



**Burleigh-Morton COVID-19 Underserved Populations/Wrap
Around Services Subcommittee
TEAMS MEETING NOTES
Wednesday, August 26, 2020
4:00 PM**

Participants

Lynden Ring
Will Hutchings

Lisa Ripplinger
Theresa Schmidt
Jennifer Pelster

John Hagan
Kelly Nagel

The subcommittee meeting was called to order at 4:05 PM. After a brief check in with each member present, the committee took up review of the draft Organization/Process/Resources/Budget matrix. Each section was reviewed with input provided by all members. Particular attention was given to clarifying roles and descriptions of each function. Processes were reviewed and streamlined. Needs for additional resources and leaders were identified.

- **Intake** – United Way requests clarification of acceptable sources of referral for intake. Workflow determination is that out of county agencies wishing to refer a client for housing will contact BBPH to review request.
- **Shelter** – Candidate agency is interested in providing service; may not have capacity to increase to 10 clients at a time. **Theresa** is taking lead.
- **Shelter Management and Security** will be combined into a hybrid program supplying peer support/shelter managers in day and evening, with security providing coverage overnight. One hour overlap of shelter management and security at hand-off is anticipated. Scenario script in a 'Q & A' style is identified as an additional resource needed. **Lisa** will lead for shelter management and **Will** takes lead for security.
- **Isolation/Quarantine Coordination** - BBPH will coordinate with contact interviewers to determine level of care and length of stay. **Theresa** leads.

- **Screening, triage and referral with ongoing homeless case management** – includes SUD screening, assessment, treatment referrals and withdrawal management referrals. Additional identified resources required includes tablets, iPads or burner phones. **Lynden** leads design, **Laura Gitter** leads operations.
- **Crisis Management** – on-call, primarily virtual visits. Additional identified resources required includes tablets, iPads or burner phones. **Lynden** leads design, **Laura Gitter** leads operations.
- **DOC Nursing and On-site Nursing** are streamlined into a single function. Health screening initially performed by telehealth. Will coordinate with medical/withdrawal management provider as needed. **Kelly Nagel** will lead.
- **Transportation** - Local ambulance service will provide backup to Taxi 9000. No further action needed.
- **Meals** – delivery can begin once security and shelter management are in place. No other action needed.
- **Withdrawal Management/MAT for SUD** - Potential resources identified. No contact made as of this time. Will likely require different vendors for opiates and alcohol management. Additional identified resources required includes tablets, iPads or burner phones. **John** will lead.
- **Spiritual Needs** – Not addressed today. Lead to be identified.
- **Cultural Needs** – Not addressed today. Lead to be identified.
- **Standing Rock Sioux Tribe** – plan requires further action. Lead to be identified.
- **Fiscal Agent** - Seek guidance from Committee chairs. **John** will lead.

Goal for this week is for **leads** to conclude discussions with vendors to secure services to the extent possible. Please also review process within your section and modify/add/clarify as needed. Forward any budget adjustments ASAP.

Adjourned 4:58 PM

Respectfully Submitted,
John Hagan, chair

Att: DRAFT OPRB matrix version 0.2
DRAFT Budget