



May 26, 2020

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, May 26, 2020 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream [FreeTV.org](http://FreeTV.org) and [RadioAccess.org](http://RadioAccess.org). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Future City Commission meetings are scheduled as follows:

- June 9 & 23, 2020
- July 14 & 28, 2020
- August 11 & 25, 2020

#### MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

#### MEETING OF THE BOARD OF CITY COMMISSION

1. Proclamation recognizing May as National Historic Preservation Month.

Documents:

[National Historic Preservation Month 2020.pdf](#)

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
3. Consider the approval of the minutes.

Documents:

[MN051220.pdf](#)

4. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[HR Personnel Report.pdf](#)

- C. Consider the request for approval from the Administration Department for the following:

1. Authorize gaming site renewals for the following:

Amvets Post #9

- Amvets Post #9 - 2400 Railroad Ave.

Fort Abraham Lincoln Foundation

- Ramada of Bismarck/ 701 Lounge - 1400 E. Interchange Ave.
- Bismarck Radisson Hotel - 604 E. Broadway Ave.

Fraternal Order of Eagles Bismarck Aerie 2237

- Eagles - 313 N. 26 St.

NoDak Sportsmen's Club

- Space Aliens - 1304 E. Century Ave.
- Corral Bar - 2111 E. Main Ave.
- Midway Tavern - 1915 E. Sweet Ave.

North Dakota Association for the Disabled, Inc.

- ND Association for the Disabled, Inc. - 1014 S. 12th St.

Documents:

- (C) ADMIN - Gaming Site - Amvets.pdf
- (C) ADMIN - Gaming Site - Ft Abraham Lincoln.pdf
- (C) ADMIN - Gaming Site - Eagles.pdf
- (C) ADMIN - Gaming Site - NoDak Sportsmens Club.pdf
- (C) ADMIN - Gaming Site - ND Association for the Disabled.pdf

D. Consider the request for approval from the Airport for the following:

1. Accept donation from KLJ for the design and construction of an Electrical Vehicle (EV) charging station.
2. Award bid for Airfield Painting to Fahrner Asphalt Sealers, LLC.

Documents:

- (C) AIR - KLJ Services for EV Charging Station.pdf
- (C) AIR - Airfield Painting Bid.pdf

E. Consider the request for approval from the Attorney for the following:

1. Ratify the May 14, 2020 State of Emergency Declaration relating to COVID-19 by President Bakken and extend its effect to June 13, 2020.

Documents:

- (C) ATTY - Emergency Declaration 3.pdf

F. Consider the request for approval from Bismarck-Burleigh Public Health for the following:

1. Apply for the Drug-Free Communities Support Program grant.

Documents:

- (C) BBPH - DCF Grant.pdf

G. Consider the request for approval from the Community Development Department for the following:

1. Reappoint Curt Janssen to the Bismarck Board of Adjustment until June 2023.
2. Change the name of the street Colony Loop, as recorded on the plat of Heritage Park Addition and Heritage Park Addition First Replat, to Colony Place and Colony Point.
3. Change the name of the street Valley Vista Lane, as recorded on the plat of Heritage Ridge Addition,

to Heritage Ridge Road.

Documents:

- [\(C\) CD - Board of Adjustment Appointment.pdf](#)
- [\(C\) CD - Colony Loop Street Name Change.pdf](#)
- [\(C\) CD - Valley Vista Street Name Change.pdf](#)

H. Consider the request for approval from the Engineering Department for the following:

1. Approve the placement of banners as requested by Bismarck Towns & Gowns.
2. Approve the NDDOT Cost Participation, Construction and Maintenance Agreement.
3. Change Order No. 4 for Sewer Improvement District SE 563.

Documents:

- [\(C\) ENG - Banner Placement.pdf](#)
- [\(C\) ENG - NDDOT Agreement.pdf](#)
- [\(C\) ENG - SE 563.pdf](#)

I. Consider the request for approval from the Finance Department for the following:

1. Approve the IT Division to upgrade the current Oracle point of sale system and corresponding equipment at the Bismarck Event Center.

Documents:

- [\(C\) FIN - EC Oracle Upgrade.pdf](#)

J. Consider the request for approval from the Police Department for the following:

1. Permission to solicit donations to support the 2020 annual Bismarck Police Department Benefit Golf Tournament.

Documents:

- [\(C\) PD - Golf Tournament Donations.pdf](#)

K. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Approve the contract with Apex Engineering Group for the City/County Building backup generator replacement project.
2. Approve the sale of Public Works inventory at a public marketplace.

Documents:

- [\(C\) PW-SO - Backup Generator Replacement Project.pdf](#)
- [\(C\) PW-SO - Marketplace Sales.pdf](#)

L. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Approve a three-year contract extension with Neptune Technology Group.
2. Approve the sole source purchase of replacement parts for a chopper pump at the Wastewater Treatment Plant.
3. Approve the sole source purchase of water meter reading transmitters.

