

**CITY OF BISMARCK
ANNUAL BUDGET
2016**



**CITY OF BISMARCK, NORTH DAKOTA
LIST OF ELECTED AND APPOINTED OFFICIALS**

Mayor-Commissioners:

	Initial Term <u>Commenced</u>	Current Term Expires <u>June 30</u>
Mayor, Mike Seminary	2014	2018
Commissioner, Josh Askvig	2010	2018
Commissioner, Parrell Grossman	2008	2016
Commissioner, Steve Marquardt	2014	2016
Commissioner, Nancy Guy	2014	2018

Other Elected Officials:

Municipal Judge..... William Severin

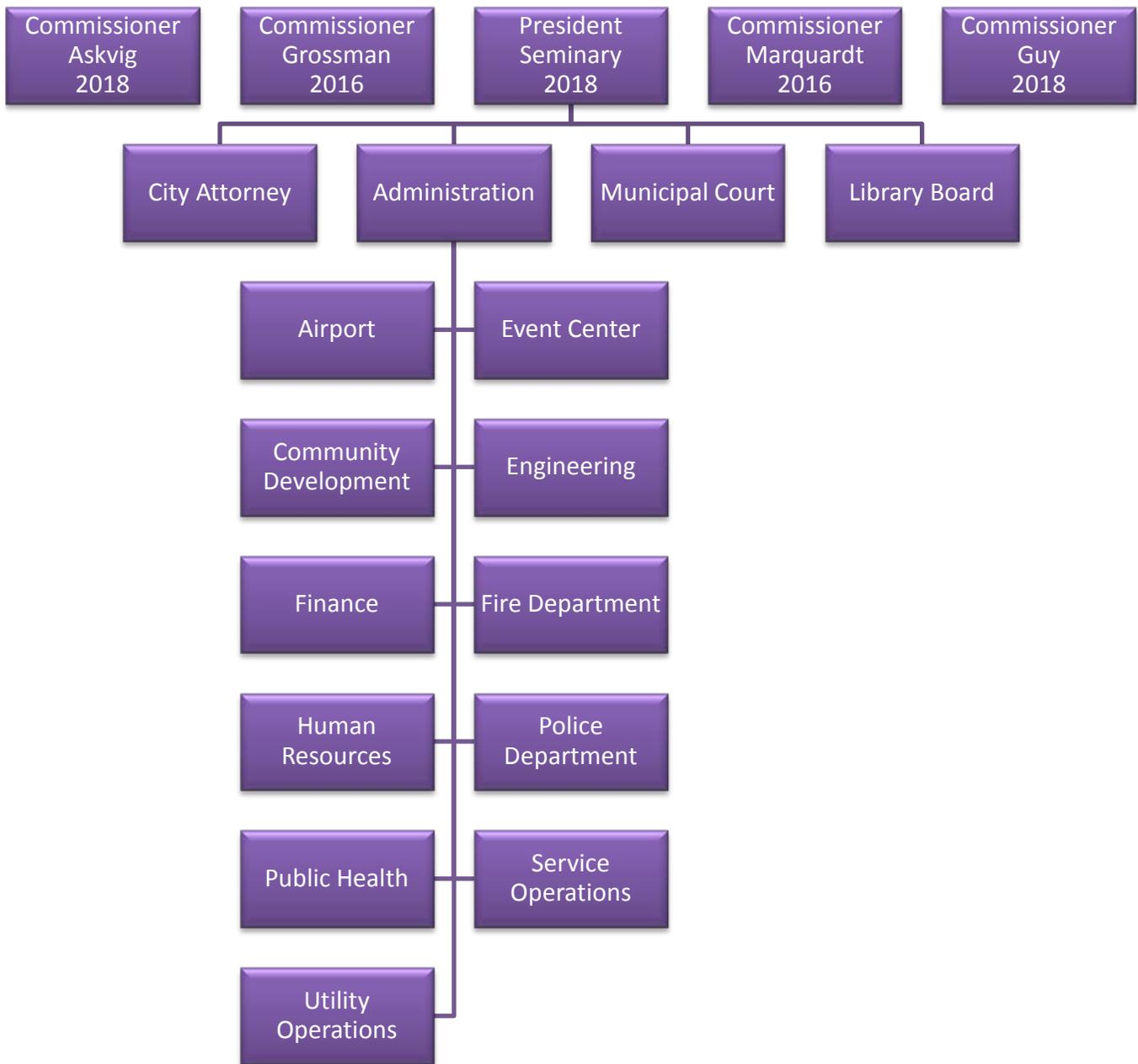
Appointed Officials:

City Administrator.....Bill Wocken
 City Attorney..... Charles Whitman
 Assistant City Administrator..... Keith Hunke

Department Directors:

Airport.....Greg Haug
 Event Center.....Charlie Jeske
 Engineering.....Mel Bullinger
 Finance.....Sheila Hillman
 Fire Department.....Joel Boespflug
 Human Resources.....Robert McConnell
 Library.....Christine Kujawa
 Public Health.....Rena Moch
 Community Development.....Carl Hokenstad
 Police Department.....Dan Donlin
 Public Works Service Operations.....Jeff Heintz
 Public Works Utility Operations.....Keith Demke

City of Bismarck





January 4, 2016

Honorable Mayor and Commissioners:

Please accept the following operating budgets for the City of Bismarck for calendar year 2016. This document contains the General, Special and Debt Service Funds budgets, financial plans for the Enterprise and Internal Services Funds and the Capital Improvement Program for 2016. Also, included is the budget supplement that lists the departmental fees and charges and the five-year capital improvement program.

The budget process is coordinated by the Finance Department under the direction of the Finance Commissioner with the assistance of the Budget Committee, Commissioners, Department Heads, and their staffs. The Home Rule budget procedures continue as the basis for the budget development. The utilization of annual revenue for base operations and cash reserves for one-time expenditures also continues to serve as the foundation for funding the budget. These policies establish the baseline for the 2016 budget.

The Commission continued their goal of reducing the mill levy while maintaining or enhancing the present level of service. There was an 11.49% increase in the tax base which included a 4.64% increase attributed to new growth and construction. The increase in property tax is limited to 4.47% which was lower than the rate of growth in the new tax base. The total mills for the 2016 budget are 59.13 which reflect a 3.97 reduction in the mills from the previous year and continue the trend of lowering the mill levy each year since 1993. The budget also continues to include a 25 mill reduction which represents an 11.49% increase in property tax relief from Sales Tax. This is also attributed to the increase in the value of the mill.

The Commission considered all the department priority budget requests including requests for 24 new employees. The requests reflect the continued growth of our City and maintaining the level of service our community has come to expect. An additional 11 new positions were authorized which include five police officers and a crime analyst position in Police, two building custodians for the Event Center, an electrician position in Street Lights & Traffic Signals, a teen service coordinator for the Library and a lime sludge plant operator in Utilities. The Commission also provided one-time funding to continue a building inspector in Community Development.

The Commission funded a 3% across the board salary increase for employees. This is in addition to the funding that was authorized for the employees equity pay adjustment implemented in the last quarter of 2015. Base adjustments included an increase of \$125,017 for workers compensation coverage which reflects the higher base salary and experience rating for 2016. There was no increase required for the employee health insurance. The last premium increase was in 2011. In addition, specific operating and one-time increases were authorized for departments. Pools in the General Fund were continued to address volatile costs for utilities, gasoline and vehicle

maintenance. The 2016 budget also continued a reserve of \$500,000 established in 2012 to help fund the City's share of the FEMA funding for the 2011 Missouri River flood event.

Funding authorized for major capital projects include roof repair project and the replacement of two aerial/quint fire trucks with three pumper units for Fire, an evidence storage building for Police, and roof and window replacement project at the Library. Rehabilitation projects for runways, taxiways, and parking lots, wetland mitigation, relocations and reconstruction of roadways as well as the purchase of snow removal equipment are authorized for the Airport.

Sales Tax funding for streets and highway projects includes reconstruction and widening of North Washington Street from Calgary Avenue to 57th Avenue, intersection improvements of Bismarck Expressway, and several projects for 43rd Avenue from State Street to Montreal Street, State Street to 26th Street and 26th Street to Centennial Road. Sales Tax funding is also continued as a subsidy for the program to replace the hard surfaced streets in the City with permanent full depth asphalt pavement, for street reconstruction projects with subbase drainage systems, annual street resurfacing projects, concrete pavement repairs and maintenance and the upgrade of the rural roadways within the City. Concern was raised for the availability of Sales Tax funds for needed projects.

Capital improvement projects for Public Works Service Operations include the replacement of whiteway feed points, cameras and conductors, signal upgrade at N. Griffin and E. Avenue C, LED relamping for street lights and a feasibility study for a fiber optic backbone for traffic signals. Improvements for the Solid Waste Utility include phase II of waste cell #3 and closure of the inert waste pit and subtitle D cell. Fleet Services includes a project for a new fuel island.

The Water, Sewer and Storm Water Utility continues with several major master plan projects. These include projects for the softening expansion phase 1 at the Water Plant and trickling filter improvements in phase 5 for Wastewater Treatment Plant. The replacement of the water meters started in 2014 will be completed in 2016. A revenue bond was issued to finance the projects so the Sanitary Sewer rate is increased by 22% to cover the debt service. The overall increase is mitigated by not increasing the rates for Water and Storm Water, the residential monthly service line repair charge or the Storm Water surcharge. The sanitary sewer "back-up" monthly surcharge was increased by \$.10 for residential and \$.20 for commercial properties. The overall average increase for utilities ranged from 6.8% to 10%.

The record growth in the City continues to provide opportunities to promote our economic vitality and challenges to provide the infrastructure needs. The City Commission will continue to use our strategic and growth management plans to facilitate the growth and preserve our community character as we continue to prosper. We think the 2016 budget will assist in these endeavors. Retirement will remove me from future budget preparation but I know that our City has great leadership and a solid financial position to carry it forward to even greater accomplishments.

Sincerely,

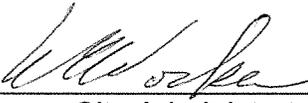


W. C. Wocken
City Administrator

**BUDGET OF
CITY OF BISMARCK, NORTH DAKOTA
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016**

STATE OF NORTH DAKOTA)
COUNTY OF BURLEIGH) SS
CITY OF BISMARCK)

I hereby certify that the within budget of the City of Bismarck for the fiscal year commencing January 1, 2016 is the budget as approved and passed by the Governing Body on the September 8, 2015.



City Administrator

**CITY OF BISMARCK, NORTH DAKOTA
2016 BUDGET REPORT
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City of Bismarck
Comparative Levies for 2015 to 2016 Budget
2016 Budget

	2014 Levy*	2014 Amount	2015 Levy*	2015 Amount
Budgeted Funds				
General Fund:				
General Fund**	38.08	11,060,268	37.13	12,023,288
Building Construction	7.30	2,120,272	10.00	3,238,160
Weed/Leafy Spurge	0.26	75,517	-	-
General Fund Subtotal	45.64	13,256,057	47.13	15,261,448
Special Revenue:				
Roads & Streets: Forestry	1.92	557,661	-	-
Special Deficiency	3.00	871,345	3.00	971,448
Social Security	3.71	1,077,563	-	-
E/H Transit	3.00	871,345	3.00	971,448
Library	5.83	1,693,313	6.00	1,942,896
Special Revenue Subtotal	17.46	5,071,227	12.00	3,885,792
Total Budgeted Funds	63.10	18,327,284	59.13	19,147,240

* Year represents the year in which taxes are levied with the collection of taxes budgeted in the subsequent year.

The actual 2014 values are used instead of the budgeted values to provide an accurate comparison to the 2015 values.

**Please note the General Fund levy includes the Roads & Streets: Forestry and Social Security levies starting in 2015.

CITY OF BISMARCK, NORTH DAKOTA
CERTIFICATE OF LEVY
FOR THE YEAR 2015

STATE OF NORTH DAKOTA)
COUNTY OF BURLEIGH) SS

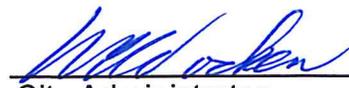
TO: KEVIN GLATT, AUDITOR OF BURLEIGH COUNTY

You are hereby notified that on the 8th day of September, 2015 the Governing Body of the City of Bismarck, North Dakota; the population of which, according to the last official census is 61,272; levied a tax of \$19,147,240 upon all taxable property in the City of Bismarck, North Dakota for the fiscal year beginning January 1, 2016 and ending December 31, 2016. The levy is itemized as follows:

General Fund	\$12,023,288
Building Construction	3,238,160
Special Revenue Funds	
Special Deficiency	971,448
E/H Transit System	971,448
Library	1,942,896
TOTAL	<u>\$19,147,240</u>

You will duly enter and extend such tax upon the County Tax List collection upon the taxable property of the City of Bismarck for the current year.

Dated at Bismarck, North Dakota this 2nd day of October, 2015.



City Administrator

**CITY OF BISMARCK
SUMMARY OF 2016 BUDGET - ALL FUNDS**

	Personal Services	Maintenance & Operations	Capital Outlay	Transfers	Total
General Fund					
Administration	625,467	228,898	-	-	854,365
Salary & Benefits Adjustment	7,317	38,134	-	-	45,451
One-Time Operations	34,254	157,500	-	-	191,754
Equipment Reserve	-	6,250	-	-	6,250
Building Maintenance	273,081	417,959	-	-	691,040
One-Time Operations	9,111	82,500	-	-	91,611
Building Construction	-	-	-	1,217,000	1,217,000
Dakota Media Access	-	370,251	-	-	370,251
One-Time Operations	-	26,950	-	-	26,950
Contingencies	-	-	-	825,000	825,000
Attorney	538,558	18,813	-	-	557,371
Combined Communications	1,979,222	701,978	-	-	2,681,200
One-Time Operations	10,000	1,750	-	-	11,750
Equipment Reserve	-	15,000	-	-	15,000
City Emergency Management	89,433	13,898	-	-	103,331
Engineering	2,349,778	121,736	-	-	2,471,514
One-Time Operations	31,500	103,000	59,620	-	194,120
Equipment Reserve	-	-	34,500	-	34,500
Finance	2,926,759	651,613	-	-	3,578,372
Common Software-One-Time	-	9,718	855,852	-	865,570
Equipment Reserve	-	11,175	-	-	11,175
Computer Expansion Reserve	-	-	42,300	-	42,300

**CITY OF BISMARCK
SUMMARY OF 2016 BUDGET - ALL FUNDS**

	Personal Services	Maintenance & Operations	Capital Outlay	Transfers	Total
Fire Department	7,209,234	476,535	-	-	7,685,769
Fire Truck	-	41,000	-	-	41,000
One-Time Operations	22,070	88,910	35,500	1,210,000	1,356,480
Human Resources	468,361	19,333	-	-	487,694
Employee Training	18,140	34,520	-	-	52,660
Municipal Court	413,855	103,077	-	-	516,932
One-Time Operations	16,022	-	-	-	16,022
Community Development	1,485,587	156,067	-	-	1,641,654
Inspections One-Time Operations	117,192	9,300	15,000	-	141,492
Planning One-Time Operations	54,496	66,392	-	-	120,888
Equipment Reserve	-	2,800	-	-	2,800
Metropolitan Planning Org	208,268	913,099	-	24,704	1,146,071
Police	10,854,899	1,175,871	32,209	-	12,062,979
One-Time Operations	45,000	643,281	352,050	-	1,040,331
Public Health	2,004,965	305,952	-	-	2,310,917
One-Time Operations	-	20,000	-	-	20,000
Equipment Reserve	-	23,320	-	-	23,320
Nondepartmental	913,850	257,276	-	1,978,049	3,149,175
One-Time Operations	-	225,000	-	-	225,000
General Fund Total	32,706,419	7,538,856	1,427,031	5,254,753	46,927,059

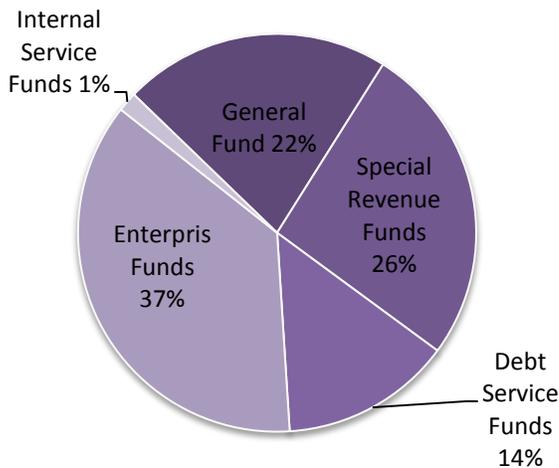
**CITY OF BISMARCK
SUMMARY OF 2016 BUDGET - ALL FUNDS**

	Personal Services	Maintenance & Operations	Capital Outlay	Transfers	Total
Special Revenue Funds					
E&H Transit System	-	4,007,703	-	-	4,007,703
Bismarck Public Library	1,768,919	936,544	12,050	112,600	2,830,113
Police Drug Enforcement	9,175	57,558	24,999	-	91,732
Roads & Streets	3,496,760	3,426,760	948,740	123,296	7,995,556
Street Lights & Traffic Signal	679,337	1,325,387	244,112	308,914	2,557,750
Hotel & Motel Tax	-	1,089,700	-	192,300	1,282,000
Lodging Liquor & Food Tax	-	366,550	-	2,443,214	2,809,764
Sales Tax	-	500	-	23,191,826	23,192,326
Vision Fund	114,937	2,848,300	-	-	2,963,237
Social Security Tax	-	-	-	1,600,000	1,600,000
Special Deficiency & Assumption	-	258,500	-	1,391,030	1,649,530
Gov't Grants & Activities	1,176,924	2,723,890	1,612,000	23,336	5,536,150
Special Revenue Funds Total	7,246,052	17,041,392	2,841,901	29,386,516	56,515,861
Debt Service Funds					
Sewermain Bonds	-	6,027,825	-	500,000	6,527,825
Watermain Bonds	-	742,795	-	260,000	1,002,795
Sidewalk Bonds	-	1,521,793	-	50,000	1,571,793
Street Improvement Bonds	-	19,924,621	-	1,000,000	20,924,621
Debt Service Funds Total	-	28,217,034	-	1,810,000	30,027,034
Total Budgeted Funds	39,952,471	52,797,282	4,268,932	36,451,269	133,469,954

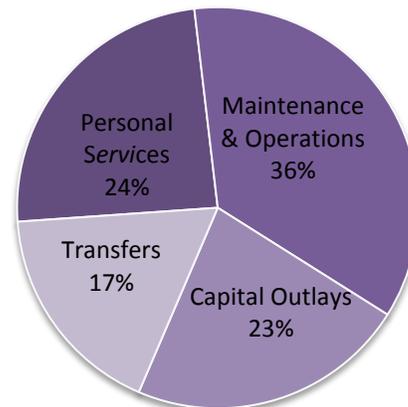
**CITY OF BISMARCK
SUMMARY OF 2016 BUDGET - ALL FUNDS**

	Personal Services	Maintenance & Operations	Capital Outlay	Transfers	Total
Enterprise Funds					
Airport	1,755,444	2,963,435	6,560,000	167,146	11,446,025
Event Center	2,400,072	5,697,078	231,500	216,974	8,545,624
Solid Waste Disposal	1,030,300	1,505,933	2,002,850	206,991	4,746,074
Solid Waste Collections	1,673,088	1,949,659	954,850	107,113	4,684,710
Water&Sewer-Water	2,820,224	5,298,351	8,794,000	253,101	17,165,676
Water&Sewer-SanitarySewer	1,625,695	2,627,762	25,184,000	101,720	29,539,177
Water&Sewer-Storm Water	323,968	1,122,414	498,500	63,792	2,008,674
Commercial Property	-	66,155	-	24,808	90,963
Northern Plains Commerce Centre	-	5,500	-	52,514	58,014
Parking Authority Lots	-	881,680	-	16,631	898,311
Enterprise Funds Total	11,628,791	22,117,967	44,225,700	1,210,790	79,183,248
Internal Service Funds					
Fleet Services	805,429	2,478,553	102,000	46,846	3,432,828
Internal Service Funds Total	805,429	2,478,553	102,000	46,846	3,432,828
Total City Funds	52,386,691	77,393,802	48,596,632	37,708,905	216,086,030

2016 Budget by Fund



2016 Budget by Expenditure Type



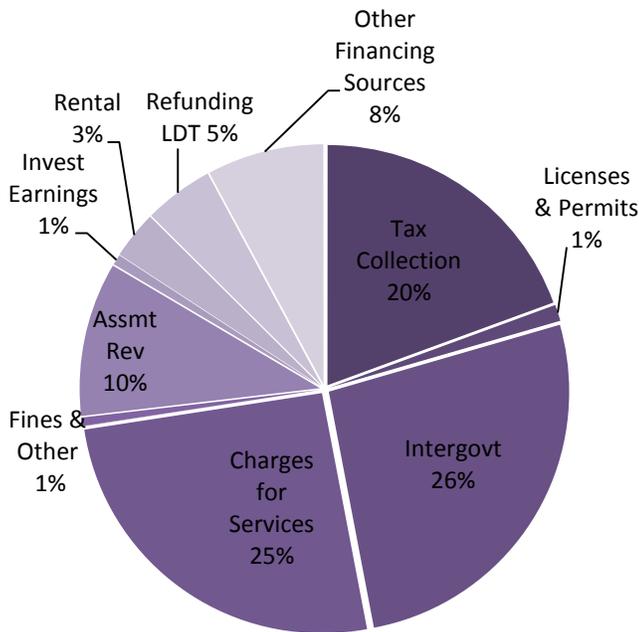
**City of Bismarck
All Funds Classification Summary
2016 Budget and Financial Plans**

	2014 Actual	2015 Budget	2016 Budget
Revenue			
Tax Collections	39,568,459	41,008,972	41,868,193
Licenses & Permits	2,535,399	2,509,140	2,365,725
Intergovernmental Revenue	54,901,754	63,041,147	57,122,828
Charges for Services	47,067,988	50,817,372	55,190,244
Other Income	135,743	64,844	53,010
Fines & Forfeits	1,387,270	1,071,880	1,213,100
Special Assessment Revenue	17,760,619	16,177,860	22,337,300
Investment Earnings	1,474,907	1,324,919	1,512,294
Rental	6,434,717	6,541,855	6,998,643
Donations	135,370	484,700	182,360
Refunding Long-Term Debt Issuance	0	7,960,000	10,095,000
Other Financing Sources	13,258,678	15,416,428	16,974,879
Sale of Assets/Expense	2,032,022	198,356	215,750
Revenue Total	186,692,926	206,617,473	216,129,326
Expenses			
Cost of Goods Sold	5,546,015	6,068,788	5,926,745
Personal Services - Salaries & Wage	31,651,231	38,259,114	39,234,309
Personal Services - Fringe Benefits	11,373,778	12,615,359	13,152,382
Professional, Legal, and Contracted Service Fees	3,462,273	5,294,942	4,756,260
Building, Equipment, and Vehicle Services	12,505,592	12,491,384	12,553,383
Travel and Training	442,537	747,719	754,111
Other Operating Services	18,619,234	5,919,340	6,635,613
Operating Supplies	5,829,068	6,666,086	7,344,229
Grants and Subsidies	6,604,926	11,589,318	9,798,772
Capital Outlay	2,732,924	73,622,774	48,596,632
Debt Service	14,283,583	25,504,214	29,624,689
Other Financing Uses	25,033,115	38,225,018	37,708,905
Expenses Total	138,084,276	237,004,056	216,086,030
Cash Balance (Reserves)	48,608,650	(30,386,583)	43,296

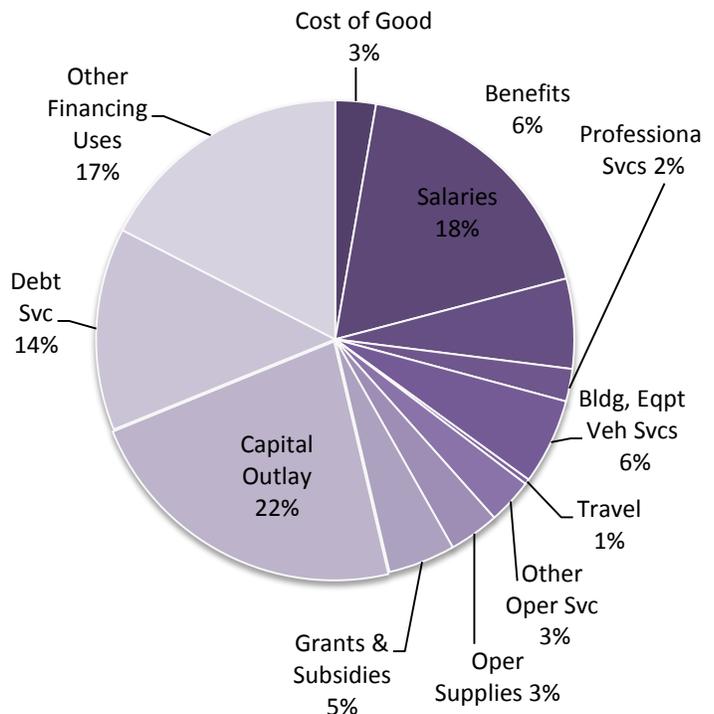
* Excludes Depreciation Expense

** Civic Center Revenue includes 1,015,000 Transfer for Principal Debt Payment

2016 Revenue



2016 Expenditures



City of Bismarck
Authorized Positions - All Funds

	2014	2015	2016
ADMINISTRATION			
ASSISTANT ADMINISTRATOR	1.00	1.00	1.00
CITY ADMINISTRATOR	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	2.00	2.00
	<i>Administration</i>	<i>4.00</i>	<i>4.00</i>
PUBLIC INFORMATION OFFICER	1.00	1.00	1.00
	<i>Public Information</i>	<i>1.00</i>	<i>1.00</i>
	5.00	5.00	5.00
BUILDING MAINTENANCE			
BUILDING MAINTENANCE SPECIALIST (MTCE SERVICES ENGINEER)	1.00	1.00	1.00
BUILDING MAINTENANCE TECHNICIAN (MTCE ATTENDANT III)	2.00	2.00	2.00
FACILITIES MANAGER	0.67	0.67	0.67
OFFICE ASSISTANT II	0.50	0.50	0.50
	4.17	4.17	4.17
ATTORNEY			
ASSISTANT CITY ATTORNEY	2.00	2.00	2.00
CITY ATTORNEY	1.00	1.00	1.00
LEAD LEGAL SECRETARY	1.00	1.00	1.00
LEGAL SECRETARY	1.00	1.00	1.00
	5.00	5.00	5.00
COMBINED COMMUNICATIONS CENTER			
ADMINISTRATIVE ASSISTANT (OFFICE ASSISTANT II)	1.00	1.00	1.00
COMMUNICATIONS DIRECTOR	1.00	1.00	1.00
COMMUNICATIONS SPECIALIST (DISPATCHER I)	19.00	22.00	24.00
COMMUNICATIONS SUPERVISOR (PUBLIC SAFETY TELECMTR SUPT)	3.00	3.00	4.00
DISPATCHER II	1.00	-	-
	<i>Combined Communications Center Administration</i>	<i>25.00</i>	<i>27.00</i>
EMERGENCY MANAGER	1.00	1.00	1.00
	<i>City Emergency Management</i>	<i>1.00</i>	<i>1.00</i>
	26.00	28.00	31.00
ENGINEERING			
CITY ENGINEER	1.00	1.00	1.00
DESIGN & CONSTRUCTION ENGINEER	2.00	3.00	3.00
ENGINEERING AIDE I	1.00	-	-
ENGINEERING OPERATIONS MGR (ASST ADMINISTRATOR)	1.00	1.00	1.00
ENGINEERING TECHNICIAN I (ENGINEERING TECH I)	2.00	3.00	3.00
ENGINEERING TECHNICIAN II (ENGINEERING TECH II)	7.00	6.00	6.00
ENGINEERING TECHNICIAN III (ENGINEERING TECH III)	7.00	6.00	6.00
OFFICE ASSISTANT II	2.00	2.00	2.00
PROFESSIONAL LAND SURVEYOR	1.00	1.00	1.00
PROJECT ENGINEER	3.00	2.00	2.00
SENIOR PROJECT ENGINEERING (PROJECT ENGINEER)	-	1.00	1.00
TRAFFIC ENGINEER	1.00	1.00	1.00
TRAFFIC ENGINEERING TECHNICIAN II (ENGINEERING TECH II)	-	1.00	1.00
TRAFFIC ENGINEERING TECHNICIAN III (ENGINEERING TECH III)	-	1.00	1.00
	28.00	29.00	29.00
FINANCE			
CITY ASSESSOR	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	2.00	2.00
REAL PROPERTY APPRAISER (REAL PROPERTY APPRAISER II)	4.00	4.00	4.00
REAL PROPERTY TECHNICIAN (OFFICE ASSISTANT III)	1.00	1.00	1.00
SENIOR REAL PROPERTY APPRAISER (REAL PROPERTY APPR III)	2.00	2.00	2.00
	<i>Assessing</i>	<i>10.00</i>	<i>10.00</i>

City of Bismarck
Authorized Positions - All Funds

	2014	2015	2016
ACCOUNTANT	1.00	2.00	1.00
ACCOUNTING TECHNICIAN (ACCOUNTING TECHNICIAN II)	5.00	4.00	4.00
COMPTROLLER	1.00	1.00	1.00
FINANCIAL ANALYST	1.00	1.00	2.00
FINANCE DIRECTOR (DIRECTOR OF FINANCE)	1.00	1.00	1.00
GRANTS COORDINATOR	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
SENIOR ACCOUNTANT (ACCOUNTANT)	-	-	1.00
SPECIAL ASSESSMENT COORDINATOR	1.00	1.00	-
<i>Fiscal Services</i>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
INFORMATION TECHNOLOGY MANAGER	1.00	1.00	1.00
GIS ANALYST	2.00	2.00	2.00
GIS COORDINATOR	1.00	1.00	1.00
PROGRAMMER ANALYST (PROGRAMMER/ANALYST I)	2.00	2.00	2.00
SENIOR PROGRAMMER ANALYST (PROGRAMMER/ANALYST II)	2.00	2.00	2.00
SYSTEMS ADMINISTRATOR (PC & NETWORK TECHNICIAN)	6.00	6.00	6.00
<i>Information Technology</i>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>
	36.00	36.00	36.00
FIRE DEPARTMENT			
DEPUTY FIRE CHIEF	1.00	1.00	1.00
FIRE ADMINISTRATIVE COORDINATOR (OFFICE ASSISTANT III)	1.00	1.00	1.00
FIRE BATTALION CHIEF	3.00	3.00	3.00
FIRE BATTALION CHIEF - SUPPORT SERVICES	1.00	1.00	1.00
FIRE CAPTAIN	18.00	18.00	18.00
FIRE CHIEF (DIRECTOR OF FIRE)	1.00	1.00	1.00
FIRE MARSHAL	2.00	2.00	2.00
FIREFIGHTER	54.00	57.00	57.00
<i>Fire & Administration</i>	<u>81.00</u>	<u>84.00</u>	<u>84.00</u>
* ENVIRONMENTAL HEALTH ADMINISTRATOR	1.00	-	-
* ENVIRONMENTAL HEALTH SPECIALIST	3.00	-	-
** WEED CONTROL SPECIALIST	1.00	-	-
<i>Environmental Health</i>	<u>5.00</u>	<u>-</u>	<u>-</u>
	86.00	84.00	84.00
* <i>Moved June 1st 2015 to Public Health</i>			
** <i>Moved June 1st 2015 to Forestry</i>			
HUMAN RESOURCES			
HUMAN RESOURCES ASSISTANT (OFFICE ASSISTANT II)	1.00	1.00	1.00
HUMAN RESOURCES DIRECTOR (DIRECTOR OF HUMAN RESOURCES)	1.00	1.00	1.00
HUMAN RESOURCES GENERALIST (HUMAN RESOURCES ASST)	2.00	2.00	2.00
HUMAN RESOURCES GENERALIST	1.00	2.00	2.00
	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>
MUNICIPAL COURT			
CHIEF DEPUTY COURT CLERK (OFFICE ASSISTANT III)	1.00	1.00	1.00
CLERK OF MUNICIPAL COURT	1.00	1.00	1.00
DEPUTY COURT CLERK (OFFICE ASSISTANT II)	3.00	3.00	3.00
	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
COMMUNITY DEVELOPMENT			
ADMINISTRATIVE ASSISTANT (OFFICE ASSISTANT III)	1.00	1.00	1.00
COMMUNITY DEVELOPMENT DIRECTOR (DIRECTOR OF COMM DEV)	1.00	1.00	1.00
OFFICE ASSISTANT I	1.00	1.00	1.00
PLANNER (PLANNER I)	2.00	2.00	2.00
PLANNING MANAGER	1.00	1.00	1.00
PRINCIPAL TRANSPORTATION PLANNER (TRANSP PLANNER)	0.40	0.40	0.40
SENIOR PLANNER	-	1.00	1.00
TRANSPORTATION SPECIALIST (OFFICE ASSISTANT II)	0.20	0.20	0.20
<i>Planning & Development</i>	<u>6.60</u>	<u>7.60</u>	<u>7.60</u>

City of Bismarck
Authorized Positions - All Funds

	2014	2015	2016
ADMINISTRATIVE ASSISTANT (OFFICE ASSISTANT III)	1.00	1.00	1.00
BUILDING INSPECTOR	7.00	7.00	7.00
BUILDING OFFICIAL	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	2.00	2.00
PLANS EXAMINER	2.00	2.00	2.00
<i>Building Inspections</i>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
BUILDING INSPECTOR	-	-	1.00
<i>One-time</i>	-	-	1.00
PLANNER I	1.00	-	-
<i>HUD</i>	<u>1.00</u>	<u>-</u>	<u>-</u>
PRINCIPAL TRANSPORTATION PLANNER (TRANSP PLANNER)	-	0.80	0.80
TRANSPORTATION PLANNER	1.60	0.80	0.80
TRANSPORTATION SPECIALIST (OFFICE ASSISTANT II)	0.80	0.80	0.80
<i>MPO</i>	<u>2.40</u>	<u>2.40</u>	<u>2.40</u>
<i>Total Community Development General Fund</i>	<u>23.00</u>	<u>23.00</u>	<u>24.00</u>
BUILDING INSPECTOR	1.00	1.00	-
<i>Total Community Development Special Revenue Funds</i>	<u>1.00</u>	<u>1.00</u>	<u>-</u>
	24.00	24.00	24.00
POLICE DEPARTMENT			
POLICE ACCOUNTING COORDINATOR (PRINCIPAL OFFICE ASST)	1.00	1.00	1.00
POLICE CHIEF	1.00	1.00	1.00
<i>Administration</i>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
ANIMAL CONTROL OFFICER (ANIMAL CONTROL WARDEN)	3.00	3.00	3.00
DEPUTY POLICE CHIEF - FIELD SERVICES	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
PARKING ENFORCEMENT OFFICER (CAR MARKER)	2.00	2.00	2.00
POLICE LIEUTENANT	6.00	6.00	6.00
POLICE OFFICER	72.00	76.00	82.00
POLICE SERGEANT	11.00	11.00	11.00
<i>Field Services</i>	<u>96.00</u>	<u>100.00</u>	<u>106.00</u>
BUILDING SERVICE WORKER (MAINTENANCE ATTENDANT I)	2.00	2.00	2.00
CRIME ANALYST	-	1.00	1.00
DEPUTY POLICE CHIEF - SUPPORT SERVICES	1.00	1.00	1.00
OFFICE ASSISTANT II	10.00	2.00	2.00
POLICE EVIDENCE TECHNICIAN (POLICE PROPERTY TECHNICIAN)	2.00	2.00	2.00
POLICE LIEUTENANT	3.00	3.00	3.00
POLICE MTCE TECHNICIAN (MTCE ATTENDANT III)	1.00	1.00	1.00
POLICE OFFICER	5.25	4.28	4.28
POLICE PROPERTY COORDINATOR (QUARTERMASTER)	-	1.00	1.00
POLICE SERGEANT	2.00	2.00	2.00
POLICE YOUTH WORKER SUPERVISOR	-	1.00	1.00
POLICE YOUTH WORKER	6.00	5.00	5.00
RECORDS SUPERVISOR (PRINCIPAL OFFICE ASSISTANT)	1.00	1.00	1.00
RECORDS TECHNICIAN (OFFICE ASSISTANT II)	-	8.00	8.00
<i>Support Services</i>	<u>33.25</u>	<u>34.28</u>	<u>34.28</u>
POLICE OFFICER	-	3.00	-
<i>One-time</i>	-	3.00	-
<i>Total Police Department General Fund</i>	<u>131.25</u>	<u>139.28</u>	<u>142.28</u>
POLICE OFFICER-Gov't Aid	8.75	3.72	3.72
<i>Total PD Special Revenue Funds</i>	<u>8.75</u>	<u>3.72</u>	<u>3.72</u>
	140.00	143.00	146.00
PUBLIC HEALTH			
BUSINESS MANAGER (BUSINESS OFFICE MANAGER)	-	1.00	1.00
CLIENT SERVICES REPRESENTATIVE (OFFICE ASSISTANT I)	1.00	1.00	1.00
CLIENT SERVICES REPRESENTATIVE (OFFICE ASSISTANT II)	1.00	1.00	1.00
COMMUNITY HEALTH NURSING MANAGER	1.00	1.00	1.00

City of Bismarck
Authorized Positions - All Funds

	2014	2015	2016
GRANTS & CONTRACTS TECHNICIAN (ACCOUNTING TECHNICIAN III)	1.00	1.00	1.00
HEALTH MAINTENANCE PROGRAM COORDINATOR	1.00	1.00	1.00
HEALTH SERVICES NURSE (COMMUNITY HEALTH NURSE)	9.25	5.00	5.00
HEALTH SERVICES NURSE (WOMEN'S WAY COORDINATOR)	0.45	0.45	0.45
HEALTH SERVICES PROGRAM COORDINATOR	1.00	1.00	1.00
HOME HEALTH NURSE (COMMUNITY HEALTH NURSE)	-	3.00	3.00
MEDICAL BILLING TECHNICIAN (MEDICAL BILLING SPECIALIST)	2.00	2.00	2.00
NUTRITION SERVICES PROGRAM COORDINATOR	1.00	1.00	1.00
PUBLIC HEALTH DIRECTOR (DIRECTOR OF PUBLIC HEALTH)	1.00	1.00	1.00
<i>Total PH General Fund</i>	<u>19.70</u>	<u>19.45</u>	<u>19.45</u>
ENVIRONMENTAL HEALTH ADMINISTRATOR	-	1.00	1.00
ENVIRONMENTAL HEALTH SPECIALIST	-	3.00	3.00
<i>Total PH Environmental Health</i>	<u>-</u>	<u>4.00</u>	<u>4.00</u>
CLIENT SERVICES REPRESENTATIVE (OFFICE ASSISTANT II)	1.00	1.00	1.00
EMERGENCY PREPAREDNESS REGIONAL COORDINATOR	1.00	1.00	1.00
HEALTH SERVICES NURSE (COMMUNITY HEALTH NURSE)	1.30	1.55	1.55
TOB PREVENTION & CONTROL COORD (TOB PREVENTION COORD)	1.00	1.00	1.00
TOBACCO PREVENTION SPECIALIST	1.00	1.00	1.00
<i>Total PH Government Aid</i>	<u>5.30</u>	<u>5.55</u>	<u>5.55</u>
	25.00	29.00	29.00
Total General Fund	374.12	387.90	394.90
Total Government Aid & PD Special Revenue	15.05	10.27	9.27
	389.17	398.17	404.17
VISION FUND			
BUSINESS DEVELOPMENT DIRECTOR	1.00	1.00	1.00
<i>Total Vision Fund</i>	1.00	1.00	1.00
ROADS & STREETS			
LANDSCAPE ARBORIST (ARBORIST I)	-	1.00	1.00
HEAVY EQUIPMENT OPERATOR (EQUIPMENT OPERATOR II)	26.00	26.00	26.00
PW DIRECTOR - SERVICE OPERATIONS (SVC OPRS DIRECTOR)	0.50	0.50	0.50
ROADS & STREETS SUPERINTENDENT (MTCE SUPERVISOR II)	1.00	1.00	1.00
UTILITIES COORDINATOR (EXECUTIVE ASSISTANT)	0.25	0.25	0.25
<i>Roads & Streets</i>	<u>27.75</u>	<u>28.75</u>	<u>28.75</u>
HEAVY EQUIPMENT OPERATOR (EQUIPMENT OPERATOR II)	-	1.00	1.00
ROADS & STREETS CREW LEADER (EQUIPMENT OPERATOR II)	8.00	7.00	7.00
<i>Snowgates</i>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
ARBORIST (ARBORIST I)	3.00	3.00	3.00
CITY FORESTER	1.00	1.00	1.00
FORESTRY PROGRAMS COORD (URBAN FORESTRY PROGRAM SPEC)	1.00	1.00	1.00
LEAD ARBORIST (ARBORIST II)	1.00	1.00	1.00
WEED CONTROL OFFICER	-	1.00	0.50
<i>Forestry</i>	<u>6.00</u>	<u>7.00</u>	<u>6.50</u>
WEED CONTROL OFFICER	-	-	0.50
<i>Weed Control</i>	<u>-</u>	<u>-</u>	<u>0.50</u>
Total Roads & Streets	41.75	43.75	43.75
STREET LIGHTS & TRAFFIC SIGNALS			
ELECTRICIAN	-	-	1.00
ELECTRONICS TECHNICIAN I	1.00	1.00	1.00
TRAFFIC MAINTENANCE SUPERINTENDENT (MTCE SUPERVISOR I)	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN	6.00	6.00	6.00
Total Street Light Utilities	8.00	8.00	9.00
SOLID WASTE DISPOSAL			
OFFICE ASSISTANT II	1.50	1.50	1.50
PW DIRECTOR - SERVICE OPERATIONS (SVC OPRS DIRECTOR)	0.50	0.50	0.50
UTILITIES COORDINATOR (EXECUTIVE ASSISTANT)	0.25	0.25	0.25
<i>Solid Waste Administration</i>	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>

City of Bismarck
Authorized Positions - All Funds

	2014	2015	2016
HEAVY EQUIPMENT OPERATOR (EQUIPMENT OPERATOR II)	7.00	6.00	6.00
RECYCLING SPECIALIST (WASTE RED/DIV/RECYCLING SPEC)	1.00	1.00	1.00
SCALE OPERATOR (WASTE FEE COLLECTOR)	3.00	3.00	3.00
SOLID WASTE CREW LEADER (EQUIPMENT OPERATOR II)	-	1.00	1.00
<i>Solid Waste Disposal</i>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
	13.25	13.25	13.25
SOLID WASTE COLLECTIONS			
EQUIPMENT OPERATOR (EQUIPMENT OPERATOR I)	14.00	13.00	13.00
SOLID WASTE CREW LEADER (EQUIPMENT OPERATOR I)	-	1.00	1.00
SOLID WASTE & LANDFILL SUPERINTENDENT (MTCE SUPERVISOR II)	1.00	1.00	1.00
WASTE SERVICE WORKER (WASTE COLLECTOR)	10.00	10.00	10.00
<i>Solid Waste Collections</i>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>
Total Solid Waste Utilities	38.25	38.25	38.25
AIRPORT			
ACCOUNTING SPECIALIST (ACCOUNTING TECHNICIAN III)	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY (OFFICE ASSISTANT I)	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY (OFFICE ASSISTANT II)	1.00	1.00	1.00
AIRPORT DIRECTOR (AIRPORT MANAGER)	1.00	1.00	1.00
ASSISTANT AIRPORT DIRECTOR (AIRPORT OPERATIONS MANAGER)	1.00	1.00	1.00
MARKETING & OPER MANAGER (MARKETING ASST ARPT OPS MNGR)	1.00	1.00	1.00
<i>Airport Administration</i>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
AIRPORT MTCE SUPERVISOR (EQUIPMENT MECHANIC II)	1.00	1.00	1.00
AIRPORT MAINTENANCE MANAGER (MAINTENANCE SUPERVISOR II)	1.00	1.00	1.00
AIRPORT MAINTENANCE TECHNICIAN (EQUIPMENT MECHANIC I)	2.00	3.00	3.00
AIRPORT MAINTENANCE TECHNICIAN (EQUIPMENT OPERATOR II)	2.00	1.00	1.00
BUILDING SERVICE WORKER (MAINTENANCE ATTENDANT I)	2.00	2.00	2.00
BUILDING SERVICE WORKER SUPERVISOR (MTCE ATTENDANT II)	1.00	1.00	1.00
<i>Airport Buildings</i>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
AIRPORT OPERATIONS AGENT	6.00	6.00	6.00
<i>Airport Property & Land</i>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Total Airport	21.00	21.00	21.00
EVENT CENTER			
ASSISTANT FOOD & BEVERAGE MANAGER	1.00	2.00	2.00
AUDIO VISUAL PRODUCTION SUPERVISOR	-	1.00	1.00
BUILDING SERVICE WORKER	-	-	2.00
BUSINESS MANAGER (BUSINESS OFFICE MANAGER)	1.00	1.00	1.00
EVENT CENTER DIRECTOR (CIVIC CENTER/AUD MANAGER)	1.00	1.00	1.00
EVENT CENTER HVAC TRADESPERSON (MTCE SUPERVISOR I)	-	1.00	1.00
EVENT CENTER MAINTENANCE SUPERVISOR (MTCE SUPERVISOR I)	3.00	2.00	2.00
EVENT CENTER SALES ASSOCIATE (SALES ASSOCIATE)	1.00	2.00	2.00
EVENT CENTER TICKET OPER SUPERVISOR (BOX OFFICE SPRVR)	1.00	1.00	1.00
FOOD & BEVERAGE MANAGER	1.00	1.00	1.00
MAINTENANCE TECHNICIAN (MAINTENANCE ATTENDANT III)	1.00	1.00	1.00
MAINTENANCE WORKER (MAINTENANCE ATTENDANT II)	5.00	5.00	5.00
MARKETING & SALES MANAGER	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	2.00	2.00
OPERATIONS MANAGER (CIVIC CENTER OPERATIONS MANAGER)	1.00	1.00	1.00
	<u>19.00</u>	<u>22.00</u>	<u>24.00</u>
WATER & SEWER-WATER			
BUILDING MAINTENANCE TECHNICIAN (MTCE ATTENDANT III)	1.00	1.00	1.00
FACILITIES MANAGER	0.33	0.33	0.33
OFFICE ASSISTANT II	0.17	0.17	0.17
SENIOR ADMINISTRATIVE ASSISTANT (PRINCIPAL OFFICE ASST)	1.00	1.00	1.00
UTILITIES COORDINATOR (EXECUTIVE ASSISTANT)	0.16	0.16	0.16
UTILITIES OPERATIONS DIRECTOR	0.34	0.34	0.34
<i>Water Administration</i>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

