



**Burleigh-Morton COVID-19 Task Force
Public Education & Awareness
MEETING MINUTES
Tuesday, August 11, 2020
2:00 PM via Teams**

Present: Kelly Churchill, Maxine Herr, Renae Moch, Kalen Ost, Paula Redmann, Holly Scott, Renae Walker

I. Welcome & Introductions of Members

II. Subcommittee Goals & Objectives

- The purpose of the subcommittee is to provide resources to citizens of Burleigh and Morton Counties, to improve education and awareness of prevention measures and importance of personal responsibility for following protocols to slow and mitigate the spread of COVID-19.

III. Fargo-Cass Conversation

- Fargo-Cass's Holly Scott shared some experiences and best practices learned by the Red River Valley Task Force and the group talked about some of the similarities and differences facing the Burleigh-Morton Task Force. The FMCTF webpage was discussed as well as an online contact form.

IV. Web Page Update

- The task force webpage has been stood up and the redirect (www.bismarcknd.gov/covidtaskforce) is live. Various aspects of data that could be utilized on a dashboard were discussed.

V. Other Subcommittee Meeting Attendance Follow-Up

- Kalen Ost will follow the Testing Strategy subcommittee, Maxine Herr will follow the Business Community subcommittee, Renae Walker will follow the Education subcommittee and Renae Moch will follow the Underserved Population subcommittee.

VI. Subcommittee Projects

- At this point there are no subcommittee projects to begin work on. Once the other subcommittees meet, projects will begin to be created.

VII. Open Records/Meetings Discussion

- Because of how the task force was created, open records and meetings must be followed. Notice of meeting will be the agendas that are posted to the website. The subcommittee will post its minutes to the website as well as supplemental materials.

VIII. Other Items Brought Forward by Subcommittee Members

- None at this time.

IX. Subcommittee Member Resources

- The subcommittee added a handful of members over the past few days and at this time will not be growing. Dependent on the amount of projects and work the subcommittee needs to conduct may determine a greater need for more member resources.

X. Budget Considerations

- A budget may be developed at a later date, but at this time there are no budget considerations.

XI. Meeting Schedule Moving Forward

- Meeting time is scheduled for 2 p.m. on Tuesdays, moving forward.

XII. Adjourn

- Meeting adjourned at 2:56 p.m.

Respectfully submitted,

Kalen Ost

Emergency Preparedness Information Specialist, Bismarck-Burleigh Public Health