Documents:

- [\(C\) PW-UO - Neptune Technology Group Contract Extension.pdf](#)
- [\(C\) PW-UO - Wastewater Treatment Plant Sole Source Purchase.pdf](#)
- [\(C\) PW-UO - Water Meter Sole Source Purchase.pdf](#)

5. REGULAR AGENDA

6. Receive a Budget Committee update from Dmitry Chernyak, Finance Director.

Documents:

[Financial Presentation\\_52620.pdf](#)

7. Public hearing on Ordinance 6424, a staff initiated zoning ordinance text amendment relating to off-street parking and loading requirements.

Documents:

[\(R\) CD - Ordinance 6424 - Off-Street Parking.pdf](#)  
[Ordinance 6424 Presentation\\_52620.pdf](#)

8. Public hearing on Ordinance 6423, a staff initiated zoning ordinance text amendment relating to the regulation of signs.

Documents:

[\(R\) CD - Ordinance 6423 - Signs.pdf](#)  
[Planning and Zoning Sign Ordinance Info.pdf](#)  
[Ordinance 6423 Presentation\\_052620.pdf](#)

9. Consider the request from the Community Development Department for the following:

1. Public hearing on Ordinance 6419, a request for annexation of Heritage Park Second Addition.
2. Public hearing on Ordinance 6420, a request for a zoning change from the A-Agricultural to the R5 - Residential, R10 - Residential and RM10 - Residential zoning districts for Heritage Park Second Addition
3. Final Plat of Heritage Park Second Addition.
4. Private Drive and Private Utility Agreement.

Documents:

[\(R\) CD - Heritage Park Second Addition.pdf](#)

10. Consider the request from the Community Development Department for the following:

1. Public hearing on Ordinance 6421, a request for a zoning change from the A-Agricultural to the R5-Residential and Conditional RT-Residential zoning districts for Heritage Ridge Second Addition.
2. Final plat of Heritage Ridge Second Addition.

Documents:

[\(R\) CD - Heritage Ridge Second Addition.pdf](#)

11. Consider the request from the Engineering Department for the approval of a Development Agreement with Heritage Development, Inc. for Heritage Park Second and Heritage Ridge Second Addition.

Documents:

[\(R\) ENG - Heritage Development Agreement.pdf](#)

12. Consider the request from the Community Development Department for the following:

1. Public hearing on Ordinance 6422, a request for a zoning change from the A-Agricultural to the R5-Residential and Conditional RT-Residential zoning districts for Edgewood Village 7th Addition 1st Replat.
2. Minor subdivision final plat of Edgewood Village 7th Addition 1st Replat.
3. Private Drive and Private Utility Agreement.

Documents:

[\(R\) CD - Edgewood Village.pdf](#)

13. Consider the request from the Community Development Department for a request of JJ Hageness Renovation, LLC. for approval of a Rehabilitation Renaissance Zone project at 418 Rosser Ave., as a 100% property tax exemption on the building for five years and an exemption from state tax on income derived from the location for five years. The property is owned by JJ Hageness Renovation, LLC. and is legally described as Part of Lot 25, Block 122, Original Plat. The Renaissance Zone Authority recommends approval.

Documents:

[\(R\) CD - Professional Building RZ Project.pdf](#)

14. Consider the request from the Community Development Department, regarding Southbay Fifth Addition First Replat, requested by Southbay Development LLC., for the following:

1. Minor subdivision final plat of Southbay Fifth Addition First Replat.
2. Private Drive and Private Utility Agreement.

The Bismarck Planning and Zoning Commission recommends approval.

Documents:

[\(R\) CD - Southbay Fifth Addition First Replat.pdf](#)

15. Consider the request from the Community Development Department for direction associated with the update of the FEMA Risk Map.

Documents:

[\(C\) CD - FEMA Risk Map.pdf](#)

16. Consider the request from the Event Center for the approval of staff to collaborate with various committees and organizations to plan the Capital City Christmas event.

Documents:

[\(R\) EC - Capital City Christmas.pdf](#)  
[Capital City Christmas Presentation\\_52620.pdf](#)

17. Consider the request from the Event Center to award bid for the arena lighting project.

Documents:

[\(R\) EC - Arena Lighting Project.pdf](#)

18. Consider the request from the Administration Department for discussion regarding the annual alcohol license renewal process.

Documents:

[\(R\) ADMIN - Liquor License Renewal.pdf](#)

19. Consider the request from the Attorney for discussion on firework displays within City limits.

Documents:

[\(R\) ATTY - Fireworks Discussion.pdf](#)

Other Business

Adjourn