams are equipped with individual vehicles. In January, 2013 K-9 Nick, handled by Sergeant Lyle Sinclair, retired from duty.

We currently have two K-9 Teams at the BPD; Sgt. Chad Fetzer (Luna) and Officer Tim Sass (Oscar) handle K-9 duties.

#### **Team 1: Sergeant Chad Fetzer and Luna**

##### Patrol Activities

Building Search (patrol) =3  
Demos = 3  
Tracking = 6  
Article Search = 2  
Deterrent / apprehension = 1  
Vehicle searches (narcotic) = 130  
Building searches (narcotics) = 56

#### **Team 2: Officer Tim Sass and Oscar**

In 2013 K-9 Team "Oscar" & handler, Officer Tim Sass performed the following functions: It should be noted that Officer Sass started handling "Oscar" in April of 2013.

##### Patrol Activities

Building Searches (patrol) = 4  
Demos = 3  
Deterrence / Apprehension = 2  
Vehicle Searches (Narcotics) = 138  
Building Searches (Narcotics) =39

# *Bismarck Police Department*

## *2013 Annual Report*

### **K-9 Program**

#### **Highlights of 2013**

On October 5, 2013 Officer Sass was contacted by another officer who was on a traffic stop. The officer asked him if his K9 Oscar would be able to detect narcotic odor over a concealed scent such as pizza. Off. Sass new this should not be a problem if there was in fact narcotic odor inside the vehicle. Off. Sass & Oscar responded to the location of the traffic stop and the officer advised the male driver had been out delivering pizzas for the last 40 minutes; however he had not made a single delivery. He had simply been driving around the city with hot pizzas not yet to their destination. Due to suspicious actions by the driver, Off Sass met with him and asked if his K9 could conduct a drug sniff of his vehicle. He stated he could and that he was not going to find anything in the car. There was also a female passenger in the car, which was odd as most delivery drivers are alone, but the female claimed to be the driver's girlfriend. Oscar conducted a vehicle sniff and showed odor response coming from the open driver's side window and went into final alert on the passenger side door. Upon opening the door Oscar put his nose on the passenger's purse and showed narcotic odor response and went into final alert again. A subsequent search of the vehicle revealed four (4) grams of meth, some in large rocks divided into three separate baggies, 13 grams of marijuana and multiple pieces of drug paraphernalia to include small straws with residue, a spoon and several small baggies. The female admitted to being the owner of all the items and to smoking meth earlier in the day. Also in the vehicle were six (6) large pizzas that had been sitting there for over 40 minutes. The odor of pizza was overwhelming to the officers, but proved to be no problem for Oscar. This find would not have been possible without the initial officer conducting a thorough investigation and K9 Oscar finding the narcotic odor inside the vehicle.

In the spring of 2013 Off. Sass was contacted by a Burleigh County Deputy who stated he was on a traffic stop and had a male and a female inside the vehicle. As the Deputy was gathering information the male appeared to be nervous and he felt that the male was not being honest with him about who he was. As the Deputy went back to his squad car the male driver fled on foot and ran into a thick area of woods surrounded by farms and other out buildings. The Deputy advised they were not able to chase the suspect due to the thick brush and fences being in the way. The Deputy inquired whether K9 Oscar could conduct a track of the suspect to locate him. Upon Off. Sass & Oscar's arrival the Deputy showed him where they last saw the suspect. The male suspect was also known to carry knives. Oscar tracked the suspect over two fence lines and through approximately 150-200 yards of woods and creek beds. Oscar began checking the out buildings and began to show interest specifically to one shed. Oscar began to show response that he was on odor of somebody. Off. Sass & Oscar entered the shed and looked around but could not see anything due to the darkness of the shed and sun setting. Off. Sass kept trying to move Oscar along; however, Oscar continued to pull his handler back to the shed. Oscar led Off. Sass right to the suspect's location, where he was hiding in the shed curled up in a corner. The male was wearing all black and hiding in a dark corner. The male came out and stated if the dog wasn't there he would have continued to flee and would have fought with the officers. Two knives were found on the suspect. The Deputies stated there is no way they would have

# *Bismarck Police Department*

## *2013 Annual Report*

## K-9 Program

found the individual without the help of Oscar.

In the summer of 2013 BPD received a tip that there was a Winnebago parked at a local hotel where someone was selling Marijuana inside of it. Off. Sass & Oscar responded and Oscar conducted a sniff of the Winnebago and showed positive odor response for narcotic odor coming from the vehicle. They were unable to locate the owners of the vehicle but were able to determine who the vehicle belonged to. Based on the positive response, drug detectives were contacted and secured a search warrant. The subsequent search resulted in the confiscation of a few pounds of Marijuana and Meth, along with several pieces of drug paraphernalia. Without Oscar's nose, this individual would have continued selling drugs and possibly not have ever been caught.

### **The following agencies requested the assistance of the department K-9 teams in 2013:**

Metro Area Drug Task Force  
North Dakota Parole and Probation  
Mandan Police Department  
Burleigh County Sheriff's Department  
North Dakota Highway Patrol



K-9 Oscar



K-9 Luna

# *Bismarck Police Department*

## *2013 Annual Report*

## Administrative Services

The Bismarck Police Department has the responsibility to provide quality law enforcement services to the citizens of the City of Bismarck and its visitors. We are tasked with meeting the public safety needs of a growing community and responding to a relatively high volume of calls for service. Our department routinely makes arrests, enforces traffic laws, mediates conflict and in doing so participates in confrontational and emotionally charged situations.

During the course of the year we receive complaints from citizens regarding our employees and their actions. We take these complaints seriously and make a point to investigate them thoroughly. When we are wrong we admit it and we take measures to improve our ability to provide quality service to our community. Such measures include policy or procedure changes, employee training or re-training, and when appropriate, employee discipline.

The Bismarck Police Department has three (3) basic categories for complaint dispositions, Exonerated, Sustained, and Not Sustained.

*Exonerated:* A fair preponderance of the evidence established that:

- The act, or acts complained of, did not occur;
- The employee named in the complaint was not involved in the alleged misconduct; or,
- The act(s) that provided the basis for the complaint occurred; however, the investigation determined that such act(s) were justified, lawful, or proper.

*Sustained:* A fair preponderance of the evidence obtained in the investigation established that the employee (s) actions constituted misconduct.

*Not Sustained:* The investigation failed to disclose sufficient evidence to prove or disprove the allegations made in the complaint.

Complaints of officer misconduct are accepted from all persons wishing to file a complaint regardless of the hour or day of the week. This includes reports from anonymous sources, juveniles and persons under arrest or in custody. Citizens are encouraged to submit their complaints as soon after the incident as possible. Complaints may be filed by the following methods; Direct verbal communication to a supervisor or commander, telephone communication to a supervisor or commander, letter or e-mail to a supervisor, commander or the Chief of Police.

