



February 25, 2020

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, February 25, 2020 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or stream FreeTV.org and RadioAccess.org. Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Future City Commission meetings are scheduled as follows:

- March 10 & 24, 2020
- April 14 & 28, 2020
- May 12 & 26, 2020

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of the minutes.

Documents:

[MN21120.pdf](#)

2. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items).

3. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions.

Documents:

[\(C\) HR - Personnel Report.pdf](#)

- C. Consider the request for approval from the Airport for the following:

1. Change Order #7 with Northern Improvement Company for Runway 13-31 Reconstruction Phase 3.

Documents:

[\(C\) AIR - Change Order 7 with NIC.pdf](#)

D. Consider the request for approval from the Community Development Department for the following:

1. Release of the North 187 feet of the 14-foot utility easement adjacent to Lots 4-5, Block 2, Glenwood Estates.

Documents:

[\(C\) CD - Utility Easement Release - Glenwood Estates.pdf](#)

E. Consider the request for approval from the Engineering Department for the following:

1. Approve Encroachment Agreement for 1400 E. Broadway Ave.
2. Approve Encroachment Agreement for 414 W. Sweet Ave.
3. Street Improvement District 530 - Resolution Receiving Petition and Expanding Street District SI 530.
4. Street Improvement District 535 - Request for Resolution in Creating District, Ordering Preparation of the Preliminary Report. Request for Resolution Approving Preliminary Report and Directing Preparation of Plans and Specifications.

Documents:

[\(C\) ENG - Encroachment Agreement for Broadway Avenue.pdf](#)

[\(C\) ENG - Encroachment Agreement for Sweet Avenue.pdf](#)

[\(C\) ENG - Street Improvement District 530.pdf](#)

[\(C\) ENG - Street Improvement District 535.pdf](#)

F. Consider the request for approval from the Finance Department for the following:

1. Application for Abatement for year 2019, Market Value, at 1402 Spaulding Ave.
2. Application for Abatement for year 2019, Disabled Veteran Credit, at 115 Independence Ave.
3. Application for Abatement for year 2019, Blind Exemption, at 3401 Sharloh Pl. Unit 7.

Documents:

[\(C\) FIN - Abatements.pdf](#)

G. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Permission to purchase a truck chassis and the purchase and installation of a 55-foot boom and chipper body for the Forestry Division.
2. Permission to purchase two live bottom trailers for the Waste Water Treatment Plant Dewatering Operations.
3. Award bid for Universal Automated Solid Waste and Yard Waste Collection Containers to Cascade.

Documents:

[\(C\) PW-SO - Purchases for Forestry Division.pdf](#)

[\(C\) PW-SO - Purchase for Dewatering Operation.pdf](#)

[\(C\) PW-SO - Award for Solid and Yard Waste Containers.pdf](#)

H. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Award bid for utility billing fulfillment services to Peregrine Services.

Documents:

[\(C\) PW-UO - Bid Award for Billing Utility Fulfillment Services.pdf](#)

4. REGULAR AGENDA

5. Consider the request from the Event Center to become an official partner for Leadership Bismarck-Mandan's Project Team #1.

Documents:

(R) EC - Project Team 1 from Leadership Bismarck-Mandan.pdf

6. Receive a report from Waste Management regarding the City's neighborhood recycling.

Documents:

(R) PW-SO - Waste Management Update 2020.pdf

7. Consider the request from the Public Works - Utility Operations Department to present the 2020 Wastewater Treatment Plant Master Plan Report.

Documents:

(R) PW-UO - Report on WWTP Master Plan.pdf

8. Receive the 2019 annual report from the Bismarck Human Relations Committee.

Documents:

(R) ADMIN - HRC Annual Report 2019.pdf

9. Public hearing on new Class D Retail Liquor License for Coborn's Incorporated, for Cash Wise Liquor, located at 1144 E. Bismarck Expressway.

Documents:

(R) ADMIN - New Liquor License - Coborns.pdf

10. Public hearing on a new Class F-1 Restaurant Full Alcohol Liquor License for The Craftcade LLC, located at 405 N. 4th St.

Documents:

(R) ADMIN - New Liquor License - CraftCade.pdf

11. Public hearing on new Class I-2 Restaurant Beer and Wine Liquor License for EAT Restaurant, LLC. for Eat Thai Cafe, located at 409 Riverwood Dr.

Documents:

(R) ADMIN - New Liquor License - Eat Thai.pdf

12. Consider the request from the Community Development Department for the following:

1. Public hearing on Ordinance 6408, a request for a zoning change from the A-Agriculture zoning district to the RT-Residential zoning district for Cooperative Addition.
2. Final plat of Cooperative Addition.