City of Bismarck
Authorized Positions - All Funds

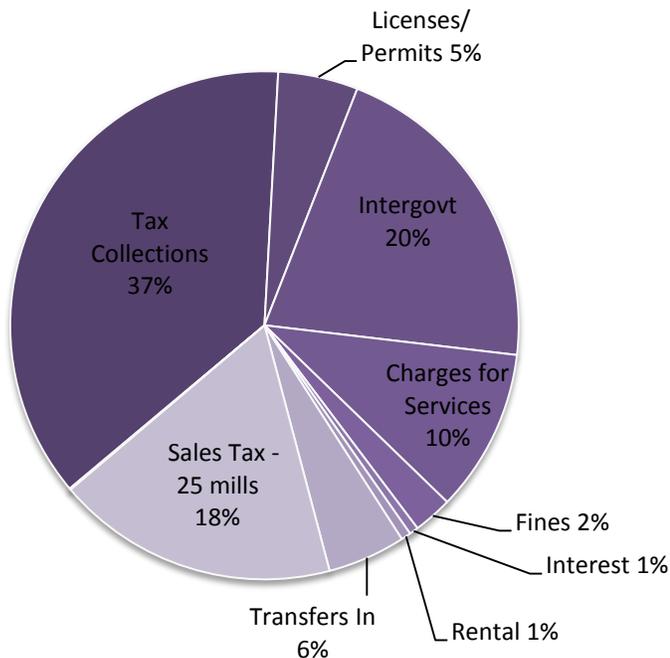
	2014	2015	2016
LABORATORY TECHNICIAN (W/WW PLANT LAB TECHNICIAN)	2.00	2.00	2.00
LEAD MAINTENANCE TECHNICIAN (W/WW MTCE TECH III)	1.00	1.00	1.00
LIME SLUDGE PLANT OPERATOR	2.00	2.00	3.00
MAINTENANCE TECHNICIAN (W/WW MAINTENANCE TECH II)	1.00	1.00	1.00
W/WW PLANT OPERATOR II	7.00	7.00	7.00
W/WW PLANT SUPERVISOR	1.00	1.00	1.00
WATER PLANT SUPERINTENDENT	1.00	1.00	1.00
<i>Water Treatment</i>	<u>15.00</u>	<u>15.00</u>	<u>16.00</u>
MAINTENANCE TECHNICIAN (W/WW MAINTENANCE TECH II)	11.00	11.00	11.00
WATER COLLECTION & DISTRIBUTION SUPT (MTCE SUPERVISOR III)	1.00	1.00	1.00
<i>Water Distribution</i>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
CUSTOMER SERVICE FIELD LEAD	1.00	1.00	1.00
CUSTOMER SERVICE MANAGER	1.00	1.00	1.00
CUSTOMER SERVICE REPRESENTATIVE I (SERVICE RPR I)	1.00	1.00	1.00
CUSTOMER SERVICE REPRESENTATIVE II (SERVICE RPR II)	2.00	2.00	2.00
FIELD SERVICE REPRESENTATIVE	2.00	2.00	2.00
UTILITY SERVICE WORKER (MAINTENANCE ATTENDANT II)	2.00	2.00	2.00
<i>Customer Service</i>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
	<u>39.00</u>	<u>39.00</u>	<u>40.00</u>
WATER & SEWER-SANITARY SEWER			
MAINTENANCE TECHNICIAN (W/WW MAINTENANCE TECH II)	3.00	5.00	5.00
OFFICE ASSISTANT II	0.17	0.17	0.17
UTILITIES COORDINATOR (EXECUTIVE ASSISTANT)	0.17	0.17	0.17
UTILITIES OPERATIONS DIRECTOR	0.33	0.33	0.33
<i>Sanitary Sewer</i>	<u>3.67</u>	<u>5.67</u>	<u>5.67</u>
HEAVY EQUIPMENT OPERATOR (EQUIPMENT OPERATOR II)	1.00	1.00	1.00
INDUSTRIAL PRETREATMENT TECHNICIAN	1.00	1.00	1.00
LAB MANAGER/INDUSTRIAL PRETREATMENT PROGRAM MANAGER	1.00	1.00	1.00
LABORATORY TECHNICIAN (W/WW PLANT LAB TECHNICIAN)	1.00	1.00	1.00
LEAD MAINTENANCE TECHNICIAN (W/WW MTCE TECH III)	1.00	1.00	1.00
MAINTENANCE TECHNICIAN (W/WW MTCE TECH II)	3.00	3.00	3.00
W/WW PLANT OPERATOR	5.00	5.00	5.00
W/WW PLANT SUPERVISOR	1.00	1.00	1.00
WW TREATMENT PLANT SUPERINTENDENT	1.00	1.00	1.00
<i>Waste Water Treatment</i>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
	18.67	20.67	20.67
WATER & SEWER-STORM WATER			
OFFICE ASSISTANT II	0.16	0.16	0.16
STORM WATER INSPECTION WORKER (W/WW MTCE TECH II)	1.00	2.00	2.00
STORM WATER PROGRAM COORDINATOR	1.00	1.00	1.00
UTILITIES COORDINATOR (EXECUTIVE ASSISTANT)	0.17	0.17	0.17
UTILITIES OPERATIONS DIRECTOR	0.33	0.33	0.33
<i>Storm Water</i>	<u>2.66</u>	<u>3.66</u>	<u>3.66</u>
Total Water & Sewer Utilities	60.33	63.33	64.33
FLEET SERVICES			
EQUIPMENT PARTS SPECIALIST	1.00	2.00	1.00
FLEET MAINTENANCE SUPERVISOR (EQUIPMENT MECHANIC II)	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00
FLEET PURCHASING COORDINATOR (EQPT PARTS SPECIALIST)	-	-	1.00
MECHANIC (EQUIPMENT MECHANIC I)	6.00	7.00	7.00
OFFICE ASSISTANT II	0.50	0.50	0.50
Total Fleet Services	9.50	11.50	11.50
GRAND TOTAL	588.00	607.00	617.00

**City of Bismarck
General Fund Summary
Comparison of Revenue and Expenditures**

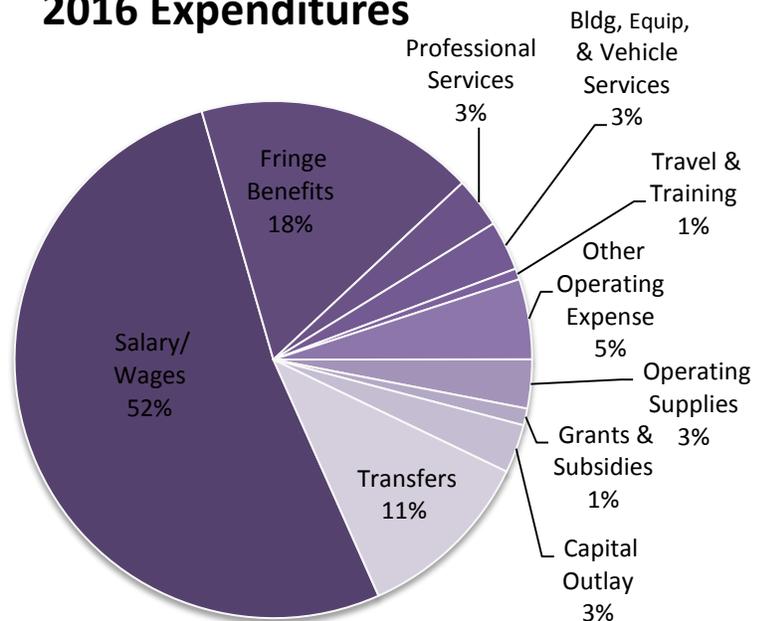
	2014 Actual	2015 Budget	2016 Budget
Revenue:			
Tax Collections	\$ 13,633,375	\$ 14,634,412	\$ 16,685,448
Licenses/Permits	2,409,055	2,338,340	2,294,825
Intergovernmental	8,647,130	8,865,518	9,439,794
Charges for Services	4,923,488	3,757,675	4,680,629
Fines	1,176,450	975,300	1,120,300
Interest	306,755	219,896	258,325
Rental	276,520	279,547	279,497
Transfers In	1,709,899	2,168,858	2,238,069
Sales Tax - 25 mills for property tax reduction	6,366,175	7,261,400	8,095,400
Sale of Assets/Other	75,030	32,650	34,050
Total Revenues	39,523,877	40,533,596	45,126,337
Cash Reserve:	-	2,819,830	1,800,722
Total Revenues	\$ 39,523,877	\$ 43,353,426	\$ 46,927,059

Expenditures:			
Salary/Wages	\$ 19,865,422	\$ 23,644,849	\$ 24,494,413
Fringe Benefits	6,555,861	7,059,124	8,212,006
Professional, Legal, & Contracted Services	1,071,928	2,221,449	1,480,373
Building, Equipment, & Vehicle Services	1,231,698	1,543,852	1,454,582
Travel & Training	181,600	332,603	323,583
Other Operating Expense	1,824,949	2,067,808	2,353,681
Operating Supplies	1,188,163	1,431,275	1,432,936
Grants & Subsidies	478,669	440,458	493,701
Capital Outlay	1,527,198	787,868	1,427,031
Transfers	2,043,531	3,824,140	5,254,753
Total Expenditures	\$ 35,969,019	\$ 43,353,426	\$ 46,927,059

2016 Revenues



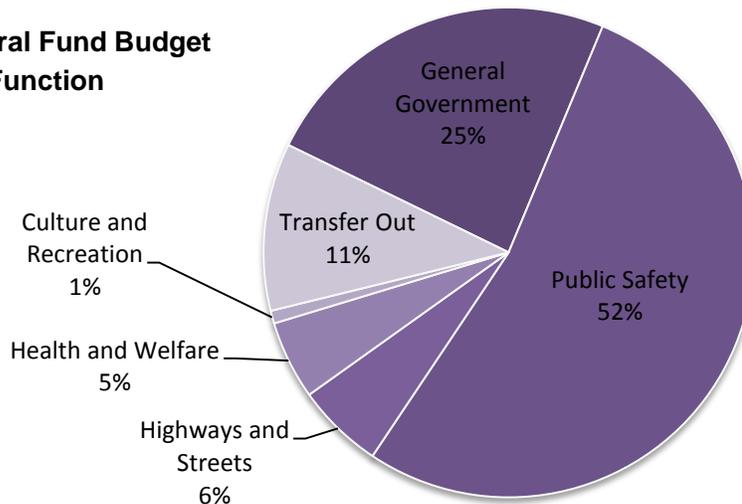
2016 Expenditures



City of Bismarck
General Fund Budget by Function
Comparison of Budgeted Expenditures

	2014 Actual	2015 Budget	2016 Budget
Administration	\$ 687,267	\$ 1,033,571	\$ 899,816
Building Maintenance	654,066	684,167	691,040
Attorney	463,578	500,474	557,371
Finance	2,736,719	3,124,090	3,578,372
Human Resources	357,033	484,085	540,354
Municipal Court	432,705	473,594	516,932
Community Development	2,002,789	3,065,048	2,787,725
One-time Operations	919,604	1,349,463	1,652,337
Equipment Reserve	86,683	87,407	62,525
General Government Total	\$ 8,340,444	\$ 10,801,899	\$ 11,286,472
Combined Communications	1,895,814	2,309,797	2,784,531
Fire	6,560,177	7,008,466	7,726,769
Police	10,033,951	11,000,488	12,062,979
One-time Operations	1,999,352	1,888,728	2,329,281
Equipment Reserve	35,374	10,872	15,000
Public Safety Total	\$ 20,524,668	\$ 22,218,351	\$ 24,918,560
Weed Control	67,249	75,864	-
Engineering	1,973,264	2,162,103	2,471,514
One-time Operations	90,566	286,991	194,120
Equipment Reserve	22,987	15,000	34,500
Highways and Streets Total	\$ 2,154,066	\$ 2,539,958	\$ 2,700,134
Environmental Health	289,571	306,753	-
Public Health	1,682,953	1,826,744	2,310,917
One-time Operations	17,361	215,720	99,280
Equipment Reserve	10,545	23,990	23,320
Health and Welfare Total	\$ 2,000,430	\$ 2,373,207	\$ 2,433,517
Dakota Media Access	312,143	338,943	370,251
One-time Operations	68,000	31,515	26,950
Culture and Recreation Total	\$ 380,143	\$ 370,458	\$ 397,201
Nondepartmental	1,551,268	2,332,213	3,149,175
Building Construction	1,018,000	1,892,340	1,217,000
Contingencies	-	825,000	825,000
Transfer Out Total	\$ 2,569,268	\$ 5,049,553	\$ 5,191,175
Total General Fund Expenditures	\$ 35,969,019	\$ 43,353,426	\$ 46,927,059

**2016 General Fund Budget
By Function**



City of Bismarck
Revenue Budget - General Fund 100
For the Year 2016

Tax Collections

3010.100 - Real Estate Tax-Current	15,261,448
3010.110 - Real Estate Tax-Prior	86,000
3010.200 - Mobile Home Tax-Current	113,000
3010.210 - Mobile Home Tax-Prior	13,000
3050.100 - Franchise Fees-Cable	1,212,000

Tax Collections Total **16,685,448**

Licenses & Permits

3110.100 - Insp Fee-Day Care Providr	2,700
3110.125 - Insp-Daycare Centers	945
3110.150 - Insp-Group Homes	300
3110.160 - Insp-Lodging Establishmnt	7,000
3110.170 - Insp-Tanning Facility	1,675
3110.200 - Insp Fee-Food Service	77,500
3110.500 - Insp-Tatoo/Body Art Estb	900
3120.100 - License-Dog	18,000
3120.150 - License-Liquor	275,000
3120.175 - License-Gambling	3,400
3120.200 - License-Mobile Home Park	9,400
3120.250 - License-Outdoor Ads	100
3120.300 - License-Pawn Broker	325
3120.325 - License-Peddlers	3,500
3120.375 - License-Mechanical	20,000
3120.400 - License-Special Pets	80
3120.450 - License-Swim Pool	7,000
3120.500 - License-Taxi Business	3,000
3130.100 - Permits-Buildings	1,400,000
3130.110 - Permits-Home Business	150
3130.120 - Permits-Manufactured Home	6,000
3130.225 - Permits-Dance	100
3130.250 - Permits-Temporary Structure,	2,000
3130.300 - Permits-Dealers	3,500
3130.350 - Permits-Drain Fld/Percula	7,000
3130.400 - Permits-Excavation	50,000
3130.450 - Permits-Fireworks Display	400
3130.480 - Permits-Hood Fire Suppres	500
3130.485 - Permits-Fire Sprinkler/St	10,000
3130.490 - Permits-Fire Alarm/Detect	6,000
3130.500 - Permits-Mechanical	100,000

City of Bismarck
Revenue Budget - General Fund 100
For the Year 2016

3130.550 - Permits-Moving	100
3130.600 - Permits-Overload	20,000
3130.655 - Permits-Deer	250
3130.800 - Permits-Plumbing	58,000
3130.850 - Permits-Wiring	200,000
Licenses & Permits Total	2,294,825
Intergovernmental Revenue	
3220.310 - Nurses Veterans Admin	30,000
3230.325 - ND Emergency Mgmt Grants	45,000
3230.710 - MPO Grant	1,141,377
3240.100 - Fire Insurance	600,000
3240.200 - Homestead Cr-RE Current	108,000
3240.210 - Homestead Cr-RE Prior	17,000
3240.220 - Homestead Cr-MH Current	15,000
3240.230 - Homestead Cr-MH Prior	700
3240.240 - Disabled Vetran Cr - RE Current	67,000
3240.250 - Disabled Vetran Cr - RE Prior	2,800
3240.260 - Disabled Vetran Cr - MH Current	1,300
3240.310 - In Lieu of Tax-Bur Cty Hs	26,000
3240.320 - In Lieu of Tax-Game/Fish	1,400
3240.340 - In Lieu of Tax-Telecommun	107,000
3240.370 - In Lieu of Tax-Fire	16,000
3240.380 - In Lieu of Tax-Commercial	42,000
3240.500 - Program-Health Tracks	163,714
3240.505 - Program-HIV Testing	3,000
3240.510 - Program-Home Hlth St Aid	207,046
3240.512 - Program-Tobacco St Aid, None	92,241
3240.515 - Program-Maternal & Child	50,000
3240.525 - Program-Ryan White	8,500
3240.530 - Program-TB	6,500
3240.545 - Program-Viral Hepatitis	2,000
3240.700 - Program-State Gaming	38,000
3240.800 - State Aid Distribution	4,900,000
3240.810 - State Aid Distribution - Pension, None	346,600
3240.910 - Tax-Cigarette	205,000
3250.100 - Bismarck Schools PYB Svc	12,700
3250.210 - Burleigh Comb Comm/EM Svc	477,542
3250.218 - Mandan CCC - EM Services, None	341,101
3250.220 - Burleigh Information Svc	20,000
3250.250 - Burleigh Public Hlth Svc	177,473

**City of Bismarck
Revenue Budget - General Fund 100
For the Year 2016**

3250.260 - Burleigh Youth Services	57,200
3250.300 - Lincoln Police Dispatch	3,600
3250.600 - Nurses Medicaid	50,000
3250.605 - Home Health Medicaid	25,000
3250.610 - BAMBBEE Medicaid, None	8,000
3250.700 - Parks & Rec Patrol Svc	14,000
3250.950 - Local Funding, None	10,000
Intergovernmental Revenue Total	9,439,794
Charges for Services	
3300.100 - Fees-Computer Service	15,000
3300.150 - Fees-Records Search	350
3300.175 - Fees-Applications	60,000
3300.225 - Fees-Maps	600
3300.250 - Fees-Dwntwn Design Review	2,000
3305.100 - Fees-Animal Impound	12,000
3305.125 - Fees-Board of Adjustment	5,000
3305.130 - Fees-Board & Disposal	18,000
3305.150 - Fees-Contract Policing	32,000
3305.155 - Fees-Contract Facility	2,000
3305.200 - Fees-EM911 Phone	947,944
3305.208 - Fees-EM911 Enhancement	28,800
3305.250 - Fees-Fire Alarm	6,800
3305.300 - Fees-Security Alarm Resp	13,000
3305.325 - Fees-Towing/Impound	35,000
3305.400 - Sale of Abandoned Proprty	30,000
3305.450 - Sale of EM Tape Reproduct	300
3310.125 - Fees-Engineering Concrete	35,000
3310.150 - Fees-Engineering SA	2,874,818
3310.160 - Fees-Engineer WU,SV,SX,SU	50,000
3310.175 - Fees-Engr Special Project	40,000
3310.200 - Fees-Engr Storm Water Mgm	7,000
3310.350 - Fees-Site Plan Reviews	19,500
3310.425 - Sale of Engineering Plans	6,000
3310.426 - Sale of Engineering Specs	100
3315.100 - Blood Pressure Screening	1,000
3315.125 - Health Services	50,000
3315.135 - Nutrition Services, None	2,500
3315.150 - Home Health Services	30,000
3315.175 - Immunization Fees-Adult	160,000
3315.200 - Immunization Fees-Child	25,000

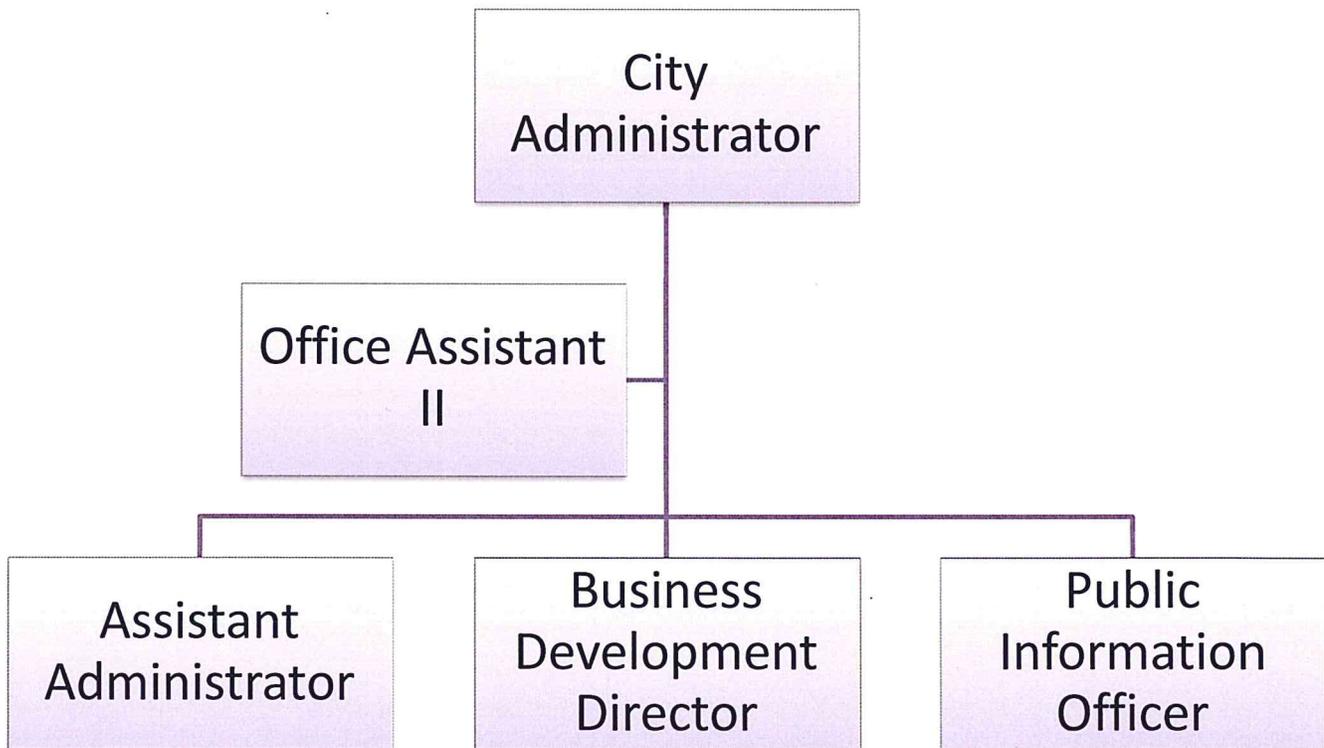
City of Bismarck
Revenue Budget - General Fund 100
For the Year 2016

3315.210 - Immunization Fees-Oversea	50,000
3350.100 - Fees-Administration Svc	120,917
Charges for Services Total	4,680,629
Other Income	
3355.100 - Other Income	22,500
Other Income Total	22,500
Fines & Forfeits	
3400.125 - Fines-Criminal	575,000
3400.150 - Fines-Municipal Traffic	350,000
3400.175 - Fines-NSF	300
3400.200 - Fines-Parking Tickets	195,000
Fines & Forfeits Total	1,120,300
Investment Earnings	
3600.100 - Interest-Trade A/R	124,025
3600.200 - Interest-Bldg Construct	12,000
3600.275 - Interest-Computer Expansn	4,400
3600.350 - Interest-Department Eqpt	13,000
3600.475 - Interest-Fire Truck Eqpt	1,400
3600.600 - Interest-Investment	102,000
3600.700 - Interest-Parking Fees	700
3600.775 - Interest-Risk Management	200
3600.900 - Interest-Technology Eqpt	600
Investment Earnings Total	258,325
Rental	
3700.100 - Rent-Building	278,897
3720.100 - Rent-Parking Lot	600
Rental Total	279,497
Other Financing Sources	
3900.205 - Transfer-E/H Transit	25,599
3900.210 - Transfer-Library	59,900
3900.250 - Transfer-Roads & Streets	123,296
3900.255 - Transfer-StrLght/TrafLgts	32,894
3900.280 - Transfer-Hotel & Motel Tx	27,320
3900.282 - Transfer-Lod,Liq,Food Tax	32,907
3900.285 - Transfer-Sales Tax	8,155,924
3900.290 - Transfer-SpecDef/Assumpt	446,030

**City of Bismarck
Revenue Budget - General Fund 100
For the Year 2016**

3900.293 - Transfer-Govt Grants/Acti	100
3900.310 - Transfer-Tax Increment	124,933
3900.315 - Transfer-HUD	53,982
3900.600 - Transfer-Airport	167,146
3900.630 - Transfer-Civic Center	216,974
3900.650 - Transfer-SW Disposal	81,991
3900.655 - Transfer-SW Collections	107,113
3900.665 - Transfer-Water	253,101
3900.670 - Transfer-Sanitary Sewer	101,720
3900.675 - Transfer-Storm Sewer	63,792
3900.685 - Transfer-Commercial Property	24,808
3900.686 - Transfer-NPCC	52,514
3900.690 - Transfer-Parking Authorit	16,631
3900.705 - Transfer-Fleet Services	46,846
3900.725 - Transfer-Liability Ins	27,188
3900.740 - Transfer-Workforce Safety Ins,	5,126
3900.750 - Transfer-Employee Ins	85,634
Other Financing Sources Total	10,333,469
Sale of Assets/Expense	
3910.100 - Gain/Loss on Dispsl Asset	10,000
3910.125 - Insurance Recoveries	1,550
Sale of Assets/Expense Total	11,550
Grand Total	45,126,337
Cash Reserve	1,800,722
Total General Fund	46,927,059

City of Bismarck Administration



ADMINISTRATION

The mission of Administration is to provide timely and professional management services in accomplishing the City's mission and long-term goals. This section provides a broad range of administrative, management and financial services to all departments of the City as directed by The Board of City Commissioners. Administration also provides public information; answers questions on public finance, ordinances and public record; issues various licenses and permits, reviews and monitors the city's finances.

The Department provides technical and clerical support for various City committees and commissions and coordinates their actions with the City Commission. It also coordinates the city election with the county.

Administration has established the following goals for 2016:

- Continue coordination and implementation of strategic planning initiative
- Continue supporting city web page changes that provide citizens with useful City Commission and department information and E-government and social media applications
- Continue implementation of City workforce planning program
- Continue to encourage department cooperative services and programs
- Contribute to community growth strategy
- Collaborate with community relations program partners
- Maintain citizen meeting schedule
- Contribute to community economic development strategy
- Increase the coordination of city efforts to provide services to the public
- Continue development of the Northern Plains Commerce Centre
- Continue to increase the accountability of city programs to the public
- Coordinate city priorities with legislative strategy
- Works towards implementation of Downtown Bismarck Sub Area Plan elements

City of Bismarck
Service Efforts and Accomplishments
General Fund - Administration
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Administration Operations			
Salary/Wages	\$ 343,037	\$ 360,865	\$ 392,541
Fringe Benefits	31,928	30,042	56,926
Professional/Legal Services	670	7,500	7,500
Property/Equipment	-	500	500
Travel/Training	1,200	8,925	8,673
Service Expense	4,336	7,350	7,350
Supply Expense	3,947	10,465	10,465
Total Expenditures	<u>\$ 385,118</u>	<u>\$ 425,647</u>	<u>\$ 483,955</u>
Number of Employees	4.00	4.00	4.00
Commission			
Salary/Wages	\$ 67,432	\$ 76,221	\$ 78,079
Fringe Benefits	1,658	2,010	8,086
Professional/Legal Services	-	500	500
Travel/Training	300	6,141	6,140
Service Expense	42,581	44,300	44,800
Supply Expense	1,683	2,900	2,400
Total Expenditures	<u>\$ 113,654</u>	<u>\$ 132,072</u>	<u>\$ 140,005</u>
Special Projects			
Professional/Legal Services	\$ 5,911	\$ 51,000	\$ 51,000
Service Expense	4,807	-	-
Grants	70,000	70,000	75,000
Total Expenditures	<u>\$ 80,718</u>	<u>\$ 121,000</u>	<u>\$ 126,000</u>
Salary & Benefit Adjustments			
Salary/Wages	\$ -	\$ 230,960	\$ 6,038
Fringe Benefits	-	-	1,279
Professional/Legal Services	10,000	15,000	12,134
Service Expense	25,274	23,134	26,000
Total Expenditures	<u>\$ 35,274</u>	<u>\$ 269,094</u>	<u>\$ 45,451</u>
Public Information			
Salary/Wages	\$ 62,451	\$ 65,730	\$ 71,765
Fringe Benefits	5,041	5,447	17,909
Professional/Legal Services	526	4,301	4,290
Travel/Training	2,551	5,400	5,400
Service Expense	1,503	3,325	3,325
Supply Expense	431	1,555	1,555
Total Expenditures	<u>\$ 72,503</u>	<u>\$ 85,758</u>	<u>\$ 104,244</u>
Number of Employees	1.00	1.00	1.00

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

100 Administration

010 Administration Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	387,238
4170.000 - Sick Overage	5,303

Personal Services - Salaries & Wage Total **392,541**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	28,598
4200.200 - Life Insurance	250
4210.100 - Social Security	21,142
4210.200 - Medicare	5,616
4240.100 - Workers Comp-Premium	420
4250.250 - Meal Allowance - No Hotel	300
4250.300 - Mileage Allowance	300
4250.400 - Physical-Fringe Benefits	300

Personal Services - Fringe Benefits Total **56,926**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	7,000
4330.200 - Service Contract	500

Professional, Legal, and Contracted Service Fees Total **7,500**

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment	500
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Building, Equipment, and Vehicle Services Total **500**

Travel and Training

4500.100 - Lodging	2,000
4500.200 - Meals	500
4500.300 - Airfare	2,723
4500.350 - Car Rental	500
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	750
4500.800 - Taxi/Parking	200
4510.100 - Conference Registration	1,500

Travel and Training Total **8,673**

Other Operating Services

4605.100 - Telephone	1,000
4605.200 - Cell Phones	850
4610.100 - Advertising/Promotions	500

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

100 Administration	
4610.200 - Legal Ads	2,000
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	500
4630.600 - Permits/Fees	100
4635.100 - Computer Service Fees	250
4635.200 - Network Services	50
4635.250 - Blackberry Service Fee	250
4635.300 - Software Upgrade/Maintain	600
4665.000 - Hospitality/Entertainment	750
Other Operating Services Total	7,350
Operating Supplies	
4700.100 - Office Supplies	2,500
4700.200 - Office Small Equipment	1,200
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	1,500
4700.500 - Postage	1,500
4700.600 - Small Software Programs	200
4750.000 - Subscriptions/Publication	1,065
Operating Supplies Total	10,465
010 Administration Operations Total	
483,955	
011 Commission	
<hr/>	
Personal Services - Salaries & Wage	
4100.000 - Commission Salaries	78,079
Personal Services - Salaries & Wage Total	78,079
Personal Services - Fringe Benefits	
4210.100 - Social Security	4,842
4210.200 - Medicare	1,133
4240.100 - Workers Comp-Premium	311
4250.700 - Cell Phone Allowance	1,800
Personal Services - Fringe Benefits Total	8,086
Professional, Legal, and Contracted Service Fees	
4330.200 - Service Contract	500
Professional, Legal, and Contracted Service Fees Total	500
Travel and Training	
4500.100 - Lodging	1,400

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

100 Administration	
4500.200 - Meals	750
4500.300 - Airfare	2,000
4500.600 - Travel-Mileage Reimbursmt	240
4500.700 - Service Area Travel	150
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	1,500
Travel and Training Total	6,140
Other Operating Services	
4605.200 - Cell Phones	2,000
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	3,500
4630.300 - Membership/Dues	37,800
4635.200 - Network Services	250
4665.000 - Hospitality/Entertainment	750
Other Operating Services Total	44,800
Operating Supplies	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	500
4700.400 - Copier/Printer Supplies	500
4700.500 - Postage	350
4750.000 - Subscriptions/Publication	50
Operating Supplies Total	2,400
011 Commission Total	140,005
014 Special Projects	
Professional, Legal, and Contracted Service Fees	
4310.500 - Study Consultants	40,000
4310.700 - Professional Consultants	11,000
Professional, Legal, and Contracted Service Fees Total	51,000
Grants and Subsidies	
4900.200 - Operating Grant/Subsidies	75,000
Grants and Subsidies Total	75,000
014 Special Projects Total	126,000
015 Salary & Benefits Adjust	
Personal Services - Salaries & Wage	
4110.100 - Salary Policy, None	6,038
Personal Services - Salaries & Wage Total	6,038

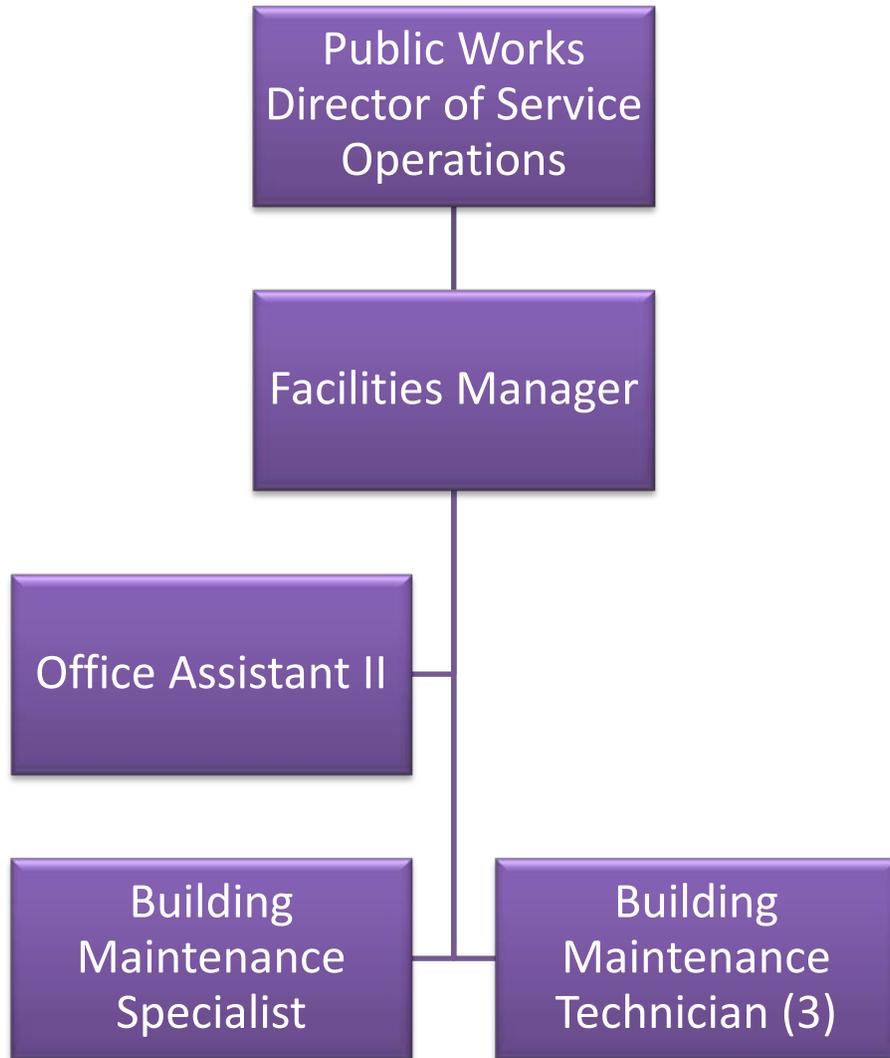
City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

100 Administration	
Personal Services - Fringe Benefits	
4210.100 - Social Security	998
4210.200 - Medicare	281
Personal Services - Fringe Benefits Total	1,279
Professional, Legal, and Contracted Service Fees	
4310.500 - Study Consultants	12,134
Professional, Legal, and Contracted Service Fees Total	12,134
Other Operating Services	
4630.200 - Administrative Fees	26,000
Other Operating Services Total	26,000
015 Salary & Benefits Adjust Total 45,451	
017 Public Information	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	71,765
Personal Services - Salaries & Wage Total	71,765
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	11,890
4200.200 - Life Insurance	63
4210.100 - Social Security	4,450
4210.200 - Medicare	1,042
4240.100 - Workers Comp-Premium	145
4240.200 - Workers Comp-Med Assmt	200
4250.300 - Mileage Allowance	200
4250.400 - Physical-Fringe Benefits	80
Personal Services - Fringe Benefits Total	18,070
Professional, Legal, and Contracted Service Fees	
4310.700 - Professional Consultants	3,590
4330.100 - Contract Labor	500
4330.200 - Service Contract	200
Professional, Legal, and Contracted Service Fees Total	4,290
Travel and Training	
4500.100 - Lodging	1,000
4500.200 - Meals	300
4500.300 - Airfare	1,500
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	300

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

100 Administration	
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	1,200
4510.300 - In-House Training	500
Travel and Training Total	5,400
Other Operating Services	
4605.100 - Telephone	400
4605.200 - Cell Phones	900
4610.200 - Legal Ads	500
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	375
4635.100 - Computer Service Fees	300
4635.250 - Blackberry Service Fee	100
4635.300 - Software Upgrade/Maintain	100
4665.000 - Hospitality/Entertainment	150
Other Operating Services Total	3,325
Operating Supplies	
4700.100 - Office Supplies	300
4700.200 - Office Small Equipment	950
4700.500 - Postage	30
4700.600 - Small Software Programs	250
4750.000 - Subscriptions/Publication	25
Operating Supplies Total	1,555
017 Public Information Total	104,405
100 Administration Total	899,816

City of Bismarck Building Maintenance



BUILDING MAINTENANCE

The mission of Building Maintenance is to utilize all available skills of city staff members to provide facilities and services that ensure the health and safety and enhance the quality of work life for all city employees, while striving for goals of excellence in customer service in an atmosphere of open communication thereby maximizing teamwork and minimizing operational expenses.

Building Maintenance has a staff of four, three funded by the General Fund and one funded by Water Administration. They maintain fourteen buildings including the City/County Office Building, Bismarck/Burleigh Public Health Building, Public Works Building, five buildings at the City Landfill and five Fire Stations and communications buildings for Combined Communications.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Building Maintenance
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 218,376	\$ 218,870	\$ 216,078
Fringe Benefits	44,946	44,927	57,003
Professional/Legal Services	16,698	18,676	19,113
Property/Equipment	325,504	357,251	352,349
Travel/Training	-	4,550	-
Service Expense	24,295	14,906	19,127
Supply Expense	24,247	24,987	27,370
Total Expenditures	<u>\$ 654,066</u>	<u>\$ 684,167</u>	<u>\$ 691,040</u>
Number of Employees	4.17	4.17	4.17

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

102 Building Maintenance

000 Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	171,167
4130.000 - Overtime Wages	1,000

Personal Services - Salaries & Wage Total **172,167**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	34,154
4200.200 - Life Insurance	198
4210.100 - Social Security	10,614
4210.200 - Medicare	2,483
4240.100 - Workers Comp-Premium	887

Personal Services - Fringe Benefits Total **48,336**

Building, Equipment, and Vehicle Services

4420.100 - Rpr/Mtce-Building	1,000
4420.200 - Rpr/Mtce-Property	55
4420.300 - Rpr/Mtce-Equipment	500
4420.400 - Rpr/Mtce-Vehicles	1,500
4430.100 - Rentals-Building	2,757
4430.300 - Rentals-Equipment	7,050

Building, Equipment, and Vehicle Services Total **12,862**

Other Operating Services

4605.100 - Telephone	466
4605.200 - Cell Phones	2,434
4610.200 - Legal Ads	200
4635.200 - Network Services	200
4635.300 - Software Upgrade/Maintain	2,069

Other Operating Services Total **5,369**

Operating Supplies

4700.100 - Office Supplies	2,000
4700.200 - Office Small Equipment	250
4700.300 - Computer Small Equipment	1,267
4700.400 - Copier/Printer Supplies	25
4700.500 - Postage	200
4700.600 - Small Software Programs	520
4705.000 - Uniforms	1,225
4710.100 - Shop Supplies	100

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

102 Building Maintenance	
4710.200 - Small Tools/Equipment	600
4725.100 - Gasoline	4,200
4725.200 - Diesel	250
Operating Supplies Total	10,637
000 Operations Total	
249,371	
001 5th & Front	
<hr/>	
Professional, Legal, and Contracted Service Fees	
4330.300 - Facility Service Contract	6,133
Professional, Legal, and Contracted Service Fees Total	6,133
Building, Equipment, and Vehicle Services	
4400.100 - Water/Sewer	2,650
4400.200 - Electricity	35,000
4400.400 - Waste Disposal	687
4400.500 - Natural Gas	26,000
4410.100 - Janitorial Service	56,444
4410.300 - Snow Removal	8,000
4420.100 - Rpr/Mtce-Building	18,230
4420.200 - Rpr/Mtce-Property	1,000
4420.300 - Rpr/Mtce-Equipment	8,050
Building, Equipment, and Vehicle Services Total	156,061
Other Operating Services	
4600.100 - State Fire and Tornado	1,885
4600.200 - Boiler Insurance	625
4605.100 - Telephone	1,566
4635.300 - Software Upgrade/Maintain	250
Other Operating Services Total	4,326
Operating Supplies	
4700.300 - Computer Small Equipment	200
4710.100 - Shop Supplies	200
4710.200 - Small Tools/Equipment	1,000
4710.600 - Janitorial Supplies	4,300
Operating Supplies Total	5,700
001 5th & Front Total	
172,220	

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

102 Building Maintenance

002 City/County Building

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	41,411
4130.000 - Overtime Wages	2,500

Personal Services - Salaries & Wage Total **43,911**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	4,820
4200.200 - Life Insurance	63
4210.100 - Social Security	2,568
4210.200 - Medicare	602
4240.100 - Workers Comp-Premium	614

Personal Services - Fringe Benefits Total **8,667**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	1,000
4330.200 - Service Contract	2,480
4330.300 - Facility Service Contract	9,500

Professional, Legal, and Contracted Service Fees Total **12,980**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	4,000
4400.200 - Electricity	44,100
4400.400 - Waste Disposal	1,800
4400.500 - Natural Gas	25,315
4410.100 - Janitorial Service	50,700
4410.300 - Snow Removal	6,000
4420.100 - Rpr/Mtce-Building	28,400
4420.280 - Rpr/Mtce-Parking Lot	1,000
4420.300 - Rpr/Mtce-Equipment	10,000
4420.400 - Rpr/Mtce-Vehicles	1,311
4430.500 - Rentals-Parking	10,800

Building, Equipment, and Vehicle Services Total **183,426**

Other Operating Services

4600.100 - State Fire and Tornado	4,543
4600.200 - Boiler Insurance	1,530
4605.100 - Telephone	1,800
4635.200 - Network Services	735
4635.300 - Software Upgrade/Maintain	824

Other Operating Services Total **9,432**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

102 Building Maintenance	
Operating Supplies	
4700.300 - Computer Small Equipment	1,753
4705.000 - Uniforms	680
4710.100 - Shop Supplies	500
4710.200 - Small Tools/Equipment	2,000
4710.600 - Janitorial Supplies	6,000
4725.100 - Gasoline	100
Operating Supplies Total	11,033
002 City/County Building Total	
	269,449
102 Building Maintenance Total	
	691,040

**City of Bismarck
Service Efforts and Accomplishments
General Fund
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
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Building Construction

Transfers	\$ 1,018,000	\$ 1,892,340	\$ 1,217,000
Total Expenditures	\$ 1,018,000	\$ 1,892,340	\$ 1,217,000

Dakota Media Access

	2014 Actual	2015 Budget	2016 Budget
Grants	\$ 312,143	\$ 338,943	\$ 370,251
Total Expenditures	\$ 312,143	\$ 338,943	\$ 370,251

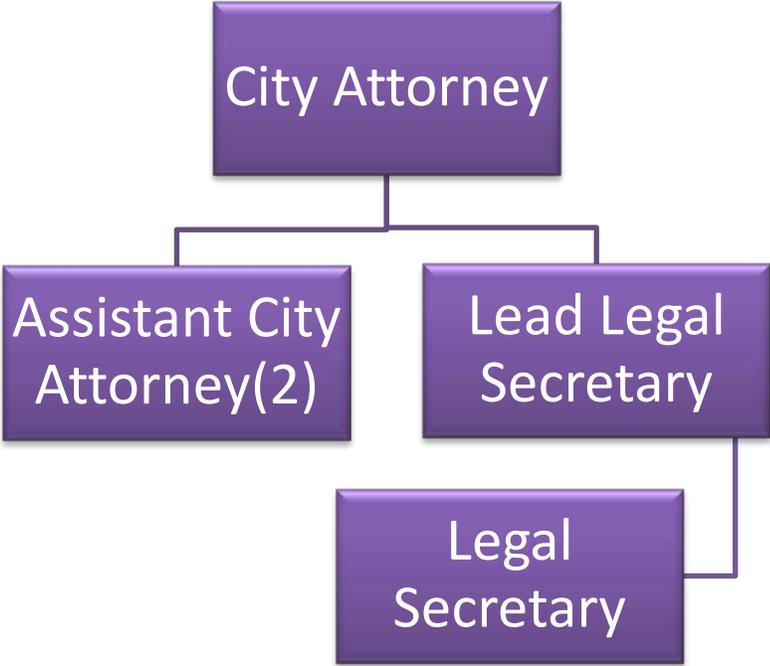
Contingencies

	2014 Actual	2015 Budget	2016 Budget
Transfers	\$ -	\$ 825,000	\$ 825,000
Total Expenditures	\$ -	\$ 825,000	\$ 825,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

103 Building Construction	
000 Operations	
Other Financing Uses	
8000.325 - Transfer-Building Improve	1,217,000
Other Financing Uses Total	1,217,000
103 Building Construction Total	1,217,000
104 Cable TV Promotions	
000 Operations	
Grants and Subsidies	
4900.200 - Operating Grant/Subsidies	370,251
Grants and Subsidies Total	370,251
104 Cable TV Promotions Total	370,251
106 Contingencies	
000 Operations	
Other Financing Uses	
8000.100 - Transfer-General Fund	825,000
Other Financing Uses Total	825,000
106 Contingencies Total	825,000

City of Bismarck Attorney



ATTORNEY

The Attorney's office is responsible for all of the law business in which the City or any of its departments may be involved. The attorney represents the City in all lawsuits or other court proceedings, or oversees other attorneys who may be retained by the City to handle certain cases. For those departments with liability insurance, the attorney monitors the progress of those cases for which the City's insurer retains counsel to represent the subrogated interests of the City. When requested, the attorney drafts ordinances, contracts and other legal instruments, and performs other duties prescribed by law or assigned from time to time. The attorney's office publishes and updates the City's code of ordinances. The attorney attends Board of City Commission meetings, conducts administrative hearings on behalf of the City and attends meetings of the City Planning Commission.

The Attorney's office coordinates all matters regarding the City's property and boiler insurance policies. The City has procured NDIRF liability insurance coverage and the attorney and assistant attorney act as the liaison with NDIRF regarding coverage issues and the resolution of claims filed against the City that have NDIRF coverage. The attorney and assistant attorneys also handle all non-covered damage claims filed against the City's self-insurance fund and acts as the City's risk manager.

Responsibility for prosecution of all ordinance violations rests with the attorney's office. The attorney and assistant attorneys advise Police Department officials and police officers on matters related to law enforcement.

In addition to the attorney, two assistant attorneys, a lead legal secretary and a legal secretary are employed on a full time basis in the Office of the City Attorney.