### **2013 Summary:**

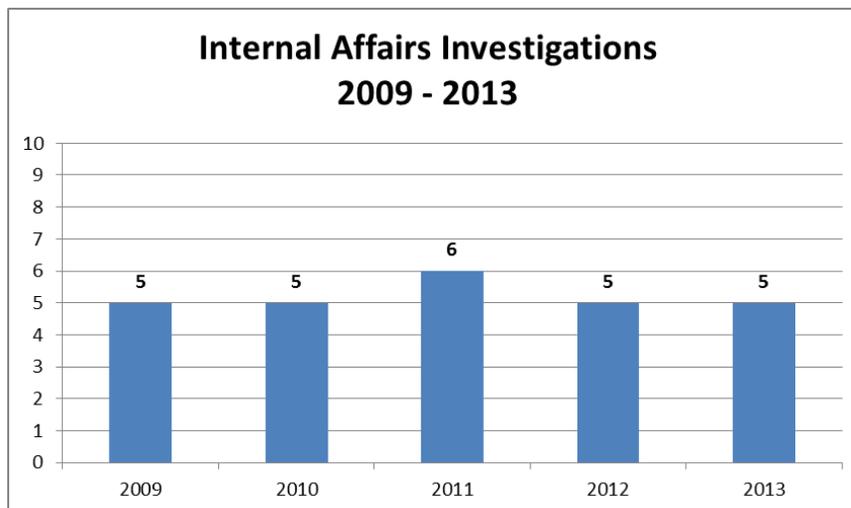
According to Internal Affairs Investigation Statistics during 2013, there were five (5) cases investigated. Of the five (5) cases, one (1) was externally generated (citizen complaints) and four (4) were internally generated. A total of five (5) department employees (Officers) were named. There were zero cases still pending at the time of the writing of this report.

# *Bismarck Police Department*

## *2013 Annual Report*

## Administrative Services

The following is a summary of Internal Affairs investigations in 2013 in comparison to 2012, as well as the disciplinary actions taken during the same time period.



In 2013, the total number of cases remained the same as 2012 as there were five (5) internal investigations as well. The previous five (5) years indicate a relatively low and stable number of Internal Affairs investigations conducted.

This chart provides a comparison between 2013 and the previous four (4) calendar years.

### **2013 Case Dispositions**

Sustained:	2
Exonerated:	2
Not Sustained:	1

Sustained complaints increased by one (1) as we had two (2) in 2013 compared to one (1) in 2012. Exonerated complaints decreased by two (2) in 2013 at two (2) compared to four (4) in 2012. Not Sustained complaints rose by one (1) to one (1) in 2013 compared to zero (0) in 2012.

Disciplinary actions as a result of the 2013 complaints resulted in:

- One (1) forced resignation
- Three (3) letters of reprimand

This information will be posted on the BPD website for public and employee view as per policy and CALEA Standard 52.1.5. Please see Lt. Michael McMerty for more specific information pertaining to individual cases.

# *Bismarck Police Department*

## *2013 Annual Report*

### Police Youth Bureau

The Bismarck Police Youth Bureau has served the community's youth, families and law enforcement for 38 years with the goal of helping our youth avoid behavior that brings them in contact with the juvenile justice system. PYB is one of the nation's longest running youth programs dealing with juveniles and law enforcement issues. A director, who is a police lieutenant, six youth workers, four school resource officers and an office assistant II currently staff PYB.

PYB focuses on **prevention**, **education** and **diversion** to accomplish our goal. **Prevention** is accomplished through activity based interventions, which are mixed with short-term counseling efforts from the staff. These activities allow for role modeling and positive relationships. Area youth were provided the opportunity to interact with PYB and police officers in an informal, fun environment during the 27<sup>th</sup> Annual Cops 'n Kids Fishing Derby, a historical society outing, a boy's golf outing, and Teen Tour in 2013.

The school resource officers coordinate with schools to help deter criminal activity in and around the schools. The goal of the officers and the schools is to provide students with a safe learning environment so students can focus on their studies rather than worrying about being the victim of crime.

**Education** involves ongoing training and presentations in the schools, as well as to youth and adults in the community. PYB conducted 170 presentations to 5,108 attendees. While most of their presentations are to students in the schools, they also present on a variety of topics to the general public. PYB and the school resource officers also presented at the Citizen's Police Academy.

**Diversion** is a formal process that "diverts" juveniles out of the Juvenile Court system into an informal setting that is administered by PYB. These youth are not adjudicated and have the opportunity of avoiding this process by their involvement at PYB. Juveniles who have committed felony offenses or are ongoing repetitive offenders are not eligible for diversion. During diversion, PYB works with the juvenile and the family and makes referrals for additional services as necessary. The goal is to hold the juvenile accountable for the offense and to prevent recidivism.

In 2013, there were a total of 1,256 juvenile citations issued. Of those, 183 citations were referred to PYB for diversion. PYB also receives referrals from schools and parents. The total citations represent an 18% decrease over those issued in 2012; which is a 26% decrease from the five-year average.

In 2013, youth workers dealt with 386 crisis calls. Early intervention in these crisis situations is an important function provided by PYB, as it helps to keep the situations from escalating into a more serious incident. It also helps free up officers to return to other duties.

# *Bismarck Police Department*

## *2013 Annual Report*

### Police Youth Bureau

#### TOTAL JUVENILE CITATIONS

OFFENSE	COUNT	F	M
Minor in Possession	146	69	77
Runaway	135	89	46
Shoplifting	81	41	40
Curfew	35	19	16
Unruly	140	74	66
Disorderly Conduct	103	35	68
Theft of Property/Deception	27	8	19
Assault	58	26	32
Possession of Drug Paraphernalia	62	16	46
Criminal Mischief	33	7	26
False Information	12	6	6
Possession of Marijuana	72	22	50
Criminal Trespass	19	9	10
Truancy	38	19	19
Driving Under Suspension	13	9	4
Burglary	5	4	1
Ingestion/Consumption of Marijuana	46	18	28
Fleeing from Officer On Foot	6	3	3
Poss. of Stolen Property	7	0	7
Possession of Other Drug	3	0	3
Other Criminal Offense	5	1	4
Unauthorized Use of MV	1	1	0
Breaking Into Motor Vehicles	3	0	3
DUI	6	1	5
No Liability Insurance	23	7	16
Harassment	2	0	2
Violated Driver's License Restrictions	5	1	4
Vandalism	1	0	1

