September 22, 2020

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, September 22, 2020 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream FreeTV.org and RadioAccess.org. Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Future City Commission meetings are scheduled as follows:

- October 13 & 27, 2020
- November 10 & 24, 2020
- December 8 & 22, 2020

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Proclamation recognizing September 23, 2020 as Arbor Day.

   Documents:

   Arbor Day 2020.pdf

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
3. Consider the approval of the minutes.

   Documents:

   MN090820.pdf
   SM091420.pdf

4. CONSENT AGENDA

   A. Consider approval of expenditures.

   B. Consider approval of personnel actions.

   Documents:

   HR Personnel Report.pdf

C. Consider the request for approval from the Administration Department for the following:

1. Appoint Ermuun Bulgan Schmidt to the Mayors' Committee for People with Disabilities.
2. Approve Street Utility Consultant selection recommendations.
3. Approve the following liquor license renewals:

Country West MVP - 2205 Tyler Parkway
Horizon Market, LLC - 125 Durango Dr.
Mesa Airlines, Inc. - 2301 University Dr.
Northbrook MVP - 1905 N. Washington St.
Sam's Club #4933 - 2821 Rock Island Pl.
Superpumper #39 - 2901 N. 19th St.
Superpumper #40 - 1120 Tacoma Ave.
Walmart #3648 - 1400 Skyline Blvd.
Walmart #1534 - 2717 Rock Island Pl.

Documents:

(C) ADMIN - Committee for People with Disabilities Appointee.pdf
(C) ADMIN - Street Utility.pdf
(C) ADMIN - Liquor License Renewals.pdf

D. Consider the request for approval from the Airport for the following:

1. Approve Amendment 1 to the Ground Lease Agreement with CCH Turbine, LLC.
2. Approve the assignment of the lease for the Runway Express Mart.

Documents:

(C) AIR - Turbine Lease Amendment.pdf
(C) AIR - Assignment of Lease.pdf

E. Consider the request for approval from the Attorney for the following:

1. Ratify the September 11, 2020 State of Emergency Declaration, relating to COVID-19 by President Bakken, and extend its effect to October 11, 2020.

Documents:

(C) ATTY - Emergency Declaration.pdf

F. Consider the request for approval from Bismarck-Burleigh Public Health for the following:

1. Approve two contracts for the Burleigh-Morton County COVID-19 Task Force to support the need for shelter management services.

Documents:

(C) BBPH - Task Force Agreement 1.pdf
(C) BBPH - Task Force Agreement 2.pdf

G. Consider the request for approval from the Engineering Department for the following:

1. Approve the release of a storm water and drainage easement document 769110 for Northern Sky Second Addition.
2. Approve the dedication and acceptance of a sidewalk easement on the National Guard Addition.
3. Approve the North Dakota Department of Transportation Cost Participation and Maintenance Agreement for the Bismarck Expressway Bridge Project.

Documents:

(C) ENG - Storm Water and Drainage Easement.pdf
(C) ENG - Sidewalk Easement.pdf
(C) ENG - Expressway Bridge Project.pdf

H. Consider the request for approval from the Finance Department for the following:

1. Application for Abatement, 2020, Exempt from Taxation, for Bismarck Public School District #1, 828 N. 7th St., 824 N. 7th St. and 822 N. 7th St.
2. Application for Abatement, 2020, Market Value Reduction, Dean & Cindy Schick, 2802 Lexington Dr.
3. Application for Abatement, 2020, Market Value Reduction, K&L Investments, Inc., 300 N. 31st St.
4. Application for Abatement, 2020, Market Value Reduction, for New Life Worship Center, 1320 Tacoma Ave.
5. Application for Abatement, 2019 & 2020, Option for Lease Never Materialized, City of Bismarck C/O Blue Wing Holdings, LLC., 1625 Airport Rd.

Documents:

(C) FIN - Abatements.pdf

I. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Grant permission to purchase an all-wheel drive van for Bismarck-Burleigh Public Health.

