



MEETING OF THE BOARD OF CITY COMMISSIONERS

6/27/2023 - Minutes

MEETING OF THE BOARD OF HEALTH

The Board of Health met in regular session on June 27, 2023, at the hour of 5:15 PM in the Tom Baker Meeting Room, City/County Building, 221 N. 5th Street, Bismarck, North Dakota. Commissioners present included: Commissioner Cleary, Commissioner Connelly, Commissioner Marquardt, Commissioner Zenker, and Mayor Schmitz.

Call to Order

1. Mosquito Control Program Update

Anton Sattler, Environmental Health Administrator, presented an update regarding the City's Mosquito Control Program. Mr. Sattler noted that there are approximately 40 areas that Environmental Health treats and monitors for mosquito activity. Treatment of the stagnant water areas and ponds is done using a larvacide to manage the mosquito populations. Additional treatment is done using two truck-mounted fogging machines in areas including parks, golf courses, and public gathering areas. Mr. Sattler closed by stating aerial spraying for mosquitoes is cost-prohibitive with short-term results.

<https://bismarcknd.gov/DocumentCenter/View/42561/BOH-Item-1-PDF>

2. Behavioral Health Coalition & Homelessness Update

Rena Moch, Bismarck Burleigh Public Health Director, presented an update to the Commission regarding the Behavioral Health Coalition and homelessness within the City. Director Moch outlined the history of the efforts and an identification of the gaps in services currently provided by other organizations. Director Moch also discussed Senate Bill 2012 relating to a certified behavioral health clinic. There will be one clinic in the State of North Dakota, it is possible that West Central Human Services could be chosen to do this work.

Chair Marquardt asked what is next for the Public Health Department. Director Moch responded that Public Health will continue to engage with the Missouri Valley Coalition for Homeless People's Unmet Needs Committee. She noted that a low-barrier shelter is still a need and a focus to help address those individuals at the crisis level to receive services.

Commissioner Cleary noted that Public Health is looking to fill the gaps identified in local services for homeless needs. Incremental improvements and steps moving forward will include steps to address transportation challenges.

<https://bismarcknd.gov/DocumentCenter/View/42562/BOH-Item-2-PDF>

Adjourn

There being no further business to discuss, the meeting adjourned at 5:49 PM.

MEETING OF THE BOARD OF CITY COMMISSION

The Board of City Commissioners met in regular session on June 27, 2023, at the hour of 5:49 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota. Commissioners present included: Commissioner Cleary, Commissioner Connelly, Commissioner Marquardt, Commissioner Zenker, and Mayor Schmitz.

FUTURE COMMISSION MEETINGS:

- July 11, 2023 & July 25, 2023
- August 8, 2023 & August 22, 2023
- September 12, 2023 & September 26, 2023

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

Call to Order

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items)
2. CONSENT AGENDA

Commissioner Marquardt noted that item J1 was requested to be pulled from the consent agenda.

Commissioner Zenker motioned to approve as presented, and Commissioner Cleary seconded. Upon a roll call vote, all voted, aye. M/C

- A. Consider approval of minutes
- B. Consider approval of personnel actions
- C. Consider approval of expenditures

Vouchers: #1111581-1111854.

- D. Consider the request for approval from the Administration Department for the following:
 1. Liquor license renewals.
 2. Gaming site authorization renewals.
- E. Consider the request for approval from the Airport for the following:

1. Permission to accept the selection committee's recommendation to enter into an agreement with Odney and to approve the contract.

- 2. Completion Contract with Hudson Insurance Company/Weisz and Sons, Inc., and approve a time extension to Weisz's Wetland Phase 7 agreement subject to FAA agreement.**

F. Consider the request for approval from the City Attorney for the following:

1. New lease for the Municipal Court space with Burleigh County at the Burleigh County Courthouse.

G. Consider the request for approval from the Community Development Department for the following:

1. Substantial amendments to the 2020 Annual Action Plan in the 2020-2024 Consolidated Plan, the 2021 Annual Action Plan, and the 2022 Annual Action Plan for CDBG.

2. Assignment of the City's rights and responsibilities related to the 2018 and 2019 HOME funds for the Boulevard Apartments project to the North Dakota Housing Finance Agency.

3. Appointment of Damita Engel to the Historic Preservation Commission.

4. Bismarck-Mandan Metropolitan Planning Organization application for the FY23 Section 5307 grant on behalf of Bis-Man Transit.

H. Consider the request for approval from the Engineering Department for the following:

1. Dedication and acceptance of access turnaround, water and sewer, and stormwater and drainage easements relating to Daybreak Second Addition.

2. North Dakota Department of Transportation (NDDOT) Cost Participation and Maintenance Agreement for the State Street Shared Use Path project (CRP-1-083)144)089, PCN 23671; City project HC 157.

3. Contract Change Order No. 2 for Street Improvement District No. 565 and Sewer Improvement District No. 581.

4. Contract Change Order No. 4 for Water Utility Project 135 for a time extension.

I. Consider the request for approval from the Finance Department for the following:

1. Applications for abatement.

J. Consider the request for approval from the Human Resources Department for the following:

- ~~1. Revised Emergency Call Back Policy.~~

2. Revised Employment of Relatives Policy.

K. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Agreement for Cost-Share Reimbursement with the State Water Commission for Water Utility Project WU-142.

3. REGULAR AGENDA

4. Public hearing on Ordinance 6553, a request by Alison Artavia and Dakota Square Plaza, LLC, for approval of a zoning map amendment for Lot 1, Block 1, River of Hope Addition and Lot 1, Block 6, Meadowlark Commercial Third Addition.

Ben Ehreth, Community Development Director, addressed the Commission regarding a request by Alison Artavia and Dakota Square Plaza, LLC, for approval of a zoning map amendment for Lot 1, Block 1, River of Hope Addition and Lot 1, Block 6, Meadowlark Commercial Third Addition.

Chair Marquardt opened the public hearing.

Commissioner Zenker motioned to approve Ordinance 6553 as presented, and Commissioner Cleary seconded. Upon a roll call vote, all voted, aye. M/C

5. Other Business

Commissioner Zenker wished the Mayor of Turtle Lake, his mother, a Happy Birthday.

Commissioner Marquardt recognized and thanked Kim Lee, Planning Manager, for her service to the City and congratulated her on her retirement after nearly 23 years.

Adjourn

There being no further business, the meeting adjourned at 5:55 PM.

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