



March 24, 2020

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, March 24, 2020 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Mission: "To provide high quality public services in partnership with our community to enhance our quality of life."

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream FreeTV.org and RadioAccess.org. Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Future City Commission meetings are scheduled as follows:

- April 14 & 28, 2020
- May 12 & 26, 2020
- June 9 & 23, 2020

MEETING OF THE BOARD OF CITY COMMISSION

1. Proclamation recognizing April as Fair Housing Month.

Documents:

[Fair Housing Month Proclamation.pdf](#)

2. Main Street Initiative Proclamation

Documents:

[Main Street Initiative Proclamation.pdf](#)

3. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).
4. Consider approval of minutes.

Documents:

[MN031020.pdf](#)

5. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[HR Personnel Report.pdf](#)

C. Consider the request for approval from the Community Development Department for the following:

1. Apple Meadows Third Subdivision request for continuation of public hearing.
2. Re-appointment of Beth Nodland and Blake Dinkins to the City of Bismarck Historic Preservation Commission.
3. Re-appointment of Brian Peterson to the City of Bismarck Parking Authority.
4. Re-appointment of Wendy Van Duyne and Appointment of John Van Dyke to the City of Bismarck Planning and Zoning Commission.

Documents:

- [\(C\) CD - Apple Meadows Third Subdivision.pdf](#)
- [\(C\) CD - Member Appointment to the HPC - Nodland and Dinkins.pdf](#)
- [\(C\) CD - Member Appointment to the BPA - Peterson.pdf](#)
- [\(C\) CD - Member Appointment to the PZC - Van Duyne and Van Dyke.pdf](#)

D. Consider the request for approval from the Engineering Department for the following:

1. Amended consultant agreement with Terracon Consultants, Inc (Terracon) relating to Geotechnical Services associated with River Road slope stability.
2. Acceptance of the award of North Dakota Department of Transportation (NDDOT) Urban Grant Program funding for a 2022 Downtown Street Improvement Project Phase 2.
3. Water Main Easement at 1819 Michigan Avenue from Robert and Denise Schuh of RDS Properties, LLC.
4. Revised project budget on Sewer Improvement District 563.
5. Resolutions for Park Improvement District PI 003.
 - o Request for Resolution Receiving Bids and Ordering the Preparation of the Engineer's Statement for PI 003.
 - o Request for Resolution for Awarding Contract for PI 003.
6. Request for Resolution of Necessity for Street Improvement District SI 534.
7. Resolutions for Street Improvement District SI 536.
 - o Request for Resolution Declaring Petitions for Improvements Has been Received.
 - o Request for Resolution Creating District SI 536 and Ordering Preparation of the Preliminary Report.
 - o Request for Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.
8. Resolutions for Street Improvement District SI 537
 - o Request for Resolution Declaring Petitions for Improvements Has been Received.
 - o Request for Resolution Creating District SI 537 and Ordering Preparation of the Preliminary Report.
 - o Request for Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.
9. Landscaping area encroachment agreement and waiver for 518 North 13th Street.
10. Encroachment agreement and waiver for 420 East Main Avenue.
11. Removable fence and seating area encroachment agreement and waiver for 107 North 5th Street.
12. Outdoor seating area encroachment agreement and waiver for 112 North 4th Street.

Documents:

- [\(C\) ENG - Geotechnical Service Contract Amendment.pdf](#)
- [\(C\) ENG - NDDOT Urban Grant Program.pdf](#)
- [\(C\) ENG - Water Main Easement - 1819 Michigan Ave.pdf](#)
- [\(C\) ENG - Sewer Improvement District 563 Update.pdf](#)
- [\(C\) ENG - Park Improvement District 003.pdf](#)
- [\(C\) ENG - Street Improvement District 534.pdf](#)
- [\(C\) ENG - Street Improvement District 536.pdf](#)
- [\(C\) ENG - Street Improvement District 537.pdf](#)
- [\(C\) ENG - Boulevard Encroachment Agreement - 518 N 13th St.pdf](#)
- [\(C\) ENG - Encroachment Agreement 420 E Main Ave.pdf](#)
- [\(C\) ENG - Seating Area Encroachment Agreement - 107 N 5th St.pdf](#)
- [\(C\) ENG - Seating Area Encroachment Agreement - 112 N 4th St.pdf](#)

