



March 20, 2019

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, March 26, 2017 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or Stream www.freetv.org and www.radioaccess.org. Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Future City Commission meetings are scheduled as follows:

- April 9 & 23, 2019
- May 14 & 28, 2019
- June 11 & 25, 2019

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN031219.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Liquor license renewal for the Lewis and Clark Riverboat from August 1, 2019 through July 31, 2020.
2. Introduction of and Call for a Public Hearing on a New Class I-2 Beer and Wine Only Liquor License for Eat Thai Cafe located at 409 Riverwood Drive.
3. Introduction of and Call for a Public Hearing on a New Class B Airport Concession Liquor License for The Junction located at 2301 University Drive.

Documents:

- (C) ADMIN - Liquor License Renewal - Lewis and Clark.pdf
- (C) ADMIN - New Liquor License Eat Thai Cafe.pdf
- (C) ADMIN - New Liquor License The Junction.pdf

D. Consider the request for approval from the City Attorney for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6373, relating to Solid Waste Management definitions.
2. Introduction of and Call for a Public Hearing on Ordinance 6374, relating to weed control-costs assessed to properties.
3. Introduction of and Call for a Public Hearing on Ordinance 6375, relating to the rules for operation of all-terrain vehicles.
4. Assignment and Assumption of Note Obligations, Fannie Mae standard Subordination Agreement, Second Modification of Deed of Architectural Facade Easement and Subordination Agreement relating to the Patterson Place.

Documents:

- (C) ATTY - Ordinance 6373.pdf
- (C) ATTY - Ordinance 6374.pdf
- (C) ATTY - Ordinance 6375.pdf
- (C) ATTY - Patterson Place.pdf

E. Consider the request from the Community Development Department for the following:

1. Request of Boustead Enterprises, LLC for the release of the stormwater and drainage easements within Lots 1 and 18-22, Block 1, Huntington Cottages Addition, and dedication of stormwater and drainage easement on Lots 21 and 22. Staff recommends approval.
2. Resolution to establish a 2020 Census Complete Count Committee. Staff recommends approval.
3. Reconsider the revised final plat for Washington Square Addition.

Documents:

- (C) CD - Huntington Cottages First Addition Easement Release.pdf
- (C) CD - 2020 Census Complete Count Committee.pdf
- (C) CD - Washington Square.pdf

F. Consider the request for approval from the Engineering Department for the following:

1. Street closure for 7th Annual BisMarket.
2. Sale of two Engineering Department vehicles at the 2019 Police Auction.
3. Release of stormwater easement in Lot 1, Block 1 of 1 K.M.K. Estates contingent upon the recording of the Washington Square Addition plat.
4. North Dakota Department of Transportation Cost Participation, Construction and Maintenance Agreement.
5. Accept water, sanitary sewer, storm sewer, and roadway easements.

Documents:

- (C) ENG - Bismarket.pdf
- (C) ENG - Vehicle Sale.pdf
- (C) ENG - Release Stormwater Easement - KMK Estates.pdf
- (C) ENG - NDDOT Agreement - UGP 2021.pdf
- (C) ENG - Easements.pdf

G. Consider the request for approval from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2018, Disabled Veteran Credit at 2033 N Washington St. #10.
2. Application for property tax abatement 2017 and 2018, Disabled Veteran Credit at 3107 Hampton Street.
3. Application for property tax abatement 2018, Disabled Veteran Credit at 1032 Pleasant St.

Documents:

- (C) FIN - Abatement 2033 N Washington St 10.pdf
- (C) FIN - Abatement 3107 Hampton St.pdf
- (C) FIN - Abatement 1032 Pleasant St.pdf

H. Consider the request for approval from the Human Resources Department for the following:

1. Business Scholarship agreement with the University of Mary.

Documents:

- (C) HR - Scholarship Agreement.pdf

I. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Task Order Number 8 with AE2S for the 2019 lime slaking expansion at the Water Treatment Plant.
2. Sole source purchase of CO2 relief valves for the Water Treatment Plant.

Documents:

- (C) PW-UO - AE2S Task Order 8.pdf
- (C) PW-UO - Sole Source Purchase of CO2 Relief Valves for WTP.pdf

3. REGULAR AGENDA

4. Proclamation declaring the month of April as Fair Housing Month in the City of Bismarck.

Documents:

- Fair Housing Month Proclamation.pdf

5. Proclamation declaring April 5, 2019 as Wear Blue Day in the City of Bismarck.

Documents:

- Wear Blue Day.pdf

6. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

7. Consider the request from Brian Ritter, President of the Bismarck Mandan Chamber EDC to receive an update on the Chamber EDC efforts and activities.

8. Commission Portfolio Report - Mayor Bakken.

9. Public Hearing on Ordinance 6371, a request for a zoning change from the RM30-Residential zoning district to the PUD-Planned Unit Development zoning district on part of Lot 1, Block 3, Northern Pacific Addition, requested by Jake Axtman.

Documents:

- (R) CD - Northern Pacific ZC.pdf

10. Public Hearing on Ordinance 6372, relating to a snow emergency route change.

Documents:

- (R) ATTY - Ord 6372 Snow Route Change.pdf

11. Public Hearing on the Resolution of Necessity for Street Improvement District 525.

Documents:

[\(R\) ENG - SI 525.pdf](#)

12. Public Hearing on the Resolution of Necessity for Street Improvement District 526.

Documents:

[\(R\) ENG - SI 526.pdf](#)

13. Consider the request from Denizen Partners to extend the closing date for the property at 630 East Main Avenue.

Documents:

[\(R\) ATTY - Denizen Amendment.pdf](#)

14. Consider the request from the Administration Department for a review, discussion and approval of the 2019 Legislative Report #5.

Documents:

[\(R\) ADMIN - Legislative Report.pdf](#)

15. Consider the request from the Administration Department to receive an update on the BNSF Missouri River Railroad Bridge Repurposing Feasibility Study.

Documents:

[\(R\) ADMIN - Feasibility Steering Committee.pdf](#)

16. Consider the request from the Administration Department to receive an update on the Strategic Plan Project.

Documents:

[\(R\) ADMIN - Strategic Plan.pdf](#)

17. Consider the request from the City Attorney for a discussion on minimum habitability standards.

Documents:

[\(R\) ATTY - Habitability Standards.pdf](#)

18. Consider the request for approval from the Community Development Department for the appointments to the Historic Preservation Commission.

Documents:

[\(R\) CD - Historic Preservation Committee Member Appointments.pdf](#)

19. Consider the request for approval from the Engineering Department to receive and award the contract for Street Utility Project SV 52.

Documents:

[\(R\) ENG - SV52.pdf](#)

20. Consider the request for approval from the Engineering Department to receive bids and award contract for Sewer Utility Project No. 58 - Phase B.

Documents:

[\(R\) ENG - SU-58 Phase B Award.pdf](#)

21. Consider the request from the Engineering Department to receive and award the contract for 2 Lane to 3 Lane Highway Safety Improvement Project.

Documents:

(R) ENG - HC 116.pdf

22. Consider the request for approval from the Public Works Service Operations Department to award the bid for one or more front-end loaders for the Solid Waste Division.

Documents:

(R) PW-SO - Bid Award for One or More Front-End Loaders for the Solid Waste Division.pdf

Other Business

Adjourn

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