**City of Bismarck
Service Efforts and Accomplishments
General Fund - Attorney
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 397,272	\$ 420,794	\$ 445,566
Fringe Benefits	58,366	60,318	92,992
Professional/Legal Services	1,165	1,740	1,740
Travel/Training	1,172	7,700	8,269
Service Expense	1,323	2,278	2,360
Supply Expense	4,280	7,644	6,444
Total Expenditures	<u>\$ 463,578</u>	<u>\$ 500,474</u>	<u>\$ 557,371</u>
Number of Employees	5.00	5.00	5.00
Number of Court Cases	19,446	17,500	21,000
Number of Insurance Claims Against City	49	60	60

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

125 Attorney

031 Attorney Administration

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	440,805
4170.000 - Sick Overage	4,761

Personal Services - Salaries & Wage Total **445,566**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	59,446
4200.200 - Life Insurance	292
4210.100 - Social Security	26,050
4210.200 - Medicare	6,393
4240.100 - Workers Comp-Premium	571
4250.400 - Physical-Fringe Benefits	240

Personal Services - Fringe Benefits Total **92,992**

Professional, Legal, and Contracted Service Fees

4300.300 - Professional Certification	1,140
4320.400 - Court Costs	200
4330.200 - Service Contract	400

Professional, Legal, and Contracted Service Fees Total **1,740**

Travel and Training

4500.100 - Lodging	1,800
4500.200 - Meals	669
4500.300 - Airfare	2,300
4500.350 - Car Rental	400
4500.600 - Travel-Mileage Reimbursmt	900
4510.100 - Conference Registration	2,000
4510.200 - Tuition	100
4510.300 - In-House Training	100

Travel and Training Total **8,269**

Other Operating Services

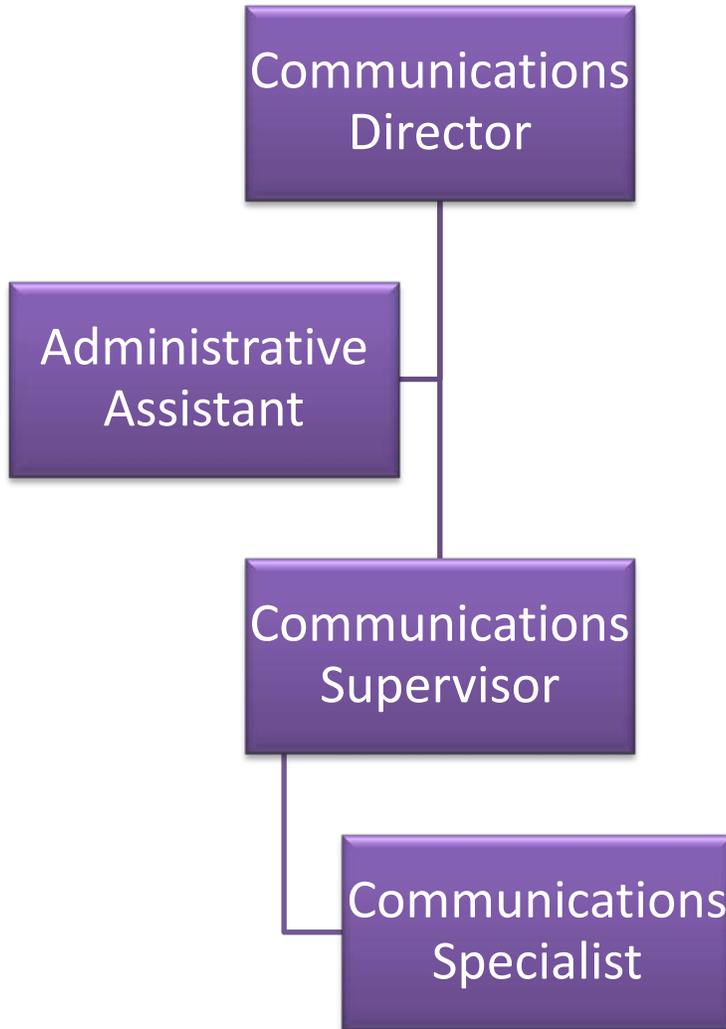
4605.100 - Telephone	1,200
4610.200 - Legal Ads	100
4615.000 - Printing/Binding	100
4630.300 - Membership/Dues	420
4635.300 - Software Upgrade/Maintain	500
4655.300 - Drug Testing-Recruitment	40

Other Operating Services Total **2,360**

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

125 Attorney	
Operating Supplies	
4700.100 - Office Supplies	1,600
4700.200 - Office Small Equipment	500
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	1,300
4750.000 - Subscriptions/Publication	2,044
Operating Supplies Total	6,444
<hr/>	
125 Attorney Total	557,371

City of Bismarck Combined Communications Center



COMBINED COMMUNICATIONS CENTER

MISSION

It is the mission of the Bismarck/Burleigh Combined Communications Center to ensure efficient, effective, and professional Enhanced 9-1-1 and public safety communications services for the citizens of the City of Bismarck and Burleigh County.

DESCRIPTION

The Bismarck/Burleigh Combined Communications Center (Center) is the primary Public Safety Answering Point for the City of Bismarck, Burleigh County and southeast McLean County.

The Center has six identical workstations, providing public safety communications services for the Bismarck Police Department, Burleigh County Sheriff's Department, Lincoln Police Department, Mclean County Sheriff's Department, Bismarck City Fire Department, Airport Rescue & Firefighting, Bismarck Rural Fire Department, Sterling Fire Department, Wilton Fire Department, Wing Fire Department, Braddock Fire Department, Metro Area Ambulance, Wilton Ambulance, Steele Ambulance, Wing Ambulance and Airport Security. The Communications Center also handles county and local government radio communications with Bismarck Public Works and the Burleigh County Highway Department as well as monitoring several other State and local radio channels.

The Center uses a Next Generation 9-1-1 (NG9-1-1) compliant integrated telephone solution and radio dispatch consoles, computer aided dispatch (CAD) software, and an integrated mobile data system equipped with automatic vehicle location (AVL) to provide a more efficient and effective service to the citizens and first responders. The Center's 9-1-1 system is capable of receiving calls from landline, wireless, TDD (hearing impaired), VOIP (voice over internet protocol services), and some telemetry services. In the near future, the Center will be able to receive Text-to-911 for SMS/MMS services. The Communications Center is the initiation point for the outdoor warning sirens, is equipped with an emergency notification system for personnel call-up and community emergency notification, and maintains a 10-county operational region for the statewide Emergency Alert System (EAS).

Communications Center personnel are trained and certified in public safety communications, cardiopulmonary resuscitation (CPR), emergency medical dispatch (EMD), police priority dispatch (PPD), and are required to attend continuing dispatch education and recertify as an EMD and PPD every two years.

Personnel costs, communications equipment, telephone services, and supporting supplies are the largest expenditures in the Center. Approximately 35% of the annual operating budget is funded with dedicated E9-1-1 fees collected within the City of Bismarck and Burleigh County for operation of the City and County emergency services communications system.

GOALS AND ACCOMPLISHMENTS

The Center continues to maintain a primary goal to enhance the efficiency of services through the leveraging of personnel skill and technology. The Center has recently implemented a geo-diverse Next Generation 9-1-1 system that will serve our Center and many other centers throughout North Dakota, in partnership with North Dakota ITD. The joint project is in line with the overall statewide 9-1-1 plan to implement NG9-1-1 services throughout the State. As an organization, we will continue to judiciously implement technologies that will create efficiency in service delivery and ensure interoperability across the agencies we serve, and we will continue to serve as a leader throughout the State. We are currently exploring the viability to construct a new facility to house the Center as our current facility will soon not be able to meet our service needs.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Combined Communications Center
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 940,325	\$ 1,185,918	\$ 1,432,653
Fringe Benefits	283,095	394,941	546,569
Professional/Legal Services	4,293	3,800	4,000
Property/Equipment	221,164	239,915	244,500
Travel/Training	17,730	19,550	19,550
Service Expense	260,956	270,600	420,841
Supply Expense	15,559	13,085	13,087
Transfers	71,364	90,229	-
Total Expenditures	\$ 1,814,486	\$ 2,218,038	\$ 2,681,200

Number of Employees	25.00	27.00	30.00
911 Calls Serviced	30,775	31,000	33,000
Number of Phone Lines Tariffed	26,873	30,000	29,000
Number of Wireless Lines Tariffed	67,069	64,000	65,000
Non-Emergency Calls Serviced	50,904	53,000	57,000
CAD Events Managed	152,511	148,000	159,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

135 Combined Communications

051 Combined Communications

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,410,389
4130.000 - Overtime Wages	20,000
4170.000 - Sick Overage	2,264

Personal Services - Salaries & Wage Total **1,432,653**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	285,977
4200.200 - Life Insurance	1,871
4200.300 - Disability Insurance	470
4200.400 - Pension Expense	146,680
4210.100 - Social Security	87,445
4210.200 - Medicare	20,452
4240.100 - Workers Comp-Premium	2,274
4250.300 - Mileage Allowance	120
4250.400 - Physical-Fringe Benefits	1,280

Personal Services - Fringe Benefits Total **546,569**

Professional, Legal, and Contracted Service Fees

4330.200 - Service Contract	4,000
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Professional, Legal, and Contracted Service Fees Total **4,000**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	2,300
4400.200 - Electricity	26,400
4410.100 - Janitorial Service	6,000
4420.100 - Rpr/Mtce-Building	12,500
4420.300 - Rpr/Mtce-Equipment	122,000
4420.310 - Rpr/Mtce-Communica Device	1,500
4430.100 - Rentals-Building	51,000
4430.200 - Rentals-Easements	22,800

Building, Equipment, and Vehicle Services Total **244,500**

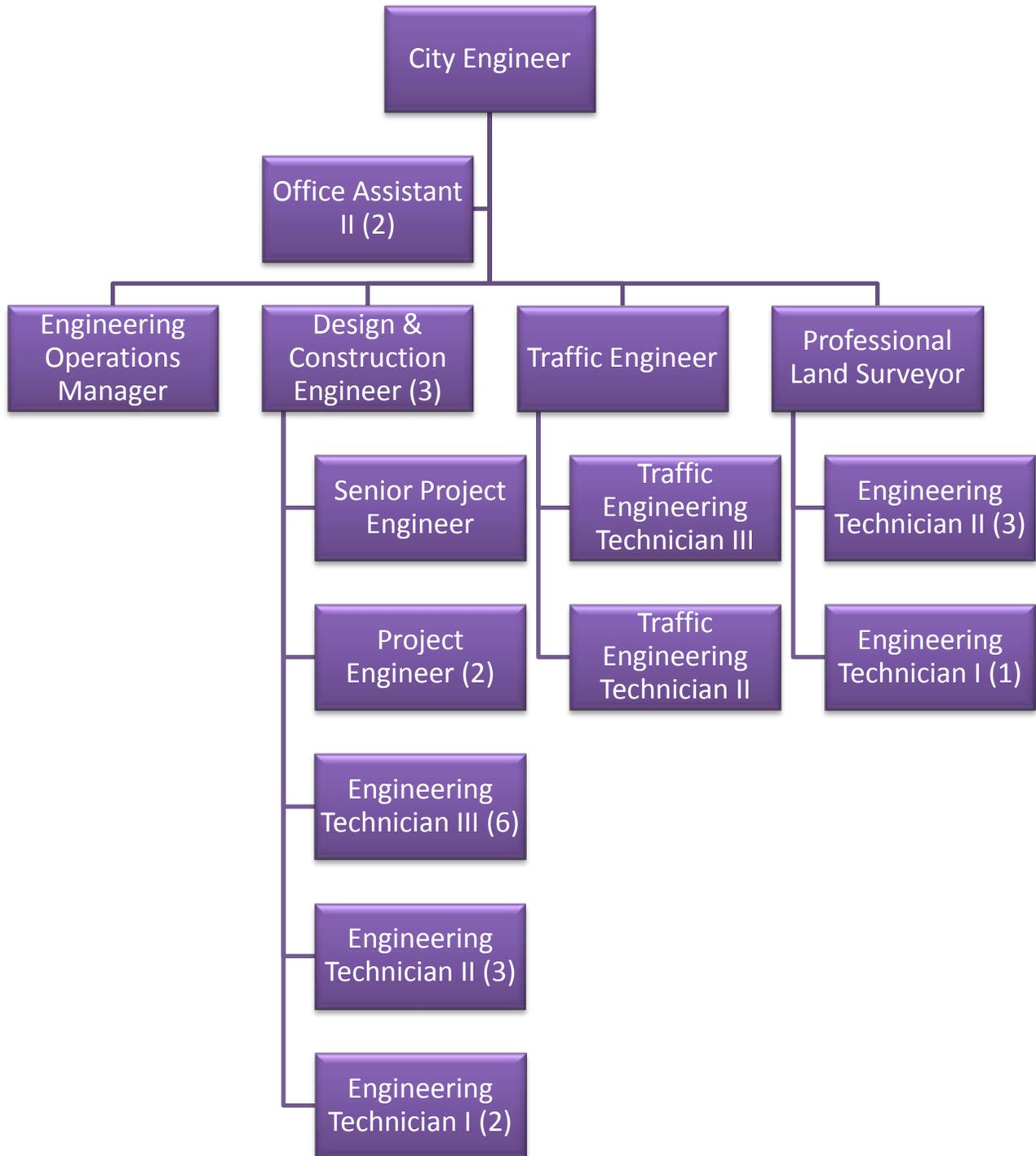
Travel and Training

4500.100 - Lodging	4,000
4500.200 - Meals	1,500
4500.300 - Airfare	2,500
4500.600 - Travel-Mileage Reimbursmt	1,000
4500.700 - Service Area Travel	2,000
4500.800 - Taxi/Parking	100

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

135 Combined Communications	
4510.100 - Conference Registration	8,450
Travel and Training Total	19,550
Other Operating Services	
4600.100 - State Fire and Tornado	1,100
4605.100 - Telephone	95,000
4605.200 - Cell Phones	1,500
4605.300 - Emergency Communicat Svcs	20,000
4610.100 - Advertising/Promotions	1,500
4630.200 - Administrative Fees	143,024
4630.300 - Membership/Dues	2,200
4635.100 - Computer Service Fees	745
4635.200 - Network Services	17,000
4635.300 - Software Upgrade/Maintain	137,422
4655.300 - Drug Testing-Recruitment	350
4655.600 - Candidate Assessment Svc	1,000
Other Operating Services Total	420,841
Operating Supplies	
4700.100 - Office Supplies	5,000
4700.200 - Office Small Equipment	3,500
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	362
4710.600 - Janitorial Supplies	2,500
4750.000 - Subscriptions/Publication	725
Operating Supplies Total	13,087
051 Combined Communications Total	2,681,200

City of Bismarck Engineering



ENGINEERING

The mission of the Engineering Department is to provide quality municipal engineering service and support to the City of Bismarck, its citizenry and customers. The principal responsibility of the Engineering Department is to provide the technical advice required to master plan, design, and observe construction of municipal improvements, municipal facilities, and utility systems.

The Department also observes and provides traffic engineering services, construction surveying, legal descriptions, site plans, and excavating permits. The excavating process relates to private utility connections to public utilities or excavation of embankments in city rights-of-way, and Department personnel together with the Public Works Department staff monitor installation.

The Engineering Department works in close harmony with the Community Development Department in the preparation of street master plans which, together with the master plans developed for the various utilities, are made available to consulting engineers, developers and landowners as a planning guide.

The Department's goals include: continue to coordinate utility installations in accordance with the water and sanitary sewer master plan updates; incorporate the update of the water distribution system model (Cybernet) into the GIS system; carry out the city wide sidewalk management and continue scheduling the installation of missing sidewalks; recommend to the City Commission storm water management ordinance enhancements to improve implementation and enforcement of current federal rules and regulations; update the electronic database and project historical library; and continue to identify and prioritize infrastructure needs.

The Department is divided into four components; Administration, Design and Construction, Traffic, and Support Services. The staff consists of 29 employees, twenty-one of which have college degrees. Six employees are registered professional engineers and one is a registered land surveyor. Long term succession planning will become essential due to department workforce attrition during the upcoming years. Recruiting and promoting skilled employees will be vital to fulfilling and maintaining the level of service provided by the loss of key senior level positions within the department as they are vacated by retirement and turnover.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Engineering Department
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 1,571,979	\$ 1,735,986	\$ 1,898,045
Fringe Benefits	288,859	304,146	451,733
Professional/Legal Services	5,492	10,600	11,600
Property/Equipment	26,201	17,100	17,274
Travel/Training	9,651	15,150	14,150
Service Expense	19,276	22,050	23,550
Supply Expense	51,806	57,071	55,162
Total Expenditures	\$ 1,973,264	\$ 2,162,103	\$ 2,471,514
Number of Employees	27.00	29.00	29.00
Number of Interns	2.00	2.00	2.00
Number of Excavation Permits	739	700	650
Number of Projects Bid	55	45	40
Value of Project Contracted	\$ 3,472,447	\$ 2,339,100	\$ 3,000,000
Miles of Installed Watermains	3.1	2.0	1.0
Miles of Installed Sewermains	1.4	1.0	1.0
Miles of Installed Storm Sewers	0.7	0.5	0.5
Miles of Installed Sidewalks	7.3	2.0	2.0
Miles of Installed Curb & Gutter	18.0	3.0	2.0
Miles of New Streets	11.0	2.0	1.0
Miles of Rehabilitated/Resurfaced Streets	16.7	12.0	12.0
Number of New Street Lights	319	100	100
Number of New Driveways Added	368	150	200
Number of New Curb Ramps	100	30	50

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

140 Engineering

061 Engineer Administration

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,830,260
4120.000 - Part-Time Wages	15,680
4130.000 - Overtime Wages	40,000
4170.000 - Sick Overage	12,105

Personal Services - Salaries & Wage Total **1,898,045**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	302,367
4200.200 - Life Insurance	1,810
4210.100 - Social Security	114,190
4210.200 - Medicare	26,767
4240.100 - Workers Comp-Premium	4,169
4240.200 - Workers Comp-Med Assmt	130
4250.250 - Meal Allowance - No Hotel	100
4250.400 - Physical-Fringe Benefits	1,200
4250.500 - Tuition Reimbursement	1,000

Personal Services - Fringe Benefits Total **451,733**

Professional, Legal, and Contracted Service Fees

4310.700 - Professional Consultants	1,500
4320.100 - Legal Fees	100
4330.100 - Contract Labor	6,000
4330.200 - Service Contract	4,000

Professional, Legal, and Contracted Service Fees Total **11,600**

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment	2,500
4420.400 - Rpr/Mtce-Vehicles	12,000
4430.100 - Rentals-Building	2,774

Building, Equipment, and Vehicle Services Total **17,274**

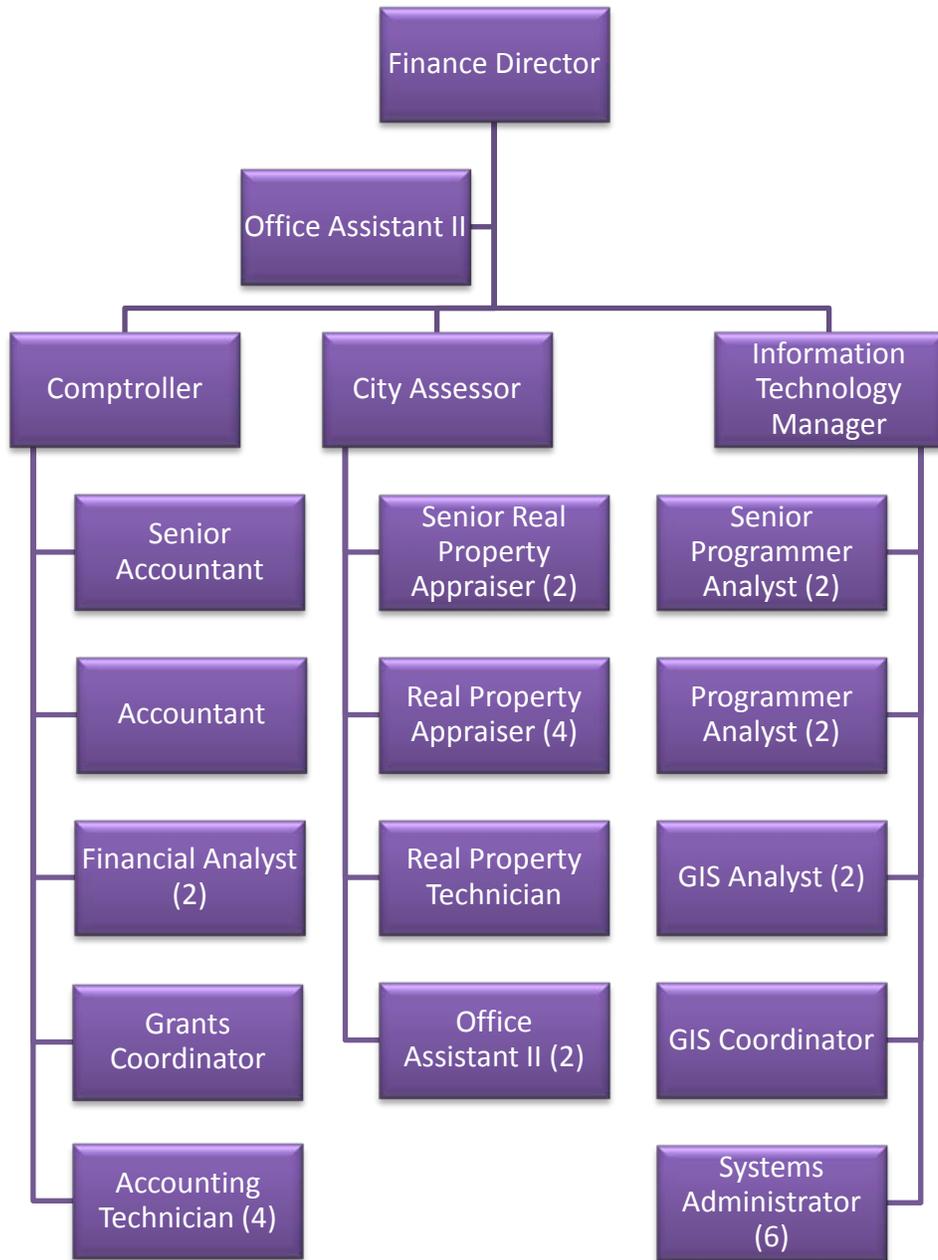
Travel and Training

4500.100 - Lodging	3,000
4500.200 - Meals	1,200
4500.300 - Airfare	2,500
4500.350 - Car Rental	300
4500.400 - Travel-Fuel	100

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

140 Engineering	
4500.800 - Taxi/Parking	150
4510.100 - Conference Registration	6,000
4510.200 - Tuition	500
4510.300 - In-House Training	200
4510.400 - Training Supplies	50
4510.500 - Safety Training	150
Travel and Training Total	14,150
Other Operating Services	
4605.100 - Telephone	3,500
4605.200 - Cell Phones	10,000
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	400
4615.000 - Printing/Binding	2,000
4630.300 - Membership/Dues	2,500
4635.300 - Software Upgrade/Maintain	4,500
4650.300 - Drug Testing	150
Other Operating Services Total	23,550
Operating Supplies	
4700.100 - Office Supplies	5,812
4700.200 - Office Small Equipment	4,400
4700.300 - Computer Small Equipment	9,000
4700.400 - Copier/Printer Supplies	4,000
4700.500 - Postage	2,000
4700.600 - Small Software Programs	9,500
4710.100 - Shop Supplies	250
4710.200 - Small Tools/Equipment	2,500
4710.400 - Survey Supplies	2,500
4725.100 - Gasoline	14,000
4735.100 - Safety Supplies	700
4750.000 - Subscriptions/Publication	500
Operating Supplies Total	55,162
140 Engineering Total	2,471,514

City of Bismarck Finance



FINANCE

The Finance Department primarily provides services to the City Commission and departments for management of the City's resources and values all taxable property within the City.

The mission of the Assessing Division is to provide equitable and equalized property valuations for all property owners of Bismarck. Assessing lists and values all taxable property within the City and determines which properties qualify for exemptions and abatements. Assessing also prepares the annual assessment roll which is the basis for our local property taxation. The Office of the State Tax Commissioner reviews the assessments to determine the uniformity and equalization. According to the State's 2014 Sales Ratio Study, the City's price related differential (PRD) was at 1.02 for commercial and 1.00 for residential property. When the PRD is between .98 and 1.03, there is no bias in assessments of high-value properties in relation to low-value properties. The coefficient of dispersion was 1.12 for commercial properties and 1.07 for residential properties, indicating a high degree of uniformity and equalization within the City. These measurements as set forth by ND State guidelines indicate that the level of assessment for the City is within all State requirements. The major goal for Assessing is to continue the implementation of the new CAMAVISION software from Van Guard Appraisal for the valuation of the residential and commercial properties

The mission of Fiscal Services is to provide accurate budgeting, accounting and reporting of financial information to the City Commission, Departments and the public to ensure compliance with city, state and federal financial regulations. Fiscal Services maintains a citywide financial system to provide financial analysis, fiscal control and grant compliance. The office is responsible for special assessments projects assessed to benefiting properties for improvements to the City's infrastructure. This includes the sale and issuance of bonds to finance these improvements. Fiscal also invests City funds in approved investment instruments and insures adequate cash availability for City expenses. In addition, Fiscal Services processes accounts payable, accounts receivable, fixed assets and prepares the budget, financial and audit reports. Fiscal Services' goals are to continue to provide accurate efficient service, create informative audit trails that provide accountability and transparency, maintain adequate internal controls, accurately reflect expenditures, ensure compliance and develop financially sound budgets. In 2016 Fiscal Services will evaluate and select a new program for special assessments and train new office employees.

The mission of IT/GIS is to support the computerized efforts of City and County departments, which includes but is not exclusive to installing software and hardware, providing support and training, providing custom software development, continuing to develop, maintain and operate an enterprise-wide Geographic Information System (GIS), maintaining the City's IP phone network and miscellaneous communications. IT/GIS currently supports 2 AS400's, 29 physical Windows servers, 20 virtual Windows Servers as well as many PC's, laptops, tablets, smartphones, printers, and other peripherals along with a wide area network consisting of 14 remote sites. The City of Bismarck is implementing some internal office productivity features. City of Bismarck and Burleigh County use the state network for Internet access. Burleigh County continues using the State e-mail system. Major goals in the coming year are to maintain current staff levels, complete IT/GIS portion of the Water Utility CIS and meter AMI/AMR project, complete Vanguard CAMA system implementation with Assessing, complete the firewall and IP range conversion with only City/County Building, participate in the Work Order Management System RFP and system selection, implement secured wireless in several buildings, and move City of Mandan dispatch functions to Combined Communications.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Finance
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 1,898,497	\$ 2,186,297	\$ 2,381,552
Fringe Benefits	327,594	371,907	545,207
Professional/Legal Services	37,585	75,596	75,200
Property/Equipment	12,658	11,031	12,100
Travel/Training	35,177	41,000	38,700
Service Expense	357,031	359,109	448,218
Supply Expense	68,177	79,150	77,395
Total Expenditures	<u>\$ 2,736,719</u>	<u>\$ 3,124,090</u>	<u>\$ 3,578,372</u>
Number of Assessing Employees	10.00	10.00	10.00
Number of Fiscal Services Employees	12.00	12.00	12.00
Number of Information Technology Employees	14.00	14.00	14.00
Number of Properties	23,964	24,653	24,653
Residential Property Value	\$4,110,675,200	\$4,561,028,300	\$4,561,028,300
Commercial Property Value	\$2,208,399,300	\$2,487,141,400	\$2,487,141,400
Agricultural Property Value	\$831,400	\$750,700	\$750,700
Homestead Credit Applicants	718	725	725
Discretionary Exemptions	275	268	268
Nonprofit Exemptions	141	149	149
Number of Parcels Special Assessed	11,788	7,184	3,265
Total Amount Special Assessed	\$24,711,956	\$37,600,000	\$38,500,000
Certified Annual Installment	\$14,659,228	\$17,912,000	\$18,312,000
Outstanding Special Assessment Balance	\$81,226,936	\$110,030,000	\$130,218,000
Tax Increment Value	\$5,395,642	\$6,285,055	\$7,065,568
Number of Government Aid Grants	90	71	82
Value of Government Aid	\$2,755,843	\$5,287,026	\$5,420,873
Number of Processed Documents:			
Payroll Checks	2,662	2,480	2,500
Accounts Payable Checks	6,715	6,588	6,600
Revenue Receipts	201,335	200,000	201,000
Hours of Service:			
Administrative Tasks	1,585	1,900	2,000
GIS	3,079	4,200	4,500
Hardware/Device	3,332	4,000	4,000
Miscellaneous	423	500	500
Network	808	1,100	1,000
Software/Application	11,747	8,000	7,500
Staff Time	<u>3,746</u>	<u>3,700</u>	<u>4,200</u>
Total	24,720	23,400	23,700
Billable CPU time (CPU seconds)	10,525	7,500	7,500

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

145 Finance

065 Assessing

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	621,625
4120.000 - Part-Time Wages	12,168
4170.000 - Sick Overage	690

Personal Services - Salaries & Wage Total **634,483**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	111,822
4200.200 - Life Insurance	624
4240.100 - Workers Comp-Premium	1,162
4210.100 - Social Security	39,295
4210.200 - Medicare	9,191

Personal Services - Fringe Benefits Total **162,094**

Building, Equipment, and Vehicle Services

4420.400 - Rpr/Mtce-Vehicles	500
4430.300 - Rentals-Equipment	5,000

Building, Equipment, and Vehicle Services Total **5,500**

Travel and Training

4500.100 - Lodging	3,000
4500.200 - Meals	700
4500.300 - Airfare	2,500
4500.600 - Travel-Mileage Reimbursmt	400
4500.700 - Service Area Travel	200
4510.100 - Conference Registration	3,500
4510.300 - In-House Training	100

Travel and Training Total **10,400**

Other Operating Services

4605.100 - Telephone	1,000
4610.200 - Legal Ads	60
4615.000 - Printing/Binding	800
4630.300 - Membership/Dues	250
4635.100 - Computer Service Fees	600
4635.300 - Software Upgrade/Maintain	14,076

Other Operating Services Total **16,786**

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

145 Finance

Operating Supplies

4700.100 - Office Supplies	1,000
4700.200 - Office Small Equipment	200
4700.400 - Copier/Printer Supplies	3,000
4700.500 - Postage	4,000
4725.100 - Gasoline	3,000
4750.000 - Subscriptions/Publication	1,500
Operating Supplies Total	12,700

065 Assessing Total

841,963

066 Fiscal Services

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	782,808
4120.000 - Part-Time Wages	20,771
4160.000 - Annual Leave	13,292
4170.000 - Sick Overage	3,965

Personal Services - Salaries & Wage Total

820,836

Personal Services - Fringe Benefits

4200.100 - Health Insurance	114,392
4200.200 - Life Insurance	709
4240.100 - Workers Comp-Premium	1,313
4250.400 - Physical-Fringe Benefits	1,020
4210.100 - Social Security	49,391
4210.200 - Medicare	11,654

Personal Services - Fringe Benefits Total

178,479

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	30,000
4300.300 - Professional Certification	100
4310.500 - Study Consultants	5,000
4310.700 - Professional Consultants	5,000
4330.100 - Contract Labor	8,900
4330.200 - Service Contract	4,200

Professional, Legal, and Contracted Service Fees Total

53,200

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment	500
4430.300 - Rentals-Equipment	1,500

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

145 Finance

4430.500 - Rentals-Parking 100

Building, Equipment, and Vehicle Services Total 2,100

Travel and Training

4500.100 - Lodging 2,800

4500.200 - Meals 1,000

4500.300 - Airfare 2,650

4500.350 - Car Rental 150

4500.800 - Taxi/Parking 400

4510.100 - Conference Registration 6,000

4510.300 - In-House Training 100

Travel and Training Total 13,100

Other Operating Services

4605.100 - Telephone 1,800

4610.100 - Advertising/Promotions 1,500

4610.200 - Legal Ads 200

4615.000 - Printing/Binding 2,500

4618.000 - Mailing Services 2,600

4630.300 - Membership/Dues 1,500

4635.100 - Computer Service Fees 600

4655.300 - Drug Testing-Recruitment 120

Other Operating Services Total 10,820

Operating Supplies

4700.100 - Office Supplies 5,000

4700.200 - Office Small Equipment 2,000

4700.300 - Computer Small Equipment 4,000

4700.400 - Copier/Printer Supplies 8,600

4700.500 - Postage 4,200

4750.000 - Subscriptions/Publication 2,000

Operating Supplies Total 25,800

066 Fiscal Services Total 1,104,335

067 Information Technology

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 736,871

4130.000 - Overtime Wages 10,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

145 Finance

4170.000 - Sick Overage	5,243
Personal Services - Salaries & Wage Total	752,114
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	102,502
4200.200 - Life Insurance	687
4240.100 - Workers Comp-Premium	1,594
4250.400 - Physical-Fringe Benefits	935
4210.100 - Social Security	45,687
4210.200 - Medicare	10,686
Personal Services - Fringe Benefits Total	162,091
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	500
4430.300 - Rentals-Equipment	4,000
Building, Equipment, and Vehicle Services Total	4,500
Travel and Training	
4500.100 - Lodging	2,000
4500.200 - Meals	800
4500.300 - Airfare	2,000
4500.700 - Service Area Travel	200
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	4,000
4510.300 - In-House Training	50
Travel and Training Total	9,150
Other Operating Services	
4605.100 - Telephone	2,000
4605.200 - Cell Phones	3,400
4635.100 - Computer Service Fees	7,700
4635.200 - Network Services	102,500
4635.300 - Software Upgrade/Maintain	72,000
4635.400 - Computer Svc/Maintenance	2,400
4635.500 - Computer Server Mtce	10,000
Other Operating Services Total	200,000
Operating Supplies	
4700.100 - Office Supplies	6,000
4700.200 - Office Small Equipment	1,500

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

145 Finance

4700.300 - Computer Small Equipment	5,500
4700.400 - Copier/Printer Supplies	1,800
4700.500 - Postage	100
4700.600 - Small Software Programs	2,845
4725.100 - Gasoline	750
4750.000 - Subscriptions/Publication	400
Operating Supplies Total	18,895

067 Information Technology Total **1,146,750**

067-068 GIS Systems

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	174,119
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Personal Services - Salaries & Wage Total **174,119**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	28,598
4200.200 - Life Insurance	188
4240.100 - Workers Comp-Premium	435
4210.100 - Social Security	10,796
4210.200 - Medicare	2,526

Personal Services - Fringe Benefits Total **42,543**

Professional, Legal, and Contracted Service Fees

4310.700 - Professional Consultants	22,000
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Professional, Legal, and Contracted Service Fees Total **22,000**

Travel and Training

4500.100 - Lodging	2,800
4500.200 - Meals	750
4500.300 - Airfare	1,500
4510.100 - Conference Registration	1,000

Travel and Training Total **6,050**

Other Operating Services

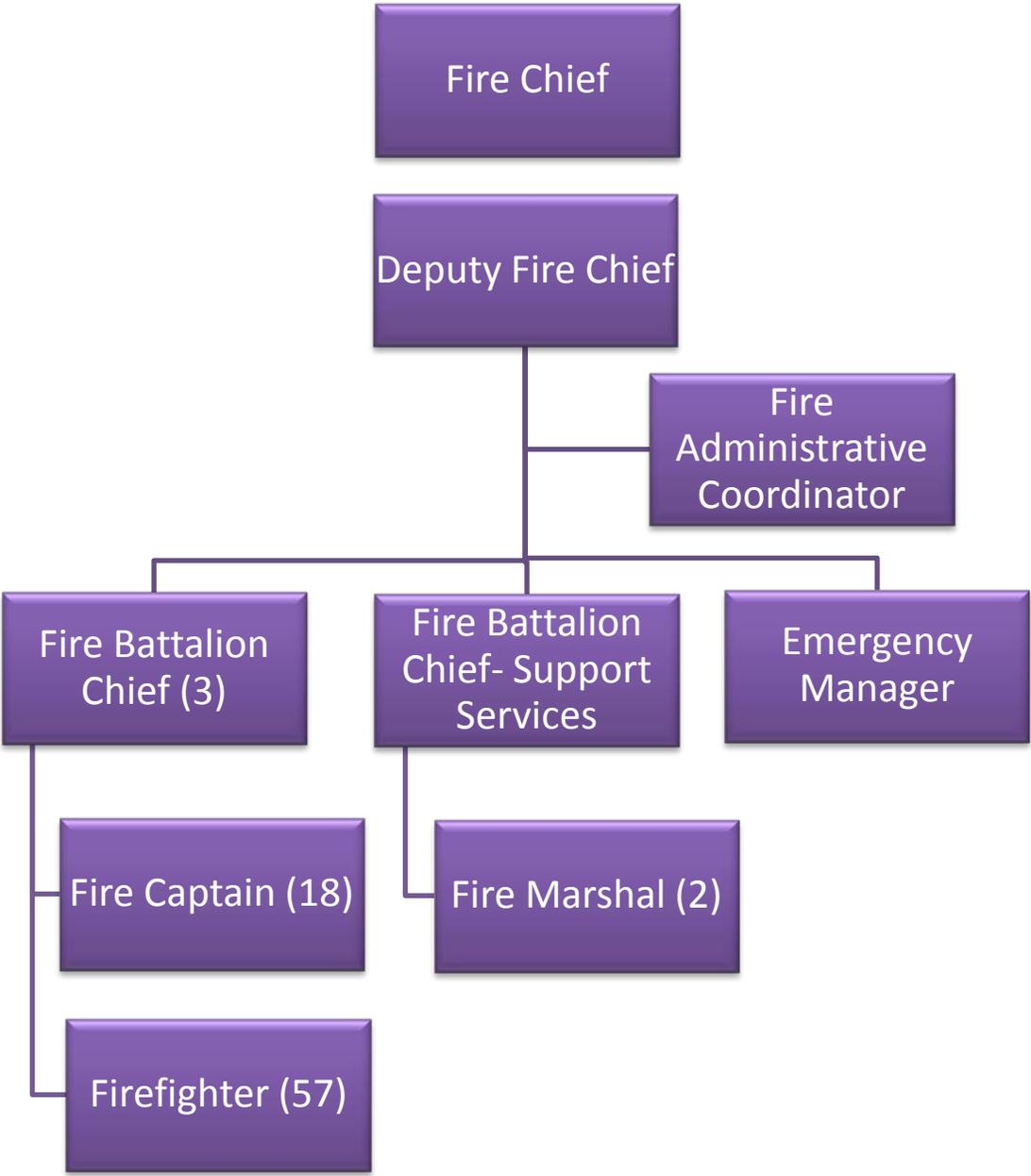
4605.100 - Telephone	277
4635.100 - Computer Service Fees	200
4635.300 - Software Upgrade/Maintain	29,750

Other Operating Services Total **30,227**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

145 Finance	
Operating Supplies	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	400
4700.300 - Computer Small Equipment	500
4700.400 - Copier/Printer Supplies	1,600
Operating Supplies Total	3,000
067-068 GIS Systems Total	
	277,939
067 Information Technology Total	
	1,424,689
070 Common Software	
Other Operating Services	
4635.300 - Software Upgrade/Maintain	190,385
Other Operating Services Total	190,385
Operating Supplies	
4700.300 - Computer Small Equipment	6,000
4700.600 - Small Software Programs	11,000
Operating Supplies Total	17,000
070 Common Software Total	
	207,385
145 Finance Total	
	3,578,372

City of Bismarck Fire Department



FIRE DEPARTMENT

The Fire Department provides a wide range of services to the community. Effective utilization of resources and planning implementation is crucial to meet the challenges of the changing and growing community.

The department's mission is to be a proactive organization protecting health, safety, and property for the City of Bismarck. Services include: Fire Suppression; Pre-Fire Planning; Fire Safety Inspections; Risk Management Services; Fire Investigation; Emergency Medical Services; Vehicle Extrication; High Angle Rescue; Structural Collapse Response; Hazardous Materials Response; Confined Space Rescue; Water/Ice Rescue; Public Fire Education; Data Analysis; Natural Disaster Response; Day Care Inspections; Fire Suppression Inspections; Mitigation Plans; Emergency Operation Center Management; Risk Assessment and Disaster Recovery.

**City of Bismarck
Service Efforts and Accomplishments
General Fund - Fire Department
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Fire Department			
Salary/Wages	\$ 4,706,432	\$ 5,187,113	\$ 5,300,652
Fringe Benefits	1,657,834	1,599,605	1,908,582
Professional/Legal Services	9,537	9,600	9,800
Property/Equipment	229,165	259,323	260,573
Travel/Training	13,505	17,050	18,475
Service Expense	82,032	85,041	80,175
Supply Expense	151,243	157,487	148,512
Total Expenditures	\$ 6,849,748	\$ 7,315,219	\$ 7,726,769

Note: Environmental Health Division was budgeted in the Public Health Department and Weed Control was budgeted in the Roads & Streets Department in 2016.

Number of Structural Fires	72	70	75
Total Fires	111	120	120
Rescue & Emergency Medical Responses	2,283	2,300	2,350
False Alarm Responses	663	350	700
Mutual Aid Responses	5	10	10
Hazardous Material Responses	62	80	80
Other Hazardous Responses	64	100	100
All Other Responses	301	400	400
Fire Prevention/Risk Management/Pre-Plans	3,500	3,500	3,600
Fire Flow Tests	225	300	300
Fire Safety Education Events	132	140	140
Insurance Svcs Office Fire Protection Rating	2	2	2

City Emergency Management

Salary/Wages	\$ 62,028	\$ 65,713	\$ 71,745
Fringe Benefits	12,207	12,317	17,688
Professional/Legal Services	-	1,550	321
Travel/Training	1,137	2,090	3,757
Service Expense	3,896	5,295	5,305
Supply Expense	2,059	4,794	4,515
Total Expenditures	\$ 81,327	\$ 91,759	\$ 103,331

Note: Emergency Management is budgeted as a division in Combined Communications Center department but reports to the Fire Department.

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

150 Fire Department

075 Fire

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	5,206,858
4120.000 - Part-Time Wages	24,617
4130.000 - Overtime Wages	48,000
4170.000 - Sick Overage	21,177

Personal Services - Salaries & Wage Total **5,300,652**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	899,711
4200.200 - Life Insurance	4,053
4240.100 - Workers Comp-Premium	110,792
4250.100 - Laundry/Dry Cleaning	1,600
4200.400 - Pension Expense	793,148
4210.100 - Social Security	23,422
4210.200 - Medicare	75,856

Personal Services - Fringe Benefits Total **1,908,582**

Professional, Legal, and Contracted Service Fees

4300.300 - Professional Certification	800
4330.200 - Service Contract	9,000

Professional, Legal, and Contracted Service Fees Total **9,800**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	12,000
4400.200 - Electricity	38,050
4400.500 - Natural Gas	22,800
4410.400 - Lawn Care	750
4420.100 - Rpr/Mtce-Building	14,000
4420.280 - Rpr/Mtce-Parking Lot	500
4420.300 - Rpr/Mtce-Equipment	16,000
4420.310 - Rpr/Mtce-Communica Device	2,500
4420.400 - Rpr/Mtce-Vehicles	125,973

Building, Equipment, and Vehicle Services Total **232,573**

Travel and Training

4500.100 - Lodging	4,500
4500.200 - Meals	4,000
4500.300 - Airfare	3,000
4500.400 - Travel-Fuel	400

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

150 Fire Department	
4500.600 - Travel-Mileage Reimbursmt	750
4500.700 - Service Area Travel	75
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	3,000
4510.200 - Tuition	750
4510.300 - In-House Training	750
4510.400 - Training Supplies	1,200
Travel and Training Total	18,475
Other Operating Services	
4600.100 - State Fire and Tornado	3,900
4600.200 - Boiler Insurance	750
4605.100 - Telephone	5,800
4605.200 - Cell Phones	4,500
4605.300 - Emergency Communicat Svcs	2,800
4610.200 - Legal Ads	150
4615.000 - Printing/Binding	2,000
4621.100 - Educational Program-Adult	600
4621.200 - Educational Prgrm-Juvenil	2,750
4625.000 - Photography	100
4630.300 - Membership/Dues	2,750
4635.100 - Computer Service Fees	1,400
4635.300 - Software Upgrade/Maintain	16,000
4650.300 - Drug Testing	1,525
4655.300 - Drug Testing-Recruitment	150
4655.600 - Candidate Assessment Svc	1,500
4660.100 - Physical-Fitness for Duty	6,400
4660.200 - Physical-Required	1,500
4685.300 - Wellness	12,600
Other Operating Services Total	67,175
Operating Supplies	
4700.100 - Office Supplies	5,000
4700.200 - Office Small Equipment	5,000
4700.300 - Computer Small Equipment	5,500
4700.400 - Copier/Printer Supplies	5,800
4700.500 - Postage	1,000
4700.600 - Small Software Programs	500
4705.000 - Uniforms	27,000
4705.100 - Turnouts	28,000
4710.100 - Shop Supplies	250

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

150 Fire Department	
4710.200 - Small Tools/Equipment	3,000
4710.600 - Janitorial Supplies	8,000
4725.100 - Gasoline	9,200
4725.200 - Diesel	35,000
4735.100 - Safety Supplies	4,000
4735.150 - Safety Small Equipment	8,762
4750.000 - Subscriptions/Publication	2,500
Operating Supplies Total	148,512
075 Fire Total	
	7,685,769
085 Fire Truck & Equipment	
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	28,000
Building, Equipment, and Vehicle Services Total	28,000
Other Operating Services	
4600.600 - Auto Insurance	13,000
Other Operating Services Total	13,000
085 Fire Truck & Equipment Total	
	41,000
150 Fire Department Total	
	7,726,769

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

135 Combined Communications

056 City Emergency Management

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 71,745

Personal Services - Salaries & Wage Total 71,745

Personal Services - Fringe Benefits

4200.100 - Health Insurance 11,890

4200.200 - Life Insurance 63

4210.100 - Social Security 4,449

4210.200 - Medicare 1,041

4240.100 - Workers Comp-Premium 145

4240.300 - Workers Comp-Inmate/Vol 100

Personal Services - Fringe Benefits Total 17,688

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor 321

Professional, Legal, and Contracted Service Fees Total 321

Travel and Training

4500.100 - Lodging 600

4500.200 - Meals 300

4500.300 - Airfare 800

4500.350 - Car Rental 150

4500.400 - Travel-Fuel 75

4500.600 - Travel-Mileage Reimbursmt 450

4500.700 - Service Area Travel 582

4510.100 - Conference Registration 450

4510.400 - Training Supplies 150

4510.500 - Safety Training 200

Travel and Training Total 3,757

Other Operating Services

4605.100 - Telephone 3,000

4605.200 - Cell Phones 360

4615.000 - Printing/Binding 1,800

4630.300 - Membership/Dues 45

4660.100 - Physical-Fitness for Duty 100

Other Operating Services Total 5,305

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

135 Combined Communications

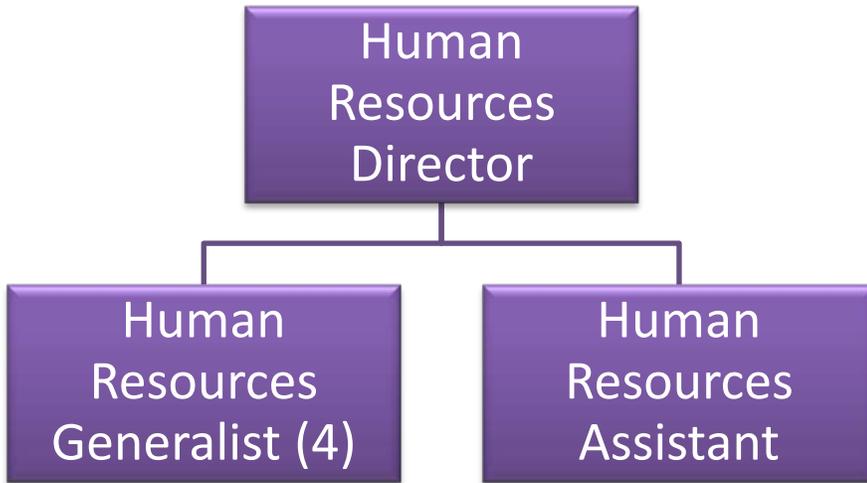
Operating Supplies

4700.100 - Office Supplies	700
4700.200 - Office Small Equipment	415
4700.300 - Computer Small Equipment	1,800
4700.400 - Copier/Printer Supplies	1,500
4710.200 - Small Tools/Equipment	100
Operating Supplies Total	4,515

056 City Emergency Management Total

103,331

City of Bismarck Human Resources



HUMAN RESOURCES

The Human Resources Department is responsible for the comprehensive Human Resources administration for the City of Bismarck, which includes recruitment, selection, placement, classification, salary administration, training, payroll, benefits administration and workers compensation. The overall goal of the department is to service the needs of City staff and to comply with the policies, regulations and procedures established by Federal and State laws and City ordinances. All associates are encouraged to contact the Human Resources Department whenever questions arise concerning their benefits or the terms of their employment.

