

# Minutes of the Bismarck Veterans Memorial Public Library Board of Directors

Date: March 18, 2020

Location: BPL Mezzanine Board Room; 515 North Fifth Street

Present: Library Board Members: Pat Grantier and Mike LaLonde  
Present via Teleconference: Bob Bartosh, President; Joyce Hinman, Vice President;  
and Sue Sorlie

Also Present: Christine Kujawa, Director; Bea Kaiser, Administrative Assistant; and Kate  
Waldera, Head of Reference Services

Not Present: Elizabeth Jacobs, Assistant Director

The March 18, 2020 Special Board meeting was called to order by M. LaLonde, at 2:00 p.m.

C. Kujawa proposed, upon recommendation by the Public Health Director and City Administrator that the Library be closed to the public. Following discussion, P. Grantier moved to approve the recommendation to close the Library to the public effective Monday March 23, with the Executive Director of the Library having the authority to reopen at the appropriate time. Seconded by S. Sorlie. Motion carried.

C. Kujawa explained that staff (including cleaning staff) would continue working after the closure to provide Library services and necessary internal tasks. The Board stressed the importance of said staff continuing to provide and promote resources to the public, as the Library is a valuable source for information.

A staff informational meeting will be held at 8:15 a.m. March 19; the Board requested an update as to any staff concerns.

The meeting adjourned at 2:17 p.m.

Respectfully submitted,

Bea Kaiser  
Administrative Assistant

Christine Kujawa  
Director