



## Bismarck-Burleigh Commissions Committee

4/28/2023 - Minutes

Call to Order.

City Mayor Mike Schmitz called the meeting to order at 9:00 AM. Committee members present were City of Bismarck Mayor Schmitz, Burleigh County Commission Chair Becky Matthews, and Burleigh County Auditor Mark Splonskowski.

Future Meeting Dates.

1. Consider approval of minutes of March 31, 2023, meeting.

Mayor Schmitz called for approval of the minutes from the March 31, 2023, meeting.

Chair Matthews motioned to approve the minutes as drafted and Mayor Schmitz seconded. Upon a roll call vote, those present voted aye. M/C.

2. Consider continued review of Public Health Joint Powers Agreement.

The BBCC discussed various options for the structure of the Board of Health (BOH), its composition and members, and its potential role in guiding the Public Health Department. The general consensus of the members present would be to have an elected official from both Burleigh County and the City of Bismarck as representatives, in addition to others with experience in healthcare services. The committee agreed the non-elected positions should be jointly approved by the City and the County. Commissioner Cleary will lead the conversation at the May 9, 2023, City Commission meeting.

Mayor Schmitz and Dmitry Chernyak, Finance Director, provided an overview of revenue grants and expenses incurred by Public Health throughout 2022. There was approximately \$946,000 collected from services provided; this is non-tax collection revenue. There were roughly \$3.6 million in grants received and spent and \$2.7 million in operating expenses for the department. Mayor Schmitz noted that there is a deficit of roughly \$1.7 million before facility expenses and rent.

The committee agreed to continue the discussion at a future meeting.

3. Consider continued review of City/County IT Services Agreement.

Mary Senger, Burleigh County Emergency Manager, addressed the committee and

discussed Burleigh County's desire to transition away from the City's IT services and create its own IT department to meet the technology needs of Burleigh County. Ms. Senger mentioned a desire to have a partial IT services agreement with the City during the transition. Mayor Schmitz expressed concerns with the partial contract citing cyber security issues and unforeseen challenges. City and County staff will meet to discuss potential next steps and update the committee at a future meeting.

4. Consider meeting topics for future meetings- ETA and Municipal Court Lease Agreement

Chair Matthews suggested discussing the ETA at a later date as budget items take precedence. Top priorities for discussion include the lease agreement for the City/County Building, the lease agreement for Municipal Court, the IT services agreement, and the Public Health Joint Powers Agreement.

5. Consider future meeting dates.

The committee is unable to meet on the first Friday of May, so the meeting has been scheduled for May 12, 2023, at 8:30 AM. City Attorney, Jannelle Combs will invite Judge Severin to the May 12, 2023 meeting so he can take part in the Municipal Court Lease discussion. A second item for discussion at the May 12, 2023, meeting will be an update on the IT Services Contract.

Chair Matthews requested that the subject of Public Health and the Joint Powers agreement be scheduled for May 19, 2023, so she has time to brief the Burleigh County Commission Members and seek their input on the subject.

6. Other business.

Adjourn.

There being for further business to discuss the meeting adjourned at 9:47 AM.