OFFENSE	COUNT	F	M
Terrorizing	7	1	6
Resisting Arrest	2	0	2
Fireworks	2	0	2
Leaving the Scene of an Accident	1	1	0
Bomb Offense	0	0	0
Violated Driver's Permit	0	0	0
Sniffing Inhalants/Huffing	8	5	3
Trespassing	9	5	4
Sexual Assault/GSI	1	0	1
Reckless Driving	5	0	5
Smoking/Tobacco Violation	8	1	7
Disobedience of Judicial Order	6	5	1
Delivery of Controlled Drug	1	0	1
Forgery	1	1	0
Throwing Missiles	0	0	0
Fleeing in a Motor Vehicle	0	0	0
No Driver's License	0	0	0
Reckless Endangerment	0	0	0
Carrying Concealed Weapon	0	0	0
Hindering Law Enforcement	2	2	0
Open Container	0	0	0
Weapons Offense	1	0	1
Poss. Of Imitation Drug	2	0	2
Disturbance of a Public School	2	0	2
Breaking and Entering	0	0	0
Escape	0	0	0
Criminal Conspiracy	87	0	87

# *Bismarck Police Department*

## *2013 Annual Report*

### Police Youth Bureau

<b>OFFENSE</b>	<b>COUNT</b>	<b>F</b>	<b>M</b>
Other Traffic Offense	7	3	4
Theft from CC/ATM	0	0	0
Theft of Services	1	0	1
Menacing	1	1	0
Other Petty Theft	0	0	0
Poss. of Meth Paraphernalia	1	1	0
Fraud	0	0	0
Auto Theft	1	0	1
Minor in Liquor Establish.	2	0	2
Attempted Forcible Entry	0	0	0
Child Abuse	1	0	1
Indecent Exposure	1	0	1
Window Peeping	0	0	0
Criminal Attempt	0	0	0
Indecent Conduct	1	0	1
Poss. of Meth	0	0	0
Receiving Stolen Property	1	1	0
Littering	1	0	1
Misrepresentation of Age	4	0	4
No Helmet	1	0	1
<b>TOTAL CITATIONS 2013</b>	<b>1,256</b>	<b>497</b>	<b>759</b>

# *Bismarck Police Department*

## *2013 Annual Report*

### Police Youth Bureau

#### **RESTITUTION & COMMUNITY SERVICE**

Restitution Recovered/Collected	\$4.68
Community Service Hours	323
PYB Work Crew Hours	198

#### **PLACEMENTS**

Juvenile Placements	94
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#### **YOUTH WORKER PRESENTATIONS**

School Presentations	166
5,034 Attendees	
Other Presentations	4
74 Attendees	
Total Presentations	170
5,108 Attendees	

#### **SCHOOL RESOURCE OFFICER PRESENTATIONS**

School Presentations	50
1,348 Attendees	

#### **CITATIONS ISSUED BY SCHOOL RESOURCE OFFICERS**

Juvenile citations issued by School Resource Officers –	226
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#### **OUT-REACH PROGRAMS**

Cops 'N Kids Fishing Derby	39
Teen Tour*	15

\*In conjunction with Youthworks, YMCA, Bismarck Public Schools, and Parks & Recreation.

#### **CITED REFERRALS**

<b>Assigned to:</b>	<b>2012</b>	<b>2013</b>
Juvenile Court	1134	880
PYB	298	183
Other	77	193

#### **PARENT/SCHOOL REFERRALS**

School Referrals	2
Parent Referrals	2

#### **RECIDIVISM**

First Offense:	434
PYB Recidivist:	139
Court Recidivist:	623
Other:	60
<b>Total Citations:</b>	<b>1256</b>

Total Intakes:	197
PYB Recidivist:	14

#### **PYB DRUG & ALCOHOL EDUCATION**

Drug & Alcohol Education Program 72 attendees

#### **JUVENILE CITATIONS BY AGENCY**

Bismarck Police Department—	1087
Burleigh County Sheriff's Dept.—	165
Lincoln Police Department—	3
Mandan Police Department—	0
Morton County Sheriff's Dept.—	1

# *Bismarck Police Department*

## *2013 Annual Report*

### Police Youth Bureau

Offense	2012	2013	Percentage Increase/Decrease
Accomplice to Theft	0	0	0.00%
Actual Physical Control	0	0	0.00%
Assault	86	58	-32.56%
Attempted Forcible Entry	1	0	-100.00%
Auto Theft	5	1	-80.00%
Bomb Offense	0	0	0.00%
Breaking and Entering	0	0	0.00%
Breaking into a MV	19	3	-84.21%
Burglary	2	5	150.00%
Carrying Concealed Weapon	0	0	0.00%
Child Abuse	0	1	N/C
Criminal Attempt	2	0	-100.00%
Criminal Conspiracy	8	87	987.50%
Criminal Mischief	43	33	-23.26%
Criminal Trespass	25	19	-24.00%
Curfew	70	35	-50.00%
Delivery of Controlled Drug	9	1	-88.89%
Discharging Firearm in City	0	0	0.00%
Disobedience of a Judicial Order	4	0	-100.00%
Disorderly Conduct	123	103	-16.26%
Disturbance of a Public School	9	2	-77.78%
Driving Under Suspension	10	13	30.00%
DUI	12	6	-50.00%
Escape	0	0	0.00%
False Information	14	12	-14.29%
Fireworks	5	2	-60.00%
Fleeing from Officer	14	6	-57.14%
Forgery	1	1	0.00%
Fraud	2	0	-100.00%
Harassment	3	2	-33.33%
Hindering Law Enforcement	1	2	100.00%
Indecent Conduct	2	1	-50.00%
Indecent Exposure	3	1	-66.67%
Ingestion/Consumption of Marijuana	34	46	35.29%
Leaving the Scene of an Accident	2	1	-50.00%
Littering	0	1	N/C

# *Bismarck Police Department*

## *2013 Annual Report*

### Police Youth Bureau

Offense	2012	2013	Percentage Increase/Decrease
Menacing	0	1	N/C
Minor in Liquor Establishment	3	2	-33.33%
Minor in Possession/Consumption	195	146	-25.13%
Misrepresentation of Age	0	4	N/C
No Driver's License	0	0	N/C
No Helmet	0	1	N/C
No Liability Insurance	5	23	360.00%
Open Container in Vehicle	0	0	0.00%
Other Criminal Offense	10	5	-50.00%
Other Petty Theft	1	0	-100.00%
Other Traffic Offense	8	7	-12.50%
Poss. of Drug Paraphernalia	94	62	-34.04%
Poss. Of Imitation Drug	1	2	100.00%
Poss. of Meth	3	0	-100.00%
Poss. of Meth Paraphernalia	3	1	-66.67%
Possession of Marijuana	57	72	26.32%
Possession of Other Drug	4	4	0.00%
Possession of Stolen Property	8	7	-12.50%
Receiving Stolen Property	0	1	N/C
Reckless Driving	4	5	25.00%
Reckless Endangerment	1	0	-100.00%
Resisting Arrest	4	2	-50.00%
Runaway	178	135	-24.16%
Sex Offense	4	0	-100.00%
Sexual Assault/GSI	4	1	-75.00%
Shoplifting	129	82	-36.43%
Smoking/Tobacco Violation	14	8	-42.86%
Sniffing Inhalants	4	8	100.00%
Terrorizing	5	7	40.00%
Theft from CC/ATM	1	0	-100.00%
Theft of Property/Deception	39	27	-30.77%
Theft of Services	0	1	N/C
Throwing Missiles	0	0	0.00%
Trespassing	13	9	-30.77%
Truancy	54	38	-29.63%

