



January 2, 2019

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, January 8, 2019 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation and the Pledge of Allegiance presented by a Chaplain from the Bismarck Police Department.

Watch live meeting coverage on Government Access Channels 2 & 602HD, Listen to Radio Access 102.5 FM Radio, or Stream [www.freetv.org](http://www.freetv.org) and [www.kdakfm.org](http://www.kdakfm.org).

Future City Commission meetings are scheduled as follows:

- January 22, 2019
- February 12 & 26, 2019
- March 12 & 26, 2019

#### MEETING OF THE BOARD OF CITY COMMISSION

1. Consider approval of minutes.

Documents:

[MN12182018.pdf](#)  
[SM121118.pdf](#)

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider approval of personnel actions

Documents:

[HR Personnel Report.pdf](#)

C. Consider the request for approval from the Administration Department for the following:

1. Appoint Rick Collin to the Dakota Media Access Board of Directors to the unexpired term through July 1, 2020.
2. Gaming Site Authorization for Dakota Pheasants Forever at the Amvets Club #19 located at 2400 Railroad Avenue.
3. Gaming Site Authorization for Bismarck Cancer Center at the Bismarck Moose Lodge #302 located at 312 N 20th St.
4. Reappoint Amy Ingersoll-Johnson and Krista Rausch for three year terms ending January 2022; to accept the resignations from Barb Strikes the Enemy, Bernie Botone, Karen Lolita Clayton, Lavonne Wohl, and Rissa Williams; and to fill the vacant positions.

Documents:

- (C) ADMIN - DMA Appointment.pdf
- (C) ADMIN - Gaming Site Authorizations.pdf
- (C) ADMIN - Human Relations Committee.pdf

D. Consider the request for approval from the Bismarck-Burleigh Public Health Department for the following:

1. Authorize application for the North Dakota Breastfeeding Mini-Grant.
2. Adjustments to the 2019 Public Health Fees and Charges.

Documents:

- (C) BBPH - BF Mini Grant.pdf
- (C) BBPH - Home Health Fee.pdf

E. Consider the request for approval from the City Attorney for the following:

1. **Release of the trunkline certificates of deposit that were held with the curb and gutter certificates of deposit to the developers.**

Documents:

- (C) ATTY - Trunkline Deposits.pdf

F. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and Call for a Public Hearing on Ordinance 6359, a request for the annexation of Lots 3-9, Block 1 and all of Blocks 2-8, Cottonwood Parkview Addition. The Planning and Zoning Commission recommends approval.
2. Introduction of and Call for a Public Hearing on Ordinance 6360, a staff-initiated zoning change from the CG - Commercial zoning district to the DC - Downtown Core zoning district for Tract 118 of part of Blocks 5 and 7, Original Plat and to the DF - Downtown Fringe zoning district for all of Blocks 49 and 51, Original Plat. The Planning and Zoning Commission recommends approval.
3. Introduction of and Call for a Public Hearing on Ordinance 6361, a staff-initiated zoning ordinance text amendment relating to residential district setbacks. The Planning and Zoning Commission recommends approval.
4. Introduction of and Call for a Public Hearing on a staff-initiated amendment to the Priority and Future areas of the Urban Service Areas Boundary of the Growth Phasing Plan in the 2014 Growth Management Plan. The Planning and Zoning Commission recommends approval.
5. Appointment of Dustin Gawrylow to the City of Bismarck Renaissance Zone Authority.
6. Authorization to dispose of two paratransit vehicles.

Documents:

- (C) CD - Ordinance 6359.pdf
- (C) CD - Ordinance 6360.pdf
- (C) CD - Ordinance 6361.pdf
- (C) CD - USAB Amendments.pdf
- (C) CD - Appointment Dustin Gawrylow.pdf
- (C) CD - Paratransit Vehicle Disposal.pdf

G. Consider the request for approval from the Engineering Department for the following:

1. North Dakota Department of Transportation Cost Participation and Maintenance Agreement.

Documents:

[\(C\) ENG - NDDOT CPM Agreement.pdf](#)

H. Consider the request for approval from the Finance Department - Assessing Division for the following:

1. Application for property tax abatement 2018, Disabled Veteran Credit, at 147 Lorrain Dr.
2. Application for property tax abatement 2018, Disabled Veteran Credit, at 808 W Sweet Ave.
3. Application for property tax abatement 2018, Disabled Veteran Credit, at 2025 Saint Benedict Drive.
4. Application for property tax abatement 2018, reduction in value due to fire, at 604 Browning Avenue.
5. Application for property tax abatement 2017 and 2018, Disabled Veteran Credit, at 5112 Autumblaze Way.

