



Burleigh-Morton COVID-19 Task Force

KICK-OFF MEETING MINUTES

Friday, August 7, 2020

10:00 AM – Microsoft Teams Meeting

Renae Moch called the meeting to order at 10 AM. She welcomed participants and introduced steering committee members.

Bismarck City Attorney, Janelle Combs, reviewed Public Meeting Protocols for the task force including guidance open meetings and open records. .

Mayor Steve Bakken, City of Bismarck, provided opening remarks kicking off the Burleigh-Morton COVID-19 Task Force.

Renae Moch, Public Health Director, Bismarck-Burleigh Public Health and Erin Ourada, Administrator, Custer Health, reviewed Statistics/COVID-19 Climate for Burleigh & Morton Counties. Clusters and outbreaks of COVID-19 are community-wide spread and the result of gatherings of large groups, no social distancing, close contacts and special events and sports activities.

Task Force Goals were identified as follows:

- **Goal:** Prevent & mitigate community spread of COVID-19 in Burleigh and Morton Counties.
 - **Metric:** Decrease Burleigh & Morton County COVID-19 14 day rolling average percent of positive tests to be equal to or less than the state average.

Task Force Subcommittees were announced as follows:

Healthcare/Testing Strategy/Contact Tracing

Purpose: Develop and execute focused COVID-19 testing strategy to meet Task Force Goal. Ensure COVID-19 positive residents of Burleigh and Morton Counties have access to healthcare services.

Educational Institutions & Activities – Child/Adolescent Young Adult

Purpose: Support safe back to school plans for school districts, colleges and universities in Burleigh and Morton Counties. Ensure youth, child/adolescent and young adults understand the importance of COVID-19 prevention measures to control the spread of COVID-19 in these age groups.

Underserved Populations – Wrap Around Services

Purpose: Ensure vulnerable and underserved and homeless populations have access to COVID-19 information, testing and wrap around services to control and mitigate the spread of COVID-19.

Business Community

Purpose: Assemble and share resources to help businesses maintain a COVID-19 free work environment, retain a healthy workforce, and enhance consumer confidence.

Public Education & Awareness

Purpose: Provide resources to citizens of Burleigh and Morton Counties to improve education and awareness of prevention measures and importance of personal responsibility for following protocols to slow and mitigate the spread of COVID-19.

Meeting Schedules

- Steering Committee Standing Meetings = Mondays at 2:30 PM via Microsoft Teams.
- Task Force Standing Meetings = Fridays at 10 AM via Microsoft Teams
- Subcommittee Meetings – Scheduled by the subcommittee chair. Should plan to meet at least weekly. Time/date to be determined by the subcommittee members.

Closing Comments were provided by Morton County Commission Chairman, Cody Schulz.

The next meeting is scheduled for Friday, August 14, 2020 at 10 AM.

Meeting adjourned at 10:57 AM.

Respectfully submitted,

Renae Moch, MBA, FACMPE
Bismarck-Burleigh Public Health Director
Task Force Coordinator

Burleigh-Morton

COVID-19 Task Force Meeting

Friday, August 7, 2020

10:00 AM



PUBLIC MEETING PROTOCOLS

- **Jannelle Combs, Attorney, City of Bismarck**
 - **Open Meeting Guidance**
 - **Open Records Guidance**
 - *N.D.C.C. §44-04*

WELCOME & INTRODUCTIONS OF STEERING COMMITTEE

- **Rena Moch**, Public Health Director, BBPH
- **Erin Ourada**, Administrator, Custer Health
- **Mayor Steve Bakken**, City of Bismarck
- **Chairman, Cody Schulz**, Morton County Commission
- **Tammy Miller**, COO, State of North Dakota
- **Vern Dosch**, Contact Tracing Administrator, State of North Dakota

MAYOR STEVE BAKKEN – CITY OF BISMARCK

- Opening Remarks

Bismarck



TODAY'S AGENDA

- Review Statistics/COVID-19 Climate
- Task Force Goals
- Subcommittees
- Meeting Schedule
- Questions
- Closing Comments & Adjourn

CURRENT BURLEIGH/MORTON STATISTICS AS OF 8/7/2020

	BURLEIGH	MORTON	COMBINED	STATE
Total Cases	1,108	333	1,441	7,177
Active Cases	Highest in State  260	76	336	1,130
Total Recovered	843	254	1,097	5,949
Total Deaths	5	3	8	109
Daily % Positivity (Total)	3.53%	6.46%	4.39%	2.20%
Daily % Positivity (Unique)	8.5%	21.35%	11.49%	6.41
Cumulative % Positivity (Total)	2.45%	2.29%	2.41%	2.18%
Cumulative % Positivity (Unique)	3.95%	4.16%	4%	3.36%
14 day rolling average % of positive tests	4.50%	4.0%	4.37	2.69%



