



Public Works Service Operations Department

DATE: June 17, 2019

FROM: Jeff Heintz, Service Operations Director 

ITEM: Amendment 001 to Task Order 001 with HDR Engineering for Solid Waste Engineering Services

REQUEST

Consider and approve Task Order 001 Amendment 001 with HDR Engineering for solid waste engineering services.

Please place this item on the 6/25/2019 City Commission meeting agenda.

BACKGROUND INFORMATION

On January 30, 2018, The City of Bismarck entered into an Agreement with HDR Engineering for professional engineering services for solid waste operations. Task Order 001 was approved to perform services for preparation of construction plans and construction services for the inert solid waste unit cell 2 expansion. Amendment 001 provides additional services necessary for project management, final design, and services during construction. The change order cost of Amendment 001 adds \$17,800 to the original Task Order 001 budget of \$51,305, for a budget not to exceed \$69,305.

RECOMMENDED CITY COMMISSION ACTION

Approve Amendment 001 to Task Order No. 001 to the Agreement with HDR Engineering.

STAFF CONTACT INFORMATION

Jeff Heintz | Service Operations Director, 355-1700 or jheintz@bismarcknd.gov

AMENDMENT #001
to
TASK ORDER #001

This Amendment #001 to Task Order #001 relates to an Agreement by and between City of Bismarck, (“OWNER”), and HDR Engineering, Inc. (“ENGINEER”), dated January 30, 2018, (“the Agreement”). Engineer shall perform additional services on the project described below as provided herein and in the Agreement. This Amendment shall not be binding until it has been properly signed by both parties. Upon execution, this Amendment shall supplement the Task Order and Agreement as it pertains to the project described below.

AMENDMENT 001 to TASK ORDER NUMBER: 001

PROJECT NAME: Inert Solid Waste Unit Cell 2 Expansion

PART 1.0 – PROJECT DESCRIPTION

The purpose of this Amendment is to allow ENGINEER to provide additional Project Management, Design, and Construction Oversight services as they relate to the original Task Order #001 services executed on January 30, 2018 for preparation of construction plans and construction services for the Inert Solid Waste (ISW) Unit Cell 2 expansion.

The amended Tasks are as follows:

Task Series 100 – Project Management

Task Series 200 – Final Design

Task Series 300 – Services during Construction

**PART 2.0 AMENDED SCOPE OF SERVICES TO BE PERFORMED BY
ENGINEER ON THE PROJECT:**

This Scope of Services is amended as follows:

Task Series 100 – Project Management

The ENGINEER will continue to support the task specific activities by coordination of tasks and team members, meetings, communication, reporting, and quality controls.

As was originally the case, this task series has been established in recognition that these activities transcend the individual tasks, are required for effective project execution, may require flexibility in timing, extent and response to project needs, and cannot always be precisely predicted or assigned to an individual activity.

ENGINEER’s Activities:

- The ENGINEER will attend up to six (6) additional telephone and in person meetings with the OWNER (or combination of in-person and telephone meetings). The original scope called for two (2) meetings attended only by the Client Manager. Meetings will be attended by the ENGINEERS Client Manager,

Project Manager, Engineers, and other Technical Resources as required by ENGINEER or as requested by OWNER.

- ENGINEER will provide additional services with respect to soliciting contractors to abandon Groundwater Monitoring Well LGB-22. ENGINEER will contact three (3) qualified contractors and solicit cost proposal to abandon the referenced well in accordance with NDDH regulations. ENGINEER will provide a recommendation to OWNER as to which contractor to engage to complete the work. It is expected that the Contractor will bill the City directly for the services.
- ENGINEER will provide additional services with respect to soliciting contractors to construct the stormwater sump and pumping system. ENGINEER will contact up to three (3) qualified contractors and solicit cost proposals to construct the stormwater sump as designed and specified in Task Series 200.

Task Series 200 – Final Design

ENGINEER will continue to provide services with regard to the final design for the construction of ISW Unit Cell 2 Expansion. This task will generally consist of preparation of construction level drawings.

ENGINEER's Activities:

- ENGINEER will prepare additional construction drawings and specifications of sufficient detail to allow OWNER to solicit qualified construction firms to construct a permanent stormwater sump as detailed in the permit submittal to the NDDH. Construction drawings will conform to the City of Bismarck CAD standards and City of Bismarck Construction Specifications. Stormwater sump specific special provisions and/or technical specifications will be included on the drawings as plan notes.
- Comments from NDDH is expected to be minor in scope; ENGINEER will address comments from NDDH, if any are received.

ENGINEER's Activities:

- Develop final construction plans and specifications for the stormwater sump.

Key Understandings and Assumptions

- Comments, if any, from NDDH are anticipated to be minor in nature. Significant changes to the construction documents are not anticipated.

Task Series 300 – Services during Construction

This Amendment makes no material changes to the original Task Order #001 Task Series 300 - Services during Construction.

PART 3.0 OWNER'S RESPONSIBILITIES:

This Amendment makes no material changes to the original PART 3.0 – OWNER'S RESPONSIBILITIES.

PART 4.0 PERIODS OF SERVICE:

The ENGINEER'S compensation is conditioned on the time to complete the services by June 30, 2020. Should the time to complete services be extended beyond this period, total compensation to Engineer may be adjusted appropriately.

PART 5.0 PAYMENTS TO ENGINEER:

Compensation for ENGINEER'S services under this Amendment shall be on the basis of Standard Hourly Rates. This Amendment adds \$17,800 to the original Task Order #001 budget of \$51,305. The Amended Task Order #001 budget shall not exceed the amended limit of \$69,305.

PART 6.0 OTHER:

None Identified.

This Amendment is executed this _____ day of _____, 2019.

City of Bismarck

"OWNER"

BY: _____

NAME: Steve Bakken

TITLE: President of the Board of City
Commissioners

ADDRESS: City of Bismarck
PO Box 5503
Bismarck, ND 58506-5503

HDR ENGINEERING, INC.

"ENGINEER"

BY: _____

NAME: Dennis Reep

TITLE: Office Principal

ADDRESS: 3231 Greensboro Dr, Ste 200
Bismarck, ND 58503-5413