

ITG (Political Subdivisions) Committee

The ITG (Political Subdivisions) Committee met in regular session at 5:30 p.m. on Thursday, May 23, 2019 in the Tom Baker Meeting Room in the City/County Building. Present were Committee Members Commissioner Marquardt, Brian Beattie and Rick Geloff. Jason Hornbacher, Randy Bina, Kevin Klipfel, Mary Van Sickle, Andrew Milas, Jeff Heintz, Kathleen Jones, Darin Scherr, Jason Tomanek and Dawn Marquardt were also present.

Commissioner Marquardt asked for consideration of the minutes of the February 28, 2019 meeting. Brian Beattie moved to approve the minutes as submitted and Rick Geloff seconded the motion. All present voted in favor of the motion. M/C

Assistant City Administrator Jason Tomanek provided information regarding the possible technology upgrade of the Tom Baker meeting room. Tricorne submitted a quote in the amount of \$20,890 and AVI submitted a quote in the amount of \$44,836 for the project. There are 142 regular meetings in the Tom Baker meeting room annually. The cost to each entity was based upon the number of meetings each entity had. Using the quote estimate from Tricorne the estimated costs to each entity were as follows: City of Bismarck \$7,646, Burleigh County \$7,646, Bismarck Public Schools \$3,677, and Bismarck Parks & Recreation \$1,923. This does not include an estimated contingency cost of 25% for each entity. Mr. Tomanek stated that the intent of sharing this information with the other political subdivision members is to allow for adequate time for each group to consider the technology improvements as part of their 2020 budget allocations. Mr. Tomanek indicated that this topic could be discussed at the next regular meeting to finalize the funding approach for the technology improvements. Information Technology Manager Andrew Milas and Dakota Media Access Executive Director Mary Van Sickle provided additional information regarding the upgrade for the Tom Baker meeting room and the upgrades Dakota Media Access are planning for the future.

Jason Tomanek provided an update on the Strategic Plan for the City of Bismarck.

Bismarck School Board member Rick Geloff provided an update on the Strategic Plan for the Bismarck Public Schools.

Bismarck Parks & Recreation Facilities and Program Director Kevin Klipfel provided an update on the Facilities Master Plan for the Bismarck Parks & Recreation District.

Burleigh County Commissioner Kathleen Jones asked that each entity talk with their boards about the possibility of sharing the cost of an arborist and horticulturalist position. The position would be an employee of the NDSU Extension Office and there would be a joint powers agreement between the City, County and Parks & Recreation. Public Works Service Operations Director Jeff Heintz provided additional information. He also stated that his department had more of a need for an arborist than a

horticulturalist and that perhaps each entities' budget committees could review the option for the 2021 budget.

The next meeting is scheduled for August 22, 2019.

The agenda having been completed, the meeting was adjourned at 6:24 p.m.

Reported by Dawn Marquardt