E. Consider the request for approval from the Finance Department for the following:

1. Application for Abatement for 2019 - 614 North 1st Street.
2. Application for Abatement for 2019 - 912 North Mandan Street.
3. Application for Abatement for 2019 - 1814 North 20th Street.
4. Application for Abatement for 2018 & 2019 - 4713 Coleman Street.

Documents:

[\(C\) FIN - Applications for Abatement.pdf](#)

F. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Permission to purchase three loaders with two load scales for Roads & Streets operations.
2. Permission to purchase a chassis with roll-off unit for Solid Waste operations.
3. Permission to purchase a chassis with roll-off unit for the Waste Water Treatment Plant operations.
4. Permission to purchase a loader with load scale for the Waste Water Treatment Plant operations.
5. Award the bid for the construction of solid waste management facility expansion area cell 1 project.
6. Award the contracts for 2020 furnishing paving materials and purchase asphalt sealants at a public marketplace.

Documents:

[\(C\) PW-SO - Purchase Loaders for Roads and Streets Operations.pdf](#)
[\(C\) PW-SO - Purchase a Chassis for Solid Waste Operations.pdf](#)
[\(C\) PW-SO - Purchase a Chassis for WWTP Operations.pdf](#)
[\(C\) PW-SO - Purchase a Loader for WWTP Operations.pdf](#)
[\(C\) PW-SO - Bid Award for Construction of Solid Waste Management Facility Expansion.pdf](#)
[\(C\) PW-SO - Bid Award for 2020 Paving Materials and Purchase Asphalt Sealants.pdf](#)

6. REGULAR AGENDA

7. Receive COVID 19 briefing from Renae Moch, Bismarck Burleigh Public Health Director.
8. Receive COVID 19 workforce update from Keith Hunke, Bismarck City Administrator.
9. Receive Human Resources report from Robert McConnell, City of Bismarck Human Resources Director.

Documents:

[\(R\) HR - COVID-19 Report on Workforce.pdf](#)

10. Public hearing on a new Class D Retail Liquor License for Costco Beverages, Costco Wholesale #1340, located at 1325 57th Ave. NE.

Documents:

[\(R\) ADMIN - Public Hearing for New Liquor License Costco.pdf](#)

11. Public hearing on Ordinance 6414, regarding Accidents Involving Damage to Vehicles.

Documents:

[\(R\) ATTY - Public Hearing for Ordinance 6414.pdf](#)

12. Public hearing on Ordinance 6415, regarding Written Report of Accident.

Documents:

[\(R\) ATTY - Public Hearing for Ordinance 6415.pdf](#)

13. Public hearing on Ordinance 6411, a request for the annexation of parts of Blocks 1-6, Silver Ranch First Addition First Replat, requested by Investcore Inc.

Documents:

[\(R\) CD - Silver Ranch Annexation.pdf](#)

14. Consider the request from the Community Development Department regarding the Hay Creek Substation Addition:

1. Public Hearing on Ordinance 6412, a request for a zoning change from the A-Agriculture zoning district to the MA-Industrial zoning district for Hay Creek Substation Addition.
2. Final plat of Hay Creek Substation Addition.

Documents:

[\(R\) CD - Hay Creek Substation Addition.pdf](#)

15. Consider the request from the Community Development Department regarding the request of Bis-Man Transit for consideration of the FY2020 5307 Transit Operations Grant application.

Documents:

[\(R\) CD - FY2020 5307 Transit Operations Grant.pdf](#)

16. Ratify the March 15, 2020, state of emergency declaration relating to COVID-19 by the President of City Commission and extend its effect to April 14, 2020.

Documents:

[\(R\) ATTY - State of Emergency Declaration Ratification.pdf](#)

Other Business

Adjourn