BURLEIGH-MORTON AGE OF ACTIVE CASES – 8/6/2020

CLUSTERS/OUTBREAKS BURLEIGH & MORTON COUNTIES

- Community-wide spread
- Gatherings of large groups / no social distancing
- Workplaces / close contacts
 - Businesses – Not specific to any one occupation
 - Healthcare/Essential Workers
 - Weddings/Bridal Parties
 - Sports & Group Activities

TASK FORCE GOALS

- **Goal:** Prevent & mitigate community spread of COVID-19 in Burleigh and Morton Counties.
- **Metric:** Decrease Burleigh & Morton County COVID-19 14 day rolling average percent of positive tests to be equal to or less than the state average.

SUBCOMMITTEES

- Healthcare/Testing Strategy/Contact Tracing
- Educational Institutions & Activities: Child/Adolescent/Young Adult
- Underserved Populations - Wrap Around Services
- Business Community
- Public Education & Awareness

HEALTHCARE/TESTING STRATEGY/CONTACT TRACING

- **Purpose:** Develop and execute focused COVID-19 testing strategy to meet Task Force Goal. Ensure COVID -19 positive residents of Burleigh and Morton Counties have access to healthcare services.

HEALTHCARE/TESTING STRATEGY/CONTACT TRACING

Chair: Erin Ourada – Administrator, Custer Health

- Dr. David Field, MD, Health Officer/Family Medicine Physician
- Gino Jose, Field Epidemiologist / Molly Howell, Asst. Director, NDDOH Disease Control
- Crystalynn Kuntz, Southwest Central Emergency Preparedness Coordinator
- Dr. Todd Schaeffer, Vice President of Clinics, Sanford Health
- Raumi Kudrna, Chief Nursing Officer, CHI St. Alexius Health
- Nadine Boe, CEO, Northland Health Center
- Todd Porter, Owner/Director, Metro Area Ambulance Service
- Vern Dosch, Contact Tracing Administrator, State of North Dakota
- Marvin Lein, CEO, Mid Dakota Clinic

EDUCATIONAL INSTITUTIONS & ACTIVITIES: CHILD/ADOLESCENT /YOUNG ADULT

- **Purpose:** Support safe back to school plans for school districts, colleges and universities in Burleigh and Morton Counties. Ensure youth, child/adolescent and young adults understand the importance of COVID-19 prevention measures to control the spread of COVID-19 in these age groups.

EDUCATIONAL INSTITUTIONS & ACTIVITIES: CHILD/ADOLESCENT/YOUNG ADULT

Chair: Anton Sattler, Environmental Health Administrator, BBPH

- Dr. Joan Connell, Pediatrician, UND Center for Family Medicine, Field Medical Officer NDDOH
- Dr. Jason Hornbacher, Superintendent - Bismarck Public Schools
- Dr. Mike Bitz, Superintendent, Mandan Public Schools/Jeff Fastnacht, Asst. Superintendent
- Jerome Richter, Executive Vice President & Chief of Staff, University of Mary
- Dr. Douglas Jensen, President, Bismarck State College
- Darko Draganic, Health & Wellness Director, UTTC
- Randy Bina, Executive Director, Bismarck Parks & Recreation
- Cole Higlin, Director, Mandan Parks & Recreation
- Bill Bauman, Executive Director/CEO, Missouri Valley Family YMCA

UNDERSERVED POPULATIONS – WRAP AROUND SERVICES

- **Purpose:** Ensure vulnerable and underserved and homeless populations have access to COVID-19 information, testing and wrap around services to control and mitigate the spread of COVID-19.

UNDERSERVED POPULATIONS / WRAP AROUND SERVICES

Chair: Dr. John J. Hagan, MD – State Correctional Health Authority

- Sister Kathleen Atkinson, Ministry on the Margins
- Theresa Schmidt, Nurse Manager, BBPH
- Will Hutchings, City of Bismarck Community Development
- Lisa Ripplinger, Shelter Coordinator, NDDHS
- Scott Davis, Executive Director, ND Indian Affairs Commission
- Brad Hawk, Indian Health Systems Administrator, ND Indian Affairs Commission
- Jodie Fetch, Director of Nursing, Custer Health
- Kelly Leben, Sheriff, Burleigh County
- Kelly Nagel, Director, Systems and Performance, ND Department of Health

BUSINESS COMMUNITY

Purpose: Assemble and share resources to help businesses maintain a COVID-19 free work environment, retain a healthy workforce, and enhance consumer confidence.

