



June 19, 2019

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, June 25, 2019 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or Stream freetv.org and radioaccess.org. Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Future City Commission meetings are scheduled as follows:

- July 9 & 23, 2019
- August 13 & 27, 2019
- September 10 & 24, 2019

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN061119.pdf](#)
[SM061819.pdf](#)

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).

3. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Introduction of and Call for a Public Hearing on a Class E liquor license transfer from Stamart Travel Center to Pilot Travel Centers, LLC.
2. Renewal of Liquor Licenses from August 1, 2019 to July 31, 2020.
3. Renewal of Gaming Site Authorizations from July 1, 2019 to June 30, 2020.
4. Re-appoint Gregg Wheeler and Tanna Kincaid and appoint Dave Diebel to the Dakota Media Access Board of Directors through 2023.

Documents:

- (C) ADMIN - Pilot Transfer.pdf
- (C) ADMIN - Liquor License Renewals.pdf
- (C) ADMIN - Gaming Site Authorizations.pdf
- (C) ADMIN - Dakota Media Access.pdf

D. Consider the request for approval from the Airport for the following:

1. Sole source upgrade to the existing terminal telephone/data amplifier system with Electric Communications Inc.

Documents:

- (C) AIR - Upgrade to Terminal System.pdf

E. Consider the request for approval from the Bismarck Event Center for the following:

1. Receive bid and award contract for A/C for Arena Studio.
2. Receive bid and award contract for hand held radios.

Documents:

- (C) BEC - AC Arena Studio.pdf
- (C) BEC - Hand Held Radios.pdf

F. Consider the request for approval from the Bismarck Veterans Memorial Public Library for the following:

1. Award the bid and contract for Library security services.

Documents:

- (C) Library - Bid Award.pdf

G. Consider the request for approval from the City Attorney for the following:

1. **Amendment 1 to the purchase agreement with University of Mary for the Public Health Building to extend the due diligence deadline to 90 days.**

Documents:

- (C) ATTY - University of Mary.pdf

H. Consider the request for approval from the Community Development Department for the following:

1. Resolution to change the street name North Star Drive to Northstar Drive. Staff recommends approval.
2. Introduction of and Call for Public Hearing on the vacation of segments of North 17th Street, North 18th Street, North 19th Street and East Avenue F. Staff recommends approval.

Documents:

- (C) CD - North Star Drive Street Name Change.pdf
- (C) CD - Lions Park Right-of-Way Vacation.pdf

I. Consider the request for approval from the Engineering Department for the following:

1. Dedication of and acceptance of a right-of-way easement on Clairmont Road.
2. Contract Change Order No. 1, a contract increase and revised project budget for Water Utility Project No. 126.
3. Contract Change Order No. 4, a contract increase and revised project budget for Water Utility Project No. 119.
4. Contract Change Order No. 1, a contract increase for Street Improvement District No. 525A.
5. Seating Area Encroachment Agreement with The Craftcade.
6. Banners on Light Poles Encroachment Agreement with Bismarck Larks.
7. Amendment 2 to Task Order 4 to the Professional Engineering Services for the Stormwater and Maintenance Contract with Advanced Engineering Services.

Documents:

- (C) [ENG - Right of Way and Utility Easement - Clairmont Road.pdf](#)
- (C) [ENG - Change Order WU126.pdf](#)
- (C) [ENG - Change Order WU119.pdf](#)
- (C) [ENG - Change Order SI525A.pdf](#)
- (C) [ENG - Encroachment Agreement 405 N 4th St.pdf](#)
- (C) [ENG - Encroachment Agreement 414 W Sweet Ave.pdf](#)
- (C) [ENG - US83 ND1804 Unit Rate Ammdment 2.pdf](#)

J. Consider the request for approval from the Finance Department for the following:

1. Application for property tax abatement for 2019, Comparable Market Value at 1733 Montego Dr.
2. High Point Networks as the standard/preferred vendor for all video surveillance projects within City Departments.
3. Re-appoint Joe Ibach to the Special Assessment Commission through April 2023.