The City continues to offer a variety of benefits to its employees including pension, EAP, health insurance, life insurance, dental insurance, long term disability, etc. Some of these benefits may be associate-paid but are available at a group rate on a payroll deduction plan. Most associates choose to participate in the self-insured health plan, which is administered by Blue Cross/Blue Shield of North Dakota.

A deferred compensation program is available to City staff as a supplemental retirement program. Providers offer investment options to include annuities and mutual funds for the deferment of salary dollars.

One of the Human Resources Department's major goals is to expand training in soft-skill areas through in-house training programs which include; Title VI, Diversity, Drug Awareness, Technical Training, and programs on Customer Service, Coaching, Team Building, and Leadership. The Human Resources department will continue offering in-house training programs that meet the needs of the City of Bismarck and its workforce.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Human Resources
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Human Resources			
Salary/Wages	\$ 262,297	\$ 345,482	\$ 378,881
Fringe Benefits	54,206	65,280	89,480
Travel/Training	2,205	6,511	6,461
Service Expense	4,734	4,737	4,207
Supply Expense	6,432	9,415	8,665
Total Expenditures	\$ 329,874	\$ 431,425	\$ 487,694
Number of Employees	6.00	6.00	6.00
Full Time City Employees	608.25	608.25	617.00
Part-time City Employees	308.00	281.00	308.00
Education Program Members*	252	252	252
Number of Full Time Hiring	115	138	132
Number of Part-time Hiring	92	150	105
Workers Compensation Claims	35	77	35
*BSC program			
Employee Training			
Fringe Benefits	\$ 2,803	\$ 18,140	\$ 18,140
Professional/Legal Services	3,336	3,400	3,400
Travel/Training	7,500	20,000	20,000
Service Expense	13,520	11,120	11,120
Total Expenditures	\$ 27,159	\$ 52,660	\$ 52,660

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

160 Human Resources

105 Human Resources

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	375,153
4130.000 - Overtime Wages	2,600

Personal Services - Salaries & Wage Total **378,881**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	59,446
4200.200 - Life Insurance	375
4210.100 - Social Security	23,259
4210.200 - Medicare	5,440
4240.100 - Workers Comp-Premium	480
4250.400 - Physical-Fringe Benefits	480

Personal Services - Fringe Benefits Total **89,480**

Travel and Training

4500.100 - Lodging	1,500
4500.200 - Meals	500
4500.300 - Airfare	1,500
4500.600 - Travel-Mileage Reimbursmt	250
4500.700 - Service Area Travel	250
4500.800 - Taxi/Parking	141
4510.100 - Conference Registration	1,820
4510.400 - Training Supplies	500

Travel and Training Total **6,461**

Other Operating Services

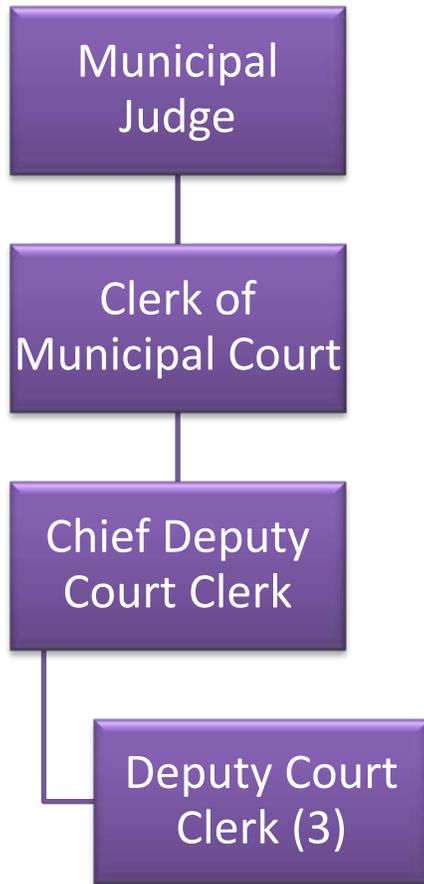
4605.100 - Telephone	650
4610.100 - Advertising/Promotions	400
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	1,017
4630.600 - Permits/Fees	180
4635.100 - Computer Service Fees	600
4635.300 - Software Upgrade/Maintain	700
4650.300 - Drug Testing	45
4655.100 - Background Checks	70
4655.300 - Drug Testing-Recruitment	45

Other Operating Services Total **4,207**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

160 Human Resources	
Operating Supplies	
4700.100 - Office Supplies	4,450
4700.200 - Office Small Equipment	400
4700.210 - Telephone Equipment	300
4700.300 - Computer Small Equipment	1,815
4700.400 - Copier/Printer Supplies	1,200
4700.500 - Postage	500
Operating Supplies Total	8,665
105 Human Resources Total	
487,694	
106 Employee Training	
Personal Services - Fringe Benefits	
4245.000 - Service Awards	8,140
4250.500 - Tuition Reimbursement	10,000
Personal Services - Fringe Benefits Total	18,140
Professional, Legal, and Contracted Service Fees	
4330.200 - Service Contract	3,400
Professional, Legal, and Contracted Service Fees Total	3,400
Travel and Training	
4510.300 - In-House Training	20,000
Travel and Training Total	20,000
Other Operating Services	
4610.400 - Awards Program	1,120
4655.100 - Background Checks	10,000
Other Operating Services Total	11,120
106 Employee Training Total	
52,660	
160 Human Resources Total	
540,354	

City of Bismarck Municipal Court



MUNICIPAL COURT

The Municipal Court processes all actions relating to violations of city ordinances, including parking tickets, noncriminal traffic complaints and criminal complaints for certain Class B misdemeanors. During calendar year 2014, 15,188 parking summons were disposed of with receipts totaling \$225,387.00. There were 19,446 noncriminal traffic and criminal complaints with receipts of \$949,203.42.

The Court, located in the Burleigh County Courthouse, is staffed by an elected municipal judge and five clerks. In addition to adjudicating and reporting all formal complaints, the staff must process frequent citizen's inquiries and contacts. In addition to two full court days of trials and arraignments, court convenes as necessary to accommodate nonscheduled matters. A substantial number of defendants in criminal cases are either unemployed or underemployed, resulting in a need for court-appointed attorneys.

**City of Bismarck
Service Efforts and Accomplishments
General Fund - Municipal Court
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 293,505	\$ 329,672	\$ 335,086
Fringe Benefits	38,575	41,639	78,769
Professional/Legal Services	63,002	63,600	63,300
Property/Equipment	18,647	20,848	20,848
Travel/Training	361	580	590
Service Expense	2,698	4,050	4,140
Supply Expense	15,917	13,205	14,199
Total Expenditures	<u>\$ 432,705</u>	<u>\$ 473,594</u>	<u>\$ 516,932</u>
Number of Employees	5.00	5.00	5.00
Elected Official	1.00	1.00	1.00
Number of Court Cases	19,446	22,000	22,000
Number of Parking Tickets	15,188	12,000	16,000
Revenue from Parking Tickets	\$225,387	\$150,000	\$195,000
Revenue from Fines & Forfeits	\$949,203	\$825,000	\$925,000
Revenue from Record Search	\$464	\$350	\$350
Revenue from NSF Check Charge	\$1,860	\$300	\$300

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

165 Municipal Court

120 Municipal Court Operation

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	333,936
4170.000 - Sick Overage	1,150

Personal Services - Salaries & Wage Total **335,086**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	52,376
4200.200 - Life Insurance	312
4210.100 - Social Security	20,706
4210.200 - Medicare	4,843
4240.100 - Workers Comp-Premium	482
4250.100 - Laundry/Dry Cleaning	50

Personal Services - Fringe Benefits Total **78,769**

Professional, Legal, and Contracted Service Fees

4320.200 - Witness Fees	2,500
4320.300 - Attorney Fees	60,000
4320.350 - Judicial Fees	800

Professional, Legal, and Contracted Service Fees Total **63,300**

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment	10,000
4430.100 - Rentals-Building	10,848

Building, Equipment, and Vehicle Services Total **20,848**

Travel and Training

4500.100 - Lodging	180
4500.200 - Meals	60
4500.600 - Travel-Mileage Reimbursmt	350

Travel and Training Total **590**

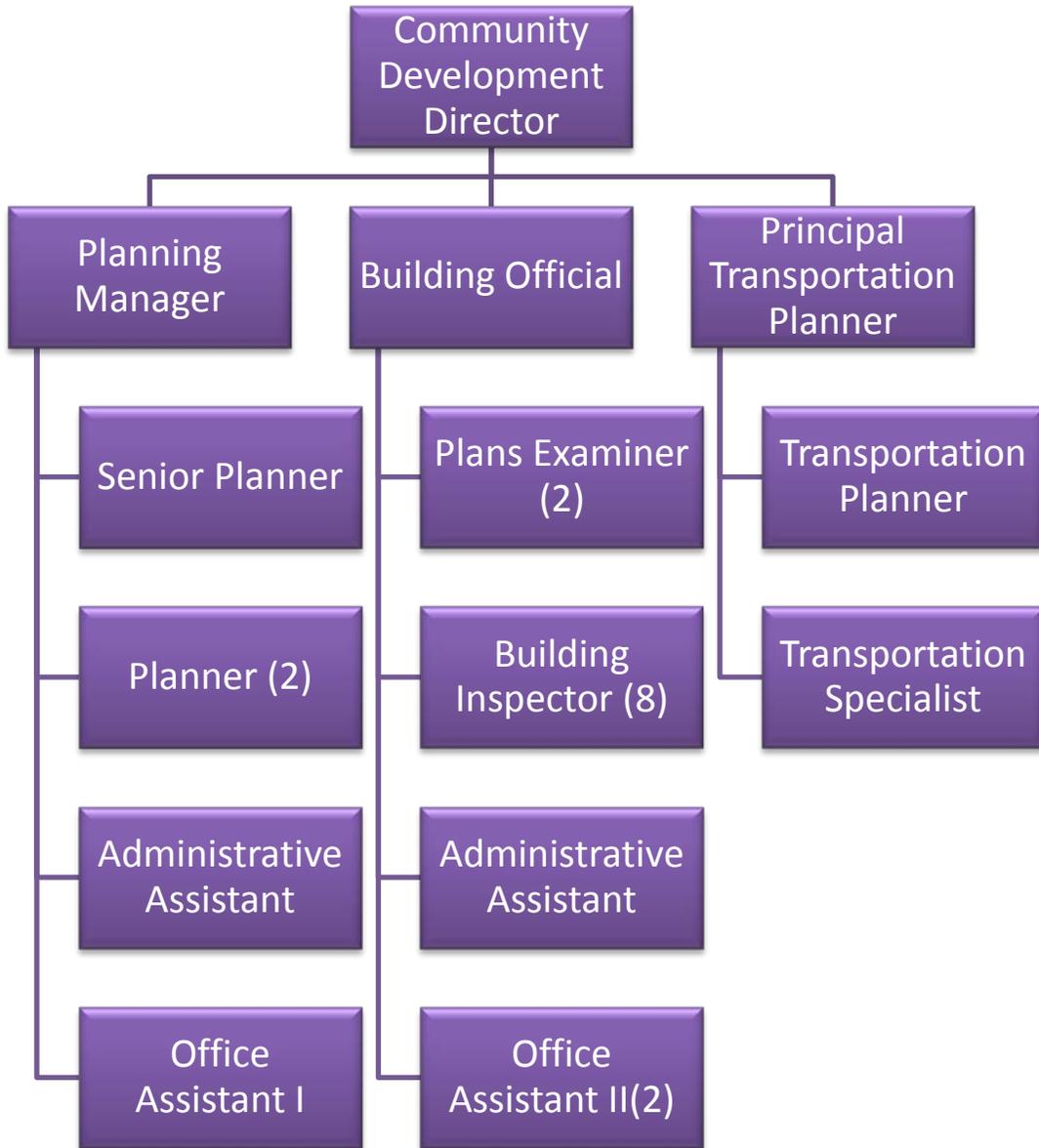
Other Operating Services

4600.100 - State Fire and Tornado	30
4605.100 - Telephone	1,000
4610.200 - Legal Ads	50
4615.000 - Printing/Binding	2,500
4630.300 - Membership/Dues	110

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

165 Municipal Court	
4630.800 - Records Research Fee	200
4635.100 - Computer Service Fees	250
Other Operating Services Total	4,140
Operating Supplies	
4700.100 - Office Supplies	999
4700.200 - Office Small Equipment	2,000
4700.300 - Computer Small Equipment	2,350
4700.400 - Copier/Printer Supplies	2,100
4700.500 - Postage	6,300
4750.000 - Subscriptions/Publication	450
Operating Supplies Total	14,199
165 Municipal Court Total	516,932

City of Bismarck Community Development



COMMUNITY DEVELOPMENT

The Community Development Department has two divisions – Building Inspections and Planning – and is overseen by the Director of Community Development. In addition to providing services to the citizens of Bismarck, the Department provides building inspections and planning services in the City’s extraterritorial area (ETA) through authority provided by the North Dakota Century Code. The Metropolitan Planning Organization (MPO) is also part of the Community Development Department.

The Building Inspections Division is responsible for the enforcement of the building, electrical, plumbing, mechanical, and fuel gas codes. The Division’s services include building construction plan review, permits and inspections for building, electrical, mechanical and plumbing, condemnations and demolitions, moving of structures, manufactured home installations, sign permits, occupancy certificates, creating property addresses, zoning enforcement and floodplain management. The Division also provides staff support to the City’s Board of Adjustment.

The Planning Division administers land use regulations for the City of Bismarck and the ETA, the Community Development Block Grant (CDBG) and HOME programs for the City, and the Renaissance Zone and CORE programs for the City. The Division provides staff support to the Bismarck Planning & Zoning Commission, the Renaissance Zone Authority and the Board of Adjustment. The Division also coordinates the application process for major and minor subdivision plats, zoning changes, zoning ordinance text amendments, annexations, special use permits, rural lot splits, Fringe Area Road Master Plan (FARMP) amendments, Future Land Use Plan (FLUP) amendments, plat modifications (right-of-way vacations, release of easements, modification of non-access lines, and street name changes), lot modifications, site plan review, downtown design review, the Renaissance Zone program, and the CORE Incentive Grant programs.

The Planning Division also administers HUD programs for the City. The City receives an annual allocation of Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD) and an annual allocation of HOME funds through the State of North Dakota. CDBG funds must be used for community activities that primarily benefit low and moderate income persons or for the removal of slum and blight. HOME funds provide funding for affordable housing activities that benefit low and moderate income households.

The Bismarck-Mandan Metropolitan Planning Organization (MPO) consists of the cities of Bismarck, Mandan, Lincoln, and the metropolitan portions of Burleigh and Morton Counties. The purpose of the MPO is to provide a forum for public officials, staff, citizens, and other interested groups to establish policies and plans for effectively addressing various metropolitan transportation issues. There are two bodies that provide guidance to the MPO. The Policy Board represents the member cities and counties of the MPO area and is the decision making body of the MPO. The Technical Advisory Committee (TAC) is responsible for facilitating the technical portions of the MPO process. Through the North Dakota Department of Transportation (NDDOT), the MPO receives federal funds through a percentage apportioned by Congress. The funding priorities of the MPO are established by the MPO Policy Board and approved by state and federal agencies. These funds have a matching ratio of 80% federal/20% local and are subject to obligatory limits established by Congress.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Community Development
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Planning & Development			
Salary/Wages	\$ 385,507	\$ 484,895	\$ 522,737
Fringe Benefits	63,559	76,490	116,347
Professional/Legal Services	43,127	32,440	38,175
Property/Equipment	213	120	200
Travel/Training	9,149	15,200	14,350
Service Expense	15,944	20,012	18,560
Supply Expense	12,768	16,618	15,920
Total Expenditures	<u>\$ 530,267</u>	<u>\$ 645,775</u>	<u>\$ 726,289</u>

Number of Employees	6.60	7.60	7.60
Planning Applications	280	300	300

Building Inspections			
Salary/Wages	\$ 497,175	\$ 618,092	\$ 653,629
Fringe Benefits	100,521	129,684	192,874
Professional/Legal Services	7,089	10,100	8,900
Property/Equipment	4,101	6,000	7,000
Travel/Training	9,861	14,400	16,300
Service Expense	24,881	16,865	15,862
Supply Expense	26,096	20,000	20,800
Total Expenditures	<u>\$ 669,724</u>	<u>\$ 815,141</u>	<u>\$ 915,365</u>

Number of Employees	14.00	14.00	14.00
Building Permits	2,029	2,150	1,800
Building Inspections	6,274	8,850	5,400
Plumbing Permits	991	1,000	800
Plumbing Inspections	2,536	2,700	2,000
Mechanical Permits	1,937	1,900	1,800
Mechanical Inspections	2,848	2,850	2,500
Electrical Permits	1,327	1,400	1,250
Electrical Inspections	3,258	4,480	3,000
Septic Permits	102	175	80
Septic Inspections	189	230	150

City of Bismarck
Service Efforts and Accomplishments
General Fund - Community Development (Continued)
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
MPO			
Salary/Wages	\$ 140,518	\$ 163,098	\$ 171,513
Fringe Benefits	37,961	23,570	36,755
Professional/Legal Services	522,750	1,336,360	855,800
Property/Equipment	8,013	7,768	8,684
Travel/Training	4,375	11,100	10,100
Service Expense	9,172	31,272	33,355
Supply Expense	2,925	5,080	5,160
Transfers	10,790	25,884	24,704
Total Expenditures	<u>\$ 736,504</u>	<u>\$ 1,604,132</u>	<u>\$ 1,146,071</u>
Number of Employees	2.40	2.40	2.40

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

170 Community Development

125 Planning

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	520,757
4170.000 - Sick Overage	1,980

Personal Services - Salaries & Wage Total **522,737**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	74,805
4200.200 - Life Insurance	475
4240.100 - Workers Comp-Premium	932
4250.300 - Mileage Allowance	24
4250.400 - Physical-Fringe Benefits	272
4210.100 - Social Security	32,287
4210.200 - Medicare	7,552

Personal Services - Fringe Benefits Total **116,347**

Professional, Legal, and Contracted Service Fees

4310.500 - Study Consultants	30,000
4330.100 - Contract Labor	6,000
4330.200 - Service Contract	2,175

Professional, Legal, and Contracted Service Fees Total **38,175**

Building, Equipment, and Vehicle Services

4430.500 - Rentals-Parking	200
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Building, Equipment, and Vehicle Services Total **200**

Travel and Training

4500.100 - Lodging	4,500
4500.200 - Meals	1,500
4500.300 - Airfare	2,750
4500.600 - Travel-Mileage Reimbursmt	350
4500.700 - Service Area Travel	500
4500.800 - Taxi/Parking	250
4510.100 - Conference Registration	4,500

Travel and Training Total **14,350**

Other Operating Services

4605.100 - Telephone	1,060
4610.200 - Legal Ads	6,700
4615.000 - Printing/Binding	875

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

170 Community Development	
4630.100 - Commission Board Fees	2,000
4630.300 - Membership/Dues	3,450
4630.600 - Permits/Fees	2,500
4635.100 - Computer Service Fees	334
4635.300 - Software Upgrade/Maintain	641
4655.600 - Candidate Assessment Svc	1,000
Other Operating Services Total	18,560
Operating Supplies	
4700.100 - Office Supplies	4,200
4700.200 - Office Small Equipment	1,075
4700.300 - Computer Small Equipment	2,750
4700.400 - Copier/Printer Supplies	2,000
4700.500 - Postage	4,125
4700.600 - Small Software Programs	750
4750.000 - Subscriptions/Publication	1,020
Operating Supplies Total	15,920
125 Planning Total	726,289
127 Building Inspections	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	653,629
Personal Services - Salaries & Wage Total	653,629
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	140,420
4200.200 - Life Insurance	812
4240.100 - Workers Comp-Premium	1,636
4210.100 - Social Security	40,527
4210.200 - Medicare	9,479
Personal Services - Fringe Benefits Total	192,874
Professional, Legal, and Contracted Service Fees	
4300.300 - Professional Certification	1,700
4330.100 - Contract Labor	6,000
4330.200 - Service Contract	1,200
Professional, Legal, and Contracted Service Fees Total	8,900
Building, Equipment, and Vehicle Services	
4420.400 - Rpr/Mtce-Vehicles	7,000
Building, Equipment, and Vehicle Services Total	7,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

170 Community Development

Travel and Training

4500.100 - Lodging	4,600
4500.200 - Meals	3,200
4500.300 - Airfare	2,700
4500.400 - Travel-Fuel	500
4500.800 - Taxi/Parking	200
4510.100 - Conference Registration	5,100

Travel and Training Total **16,300**

Other Operating Services

4605.100 - Telephone	1,500
4605.200 - Cell Phones	8,000
4630.300 - Membership/Dues	1,000
4635.100 - Computer Service Fees	1,562
4635.300 - Software Upgrade/Maintain	1,500
4655.300 - Drug Testing-Recruitment	300
4655.600 - Candidate Assessment Svc	2,000

Other Operating Services Total **15,862**

Operating Supplies

4700.100 - Office Supplies	3,500
4700.200 - Office Small Equipment	2,000
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	2,500
4705.000 - Uniforms	1,250
4710.200 - Small Tools/Equipment	750
4725.100 - Gasoline	4,800
4735.100 - Safety Supplies	1,000
4750.000 - Subscriptions/Publication	1,500

Operating Supplies Total **20,800**

127 Building Inspections Total

915,365

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

170 Community Development

135 Metropolitan Planning Org

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	149,647
4120.000 - Part-Time Wages	21,866

Personal Services - Salaries & Wage Total 171,513

Personal Services - Fringe Benefits

4200.100 - Health Insurance	22,878
4200.200 - Life Insurance	150
4240.100 - Workers Comp-Premium	380
4250.300 - Mileage Allowance	96
4250.400 - Physical-Fringe Benefits	128
4210.100 - Social Security	10,635
4210.200 - Medicare	2,488

Personal Services - Fringe Benefits Total 36,755

Professional, Legal, and Contracted Service Fees

4310.200 - Engineering Consultants	72,000
4310.500 - Study Consultants	783,200
4330.200 - Service Contract	600

Professional, Legal, and Contracted Service Fees Total 855,800

Building, Equipment, and Vehicle Services

4430.100 - Rentals-Building	7,884
4430.500 - Rentals-Parking	800

Building, Equipment, and Vehicle Services Total 8,684

Travel and Training

4500.100 - Lodging	3,000
4500.200 - Meals	1,000
4500.300 - Airfare	3,200
4500.600 - Travel-Mileage Reimbursmt	400
4500.700 - Service Area Travel	300
4500.800 - Taxi/Parking	200
4510.100 - Conference Registration	2,000

Travel and Training Total 10,100

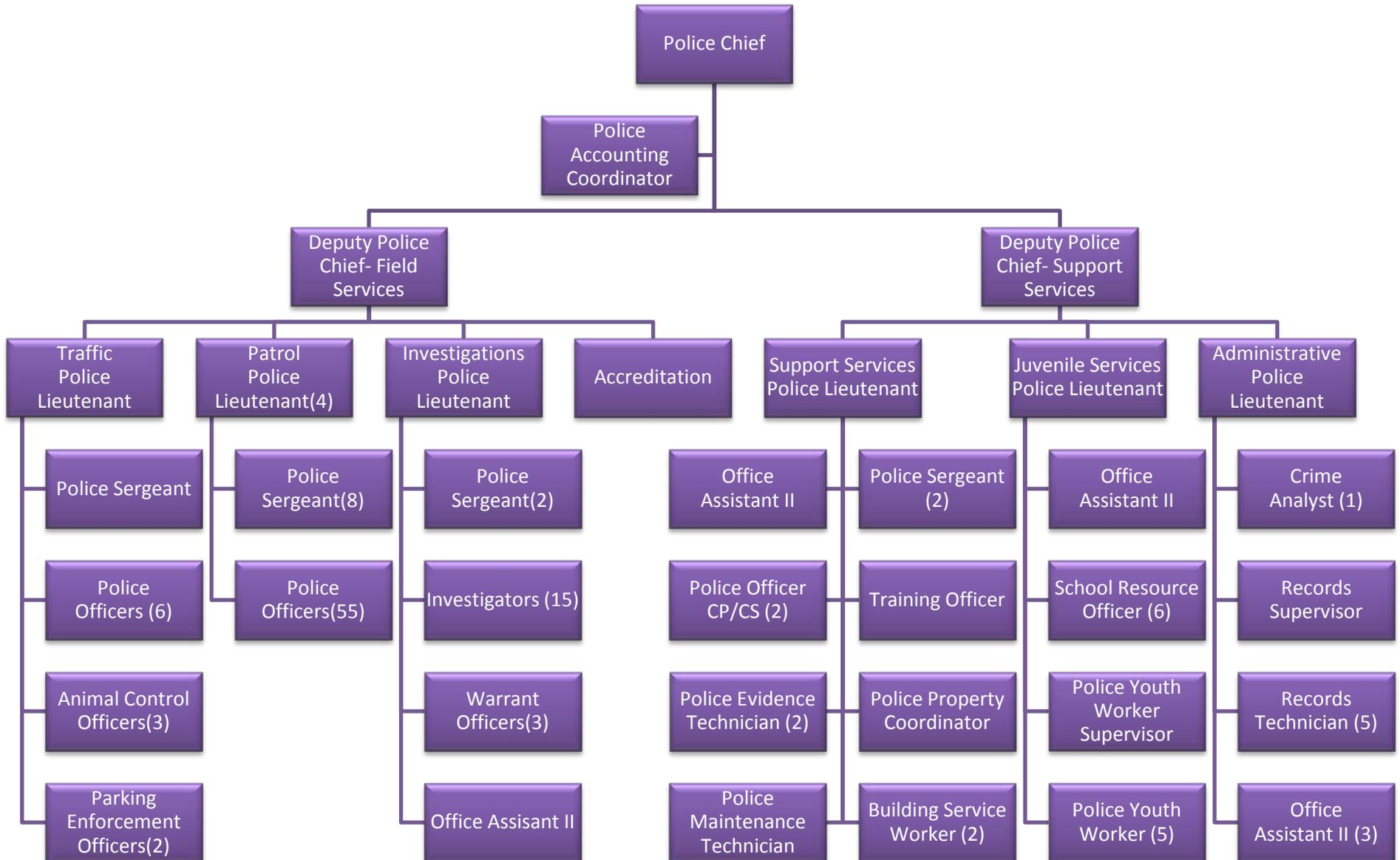
Other Operating Services

4605.100 - Telephone	240
4610.200 - Legal Ads	4,800

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

170 Community Development	
4615.000 - Printing/Binding	1,500
4630.200 - Administrative Fees	24,881
4630.300 - Membership/Dues	1,800
4635.100 - Computer Service Fees	134
Other Operating Services Total	33,355
Operating Supplies	
4700.100 - Office Supplies	800
4700.200 - Office Small Equipment	300
4700.300 - Computer Small Equipment	3,000
4700.400 - Copier/Printer Supplies	480
4700.500 - Postage	500
4750.000 - Subscriptions/Publication	80
Operating Supplies Total	5,160
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	10,271
8000.750 - Transfer-Employee Insuran	470
8000.850 - Transfer-City Pension	13,963
Other Financing Uses Total	24,704
135 Metropolitan Planning Org Total	1,146,071
170 Community Development Total	2,787,725

City of Bismarck Police Department



POLICE DEPARTMENT

Mission Statement:

The mission of the Bismarck Police Department is to protect life and property, provide professional customer service, and foster community partnerships to preserve Bismarck's exceptional quality of life.

Vision Statement:

The Bismarck Police Department will be recognized as a premier law enforcement agency which provides exceptional customer service through professional, well-trained, caring, and innovative employees working in partnership with the community. We will foster an environment of honesty, trust, and mutual respect in which the Department and the community work together to resolve problems and promote public safety.

We will strive to provide progressive leadership at all levels with a dedicated service orientation. We will remain responsive to new ideas and provide opportunities for employees to develop to their highest potential.

We will fully explore and utilize emerging technology in order to maximize efficiency and effectiveness of our operations. We will strategically plan in order to anticipate enforcement challenges and prepare for the growth and expansion of our progressive community.

We will continue to build upon our successes through open communication, forward thinking, and willingness to embrace change.

2016 Goals and Objectives:

- Hiring – Maintain and improve, where possible, the efficiency of the hiring process
- Recruitment - Improve overall effectiveness of recruitment efforts along with an emphasis on minority groups
- Maintain competitive employee salary and benefits
- Analyze efficiencies of various public services offered by the department and develop strategies for improvement in overall services provided by PD staff
- Implement a concerted effort in training of officers in core safety training areas
- Improve manpower presence in the field
- Increase Staff – Analyze the need for increase in Staff
- Improve the capacity and efficiency regarding the inventory of the department's Impound Building
- Formalize Analysis Based Policing and continue development of the Research and Analysis Officer position
- Continue with internal succession planning
- Continue to work closely with the City Change Management Coalition re: City Workforce Planning Project
- Complete the following projects:
 - FS Commander to re-institute the Interoperable Radio Communications Operational Plan Committee and to assign a department representative to the committee to implement training
 - Install and transition the new MDBs and office computers
- Develop effective "high-ticket" equipment replacement plans
- Evaluate/Improve efficiency of the DUI Administrative Hearing Process
- Improve sergeants' professional development and communications
- Conduct an analysis of our dictation/transcription process
- Research and develop policy/procedure specific to "In-Custody" deaths
- Field Services to review and improve our patrol emergency response policy
- Training to research viability of bringing in the Force Science Certification Course
- Review Sergeant promotion process

The Bismarck Police Department is committed to continuing to provide dedicated and professional customer service to our community and those we serve.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Police Department
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 6,691,370	\$ 7,486,924	\$ 8,190,268
Fringe Benefits	2,201,411	2,361,119	2,664,631
Professional/Legal Services	42,362	49,055	44,900
Property/Equipment	271,260	237,855	235,754
Travel/Training	38,553	40,003	46,898
Service Expense	456,447	505,833	515,622
Supply Expense	329,323	319,699	332,697
Grants	1,698	-	-
Capital Expense	1,527	-	32,209
Total Expenditures	\$ 10,033,951	\$ 11,000,488	\$ 12,062,979

Population (Estimated)	68,896	68,141	72,372
Cost Per Capita	\$145.64	\$161.44	\$166.68
Total Full Time Employees	141.00	143.00	146.00
Per 1,000 Population	2.05	2.10	2.02
Number of Police Officers	111.00	113.00	119.00
Per 1,000 Population	1.66	1.66	1.72
Number of 911 Emergency Dispatches	3,907	3,832	3,757
Per 1,000 Population	58.28	56.24	54.25
Calls for Service	34,130	37,524	40,918
Per 1,000 Population	509.14	550.68	590.89
Alarm Calls	1,368	1,327	1,433
Number of Traffic Accidents	3,824	3,943	4,062
DUI Arrests	538	580	549
Value of Stolen Property	\$2,357,193	\$1,854,884	\$2,378,091
Value of Recovered Property	\$24,133	\$166,000	\$113,683
Recovery Ratio	1.02%	8.95%	4.78%
Value of Stolen Motor Vehicles	\$1,163,578	\$1,422,977	\$1,604,288
Value of Recovered Motor Vehicles	\$869,675	\$660,852	\$1,097,025
Recovery Ratio	74.74%	46.44%	68.38%
Number of Physical Arrests	5,372	3,703	3,771
Number of Traffic Citations	15,623	16,504	16,448
Number of Parking Citations	15,188	17,821	17,506
Number of Public Presentations/Tours	225	215	205
Miles Driven	608,459	785,891	673,638
Square Miles Patrolled	33	35	36

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

175 Police

145 Police Administration

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	168,232
4170.000 - Sick Overage	1,989

Personal Services - Salaries & Wage Total **170,221**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	23,779
4200.200 - Life Insurance	125
4200.400 - Pension Expense	930,080
4210.100 - Social Security	3,233
4210.200 - Medicare	2,346
4240.100 - Workers Comp-Premium	738
4240.200 - Workers Comp-Med Assmt	1,000
4240.300 - Workers Comp-Inmate/Vol	1,000
4250.100 - Laundry/Dry Cleaning	75
4250.500 - Tuition Reimbursement	2,000

Personal Services - Fringe Benefits Total **964,376**

Professional, Legal, and Contracted Service Fees

4300.300 - Professional Certification	2,800
4310.700 - Professional Consultants	6,100

Professional, Legal, and Contracted Service Fees Total **8,900**

Other Operating Services

4610.200 - Legal Ads	350
4610.400 - Awards Program	700
4630.300 - Membership/Dues	2,600
4645.100 - Prisoner Care-Jail	261,500
4645.101 - Prisoner Care-Hospital	2,500
4645.102 - Prisoner Care-Prescription	1,000
4645.103 - Prisoner Care-Doctor	1,000
4645.400 - Accreditation Services	8,565
4650.200 - Exposures	250
4650.300 - Drug Testing	250
4655.300 - Drug Testing-Recruitment	560
4655.400 - Written Exam	675
4655.500 - Agility Testing	2,625
4660.100 - Physical-Fitness for Duty	250
4660.300 - Physical-Psychological-PO	3,900

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

175 Police	
4665.000 - Hospitality/Entertainment	150
4685.300 - Wellness	17,500
4685.500 - Hepatitis B	500
Other Operating Services Total	304,875
Operating Supplies	
4700.500 - Postage	5,500
4750.000 - Subscriptions/Publication	500
Operating Supplies Total	6,000
 145 Police Administration Total	
1,454,372	
147 Police Field Services	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	5,830,622
4130.000 - Overtime Wages	82,000
4160.000 - Annual Leave	6,000
4170.000 - Sick Overage	22,222
Personal Services - Salaries & Wage Total	5,940,844
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	1,026,310
4200.200 - Life Insurance	6,303
4210.100 - Social Security	3,900
4210.200 - Medicare	84,468
4240.100 - Workers Comp-Premium	67,469
4250.100 - Laundry/Dry Cleaning	5,000
4250.200 - Clothing Allowance	4,675
Personal Services - Fringe Benefits Total	1,198,125
Building, Equipment, and Vehicle Services	
4420.400 - Rpr/Mtce-Vehicles	91,800
Building, Equipment, and Vehicle Services Total	91,800
Other Operating Services	
4645.200 - Buy Money	500
4645.300 - Blood Test	6,000
4645.500 - Towing	36,000
Other Operating Services Total	42,500

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

175 Police	
Operating Supplies	
4710.210 - Equipment Changeover, None	13,260
4725.100 - Gasoline	160,000
Operating Supplies Total	173,260
147 Police Field Services Total	
147-148 Park Patrol	
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Personal Services - Salaries & Wage	
4130.000 - Overtime Wages	12,000
Personal Services - Salaries & Wage Total	12,000
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	2,000
Building, Equipment, and Vehicle Services Total	2,000
147-148 Park Patrol Total	
147-149 Animal Control Facility	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	129,823
4130.000 - Overtime Wages	2,500
Personal Services - Salaries & Wage Total	132,323
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	28,742
4200.200 - Life Insurance	272
4210.100 - Social Security	4,739
4210.200 - Medicare	1,799
4240.100 - Workers Comp-Premium	1,195
4250.100 - Laundry/Dry Cleaning	150
Personal Services - Fringe Benefits Total	36,897
Building, Equipment, and Vehicle Services	
4400.100 - Water/Sewer	2,500
4400.200 - Electricity	4,500
4400.500 - Natural Gas	4,000
4410.300 - Snow Removal	250
4410.400 - Lawn Care	500
4420.100 - Rpr/Mtce-Building	5,000

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

175 Police	
4420.300 - Rpr/Mtce-Equipment	500
4420.400 - Rpr/Mtce-Vehicles	4,000
Building, Equipment, and Vehicle Services Total	21,250
Travel and Training	
4500.100 - Lodging	700
4500.200 - Meals	600
4500.300 - Airfare	600
4500.400 - Travel-Fuel	400
4510.100 - Conference Registration	1,050
Travel and Training Total	3,350
Other Operating Services	
4600.100 - State Fire and Tornado	125
4605.100 - Telephone	200
4605.200 - Cell Phones	1,600
4610.100 - Advertising/Promotions	300
4615.000 - Printing/Binding	800
4635.300 - Software Upgrade/Maintain	1,000
Other Operating Services Total	4,025
Operating Supplies	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	200
4700.400 - Copier/Printer Supplies	400
4705.000 - Uniforms	1,500
4710.200 - Small Tools/Equipment	2,000
4710.500 - Lighting Supplies	200
4710.600 - Janitorial Supplies	3,000
4725.100 - Gasoline	6,000
4735.100 - Safety Supplies	500
4735.300 - Animal Control	800
4735.301 - Pet Food	1,009
4735.302 - Vet Services	4,000
4740.200 - Vaccine Supplies	500
Operating Supplies Total	21,109
147-149 Animal Control Facility Total	218,954

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

175 Police

150 Police Support Services

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,909,796
4130.000 - Overtime Wages	20,000
4170.000 - Sick Overage	5,084

Personal Services - Salaries & Wage Total **1,934,880**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	379,505
4200.200 - Life Insurance	2,872
4210.100 - Social Security	33,095
4210.200 - Medicare	25,925
4240.100 - Workers Comp-Premium	11,061
4250.100 - Laundry/Dry Cleaning	750
4250.200 - Clothing Allowance	3,025
4250.400 - Physical-Fringe Benefits	9,000

Personal Services - Fringe Benefits Total **465,233**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	14,000
4330.200 - Service Contract	22,000

Professional, Legal, and Contracted Service Fees Total **36,000**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	3,900
4400.200 - Electricity	50,000
4400.500 - Natural Gas	32,000
4410.200 - Facility Laundry	4,004
4410.300 - Snow Removal	500
4410.400 - Lawn Care	1,050
4420.100 - Rpr/Mtce-Building	16,000
4420.280 - Rpr/Mtce-Parking Lot	250
4420.300 - Rpr/Mtce-Equipment	7,000
4420.310 - Rpr/Mtce-Communica Device	4,000
4430.100 - Rentals-Building	2,000

Building, Equipment, and Vehicle Services Total **120,704**

Travel and Training

4500.100 - Lodging	7,380
4500.200 - Meals	4,652
4500.300 - Airfare	1,775

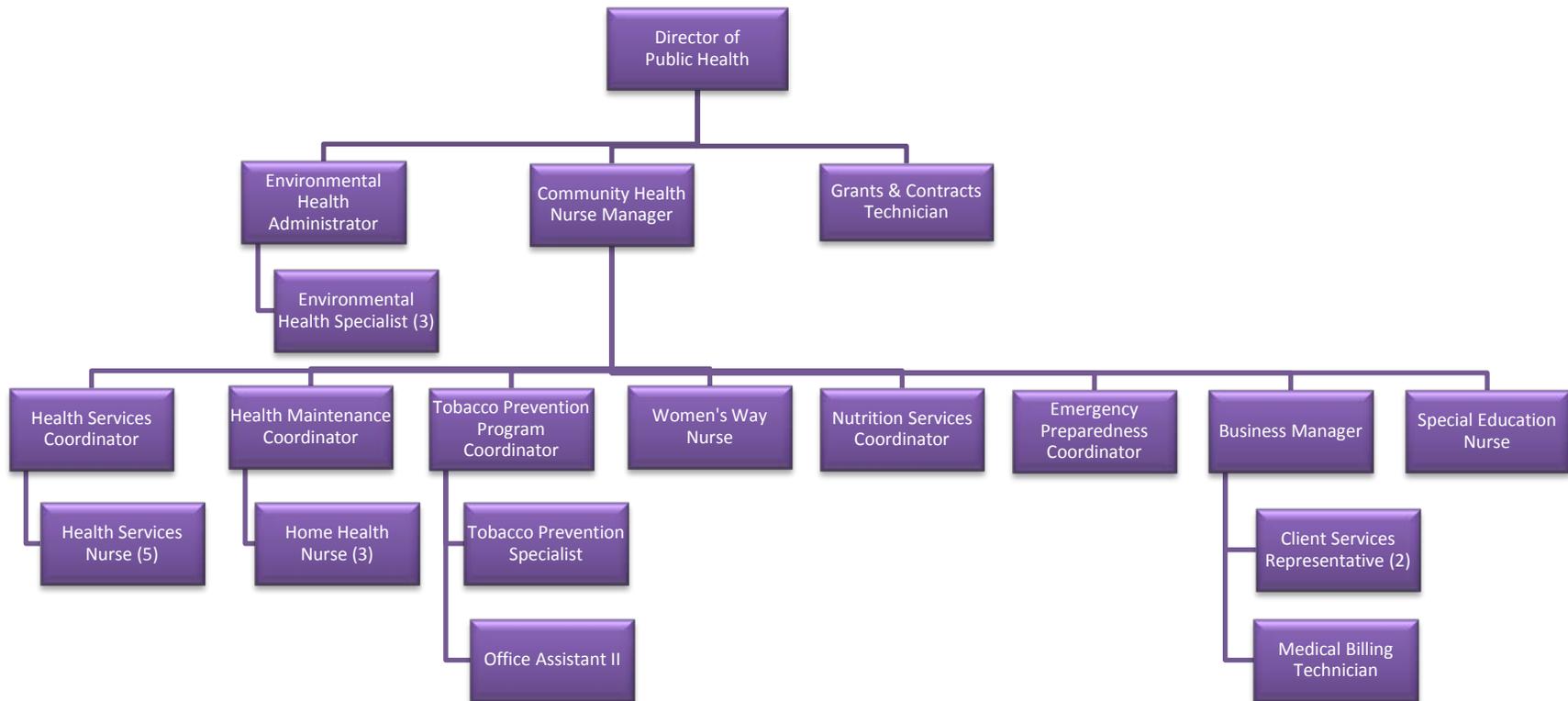
**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

175 Police	
4500.350 - Car Rental	350
4500.400 - Travel-Fuel	3,576
4510.100 - Conference Registration	18,880
4510.400 - Training Supplies	3,815
Travel and Training Total	40,428
Other Operating Services	
4600.100 - State Fire and Tornado	3,000
4600.200 - Boiler Insurance	1,000
4600.600 - Auto Insurance	11,200
4605.100 - Telephone	22,000
4605.200 - Cell Phones	23,000
4610.100 - Advertising/Promotions	5,500
4615.000 - Printing/Binding	5,000
4630.400 - Recycling Service Fees	1,500
4635.100 - Computer Service Fees	8,473
4635.300 - Software Upgrade/Maintain	83,299
4650.100 - Hazardous Waste Removal	250
Other Operating Services Total	164,222
Operating Supplies	
4700.100 - Office Supplies	8,800
4700.300 - Computer Small Equipment	2,350
4700.400 - Copier/Printer Supplies	22,000
4700.600 - Small Software Programs	814
4705.000 - Uniforms	19,529
4710.200 - Small Tools/Equipment	16,560
4710.500 - Lighting Supplies	800
4710.600 - Janitorial Supplies	10,500
4710.700 - Investigation Supplies, None	5,000
4735.100 - Safety Supplies	1,000
4735.200 - Ammunition/Weapons	34,520
Operating Supplies Total	121,873
Capital Outlay	
5020.500 - Computers & Software	32,209
Capital Outlay Total	32,209
150 Police Support Services Total	2,915,549

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

175 Police	
160 Match for Grant	
<hr/>	
Travel and Training	
4510.300 - In-House Training	3,120
Travel and Training Total	3,120
Operating Supplies	
4710.200 - Small Tools/Equipment	2,000
4735.250 - Bullet Proof Vest/Armor	8,455
Operating Supplies Total	10,455
160 Match for Grant Total	13,575
175 Police Total	12,062,979
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City of Bismarck Public Health



BISMARCK-BURLEIGH PUBLIC HEALTH

Bismarck-Burleigh Public Health employs public health professionals who work to protect the health of our population. We serve all residents of Bismarck and Burleigh County.

Bismarck-Burleigh Public Health is committed to safeguarding the health of every citizen in our community.

MISSION

Bismarck-Burleigh Public Health plans and promotes health and safety for all residents through disease and injury prevention.

VISION

Become a recognized leader who promotes, protects & provides for the public's health.

GOALS 2016

- Bismarck-Burleigh Public Health will link individuals to personal health services to ensure the provision of health care for residents when otherwise unavailable for them in the community.
- Bismarck-Burleigh Public Health staff will mobilize community partnerships and collaborate with other health organizations to identify and resolve public health issues in this community through the implementation of a strategic plan for community health and wellness.
- Bismarck-Burleigh Public Health will collaborate with City departments and community organizations to develop plans and procedures to efficiently respond to emergency and disaster situations.
- The Director of Bismarck-Burleigh Public Health will monitor developments in health care reform and evaluate the impact of these developments on the department.
- Bismarck-Burleigh Public Health will enhance worksite wellness activities for City employees with the BBPH Nutrition Services Coordinator leading worksite wellness efforts for the City of Bismarck.
- Bismarck-Burleigh Public Health staff will identify and document quality improvement opportunities and implement quality assurance standards in every public health program.
- Bismarck-Burleigh Public Health will document financial policies and procedures for the public health office to standardize payments and collections within the department.
- Bismarck-Burleigh Public Health will maintain a competent public health workforce through staff participation in education and training events to enhance knowledge, skills and abilities of the public health staff members.
- Bismarck-Burleigh Public Health will address tobacco usage among youth and adults along with secondhand smoke exposures by implementing proven and effective evidence-based policy and system changes with Tobacco Prevention Coordinator leading the efforts.
- Bismarck-Burleigh Public Health will ensure that health and safety standards are met in local food establishments and educate business owners on proper food safety and health protocols to reduce the risk of food borne illnesses in our community.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Public Health
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 1,188,309	\$ 1,282,040	\$ 1,630,369
Fringe Benefits	207,443	211,785	374,596
Professional/Legal Services	30,057	23,050	25,350
Property/Equipment	307	1,000	2,500
Travel/Training	23,975	34,150	29,600
Service Expense	53,266	68,500	59,950
Supply Expense	179,596	206,219	188,552
Total Expenditures	\$ 1,682,953	\$ 1,826,744	\$ 2,310,917

Note: Environmental Health Division was budgeted in the Fire Department prior to 2016.