BUSINESS COMMUNITY

Chair: Brian Ritter, President, Bismarck Mandan Chamber, EDC

- Chuck Clairmont, Executive Director/CEO, ND Safety Council
- Dawn Kopp, Chief Executive Officer, Downtown Business Association of Bismarck
- Dot Frank, Executive Director, Mandan Progress Organization
- Restaurant/Bar Representation
- Retail Representation: Jennifer Wilson, General Manager, Kirkwood Mall
- Hospitality: Sheri Grossman, CEO, Bismarck-Mandan Convention & Visitors Bureau
- Young Professionals Network: Katie Schiltz (current Board Chair)
- Kayla Hieb, HR Manager, Bobcat
- Scott Staudinger, Cloverdale

PUBLIC EDUCATION & AWARENESS

- **Purpose:** Provide resources to citizens of Burleigh and Morton Counties to improve education and awareness of prevention measures and importance of personal responsibility for following protocols to slow and mitigate the spread of COVID-19.

PUBLIC EDUCATION & AWARENESS

Chair: Kalen Ost, Emergency Preparedness Information Specialist, BBPH

- Mary Van Sickle, Executive Director, Dakota Media Access
- Maxine Herr, PIO, Morton County

MEMBERS AT LARGE

- Members of the task force, not assigned to subcommittee work groups

City/County Government

City of Mandan – Mayor Tim Helbling

City of Lincoln – Mayor Gerald Wise

Burleigh County Commission Chair – Jerry Woodcox

State Government

Dr. Andrew Stahl, MD – State Health Officer

MEETING SCHEDULES

Subcommittee Meetings

- Scheduled by the subcommittee chair.
- Plan to meet at least weekly.
- Time/date to be determined by the subcommittee members.

Steering Committee Meetings

- Mondays at 2:30 PM via Microsoft Teams.

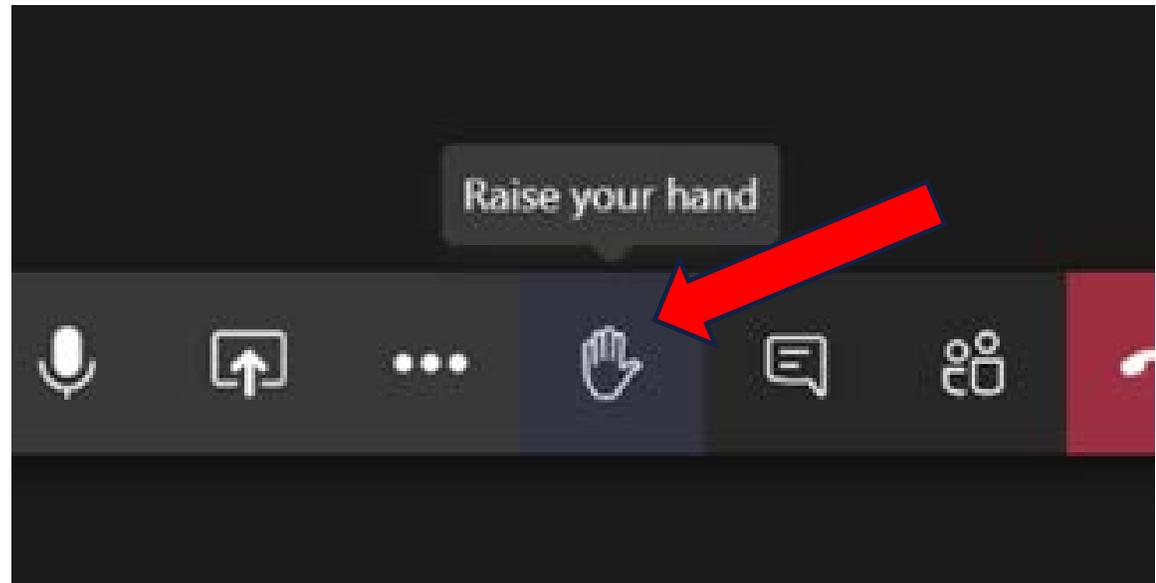
Task Force Meetings

- Fridays at 10 AM via Microsoft Teams

Questions



Raise your hand in Teams & moderator will call on you for questions.



CHAIRMAN, CODY SCHULZ MORTON COUNTY COMMISSION

- Closing Comments
- Adjourn