Documents:

- (C) [FIN - Abatement 1733 Montego Dr.pdf](#)
- (C) [FIN - Video Surveillance Vendor.pdf](#)
- (C) [FIN - Special Assessment Commission Appointments.pdf](#)

K. Consider the request for approval from the Human Resources Department for the following:

1. 2019 Wellness Services Agreement with Blue Cross Blue Shield.

Documents:

- (C) [HR - 2019 Wellness Services Agreement.pdf](#)

L. Consider the request for approval from the Police Department for the following:

1. Authorization to apply for a grant from the Heroes and Helpers Program through Target.
2. Authorization to participate in the US Marshal Service Fugitive Task Force.

Documents:

- (C) [PD - Target Grant Request.pdf](#)
- (C) [PD - US Marshal Task Force Participation.pdf](#)

M. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Contract for Consulting Services with Architectural Concepts, Inc. for the Library HVAC Upgrade Project.
2. Amendment 1 to Task Order 1 with HDR Engineering for Solid Waste Engineering Services.
3. Receive bids and award the contract for the 2019 Furnishing Street Maintenance Materials.
4. Receive bids and award the contract for 2019-20 Recyclable Materials.
5. Receive bids and award the contract for Mechanical Sweepers.

Documents:

- (C) PW-SO - Contract with Architectural Concepts for Library HVAC Upgrade.pdf
- (C) PW-SO - Amendment 1 to Task Order 1 with HDR for Solid Waste.pdf
- (C) PW-SO - Bid for Furnishing Street Maintenance Materials.pdf
- (C) PW-SO - Bid Tab for Recyclable Materials.pdf
- (C) PW-SO - Bid Tab for Mechanical Sweepers.pdf

N. Consider the request for approval from the Public Works Utility Operations department for the following:

1. Sole source purchase of a pre-treatment screw auger and trough liners for the Wastewater Treatment Plant.

Documents:

- (C) PW-UO - Sole Source Purchase at WWTP.pdf

4. REGULAR AGENDA

5. Consider a discussion on the Strategic Plan Call for Projects.

Documents:

- Call for Projects Submissions Summary.pdf

6. Consider receiving the final Strategic Plan presentation from Jason Gray.

7. Consider the request from the Bismarck-Mandan Metropolitan Planning Organization to receive and accept the US Highway 83 Alternative Study.

Documents:

- (R) CD - Hwy 83 Alts.pdf

8. Consider the request from the Finance Department to receive and accept the 2018 Audit Reports and Comprehensive Annual Financial Report.

Documents:

- (R) FIN - 2018 Annual Audit and CAFR.pdf

9. Public Hearing on Ordinance 6382, a request for a zoning change from the R5-Residential zoning district to the R10-Residential zoning district on Lots 27-35, Block 4, Silver Ranch First Addition, requested by Investcore, Inc.

Documents:

- (R) CD - Silver Ranch Zoning Change.pdf

10. Consider the request from Eagle Ridge Development, LLC for a New Construction Renaissance Zone Project at 215-217 South 1st Street. The Renaissance Zone Authority recommends approval.

Documents:

- (R) CD - Renaissance Zone First Street Lofts.pdf

11. Consider the request for approval from the Bismarck Event Center to award the contract for video security to High Point Networks.

Documents:

(R) BEC - Video Security.pdf

12. Consider the request from the Community Development Department for a discussion to Section 14-03-10 of the City Code of Ordinances.

Documents:

(R) CD - Off-Street Parking and Loading Ordinance Discussion.pdf

13. Consider the request from the Engineering Department to receive an update on Sewer Improvement District 563 and recommend a course of action.

Documents:

(R) ENG - SE 563 Update.pdf

14. Consider the request from the Engineering Department to receive bids and award the contract for Sewer Utility Project No. 79.

Documents:

(R) ENG - SU79.pdf

15. Consider a discussion of a later start time for the regular city commission meetings.

Other Business

Adjourn