Number of Employees	25.00	29.00	29.00
Number of Home Health Patients	229	250	250
Number of Home Visits	4,302	5,000	4,500
Number of Immunizations (Flu Not Included)	5,441	5,100	5,450
Number of Pedicures	1,523	1,475	1,500
Number of HIV Screenings (consults)	143	175	150
Number of STD Screenings	95	140	100
Number of Flu Shots	3,156	4,000	3,500
Number Screen in Women's Way	310	247	300
Car Seats Distributed	94	75	90
BAMBBE Visits	394	415	400
Nutrition Individual Education Consults	22	20	25
Nutrition Wellness Presentations	84	35	80

Environmental Health Division:

Food Service Inspections	850	800	850
Swimming Pool Inspections/Testing	98	50	98
Frozen Dessert Inspections	33	70	35
Environmental Health Complaints	500	250	250
Tattoo/Body Art	10	6	12
Other Inspections (air quality, pets, etc)	100	115	115
Lodging	35	35	35
Tanning	15	6	15

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

180 Public Health

165 Public Health

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,260,221
4120.000 - Part-Time Wages	120,750
4130.000 - Overtime Wages	1,000
4160.000 - Annual Leave	2,500
4170.000 - Sick Overage	1,926

Personal Services - Salaries & Wage Total **1,386,397**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	195,895
4200.200 - Life Insurance	1,214
4210.100 - Social Security	85,622
4210.200 - Medicare	20,026
4240.100 - Workers Comp-Premium	2,087
4240.300 - Workers Comp-Inmate/Vol	100
4250.250 - Meal Allowance - No Hotel	100
4250.300 - Mileage Allowance	2,500

Personal Services - Fringe Benefits Total **307,544**

Professional, Legal, and Contracted Service Fees

4300.200 - Health Officer Fees	14,000
4300.300 - Professional Certification	2,000
4330.100 - Contract Labor	5,000
4330.200 - Service Contract	4,000

Professional, Legal, and Contracted Service Fees Total **25,000**

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment	1,000
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Building, Equipment, and Vehicle Services Total **1,000**

Travel and Training

4500.100 - Lodging	2,500
4500.200 - Meals	2,000
4500.300 - Airfare	1,800
4500.350 - Car Rental	500
4500.600 - Travel-Mileage Reimbursmt	2,500
4500.700 - Service Area Travel	12,000
4500.800 - Taxi/Parking	150
4510.100 - Conference Registration	3,800

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

180 Public Health	
4510.300 - In-House Training	2,000
4510.400 - Training Supplies	500
Travel and Training Total	27,750
Other Operating Services	
4600.300 - Professional Liability	2,100
4605.100 - Telephone	5,500
4605.200 - Cell Phones	6,000
4610.100 - Advertising/Promotions	3,600
4610.200 - Legal Ads	500
4610.300 - Public Educational Ads	1,800
4615.000 - Printing/Binding	5,000
4630.300 - Membership/Dues	1,800
4630.600 - Permits/Fees	250
4635.100 - Computer Service Fees	1,800
4635.300 - Software Upgrade/Maintain	15,000
4650.100 - Hazardous Waste Removal	1,300
4650.400 - Lab Test	4,000
4650.450 - Hepatitis Test	1,000
4655.100 - Background Checks	500
4685.300 - Wellness	6,400
Other Operating Services Total	56,550
Operating Supplies	
4700.100 - Office Supplies	11,500
4700.200 - Office Small Equipment	3,521
4700.210 - Telephone Equipment	600
4700.400 - Copier/Printer Supplies	500
4700.500 - Postage	3,000
4700.600 - Small Software Programs	500
4710.200 - Small Tools/Equipment	500
4710.600 - Janitorial Supplies	500
4740.100 - Nursing Supplies	30,000
4740.125 - Educational Supplies, None	1,000
4740.130 - Education Supplies - Patient, None	1,000
4740.200 - Vaccine Supplies	85,000
4740.225 - Flu Vaccine Supplies	44,000
4740.300 - Emergency Medications	1,000
4750.000 - Subscriptions/Publication	1,000
Operating Supplies Total	183,621
165 Public Health Total	1,987,862

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

180 Public Health

178 Environmental Health

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 243,972

Personal Services - Salaries & Wage Total 243,972

Personal Services - Fringe Benefits

4200.100 - Health Insurance 47,557

4200.200 - Life Insurance 250

4210.100 - Social Security 15,127

4210.200 - Medicare 3,538

4240.100 - Workers Comp-Premium 580

Personal Services - Fringe Benefits Total 67,052

Professional, Legal, and Contracted Service Fees

4300.300 - Professional Certification 350

Professional, Legal, and Contracted Service Fees Total 350

Building, Equipment, and Vehicle Services

4420.400 - Rpr/Mtce-Vehicles 1,500

Building, Equipment, and Vehicle Services Total 1,500

Travel and Training

4500.100 - Lodging 800

4500.200 - Meals 250

4510.100 - Conference Registration 800

Travel and Training Total 1,850

Other Operating Services

4605.200 - Cell Phones 2,000

4615.000 - Printing/Binding 500

4625.000 - Photography 250

4630.300 - Membership/Dues 450

4655.300 - Drug Testing-Recruitment 200

Other Operating Services Total 3,400

Operating Supplies

4700.100 - Office Supplies 500

4700.400 - Copier/Printer Supplies 150

4700.500 - Postage 1,300

4710.300 - Testing Supplies 600

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

180 Public Health	
4725.100 - Gasoline	2,000
4735.100 - Safety Supplies	181
4750.000 - Subscriptions/Publication	200
Operating Supplies Total	4,931
178 Environmental Health Total	
	323,055
180 Public Health Total	
	2,310,917

One-time Operations

The one-time Operations budget is established to account for temporary or non-recurring costs that are authorized for the departments in the current year only.

Administration

Workforce - Recruitment	\$ 25,000
Workforce - Knowledge Management Transfer Program	25,000
Website Improvements	32,000
Workforce - Leadership Development Program	50,000
Retirement Annual Leave	34,254

Commission Special Projects

Riverboat Site Maintenance	1,500
Human Relations Committee	2,500
Single Point of Contact	16,500
Coalition for Homeless People	5,000
	<hr/> 191,754

Building Maintenance

Intern	9,111
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City County Building

Employee Parking 6th Street Ramp	37,500
Replace Computer Room AC	40,000
Repair Entry Stoop	5,000
	<hr/> 91,611

Dakota Media Access

Phone System and Production Equipment	26,950
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Combined Communications

Overtime Wages	10,000
Conference Registrations	1,750
	<hr/> 11,750

Engineering

2 Vehicles (SUV/Pickup) with Accessories	59,620
Engineering consultants	75,000
2 Engineering Interns	11,500
Overtime Wages	20,000
Engineering consultants	25,000
Conference Registration	3,000
	<hr/> 194,120

Common Software

Citywide Work Order Management System	840,940
Automated Appointment Reminder System	2,000

One-Time Operations (continued)

Wireless Controller/Mnt. Access Points-Finance	7,718
Evidence Tracking System-Police	14,912
	<hr/> 865,570
Fire	
Replace 8 SCBA Tank	11,200
2 Fire Gear Extractors	10,000
Fire Stations	
Station #1 : HVAC for Exercise Room	4,500
Station #2: Replace Exterior and Interior Doors	15,000
Relocate Floor Drains	10,000
Station #3: Repair Sewer Gas Leak	5,000
Station #4: Repair Window and Door Latch	1,500
Station #5: Repair Catch Basin	5,000
Repair Roof Drainage System	5,000
	<hr/> 67,200
Fire Trucks	
Replace 2 Aerials/quint Fire Trucks with 3 Fire Engines	1,210,000
Municipal Court	
PT Office Position	16,022
Community Development	
Planning	
14 Conference Room Chairs	2,800
HUD	
Administrative Salaries	45,000
Employee Benefits: Workforce Safety, Social Security, Medicare	3,590
Building Rental/Parking	3,100
Service and Supplies	2,292
MPO	
MPO PT Transportation Planner 20% Match	5,906
MPO Corridor Improvement Study with City 10% match	10,800
MPO Traffic Signal Optimization Study with City 10.5% match	26,400
MPO Bike/Pedestrian Master Plan with City 15% match	11,000
MPO School Safety Study City Share	10,000
	<hr/> 120,888
Building Inspections	
Inspector and Benefits	67,192
Repair/Mtce Vehicle, Phone Training	4,300
TRAKit Customizations	15,000
Overtime Wages	50,000
Code Books	5,000
	<hr/> 141,492

One-Time Operations (continued)

Police

Vehicles: Patrol (6), Traffic (1), Animal Control (1), PYB (1)	277,403
Vehicle Equipment Transfer	186,255
Prisoner Care	345,000
Vehicle and Equipment for New Officers	74,647
Replace 15 Tasers and 30 Holsters	18,635
Storage Expansion for Arbitrator	4,170
Overtime Wages	45,000
Purchase 12 Armoires for Offices	3,300
Towing	7,000
5 Rifles for School Resource Officers	9,500
Uniforms, Equip, Tests and Licenses for 5 new police officer	51,421
Police Building:	
Evidence Ventilation	10,000
Police Station Corner Office Insulations	8,000
	<hr/>
	1,040,331

Public Health

Public Health Building:	
HVAC System - Replace 3 Heat Pumps as needed	20,000

Vector Control

Wages & Benefits	22,070
Professional Certification	350
Drug Testing & Cell Phones	490
Safety Supplies	500
Small Equip-Computer/Tools	3,000
Gasoline	3,000
R/M Equipment/Vehicles & Storage Rent	5,200
Pesticides	18,700
Advertising/Promotions	150
Lodging, Meals, Registration	320
Vehicle	25,500
	<hr/>
	79,280

Non-Departmental

Fuel: Gasoline and Diesel Pool	125,000
Utilities: Electricity & Natural Gas Pool	50,000
Maintenance & Repair: Vehicle Pool	50,000
	<hr/>
	225,000

General Fund One-time Operations **4,301,968**

Library	
Remove Plaza Bench Area	2,000
Replace Brush Carpet in Lobby	11,300
Redesign Website	12,500
Datruie Book Scanner	6,350
Replace Concrete/Curb around Dumpster	5,000
Staff Photocopier	5,700
	<hr/> 42,850
Motel, Liquor, Restaurant Tax	
Convention & Visitors Bureau Projects	
Repair Building Interior	35,000
Replace Upper Siding	15,000
	<hr/> 50,000
Event Center	
Install Fall Protection System in Arena	35,000
Seal Stone Cap, Wall Panels, EIFS & Replace Windows at Belle	22,000
Repair EH Roof Edges and Flashing	7,500
Purchase a Ride On Battery Operated Carpet Vacuum	15,500
Purchase 15 Street Safety Barriers	6,375
Repair and Seal Sidewalks Around Event Center	20,000
Purchase 3 Portable Ice Cream Freezers	8,415
Purchase 4 Hotdog Rollers	7,000
Purchase 20 Bar Stools With Casters	3,200
Purchase 2 Windsor Versamatic Vacs. for the Belle	900
Purchase Video-Studio Box Lens for EH Hall A	18,000
Replace Small Electric Forklift	28,000
Replace 5 & Purchase 6 New Computers/Monitors	6,325
Replace 2 Water Fountains at the Belle	3,500
Replace EH Water Fountains	3,500
	<hr/> 185,215
Public Works - Service Operations: Forestry	
Contract Tree Pruning 1,000 Trees	90,000
Stump Removal Contract Services	7,000
	<hr/> 97,000
Public Works - Service Operations: Solid Waste Disposal	
Analysis of Future Landfill Site	75,000
Public Works - Service Operations: Solid Waste Collections	
Analysis of Compressed Natural Gas for Vehicles	75,000
Public Works - Utility Operations: Water	
Biosolids Disposal Alternatives Study	100,000
Space Needs Study	15,000
	<hr/> 115,000
All Funds Total One-Time Operations	<hr/> 4,942,033 <hr/>

City of Bismarck
Service Efforts and Accomplishments
General Fund - One-Time Operations
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 44,057	\$ 1,161,551	\$ 317,216
Fringe Benefits	888	37,851	22,429
Professional/Legal Services	268,241	503,581	243,350
Property/Equipment	109,456	381,662	277,300
Travel/Training	3,198	62,903	56,170
Service Expense	272,273	293,411	354,898
Supply Expense	237,595	419,004	454,133
Grants	94,828	31,515	48,450
Capital Expense	1,420,582	707,686	1,318,022
Transfers	643,765	173,253	1,210,000
Total Expenditures	\$ 3,094,883	\$ 3,772,417	\$ 4,301,968

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

192 One-Time

000 Operations

Building, Equipment, and Vehicle Services

4400.200 - Electricity	30,000
4400.500 - Natural Gas	20,000
4420.400 - Rpr/Mtce-Vehicles	50,000

Building, Equipment, and Vehicle Services Total **100,000**

Operating Supplies

4725.100 - Gasoline	120,000
4725.200 - Diesel	5,000

Operating Supplies Total **125,000**

000 Operations Total **225,000**

022 Administration One-Time

Personal Services - Salaries & Wage

4160.000 - Annual Leave	34,254
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Personal Services - Salaries & Wage Total **34,254**

Professional, Legal, and Contracted Service Fees

4310.700 - Professional Consultants	84,500
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Professional, Legal, and Contracted Service Fees Total **84,500**

Building, Equipment, and Vehicle Services

4420.200 - Rpr/Mtce-Property	1,500
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Building, Equipment, and Vehicle Services Total **1,500**

Travel and Training

4510.100 - Conference Registration	45,000
4510.200 - Tuition	5,000

Travel and Training Total **50,000**

Grants and Subsidies

4900.200 - Operating Grant/Subsidies	21,500
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Grants and Subsidies Total **21,500**

022 Administration One-Time Total **191,754**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

192 One-Time	
026 Building Maint One Time	
Personal Services - Salaries & Wage	
4120.000 - Part-Time Wages	8,400
Personal Services - Salaries & Wage Total	8,400
Personal Services - Fringe Benefits	
4240.100 - Workers Comp-Premium	68
4210.100 - Social Security	521
4210.200 - Medicare	122
Personal Services - Fringe Benefits Total	711
Building, Equipment, and Vehicle Services	
4420.100 - Rpr/Mtce-Building	45,000
4430.500 - Rentals-Parking	37,500
Building, Equipment, and Vehicle Services Total	82,500
026 Building Maint One Time Total	91,611
030 Cable TV-One time budget	
Grants and Subsidies	
4900.200 - Operating Grant/Subsidies	26,950
Grants and Subsidies Total	26,950
030 Cable TV-One time budget Total	26,950
052 Combined Comm One-Time	
Personal Services - Salaries & Wage	
4130.000 - Overtime Wages	10,000
Personal Services - Salaries & Wage Total	10,000
Travel and Training	
4510.100 - Conference Registration	1,750
Travel and Training Total	1,750
052 Combined Comm One-Time Total	11,750

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

192 One-Time

062 Engineering One-Time

Personal Services - Salaries & Wage

4120.000 - Part-Time Wages 11,500

4130.000 - Overtime Wages 20,000

Personal Services - Salaries & Wage Total 31,500

Professional, Legal, and Contracted Service Fees

4310.200 - Engineering Consultants 100,000

Professional, Legal, and Contracted Service Fees Total 100,000

Travel and Training

4510.100 - Conference Registration 3,000

Travel and Training Total 3,000

Capital Outlay

5020.200 - Vehicles 59,620

Capital Outlay Total 59,620

062 Engineering One-Time Total 194,120

071 Common SoftwareTech-1Time

Other Operating Services

4635.300 - Software Upgrade/Maintain 2,808

Other Operating Services Total 2,808

Operating Supplies

4700.300 - Computer Small Equipment 4,910

4700.600 - Small Software Programs 2,000

Operating Supplies Total 6,910

Capital Outlay

5020.500 - Computers & Software 855,852

Capital Outlay Total 855,852

071 Common SoftwareTech-1Time Total 865,570

082 Vector Control

Personal Services - Salaries & Wage

4120.000 - Part-Time Wages 21,600

Personal Services - Salaries & Wage Total 21,600

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

192 One-Time	
Personal Services - Fringe Benefits	
4240.100 - Workers Comp-Premium	470
Personal Services - Fringe Benefits Total	470
Professional, Legal, and Contracted Service Fees	
4300.300 - Professional Certification	350
Professional, Legal, and Contracted Service Fees Total	350
Building, Equipment, and Vehicle Services	
4420.400 - Rpr/Mtce-Vehicles	5,200
Building, Equipment, and Vehicle Services Total	5,200
Travel and Training	
4500.100 - Lodging	320
Travel and Training Total	320
Other Operating Services	
4610.100 - Advertising/Promotions	150
4655.300 - Drug Testing-Recruitment	490
Other Operating Services Total	640
Operating Supplies	
4710.200 - Small Tools/Equipment	3,000
4715.100 - Pesticides	18,700
4725.100 - Gasoline	3,000
4735.100 - Safety Supplies	500
Operating Supplies Total	25,200
Capital Outlay	
5020.200 - Vehicles	25,500
Capital Outlay Total	25,500
082 Vector Control Total	79,280
091 Fire Truck One-Time	
Other Financing Uses	
8000.325 - Transfer-Building Improve	1,210,000
Other Financing Uses Total	1,210,000
091 Fire Truck One-Time Total	1,210,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

192 One-Time	
092 Fire One-time	
Building, Equipment, and Vehicle Services	
4420.100 - Rpr/Mtce-Building	46,000
Building, Equipment, and Vehicle Services Total	46,000
Operating Supplies	
4735.150 - Safety Small Equipment	11,200
Operating Supplies Total	11,200
Capital Outlay	
5020.100 - Machinery/Equipment	10,000
Capital Outlay Total	10,000
092 Fire One-time Total	67,200
122 Municipal Court One-Time	
Personal Services - Salaries & Wage	
4120.000 - Part-Time Wages	14,820
Personal Services - Salaries & Wage Total	14,820
Personal Services - Fringe Benefits	
4240.100 - Workers Comp-Premium	68
4210.100 - Social Security	919
4210.200 - Medicare	215
Personal Services - Fringe Benefits Total	1,202
122 Municipal Court One-Time Total	16,022
141 Inspections One-Time	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	51,176
4130.000 - Overtime Wages	50,000
Personal Services - Salaries & Wage Total	101,176
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	11,889
4200.200 - Life Insurance	63
4240.100 - Workers Comp-Premium	145
4210.100 - Social Security	3,173
4210.200 - Medicare	746
Personal Services - Fringe Benefits Total	16,016

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

192 One-Time

Professional, Legal, and Contracted Service Fees
 4300.300 - Professional Certification 300
Professional, Legal, and Contracted Service Fees Total 300

Building, Equipment, and Vehicle Services
 4420.400 - Rpr/Mtce-Vehicles 1,000
Building, Equipment, and Vehicle Services Total 1,000

Travel and Training
 4500.100 - Lodging 400
 4500.200 - Meals 300
 4500.300 - Airfare 300
 4510.100 - Conference Registration 100
Travel and Training Total 1,100

Other Operating Services
 4605.100 - Telephone 900
 4605.200 - Cell Phones 1,000
Other Operating Services Total 1,900

Operating Supplies
 4750.000 - Subscriptions/Publication 5,000
Operating Supplies Total 5,000

Capital Outlay
 5020.500 - Computers & Software 15,000
Capital Outlay Total 15,000

141 Inspections One-Time Total 141,492

142 Planning One-Time

Personal Services - Salaries & Wage
 4120.000 - Part-Time Wages 50,466
Personal Services - Salaries & Wage Total 50,466

Personal Services - Fringe Benefits
 4240.100 - Workers Comp-Premium 169
 4210.100 - Social Security 3,129
 4210.200 - Medicare 732
Personal Services - Fringe Benefits Total 4,030

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

192 One-Time

Professional, Legal, and Contracted Service Fees	
4310.500 - Study Consultants	58,200
Professional, Legal, and Contracted Service Fees Total	58,200

Building, Equipment, and Vehicle Services	
4430.100 - Rentals-Building	2,860
4430.500 - Rentals-Parking	240
Building, Equipment, and Vehicle Services Total	3,100

Operating Supplies	
4700.100 - Office Supplies	2,292
4700.200 - Office Small Equipment	2,800
Operating Supplies Total	5,092

142 Planning One-Time Total **120,888**

162 Police One-Time

Personal Services - Salaries & Wage	
4130.000 - Overtime Wages	45,000
Personal Services - Salaries & Wage Total	45,000

Building, Equipment, and Vehicle Services	
4420.100 - Rpr/Mtce-Building	18,000
Building, Equipment, and Vehicle Services Total	18,000

Other Operating Services	
4630.700 - License	350
4645.100 - Prisoner Care-Jail	345,000
4650.300 - Drug Testing	225
4655.500 - Agility Testing	875
4660.300 - Physical-Psychological-PO	1,950
4685.500 - Hepatitis B	925
4655.400 - Written Exam	225
Other Operating Services Total	349,550

Operating Supplies	
4700.200 - Office Small Equipment	10,300
4700.300 - Computer Small Equipment	4,170
4705.000 - Uniforms	13,895
4710.200 - Small Tools/Equipment	51,611

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2016**

192 One-Time	
4735.200 - Ammunition/Weapons	9,500
4710.210 - Equipment Changeover, None	186,255
Operating Supplies Total	275,731
Capital Outlay	
5020.200 - Vehicles	352,050
Capital Outlay Total	352,050
162 Police One-Time Total	1,040,331
172 Public Health One-Time	
<hr/>	
Building, Equipment, and Vehicle Services	
4420.100 - Rpr/Mtce-Building	20,000
Building, Equipment, and Vehicle Services Total	20,000
172 Public Health One-Time Total	20,000
192 One-Time Total	4,301,968

EQUIPMENT RESERVE

The Equipment Reserve budget is used to account for the expenditures made by the General Fund Departments from their equipment reserve fund. This fund reflects 50% of the appropriations savings from operations for the individual departments and is used primarily for technology related purchases, replacements and upgrades. The equipment list for each department is presented below:

Administration

Replace 3 Laptops, 2 PC's, Monitors and Printers 6,250

Combined Communications

Add Audio Recorder to Mitel Phone System 15,000

Engineering

Office Desks/Furniture 7,500

Copier, Scanner and Printer 12,000

2 AutoCAD/Civil 3D Software Packages 15,000

34,500

Finance

12 - PCs : 4 IT , 5 Fiscal & 3 Assessing 7,150

1 Laptop - IT/Fiscal 2,000

3 - LCD Monitors 450

Inkjet and Laser Printers 1,575

11,175

Community Development

Office Equipment 2,800

Public Health

2 Mitel Phone and Headsets 1,450

Replace/upgrade 6 Laptops and 10 PC's 15,300

2 LCD Monitors 545

Laser and Ink Jet Printers 1,425

Replace 20 Conference Room and 2 Office Chairs 4,600

23,320

Computer Expansion Reserve

Replace 4 Switches 7,500

UPS Batteries 2,000

Servers Upgrades 21,000

Additional Storage Area Network 1,000

4 Post Racks 3,000

Wireless Access Points 7,800

42,300

Total 135,345

**City of Bismarck
 Service Efforts and Accomplishments
 General Fund - Equipment Reserve
 2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Property/Equipment	\$ -	\$ -	15,000
Supply Expense	50,500	57,087	43,545
Capital Expense	105,089	80,182	76,800
Total Expenditures	<u>\$ 155,589</u>	<u>\$ 137,269</u>	<u>\$ 135,345</u>

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

194 Equipment Reserve

024 Administration Equip Res

Operating Supplies

4700.300 - Computer Small Equipment 6,250

Operating Supplies Total 6,250

024 Administration Equipment Reserve Total 6,250

054 Comb Comm Equipment Res

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment 15,000

Building, Equipment, and Vehicle Services Total 15,000

054 Combined Comm Equipment Reserve Total 15,000

064 Engineering Equipment Reserve

Capital Outlay

5020.300 - Furniture/Fixtures 7,500

5020.500 - Computers & Software 27,000

Capital Outlay Total 34,500

064 Engineering Equipment Reserve Total 34,500

074 Finance Equipment Reserve

Operating Supplies

4700.300 - Computer Small Equipment 11,175

Operating Supplies Total 11,175

074 Finance Equipment Reserve Total 11,175

144 Planning Equipment Res

Operating Supplies

4700.200 - Office Small Equipment 2,800

Operating Supplies Total 2,800

144 Planning Equipment Reserve Total 2,800

174 Public Health Equip Res

Operating Supplies

4700.200 - Office Small Equipment 4,600

4700.210 - Telephone Equipment 1,450

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

194 Equipment Reserve	
4700.300 - Computer Small Equipment	17,270
Operating Supplies Total	23,320
174 Public Health Equipment Reserve Total	
23,320	
704 Computer Expansion Reserve	
<hr/>	
Capital Outlay	
5020.500 - Computers & Software	42,300
Capital Outlay Total	42,300
704 Computer Expansion Reserve Equipment Reserve Total	
42,300	
<hr/>	
194 Equipment Reserve Total	135,345
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**City of Bismarck
Service Efforts and Accomplishments
General Fund - Non-departmental
2016 Budget**

The Non-departmental Operations budget in the General Fund is used to account for employer pension contributions, the bank service and credit card charges for the General Fund departments and transfer of funds for specific expenses in other designated funds.

Pension Contributions	\$	913,850
Bank Service & Credit Card Charges		257,276
Share of General Costs for Social Security		563,280
Transfer to Roads & Streets: Forestry & Weed Control		702,104
Repayment to:		
Liability Fund for Purchase of 5th and Front Facility (11th of 15)		144,000
Tax Increment for BSC Renovation of PHC (11th of 15)		68,665
Match for FEMA Grant Reimbursements		500,000

	2014 Actual	2015 Budget	2016 Budget
Fringe Benefits	\$ 1,122,371	\$ 1,257,503	\$ 913,850
Service Expense	128,095	254,916	254,916
Supply Expense	1,190	2,360	2,360
Transfers	299,612	817,434	1,978,049
Total Expenditures	\$ 1,551,268	\$ 2,332,213	\$ 3,149,175

City of Bismarck
Annual Budget - General Fund 100
For the Year 2016

000 Nondepartmental	
000 Operations	
Personal Services - Fringe Benefits	
4200.400 - Pension Expense	913,850
Personal Services - Fringe Benefits Total	913,850
Other Operating Services	
4675.100 - Bank Service Charges	125,000
4675.200 - Credit Card Service Fee	129,916
Other Operating Services Total	254,916
Operating Supplies	
4700.100 - Office Supplies	2,360
Operating Supplies Total	2,360
Other Financing Uses	
8000.250 - Transfer-Roads & Streets	702,104
8000.289 - Transfer-Social Sec Tax	563,280
8000.293 - Transfer-GovtGrantsActivi	500,000
8000.310 - Transfer-Tax Increment	68,665
8000.725 - Transfer-Liability Ins	144,000
Other Financing Uses Total	1,978,049
000 Nondepartmental Total	3,149,175

E/H TRANSIT SYSTEM

This fund accounts for the pass through of federal funds and a tax levy of 3 mills to the Bismarck-Mandan Transit Board. These funds are used to operate a bus system for the elderly and disabled citizens and a fixed route for general transportation in Bismarck and Mandan.

City of Bismarck Service Efforts and Accomplishments Special Revenue Fund - E/H Transit System 2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Grants	\$ 2,927,339	\$ 4,917,118	\$ 4,007,703
Total Expenditures	<u>\$ 2,927,339</u>	<u>\$ 4,917,118</u>	<u>\$ 4,007,703</u>
Revenues			
Tax Collections	\$ 737,458	\$ 885,118	\$ 983,748
Government	2,189,506	4,031,500	3,022,455
Interest	420	500	1,500
Total Revenues	<u>\$ 2,927,384</u>	<u>\$ 4,917,118</u>	<u>\$ 4,007,703</u>

City of Bismarck
Revenue Budget - EH Transit System 205
For the Year 2016

Tax Collections

3010.100 - Real Estate Tax-Current	971,448
3010.110 - Real Estate Tax-Prior	4,500
3010.200 - Mobile Home Tax-Current	6,800
3010.210 - Mobile Home Tax-Prior	1,000

Tax Collections Total **983,748**

Intergovernmental Revenue

3230.700 - EH Transit Grant	3,000,000
3240.200 - Homestead Cr-RE Current	8,000
3240.210 - Homestead Cr-RE Prior	1,800
3240.220 - Homestead Cr-MH Current	500
3240.240 - Disabled Vetran Cr - RE Current	4,000
3240.250 - Disabled Vetran Cr - RE Prior	250
3240.260 - Disabled Vetran Cr - MH Current	50
3240.270 - Disabled Vetran Cr - MH Prior	5
3240.310 - In Lieu of Tax-Bur Cty Hs	1,250
3240.320 - In Lieu of Tax-Game/Fish	100
3240.340 - In Lieu of Tax-Telecommun	6,500

Intergovernmental Revenue Total **3,022,455**

Investment Earnings

3600.600 - Interest-Investment	1,500
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Investment Earnings Total **1,500**

Grand Total **4,007,703**

Cash Reserve **-**

Total E/H Transit System **4,007,703**

City of Bismarck
Annual Budget - E/H Transit System 205
For the Year 2016

205 E & H Transit System

136 EH Transit System Operations

Grants and Subsidies

4900.100 - Pass-Thru Grant/Subsidies 3,000,000

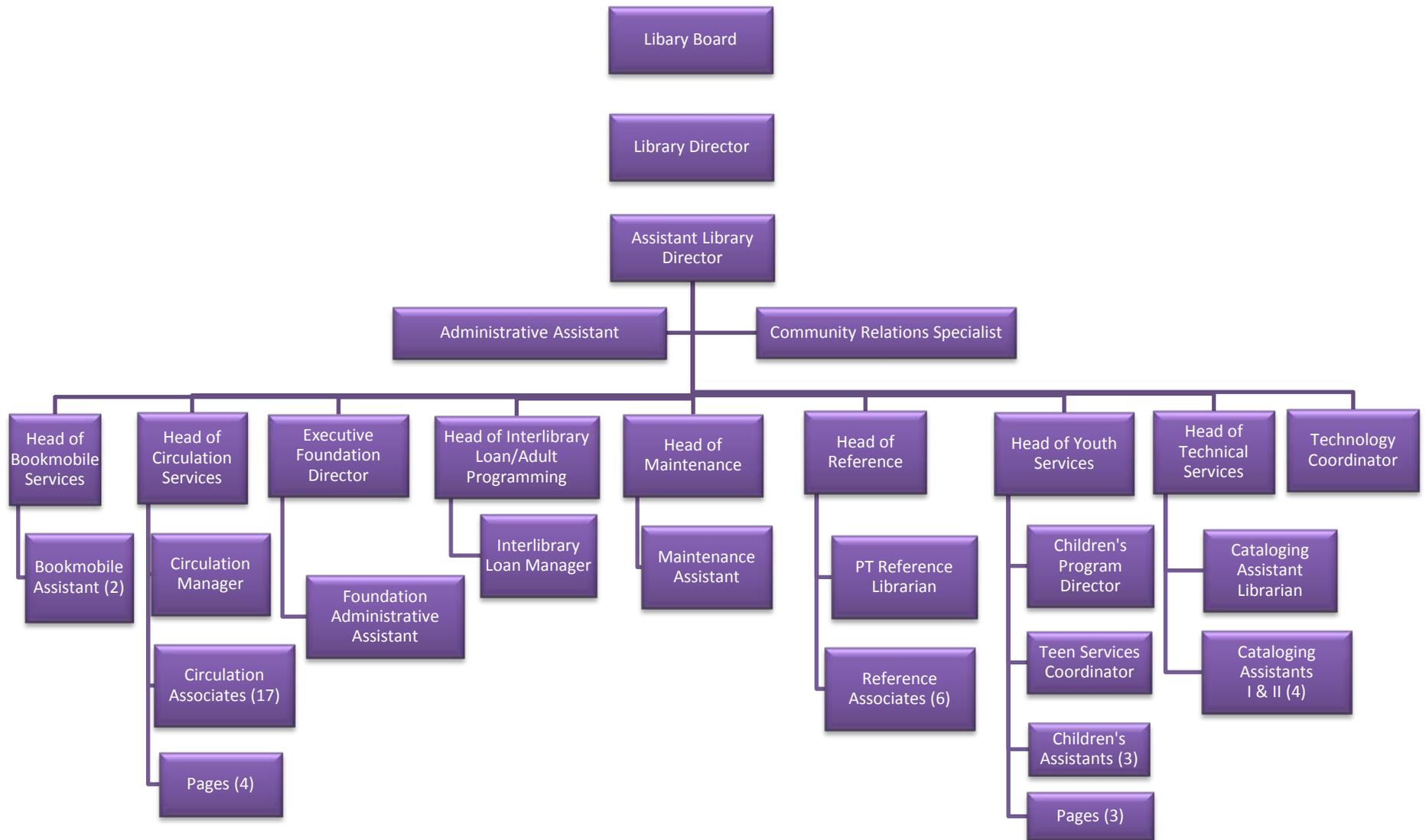
4900.200 - Operating Grant/Subsidies 1,007,703

Grants and Subsidies Total 4,007,703

205 E & H Transit System Total

4,007,703

City of Bismarck Veteran's Memorial Public Library



Library

Bismarck Veterans Memorial Public Library is a full-service municipal library. It is governed by a five-member Library Board of Directors appointed by the City Commission and is supported primarily with a city mill levy. Since 1976 a contractual arrangement with Burleigh County has provided for service to rural citizens supported by a rural mill levy. The state also provides some dollars based upon a formula related to local support. Membership in the Central Dakota Library Network (CDLN) facilitates reciprocal use by cardholders of libraries in Mandan and in Morton, McLean, Mercer, and Oliver counties.

Open seven days a week at 5,304 hours annually, the Library has a staff consisting of 30 FTE, which includes 15 full-time and 43 part-time persons. About 51% of combined city-county residents are now registered cardholders. Walk-in use averages 353,485 people a year and makes the Library one of the most used public facilities in Bismarck. In 2014, the Library circulated close to 492,000 items. Public services include: professional reference and information research (over 38,000 queries answered at the Information Desks); database searching with full-text online magazines and journals purchased through a statewide contract; interlibrary loan of materials from across the nation; public Internet (131,355 sessions); free Wi-Fi throughout the entire building (57,172 sessions); and a shared online catalog that includes more than 590,000 holdings at: Bismarck Veterans Memorial Public Library, the University of Mary Welder Library, Morton Mandan Public Library, St. Mary's Central High School, United Tribes Technical College Libraries, and public and school libraries in Morton, McLean, Mercer and Oliver Counties. A total of 21 individual libraries are now networked and sharing central system expenses. The Library also connects directly with the state university system catalog, Online Dakota Information Network, and Online Computer Library Center, Inc., the national database of major libraries in the United States, Europe and Asia.

The Library's website (www.bismarcklibrary.org) includes access to the online catalog as well as a wide array of purchased electronic databases, available 24/7. Downloadable eBooks and digital audio books are available through a shared purchasing agreement.

The Library has 38 Internet computers that are readily available for adults along with 11 catalog search stations. We have six computers dedicated for patron instruction and offer classes on computer-related skills throughout the year. We offer year-round programming that is facilitated by the Library and partnering community organizations for all ages. The Children's Library has a total of 12 computers with filtered Internet for homework, studying, and educational games.

A lower level includes three meeting rooms which are available to the public for meetings, classes, recitals, and public forums.

The Burleigh County Bookmobile operates throughout the rural county on a twelve-month schedule. They service over 80 locations, including rural schools, subdivisions, and remote county areas, and make over 700 stops every year.

Future facility maintenance goals include replacing the roof, updating the HVAC system, renovating a section of the interior building for a teen space, updating the plaza landscaping, and undertaking several much needed exterior concrete projects. Other future projects include updating two sections of interior security cameras and redesigning our web site. For a list of all goals and objectives, view the Library's Strategic Plan 2015-2020: <http://bit.ly/1dZ9nL1>.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Library
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Library			
Salary/Wages	\$ 1,094,278	\$ 1,250,308	\$ 1,315,597
Fringe Benefits	107,368	118,315	298,120
Professional/Legal Services	15,600	15,800	19,000
Property/Equipment	173,611	220,200	236,120
Travel/Training	7,039	15,800	17,500
Service Expense	77,981	88,460	108,130
Supply Expense	446,593	421,400	431,300
Grants	-	15,000	15,000
Capital Expense	27,279	-	12,050
Transfers	41,040	52,589	112,600
Total Expenditures	\$ 1,990,789	\$ 2,197,872	\$ 2,565,417
Bookmobile			
Salary/Wages	\$ 87,253	\$ 113,954	\$ 110,230
Fringe Benefits	17,908	27,816	44,972
Professional/Legal Services	-	300	300
Property/Equipment	6,275	6,000	7,000
Travel/Training	1,554	2,500	3,000
Service Expense	5,018	5,150	5,700
Supply Expense	83,095	93,500	93,494
Transfers	-	8,717	-
Total Expenditures	\$ 201,103	\$ 257,937	\$ 264,696
Total Library	\$ 2,191,892	\$ 2,455,809	\$ 2,830,113
Revenues			
Tax Collections	\$ 1,564,694	\$ 1,726,123	\$ 1,968,913
Government	533,907	639,274	692,352
Charge for Services	78,311	106,460	101,500
Fines	36,273	40,400	40,500
Interest	10,778	4,083	9,825
Rental	6,510	6,000	6,500
Transfers	-	29,485	-
Total Revenues	\$ 2,230,473	\$ 2,551,825	\$ 2,819,590

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Library (Continued)
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
City Population (Estimated)	68,896	68,141	72,372
County Population (Estimated)	22,289	22,352	21,423
Number of Employees	29.50	29.50	29.50
Total Circulation Materials	491,786	450,000	490,000
Walk-in Use	353,485	355,000	355,000
Registered Patrons	44,583	44,000	44,000
Collection Size	240,402	240,000	240,000
Reference Transactions	38,231	35,000	38,000
Computer/Database Sessions	273,374	273,000	273,000
Adult Event Attendance	4,117	4,000	4,200
Youth Program Attendance	22,739	22,000	22,000
Meeting Room Attendance	20,730	17,000	18,000

* Based on City & County Population

City of Bismarck
Revenue Budget - Library 210
For the Year 2016

Tax Collections

3010.100 - Real Estate Tax-Current	1,942,896
3010.110 - Real Estate Tax-Prior	10,319
3010.200 - Mobile Home Tax-Current	13,395
3010.210 - Mobile Home Tax-Prior	2,303

Tax Collections Total **1,968,913**

Intergovernmental Revenue

3210.100 - Federal Government Grants	15,000
3240.200 - Homestead Cr-RE Current	13,110
3240.210 - Homestead Cr-RE Prior	1,944
3240.220 - Homestead Cr-MH Current	790
3240.230 - Homestead Cr-MH Prior	96
3240.240 - Disabled Vetran Cr - RE Current	7,542
3240.250 - Disabled Vetran Cr - RE Prior	307
3240.260 - Disabled Vetran Cr - MH Current	147
3240.270 - Disabled Vetran Cr - MH Prior	5
3240.310 - In Lieu of Tax-Bur Cty Hs	3,091
3240.320 - In Lieu of Tax-Game/Fish	199
3240.340 - In Lieu of Tax-Telecommun	13,619
3240.800 - State Aid Distribution	226,552
3240.825 - State Aid Distribution - Library, None	114,950
3250.200 - Burleigh Bookmobile Svc	295,000

Intergovernmental Revenue Total **692,352**

Charges for Services

3320.800 - Fees-Copying	3,800
3320.805 - Fees-Email	9,600
3320.825 - Fees-Library Patron Svcs	13,000
3320.850 - Contract Library Services	70,000

Charges for Services Total **96,400**

Other Income

3355.100 - Other Income	5,100
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Other Income Total **5,100**

Fines & Forfeits

3400.100 - Fines	40,500
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Fines & Forfeits Total **40,500**

City of Bismarck
Revenue Budget - Library 210
For the Year 2016

Investment Earnings

3600.425 - Interest-Equipment Reserv	400
3600.600 - Interest-Investment	9,425

Investment Earnings Total **9,825**

Rental

3700.100 - Rent-Building	1,200
3730.110 - Rent-Meeting Rooms	5,300

Rental Total **6,500**

Grand Total **2,819,590**

Cash Reserve **10,523**

Total Bismarck Public Library **2,830,113**

City of Bismarck
Annual Budget - Bismarck Public Library 210
For the Year 2016

210 Bismarck Public Library

210 Bismarck Public Library

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	770,894
4120.000 - Part-Time Wages	466,619
4120.100 - Part-Time Wages-Regular	69,884
4130.000 - Overtime Wages	3,000
4160.000 - Annual Leave	2,000
4170.000 - Sick Overage	3,200

Personal Services - Salaries & Wage Total **1,315,597**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	112,141
4200.200 - Life Insurance	875
4200.400 - Pension Expense	4,160
4210.100 - Social Security	77,389
4210.200 - Medicare	18,100
4240.100 - Workers Comp-Premium	83,963
4240.300 - Workers Comp-Inmate/Vol	492
4250.400 - Physical-Fringe Benefits	1,000

Personal Services - Fringe Benefits Total **298,120**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	1,800
4330.200 - Service Contract	3,700
4330.210 - Service Contract-Telephone	500
4330.300 - Facility Service Contract	13,000

Professional, Legal, and Contracted Service Fees Total **19,000**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	7,000
4400.200 - Electricity	83,000
4400.500 - Natural Gas	13,000
4410.100 - Janitorial Service	33,000
4410.200 - Facility Laundry	3,000
4410.300 - Snow Removal	16,000
4410.400 - Lawn Care	7,000
4420.100 - Rpr/Mtce-Building	56,300
4420.200 - Rpr/Mtce-Property	2,000
4420.280 - Rpr/Mtce-Parking Lot	6,200
4420.300 - Rpr/Mtce-Equipment	3,000

**City of Bismarck
Annual Budget - Bismarck Public Library 210
For the Year 2016**

210 Bismarck Public Library	
4430.300 - Rentals-Equipment	1,600
4440.000 - Special Assessments	4,670
4440.200 - Property Taxes	350
Building, Equipment, and Vehicle Services Total	236,120
Travel and Training	
4500.100 - Lodging	4,500
4500.200 - Meals	1,500
4500.300 - Airfare	4,500
4500.600 - Travel-Mileage Reimbursmt	1,000
4500.800 - Taxi/Parking	1,000
4510.100 - Conference Registration	2,700
4510.300 - In-House Training	2,300
Travel and Training Total	17,500
Other Operating Services	
4600.100 - State Fire and Tornado	6,000
4600.200 - Boiler Insurance	850
4600.700 - Stop/Loss Insurance	2,580
4605.100 - Telephone	6,000
4605.200 - Cell Phones	1,200
4610.100 - Advertising/Promotions	4,500
4615.000 - Printing/Binding	400
4621.100 - Educational Program-Adult	2,500
4621.200 - Educational Prgrm-Juvenil	2,600
4621.300 - Educational Prgrm-Teen	2,000
4630.300 - Membership/Dues	2,500
4630.500 - Collection Agency Fees	300
4635.100 - Computer Service Fees	62,000
4635.300 - Software Upgrade/Maintain	12,500
4655.300 - Drug Testing-Recruitment	400
4665.000 - Hospitality/Entertainment	1,300
4699.000 - Bad Debt Expense	500
Other Operating Services Total	108,130
Operating Supplies	
4700.100 - Office Supplies	30,000
4700.150 - Children Library Supplies	600
4700.155 - Teen Services Supplies	600
4700.200 - Office Small Equipment	2,500
4700.210 - Telephone Equipment	300

**City of Bismarck
Annual Budget - Bismarck Public Library 210
For the Year 2016**

210 Bismarck Public Library	
4700.300 - Computer Small Equipment	43,000
4700.400 - Copier/Printer Supplies	16,000
4700.500 - Postage	13,000
4700.600 - Small Software Programs	10,000
4705.000 - Uniforms	300
4710.100 - Shop Supplies	5,000
4710.200 - Small Tools/Equipment	1,000
4710.500 - Lighting Supplies	1,000
4710.600 - Janitorial Supplies	7,000
4745.100 - Reference	18,000
4745.200 - Periodicals	25,000
4745.300 - Adult Audio/Visual	21,000
4745.400 - Juvenile Audio/Visual	7,200
4745.450 - Teen Audio/Visual	3,600
4745.500 - Adult Books	101,000
4745.600 - Juvenile Books	42,500
4745.650 - Teen Books	9,600
4745.700 - Microfilm	2,100
4745.800 - Digital Content, None	26,000
4750.000 - Subscriptions/Publication	45,000
Operating Supplies Total	431,300
Grants and Subsidies	
4900.100 - Pass-Thru Grant/Subsidies	15,000
Grants and Subsidies Total	15,000
Capital Outlay	
5020.100 - Machinery/Equipment	12,050
Capital Outlay Total	12,050
Other Financing Uses	
8000.100 - Transfer-General Fund	52,600
8000.325 - Transfer-Building Improve	60,000
Other Financing Uses Total	112,600
210 Bismarck Public Library Total	2,565,417

City of Bismarck
Annual Budget - Bismarck Public Library 210
For the Year 2016

210 Bismarck Public Library	
212 Bookmobile	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	90,730
4120.000 - Part-Time Wages	19,500
Personal Services - Salaries & Wage Total	110,230
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	23,779
4200.200 - Life Insurance	125
4200.400 - Pension Expense	9,823
4210.100 - Social Security	6,835
4210.200 - Medicare	1,599
4240.100 - Workers Comp-Premium	2,611
4250.400 - Physical-Fringe Benefits	200
Personal Services - Fringe Benefits Total	44,972
Professional, Legal, and Contracted Service Fees	
4300.100 - Accting and Auditing Fees	300
Professional, Legal, and Contracted Service Fees Total	300
Building, Equipment, and Vehicle Services	
4420.400 - Rpr/Mtce-Vehicles	7,000
Building, Equipment, and Vehicle Services Total	7,000
Travel and Training	
4500.100 - Lodging	800
4500.200 - Meals	500
4500.300 - Airfare	750
4500.600 - Travel-Mileage Reimbursmt	250
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	600
Travel and Training Total	3,000
Other Operating Services	
4600.600 - Auto Insurance	1,200
4605.200 - Cell Phones	300
4610.100 - Advertising/Promotions	1,300
4615.000 - Printing/Binding	250
4621.200 - Educational Prgrm-Juvenil	550
4635.100 - Computer Service Fees	2,100
Other Operating Services Total	5,700

City of Bismarck
Annual Budget - Bismarck Public Library 210
For the Year 2016

210 Bismarck Public Library	
Operating Supplies	
4700.100 - Office Supplies	944
4700.200 - Office Small Equipment	600
4700.300 - Computer Small Equipment	1,000
4700.500 - Postage	100
4700.600 - Small Software Programs	650
4725.200 - Diesel	5,000
4745.300 - Adult Audio/Visual	7,900
4745.400 - Juvenile Audio/Visual	3,300
4745.500 - Adult Books	42,000
4745.600 - Juvenile Books	32,000
Operating Supplies Total	93,494
212 Bookmobile Total	264,696
210 Bismarck Public Library Total	2,830,113

POLICE DRUG ENFORCEMENT

This fund accounts for the programs related to drug enforcement that is funded through forfeitures.