Documents:

(C) PW-SO - BBPH Van Purchase.pdf

J. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Approve the acceptance of additional grant funding from the state for the lead service line replacements.
2. Bid award for construction of the Wastewater Treatment Plant Phase 4 dewatering and disinfection.

Documents:

(C) PW-UO - Lead Service Line Replacement.pdf
(C) PW-UO - WWTP Phase 4.pdf

5. REGULAR AGENDA

6. Receive a Public Health COVID-19 update from Renae Moch, Bismarck-Burleigh Public Health Director.

7. Public hearing on Budget 2021.

Documents:

(R) FIN - Budget 2021.pdf

8. Public hearing on Burleigh County Housing Authority to apply for the Payment in Lieu of Taxes (PILOT) property tax incentive.

Documents:

(R) FIN - Payment in Lieu of Taxes.pdf

9. Public hearing on the concrete sidewalk, curb and gutter and private driveway assessment as part of the SW2019 assessments.

Documents:

(R) FIN - SW2019 Assessments.pdf

10. Public hearing for the 2020 special assessment districts and confirm the assessments as amended.

    Documents:

    (R) FIN - Special Assessment Districts.pdf

11. Public hearing on Ordinance 6433, a request for the annexation of Lots 1-3, Block 3, Meadowlark Commercial 7th Addition and adjacent rights-of-way not previously annexed.

    Documents:

    (R) CD - Meadowlark Commercial Seventh Addition.pdf

12. Silver Ranch Second Addition, requested by Investcore, Inc. and Silver Ranch 19, LLLP.

    1. Public hearing on Ordinance 6435, a request for a zoning change from the A-Agricultural, R10 - Residential, CA-Commercial and P-Public zoning districts to the R10-Residential, CA-Commercial and P-Public zoning districts for Silver Ranch Second Addition.
    2. Final plat of Silver Ranch Second Addition.

    Documents:

    (R) CD - Silver Ranch Second Addition.pdf

13. Stoneridge Addition Second Replat, requested by Verity Homes of Bismarck, LLC.

    1. Public hearing on Ordinance 6434, a request for a zoning change from an existing PUD-Planned Unit Development zoning district to a new PUD-Planned Unit Development zoning district for Stoneridge Addition Second Replat.
    2. Minor subdivision final plat of Stoneridge Addition Second Replat.

    Documents:

    (R) CD - Stoneridge Addition.pdf

14. Public hearing on Ordinance 6436, for a zoning change from the A-Agricultural and RR-Residential zoning districts to the PUD-Planned Unit Development zoning district for Lot 1, Block 1, Pat's Acres and Auditor's Lots A, B and C of the NE 1/4 of the NE 1/4 of Section 14, T139N-R81W/West Hay Creek Township, requested by Chase and Toni Dauenhauer.

    Documents:

    (R) CD - Hay Creek Township.pdf

15. Consider the request from the Engineering Department for the resolution to receive bids and ordering the preparation of the Engineer's Statement for WA333, SE577 and SI539.

    Documents:

    (R) ENG - SI539_SU577_WA333.pdf

16. Consider the request from the Engineering Department to receive bids and award contract for SV 56.

    Documents:

    (R) ENG - SV 56.pdf

17. Consider the request from the Engineering Department to pursue North Dakota Department of Transportation federal aid for Urban Roads, Urban Regional and Urban Grant projects.

    Documents:

    (R) ENG - NDDOT Urban Projects.pdf

18. Consider the request from the Engineering Department to pursue the North Dakota Department of Transportation Highway Safety Improvement Program for the citywide conversion of the existing 5-section protective/permissive traffic signal heads to flashing yellow left turns and for east Bismarck Expressway pedestrian improvements.

    Documents:

(R) ENG - NDDOT HSIP Funding.pdf

19. Consider the request from the Engineering Department for the approval of pursing the North Dakota Department of Transportation Alternatives funding for a pedestrian facility along Bismarck Expressway and a multi-use trail along US 83/State St. from Calgary Ave. to 43rd Ave.

    Documents:

    (R) ENG - NDDOT TA Funding.pdf

Other Business

Adjourn