



## *Community Development Department*

**DATE:** March 2, 2021

**FROM:** Ben Ehreth, Community Development Director

**ITEM:** Decommission/Disposal of Bis-Man Transit AVL Hardware

### **REQUEST**

The Bismarck-Mandan Metropolitan Planning Organization, on behalf of Bis-Man Transit, requests approval to decommission and dispose of ten (10) Routematch tablets (AVL software and hardware) no longer in use.

Please place this item on the March 9, 2021 City Commission meeting agenda.

### **BACKGROUND INFORMATION**

Automatic Vehicle Location (AVL) describes the use of computers and Global Positioning Systems (GPS) in dispatching and tracking transit vehicles. Bis-Man Transit purchased ten (10) Routematch tablets in August 2018 to use with the AVL system they were using. At the time, the tablets were valued at \$685 each. Bis-Man Transit has recently acquired a new AVL system and these tablets are not compatible with the new system, rendering them useless to Bis-Man Transit.

Since the value of each tablet is below \$5,000, the FTA (Federal Transit Administration) is not concerned with the disposal other than an email notification. If the devices are sold, the proceeds would need to be used on another grant.

The Bis-Man Transit Board recommended approval of the request to decommission all Routematch software and equipment at their February 25, 2021 meeting.

### **RECOMMENDED CITY COMMISSION ACTION**

Staff recommends approval of the request to decommission and dispose of ten (10) Routematch tablets.

### **STAFF CONTACT INFORMATION**

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February 25, 2021

TO: Bismarck City Commission  
FROM: Deidre Hughes, Executive Director  
SUBJECT: Request for Decommission and Disposal of Routematch Equipment

**RECOMMENDATION:** The Bis-Man Transit Board recommends approval of the request to decommission all Routematch software and equipment.

**BACKGROUND:** Routematch provided automatic vehicle location and GPS services for the Bis-Man Transit CAT buses until October of 2020. The Board has since approved the purchase and installation of new software and equipment with a different vendor.

**DISCUSSION:** As Bis-Man Transit is no longer utilizing Routematch as a vendor, equipment and software is no longer in use. If approved, Bis-Man Transit will dispose of all related equipment and sell any items of value.