City of Bismarck Service Efforts and Accomplishments Special Revenue Fund Police Drug Enforcement 2016 Budget

	2014 Actual	2015 Budget	2016 Budget
	\$ -	\$ -	\$ 7,800
Salary/Wages	1,375	1,375	1,375
Property/Equipment	2,738	3,500	3,500
Travel/Training	3,981	13,465	11,530
Service Expense	26,862	22,180	22,520
Supply Expense	8,103	22,290	13,340
Grants	-	7,236	6,668
Capital Expense	21,140	15,000	24,999
Total Expenditures	\$ 64,199	\$ 85,046	\$ 91,732
Revenues			
Fines	\$ 155,206	\$ 50,000	\$ 45,000
Interest	1,193	500	800
Total Revenues	\$ 156,399	\$ 50,500	\$ 45,800
Drug Offense Arrests - Adult	793	707	813
Drug Offense Arrests - Juvenile	99	121	124
Drug Paraphernalia Arrest - Adult	721	677	752
Drug Paraphernalia Arrest - Juvenile	65	76	88
Forfeitures:			
Cash	\$185,179	\$40,000	\$42,000
Vehicles	\$3,872	\$10	\$1,000
Drugs Confiscated:			
Marijuana	33,311	grams	
Methamphetamine	719	grams	
Cocaine	112	grams	
Vicodin, Ecstasy, Morphine, Darvacet etc.	494	units	
Street Value of Drugs Confiscated:			
Marijuana - 33,311 grams @ \$20/gram	\$666,220		
Meth - 719 grams @ \$200/gram	\$143,800		
Cocaine - 112 grams @ \$100/gram	\$11,200		

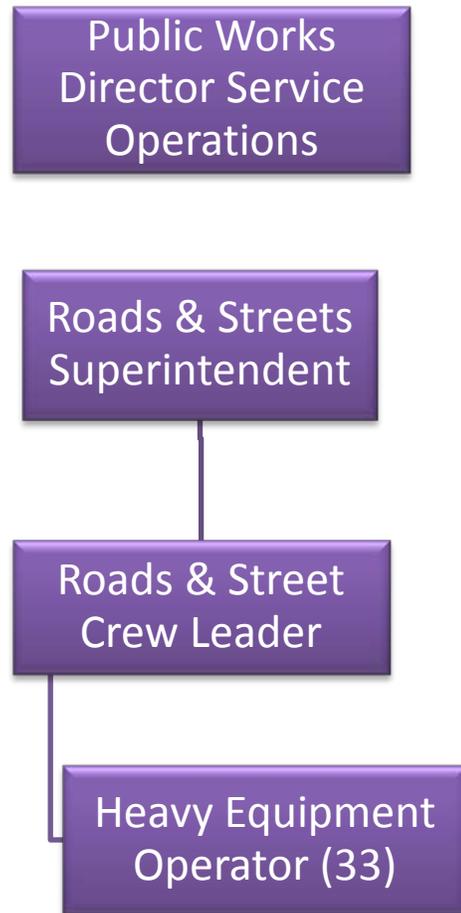
City of Bismarck
Revenue Budget - Police Drug Enforcement 215
For the Year 2016

Fines & Forfeits	
3400.250 - Forfeiture-Drug Enforcmnt	45,000
Fines & Forfeits Total	45,000
Investment Earnings	
3600.600 - Interest-Investment	800
Investment Earnings Total	800
Grand Total	45,800
Cash Reserve	45,932
Total Police Drug Enforcement	91,732

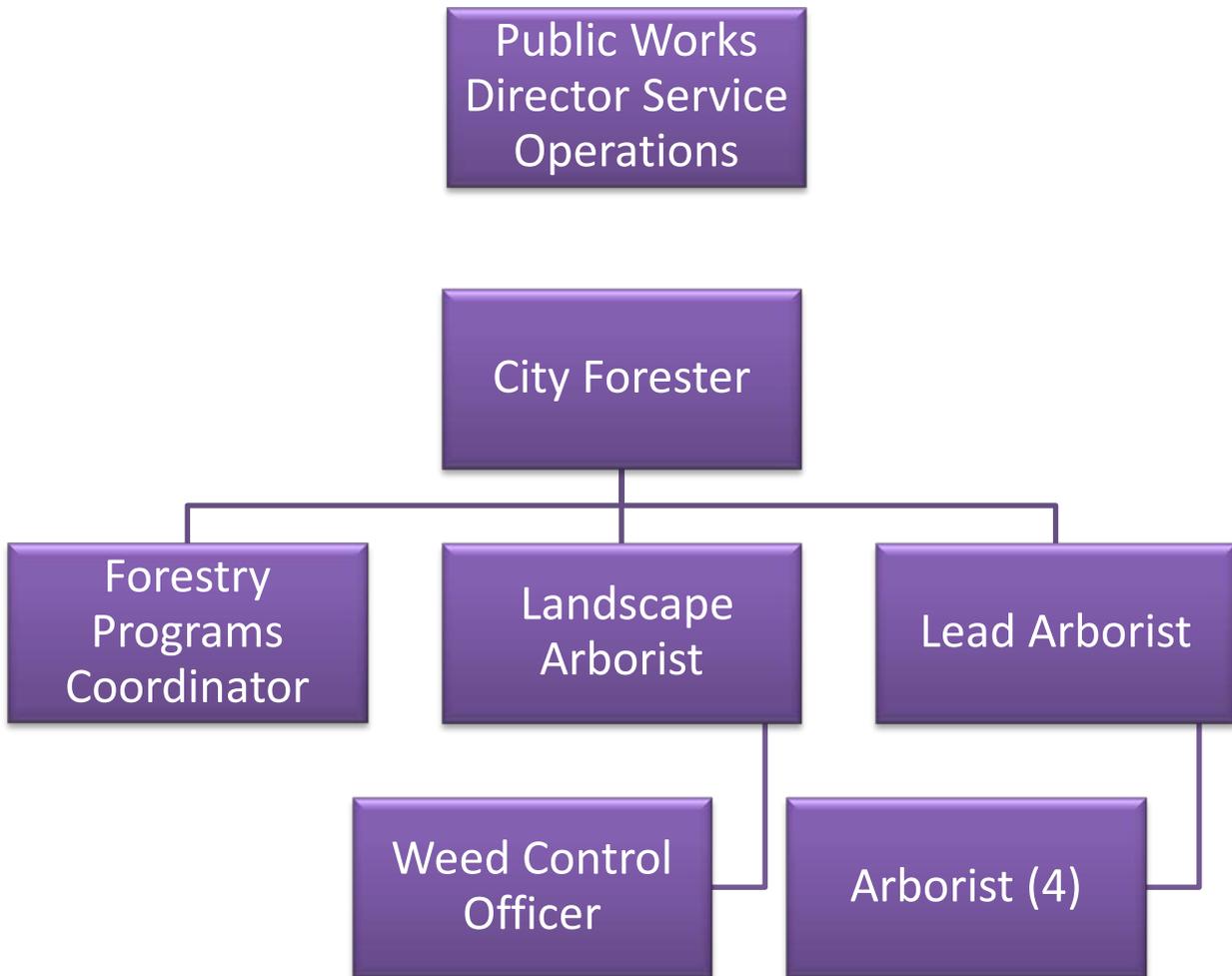
City of Bismarck
Annual Budget - Police Drug Enforcement 215
For the Year 2016

215 Police Drug Enforcement	
152 Police Drug Enforcement	
Personal Services - Salaries & Wage	
4130.000 - Overtime Wages	7,800
Personal Services - Salaries & Wage Total	7,800
Personal Services - Fringe Benefits	
4250.200 - Clothing Allowance	1,375
Personal Services - Fringe Benefits Total	1,375
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	500
4420.400 - Rpr/Mtce-Vehicles	3,000
Building, Equipment, and Vehicle Services Total	3,500
Travel and Training	
4500.100 - Lodging	3,040
4500.200 - Meals	3,640
4500.400 - Travel-Fuel	2,370
4510.100 - Conference Registration	2,480
Travel and Training Total	11,530
Other Operating Services	
4600.600 - Auto Insurance	465
4605.200 - Cell Phones	1,755
4630.300 - Membership/Dues	300
4645.200 - Buy Money	20,000
Other Operating Services Total	22,520
Operating Supplies	
4710.200 - Small Tools/Equipment	5,400
4735.200 - Ammunition/Weapons	1,900
4735.400 - Canine	6,040
Operating Supplies Total	13,340
Grants and Subsidies	
4900.200 - Operating Grant/Subsidies	6,668
Grants and Subsidies Total	6,668
Capital Outlay	
5020.200 - Vehicles	24,999
Capital Outlay Total	24,999
215 Police Drug Enforcement Total	91,732

City of Bismarck Roads and Streets Department

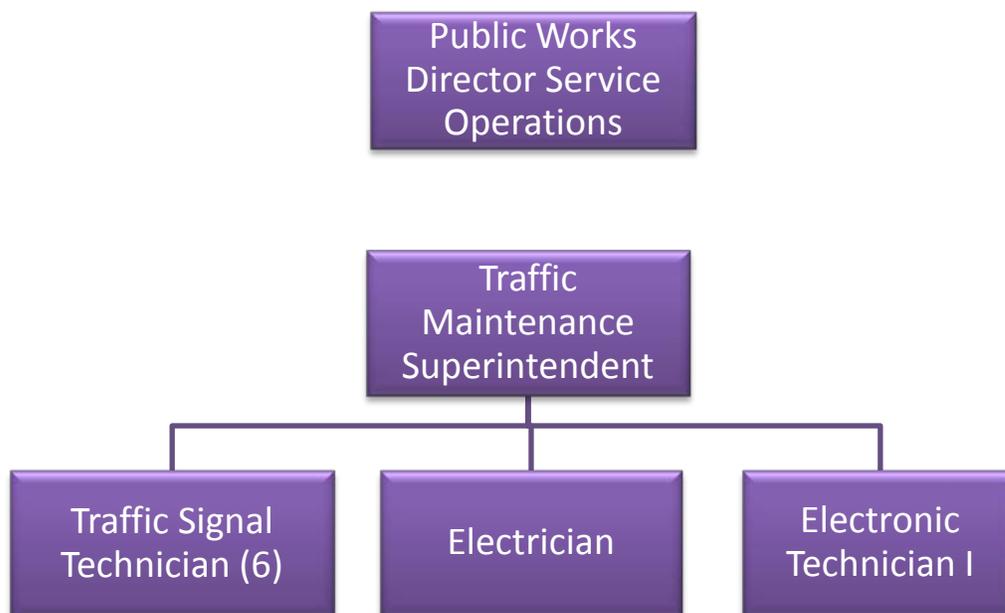


City of Bismarck Forestry Department



City of Bismarck

Street Light/Traffic Signal Department



ROADS AND STREETS

The mission of the Roads and Streets Department is providing high quality maintenance services in a timely and effective manner to promote the safety and welfare of the city residents.

34 employees work in the Roads & Streets Department to repair and maintain over 344 center line miles and over 1,200 lane miles of asphalt and concrete roadway street surfaces. Pothole patching, paving, chip sealing, crack sealing, street sweeping, pavement marking, right-of-way mowing, sign replacements, snow removal and ice control comprise the majority of the maintenance services offered.

Department operating revenue is derived from the City's share of ND State motor vehicle registration fees and motor vehicle fuel tax.

FORESTRY

The Forestry mission is to provide forest management plans for the City of Bismarck, City owned land managed by others and the Bismarck Parks and Recreation District to maintain the health and safety of our forest resource.

Seven full time employees and six or more seasonal employees are responsible for the design, planting, management and maintenance and weed control of the trees and shrubs beds growing in Bismarck's public rights-of-way and on Park District owned properties. Management practices for maintaining the health of our urban forest include: monitor and control of insect and disease problems, prune or remove trees for health and safety and training pruning the young trees. Forestry provides technical assistance for tree and shrub related problems on private property for a fee.

Since 1997, forestry has offered the Partners in Planting program, a cost-share incentive program for Bismarck residents to plant street trees. This has resulted in a significant increase in the number of street trees planted each year. 1993 marked the beginning of Bismarck's street tree rotation pruning program. The seven-year prune cycle dramatically reduced the number of tree failures from windstorms and improved the health of the trees as well as the overall appearance of the city. Due to increases in street tree planting, increased moisture from winter snow melt and summer rains, the tree numbers and annual growth have increased. This has lengthened the pruning rotation to 11 years.

STREET LIGHT AND TRAFFIC SIGNALS

Street Light & Traffic Signal work group mission is to provide safe and efficient street lighting and traffic signal systems for pedestrians and vehicular traffic in a timely and effective manner. A staff of seven employees repairs and maintains 109 traffic signals and over 8,522 street lights. They also help the building maintenance staff with electrical repairs and perform preventative and corrective maintenance to the city's emergency siren system. This group is funded by revenue derived from a monthly city service fee collected from all residential and commercial property owners.

City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Roads & Streets
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Roads & Streets			
Salary/Wages	\$ 1,456,782	\$ 2,052,598	\$ 1,982,036
Fringe Benefits	386,251	393,618	669,435
Professional/Legal Services	17,651	45,880	46,380
Property/Equipment	1,178,846	1,222,478	1,295,746
Travel/Training	8,769	10,600	10,600
Service Expense	22,527	32,860	35,250
Supply Expense	1,081,490	1,300,450	1,580,000
Capital Expense	645,356	900,685	948,740
Transfers	113,233	123,048	123,296
Total Expenditures	\$ 4,910,905	\$ 6,082,217	\$ 6,691,483

Note: Weed Control was budgeted in the Fire Department prior to 2016.

Snowgates

Salary/Wages	\$ 48,117	\$ 172,872	\$ 178,743
Fringe Benefits	1,645	28,251	90,226
Property/Equipment	71,623	114,744	119,063
Travel/Training	-	1,150	1,150
Service Expense	-	4,870	3,970
Supply Expense	-	1,900	1,750
Total Expenditures	\$ 121,385	\$ 323,787	\$ 394,902

Number of R&S Employees	27.75	27.75	27.75
Number of Snowgate Employees	7.00	7.00	8.00
Number of Weed Control Employees	-	1.00	1.00
Miles of Paved Streets	333	343	353
* Cost Per Street Mile	\$15,112	\$18,676	\$20,075
Miles of Roads Seal Coated	13	20	20
Tons of Asphalt Applied	4,265	8,000	9,000
Number of Potholes Repaired	6,509	3,500	4,000
Hours of Snow Removal	8,033	15,000	16,000
Tons of Sand Removed	5,020	6,000	7,000
Tons of Salt Removed	1,808	2,600	2,500
Loads of Snow Hauled	2,614	7,000	7,000
Miles of Plastic Pavement Marking	4	10	10
Miles of Painted Pavement Marking	165	180	180

Forestry/Boulevard Trees/Weed Control

Salary/Wages	\$ 349,873	\$ 394,264	\$ 423,100
Fringe Benefits	65,358	63,662	153,220

* Includes R&S and Snowgates Expenditures

City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Roads & Streets (Continued)
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Professional/Legal Services	2,627	17,220	2,200
Property/Equipment	153,735	106,862	108,451
Travel/Training	5,310	6,600	5,570
Service Expense	102,666	120,920	133,336
Supply Expense	56,417	111,331	83,294
Capital Expense	153,655	28,000	-
Total Expenditures	\$ 889,641	\$ 848,859	\$ 909,171
Number of Forestry Employees	7.00	7.00	7.00
Number of Park Acres	2,910	2,910	2,910
Number of Calls for Tech Assistance	3,500	3,500	3,500
Number of Planting Permits	269	300	300
Number of Trim/Removal Permits	47	50	50
Number of Street Trees Planted	728	500	600
Number of Street Trees Trimmed	3,017	3,300	3,300
Number of Street Trees Removed	163	275	200
Total Number of Street Trees	21,856	22,400	23,100
Number of Park Trees Planted	239	500	500
Number of Park Trees Trimmed	213	600	600
Number of Park Trees Removed	233	200	200
Total Number of Elm Trees	3,440	3,168	3,400
Number of Elm Trees Lost to Disease	26	20	200
Revenues			
Tax Collections	\$ 516,397	\$ 566,096	\$ -
Licenses/Permits	1,050	1,000	-
Government	4,557,500	4,762,744	4,761,434
Charge for Services	279,556	237,500	391,600
Interest	67,259	21,000	20,600
Rental	100,565	91,048	46,048
Transfers In	346,979	630,555	1,438,006
Sale of Assets	31,025	13,000	15,000
Total Revenues	\$ 5,900,331	\$ 6,322,943	\$ 6,672,688
Total Roads & Streets Revenue	\$ 5,900,331	\$ 6,322,943	\$ 6,672,688
Total Roads & Streets Expenditures	\$ 5,921,931	\$ 7,254,863	\$ 7,995,556

City of Bismarck
Revenue Budget - Roads and Streets 250
For the Year 2016

Intergovernmental Revenue	
3240.400 - Motor Vehicle Fees	4,591,043
3240.420 - Road & Bridge	11,500
3250.710 - Parks & Rec Forestry Svc	158,891
Intergovernmental Revenue Total	4,761,434
Charges for Services	
3310.225 - Fees-Forestry Services	1,200
3310.350 - Fees-Site Plan Reviews	3,000
3310.450 - Sale of Firewood	900
3310.455 - Sale of Wood Chips	3,200
3310.500 - Sale of Labor-Hwys/Street	247,300
3310.525 - Sale of Materials, None	130,000
3310.550 - Sale of Metals-Hwy/Street	6,000
Charges for Services Total	391,600
Investment Earnings	
3600.500 - Interest-Forestry Eqpt	600
3600.600 - Interest-Investment	20,000
Investment Earnings Total	20,600
Rental	
3700.100 - Rent-Building	48
3740.100 - Rent-Equipment	46,000
Rental Total	46,048
Other Financing Sources	
3900.100 - Transfer-General Fund	871,104
3900.285 - Transfer-Sales Tax	394,902
3900.310 - Transfer-Tax Increment	50,000
3900.650 - Transfer-SW Disposal	122,000
Other Financing Sources Total	1,438,006
Sale of Assets/Expense	
3910.100 - Gain/Loss on Disposl Asset	10,000
3910.125 - Insurance Recoveries	5,000
Sale of Assets/Expense Total	15,000
Grand Total	6,672,688
Cash Reserve	1,322,868
Total Roads & Streets	7,995,556

City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2016

250 Roads & Streets

251 Roads & Streets

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,735,777
4120.000 - Part-Time Wages	152,808
4130.000 - Overtime Wages	85,000
4170.000 - Sick Overage	8,451

Personal Services - Salaries & Wage Total **1,982,036**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	365,123
4200.200 - Life Insurance	2,145
4200.400 - Pension Expense	117,839
4240.100 - Workers Comp-Premium	39,848
4210.100 - Social Security	117,827
4210.200 - Medicare	26,653

Personal Services - Fringe Benefits Total **669,435**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	1,250
4310.200 - Engineering Consultants	8,000
4310.700 - Professional Consultants	20,000
4330.100 - Contract Labor	16,500
4330.200 - Service Contract	630

Professional, Legal, and Contracted Service Fees Total **46,380**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	18,000
4400.200 - Electricity	700
4400.300 - Propane	400
4400.400 - Waste Disposal	500
4410.400 - Lawn Care	46,000
4420.100 - Rpr/Mtce-Building	700
4420.200 - Rpr/Mtce-Property	7,000
4420.210 - Rpr/Mtce-Right of Way	50,000
4420.230 - Rpr/Mtce-Whiteway	800
4420.300 - Rpr/Mtce-Equipment	280,000
4420.310 - Rpr/Mtce-Communica Device	500
4420.340 - Rpr/Mtce-Asphalt Eqpt	50,000
4420.350 - Rpr/Mtce-ST Cleaning Eqpt	230,000
4420.360 - Rpr/Mtce-Snow Removal Eqt	340,000

**City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2016**

250 Roads & Streets	
4420.400 - Rpr/Mtce-Vehicles	60,000
4430.100 - Rentals-Building	161,146
4430.300 - Rentals-Equipment	50,000
Building, Equipment, and Vehicle Services Total	1,295,746
Travel and Training	
4500.100 - Lodging	1,800
4500.200 - Meals	600
4500.300 - Airfare	1,500
4500.350 - Car Rental	250
4500.400 - Travel-Fuel	300
4500.600 - Travel-Mileage Reimbursmt	100
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	3,000
4510.300 - In-House Training	1,000
4510.400 - Training Supplies	500
4510.500 - Safety Training	1,500
Travel and Training Total	10,600
Other Operating Services	
4600.400 - General Liability	200
4600.600 - Auto Insurance	1,000
4605.100 - Telephone	380
4605.200 - Cell Phones	18,000
4610.100 - Advertising/Promotions	2,000
4610.200 - Legal Ads	2,500
4635.100 - Computer Service Fees	1,100
4615.000 - Printing/Binding	370
4630.300 - Membership/Dues	700
4630.700 - License	50
4635.200 - Network Services	700
4635.300 - Software Upgrade/Maintain	2,800
4650.300 - Drug Testing	1,200
4650.400 - Lab Test	350
4655.300 - Drug Testing-Recruitment	800
4660.100 - Physical-Fitness for Duty	400
4660.200 - Physical-Required	2,000
4665.000 - Hospitality/Entertainment	100
4685.500 - Hepatitis B	600
Other Operating Services Total	35,250

City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2016

250 Roads & Streets

Operating Supplies

4700.100 - Office Supplies	800
4700.200 - Office Small Equipment	1,500
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	250
4700.600 - Small Software Programs	1,950
4705.000 - Uniforms	24,000
4710.100 - Shop Supplies	3,200
4710.200 - Small Tools/Equipment	10,000
4720.100 - Traffic Paint	80,000
4720.200 - Preformed Pavement Markng	60,000
4720.300 - Asphalt Supplies	670,000
4720.400 - Concrete Supplies	30,000
4720.500 - Salt	200,000
4720.600 - Sand	70,000
4720.700 - Gravel	500
4720.800 - Posts/Brackets	30,000
4720.825 - Signs	60,000
4725.100 - Gasoline	29,000
4725.200 - Diesel	300,000
4735.100 - Safety Supplies	2,000
4735.150 - Safety Small Equipment	3,000
4750.000 - Subscriptions/Publication	300

Operating Supplies Total **1,580,000**

Capital Outlay

5020.100 - Machinery/Equipment	873,440
5020.200 - Vehicles	75,300

Capital Outlay Total **948,740**

Other Financing Uses

8000.100 - Transfer-General Fund	123,296
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Other Financing Uses Total **123,296**

251 Roads & Streets Total **6,691,483**

252 Snow Gates

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	138,743
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City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2016

250 Roads & Streets	
4130.000 - Overtime Wages	40,000
Personal Services - Salaries & Wage Total	178,743
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	26,413
4200.200 - Life Insurance	150
4200.400 - Pension Expense	50,503
4240.100 - Workers Comp-Premium	2,546
4210.100 - Social Security	8,661
4210.200 - Medicare	1,953
Personal Services - Fringe Benefits Total	90,226
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	20,000
4420.360 - Rpr/Mtce-Snow Removal Eq	10,000
4430.100 - Rentals-Building	69,063
4430.300 - Rentals-Equipment	20,000
Building, Equipment, and Vehicle Services Total	119,063
Travel and Training	
4500.100 - Lodging	400
4500.200 - Meals	150
4510.100 - Conference Registration	350
4510.400 - Training Supplies	100
4510.500 - Safety Training	150
Travel and Training Total	1,150
Other Operating Services	
4635.100 - Computer Service Fees	2,520
4610.300 - Public Educational Ads	150
4635.200 - Network Services	1,300
Other Operating Services Total	3,970
Operating Supplies	
4700.300 - Computer Small Equipment	1,000
4700.600 - Small Software Programs	750
Operating Supplies Total	1,750
252 Snow Gates Total	394,902

City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2016

250 Roads & Streets

253 - 253 Forestry Operations

253 Forestry Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	322,430
4120.000 - Part-Time Wages	73,674
4130.000 - Overtime Wages	2,000
4160.000 - Annual Leave	75

Personal Services - Salaries & Wage Total **398,179**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	70,210
4200.200 - Life Insurance	406
4200.400 - Pension Expense	34,322
4240.100 - Workers Comp-Premium	6,870
4240.300 - Workers Comp-Inmate/Vol	200
4250.250 - Meal Allowance - No Hotel	40
4250.400 - Physical-Fringe Benefits	260
4210.100 - Social Security	24,694
4210.200 - Medicare	5,608

Personal Services - Fringe Benefits Total **142,610**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	1,000
4330.200 - Service Contract	1,200

Professional, Legal, and Contracted Service Fees Total **2,200**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	350
4400.400 - Waste Disposal	5,000
4420.200 - Rpr/Mtce-Property	800
4420.210 - Rpr/Mtce-Right of Way	3,000
4420.300 - Rpr/Mtce-Equipment	29,941
4420.400 - Rpr/Mtce-Vehicles	3,000
4430.100 - Rentals-Building	57,881
4430.300 - Rentals-Equipment	5,000

Building, Equipment, and Vehicle Services Total **104,972**

Travel and Training

4500.100 - Lodging	1,800
4500.200 - Meals	570

City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2016

250 Roads & Streets	
4500.300 - Airfare	700
4500.400 - Travel-Fuel	300
4510.100 - Conference Registration	1,400
4510.300 - In-House Training	200
4510.400 - Training Supplies	200
4510.500 - Safety Training	200
Travel and Training Total	5,370
Other Operating Services	
4605.100 - Telephone	500
4605.200 - Cell Phones	1,460
4610.100 - Advertising/Promotions	400
4610.200 - Legal Ads	100
4635.100 - Computer Service Fees	220
4610.300 - Public Educational Ads	3,000
4615.000 - Printing/Binding	800
4630.300 - Membership/Dues	570
4635.300 - Software Upgrade/Maintain	1,000
4640.500 - Spraying/Mowing	400
4650.300 - Drug Testing	383
4650.400 - Lab Test	150
4655.100 - Background Checks	100
4655.300 - Drug Testing-Recruitment	200
4660.100 - Physical-Fitness for Duty	100
4660.200 - Physical-Required	199
4685.500 - Hepatitis B	50
Other Operating Services Total	9,632
Operating Supplies	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	250
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	900
4700.500 - Postage	1,000
4700.600 - Small Software Programs	200
4705.000 - Uniforms	2,300
4710.100 - Shop Supplies	750
4710.200 - Small Tools/Equipment	4,000
4715.100 - Pesticides	1,150
4715.155 - Miscellaneous Chemicals	100
4715.160 - Fertilizers	100

City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2016

250 Roads & Streets	
4725.100 - Gasoline	11,000
4725.200 - Diesel	20,000
4725.300 - Oil	200
4730.100 - Forestry Trees/Shrubs	17,594
4730.200 - Tree Planting Supplies	800
4730.300 - Bulk Water	1,000
4735.100 - Safety Supplies	250
4735.150 - Safety Small Equipment	100
4750.000 - Subscriptions/Publication	150
Operating Supplies Total	64,844
254 Boulevard Trees	
<hr/>	
Other Operating Services	
4640.200 - Stump Removal	14,000
4640.300 - Tree Pruning	90,000
Other Operating Services Total	104,000
Operating Supplies	
4730.100 - Forestry Trees/Shrubs	15,000
Operating Supplies Total	15,000
255 Weed Control	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	24,921
Personal Services - Salaries & Wage Total	24,921
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	5,945
4200.200 - Life Insurance	32
4200.400 - Pension Expense	2,435
4240.100 - Workers Comp-Premium	290
4210.100 - Social Security	1,557
4210.200 - Medicare	351
Personal Services - Fringe Benefits Total	10,610
Building, Equipment, and Vehicle Services	
4420.400 - Rpr/Mtce-Vehicles	1,400
4440.100 - Health & Safety Assessmts	2,079
Building, Equipment, and Vehicle Services Total	3,479
Travel and Training	
4510.100 - Conference Registration	200
Travel and Training Total	200

**City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2016**

250 Roads & Streets	
Other Operating Services	
4605.200 - Cell Phones	630
4610.200 - Legal Ads	800
4630.300 - Membership/Dues	274
4640.500 - Spraying/Mowing	18,000
Other Operating Services Total	19,704
Operating Supplies	
4700.100 - Office Supplies	50
4700.400 - Copier/Printer Supplies	100
4700.500 - Postage	350
4715.100 - Pesticides	1,100
4725.100 - Gasoline	1,750
4735.100 - Safety Supplies	100
Operating Supplies Total	3,450
253 - 253 Forestry Operations Total	909,171
250 Roads & Streets Total	7,995,556

City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Street Lights & Traffic Signals
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 331,343	\$ 433,681	\$ 495,992
Fringe Benefits	71,898	86,598	183,345
Professional/Legal Services	717	75,827	75,827
Property/Equipment	1,051,014	1,111,072	1,155,735
Travel/Training	2,331	4,318	7,065
Service Expense	34,577	32,484	39,184
Supply Expense	35,454	49,375	47,576
Capital Expense	70,628	66,274	244,112
Transfers	219,205	313,039	308,914
Total St Lights/Traffic Signals Expenditures	<u>\$ 1,817,167</u>	<u>\$ 2,172,668</u>	<u>\$ 2,557,750</u>
Revenues			
Charge for Services	\$ 2,177,005	\$ 2,234,876	\$ 2,251,695
Interest	15,310	2,500	5,000
Rental	1,995	2,500	2,500
Transfers	-	-	30,968
Sale of Assets	100,130	80,106	90,000
Total Revenues	<u>\$ 2,294,440</u>	<u>\$ 2,319,982</u>	<u>\$ 2,380,163</u>
Total St Lights/Traffic Signals Revenue	\$ 2,294,440	\$ 2,319,982	\$ 2,380,163
Total St Lights/Traffic Signals Expenditures	\$ 1,817,167	\$ 2,172,668	\$ 2,557,750
Number of Employees	8.00	8.00	9.00
Number of Street Lights	8,522	8,596	9,011
Number of Traffic Signals	108	110	110

Note: Street Lights & Traffic Signals is budgeted as a Special Revenue Fund but reports to Service Operations-General Services.

City of Bismarck
Revenue Budget - Steet Lights and Traffic Signals 255
For the Year 2016

Charges for Services	
3310.375 - Fees-Street Lighting	2,235,395
3310.500 - Sale of Labor-Hwys/Street	8,200
3310.525 - Sale of Materials, None	3,000
3310.550 - Sale of Metals-Hwy/Street	100
Charges for Services Total	2,246,695
Other Income	
3355.100 - Other Income	5,000
Other Income Total	5,000
Investment Earnings	
3600.600 - Interest-Investment	5,000
Investment Earnings Total	5,000
Rental	
3740.100 - Rent-Equipment	2,500
Rental Total	2,500
Other Financing Sources	
3900.100 - Transfer-General Fund	30,968
Other Financing Sources Total	30,968
Sale of Assets/Expense	
3910.125 - Insurance Recoveries	90,000
Sale of Assets/Expense Total	90,000
Grand Total	2,380,163
Cash Reserve	177,587
Total Street Lights Traffic Signals	2,557,750

City of Bismarck
Annual Budget - Street Lights Traffic Signals 255
For the Year 2016

255 Str Lights&Traffic Signal

256 Str Lght & Traffic Signal

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	480,467
4120.000 - Part-Time Wages	9,360
4130.000 - Overtime Wages	5,000
4170.000 - Sick Overage	1,165

Personal Services - Salaries & Wage Total **495,992**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	99,933
4200.200 - Life Insurance	563
4200.400 - Pension Expense	36,610
4240.100 - Workers Comp-Premium	8,766
4210.100 - Social Security	30,551
4210.200 - Medicare	6,922

Personal Services - Fringe Benefits Total **183,345**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	410
4300.300 - ProfessionalCertification	50
4310.200 - Engineering Consultants	75,000
4330.200 - Service Contract	327
4330.300 - Facility Service Contract	40

Professional, Legal, and Contracted Service Fees Total **75,827**

Building, Equipment, and Vehicle Services

4400.200 - Electricity	741,591
4420.100 - Rpr/Mtce-Building	100
4420.200 - Rpr/Mtce-Property	200
4420.210 - Rpr/Mtce-Right of Way	300
4420.220 - Rpr/Mtce-Traffic Signals	163,462
4420.230 - Rpr/Mtce-Whiteway	163,462
4420.300 - Rpr/Mtce-Equipment	12,000
4420.400 - Rpr/Mtce-Vehicles	26,412
4430.100 - Rentals-Building	47,708
4430.300 - Rentals-Equipment	500

Building, Equipment, and Vehicle Services Total **1,155,735**

City of Bismarck
Annual Budget - Street Lights Traffic Signals 255
For the Year 2016

255 Str Lights&Traffic Signal

Travel and Training	
4500.100 - Lodging	2,000
4500.200 - Meals	600
4500.300 - Airfare	1,200
4500.350 - Car Rental	450
4500.400 - Travel-Fuel	200
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	1,700
4510.300 - In-House Training	430
4510.400 - Training Supplies	275
4510.500 - Safety Training	160
Travel and Training Total	7,065

Other Operating Services	
4605.100 - Telephone	22,511
4605.200 - Cell Phones	5,580
4610.100 - Advertising/Promotions	550
4610.200 - Legal Ads	750
4615.000 - Printing/Binding	1,010
4618.000 - Mailing Services	6,000
4630.300 - Membership/Dues	626
4635.300 - Software Upgrade/Maintain	1,000
4640.500 - Spraying/Mowing	300
4650.300 - Drug Testing	300
4655.100 - Background Checks	120
4655.300 - Drug Testing-Recruitment	56
4660.100 - Physical-Fitness for Duty	100
4660.200 - Physical-Required	220
4685.500 - Hepatitis B	61
Other Operating Services Total	39,184

Operating Supplies	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	843
4700.300 - Computer Small Equipment	4,500
4700.400 - Copier/Printer Supplies	1,851
4700.500 - Postage	700
4700.600 - Small Software Programs	200
4705.000 - Uniforms	3,500
4710.100 - Shop Supplies	100
4710.200 - Small Tools/Equipment	13,500

City of Bismarck
Annual Budget - Street Lights Traffic Signals 255
For the Year 2016

255 Str Lights&Traffic Signal	
4725.100 - Gasoline	15,272
4725.200 - Diesel	4,500
4735.100 - Safety Supplies	1,500
4735.150 - Safety Small Equipment	500
4750.000 - Subscriptions/Publication	110
Operating Supplies Total	47,576
Capital Outlay	
5600.375 - Traffic Signals	205,112
5020.200 - Vehicles	39,000
Capital Outlay Total	244,112
Other Financing Uses	
8000.100 - Transfer-General Fund	32,894
8000.327 - Transfer-Street Light Con	276,020
Other Financing Uses Total	308,914
255 Str Lights & Traffic Signal Total	2,557,750

HOTEL/MOTEL TAX

This fund accounts for the distribution of 100% of the hotel/motel two percent tax collections. Revenues from this fund are used to promote tourism with the allocation of 85% of the funds to Bismarck/Mandan Convention Visitors Bureau, \$27,320 for administrative expenses and the balance for event funding at the Event Center with \$39,200 designated for CVB events.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Hotel/Motel Tax
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Professional/Legal Services	\$ 106	\$ -	\$ -
Grants	1,036,279	1,089,700	1,089,700
Transfers	182,767	192,300	192,300
Total Expenditures	<u>\$ 1,219,152</u>	<u>\$ 1,282,000</u>	<u>\$ 1,282,000</u>
Revenues			
Tax Collections	<u>\$ 1,219,152</u>	<u>\$ 1,282,000</u>	<u>\$ 1,282,000</u>
Total Revenues	<u>\$ 1,219,152</u>	<u>\$ 1,282,000</u>	<u>\$ 1,282,000</u>

City of Bismarck
Revenue Budget - Hotel/Motel Tax 280
For the Year 2016

Tax Collections	
3020.200 - Sales Tax-2% Occupancy	1,282,000
Tax Collections Total	1,282,000
<hr/>	
Grand Total	1,282,000
Cash Reserve	-
Total Hotel/Motel Tax	1,282,000

City of Bismarck
Annual Budget - Hotel/Motel Tax 280
For the Year 2016

280 Hotel & Motel Tax

000 Operations

Grants and Subsidies

4900.200 - Operating Grant/Subsidies 1,089,700

Grants and Subsidies Total 1,089,700

Other Financing Uses

8000.100 - Transfer-General Fund 27,320

8000.630 - Transfer-Civic Center 164,980

Other Financing Uses Total 192,300

280 Hotel & Motel Tax Total

1,282,000

LODGING, LIQUOR & FOOD TAX

This fund accounts for the collection of the one percent lodging, liquor and food tax used for visitors' promotions, capital projects and Event Center bond payments and operating subsidies. The capital projects include \$1.5 million for the Community Bowl with the initial payment of \$500,000 in 2012 and an annual payment of \$250,000 for 2013 - 2016. Projects also include \$100,000 for the Cultural Heritage Center with \$50,000 in 2015 and 2016. The fund also accounts for the one percent car rental tax with 25% of the funding for promotions at the Airport and 75% to event funding at the Event Center.

City of Bismarck Service Efforts and Accomplishments Special Revenue Fund Lodging, Liquor & Food Tax 2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Professional/Legal Services	\$ 52,538	\$ 300	\$ 300
Property/Equipment	-	250	54,400
Service Expense	-	850	850
Grants	260,000	311,000	311,000
Transfers	3,920,143	2,710,845	2,443,214
Total Expenditures	\$ 4,232,681	\$ 3,023,245	\$ 2,809,764
Revenues			
Tax Collections	\$ 2,882,756	\$ 2,676,000	\$ 2,728,020
Interest	29,369	4,369	3,551
Rental	19,200	19,200	19,200
Total Revenues	\$ 2,931,325	\$ 2,699,569	\$ 2,750,771

City of Bismarck
Revenue Budget - Lodging, Liquor, and Food Tax 282
For the Year 2016

Tax Collections	
3020.300 - Sales Tax-1% Lodg/Food/Lq	2,653,020
3020.400 - Sales Tax-1% Car Rental	75,000
Tax Collections Total	2,728,020
Investment Earnings	
3600.600 - Interest-Investment	3,551
Investment Earnings Total	3,551
Rental	
3700.100 - Rent-Building	19,200
Rental Total	19,200
Grand Total	2,750,771
Cash Reserve	58,993
Total Lodging, Liquor & Food Tax	2,809,764

City of Bismarck
Annual Budget - Lodging, Liquor, Food Tax 282
For the Year 2016

282 Lodging Liquor & Food Tax

000 Operations

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees 300

Professional, Legal, and Contracted Service Fees Total 300

Building, Equipment, and Vehicle Services

4420.200 - Rpr/Mtce-Property 54,400

Building, Equipment, and Vehicle Services Total 54,400

Other Operating Services

4675.500 - Bond Service Fees 850

Other Operating Services Total 850

Grants and Subsidies

4900.200 - Operating Grant/Subsidies 311,000

Grants and Subsidies Total 311,000

Other Financing Uses

8000.100 - Transfer-General Fund 32,907

8000.630 - Transfer-Civic Center 2,335,307

Other Financing Uses Total 2,368,214

000 Operations Total 2,734,764

008 Car Rental Tax

Other Financing Uses

8000.600 - Transfer-Airport 18,750

8000.630 - Transfer-Civic Center 56,250

Other Financing Uses Total 75,000

008 Car Rental Tax Total 75,000

282 Lodging Liquor & Food Tax Total 2,809,764

SALES TAX

This fund accounts for the collection and distribution of the one percent city sales tax which is used for expenditures authorized by the sales tax ordinance. Expenditures include funding for a minimum of 25 mills for property tax relief, snow gate activities, matching funds for State transportation funds for street projects, subsidies for special assessment annual street projects and Commission's special road projects.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Sales Tax
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Professional/Legal Services	\$ 159	\$ 500	\$ 500
Transfers	15,271,399	24,527,445	23,191,826
Total Expenditures	<u>\$ 15,271,558</u>	<u>\$ 24,527,945</u>	<u>\$ 23,192,326</u>
Revenues			
Tax Collections	\$ 17,238,016	\$ 17,271,063	\$ 17,238,016
Interest	162,067	63,816	36,613
Total Revenues	<u>\$ 17,400,083</u>	<u>\$ 17,334,879</u>	<u>\$ 17,274,629</u>

City of Bismarck
Revenue Budget - Sales Tax 285
For the Year 2016

Tax Collections	
3020.100 - Sales Tax-1% Sales	17,238,016
Tax Collections Total	17,238,016
Investment Earnings	
3600.600 - Interest-Investment	36,613
Investment Earnings Total	36,613
Grand Total	17,274,629
Cash Reserve	5,917,697
Total Sales Tax	23,192,326

**City of Bismarck
Annual Budget - Sales Tax 285
For the Year 2016**

285 Sales Tax

000 Operations

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees 500

Professional, Legal, and Contracted Service Fees Total 500

Other Financing Uses

8000.100 - Transfer-General Fund 8,155,924

8000.250 - Transfer-Roads & Streets 394,902

8000.330 - Transfer-Highway Constr 14,641,000

Other Financing Uses Total 23,191,826

285 Sales Tax Total

23,192,326

VISION FUND

This fund accounts for the economic development activities for the City of Bismarck and is funded by Sales Tax.

