



Burleigh-Morton COVID-19 Steering Committee
MEETING MINUTES
Monday, August 3, 2020
2:30 PM

Steering Committee Members Present: Renae Moch, Erin Ourada, Tammy Miller, Mayor Steve Bakken, Commissioner Cody Schulz, Vern Dosch

Public Meetings:

Bismarck City Attorney, Janelle Combs was present to answer questions regarding public meeting laws and set guidelines for the Burleigh-Morton COVID-19 Task Force meetings. Task forces are listed in the ND Century Code as entities that must follow open meeting laws. Steering committee meetings and large group task force meetings will need to be noticed for public awareness. Ms. Combs offered to assist with the technical aspects of virtual meetings to ensure we are compliant and Ms. Moch will compose agendas for City Administration to distribute the public notice to the community.

Burleigh-Morton COVID-19 Task Force Membership List Review

Steering committee members provided input and Ms. Moch compiled a task force membership list for review. A suggestion was made to reach out to Mid Dakota Clinic for representation and seek involvement from youth in committees when possible. Ms. Moch will reach out to Mid Dakota Clinic and the YP Network for their involvement. Once this has been complete, Ms. Moch will finalize the membership list and a contact sheet which will be distributed to the steering committee members.

Subcommittees for the task force will be as follows:

1. Healthcare/Testing Strategy/Contact Tracing
2. Educational Institutions – Child/Adolescent Young Adult
3. Underserved Populations - Wrap Around Services
4. Business Community
5. Public Education & Awareness

Set a Date/Time for Task Force Kick-off Meeting

Discussion was held on standing meetings for this task force. The steering committee meetings will remain on Mondays at 2:30 PM, virtually. The task force kick-off meeting will be scheduled for Friday, August 7th at 10:00 AM and standing meetings for the task force will continue weekly at this time until adjustments need to be made. The task force meetings will also be held virtually.

Other Items Brought Forward by Committee Members

Budget templates should be completed by Bismarck-Burleigh Public Health and Custer Health and sent to Ms. Tammy Miller so funding can be allocated at the state level.

Meeting adjourned at 3:25 PM

Respectfully submitted,

Renae Moch, MBA, FACMPE
Public Health Director, Bismarck-Burleigh Public Health