



May 8, 2019

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, May 14, 2019 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or Stream [www.freetv.org](http://www.freetv.org) and [www.radioaccess.org](http://www.radioaccess.org). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Future City Commission meetings are scheduled as follows:

- May 28, 2019
- June 11 & 25, 2019
- July 9 & 23, 2019

#### MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN042319.pdf](#)  
[SM050319.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel Report.pdf](#)

- C. Consider the request for approval from the Administration Department for the following:

1. Renewal of Gaming Site Authorizations from July 1, 2019 to June 30, 2020.

Documents:

[\(C\) ADMIN - Site Authorizations.pdf](#)

D. Consider the request for approval from the Airport for the following:

1. Change Order #1 with Northern Improvement Company for Runway 13-31 Phase 4.
2. Change Order #1 with Strata Corporation for Runway 13-31 phase 3.
3. Lease modification for Blue Wing Holdings, LLC.

Documents:

- (C) AIR-Northern Improvement Company.pdf
- (C) AIR-Strata Corporation.pdf
- (C) AIR - Blue Wing Holdings LLC.pdf

E. Consider the request for approval from CenCom for the following:

1. T-Mobile lease agreement.

Documents:

- (C) CenCom - T-Mobile Contract.pdf

F. Consider the request for approval from the City Attorney for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6379 relating to liquor licenses.

Documents:

- (C) ATTY - Ord 6379.pdf

G. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6380, a request for a zoning change from the A-Agricultural and CG-Commercial zoning districts to the CG Commercial zoning district for Memory Second Addition. The Planning and Zoning Commission recommends approval.
2. Request of Ronald and Ruth Knutson and the Mandan, Hidatsa, Arikara Nation, also known as The Three Affiliated Tribes, to modify the existing non-access line on the south side of Lots 1 and 2, Block 1, Memory 1st Addition to create two new accesses and remove one shared access to 57th Avenue NE. Staff recommends approval.

Documents:

- (C) CD - Memory 2nd Addition.pdf
- (C) CE - Memory 1st Addition.pdf

H. Consider the request for approval from the Engineering Department for the following:

1. Contract Amendment 5 with Apex Engineering Group for Storm Sewer Improvement District 563.
2. Resolution Receiving Bids and Ordering Preparation of the Engineer's Statement for SI 528, and the Resolution Awarding Contract for SI 528.
3. An Encroachment Agreement and Waiver for an entrance canopy at 501 East Main Avenue.
4. Storm sewer and drainage easements in Section 17, Township 139, Range 80 as part of Storm Sewer Improvement District 563.

Documents:

- (C) ENG - SE563 Apex Engineering.pdf
- (C) ENG - SI 528.pdf
- (C) ENG - Encroachment Agreement 501 Main.pdf
- (C) ENG - SE563 - Stormwater Easement.pdf

I. Consider the request from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2018, Disabled Veteran Credit at 311 Remington Avenue.

Documents:

- (C) FIN - Abatement 555 REMINGTON AVE.pdf

J. Consider the request for approval from the Human Resources Department for the following:

1. Oracle Cloud Service Agreement.

Documents:

[\(C\) HR - Oracle Cloud Services Agreement.pdf](#)

K. Consider the request for approval from the Police Department for the following:

1. Authorization to solicit donations to support the 2019 Annual Bismarck Police Department Chaplaincy Golf Tournament Benefit.
2. Authorization to apply for a grant from the Humane Society of the United States.

Documents:

[\(C\) PD - Chaplaincy Golf Tournament Solicitation Request.pdf](#)

[\(C\) PD - Humane Society Grant Request.pdf](#)

L. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Bid award for City/County Building sanitation modifications.
2. Amendment 1 to Task Order 18-02 with Houston Engineering for Solid Waste Engineering Services.
3. Bid award for self-propelled brooms.
4. Authorization to purchase asphalt sealants at a public marketplace for the 2019 paving season.
5. Authorize the donation of clay material from the City landfill to Burleigh County for flood protection and road grade raises for the Fox Island area.

Documents:

[\(C\) PW-SO Bid Award for City County Building Sanitation Modifications.pdf](#)

[\(C\) PW-SO Amendment 1 to Task Order 18-02 with Houston Engineering for Solid Waste Engineering Services.pdf](#)

[\(C\) PW-SO Bid Award for Self-Propelled Brooms.pdf](#)

[\(C\) PW-SO Permission to Purchase Asphalt Sealants.pdf](#)

[\(C\) PW-SO Donation of Clay to Burleigh County for Flood Protection.pdf](#)

M. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Task 4 of the HDR Engineering Services Contract for the Wastewater Treatment Plant projects.
2. Sole source purchase of the FCS software, installation, and travel expense as allowed by Ordinance 7-01-04.

Documents:

[\(C\) PW-UO Task 4 of HDR Engineering Services Contract for WWTP.pdf](#)

[\(C\) PW-UO Sole Source Purchase for Water Meter Reading Software Upgrade.pdf](#)

3. REGULAR AGENDA

4. Proclamation declaring May 12-18, 2019 as Law Enforcement Memorial Week in the City of Bismarck.

5. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

**6. Consider the request from the University of Mary to exercise its option to purchase real property located at Tract 500 of Block 13 and 15, Original Plat, Bismarck, North Dakota (Public Health property 500 E. Front Avenue).**

Documents:

[Option to Purchase.pdf](#)

7. Commission Portfolio Report - Commissioner Zenker

8. Consider the request for approval from the Bismarck Event Center to receive a presentation and to provide support for the Capital City Christmas project.

Documents:

(R) BEC - Capital City Christmas.pdf

9. Consider the request for approval from the Engineering Department to award the contract for the Main Avenue 3-Lane Conversion Project - HC 115 to Strata Corporation.

Documents:

(R) ENG - HC 115 Award.pdf

10. Motion to renew the motion to approve the annexation, zoning change from the A-Agriculture zoning district to the R5-Residential and P-Public zoning districts, the final plat of Clear Sky Addition and the Park Development Agreement.

11. Consider the request from the Administration Department for a review, discussion, and approval of the 2019 Legislative final report.

Documents:

(R) ADMIN - 2019 Legislative Report - Final.pdf

12. Consider the request from the City Attorney for a discussion on e-mail retention.

Documents:

(R) ATTY - E-Mail Retention.pdf

Adjourn