# *Bismarck Police Department*

## *2013 Annual Report*

### Police Youth Bureau

Offense	2012	2013	Percentage Increase/Decrease
Unauthorized Use of MV	3	1	-66.67%
Unruly	166	140	-15.66%
Vandalism	3	0	-100.00%
Violation of Driver's License Restrictions	5	5	0.00%
Violation of Driver's Permit	2	6	200.00%
Weapons Offense	3	1	-66.67%
<b>TOTAL CITATIONS</b>	<b>1534</b>	<b>1256</b>	<b>-18.12%</b>
*N/C = Not calculable			

### Sampling of Juvenile Trends 2013

	2008	2009	2010	2011	2012	5 Yr. Avg.	2013	2012 v 2013	2013 v 5 Yr. Avg.
Total Citations	1689	1691	1877	1646	1534	1687.4	1256	-18%	-26%
MIP/MIC	316	285	268	212	195	255.2	146	-25%	-43%
Possession of Marijuana	54	39	64	76	57	58	72	26%	24%
Possession of Drug Paraphernalia	35	54	89	100	94	74.4	62	-34%	-17%
Delivery/Possession of Other Drugs	14	15	22	17	22	18	6	-73%	-67%
Smoking	13	3	13	13	14	11.2	8	-43%	-29%
Driving Under the Influence	17	10	9	6	12	10.8	6	-50%	-44%
Assault	57	69	86	64	86	72.4	58	-33%	-20%
Disorderly Conduct	132	126	151	148	123	136	103	-16%	-24%
Terrorizing	17	8	9	7	5	9.2	7	40%	-24%
Carrying a Concealed Weapon	4	1	4	3	0	2.4	0	-100%	-100%
Harassment	8	9	7	3	3	6	50	1567%	733%
Runaway	143	172	189	190	178	174.4	135	-24%	-23%
Unruly	165	142	200	179	166	170.4	140	-16%	-18%
Curfew	98	151	134	113	70	113.2	35	-50%	-69%
Truancy	14	22	44	41	54	35	38	-30%	9%
Shoplifting	154	168	190	149	129	158	82	-36%	-48%
Theft of Property	75	72	49	46	40	56.4	27	-33%	-52%
Vandalism/Criminal Mischief	85	51	48	34	46	52.8	34	-26%	-36%
Possession of Stolen Property	11	14	26	8	8	13.4	7	-13%	-48%
Trespassing	30	31	42	25	38	33.2	28	-26%	-16%
Burglary	12	19	15	7	2	11	5	150%	-55%

# *Bismarck Police Department*

## *2013 Annual Report*

## Crime Prevention Section

There are four officers assigned to The Bismarck Police Department's Crime Prevention section. All give presentations to the community on various crime prevention topics, such as bank robbery, shoplifting and personal protection; give tours of the building; and conduct security surveys of homes and businesses.

Officer Pat Renz is the coordinator of the Adopt-A-Cop program, coordinator of the bike patrol program, is the lead Intoxilyzer operator, works with the reports from the online-reporting system, coordinates the false alarm billing and false alarm reduction efforts, and is the primary Neighborhood Crime Watch officer.

Officer Lynn Wanner and Officer Clint Fuller are working with the business community, doing the weekly landlord reports, working with residents and neighborhood groups, and doing public presentations, security surveys and tours.

The supervisor is Sgt. Mark Buschena. In addition to his other duties, Mark is the Bismarck Area Crime Stopper Coordinator, Volunteer Program Coordinator, manages the Landlord Notification Program, and is the department's Public Information Officer.

During 2013 we had direct contact with 17,472 people through presentations, tours and fingerprinting. This is 4,553 more than last year's total of 12,919. Not included in this total are individuals who call or stop in with specific questions or requests.

**PRESENTATIONS:** We gave 183 presentations in 2013, down from 2012's total of 226. The number of people reached by these presentations was 16,237, compared to last year's 10,940 people. The presentations were on a variety of law enforcement topics, with five being the most requested. These were: Child Passenger Safety/Distracted Driving (45), Stranger Safety/911 (36), Personal Protection (17), Work Place Violence/Robbery (16) and Careers in Law Enforcement (10). Some of the other presentations we offer are listed at <http://www.bismarck.org/index.aspx?NID=398>.

**TOURS:** In 2013, we gave 28 tours to 321 children and 125 adults, for a total of 446 people taken through the department. This is up from 2012's 17 tours given to 225 people. We gave tours to Ft. Yates career class, Selfridge School, Wilton School and many others.

**FINGERPRINTING:** We fingerprinted 270 adults, primarily court ordered. We also fingerprinted and/or distributed child ID kits to 118 children at ATA Black Belt Academy, KMART and Northwest Tire, among others. We registered 195 sex offenders.

Other programs in which the section had involvement included:

**VOLUNTEER PROGRAM:** The past year, volunteers were used at the Bismarck Animal Impound Facility and in Records/Reception. In 2013 volunteers worked 1,271.25 hours at a cost savings of \$28,145.48. Since we began the program in 2006, volunteers have worked 12,271.75 hours, at a cost savings of \$271,696.55. A list

# *Bismarck Police Department*

## *2013 Annual Report*

### Crime Prevention Section

of current volunteer openings and applications are available at [www.bismarck.org/policevolunteer](http://www.bismarck.org/policevolunteer).

**COMMUNITY ACCESS TELEVISION:** A 2013 Department goal was to continue our collaboration with Dakota Media Access. We finished a video which deals with reporting suspected acts of terrorism, which is currently airing and available for viewing online. We also finished videos on [senior citizen crime prevention](#), [bicycle safety](#), [preventing bike theft](#), [preventing sexual assault](#), [safety of children in and around cars](#) and [child restraints](#). A list of all the presentations is available at <http://www.bismarck.org/index.aspx?NID=1311>.

**MEDIA:** Our section worked closely with the media. We sent out news releases on Class A Basketball traffic, short change artists, New Year's drinking and driving, homicide arrests, fireworks prohibited, McQuade traffic, Halloween safety, department promotions, motorcycle safety, rummage sale signs, burglary arrests, GSI arrest and many others.

We have an aggressive Public Service Announcement campaign, targeting all local radio stations with one or more topics a month. Some of the topics included parade route parking, rummage sale signs, door to door sales, Christmas shopping crime prevention, motorcycle safety, and back to school.

**PUBLIC INFORMATION OFFICER:** Sgt. Buschena is the Public Information Officer for the department. He is responsible for conducting the daily news briefing with the news media, fielding questions from the media that arise during the day and responding to media inquiries concerning story ideas and on-air interviews.