Documents:

(R) CD - Cooperative Addition.pdf

13. Consider the request from the Community Development Department for the following:

1. Public hearing on a Future Land Use Plan amendment to modify the boundary between the Low Density Residential and Conservation designations.
2. Public hearing on Ordinance 6409, a request for a zoning change from the A-Agricultural zoning district to the A-Agricultural, R5-Residential, and R10-Residential zoning districts for the NE1/4 of Section 19 and part of the SE1/4 of Section 18, T138N-R80W Hay Creek Township.

Documents:

(R) CD - Hay Creek Future Land Use Plan Revised.pdf

14. Public hearing on Ordinance 6410, a request for the annexation of Lots 16 and 17, Block 1 and Lot 1, Block 4, Clear Sky Addition, requested by FRF Investment, LLP.

Documents:

[\(R\) CD - Clear Sky Annexation.pdf](#)

15. Public hearing on Ordinance 6411, a request for the annexation of Lots 2, 15 and 16, Block 2; Lots 14-22, Block 4 and Lots 1-6, Block 4, Boulder Ridge 7th Addition, requested by Five Guys Investment, LLP.

Documents:

[\(R\) CD - Boulder Ridge Annexation.pdf](#)

16. Public hearing on Street Improvement District SI 531 on Resolution of Necessity.

Documents:

[\(R\) ENG - Street Improvement District 531.pdf](#)

17. Public hearing on Street Improvement District SI 533 on Resolution of Necessity.

Documents:

[\(R\) ENG - Street Improvement District 533.pdf](#)

18. Consider the request from the Community Development Department for a request from the Lander Group for approval of a New Construction Renaissance Zone project at 112-120 E. Ave. A and 506-510 N. 2nd St., with 100% property tax exemption on the building for five years and an exemption from state tax on income for five years. The property is owned by 506 Properties, LLC and Boutrous Group, LLP and is legally described as Lots 4-6, Block 16, Northern Pacific Addition.

Documents:

[\(R\) CD - Grove RZ Project 2nd Street.pdf](#)

19. Consider the request from the Community Development Department for a request from the Lander Group for the approval of a New Construction Renaissance Zone project at 202-220 E. Ave. A and 500-506 N. 3rd St., with a 100% property tax exemption on the building for five years and an exemption from state tax on income for five years. The property is owned by Boutrous Group, LLP and is legally described as the South half of Lot 4 and Lots 5-8, Block 15, Northern Pacific Addition.

Documents:

[\(R\) CD - Renaissance Lofts RZ Project 3rd Street.pdf](#)

20. Consider the request from the Engineering Department for approval of Creating District CC20-Parts A-1, A-2, B-1 and B-2, Approving Plans and Specifications (Sidewalk Gaps and Hazardous Sidewalks), Authorization to Advertise and Receive Bids for District CC20-Parts A-1, A-2, B-1 and B-2.

Documents:

[\(R\) ENG - City Concrete 2020.pdf](#)

21. Consider the request from the Engineering Department to procure engineering services for federal aid project on 43rd Ave. from State St. to 26th St.

Documents:

[\(R\) ENG - 43rd Avenue NE RFP.pdf](#)

22. Consider the request from the Engineering Department to provide direction to staff regarding unsatisfactory vegetation in stormwater ponds in the South Meadows Addition.

Documents:

[\(R\) ENG - South Meadows Addition Stormwater Ponds.pdf](#)

23. Consider the request from the Engineering Department to receive an update and provide direction regarding Airway Ave. stormwater and street improvements.

Documents:

[\(R\) ENG - Airway Avenue Stormwater Improvements.pdf](#)

24. Consider the request from the Engineering Department to approve the development agreement with Wilment Development, LLC regarding an area to be platted as Northern Sky Second Addition.

Documents:

[\(R\) ENG - Development Agreement - Northern Sky.pdf](#)

25. Consider the request from the Finance Department to apply for the State Revolving Fund and Bank of North Dakota Infrastructure Loans to finance water and wastewater infrastructure improvements in the City.

Documents:

[\(R\) FIN - 2020 SRF and BND Infrastructure Loans.pdf](#)

26. Consider the request from the Public Works - Utility Operations to provide a report on the special assessments of past sewer trunkline fees on the Hamburg Industrial Park Subdivision (Hagen Ave.).

Documents:

[\(R\) PW-UO - Report on Hagen Properties Sewer Trunk Lines.pdf](#)

27. Consider the request from the Administration Department for discussion on the Strategic Plan Public Arts Policy.

Documents:

[\(R\) ADMIN - Public Arts Policy Discussion.pdf](#)

Adjourn