Documents:

[\(C\) FIN - Assessing - 147 LORRAIN DR.pdf](#)  
[\(C\) FIN - Assessing - 808 W SWEET AVE.pdf](#)  
[\(C\) FIN - Assessing- 2025 St Benedict Dr.pdf](#)  
[\(C\) FIN - Assessing - 604 Browning Ave.pdf](#)  
[\(C\) FIN- Assessing- 5112 Autumblaze Way.pdf](#)

I. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Authorization to solicit donations for the 2019 Public Works Week Celebration.
2. Change order G009 for the Library Re-Roof and Window Repair Project with Industrial Enterprises, Inc.

Documents:

[\(C\) PW-S Permission to request donations for 2019 Public Works Week Day Celebration.pdf](#)  
[\(C\) PW-S Approval of Change Order G009 to Industrial Enterprises for Library Re-Roof and Window Repair.pdf](#)

J. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Change order FM03 for the Wastewater Treatment Plant Trickling Filters - Media Equipment with Enexio.

Documents:

[\(C\) PW-U - Approval of Change Order FM-03.pdf](#)

3. REGULAR AGENDA

4. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

5. Commission Portfolio Report - Mayor Bakken.

6. Public Hearing on a New Class O Alcohol License for Bird Dog Brewing, LLC, located at 931 S 9th St.

Documents:

[\(R\) ADMIN - Bird Dog Brewing.pdf](#)

7. Public Hearing on a transfer of a Class D Alcohol License from 1144 E. Bismarck Expressway to 900 43rd Ave.

Documents:

[\(R\) ADMIN - Cashwise Transfer of License.pdf](#)

- Public Hearing on Ordinance 6355, relating to an amendment to the noise ordinance.

Documents:

[\(R\) ATTY - Ord. 6355.pdf](#)

- Public Hearing on Ordinance 6356, relating to design standards and operational practices for semi-public swimming pools.

Documents:

[\(R\) BBPH - Ord 6356.pdf](#)

- Public Hearing on Ordinance 6357, a request for a zoning change from the RT-Residential and CG-Commercial zoning districts to the RT-Residential zoning district for part of Lot 5, Block 1, Wachter's North Addition and Lot 5, Block 1, Pebble Creek Sixth Addition, requested by Evangel Assembly of God.

Documents:

[\(R\) CD - Ordinance 6357.pdf](#)

- Public Hearing on Ordinance 6358, a City-initiated request to create an Historic Preservation Commission.

Documents:

[\(R\) CD - Ordinance 6358.pdf](#)

- Public Hearing regarding Special Assessment revisions.

Documents:

[\(R\) FIN - Special Assessment Policy Revisions.pdf](#)

- Consider the request from the Administration Department for a review, discussion and approval of the 2019 Legislative Report #1.

Documents:

[\(R\) ADMIN - 2019 Legislative Report.pdf](#)

- Consider the request for approval from the Bismarck Airport of Kadmas Lee & Jackson Engineering for Airport Engineering Consultant Services and Environmental Consultant Services for up to 5 years.

Documents:

[\(R\) Air - Engineering Environmental Consultant KLJ.pdf](#)

- Consider the request for approval from the Bismarck Airport for the food and beverage concessions contract with Faber, Coe & Gregg of Florida, Inc.

Documents:

[\(R\) AIR - Food and Beverage Concession.pdf](#)

- Consider the request for approval from the Bismarck Airport for an Engineering Services Agreement with Kadmas, Lee & Jackson for the Taxiway C North Engineer Design Report.

Documents:

[\(R\) AIR - Engineering Services Agreement.pdf](#)

- Consider the request for approval from the Engineering Department to join the North Dakota Department of Transportation Vision Zero Partner Network.

Documents:

[\(R\) ENG - NDDOT Vision Zero.pdf](#)

- Consider the request for approval from the Bismarck Event Center to award the bid for the Third Party Stage Show Labor.

Documents:

(R) BEC - Third Party Stage Show.pdf

19. Consider the request for approval from the Public Works Service Operations Department to award the bid and award the contract for Electronic Recycling.

Documents:

(R) PW-S Approval of Bid Award for Electronic Recycling.pdf

20. Consider the request for approval from the Public Works Service Operations Department to award the bid and award contract for the HPS and LED Luminaries.

Documents:

(R) PW-S Approval of Bid Award for HPS and LED Luminaires.pdf

21. Consider the request for approval from the Community Development Department for the Bismarck-Mandan Regional Freight Study.

Documents:

(R) CD - Freight Study.pdf

Other Business

Adjourn