**ALARMS:** In 2010 there were 958 false alarms. In 2011 there were 952 false alarms. In 2012 there were 797 false alarms. In 2013 there were 877 false alarms. We are discussing the possibility of requiring an alarm permit which might help dispatch know if a key holder for an alarmed location is responding to the scene of an alarm activation. See alarm report on page 50.

**ON-LINE REPORTING SYSTEM:** Officer Renz checks the reports submitted on-line every day, and will follow up with the reporting party via email or telephone if additional information is needed. The reports are then routed through normal channels. In 2012 there were 126 reports submitted online. In 2013 there were 327 reports submitted online. To file a report with the Bismarck Police Department go to <http://www.bismarck.org/index.aspx?nid=364>.

**LEAD INTOXILYZER OPERATOR:** Office Renz is the lead Intoxilyzer operator for the department. His duties include maintaining and running monthly tests on the Intoxilyzer 8000, doing monthly calibrations of the on-site screening devices (Alco Sensor FST), and testifying in court when required.

**CITIZEN POLICE ACADEMY:** Officer Renz is the coordinator. The most recent Citizen Police Academy was held September 10 to November 19, 2013. The purpose of the citizen police academy is to allow the public to experience the many aspects of police work first hand. The Academy consists of a series of classes taught

# *Bismarck Police Department*

## *2013 Annual Report*

### Crime Prevention Section

by members of the Bismarck Police Department. In addition, students receive hands on training as well. The Bismarck Police Department hopes that by offering a citizen police academy the participants will better understand the operational responsibilities that all members of the police department undertake on a daily basis. The academy is eleven weeks long. Classes are scheduled to run for two and half hours each night. The application for the next Citizen Police Academy is available at <http://www.bismarck.org/DocumentCenter/View/2812>.

**BISMARCK AREA CRIME STOPPERS:** We continue to serve as the coordinator for the program. The annual report for that program is on page 50.

**BISMARCK-MANDAN SAFETY COUNCIL:** We represent the Department at their monthly meetings. We are also involved with the planning and conducting of their annual bike rodeo and helmet distribution. Officer Fuller is the current President.

**SECURITY SURVEYS:** Upon request, a specially trained officer will come to your home or business and make an assessment of your physical security. The officer will then make recommendations, if needed, on areas that can be improved to lower your risk of being a crime victim. Areas addressed include doors, locks, windows, lighting, fences, landscaping, alarms and more, depending on whether the location is residential or commercial. With the addition of the two new Crime Prevention officers, our goal was to increase the number of security surveys we completed. We are routing burglary reports to those officers, who are then contacting the victims to offer them a security survey. In 2012 we conducted nine security surveys. In 2013 we conducted 13 security surveys.

**ADOPT-A-COP:** We coordinate the Adopt-A-Cop program with the Police Youth Bureau. For the 2013-2014 year, Officer Brown is at Roosevelt, Officer Fuller is at Pioneer, Officer Helgeson is at Centennial, Officer Otterness is at Solheim, Officer Sass is at Myhre and Officer Schaan-Vetter is at Sunrise, Officer Lynn Wanner is at Liberty, Officer Jon Lahr is at Saxvik, and Officer Cody Berger is at Will Moore.

The program involves patrol officers spending time at their schools, developing positive relationships with the children and acting as role models, and acting as a liaison between the school administration and the police department.

**SAFE RENTAL HOUSING PROGRAM:** We continue to notify landlords of police responses to property they manage. The object is to reduce crime at apartment complexes and mobile home parks, and reduce the amount of time police spend responding to these calls. We currently run 111 of these weekly reports, dictate letters and mail/fax them to the respective property managers. In 2013 we expanded this program to include managers of storage units, to notify them of police response to burglaries, loud parties or other disturbances of which they may not otherwise be aware. Eight storage companies with over 1,500 units are enrolled in the program. To enroll in the program go to <http://www.bismarck.org/DocumentCenter/Home/View/2554>.

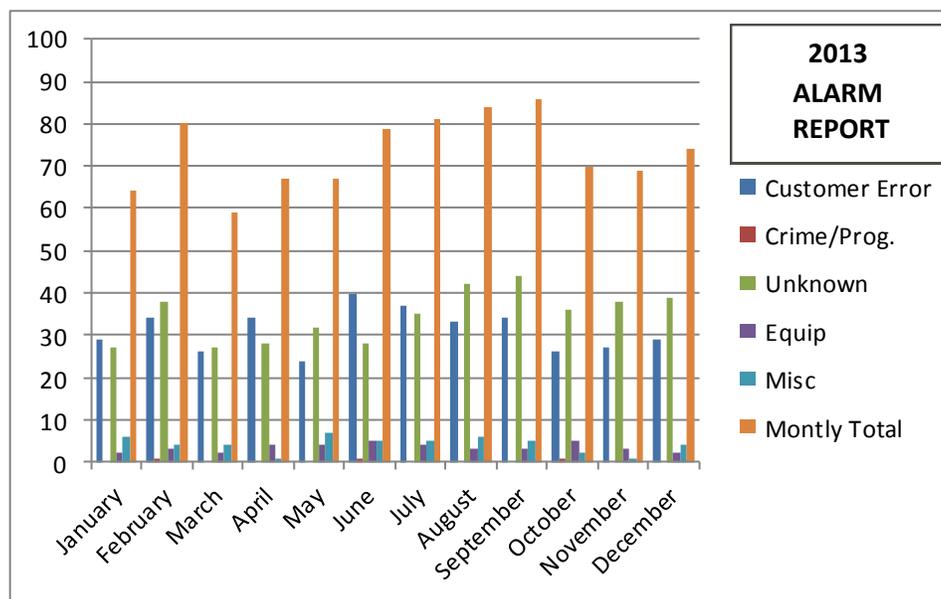
# Bismarck Police Department

## 2013 Annual Report

### Crime Prevention Section

There were a number of other projects and activities we were involved in during the year, including a quarterly audit of cash funds, Battle of the Badges Blood Drive, city auction, Kinderprint, Safety Village, Teen Maze, and administration of the body armor grant.

There are numerous boards and committees on which we serve. We represent the department on the Crime Stoppers Board, Bismarck-Mandan Safety Council, West Central Vulnerable Adult Coalition, Missouri Valley Homeless Coalition, PULSE, and Chaplain's Committee.



**BISMARCK AREA CRIME STOPPERS  
ANNUAL REPORT FOR 2013  
(Twenty-Sixth Year of Operation)**

Number of code numbers:	157
Number of phone calls received:	186
Number of cases solved:	4
Number of defendants tried/convicted:	8/8
Number of rewards paid/declined:	1/0
Amount of rewards paid:	\$500
Amount of stolen property recovered:	\$268
Amount of narcotics recovered:	\$0

# *Bismarck Police Department*

## *2013 Annual Report*

## Records and Reception

The Bismarck Police Department Records and Reception section is staffed by seven Office Assistants who are under the direct supervision of Christie Kaylor, Principal Office Assistant.