City of Bismarck Service Efforts and Accomplishments Special Revenue Fund Vision Fund 2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Operations			
Supply Expense	\$ 21	\$ -	\$ -
Grants	252,280	2,783,806	2,825,000
Total Expenditures	<u>\$ 252,301</u>	<u>\$ 2,783,806</u>	<u>\$ 2,825,000</u>
Economic Development			
Salary/Wages	\$ -	\$ 102,503	\$ 95,391
Fringe Benefits	-	12,247	19,546
Travel/Training	-	5,000	5,000
Service Expense	3,720	13,000	15,800
Supply Expense	-	2,500	2,500
Total Expenditures	<u>\$ 3,720</u>	<u>\$ 135,250</u>	<u>\$ 138,237</u>
 Total Vision Fund	 <u>\$ 256,021</u>	 <u>\$ 2,919,056</u>	 <u>\$ 2,963,237</u>
 Revenues			
Other Income	\$ 67,382	\$ -	\$ -
Interest	27,648	20,000	35,000
Total Revenues	<u>\$ 95,030</u>	<u>\$ 20,000</u>	<u>\$ 35,000</u>

City of Bismarck
Revenue Budget - Vision Fund 286
For the Year 2016

Investment Earnings	
3600.600 - Interest-Investment	35,000
Investment Earnings Total	35,000
<hr/>	
Grand Total	35,000
Cash Reserve	2,928,237
Total Vision Fund	2,963,237

**City of Bismarck
Annual Budget - Vision Fund 286
For the Year 2016**

286 Vision Fund	
000 Operations	
Grants and Subsidies	
4900.200 - Operating Grant/Subsidies	2,825,000
Grants and Subsidies Total	2,825,000
000 Operations Total	2,825,000
003 Economic Development	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	95,391
Personal Services - Salaries & Wage Total	95,391
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	11,890
4200.200 - Life Insurance	63
4210.100 - Social Security	5,955
4210.200 - Medicare	1,343
4240.100 - Workers Comp-Premium	145
4240.200 - Workers Comp-Med Assmt	150
Personal Services - Fringe Benefits Total	19,546
Travel and Training	
4500.200 - Meals	900
4500.300 - Airfare	1,000
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	2,000
Travel and Training Total	5,000
Other Operating Services	
4605.100 - Telephone	500
4605.200 - Cell Phones	1,000
4610.130 - Promotions-External	5,000
4610.140 - Promotions-Internal	5,000
4630.300 - Membership/Dues	1,000
4655.600 - Candidate Assessment Svc	2,800
Other Operating Services Total	15,800
Operating Supplies	
4700.100 - Office Supplies	500
4700.500 - Postage	200
4710.200 - Small Tools/Equipment	1,500
4750.000 - Subscriptions/Publication	300
Operating Supplies Total	2,500
003 Economic Development Total	138,237
286 Vision Fund Total	2,963,237

SOCIAL SECURITY TAX

This fund accounts for the costs of Social Security for all City employees. Funding is provided by annual property tax levy, grants and Internal Service and Enterprise funds. Prior to the 2014 budget, disability insurance for all employees was paid from this fund but is now paid in the Employee Health Insurance Fund. In 2016 Social Security is budgeted in the departments so the cash balance will be moved to the General Fund to close the fund.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Social Security Tax
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Fringe Benefits	\$ 1,706,011	\$ 1,961,000	\$ -
Transfers	-	-	1,600,000
Total Expenditures	<u>\$ 1,706,011</u>	<u>\$ 1,961,000</u>	<u>\$ 1,600,000</u>
Revenues			
Tax Collections	\$ 1,037,684	\$ 1,087,592	\$ -
Government	39,701	19,235	-
Interest	13,039	-	-
Transfers In	780,651	902,767	-
Total Revenues	<u>\$ 1,871,075</u>	<u>\$ 2,009,594</u>	<u>\$ -</u>

City of Bismarck
Annual Budget - Social Security Tax 289
For the Year 2016

289 Social Security Tax

000 Operations

Other Financing Uses

8000.100 - Transfer-General Fund

1,600,000

Other Financing Uses Total

1,600,000

289 Social Security Tax Total

1,600,000

SPECIAL DEFICIENCY/ASSUMPTIONS

This fund is used for the deficiencies in the special assessment funds and accounts for the city's share and assumptions of the special assessment improvements and taxes on public property.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Special Deficiency/Assumptions
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Professional/Legal Services	\$ 7,148	\$ 5,000	\$ 7,500
Property/Equipment	170,657	249,500	249,500
Service Expense	617	1,500	1,500
Transfers	903,626	1,172,469	1,391,030
Total Expenditures	<u>\$ 1,082,048</u>	<u>\$ 1,428,469</u>	<u>\$ 1,649,530</u>
Revenues			
Tax Collections	\$ 738,928	\$ 880,568	\$ 982,048
Government	20,397	15,475	17,795
Charges for Services	910,103	1,357,169	1,357,618
Special Assessment	9,053	11,300	9,050
Interest	(1,728)	800	4,500
Total Revenues	<u>\$ 1,676,753</u>	<u>\$ 2,265,312</u>	<u>\$ 2,371,011</u>

City of Bismarck
Revenue Budget - Special Deficiency/Assumptions 290
For the Year 2016

Tax Collections

3010.100 - Real Estate Tax-Current	971,448
3010.110 - Real Estate Tax-Prior	3,500
3010.200 - Mobile Home Tax-Current	6,350
3010.210 - Mobile Home Tax-Prior	750

Tax Collections Total **982,048**

Intergovernmental Revenue

3240.200 - Homestead Cr-RE Current	6,200
3240.210 - Homestead Cr-RE Prior	560
3240.220 - Homestead Cr-MH Current	375
3240.230 - Homestead Cr-MH Prior	25
3240.240 - Disabled Vetran Cr - RE Current	3,575
3240.250 - Disabled Vetran Cr - RE Prior	100
3240.260 - Disabled Vetran Cr - MH Current	75
3240.270 - Disabled Vetran Cr - MH Prior	5
3240.310 - In Lieu of Tax-Bur Cty Hs	340
3240.320 - In Lieu of Tax-Game/Fish	95
3240.340 - In Lieu of Tax-Telecommun	6,445

Intergovernmental Revenue Total **17,795**

Charges for Services

3310.100 - Fees-Admin Svc-Hwy & St	1,357,618
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Charges for Services Total **1,357,618**

Special Assessment Revenue

3500.450 - SA-Street Impr-Current	6,300
3500.500 - SA-Street Impr-Prior	2,750

Special Assessment Revenue Total **9,050**

Investment Earnings

3600.600 - Interest-Investment	4,500
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Investment Earnings Total **4,500**

Grand Total	2,371,011
Cash Reserve	-
Total Special Deficiency & Assumption Total	2,371,011

City of Bismarck
Annual Budget - Special Deficiency/Assumptions 290
For the Year 2016

290 Special Deficiency & Assumption

000 Operations

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees 7,500

Professional, Legal, and Contracted Service Fees Total 7,500

Building, Equipment, and Vehicle Services

4440.000 - Special Assessments 20,000

4440.100 - Health & Safety Assessmts 25,000

4440.150 - Construction Assessments 200,000

4440.200 - Property Taxes 4,500

Building, Equipment, and Vehicle Services Total 249,500

Other Operating Services

4610.200 - Legal Ads 1,500

Other Operating Services Total 1,500

Other Financing Uses

8000.100 - Transfer-General Fund 446,030

8000.365 - Transfer-St Impr Construc 945,000

Other Financing Uses Total 1,391,030

290 Special Deficiency & Assumption Total

1,649,530

GOVERNMENT GRANTS & ACTIVITIES

The budget for Government Grants & Activities is used to account for state, federal and local grants, self-funded activities and donations. The budget is used by the departments in the General Fund and Special Funds. The tentative grants, activities and donations expenses are listed below by department:

Administration	<u>Expenses</u>
Ed Bryne-AARC	\$ 25,000
State Government Grants	25,000
	<hr/> \$ 50,000
Attorney	
Witness Fees	\$ 350
	<hr/> \$ 350
Combined Communications	
EM Notification System Fees	\$ 4,800
Intergovernmental Contributions	10,000
	<hr/> \$ 14,800
Finance	
FEMA	\$ 1,000,000
	<hr/> \$ 1,000,000
Fire	
NDDES Homeland Security Grants	\$ 320,000
	<hr/> \$ 320,000
Roads & Streets - Forestry	
ND Forestry - America the Beautiful Grants	\$ 2,500
Corporate Sponsors PIP Donations	10,000
Arbor Day Private Donations	1,300
Other Income	5,475
	<hr/> \$ 19,275
Police	
Federal Government Grants	\$ 1,505,000
NDDES Homeland Security Equipment	100,000
US DOJ - COPS Hiring Grants	195,565
US DOJ Equipment Program	582,443
DOJ - Bulletproof Vest Partner	18,000
NDDOT Traffic Safety Grant	46,000
NDDoH STOP Grant	24,893
NDAG BCI - Special Operations	5,000

GOVERNMENT GRANTS & ACTIVITIES

SWAT Taskforce - Local	31,000
Narcotics Task Force - HIDTA	10,000
NDAG - Internet Crimes Against Children	3,000
Miscellaneous Local Grants/Donations	13,000
Bismarck Public Schools - PYB Services	200,000
Police Youth Bureau Programs	2,250
Contract Policing	100,000
ND Game & Fish River Patrol	5,000
Fines/Restitution	1,500
	<u>\$ 2,842,651</u>
Public Health	
Federal Government Grants	\$ 350,000
Tobacco Prevention & Control	307,521
Emergency Preparedness & Response - Bioterrorism (EPR)	120,605
Emergency Preparedness & Response - Bioterrorism (County)	5,934
Women's Way Program	77,085
Women's Way Donations	8,000
State Government Grants	30,000
Immunization Grant	36,452
Ryan White Program	30,000
Bismarck Public Schools	106,000
Donations	3,100
	<u>\$ 1,074,697</u>
Library	
Donations	\$ 99,000
	<u>\$ 99,000</u>
Christmas Light Funds	
Interest	\$ 100
	<u>\$ 100</u>
Total Government Grants & Activities	<u><u>\$ 5,420,873</u></u>

City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Government Grants & Activities
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 882,700	\$ 982,093	\$ 954,417
Fringe Benefits	226,906	199,838	222,507
Professional/Legal Services	73,077	400,420	351,326
Property/Equipment	1,163	45,898	37,145
Travel/Training	158,214	248,805	260,020
Service Expense	159,121	204,384	185,476
Supply Expense	314,850	712,971	839,923
Grants	566,686	1,025,000	1,050,000
Capital Expense	274,939	1,510,000	1,612,000
Transfers	57,478	54,298	23,336
Total Expenditures	\$ 2,715,134	\$ 5,383,707	\$ 5,536,150
Revenues			
Licenses/Permits	\$ 68,473	\$ 75,000	\$ -
Government	2,518,859	5,012,401	5,172,498
Charge for Services	17,969	114,275	107,400
Fines	14,170	1,000	1,500
Donations	128,983	77,700	132,360
Interest	2,624	1,650	2,115
Sale of Assets/Others	4,765	5,000	5,000
Total Revenues	\$ 2,755,843	\$ 5,287,026	\$ 5,420,873

City of Bismarck
Revenue Budget - Government Grants Activities 293
For the Year 2016

Intergovernmental Revenue

3210.100 - Federal Government Grants	1,855,000
3210.200 - Bullet Proof Vest Partner	18,000
3210.210 - COPS Grant	195,565
3220.200 - FEMA Disaster Payments	1,000,000
3220.500 - Intergovernmental Contributions	13,000
3230.100 - State Government Grants	79,000
3230.310 - Emergency Prepared/Respon	126,539
3230.325 - ND Emergency Mgmt Grants	420,000
3230.330 - DOJ Equipment Program	582,443
3230.400 - Alcohol Enforcement Grant	8,000
3230.420 - Occupant Protect Enf Grt	20,000
3230.425 - Saturation Patrol Grant	8,000
3230.430 - STOP Grant	24,893
3230.520 - Immunization Grant	36,452
3230.730 - Edward Byrne PassThru Grt	25,000
3240.525 - Program-Ryan White	30,000
3240.535 - Program-Tobacco Settlemnt	306,021
3240.540 - Program-Women's Way	77,085
3250.100 - Bismarck Schools PYB Svc	200,000
3250.800 - School Nurse Services	106,000
3250.825 - Narcotics Taskforce-Local	10,000
3250.850 - SWAT Taskforce - Local	31,000
3250.950 - Local Funding	500

Intergovernmental Revenue Total **5,172,498**

Charges for Services

3305.150 - Fees-Contract Policing	100,000
3305.210 - Fees-EM Notification Syst	4,800
3305.275 - Fees-PYB/MIP Classes, None	2,250
3305.380 - Fees-Witness	350

Charges for Services Total **107,400**

Fines & Forfeits

3400.225 - Fines-Restitution	1,500
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Fines & Forfeits Total **1,500**

City of Bismarck
Revenue Budget - Government Grants Activities 293
For the Year 2016

Investment Earnings

3600.525 - Interest-Forestry Trees	275
3600.600 - Interest-Investment	1,740
3600.625 - Interest-K-9 Unit	100

Investment Earnings Total **2,115**

Donations

3850.100 - Donations	74,760
3850.110 - Donations-Foundation & Friends, None	42,000
3850.125 - Donations-Arbor Day	1,300
3850.150 - Donations-Car Seat	1,500
3850.175 - Donations-COPS & Kids	2,800
3850.200 - Donations-Partners in Plt	10,000

Donations Total **132,360**

Sale of Assets/Expense

3910.125 - Insurance Recoveries	5,000
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Sale of Assets/Expense Total **5,000**

Grand Total	5,420,873
Cash Reserve	115,277
Total Government Grants & Activities	5,536,150

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2016

193 Gov't Grants & Activities

023 Administration Govt Grant

Grants and Subsidies

4900.100 - Pass-Thru Grant/Subsidies 50,000

Grants and Subsidies Total 50,000

023 Administration Govt Grant Total 50,000

033 Attorney Govt Grants/Act

Professional, Legal, and Contracted Service Fees

4320.200 - Witness Fees 350

Professional, Legal, and Contracted Service Fees Total 350

033 Attorney Govt Grants/Act Total 350

053 Comb Comm Govt Grants/Act

Other Operating Services

4635.300 - Software Upgrade/Maintain 14,800

Other Operating Services Total 14,800

053 Comb Comm Govt Grants/Act Total 14,800

073 Finance Govt Grants/Act

Grants and Subsidies

4900.100 - Pass-Thru Grant/Subsidies 1,000,000

Grants and Subsidies Total 1,000,000

073 Finance Govt Grants/Act Total 1,000,000

093 Fire

Personal Services - Salaries & Wage

4130.000 - Overtime Wages 86,500

Personal Services - Salaries & Wage Total 86,500

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment 20,000

Building, Equipment, and Vehicle Services Total 20,000

Travel and Training

4500.100 - Lodging 15,350

4500.200 - Meals 10,250

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2016

193 Gov't Grants & Activities	
4500.300 - Airfare	20,300
4500.350 - Car Rental	4,000
4500.400 - Travel-Fuel	10,520
4510.100 - Conference Registration	47,500
4510.400 - Training Supplies	7,500
Travel and Training Total	115,420
Operating Supplies	
4700.500 - Postage	1,580
4735.100 - Safety Supplies	43,000
4735.150 - Safety Small Equipment	53,500
Operating Supplies Total	98,080
093 Fire Total	
103 R&S/Forestry - Govt Grants & Act	
Professional, Legal, and Contracted Service Fees	
4330.100 - Contract Labor	2,500
Professional, Legal, and Contracted Service Fees Total	2,500
Other Operating Services	
4610.100 - Advertising/Promotions	300
4610.400 - Awards Program	700
Other Operating Services Total	1,000
Operating Supplies	
4730.100 - Forestry Trees/Shrubs	15,775
Operating Supplies Total	15,775
103 R&S/Forestry - Govt Grants & Act Total	
143 Planning Govt Grants/Act	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	52,198
Personal Services - Salaries & Wage Total	52,198
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	11,890
4200.200 - Life Insurance	63
4210.100 - Social Security	3,258

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2016

193 Gov't Grants & Activities	
4210.200 - Medicare	735
4240.100 - Workers Comp-Premium	145
Personal Services - Fringe Benefits Total	16,091
143 Planning Govt Grants/Act Total	68,289
163 Police Govt Grants/Act	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	218,976
4130.000 - Overtime Wages	200,000
4160.000 - Annual Leave	2,000
Personal Services - Salaries & Wage Total	420,976
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	34,684
4200.200 - Life Insurance	233
4200.400 - Pension Expense	36,000
4210.200 - Medicare	3,571
4240.100 - Workers Comp-Premium	1,920
Personal Services - Fringe Benefits Total	76,408
Professional, Legal, and Contracted Service Fees	
4310.700 - Professional Consultants	17,608
Professional, Legal, and Contracted Service Fees Total	17,608
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	1,000
4420.400 - Rpr/Mtce-Vehicles	10,000
Building, Equipment, and Vehicle Services Total	11,000
Travel and Training	
4500.100 - Lodging	12,000
4500.200 - Meals	12,000
4500.300 - Airfare	5,000
4500.400 - Travel-Fuel	4,000
4510.100 - Conference Registration	50,000
4510.300 - In-House Training	25,000
4510.400 - Training Supplies	5,000
Travel and Training Total	113,000

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2016

193 Gov't Grants & Activities

Other Operating Services

4600.400 - General Liability	350
4610.400 - Awards Program	500
4615.000 - Printing/Binding	200
4625.000 - Photography	500
4630.300 - Membership/Dues	500
4645.150 - Restitution	1,500
4665.000 - Hospitality/Entertainment	10,000

Other Operating Services Total **13,550**

Operating Supplies

4700.100 - Office Supplies	200
4700.200 - Office Small Equipment	600
4700.300 - Computer Small Equipment	50,000
4700.500 - Postage	50
4700.600 - Small Software Programs	1,000
4705.000 - Uniforms	2,000
4710.200 - Small Tools/Equipment	560,000
4735.200 - Ammunition/Weapons	10,000
4735.250 - Bullet Proof Vest/Armor	18,000

Operating Supplies Total **641,850**

Capital Outlay

5020.100 - Machinery/Equipment	60,000
5020.500 - Computers & Software	1,500,000

Capital Outlay Total **1,560,000**

Other Financing Uses

8000.289 - Transfer-Social Sec Tax	5,536
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Other Financing Uses Total **5,536**

163 Police Govt Grants/Act Total **2,859,928**

173 Public Health Govt Grants

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	327,902
4120.000 - Part-Time Wages	53,400
4130.000 - Overtime Wages	7,500
4160.000 - Annual Leave	5,000
4170.000 - Sick Overage	941

Personal Services - Salaries & Wage Total **394,743**

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2016

193 Gov't Grants & Activities

Personal Services - Fringe Benefits

4200.100 - Health Insurance	65,988
4200.200 - Life Insurance	349
4200.400 - Pension Expense	33,140
4210.100 - Social Security	23,781
4210.200 - Medicare	5,393
4240.100 - Workers Comp-Premium	757
4250.300 - Mileage Allowance	600

Personal Services - Fringe Benefits Total **130,008**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	330,868
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Professional, Legal, and Contracted Service Fees Total **330,868**

Travel and Training

4500.100 - Lodging	4,750
4500.200 - Meals	2,900
4500.300 - Airfare	5,800
4500.600 - Travel-Mileage Reimbursmt	2,200
4500.700 - Service Area Travel	5,650
4500.800 - Taxi/Parking	750
4510.100 - Conference Registration	5,450
4510.300 - In-House Training	2,600
4510.400 - Training Supplies	1,500

Travel and Training Total **31,600**

Other Operating Services

4600.300 - Professional Liability	200
4605.100 - Telephone	2,500
4605.200 - Cell Phones	3,450
4610.100 - Advertising/Promotions	38,100
4610.300 - Public Educational Ads	55,651
4615.000 - Printing/Binding	6,600
4630.300 - Membership/Dues	800
4635.100 - Computer Service Fees	575
4635.300 - Software Upgrade/Maintain	4,750
4650.500 - Patient Medical Expenses	38,000

Other Operating Services Total **150,626**

Operating Supplies

4700.100 - Office Supplies	10,311
4700.200 - Office Small Equipment	11,000
4700.300 - Computer Small Equipment	5,057

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2016

193 Gov't Grants & Activities	
4700.400 - Copier/Printer Supplies	1,350
4700.500 - Postage	3,200
4740.100 - Nursing Supplies	10,500
4740.125 - Educational Supplies, None	200
4740.130 - Education Supplies - Patient, None	100
4740.300 - Emergency Medications	1,000
Operating Supplies Total	42,718
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	17,800
Other Financing Uses Total	17,800
173 Public Health Govt Grants Total	
1,098,363	
210 Bismarck Public Library	
<hr/>	
Other Operating Services	
4621.100 - Educational Program-Adult	1,400
4621.200 - Educational Prgrm-Juvenil	2,600
4621.300 - Educational Prgrm-Teen	1,500
Other Operating Services Total	5,500
Operating Supplies	
4700.100 - Office Supplies	500
4700.150 - Children Library Supplies	750
4700.155 - Teen Services Supplies	250
4700.200 - Office Small Equipment	5,000
4745.300 - Adult Audio/Visual	15,000
4745.400 - Juvenile Audio/Visual	1,500
4745.450 - Teen Audio/Visual	1,000
4745.500 - Adult Books	9,000
4745.600 - Juvenile Books	2,000
4745.650 - Teen Books	1,500
4745.800 - Digital Content, None	5,000
Operating Supplies Total	41,500
Capital Outlay	
5010.200 - Building Improvements	15,000
5020.100 - Machinery/Equipment	32,000
5020.300 - Furniture/Fixtures	5,000
Capital Outlay Total	52,000
210 Bismarck Public Library Total	
99,000	

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2016

193 Gov't Grants & Activities	
800 Christmas Lights Fund	
<hr/>	
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	6,145
Building, Equipment, and Vehicle Services Total	6,145
<hr/>	
800 Christmas Lights Fund Total	6,145
<hr/>	
193 Gov't Grants & Activities Total	5,536,150
<hr/> <hr/>	

SEWERMAIN BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck
Service Efforts and Accomplishments
Debt Service Fund
Sewermain Bonds
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Service Expense	\$ 3,298	\$ 3,220	\$ 8,230
Debt Service	2,113,570	4,759,048	6,019,595
Transfers	-	500,000	500,000
Total Expenditures	<u>\$ 2,116,868</u>	<u>\$ 5,262,268</u>	<u>\$ 6,527,825</u>
.			
Revenues			
Special Assessment	\$ 2,631,199	\$ 2,143,379	\$ 3,345,750
Interest	62,997	85,000	85,000
Transfers In	-	500,000	500,000
Long-term Debt	-	2,545,000	3,545,000
Total Revenues	<u>\$ 2,694,196</u>	<u>\$ 5,273,379</u>	<u>\$ 7,475,750</u>

City of Bismarck
Revenue Budget - Sewermain Bonds 450
For the Year 2016

Special Assessment Revenue	
3500.250 - SA-Sanitary Sewer-Current	3,138,500
3500.275 - SA-Sanitary Sewer-Pd Full	183,100
3500.300 - SA-Sanitary Sewer-Prior	24,150
Special Assessment Revenue Total	3,345,750
Investment Earnings	
3600.600 - Interest-Investment	85,000
Investment Earnings Total	85,000
Other Financing Sources	
3900.350 - Transfer-Sewermain Constr	500,000
Other Financing Sources Total	500,000
General Long-Term Debt Issued	
3920.175 - Refunding Bonds Issued	3,500,000
3920.200 - Premiums on bonds sold	45,000
General Long-Term Debt Issued Total	3,545,000
Grand Total	7,475,750
Cash Reserve	-
Total Sewermain Bonds	7,475,750

City of Bismarck
Annual Budget - Sewermain Bonds 450
For the Year 2016

450 Sewermain Bonds

401 Series A

Other Operating Services

4675.500 - Bond Service Fees 430

Other Operating Services Total 430

Debt Service

7000.000 - Bond Principal 135,265

7010.100 - Interest-Bonds 9,580

Debt Service Total 144,845

401 Series A Total 145,275

402 Series B

Other Operating Services

4675.500 - Bond Service Fees 35

Other Operating Services Total 35

Debt Service

7000.000 - Bond Principal 17,885

7010.100 - Interest-Bonds 12,665

Debt Service Total 30,550

402 Series B Total 30,585

403 Series C

Other Operating Services

4675.500 - Bond Service Fees 25

Other Operating Services Total 25

Debt Service

7000.000 - Bond Principal 25,935

7010.100 - Interest-Bonds 5,630

Debt Service Total 31,565

403 Series C Total 31,590

404 Series D

Other Operating Services

4675.500 - Bond Service Fees 180

Other Operating Services Total 180

City of Bismarck
Annual Budget - Sewermain Bonds 450
For the Year 2016

450 Sewermain Bonds	
Debt Service	
7000.000 - Bond Principal	23,315
7010.100 - Interest-Bonds	1,430
Debt Service Total	24,745
404 Series D Total	
405 Series E	
Other Operating Services	
4675.500 - Bond Service Fees	665
Other Operating Services Total	665
Debt Service	
7000.000 - Bond Principal	255,305
7010.100 - Interest-Bonds	25,515
Debt Service Total	280,820
405 Series E Total	
406 Series F	
Other Operating Services	
4675.500 - Bond Service Fees	550
Other Operating Services Total	550
Debt Service	
7000.000 - Bond Principal	298,895
7010.100 - Interest-Bonds	41,000
Debt Service Total	339,895
406 Series F Total	
408 Series H	
Other Operating Services	
4675.500 - Bond Service Fees	25
Other Operating Services Total	25
Debt Service	
7000.000 - Bond Principal	34,955
7010.100 - Interest-Bonds	10,265
Debt Service Total	45,220
408 Series H Total	

City of Bismarck
Annual Budget - Sewermain Bonds 450
For the Year 2016

450 Sewermain Bonds	
409 Series I	
Other Operating Services	
4675.500 - Bond Service Fees	250
Other Operating Services Total	250
Debt Service	
7000.000 - Bond Principal	410,015
7010.100 - Interest-Bonds	92,515
Debt Service Total	502,530
409 Series I Total	502,780
410 Series J	
Other Operating Services	
4675.500 - Bond Service Fees	5,000
Other Operating Services Total	5,000
Debt Service	
7000.000 - Bond Principal	485,000
7010.100 - Interest-Bonds	142,000
Debt Service Total	627,000
410 Series J Total	632,000
411 Series K	
Debt Service	
7000.000 - Bond Principal	325
7010.100 - Interest-Bonds	50
Debt Service Total	375
411 Series K Total	375
412 Series L	
Debt Service	
7020.100 - Financial Consulting	9,000
7020.200 - Official Statement Printg	800
7020.300 - Initial Registration	500
7020.500 - Bond Rating	6,500
7020.600 - Bond Attorney	3,600
7020.700 - Bond Discount	45,000
7030.000 - Advance Refunding Escrow	3,500,000
Debt Service Total	3,565,400

City of Bismarck
Annual Budget - Sewermain Bonds 450
For the Year 2016

450 Sewermain Bonds	
Other Financing Uses	
8000.350 - Transfer-Sewer Constructn	500,000
Other Financing Uses Total	500,000
412 Series L Total	
4,065,400	
422 Series V	
Other Operating Services	
4675.500 - Bond Service Fees	635
Other Operating Services Total	635
Debt Service	
7000.000 - Bond Principal	106,170
7010.100 - Interest-Bonds	1,995
Debt Service Total	108,165
422 Series V Total	
108,800	
423 Series W	
Other Operating Services	
4675.500 - Bond Service Fees	340
Other Operating Services Total	340
Debt Service	
7000.000 - Bond Principal	161,385
7010.100 - Interest-Bonds	47,915
Debt Service Total	209,300
423 Series W Total	
209,640	
424 Series X	
Other Operating Services	
4675.500 - Bond Service Fees	5
Other Operating Services Total	5
Debt Service	
7000.000 - Bond Principal	2,120
7010.100 - Interest-Bonds	1,020
Debt Service Total	3,140
424 Series X Total	
3,145	

City of Bismarck
Annual Budget - Sewermain Bonds 450
For the Year 2016

450 Sewermain Bonds	
425 Series Y	
Other Operating Services	
4675.500 - Bond Service Fees	90
Other Operating Services Total	90
Debt Service	
7000.000 - Bond Principal	82,175
7010.100 - Interest-Bonds	23,870
Debt Service Total	106,045
425 Series Y Total	106,135
450 Sewermain Bonds Total	6,527,825

WATERMAIN BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck
Service Efforts and Accomplishments
Debt Service Fund
Watermain Bonds
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Service Expense	\$ 648	\$ 470	\$ 640
Debt Service	241,638	586,149	742,155
Transfers	-	250,000	260,000
Total Expenditures	<u>\$ 242,286</u>	<u>\$ 836,619</u>	<u>\$ 1,002,795</u>
Revenues			
Special Assessment	\$ 269,374	\$ 193,627	\$ 270,000
Interest	5,693	5,000	30,000
Transfers In	-	284,150	250,000
Long-term Debt	-	355,000	460,000
Total Revenues	<u>\$ 275,067</u>	<u>\$ 837,777</u>	<u>\$ 1,010,000</u>

City of Bismarck
Revenue Budget - Watermain Bonds 455
For the Year 2016

Special Assessment Revenue	
3500.525 - SA-Water-Current	177,900
3500.550 - SA-Water-Pd in Full	73,500
3500.575 - SA-Water-Prior	18,600
Special Assessment Revenue Total	270,000
Investment Earnings	
3600.600 - Interest-Investment	30,000
Investment Earnings Total	30,000
Other Financing Sources	
3900.355 - Transfer-Watermain Constr	250,000
Other Financing Sources Total	250,000
General Long-Term Debt Issued	
3920.175 - Refunding Bonds Issued	450,000
3920.200 - Premiums on bonds sold	10,000
General Long-Term Debt Issued Total	460,000
Grand Total	1,010,000
Cash Reserve	-
Total Watermain Bonds	1,010,000

City of Bismarck
Annual Budget - Watermain Bonds 455
For the Year 2016

455 Watermain Bonds

401 Series A

Other Operating Services

4675.500 - Bond Service Fees 90

Other Operating Services Total 90

Debt Service

7000.000 - Bond Principal 27,160

7010.100 - Interest-Bonds 1,925

Debt Service Total 29,085

401 Series A Total 29,175

402 Series B

Other Operating Services

4675.500 - Bond Service Fees 5

Other Operating Services Total 5

Debt Service

7000.000 - Bond Principal 2,375

7010.100 - Interest-Bonds 1,685

Debt Service Total 4,060

402 Series B Total 4,065

403 Series C

Other Operating Services

4675.500 - Bond Service Fees 35

Other Operating Services Total 35

Debt Service

7000.000 - Bond Principal 35,170

7010.100 - Interest-Bonds 7,635

Debt Service Total 42,805

403 Series C Total 42,840

404 Series D

Other Operating Services

4675.500 - Bond Service Fees 25

Other Operating Services Total 25

City of Bismarck
Annual Budget - Watermain Bonds 455
For the Year 2016

455 Watermain Bonds	
Debt Service	
7000.000 - Bond Principal	3,060
7010.100 - Interest-Bonds	190
Debt Service Total	3,250
404 Series D Total	
405 Series E	
Other Operating Services	
4675.500 - Bond Service Fees	10
Other Operating Services Total	10
Debt Service	
7000.000 - Bond Principal	2,960
7010.100 - Interest-Bonds	300
Debt Service Total	3,260
405 Series E Total	
406 Series F	
Other Operating Services	
4675.500 - Bond Service Fees	5
Other Operating Services Total	5
Debt Service	
7000.000 - Bond Principal	885
7010.100 - Interest-Bonds	125
Debt Service Total	1,010
406 Series F Total	
408 Series H	
Other Operating Services	
4675.500 - Bond Service Fees	5
Other Operating Services Total	5
Debt Service	
7000.000 - Bond Principal	5,630
7010.100 - Interest-Bonds	1,655
Debt Service Total	7,285
408 Series H Total	

City of Bismarck
Annual Budget - Watermain Bonds 455
For the Year 2016

455 Watermain Bonds

409 Series I

Other Operating Services

4675.500 - Bond Service Fees 5

Other Operating Services Total 5

Debt Service

7000.000 - Bond Principal 1,275

7010.100 - Interest-Bonds 345

Debt Service Total 1,620

409 Series I Total 1,625

410 Series J

Other Operating Services

4675.500 - Bond Service Fees 200

Other Operating Services Total 200

Debt Service

7000.000 - Bond Principal 57,135

7010.100 - Interest-Bonds 16,800

Debt Service Total 73,935

410 Series J Total 74,135

411 Series K

Debt Service

7000.000 - Bond Principal 10,000

7010.100 - Interest-Bonds 5,000

Debt Service Total 15,000

411 Series K Total 15,000

412 Series L

Debt Service

7020.100 - Financial Consulting 1,800

7020.200 - Official Statement Printg 200

7020.300 - Initial Registration 100

7020.500 - Bond Rating 750

7020.600 - Bond Attorney 700

7020.700 - Bond Discount 10,000

City of Bismarck
Annual Budget - Watermain Bonds 455
For the Year 2016

455 Watermain Bonds	
7030.000 - Advance Refunding Escrow	450,000
Debt Service Total	463,550
Other Financing Uses	
8000.355 - Transfer-Water Constructn	250,000
8000.665 - Transfer-Water & Sewer	10,000
Other Financing Uses Total	260,000
412 Series L Total	
421 Series U	
<hr/>	
Other Operating Services	
4675.500 - Bond Service Fees	240
Other Operating Services Total	240
Debt Service	
7000.000 - Bond Principal	55,665
7010.100 - Interest-Bonds	15,570
Debt Service Total	71,235
421 Series U Total	
424 Series X	
<hr/>	
Other Operating Services	
4675.500 - Bond Service Fees	5
Other Operating Services Total	5
Debt Service	
7000.000 - Bond Principal	6,995
7010.100 - Interest-Bonds	3,360
Debt Service Total	10,355
424 Series X Total	
425 Series Y	
<hr/>	
Other Operating Services	
4675.500 - Bond Service Fees	15
Other Operating Services Total	15

City of Bismarck
Annual Budget - Watermain Bonds 455
For the Year 2016

455 Watermain Bonds	
Debt Service	
7000.000 - Bond Principal	12,170
7010.100 - Interest-Bonds	3,535
Debt Service Total	15,705
425 Series Y Total	
	15,720
455 Watermain Bonds Total	
	1,002,795

SIDEWALK BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck
Service Efforts and Accomplishments
Debt Service Fund
Sidewalk Bonds
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Service Expense	\$ 10,885	\$ 10,400	\$ 11,550
Debt Service	1,159,511	1,421,309	1,510,243
Transfers	-	25,000	50,000
Total Expenditures	<u>\$ 1,170,396</u>	<u>\$ 1,456,709</u>	<u>\$ 1,571,793</u>
Revenues			
Special Assessment	\$ 1,253,218	\$ 1,327,282	\$ 1,677,500
Interest	33,318	95,000	45,000
Transfers In	-	25,900	51,000
Long-term Debt	-	10,000	15,000
Total Revenues	<u>\$ 1,286,536</u>	<u>\$ 1,458,182</u>	<u>\$ 1,788,500</u>

City of Bismarck
Revenue Budget - Sidewalk Bonds 460
For the Year 2016

Special Assessment Revenue	
3500.325 - SA-Sidewalk-Current	1,441,000
3500.350 - SA-Sidewalk-Pd in Full	206,000
3500.375 - SA-Sidewalk-Prior	30,500
Special Assessment Revenue Total	1,677,500
Investment Earnings	
3600.600 - Interest-Investment	45,000
Investment Earnings Total	45,000
Other Financing Sources	
3900.360 - Transfer-Sidewalk Constr	51,000
Other Financing Sources Total	51,000
General Long-Term Debt Issued	
3920.200 - Premiums on bonds sold	15,000
General Long-Term Debt Issued Total	15,000
Grand Total	1,788,500
Cash Reserve	-
Total Sidewalk Bonds	1,788,500

City of Bismarck
Annual Budget - Sidewalk Bonds 460
For the Year 2016

460 Sidewalk Bonds

475 Sidewalk Series 2005

Other Operating Services

4675.500 - Bond Service Fees 1,000

Other Operating Services Total 1,000

Debt Service

7000.000 - Bond Principal 105,000

7010.100 - Interest-Bonds 2,179

Debt Service Total 107,179

475 Sidewalk Series 2005 Total 108,179

476 Sidewalk Series 2006

Other Operating Services

4675.500 - Bond Service Fees 1,100

Other Operating Services Total 1,100

Debt Service

7000.000 - Bond Principal 115,000

7010.100 - Interest-Bonds 7,331

Debt Service Total 122,331

476 Sidewalk Series 2006 Total 123,431

477 Sidewalk Series 2007

Other Operating Services

4675.500 - Bond Service Fees 1,200

Other Operating Services Total 1,200

Debt Service

7000.000 - Bond Principal 110,000

7010.100 - Interest-Bonds 10,600

Debt Service Total 120,600

477 Sidewalk Series 2007 Total 121,800

478 Sidewalk Series 2008

Other Operating Services

4675.500 - Bond Service Fees 1,100

Other Operating Services Total 1,100

City of Bismarck
Annual Budget - Sidewalk Bonds 460
For the Year 2016

460 Sidewalk Bonds	
Debt Service	
7000.000 - Bond Principal	85,000
7010.100 - Interest-Bonds	8,195
Debt Service Total	93,195
478 Sidewalk Series 2008 Total	
479 Sidewalk Series 2009	
Other Operating Services	
4675.500 - Bond Service Fees	1,100
Other Operating Services Total	1,100
Debt Service	
7000.000 - Bond Principal	70,000
7010.100 - Interest-Bonds	6,400
Debt Service Total	76,400
479 Sidewalk Series 2009 Total	
480 Sidewalk Series 2010	
Other Operating Services	
4675.500 - Bond Service Fees	1,200
Other Operating Services Total	1,200
Debt Service	
7000.000 - Bond Principal	95,000
7010.100 - Interest-Bonds	9,400
Debt Service Total	104,400
480 Sidewalk Series 2010 Total	
481 Sidewalk Series 2011	
Other Operating Services	
4675.500 - Bond Service Fees	1,150
Other Operating Services Total	1,150
Debt Service	
7000.000 - Bond Principal	95,000
7010.100 - Interest-Bonds	8,025
Debt Service Total	103,025
481 Sidewalk Series 2011 Total	

City of Bismarck
Annual Budget - Sidewalk Bonds 460
For the Year 2016

460 Sidewalk Bonds	
482 Sidewalk Series 2012	
Other Operating Services	
4675.500 - Bond Service Fees	1,200
Other Operating Services Total	1,200
Debt Service	
7000.000 - Bond Principal	225,000
7010.100 - Interest-Bonds	36,275
Debt Service Total	261,275
482 Sidewalk Series 2012 Total	262,475
483 Sidewalk Series 2013	
Other Operating Services	
4675.500 - Bond Service Fees	1,300
Other Operating Services Total	1,300
Debt Service	
7000.000 - Bond Principal	190,000
7010.100 - Interest-Bonds	36,063
Debt Service Total	226,063
483 Sidewalk Series 2013 Total	227,363
484 Sidewalk Series 2014	
Other Operating Services	
4675.500 - Bond Service Fees	1,200
Other Operating Services Total	1,200
Debt Service	
7000.000 - Bond Principal	225,000
7010.100 - Interest-Bonds	40,775
Debt Service Total	265,775
484 Sidewalk Series 2014 Total	266,975
485 Sidewalk Series 2015	
Debt Service	
7020.100 - Financial Consulting	7,000
7020.200 - Official Statement Printg	1,000
7020.300 - Initial Registration	1,000
7020.500 - Bond Rating	4,500

City of Bismarck
Annual Budget - Sidewalk Bonds 460
For the Year 2016

460 Sidewalk Bonds	
7020.600 - Bond Attorney	1,500
7020.700 - Bond Discount	15,000
Debt Service Total	30,000
Other Financing Uses	
8000.360 - Transfer-Sidewalk Constr	50,000
Other Financing Uses Total	50,000
485 Sidewalk Series 2015 Total	80,000
460 Sidewalk Bonds Total	1,571,793

STREET IMPROVEMENT BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck
Service Efforts and Accomplishments
Debt Service Fund
Street Improvement Bonds
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Service Expense	\$ 11,295	\$ 12,400	\$ 157,170
Debt Service	9,227,274	17,059,248	19,767,451
Transfers	-	750,000	1,000,000
Total Expenditures	<u>\$ 9,238,569</u>	<u>\$ 17,821,648</u>	<u>\$ 20,924,621</u>
Revenues			
Special Assessment	\$ 10,873,751	\$ 11,581,455	\$ 15,445,000
Interest	198,257	450,000	450,000
Transfers In	-	750,000	1,000,000
Long-term Debt	-	5,050,000	6,075,000
Total Revenues	<u>\$ 11,072,008</u>	<u>\$ 17,831,455</u>	<u>\$ 22,970,000</u>

City of Bismarck
Revenue Budget - Street Improvement Bonds 465
For the Year 2016

Special Assessment Revenue	
3500.450 - SA-Street Impr-Current	13,150,000
3500.475 - SA-Street Impr-Pd in Full	2,035,500
3500.500 - SA-Street Impr-Prior	259,500
Special Assessment Revenue Total	15,445,000
Investment Earnings	
3600.600 - Interest-Investment	450,000
Investment Earnings Total	450,000
Other Financing Sources	
3900.365 - Transfer-Street Impr Cons	1,000,000
Other Financing Sources Total	1,000,000
General Long-Term Debt Issued	
3920.175 - Refunding Bonds Issued	6,000,000
3920.200 - Premiums on bonds sold	75,000
General Long-Term Debt Issued Total	6,075,000
Grand Total	22,970,000
Cash Reserve	-
Total Street Improvement Bonds	22,970,000

City of Bismarck
Annual Budget - Street Improvement Bonds 465
For the Year 2016

465 Street Improvement Bonds

401 Series A

Other Operating Services

4675.500 - Bond Service Fees 765

Other Operating Services Total 765

Debt Service

7000.000 - Bond Principal 262,585

7010.100 - Interest-Bonds 17,365

Debt Service Total 279,950

401 Series A Total 280,715

402 Series B

Other Operating Services

4675.500 - Bond Service Fees 1,300

Other Operating Services Total 1,300

Debt Service

7000.000 - Bond Principal 844,740

7010.100 - Interest-Bonds 160,695

Debt Service Total 1,005,435

402 Series B Total 1,006,735

403 Series C

Other Operating Services

4675.500 - Bond Service Fees 1,260

Other Operating Services Total 1,260

Debt Service

7000.000 - Bond Principal 868,900

7010.100 - Interest-Bonds 96,740

Debt Service Total 965,640

403 Series C Total 966,900

404 Series D

Other Operating Services

4675.500 - Bond Service Fees 1,080

Other Operating Services Total 1,080

City of Bismarck
Annual Budget - Street Improvement Bonds 465
For the Year 2016

465 Street Improvement Bonds	
Debt Service	
7000.000 - Bond Principal	148,630
7010.100 - Interest-Bonds	8,595
Debt Service Total	157,225
404 Series D Total	
405 Series E	
Other Operating Services	
4675.500 - Bond Service Fees	615
Other Operating Services Total	615
Debt Service	
7000.000 - Bond Principal	231,740
7010.100 - Interest-Bonds	16,785
Debt Service Total	248,525
405 Series E Total	
406 Series F	
Other Operating Services	
4675.500 - Bond Service Fees	755
Other Operating Services Total	755
Debt Service	
7000.000 - Bond Principal	410,230
7010.100 - Interest-Bonds	56,270
Debt Service Total	466,500
406 Series F Total	
407 Series G	
Debt Service	
7000.000 - Bond Principal	530,000
7010.100 - Interest-Bonds	36,025
Debt Service Total	566,025
407 Series G Total	

City of Bismarck
Annual Budget - Street Improvement Bonds 465
For the Year 2016

465 Street Improvement Bonds	
408 Series H	
Other Operating Services	
4675.500 - Bond Service Fees	1,210
Other Operating Services Total	1,210
Debt Service	
7000.000 - Bond Principal	1,574,420
7010.100 - Interest-Bonds	336,790
Debt Service Total	1,911,210
408 Series H Total	1,912,420
409 Series I	
Other Operating Services	
4675.500 - Bond Service Fees	142,375
Other Operating Services Total	142,375
Debt Service	
7000.000 - Bond Principal	2,118,715
7010.100 - Interest-Bonds	418,125
Debt Service Total	2,536,840
409 Series I Total	2,679,215
410 Series J	
Other Operating Services	
4675.500 - Bond Service Fees	1,200
Other Operating Services Total	1,200
Debt Service	
7000.000 - Bond Principal	434,850
7010.100 - Interest-Bonds	127,771
Debt Service Total	562,621
410 Series J Total	563,821
411 Series K	
Debt Service	
7000.000 - Bond Principal	2,300,000
7010.100 - Interest-Bonds	450,000
Debt Service Total	2,750,000
411 Series K Total	2,750,000

City of Bismarck
Annual Budget - Street Improvement Bonds 465
For the Year 2016

465 Street Improvement Bonds

412 Series L

Debt Service

7020.100 - Financial Consulting	25,000
7020.200 - Official Statement Printg	5,000
7020.300 - Initial Registration	5,000
7020.500 - Bond Rating	15,000
7020.600 - Bond Attorney	20,000
7020.700 - Bond Discount	75,000
7030.000 - Advance Refunding Escrow	6,000,000

Debt Service Total **6,145,000**

Other Financing Uses

8000.365 - Transfer-St Impr Construc	1,000,000
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Other Financing Uses Total **1,000,000**

412 Series L Total **7,145,000**

421 Series U

Other Operating Services

4675.500 - Bond Service Fees	1,715
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Other Operating Services Total **1,715**

Debt Service

7000.000 - Bond Principal	451,440
7010.100 - Interest-Bonds	118,090

Debt Service Total **569,530**

421 Series U Total **571,245**

422 Series V

Other Operating Services

4675.500 - Bond Service Fees	555
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Other Operating Services Total **555**

Debt Service

7000.000 - Bond Principal	88,835
7010.100 - Interest-Bonds	1,670

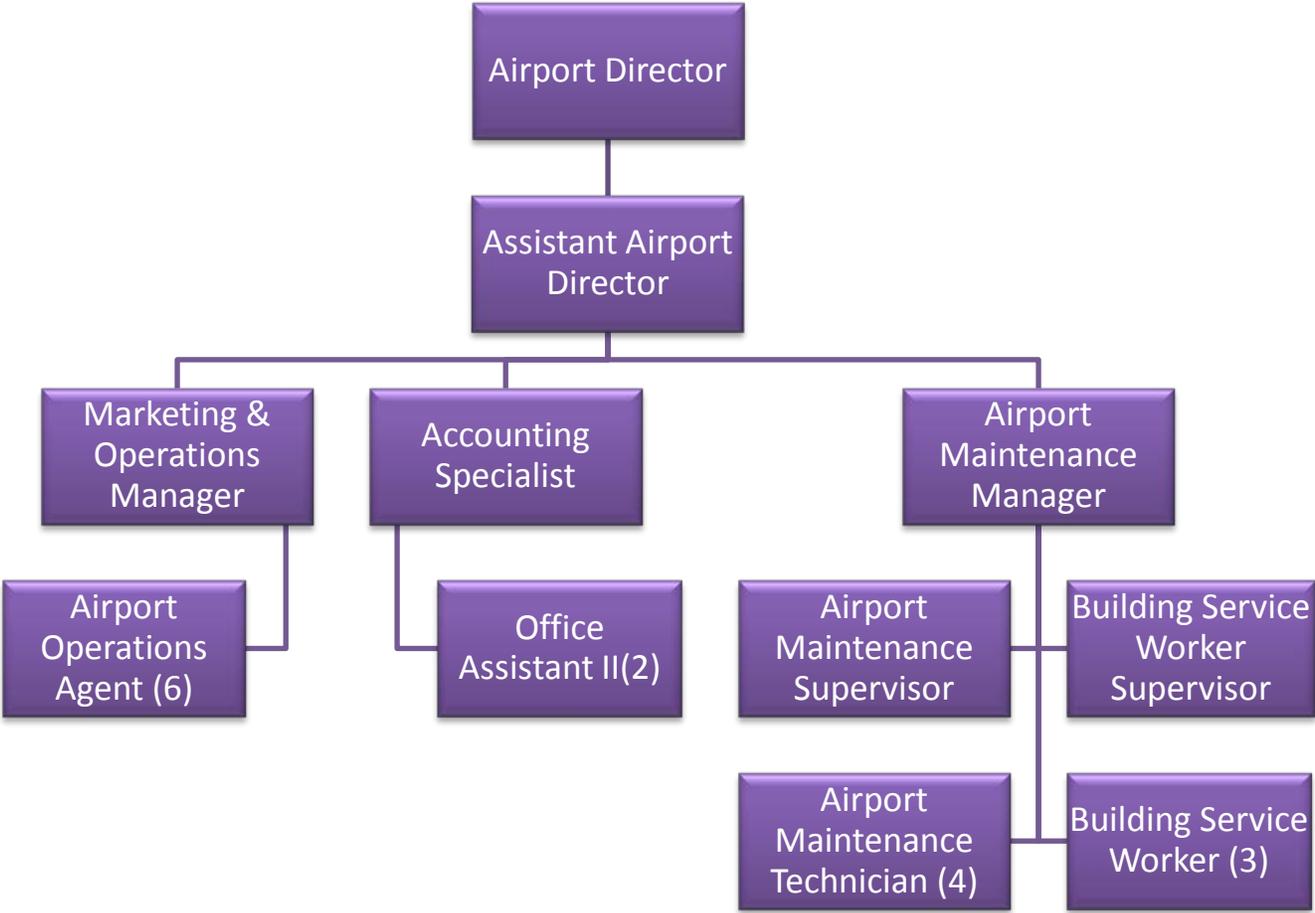
Debt Service Total **90,505**

422 Series V Total **91,060**

City of Bismarck
Annual Budget - Street Improvement Bonds 465
For the Year 2016

465 Street Improvement Bonds	
423 Series W	
Other Operating Services	
4675.500 - Bond Service Fees	955
Other Operating Services Total	955
Debt Service	
7000.000 - Bond Principal	458,620
7010.100 - Interest-Bonds	136,165
Debt Service Total	594,785
423 Series W Total	595,740
424 Series X	
Other Operating Services	
4675.500 - Bond Service Fees	2,165
Other Operating Services Total	2,165
Debt Service	
7000.000 - Bond Principal	50,890
7010.100 - Interest-Bonds	5,090
Debt Service Total	55,980
424 Series X Total	58,145
425 Series Y	
Other Operating Services	
4675.500 - Bond Service Fees	1,220
Other Operating Services Total	1,220
Debt Service	
7000.000 - Bond Principal	760,660
7010.100 - Interest-Bonds	101,020
Debt Service Total	861,680
425 Series Y Total	862,900
465 Street Improvement Bonds Total	20,924,621

City of Bismarck Airport



BISMARCK AIRPORT

The mission of the Bismarck Airport is to provide, at the highest priority, a safe, cost effective, growth-oriented airport facility that enhances the community's ability to integrate into the National Air Transportation System. Airport staff will strive to achieve this mission every day from the smallest task to the largest project.

Bismarck Airport maintained its record breaking pace for the 5th straight year in 2014. Passenger enplanements trended downward at the beginning of the year with a few months showing slight growth. The downward trend was due largely to the reallocation of capacity (seats available) to all the airports in western North Dakota. The reallocation yielded fewer seats in Bismarck and Minot while shifting capacity to new service in Dickinson and Williston. Nonetheless, 2014 ended strong with total passenger enplanements at Bismarck increasing over of the previous year to 245,205. With regional jet service at Dickinson and Williston in service over a year, equilibrium has been established among the four western airports.

2014 was positive year for air service in Bismarck. Allegiant's seasonal service to Orlando-Sanford was solid enough in 2013-2014 that Allegiant will offer year round service in the coming year. Allegiant also increased the number of flights it offered to Las Vegas and Phoenix Mesa.

American Airlines started service to Dallas Ft Worth and Chicago O'Hare in October. The airport and the Chamber of Commerce worked together to secure a Small Community Air Service Development Grant. That grant, coupled with a Minimum Revenue Guarantee put together by the Chamber, were instrumental in the successful community effort to attract American Airlines. Initiated late in the season ridership started slowly but American expects the routes to continue to grow and become self-sustaining in 2015. Adding a new airline to two new destinations has given Bismarck a competitive edge in the region.

Frontier Airlines started the transition into an Ultra-Low Cost Carrier in late 2014 after being bought by Indigo Airline Partners. Bismarck is now the only airport in the state to retain Frontier service seasonally from April to early January. The transition has been mostly positive for Bismarck. The biggest positive is ultra-low fares for the passengers. Staff has seen \$100.00 round trip fare sales to Denver. This has led to passengers from the Minot, Jamestown, and Fargo regions coming to Bismarck to take advantage of the ultra-low fares offered by Frontier. The new Frontier business model has resulted in less connecting traffic in Denver and full aircraft as the airline seeks to maintain higher margins.

The Taxiway Bravo realignment was completed in 2014. The main runway partial resurfacing was also completed in 2014 which will permit 4-5 more years of time for staff and consulting engineers to plan and complete a total runway re-construction project. The process of planning for the runway reconstruction continues with the next major step an environmental action. The environmental assessment for the wetland filling and mitigation project was completed and the first phase of mitigation was bid and awarded for the completion the following summer. Work continued on environmental assessment aimed at allowing for expansion of the general aviation apron. Other maintenance projects included the overhaul of Jet Bridge #1, new roof for combined communications, terminal LED lighting and HVAC upgrade and airfield painting.

