



Board of City Commissioners

June 21, 2023

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, June 27, 2023, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.freeTV.org) and [Facebook LIVE](https://www.facebook.com/bismarcknd). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

MEETING OF THE BOARD OF HEALTH

Call to Order

1. Mosquito Control Program Update – Anton Sattler
2. Behavioral Health Coalition & Homelessness Update – Renae Moch

Adjourn

Documents:

[BBPH - City Board of Health.pdf](#)

MEETING OF THE BOARD OF CITY COMMISSION

FUTURE COMMISSION MEETINGS:

- July 11, 2023 & July 25, 2023
- August 8, 2023 & August 22, 2023
- September 12, 2023 & September 26, 2023

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

Call to Order

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items)

2. CONSENT AGENDA

- A. Consider approval of minutes

Documents:

[June 13, 2023 - Minutes.pdf](#)

[June 16, 2023 - Minutes.pdf](#)

- B. Consider approval of personnel actions

Documents:

[HR - Personnel Actions.pdf](#)

- C. Consider approval of expenditures

- D. Consider the request for approval from the Administration Department for the following:

1. Liquor license renewals.
2. Gaming site authorization renewals.

Documents:

[C\) ADMIN - Liquor License Renewals.pdf](#)

[C\) ADMIN - Gaming Site Authorization Renewals.pdf](#)

- E. Consider the request for approval from the Airport for the following:

1. Permission to accept the selection committee's recommendation to enter into an agreement with Odney and to approve the contract.
2. **Completion Contract with Hudson Insurance Company/Weisz and Sons, Inc., and approve a time extension to Weisz's Wetland Phase 7 agreement subject to FAA agreement.**

Documents:

- C) [AIR - Marketing Contract.pdf](#)
- C) [AIR - Wetland Phase 5 Completion Contract.pdf](#)

F. Consider the request for approval from the City Attorney for the following:

1. New lease for the Municipal Court space with Burleigh County at the Burleigh County Courthouse.

Documents:

- C) [ATTY - Municipal Court Lease.pdf](#)

G. Consider the request for approval from the Community Development Department for the following:

1. Substantial amendments to the 2020 Annual Action Plan in the 2020-2024 Consolidated Plan, the 2021 Annual Action Plan, and the 2022 Annual Action Plan for CDBG.
2. Assignment of the City's rights and responsibilities related to the 2018 and 2019 HOME funds for the Boulevard Apartments project to the North Dakota Housing Finance Agency.
3. Appointment of Damita Engel to the Historic Preservation Commission.
4. Bismarck-Mandan Metropolitan Planning Organization application for the FY23 Section 5307 grant on behalf of Bis-Man Transit.

Documents:

- C) [CD - AAP Substantial Amendment.pdf](#)
- C) [CD - Boulevard Apartments and HOME Projects.pdf](#)
- C) [CD - HPC Member Appointment.pdf](#)
- C) [CD - Section 5307 Grant Application.pdf](#)

H. Consider the request for approval from the Engineering Department for the following:

1. Dedication and acceptance of access turnaround, water and sewer, and stormwater and drainage easements relating to Daybreak Second Addition.
2. North Dakota Department of Transportation (NDDOT) Cost Participation and Maintenance Agreement for the State Street Shared Use Path project (CRP-1-083)144)089, PCN 23671;

City project HC 157.

3. Contract Change Order No. 2 for Street Improvement District No. 565 and Sewer Improvement District No. 581.
4. Contract Change Order No. 4 for Water Utility Project 135 for a time extension.

Documents:

- C) [ENG - Daybreak 2nd Easement.pdf](#)
- C) [ENG - HC157.pdf](#)
- C) [ENG - SI565, SE581.pdf](#)
- C) [ENG - WU135.pdf](#)

- I. Consider the request for approval from the Finance Department for the following:

1. Applications for abatement.

Documents:

- C) [FIN - Abatements.pdf](#)

- J. Consider the request for approval from the Human Resources Department for the following:

1. Revised Emergency Call Back Policy.
2. Revised Employment of Relatives Policy.

Documents:

- C) [HR - Emergency Call Back Policy.pdf](#)
- C) [HR - Employment of Relatives.pdf](#)

- K. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Agreement for Cost-Share Reimbursement with the State Water Commission for Water Utility Project WU-142.

Documents:

- C) [PW UO - Accept Cost-Share Agreement with SWC for WU 142.pdf](#)

3. REGULAR AGENDA
4. Public hearing on Ordinance 6553, a request by Alison Artavia and Dakota Square Plaza, LLC, for approval of a zoning map amendment for Lot 1, Block

1, River of Hope Addition and Lot 1, Block 6, Meadowlark Commercial Third Addition.

Documents:

R) CD - River of Hope Addition and Meadowlark 3rd Addition.pdf

5. Other Business

Adjourn

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