**Reception**—The front desk consists of three Receptionists; Deb Kenner, Clarissa Goldsack, and Marjorie Kimball, who have the responsibility of greeting incoming customers and assisting them as necessary for services such as animal impounds and licensing, vehicle impounds, and other services. The Receptionists are also responsible for answering and routing incoming calls to the appropriate departmental personnel. In addition, they are also responsible for many other duties such as transcribing the police officer's reports, filing and maintaining files for protection orders, orders prohibiting contact, and restraining orders, as well as other office tasks.

**Records**—The Records section is responsible for the accuracy and retention of Police records. They also determine what information is releasable to the public, courts, other law enforcement agencies and insurance companies. A key duty of the Records staff is maintaining the integrity of the documents by ensuring accurate data entry, easy access to stored documents and maintaining the preservation, retention and destruction of all Police records. This information comes from a variety of sources including Officers' reports and other departmental documents. These records allow department employees and other governmental agencies access to critical information for investigators, officers, administrators and the public. The Records staff members are DeeAnn Anderson and Tara Axtman.

## Evidence and Property

The Evidence and Property Section falls under the Support Services Division of the Department. The section is staffed by two Certified Property and Evidence Technicians, Wanda Vedder and Dave Hess. They are certified through the International Association of Property and Evidence.

The Evidence Technicians are responsible for the following: receiving, storing, logging, and maintaining proper chain of custody of all property and evidence submitted by Bismarck PD Officers to the Bismarck Police Department evidence/property storage facilities. They also maintain security, custody and control over all property and evidence seized until a disposition through the criminal justice system has been reached and identified owners established. Thru December 31, 2013, the Bismarck Police Department had a total of 30,545 pieces of evidence/property being stored within our facilities. During 2013, a total of 11,553 items were submitted into the Evidence and Property Section, from 3,304 cases where officers collected, seized, or recovered evidence/property.

# *Bismarck Police Department*

## *2013 Annual Report*

## Evidence and Property

The Bismarck Police Department maintains three internal evidence and property storage locations within its main headquarters building. In addition, the department maintains an off-site vehicle impound lot, and long term storage facility.

In addition to working with Bismarck Department employees, our Evidence Section works closely with other local partners. For example, they maintain a working relationship with the North Dakota Crime Lab, Metro Area Narcotics Task Force, Bismarck Municipal Court, and the Burleigh County States Attorney's office to name a few.

The integrity and accountability of evidence and property warehoused within the department's facilities is of the utmost importance. Twice each year the Support Services Lieutenant conducts a review of the Evidence Section procedures. In addition, an annual audit of one-hundred percent of all firearms, narcotics, and monies, along with an audit of fifty-one percent of all other evidence/property is conducted by a member of the department who is outside of the Evidence Section's chain-of-command. In addition, the Chief of Police conducts his own yearly inspection of the Evidence/Property personnel, facilities, and practices. The inspections conducted are meant to ensure the Evidence Technicians are conducting their duties in accordance with State law, municipal ordinances, department policies, along with best industry standards.

## Facility Maintenance

The Facility Maintenance Section is under the Support Services Division of the Department. The department's maintenance staff is comprised of one Maintenance Attendant III, Jeremy Kjos, and two Maintenance Attendant Is, Alan Helfrich and Rodney Hill. The section is responsible for the maintenance and upkeep of five Bismarck Police Department Facilities: the headquarters building at 700 S. 9<sup>th</sup> St., the Bismarck Police Animal Impound Facility, the Evidence Storage facility and Impound Lot, the outdoor shooting range and police office and garage space located at Fire Station 5.

In addition to their day-to-day function within the department, the Maintenance Section oversaw the masonry sealing of the Police Department headquarters building, and the start of a re-landscaping project of the headquarters building. The landscaping project will be completed with the planting of new trees and bushes in 2014.

There are no major projects on the schedule for 2014. However, the maintenance staff is in the planning stages of maximizing existing space for the growth of our department. Lastly, the 9-1-1 Memorial Training Facility will be turned over the North Dakota Highway Patrol, and incorporated into their plans for a new North Dakota Law Enforcement Training Academy.

# *Bismarck Police Department*

## *2013 Annual Report*

## Training Section

Reporting to the Deputy Chief of Support Services, the Bismarck Police Department Training Section is overseen by one Lieutenant, and staffed with one Sergeant and one Police Officer. Sergeant Glen Ternes took over as the Bismarck Police Department's Training Coordinator in January 2013. In addition to Sergeant Ternes, Officer Mark Thompson is assigned to the Training Section to provide instructor, and administrative support.

Under the direction of Sergeant Ternes, the Training Section has the primary task of coordinating training for department personnel, both sworn officers and civilian staff. In addition to the training function, Sergeant Ternes and Officer Thompson conduct planning, research and analysis on the effectiveness of equipment, policing methods, techniques and general operating methods and procedures.

The state of North Dakota requires that each sworn officer must receive a minimum of 60 hours of training every three years in order to maintain law enforcement certification. Our department's officers averaged approximately 110 hours training each for 2013 alone. The total number of training hours received by our officers in 2013 was 11,859 hours.

Each year, new training programs are developed and existing programs are updated to meet the comprehensive needs of the Department. New training implemented to the department in 2013 included transitional handgun training, and patrol rifle training. The Bismarck Police Department transitioned from the Smith and Wesson model 4006, the duty weapon carried by our officers since the mid-1990s, to the Smith and Wesson M&P .40 caliber handgun. The department also outfitted each of the department's squad cars with the Smith and Wesson M&P15 .223 caliber patrol rifle. The transitional handgun training was completed in February of 2013, and the training on the patrol rifle was completed by October 2013.

Additionally, the department's training program includes basic recruit training, advanced and specialized in-service training, refresher courses, weapon proficiency, weapon certification, and other subject areas designed to broaden the knowledge and capabilities of Department personnel.

In addition to those assigned to the Training Section, the department utilizes the expertise, and knowledge of the Bismarck Police Department staff to assist in the training of personnel. The department has a total of forty-seven North Dakota Police Officer Standards and Training (ND POST) certified instructors. Training is conducted within the Department by our own certified instructors as well as having personnel attend specialized training provided by nationally certified instructors. In 2013, our officers and civilian staff have provided over 1,968 hours of instruction.

The department's Training Section was also responsible for the training of sixteen new recruit officers. Additionally, it was responsible for the provision of promotional training, the coordination of specialized training for Departmental personnel, and for ensuring that all sworn personnel met ND POST, Bismarck Police Department, and CALEA annual in-service training requirements.

# *Bismarck Police Department*

## *2013 Annual Report*

## **Bismarck Mounted Police**

The Bismarck Mounted Police is a viable auxiliary unit of the Bismarck Police Department that was chartered in 1966. The Mounted Police ride horses in parades, events and ceremonies in which they represent their unit and the Bismarck Police Department. We are routinely requested to participate in a wide variety of events throughout the state of North Dakota. They have a well-deserved reputation as skilled riders and performers. To develop and maintain their skills, the Mounted Police normally hold a horsemanship practice session bi-weekly, weather permitting, at various locations in the Bismarck/Mandan area.

