



Public Works Utility Operations Department

DATE: July 16, 2019

FROM: Michelle Klose, Utility Operations Director *MK*

ITEM: Adjustment on undeveloped commercial property to transition to Utility Capital Charges

REQUEST

Approve adjustment on water and sewer line trunkline assessment for undeveloped commercial property to transition to Utility Capital Charges. Weisz property on East Miriam, Parcel 0160-025-200.

Please place this item on the 7/23/2019 City Commission meeting agenda.

BACKGROUND INFORMATION

Prior to February 1, 2019, the Water and Sewer Utilities had assessed a trunkline fee for commercial properties based on square footage of the parcel. The new Capital Charge fee is based on meter capacity. In the new system, commercial properties are set up with a 2" meter capacity, with a true up during the building permit phase.

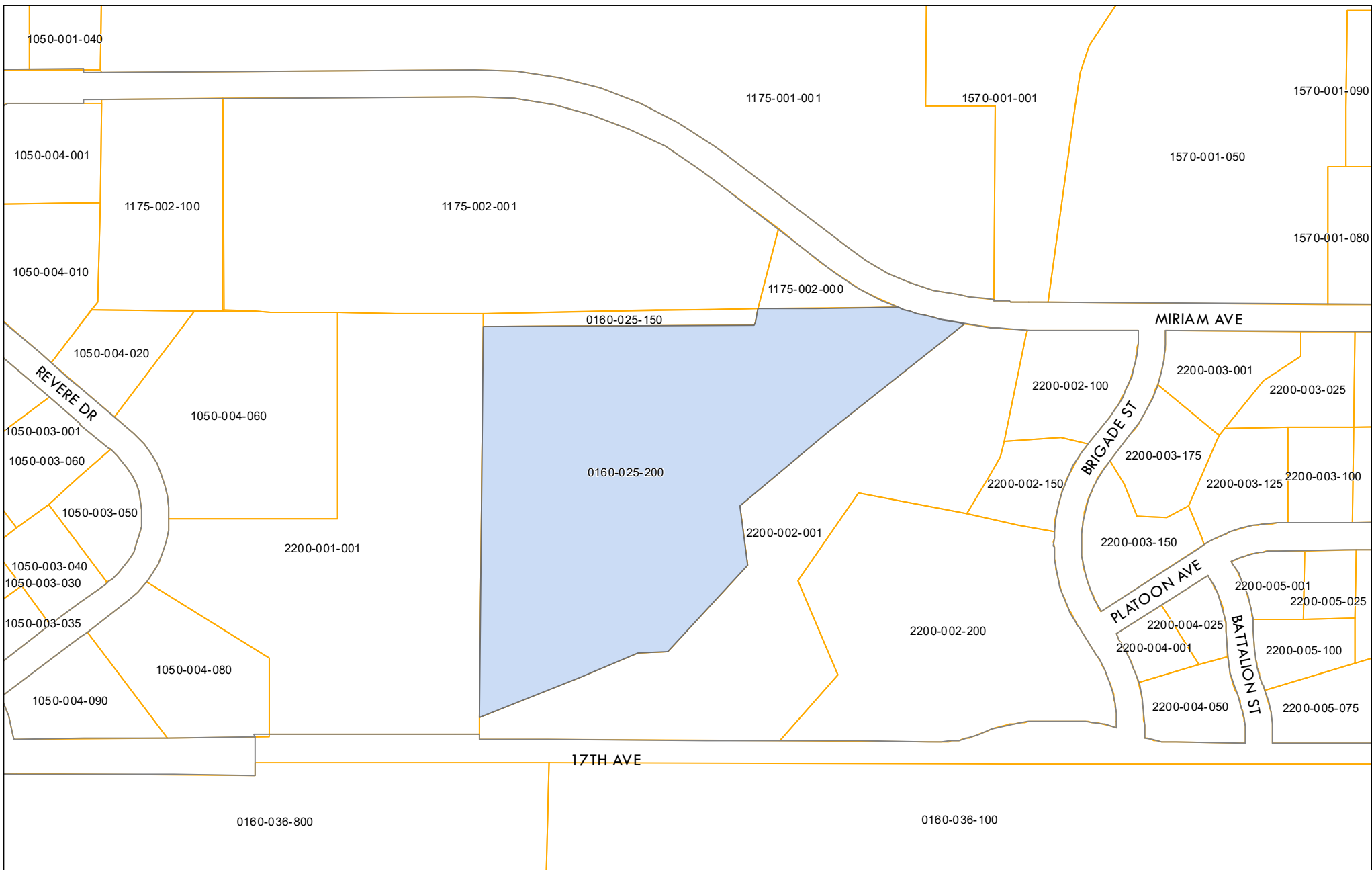
We have been approached by the property owner to review the water and sewer trunkline assessment on a 862,748 square foot property with an assessment of \$258,824.40. This undeveloped property, annexed in 2018, has a special assessment far greater than the cost of the 2" meter capacity. Recommending placing a 100,000 square footage cap on the water and sewer trunkline fees for this property, and granting it access to 2" capacity at this time with a true up during the building permit phase. This would cap the assessment at \$30,000. I will be at the City Commission meeting for questions.

RECOMMENDED CITY COMMISSION ACTION

Approve an adjustment on water and sewer trunkline assessments to a total of \$30,000 for parcel 0160-025-200.

STAFF CONTACT INFORMATION

Michelle Klose, PE | Utility Operations Director, 355-1700 or mklose@bismarcknd.gov



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