



Administration Department

DATE: April 23, 2024

FROM: Jason Tomanek, City Administrator

ITEM: Bismarck Event Center - Plans to Move Forward

REQUEST:

Consider and discuss options moving forward with the Bismarck Event Center director position.

BACKGROUND INFORMATION:

City Administrator Tomanek is seeking feedback and direction from the City Commission on how best to move forward with the Event Center, the director position, and the topic of a third-party management company.

Options to consider include the following:

1. Do nothing and continue to operate with an Acting Director in place.
2. Work with the Human Resources Department to post the position and accept applications to fill the position with a new full-time director.
3. Explore options relating to a Request for Qualifications to solicit a third-party to manage and operate the Event Center.
4. Other actions as determined by consensus of the Commission.

RECOMMENDED CITY COMMISSION ACTION:

Consider the options and direct City Administration on the best course of action and appropriate next steps.

STAFF CONTACT INFORMATION:

Jason Tomanek, City Administrator, 701-355-1300, jtomanek@bismarcknd.gov

ATTACHMENTS:

None