In the recent years the demand for the Bismarck Mounted Police services in search and rescue operations has steadily increased. The Mounted Police was mobilized on July 31, 2013 to assist in search and rescue operations for a 51 year old Hillsboro, ND man, Duncan Templar, who went missing in McKenzie County, near Watford City, ND. Operations for the search and rescue were conducted in accordance with directives from the McKenzie Co. Sheriff John Fulwider. At the close of the day, without any success of locating Mr. Templar, all search operations were terminated by Sheriff Fulwider, stating all resources have been exhausted and stating the Bismarck Mounted Police was the last resource available.

With the rapid growth in North Dakota and influx of people into our state due to the oil industry, I firmly believe the need for the Mounted Police viable services for search and rescue operations will increase. As members of the Mounted Police, we want to hone our skills in this particular area, especially thru the Equine Scent Detection Clinic offered by Terry Nowacki, Argyle, MN.

In March 2013, it was discovered that ownership of the Bismarck Mounted Police's name was filed through the ND Secretary of State's Office in May 2012. In June 2013, with the assistance of the Bismarck Police Department, ownership of the Bismarck Mounted Police name was transferred to the Bismarck Police Department, and the matter was resolved. Due to the delay in resolution of the name ownership issue, no annual training meeting was conducted in 2013, early season events, and practices were cancelled due to personal and liability concerns. After resolution of this issue, only two practices were held and one event was conducted in September.

Current active membership for 2013 was 14, with 3 honorary members. In the years to come we have the challenge to boost the membership of this extraordinary, unique volunteer organization. With a stronger membership base, we can be a greater resource for search and rescue operations, have a greater opportunity to perform various events and remain a strong, viable community asset. Officers for the 2013 year were: Captain George Schmaltz, 1<sup>st</sup> Lt. Clarissa Goldsack, 2<sup>nd</sup> Lt. Alen Fitterer, Warrant Officer Barbara Zins, and Drill Sergeant Terri Schonert.



# *Bismarck Police Department*

## *2013 Annual Report*

## **Bismarck Law Enforcement Chaplaincy**

Crisis intervention is the mission of the Crisis Care Chaplaincy. To sum it all up, we are a faith based, non-profit organization providing crisis care services to the agencies we serve. The largest amount of time served by the Chaplaincy is with the Bismarck Police Department as our office is located in the police department and we have a larger volunteer staff serving this department than any other agency. The majority of our calls for service are generated through the Bismarck Police Department.

The Chaplaincy participates in 'Outcome Measurement' which is a tool used by non-profit organizations to determine whether or not they are fulfilling their mission. The first measurement is Outputs. Outputs are raw numbers of hours served multiplied by the number of people served which is then defined by one unit. In 2013 the Chaplaincy served 437 units in death notifications and unattended deaths. In suicide cases the Chaplaincy served 107 units. The chaplains logged 420 units in officer ride alongs on patrol and personal counseling.

All these Outputs translate into four main areas of measurable outcomes. The four basic outcomes are Grief Counseling, Crisis Intervention, and Suicide Intervention and post-vention. The chaplains spent 25% of their time in Grief Counseling, 39% of the time was spent in Crisis Intervention, 7% of their time in suicide work.

The Chaplaincy has a staff meeting monthly and scheduled trainings throughout the year. There is ongoing training in up to date crisis intervention skills which drives the majority of the work done by the chaplains. With the exception of our newest staff all of the chaplains have passed the Community Service Chaplains coursework and also are trained in Critical Incident Stress Management.

The website for the chaplaincy is [www.chaplainsnd.org](http://www.chaplainsnd.org).



# *Bismarck Police Department*

## *2013 Annual Report*

## Fleet Report

In 2013 the Bismarck Police Department fleet consisted of fifty-six (56) vehicles which are tracked and categorized in the fleet program as Administrative, ATV's, Decommissioned, Detectives, Patrol, and Traffic. A more detailed breakdown of each category will be addressed later in the report. Sometime in June the process of adding vehicles and decommissioning patrol cars began with the arrival of the 7 new vehicles; (1) Ford Expedition, (2) Chevy Impalas, (2) AWD (all-wheel drive) Ford Interceptor Utilities, and (1) AWD Ford Interceptor Sedan. The Detective Division also added a 2013 Ford F-150 to their fleet.

At the end of 2013 Fleet Maintenance Pro Deluxe Edition (12.0) was upgraded and management of the fleet was transferred to Lt. Cody Trom. As with the previous version, the program is utilized to track vehicle fuel and maintenance costs for the entire Bismarck Police Department fleet. In addition to tracking fleet costs, the program provides for vehicle accountability by individual officers and sections within the department. Through monthly data entry of fuel and maintenance costs, the fleet manager has the ability to monitor maintenance records of all department vehicles throughout the year. Attached to the 2013 annual report are three separate fleet reports displaying varied fleet costs and pertinent vehicle data.

Currently, all maintenance work for police vehicles is performed by Public Works unless it's determined to be warranty repair work. Warranty repair work is generally performed locally at the appropriate dealership for the make of vehicle needing repairs. In the event Public Works cannot perform the needed repair it is then contracted out to another authorized repair facility. All billing is centrally processed through the Public Works Fleet Department and documented within their fleet maintenance program. Public Works tracks repairs and generates a detailed monthly expense report that is dispersed to the police department fleet manager. Repairs and installation of specialty equipment such as computers, emergency equipment, and vehicle striping is performed by other authorized contractors or businesses. In addition to the monthly maintenance report, the monthly fuel report is forwarded to the police fleet manager which is recorded in the Fleet Maintenance Pro program mentioned above.

As mentioned above, the Bismarck Police Department fleet is categorized in to six (6) divisions; **Administrative, ATV's, Decommissioned, Detectives, Patrol, and Traffic**. The following is a detailed breakdown of each division:

**Administrative:** (16) total vehicles assigned to different sections and areas throughout the department; Administration, Bomb Squad, Crime Prevention, Maintenance, Police Youth Bureau/School Resource Officers, Training, and West Dakota SWAT.

**ATV's (All Terrain Vehicles):** (2) 2011 Polaris Rangers which were purchased during the 2011 flood and are periodically utilized for special events and specialized enforcement. They are stored inside the impound building.

# *Bismarck Police Department*

## *2013 Annual Report*

## Fleet Report

**Decommissioned:** In 2013 there were (4) marked patrol vehicles decommissioned and replaced with new vehicles; (1) 2009 Ford Expedition, (2) 2009 Ford Crown Victoria's, and (1) 2010 Ford Expedition. One car was transferred to Public Works, another purchased by the Missouri Valley Fraternal Order of Police, and the remaining two were sold at Northland Auction. Also in 2013 we sold 2 detective cars and 1 special purpose vehicle (1986 bomb squad truck) previously decommissioned in 2012. All funds generated from the sale of police vehicles, unless originally purchased from the Drug Asset Forfeiture Fund, goes to the city general fund.

