

Minutes of the Bismarck Veterans Memorial Public Library Board of Directors

Date: March 29, 2019

Location: BPL Mezzanine Board Room; 515 North Fifth Street

Present: Library Board Members: Mike Schaff, President; Bob Bartosh, Vice President; and Pat Grantier

Also Present: Christine Kujawa, Director; Elizabeth Jacobs, Assistant Director; Bea Kaiser, Administrative Assistant; and Kathleen Jones, County Commissioner Liaison

The March 29, 2019 Board meeting was called to order by M. Schaff, President, at 12:03 p.m.

The February 28 minutes had been mailed out in advance. P. Grantier moved to approve the minutes. Seconded by B. Bartosh. Motion carried.

The vendor invoices for March 2019, along with the February financial reports had been mailed out in advance. Following discussion, B. Bartosh moved to approve the February 2019 vendor invoices. Seconded by P. Grantier. Motion carried. Following discussion, P. Grantier moved to accept the February financial reports. Seconded by B. Bartosh. Motion carried.

Bookmobile Update:

C. Kujawa briefed that she, B. Bartosh, and Keli McDonald, Bookmobile Services Librarian, had met earlier in the morning to open the two bid packets received. Farber Specialty Vehicles quoted \$279,000 and LDV, Inc. \$329,000. She explained follow up questions with the companies will be necessary, as well as questions for the consultant regarding deviations in the specifications. Upon the completion of said research, the three will reconvene to determine which vendor to proceed with; thereafter a motion will be sought.

In the Director's report C. Kujawa reported:

- The lower level painting has been completed, and lighting added. Tables and new chairs have been reconfigured. Additional furniture, funded by the Eide's for the large print area, is to arrive April 9th.
- The Library mascot "Booker" and the Easter Rabbit costume have been received. Booker will be unveiled at the April 12 Foundation event.
- Matt McMerty, owner of the Gifted Bean, has embarked on a marketing campaign with the Bismarck Larks baseball team, and asked for partnership with the cost. \$8,500 per year with a three year commitment would provide marketing at games and the Lark mascot coming to the Library. Following discussion, the Board does not wish to proceed with this effort. The Library will continue to consider funding requests related to equipment and furnishings.

For the Bismarck Library Foundation, Inc., M. Schaff reported:

- The Art of Books event will be held on April 12.

For the Friends of the Library, E. Jacobs reported:

- The spring book sale total was \$20,026.
- The Annual meeting will be April 9, including a dinner catered by Ruby Tuesday, and guest speaker, Sue Balcom.

The regular Board meeting has been scheduled for Thursday, April 25, 2019 at 12:00 p.m.

The meeting adjourned at 12:35 p.m.

Respectfully submitted,

Bea Kaiser
Administrative Assistant

Christine Kujawa
Director