\*Note: The process of replacing vehicles is usually determined by mileage and maintenance costs. Generally, cars with higher mileage tend to produce more maintenance costs over time. According to national fleet data, the mileage and use on police vehicle engines can be twice that of the actual odometer reading due to idling time. For example, a vehicle that has 100,000 odometer miles actually has 200,000 miles on the engine.

**Detectives:** (13) total vehicles assigned at the Police Department and (1) assigned at the Metro Area Narcotics Task Force which is leased under contract by the Federal Government. All of the vehicles are unmarked ranging from 2000 model to 2013 models.

**Patrol:** (17) total marked patrol vehicles consisting of the following: (1) 2004 Chevy Suburban; (1) 2004 Chevy Impala; (1) 2009 Chevy Impala; (1) 2009 Ford Crown Victoria; (1) 2010 Ford Expedition (2) 2011 Chevy Impala's; one (1) 2011 Ford Crown Victoria; (4) 2012 Chevy Impala's; (2) 2013 Chevy Impala's; (1) 2013 Ford Interceptor Sedan; (1) 2013 Ford Interceptor Utility; (1) 2014 Interceptor Utility.

**Traffic:** (7) vehicles in this division consisting of three marked units, two unmarked Parking Enforcement vehicles, and two unmarked Animal Control vehicles; (1) 2013 Ford Expedition; (1) 2009 Chevy Impala; (1) 2012 Dodge Charger; (1) 1992 Chevy Blazer and (1) 2004 Chevy Blazer for the car markers; (1) 2009 Dodge Van and (1) 2007 Chevy Uplander van for the animal control wardens.

\*The department has four marked 4-wheel drive and three AWD (all-wheel drive) style vehicles which are beneficial during severe driving conditions. These vehicles are assigned in the patrol, traffic and administrative divisions.

### Cost Summary

**Accidents:** In 2013 there were 16 motor vehicle accidents involving police department vehicles that resulted in some type of body damage. The total loss as a result of these accidents is estimated at approximately \$23,191.93. However, in some cases Bismarck Police Departmental personnel were not at fault and as a result damages were paid by the other party or their insurance. Of the \$23,191.93 in total estimated loss the

# *Bismarck Police Department*

## *2013 Annual Report*

## Fleet Report

police department paid out approximately **\$17,387.28** from the fleet repair/maintenance budget.

**Fuel Costs:** According to the data extracted from the Fleet Maintenance Pro program, the Bismarck Police Department consumed 71,615.101 gallons of fuel (+6,903.401 from 2012) at a cost of **\$229,446.92** which was an increase of \$15,957.36 from 2012 (\$213,489.56).

**Mileage:** As with increased fuel consumption and cost there was also a significant increase in total miles driven. The sum of miles driven by all department vehicles for 2013 was **780,485** with an increase of 59,023 miles from 2012 (721,462). A majority (79%) of the 780,485 miles driven originated from the Patrol and Traffic divisions (also includes Parking Enforcement and Animal Control). Patrol and Traffic accounted for 618,119 of the total miles driven for 2013 which increased 36,728 miles from 2012.

**Maintenance Costs:** As mentioned above Public Works performs all maintenance and repairs, unless warranty related, on police department vehicles. The maintenance cost for all police department vehicles totaled approximately **\$136,795.85** which is an increase of \$26,359.91 from 2012 (\$110,435.94).

**2013 Total Operating Cost** (fuel + Maintenance) = **\$366,242.77**

### Five Year Comparison

	2009	2010	2011	2012	2013
Vehicles	53	55	57	56	56
Mileage	676,454	649,219	681,379	721,462	780,485
Fuel(gallons)	54,387.09	52,835.49	59,334.50	64,711.70	71,615.101
Fuel Cost	\$106,455.93	\$133,907.51	\$199,228.90	\$213,489.56	\$229,446.92
Maintenance	\$84,529.60	\$95,168.30	\$116,042.96	\$110,435.94	\$136,795.85
Total Cost	\$190,985.53	\$229,075.81	\$315,271.86	\$323,925.50	\$366,242.77

# *Bismarck Police Department*

## *2013 Annual Report*

## Pursuits

When an officer in a police car equipped with emergency lights and siren activates the lights, and if necessary the siren, behind a motor vehicle the driver of that motor vehicle is required by law to pull over to the side of the road and stop. There are times, however, when a motorist may refuse to pull over and actually attempts to flee from the officer. North Dakota Century Code (NDCC) 39-10-71 states:

***Fleeing or attempting to elude a peace officer - Penalty.***

*1. Any driver of a motor vehicle who willfully fails or refuses to bring the vehicle to a stop, or who otherwise flees or attempts to elude, in any manner, a pursuing police vehicle or peace officer, when given a visual or audible signal to bring the vehicle to a stop, is guilty of a class A misdemeanor for a first offense and a class C felony for a subsequent offense within three years. An individual who violates this section while fleeing after or in the commission of a felony is guilty of a class C felony.*

The Bismarck Police Department tracks the number of times motorists fail to stop by either eluding or attempting to elude an officer's attempt to stop them. In 2013 there were 20 reported instances of attempting to elude or pursuits compared to 2012 in which 22 cases were reported. The number of motorists who actually attempt to elude the police is very small when one considers that Bismarck Police officers make thousands of traffic stops a year. The officers are trained that when a motorist flees from them, they analyze a multitude of varying factors in order to make a decision whether to initiate a pursuit of that vehicle or to disengage. This decision is based on the seriousness of the violation/crime committed and the danger or risk to the general public; the safety of the general public being top priority. In order to determine adherence to the department's pursuit policy, each incident is reviewed by a supervisor and the Field Services Commander. In 2013 of the 20 pursuits analyzed 1 pursuit was deemed to be outside of policy. There was no damage to either public or private property and no injuries were sustained by officers or the public due to the incidents.

The following table displays fundamental pursuit statistics for the previous four years:

<b>PURSUIITS</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
VEHICLES FLEEING/ATTEMPTING TO ELUDE	14	25	22	20
POLICY COMPLIANT	12	22	22	19
PURSUIITS INITIATED	*	1	0	1
ACCIDENTS (DIRECT RESULT OF PURSUIT)	0	3	0	0
INJURIES (OFFICER/SUSPECT/THIRD PARTY)	0	0	0	0
TRAFFIC OFFENSE (INITIAL REASON FOR STOP)	9	18	15	16
CRIMINAL VIOLATION (OTHER THAN TRAFFIC)	0	2	7	2

\*Incomplete data compiled during 2010.

# *Bismarck Police Department*

## *2013 Annual Report*

### Bismarck Police Department Contact Info

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[facebook.com/bismarckpolice](https://facebook.com/bismarckpolice)