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Airport
2016 Financial Plan**

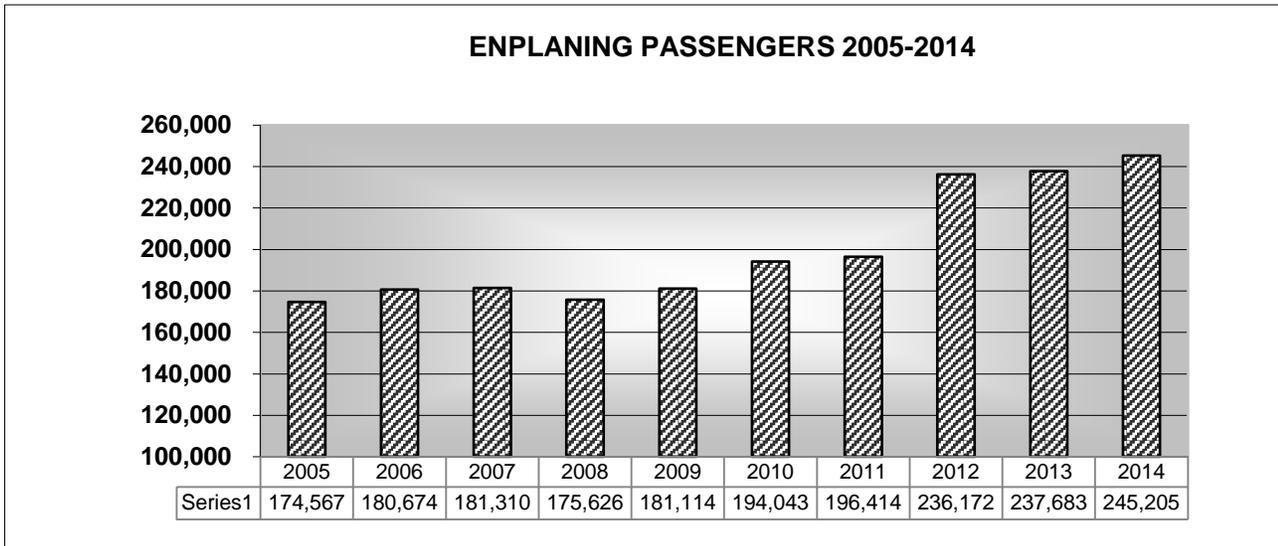
	2014 Actual	2015 Budget	2016 Budget
Administration			
Salary/Wages	\$ 388,860	\$ 463,271	\$ 477,306
Fringe Benefits	99,298	113,937	149,360
Professional/Legal Services	102,998	183,700	239,400
Property/Equipment	384,391	5,100	5,100
Travel/Training	14,870	29,635	29,635
Service Expense	226,414	270,425	268,950
Supply Expense	17,208	16,100	35,500
Grants	-	1,000,000	-
Transfers	143,767	181,071	167,146
Total Expenditures	\$ 1,377,806	\$ 2,263,239	\$ 1,372,397
Buildings			
Salary/Wages	\$ 397,908	\$ 524,187	\$ 518,278
Fringe Benefits	121,338	150,585	187,501
Professional/Legal Services	134,264	198,694	195,607
Property/Equipment	909,396	611,537	615,879
Service Expense	134,178	131,317	157,845
Supply Expense	84,053	92,600	100,350
Grants	1,083,674	-	-
Capital Expense	989	2,425,000	25,000
Transfers	30,395	40,101	-
Total Expenditures	\$ 2,896,195	\$ 4,174,021	\$ 1,800,460
Property & Land			
Property/Equipment	\$ 117,698	\$ 839,886	\$ 278,972
Service Expense	2,780,448	2,929,500	2,957,500
Supply Expense	54,876	83,000	82,500
Capital Expense	5,267,431	16,120,000	6,390,000
Total Expenditures	\$ 8,220,453	\$ 19,972,386	\$ 9,708,972

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Airport (Continued)
2016 Financial Plan**

	2014 Actual	2015 Budget	2016 Budget
Equipment & Vehicles			
Property/Equipment	\$ 88,754	\$ 123,000	\$ 142,000
Service Expense	132,822	149,187	149,200
Supply Expense	74,507	110,391	110,950
Capital Expense	38,365	80,000	145,000
Total Expenditures	<u>\$ 334,448</u>	<u>\$ 462,578</u>	<u>\$ 547,150</u>
Security			
Professional/Legal Services	\$ 155,720	\$ 165,455	\$ 235,598
Property/Equipment	280	1,100	350
Service Expense	632	600	740
Supply Expense	5,037	5,800	6,250
Total Expenditures	<u>\$ 161,669</u>	<u>\$ 172,955</u>	<u>\$ 242,938</u>
ARFF			
Professional/Legal Services	\$ 456,156	\$ 469,836	\$ 482,924
Property/Equipment	6,790	15,450	15,450
Service Expense	6,840	6,900	47,900
Supply Expense	20,513	32,017	30,755
Capital Expense	-	800,000	-
Total Expenditures	<u>\$ 490,299</u>	<u>\$ 1,324,203</u>	<u>\$ 577,029</u>
Operations			
Salary/Wages	\$ 276,140	\$ 306,373	\$ 306,688
Fringe Benefits	90,615	101,906	113,911
Travel/Training	-	6,850	6,850
Service Expense	385	645	800
Supply Expense	618	2,825	3,430
Transfers	20,835	23,618	-
Total Expenditures	<u>\$ 388,593</u>	<u>\$ 442,217</u>	<u>\$ 431,679</u>
Total Airport Expenditures	<u>\$ 13,869,463</u>	<u>\$ 28,811,599</u>	<u>\$ 14,680,625</u>

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Airport (Continued)
2016 Financial Plan**

	2014 Actual	2015 Budget	2016 Budget
Revenues			
Licenses & Permits	\$ 7,104	\$ 4,800	\$ 3,900
Government	6,029,476	14,825,000	5,016,500
Charge for Services	2,287,436	2,506,548	2,567,315
Fines	3,700	4,380	4,300
Interest	59,207	66,280	66,315
Rental	3,389,890	3,434,449	3,664,660
Transfers In	18,250	25,000	25,000
Sale of Assets (Disposal)	15,635	66,000	68,200
Total Revenues	\$ 11,810,698	\$ 20,932,457	\$ 11,416,190
Total Enplaned Passengers	245,205	249,339	256,819
Gift Shop Revenue	\$20,926	\$23,350	\$24,480
Parking Revenue	\$1,292,440	\$1,320,000	\$1,477,685
Rental Car Revenue	\$931,169	\$931,008	\$677,727
Restaurant Revenue	\$49,599	\$54,930	\$65,884
Gift Shop Revenue per enplanement	\$0.09	\$0.09	\$0.10
Parking Revenue per enplanement	\$5.27	\$5.29	\$5.75
Rental Car Revenue per enplanement	\$3.80	\$3.73	\$2.64
* Restaurant Revenue per enplanement	\$0.20	\$0.22	\$0.26
The amounts listed above use the Airport's commission and not gross revenue.			
* Restaurant revenue includes beer & wine Sales			
Operating Expenses (excluding depreciation)	\$5,384,111	\$5,976,209	\$4,718,879
Operating expenses per enplanement	\$21.96	\$23.97	\$18.37



City of Bismarck
Revenue Budget - Airport 600
For the Year 2016

Licenses & Permits

3130.601 - Permits-Commerical Aero 3,900

Licenses & Permits Total 3,900

Intergovernmental Revenue

3220.100 - Federal AIP Grants 4,689,000

3230.200 - Aeronautics Non-AIP Grant 5,000

3230.210 - Aeronautics Grant 260,500

3240.900 - Tax-Airline Possessory 62,000

Intergovernmental Revenue Total 5,016,500

Charges for Services

3330.120 - Sale of Labor 57,745

3335.100 - Sale of Water 1,200

3336.100 - Sale of Electricity 25,534

3336.110 - Sale of Natural Gas 4,026

3345.100 - Fees-ARFF 410,000

3345.120 - Fees-Cargo Operations 11,640

3345.125 - Fees-Commission 156,566

3345.150 - Fees-Flowage Airline 111,344

3345.175 - Fees-Flowage Gen Aviation 69,692

3345.190 - Fees-Fuel Farm 30,000

3345.200 - Fees-Landing 354,165

3345.225 - Fees-Passenger Fac Charge 1,100,000

3345.250 - Fees-Security 84,490

3345.251 - Fees-TSA Security 117,799

3345.255 - Fees-CHRC Reimbursement 14,000

3350.425 - Sales-Office Supply NonTx 228

3350.450 - Sales-Vending Machine 14,276

Charges for Services Total 2,562,705

Other Income

3355.100 - Other Income 2,860

3355.150 - Insurance Conferment 1,750

Other Income Total 4,610

Fines & Forfeits

3400.200 - Fines-Parking Tickets 4,300

Fines & Forfeits Total 4,300

City of Bismarck
Revenue Budget - Airport 600
For the Year 2016

Investment Earnings

3600.100 - Interest-Trade A/R	880
3600.102 - Penalty-Trade A/R	275
3600.125 - Interest and Dividends	25
3600.150 - Interest-Arpt Renovation	135
3600.300 - Interest-Construction	40,000
3600.550 - Interest-Fuel Flowage Con	25,000

Investment Earnings Total **66,315**

Rental

3700.150 - Rent-Building #21	50,885
3700.160 - Rent-Building #22	38,767
3700.200 - Rent-Terminal Building	623,355
3710.100 - Rent-Crop Land	28,470
3710.150 - Rent-Hayland	16,175
3710.175 - Rent-Land Lease	242,217
3720.100 - Rent-Parking Lot	1,465,625
3720.175 - Rent-Car Rental Parkng Lt	12,060
3730.125 - Rent-Advertising Panel	41,375
3730.150 - Rent-Aeronautics	37,785
3730.175 - Rent-Cafe	65,884
3730.200 - Rent-Car Leasing Offc Spc	977,727
3730.225 - Rent-Gift Shop	24,480
3740.100 - Rent-Equipment	600
3740.125 - Rent-Jetway	38,255
3740.150 - Additional Rental Svc Chg	1,000

Rental Total **3,664,660**

Other Financing Sources

3900.282 - Transfer-Lod,Liq,Food Tax	25,000
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Other Financing Sources Total **25,000**

Sale of Assets/Expense

3910.100 - Gain/Loss on Dispsl Asset	50,700
3910.125 - Insurance Recoveries	17,500

Sale of Assets/Expense Total **68,200**

Grand Total **11,416,190**

Cash Reserve **29,835**

Total Airport **11,446,025**

**City of Bismarck
Annual Budget - Airport 600
For the Year 2016**

600 Airport

601 Airport Administration

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	433,850
4120.000 - Part-Time Wages	31,200
4130.000 - Overtime Wages	10,000
4170.000 - Sick Overage	2,256

Personal Services - Salaries & Wage Total **477,306**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	64,266
4200.200 - Life Insurance	375
4200.300 - Disability Insurance	1,402
4200.400 - Pension Expense	42,096
4210.100 - Social Security	29,018
4210.200 - Medicare	6,560
4240.100 - Workers Comp-Premium	3,243
4240.200 - Workers Comp-Med Assmt	500
4240.300 - Workers Comp-Inmate/Vol	350
4250.250 - Meal Allowance - No Hotel	600
4250.300 - Mileage Allowance	750
4250.400 - Physical-Fringe Benefits	200

Personal Services - Fringe Benefits Total **149,360**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	4,300
4300.300 - Professional Certification	100
4310.100 - PFC Consultants	50,000
4310.200 - Engineering Consultants	36,000
4310.300 - Architect Consultants	5,000
4310.500 - Study Consultants	30,000
4310.600 - Marketing Consultants	58,000
4310.700 - Professional Consultants	30,000
4310.800 - Environmental Consultants	6,000
4330.100 - Contract Labor	5,000
4330.200 - Service Contract	15,000

Professional, Legal, and Contracted Service Fees Total **239,400**

Building, Equipment, and Vehicle Services

4430.300 - Rentals-Equipment	5,100
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Building, Equipment, and Vehicle Services Total **5,100**

**City of Bismarck
Annual Budget - Airport 600
For the Year 2016**

600 Airport

Travel and Training

4500.100 - Lodging	5,100
4500.200 - Meals	1,400
4500.300 - Airfare	8,600
4500.350 - Car Rental	500
4500.400 - Travel-Fuel	500
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	500
4500.800 - Taxi/Parking	300
4510.100 - Conference Registration	7,000
4510.300 - In-House Training	2,235
4510.400 - Training Supplies	500
4510.500 - Safety Training	2,500

Travel and Training Total

29,635

Other Operating Services

4605.100 - Telephone	6,500
4605.200 - Cell Phones	4,500
4610.100 - Advertising/Promotions	225,000
4610.200 - Legal Ads	1,200
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	4,500
4630.600 - Permits/Fees	250
4630.700 - License	175
4635.100 - Computer Service Fees	100
4635.200 - Network Services	7,500
4635.300 - Software Upgrade/Maintain	10,000
4650.300 - Drug Testing	400
4655.100 - Background Checks	4,000
4655.200 - Credit Checks	75
4655.600 - Candidate Assessment Svc	2,000
4665.000 - Hospitality/Entertainment	2,000
4675.200 - Credit Card Service Fee	250

Other Operating Services Total

268,950

Operating Supplies

4700.100 - Office Supplies	6,000
4700.200 - Office Small Equipment	2,000
4700.210 - Telephone Equipment	500
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	2,500
4700.500 - Postage	1,400

**City of Bismarck
Annual Budget - Airport 600
For the Year 2016**

600 Airport	
4700.600 - Small Software Programs	20,000
4750.000 - Subscriptions/Publication	600
Operating Supplies Total	35,500
Other Financing Uses	
8000.100 - Transfer-General Fund	167,146
Other Financing Uses Total	167,146
601 Airport Administration Total	1,372,397
602 Airport Buildings	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	470,532
4120.000 - Part-Time Wages	18,720
4130.000 - Overtime Wages	25,000
4170.000 - Sick Overage	4,026
Personal Services - Salaries & Wage Total	518,278
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	92,863
4200.200 - Life Insurance	522
4200.300 - Disability Insurance	1,543
4200.400 - Pension Expense	48,632
4210.100 - Social Security	30,533
4210.200 - Medicare	6,896
4240.100 - Workers Comp-Premium	4,537
4240.200 - Workers Comp-Med Assmt	500
4250.100 - Laundry/Dry Cleaning	1,100
4250.250 - Meal Allowance - No Hotel	50
4250.300 - Mileage Allowance	325
Personal Services - Fringe Benefits Total	187,501
Professional, Legal, and Contracted Service Fees	
4330.100 - Contract Labor	133,000
4330.200 - Service Contract	25,694
4330.300 - Facility Service Contract	36,913
Professional, Legal, and Contracted Service Fees Total	195,607
Building, Equipment, and Vehicle Services	
4400.100 - Water/Sewer	22,000
4400.200 - Electricity	235,318
4400.400 - Waste Disposal	1,261

City of Bismarck
Annual Budget - Airport 600
For the Year 2016

600 Airport	
4400.500 - Natural Gas	33,829
4410.400 - Lawn Care	250
4420.100 - Rpr/Mtce-Building	178,221
4420.200 - Rpr/Mtce-Property	130,000
4420.300 - Rpr/Mtce-Equipment	15,000
Building, Equipment, and Vehicle Services Total	615,879
Other Operating Services	
4600.100 - State Fire and Tornado	10,000
4600.400 - General Liability	35,817
4600.800 - Environmental Insurance	17,528
4670.000 - Depreciation Expense	94,500
Other Operating Services Total	157,845
Operating Supplies	
4705.000 - Uniforms	2,600
4710.200 - Small Tools/Equipment	6,500
4710.500 - Lighting Supplies	40,000
4710.600 - Janitorial Supplies	51,000
4735.100 - Safety Supplies	250
Operating Supplies Total	100,350
Capital Outlay	
6680.200 - Furniture/Fixtures	25,000
Capital Outlay Total	25,000
602 Airport Buildings Total	
1,800,460	

603 Airport Property & Land

Building, Equipment, and Vehicle Services	
4400.200 - Electricity	32,950
4420.200 - Rpr/Mtce-Property	45,000
4420.290 - Rpr/Mtce-Runways	158,000
4420.295 - Rpr/Mtce-Air Field	28,500
4440.000 - Special Assessments	10,704
4440.200 - Property Taxes	3,818
Building, Equipment, and Vehicle Services Total	278,972
Other Operating Services	
4640.400 - Planting Services	3,500
4650.000 - Testing & Monitoring Fees	1,000

City of Bismarck
Annual Budget - Airport 600
For the Year 2016

600 Airport	
4670.000 - Depreciation Expense	2,953,000
Other Operating Services Total	2,957,500
Operating Supplies	
4710.500 - Lighting Supplies	40,000
4715.155 - Miscellaneous Chemicals	41,000
4720.600 - Sand	1,500
Operating Supplies Total	82,500
Capital Outlay	
6630.200 - Airport Road System	1,560,000
6630.210 - Runways	3,150,000
6630.250 - Airport Parking Lots	680,000
6630.270 - Plans & Specifications	500,000
6650.100 - Machinery/Equipment	500,000
Capital Outlay Total	6,390,000
603 Airport Property & Land Total	
9,708,972	
604 Airport Equipment & Vehls	
<hr/>	
Personal Services - Fringe Benefits	
4250.100 - Laundry/Dry Cleaning	2,400
Personal Services - Fringe Benefits Total	2,400
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	60,000
4420.310 - Rpr/Mtce-Communica Device	1,500
4420.360 - Rpr/Mtce-Snow Removal Eqt	80,000
4430.300 - Rentals-Equipment	500
Building, Equipment, and Vehicle Services Total	142,000
Other Operating Services	
4600.600 - Auto Insurance	4,800
4670.000 - Depreciation Expense	142,000
Other Operating Services Total	146,800
Operating Supplies	
4700.100 - Office Supplies	150
4700.200 - Office Small Equipment	500
4705.000 - Uniforms	800
4710.100 - Shop Supplies	18,000
4710.200 - Small Tools/Equipment	18,000

**City of Bismarck
Annual Budget - Airport 600
For the Year 2016**

600 Airport	
4725.100 - Gasoline	18,000
4725.200 - Diesel	50,000
4725.300 - Oil	4,500
4735.100 - Safety Supplies	1,000
Operating Supplies Total	110,950
Capital Outlay	
6650.100 - Machinery/Equipment	90,000
6650.220 - Radio Equipment	30,000
6670.100 - Vehicles	25,000
Capital Outlay Total	145,000
604 Airport Equipment & Vehls Total	
605 Airport Security	
Professional, Legal, and Contracted Service Fees	
4330.100 - Contract Labor	117,799
4330.200 - Service Contract	117,799
Professional, Legal, and Contracted Service Fees Total	235,598
Building, Equipment, and Vehicle Services	
4420.310 - Rpr/Mtce-Communica Device	350
Building, Equipment, and Vehicle Services Total	350
Other Operating Services	
4600.600 - Auto Insurance	270
4605.200 - Cell Phones	370
4645.500 - Towing	100
Other Operating Services Total	740
Operating Supplies	
4700.100 - Office Supplies	250
4700.200 - Office Small Equipment	250
4700.400 - Copier/Printer Supplies	200
4710.200 - Small Tools/Equipment	600
4725.100 - Gasoline	4,700
4725.300 - Oil	150
4735.100 - Safety Supplies	100
Operating Supplies Total	6,250
605 Airport Security Total	
242,938	

**City of Bismarck
Annual Budget - Airport 600
For the Year 2016**

600 Airport

606 Airport ARFF

Professional, Legal, and Contracted Service Fees

4330.200 - Service Contract 482,924

Professional, Legal, and Contracted Service Fees Total 482,924

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment 15,000

4420.310 - Rpr/Mtce-Communica Device 450

Building, Equipment, and Vehicle Services Total 15,450

Other Operating Services

4605.100 - Telephone 2,800

4670.000 - Depreciation Expense 45,100

Other Operating Services Total 47,900

Operating Supplies

4700.200 - Office Small Equipment 1,300

4705.100 - Turnouts 16,150

4710.200 - Small Tools/Equipment 4,705

4715.155 - Miscellaneous Chemicals 2,650

4725.100 - Gasoline 1,200

4725.200 - Diesel 1,400

4725.300 - Oil 850

4735.100 - Safety Supplies 2,000

Operating Supplies Total 30,755

606 Airport ARFF Total

577,029

607 Airport Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 293,866

4130.000 - Overtime Wages 11,000

4170.000 - Sick Overage 1,822

Personal Services - Salaries & Wage Total 306,688

Personal Services - Fringe Benefits

4200.100 - Health Insurance 50,126

4200.200 - Life Insurance 375

4200.300 - Disability Insurance 938

4200.400 - Pension Expense 34,987

4210.100 - Social Security 18,345

4210.200 - Medicare 4,137

City of Bismarck
Annual Budget - Airport 600
For the Year 2016

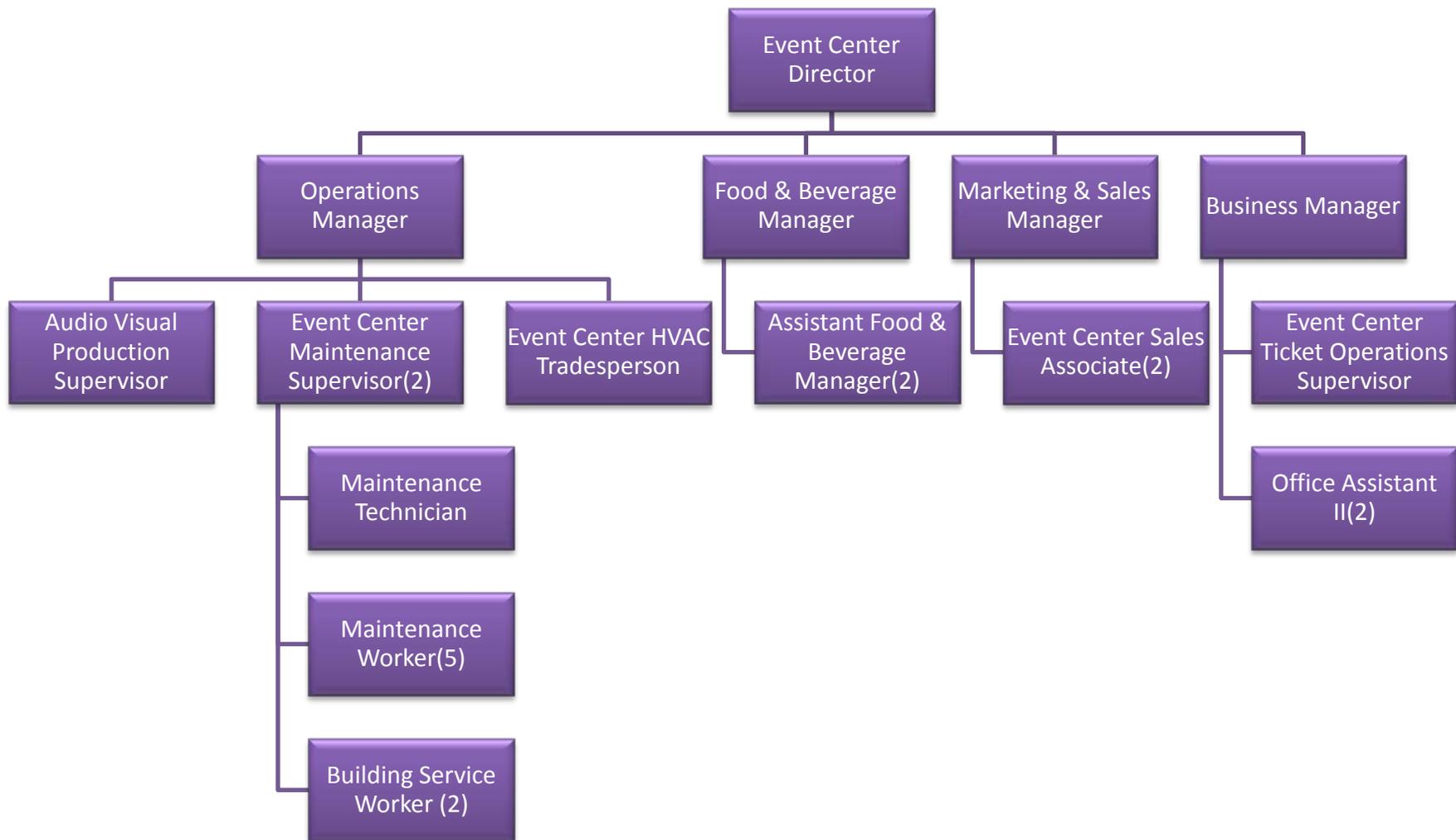
600 Airport	
4240.100 - Workers Comp-Premium	2,863
4240.200 - Workers Comp-Med Assmt	500
4250.100 - Laundry/Dry Cleaning	1,250
4250.250 - Meal Allowance - No Hotel	50
4250.300 - Mileage Allowance	100
4250.400 - Physical-Fringe Benefits	240
Personal Services - Fringe Benefits Total	113,911
Travel and Training	
4500.100 - Lodging	1,450
4500.200 - Meals	600
4500.300 - Airfare	1,700
4510.100 - Conference Registration	2,200
4510.300 - In-House Training	400
4510.500 - Safety Training	500
Travel and Training Total	6,850
Other Operating Services	
4630.700 - License	300
4650.300 - Drug Testing	400
4655.100 - Background Checks	50
4655.200 - Credit Checks	50
Other Operating Services Total	800
Operating Supplies	
4700.300 - Computer Small Equipment	500
4700.400 - Copier/Printer Supplies	150
4705.000 - Uniforms	1,580
4710.100 - Shop Supplies	50
4710.200 - Small Tools/Equipment	1,000
4735.100 - Safety Supplies	150
Operating Supplies Total	3,430
607 Airport Operations Total	431,679
600 Airport Total	14,680,625
Less Depreciation	3,234,600
Total Airport	11,446,025

**City of Bismarck
 Estimated Cash Balance
 Enterprise Fund
 Airport
 2016 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2015		\$ 7,292,445
Revenues		11,416,190
Expenditures		
Administration	1,372,397	
Buildings	1,705,960	
Property & Land	6,755,972	
Equipment & Vehicles	405,150	
Security	242,938	
ARFF	531,929	
Operations	431,679	
Total Expenditures	11,446,025	11,446,025
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 7,262,610</u></u>

City of Bismarck Event Center



EVENT CENTER AND BELLE MEHUS AUDITORIUM

We are the provider of choice for our products and services. Customer service is our highest priority and we are responsive, effective and innovative in meeting and exceeding our customers' expectations. Our team is knowledgeable, flexible and accountable for our performance. We value those we serve and treat our customers and each other with respect and courtesy.

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Event Center
2016 Financial Plan**

	2014 Actual	2015 Budget	2016 Budget
Event Center Arena			
Cost of Goods Sold	\$ 2,533,945	\$ 3,179,300	\$ 3,039,025
Salary/Wages	1,057,105	1,288,090	1,497,175
Fringe Benefits	230,680	288,860	409,820
Professional/Legal Services	189,270	206,000	155,000
Property/Equipment	478,892	474,560	357,545
Travel/Training	23,276	14,800	17,000
Service Expense	1,933,723	1,943,021	1,982,336
Supply Expense	58,473	45,950	66,810
Capital Expense	187,937	3,300	63,000
Transfers	189,645	232,976	151,882
Total Expenditures	\$ 6,882,946	\$ 7,676,857	\$ 7,739,593
Number of Employees	19.00	22.00	24.00
Number of Events	371	475	500
Attendance	375,343	360,000	385,000
Number of Days Occupied	525	515	530
Event Center Exhibit Hall			
Cost of Goods Sold	\$ 334,448	\$ 289,000	\$ 278,225
Salary/Wages	348,147	402,155	307,918
Fringe Benefits	71,647	90,498	114,651
Professional/Legal Services	122,850	53,350	109,350
Property/Equipment	268,806	159,075	202,008
Travel/Training	5,317	6,100	5,800
Service Expense	222,923	679,338	967,136
Supply Expense	24,952	23,980	33,520
Capital Expense	19,770,324	783,990	168,500
Debt Service	1,066,002	990,206	960,206
Transfers	60,709	79,533	56,413
Total Expenditures	\$ 22,296,125	\$ 3,557,225	\$ 3,203,727

City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Event Center (Continued)
2016 Financial Plan

	2014 Actual	2015 Budget	2016 Budget
Belle Mehus Auditorium			
Cost of Goods Sold	\$ 306,813	\$ 165,450	\$ 168,200
Salary/Wages	77,142	86,181	50,777
Fringe Benefits	12,377	15,698	19,731
Professional/Legal Services	3,283	6,500	6,500
Property/Equipment	57,890	54,650	78,101
Travel/Training	1,112	1,850	1,150
Service Expense	184,086	197,165	196,281
Supply Expense	2,844	4,095	8,085
Capital Expense	-	351,000	-
Transfers	11,892	14,142	8,679
Total Expenditures	\$ 657,439	\$ 896,731	\$ 537,504
Number of Events	153	100	160
Attendance	30,956	55,000	40,000
Number of Days Occupied	170	145	180
Revenues			
Government	\$ 10,000	\$ -	\$ -
Charge for Services	5,781,196	6,347,102	6,623,800
Interest	21,447	6,500	15,000
Rental	397,569	448,500	480,684
Donations	6,387	-	50,000
Sale of Assets (Disposal)	(229,774)	407,000	-
Transfers In	4,036,725	2,838,313	2,331,436
Total Revenues	\$ 10,023,550	\$ 10,047,415	\$ 9,500,920
Total Event Center Revenue	\$ 10,023,550	\$ 10,047,415	\$ 9,500,920
Total Event Center Expenditures	\$ 29,836,510	\$ 12,130,813	\$ 11,480,824

City of Bismarck
Revenue Budget - Event Center 630
For the Year 2016

Charges for Services

3320.000 - Commission-Ticketmaster	51,250
3320.025 - Gross Event Revenue	2,500,000
3320.100 - Fees-Service	40,000
3320.110 - Fees-Set-Up/Rehearsal	50,000
3320.112 - Fees-Box Office	22,000
3320.115 - Fees-Facility	276,000
3320.120 - Fees-Credit Card	55,000
3320.200 - Rent-Building Civic Cntr	835,000
3320.205 - Rent-Equipment Civic Cntr	425,000
3320.300 - Sale of Liquor	300,000
3320.305 - Sale of Concessions	825,000
3320.307 - Sale of Concessions-3rd Party	125,000
3320.309 - Sale of Vending Food/Beverage	3,850
3320.310 - Sale of Novelties	110,000
3320.315 - Sale of Labor-Culture/Rec	325,000
3320.400 - Sale of Food-Outsd Cateri	85,000
3320.405 - Sale of Food-Inside Cater	210,000
3320.500 - Sale of Events	6,000
3320.550 - Sale of Events-Pass thru Services	42,000
3320.600 - Sale of Events-Pass thru Equipment	7,500
3320.650 - Sale of Events-Pass thru Labor	190,000
3320.660 - Sale of Events-PsThru Advertising	130,000
Charges for Services Total	6,613,600

Other Income

3355.100 - Other Income	10,000
3355.200 - Cash Over/Short	200
Other Income Total	10,200

Investment Earnings

3600.600 - Interest-Investment	15,000
Investment Earnings Total	15,000

Rental

3720.100 - Rent-Parking Lot	75,000
3730.110 - Rent-Meeting Rooms	60,000
3730.125 - Rent-Advertising Panel	345,684
Rental Total	480,684

City of Bismarck
Revenue Budget - Event Center 630
For the Year 2016

Donations

3850.100 - Donations 50,000

Donations Total 50,000

Other Financing Sources

3900.280 - Transfer-Hotel & Motel Tx 164,980

3900.282 - Transfer-Lod,Liq,Food Tax 2,166,456

Other Financing Sources Total 2,331,436

Grand Total 9,500,920

Cash Reserves -

Total Event Center 9,500,920

City of Bismarck
Annual Budget - Event Center 630
For the Year 2016

035 Arena

000 Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	825,134
4170.000 - Sick Overage	2,616

Personal Services - Salaries & Wage Total **827,750**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	171,940
4200.200 - Life Insurance	928
4200.400 - Pension Expense	68,230
4210.100 - Social Security	57,139
4210.200 - Medicare	10,882
4240.100 - Workers Comp-Premium	6,606
4250.400 - Physical-Fringe Benefits	409

Personal Services - Fringe Benefits Total **316,134**

Professional, Legal, and Contracted Service Fees

4330.200 - Service Contract	7,000
4330.300 - Facility Service Contract	21,500

Professional, Legal, and Contracted Service Fees Total **28,500**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	13,000
4400.200 - Electricity	185,000
4400.300 - Propane	1,500
4400.400 - Waste Disposal	3,200
4400.500 - Natural Gas	69,000
4410.200 - Facility Laundry	5,300
4420.100 - Rpr/Mtce-Building	27,245
4420.300 - Rpr/Mtce-Equipment	33,500
4420.400 - Rpr/Mtce-Vehicles	300

Building, Equipment, and Vehicle Services Total **338,045**

Travel and Training

4500.100 - Lodging	5,840
4500.200 - Meals	2,000
4500.300 - Airfare	5,110
4500.400 - Travel-Fuel	250
4500.600 - Travel-Mileage Reimbursmt	500
4500.800 - Taxi/Parking	500

**City of Bismarck
Annual Budget - Event Center 630
For the Year 2016**

035 Arena

4510.100 - Conference Registration	2,300
4510.300 - In-House Training	500
Travel and Training Total	17,000

Other Operating Services

4600.100 - State Fire and Tornado	14,500
4600.200 - Boiler Insurance	3,400
4600.400 - General Liability	4,000
4600.600 - Auto Insurance	500
4605.100 - Telephone	7,000
4605.200 - Cell Phones	1,825
4610.100 - Advertising/Promotions	2,000
4610.110 - Adv/Promo-Brand 3rd Party	12,000
4610.120 - Adv/Promo-Sponsorships	2,500
4610.130 - Promotions-External	2,500
4610.140 - Promotions-Internal	7,500
4610.200 - Legal Ads	1,000
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	1,095
4630.700 - License	1,000
4635.100 - Computer Service Fees	660
4635.200 - Network Services	8,498
4635.300 - Software Upgrade/Maintain	23,383
4655.300 - Drug Testing-Recruitment	425
4670.000 - Depreciation Expense	1,850,000
4675.200 - Credit Card Service Fee	750
Other Operating Services Total	1,945,036

Operating Supplies

4700.100 - Office Supplies	3,600
4700.200 - Office Small Equipment	4,200
4700.300 - Computer Small Equipment	2,920
4700.500 - Postage	1,250
4700.600 - Small Software Programs	550
4705.000 - Uniforms	2,250
4710.200 - Small Tools/Equipment	24,290
4710.600 - Janitorial Supplies	22,000
4725.100 - Gasoline	1,000
4725.200 - Diesel	500
4735.500 - Radios	2,500

City of Bismarck
Annual Budget - Event Center 630
For the Year 2016

035	Arena		
	4750.000 - Subscriptions/Publication		1,250
	Operating Supplies Total		66,310
	Other Financing Uses		
	8000.100 - Transfer-General Fund		151,882
	Other Financing Uses Total		151,882
000	Operations Total		3,690,657
630	Events		
	Cost of Goods Sold		
	4070.000 - Cost of Events		2,500
	4070.010 - EvntCost-PsThru Services		13,750
	4070.020 - EvntCost-PsThr Equip		7,500
	4070.030 - EvntCost-PsThr Labor		131,400
	4070.040 - EvntCost-PsThr Catering		6,875
	4070.050 - EvntCost-Novelty Vendor		80,000
	4070.060 - EvntCost-PsThr Advertise		101,750
	4070.100 - Cost of Promoter Expense		2,395,000
	Cost of Goods Sold Total		2,738,775
	Personal Services - Salaries & Wage		
	4120.000 - Part-Time Wages		356,830
	4130.000 - Overtime Wages		1,531
	4130.100 - Overtime Wages - Contract Policing, None		6,558
	Personal Services - Salaries & Wage Total		364,919
	Personal Services - Fringe Benefits		
	4210.100 - Social Security		22,126
	4210.200 - Medicare		5,174
	4240.100 - Workers Comp-Premium		4,301
	Personal Services - Fringe Benefits Total		31,601
	Professional, Legal, and Contracted Service Fees		
	4330.100 - Contract Labor		105,000
	Professional, Legal, and Contracted Service Fees Total		105,000
	Other Operating Services		
	4675.100 - Bank Service Charges		7,300
	4675.200 - Credit Card Service Fee		30,000
	Other Operating Services Total		37,300
630	Events Total		3,277,595

City of Bismarck
Annual Budget - Event Center 630
For the Year 2016

035 Arena

632 Events-Food & Beverage

Cost of Goods Sold

4072.000 - Cost of Concessions	231,000
4072.050 - Concessions-Third Party	50,000
4072.100 - CGS-Indirect Concession	2,750
4080.000 - Cost of Catering	16,200
4080.100 - CGS-Indirect Catering, None	300

Cost of Goods Sold Total **300,250**

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	98,922
4120.130 - Part-Time Concession Wage	185,016
4130.000 - Overtime Wages	1,000

Personal Services - Salaries & Wage Total **284,938**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	26,038
4200.200 - Life Insurance	137
4200.400 - Pension Expense	9,303
4210.100 - Social Security	17,646
4210.200 - Medicare	4,076
4240.100 - Workers Comp-Premium	3,150

Personal Services - Fringe Benefits Total **60,350**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	10,500
4330.200 - Service Contract	11,000

Professional, Legal, and Contracted Service Fees Total **21,500**

632 Events-Food & Beverage Total **667,038**

633 Events-Parking

Personal Services - Salaries & Wage

4120.000 - Part-Time Wages	19,568
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Personal Services - Salaries & Wage Total **19,568**

Personal Services - Fringe Benefits

4210.100 - Social Security	1,214
4210.200 - Medicare	284
4240.100 - Workers Comp-Premium	237

Personal Services - Fringe Benefits Total **1,735**

City of Bismarck
Annual Budget - Event Center 630
For the Year 2016

035 Arena	
Building, Equipment, and Vehicle Services	
4400.200 - Electricity	4,000
4410.300 - Snow Removal	12,500
4420.280 - Rpr/Mtce-Parking Lot	3,000
Building, Equipment, and Vehicle Services Total	19,500
Operating Supplies	
4700.100 - Office Supplies	300
4720.100 - Traffic Paint	200
Operating Supplies Total	500
633 Events-Parking Total	41,303
639 Construction & Capital Outlay	
Capital Outlay	
6650.100 - Machinery/Equipment	63,000
Capital Outlay Total	63,000
639 Construction & Capital Outlay Total	63,000
035 Arena Total	7,739,593

**City of Bismarck
Annual Budget - Event Center 630
For the Year 2016**

036 Exhibit Hall

000 Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	259,974
4170.000 - Sick Overage	824

Personal Services - Salaries & Wage Total **260,798**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	54,174
4200.200 - Life Insurance	294
4200.400 - Pension Expense	21,497
4210.100 - Social Security	18,003
4210.200 - Medicare	3,430
4240.100 - Workers Comp-Premium	2,082
4250.400 - Physical-Fringe Benefits	129

Personal Services - Fringe Benefits Total **99,609**

Professional, Legal, and Contracted Service Fees

4330.200 - Service Contract	3,850
4330.300 - Facility Service Contract	11,000

Professional, Legal, and Contracted Service Fees Total **14,850**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	8,500
4400.200 - Electricity	95,000
4400.300 - Propane	750
4400.400 - Waste Disposal	3,025
4400.500 - Natural Gas	70,038
4410.200 - Facility Laundry	4,375
4420.100 - Rpr/Mtce-Building	9,570
4420.300 - Rpr/Mtce-Equipment	6,000
4420.400 - Rpr/Mtce-Vehicles	250

Building, Equipment, and Vehicle Services Total **197,508**

Travel and Training

4500.100 - Lodging	1,840
4500.200 - Meals	750
4500.300 - Airfare	1,610
4500.600 - Travel-Mileage Reimbursmt	200
4500.800 - Taxi/Parking	150

City of Bismarck
Annual Budget - Event Center 630
For the Year 2016

036 Exhibit Hall	
4510.100 - Conference Registration	1,250
Travel and Training Total	5,800
Other Operating Services	
4600.100 - State Fire and Tornado	11,000
4600.200 - Boiler Insurance	2,500
4600.400 - General Liability	2,500
4600.600 - Auto Insurance	350
4605.100 - Telephone	2,800
4605.200 - Cell Phones	575
4610.100 - Advertising/Promotions	1,500
4610.110 - Adv/Promo-Brand 3rd Party	2,000
4610.120 - Adv/Promo-Sponsorships	1,000
4610.130 - Promotions-External	1,000
4610.140 - Promotions-Internal	2,000
4610.200 - Legal Ads	400
4615.000 - Printing/Binding	200
4630.300 - Membership/Dues	345
4630.700 - License	300
4635.100 - Computer Service Fees	540
4635.200 - Network Services	6,952
4635.250 - Blackberry Service Fee	8,008
4635.300 - Software Upgrade/Maintain	7,366
4670.000 - Depreciation Expense	904,200
4675.500 - Bond Service Fees	1,300
Other Operating Services Total	956,836
Operating Supplies	
4700.100 - Office Supplies	1,600
4700.200 - Office Small Equipment	750
4700.300 - Computer Small Equipment	920
4700.500 - Postage	600
4700.600 - Small Software Programs	450
4705.000 - Uniforms	1,000
4710.200 - Small Tools/Equipment	6,000
4710.600 - Janitorial Supplies	18,000
4725.100 - Gasoline	350
4725.200 - Diesel	350
4735.500 - Radios	2,500
4750.000 - Subscriptions/Publication	1,000
Operating Supplies Total	33,520

City of Bismarck
Annual Budget - Event Center 630
For the Year 2016

036 Exhibit Hall	
Other Financing Uses	
8000.100 - Transfer-General Fund	56,413
Other Financing Uses Total	56,413
Debt Service	
7010.100 - Interest-Bonds	960,206
Debt Service Total	960,206
000 Operations Total	2,585,540
630 Events	
<hr/>	
Cost of Goods Sold	
4070.010 - EvntCost-PsThru Services	11,250
4070.030 - EvntCost-PsThr Labor	41,400
4070.040 - EvntCost-PsThr Catering	5,625
4070.060 - EvntCost-PsThr Advertise	7,500
4070.100 - Cost of Promoter Expense	100,000
Cost of Goods Sold Total	165,775
Personal Services - Salaries & Wage	
4120.000 - Part-Time Wages	13,453
4130.000 - Overtime Wages	1,500
4130.100 - Overtime Wages - Contract Policing, None	1,000
Personal Services - Salaries & Wage Total	15,953
Personal Services - Fringe Benefits	
4210.100 - Social Security	832
4210.200 - Medicare	197
4240.100 - Workers Comp-Premium	162
Personal Services - Fringe Benefits Total	1,191
Professional, Legal, and Contracted Service Fees	
4330.100 - Contract Labor	94,500
Professional, Legal, and Contracted Service Fees Total	94,500
Other Operating Services	
4675.100 - Bank Service Charges	2,300
4675.200 - Credit Card Service Fee	8,000
Other Operating Services Total	10,300
630 Events Total	287,719

City of Bismarck
Annual Budget - Event Center 630
For the Year 2016

036 Exhibit Hall	
632 Events-Food & Beverage	
Cost of Goods Sold	
4071.000 - Cost of Vending	1,750
4072.000 - Cost of Concessions	57,750
4072.100 - CGS-Indirect Concession	2,250
4080.000 - Cost of Catering	50,000
4080.100 - CGS-Indirect Catering, None	700
Cost of Goods Sold Total	112,450
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	31,167
Personal Services - Salaries & Wage Total	31,167
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	8,204
4200.200 - Life Insurance	44
4200.400 - Pension Expense	2,931
4210.100 - Social Security	1,945
4210.200 - Medicare	439
4240.100 - Workers Comp-Premium	288
Personal Services - Fringe Benefits Total	13,851
632 Events-Food & Beverage Total	157,468
633 Events-Parking	
Building, Equipment, and Vehicle Services	
4400.200 - Electricity	1,000
4410.300 - Snow Removal	2,500
4420.280 - Rpr/Mtce-Parking Lot	1,000
Building, Equipment, and Vehicle Services Total	4,500
633 Events-Parking Total	4,500
639 Construction & Capital Outlay	
Capital Outlay	
6650.100 - Machinery/Equipment	168,500
Capital Outlay Total	168,500
639 Construction & Capital Outlay Total	168,500
036 Exhibit Hall Total	3,203,727

City of Bismarck
Annual Budget - Event Center 630
For the Year 2016

037 Belle

000 Operations

Personal Services - Salaries & Wage

4170.000 - Sick Overage 143

Personal Services - Salaries & Wage Total 45,357

Personal Services - Fringe Benefits

4200.100 - Health Insurance 9,419

4200.200 - Life Insurance 50

4200.400 - Pension Expense 3,738

4210.100 - Social Security 3,131

4210.200 - Medicare 597

4240.100 - Workers Comp-Premium 362

4250.400 - Physical-Fringe Benefits 22

Personal Services - Fringe Benefits Total 17,319

Professional, Legal, and Contracted Service Fees

4330.200 - Service Contract 6,500

Professional, Legal, and Contracted Service Fees Total 6,500

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer 1,985

4400.200 - Electricity 39,506

4400.500 - Natural Gas 12,075

4420.100 - Rpr/Mtce-Building 23,035

4420.300 - Rpr/Mtce-Equipment 1,500

Building, Equipment, and Vehicle Services Total 78,101

Travel and Training

4500.100 - Lodging 320

4500.200 - Meals 200

4500.300 - Airfare 280

4500.800 - Taxi/Parking 50

4510.100 - Conference Registration 300

Travel and Training Total 1,150

Other Operating Services

4600.100 - State Fire and Tornado 4,200

4600.200 - Boiler Insurance 500

4600.400 - General Liability 500

4600.600 - Auto Insurance 40

4605.100 - Telephone 1,500

**City of Bismarck
Annual Budget - Event Center 630
For the Year 2016**

037 Belle	
4605.200 - Cell Phones	100
4610.100 - Advertising/Promotions	500
4610.110 - Adv/Promo-Brand 3rd Party	1,000
4610.120 - Adv/Promo-Sponsorships	500
4610.130 - Promotions-External	500
4610.140 - Promotions-Internal	500
4630.300 - Membership/Dues	60
4630.700 - License	50
4635.200 - Network Services	2,400
4635.300 - Software Upgrade/Maintain	1,281
4670.000 - Depreciation Expense	181,000
Other Operating Services Total	194,631
Operating Supplies	
4700.100 - Office Supplies	500
4700.300 - Computer Small Equipment	160
4700.500 - Postage	125
4705.000 - Uniforms	250
4710.200 - Small Tools/Equipment	4,400
4710.600 - Janitorial Supplies	2,500
4725.100 - Gasoline	150
Operating Supplies Total	8,085
Other Financing Uses	
8000.100 - Transfer-General Fund	8,679
Other Financing Uses Total	8,679
000 Operations Total	359,822
630 Events	
Cost of Goods Sold	
4070.030 - EvntCost-PsThr Labor	7,200
4070.060 - EvntCost-PsThr Advertise	30,000
4070.100 - Cost of Promoter Expense	130,000
Cost of Goods Sold Total	167,200
Other Operating Services	
4675.100 - Bank Service Charges	400
4675.200 - Credit Card Service Fee	1,250
Other Operating Services Total	1,650
630 Events Total	168,850

**City of Bismarck
Annual Budget - Event Center 630
For the Year 2016**

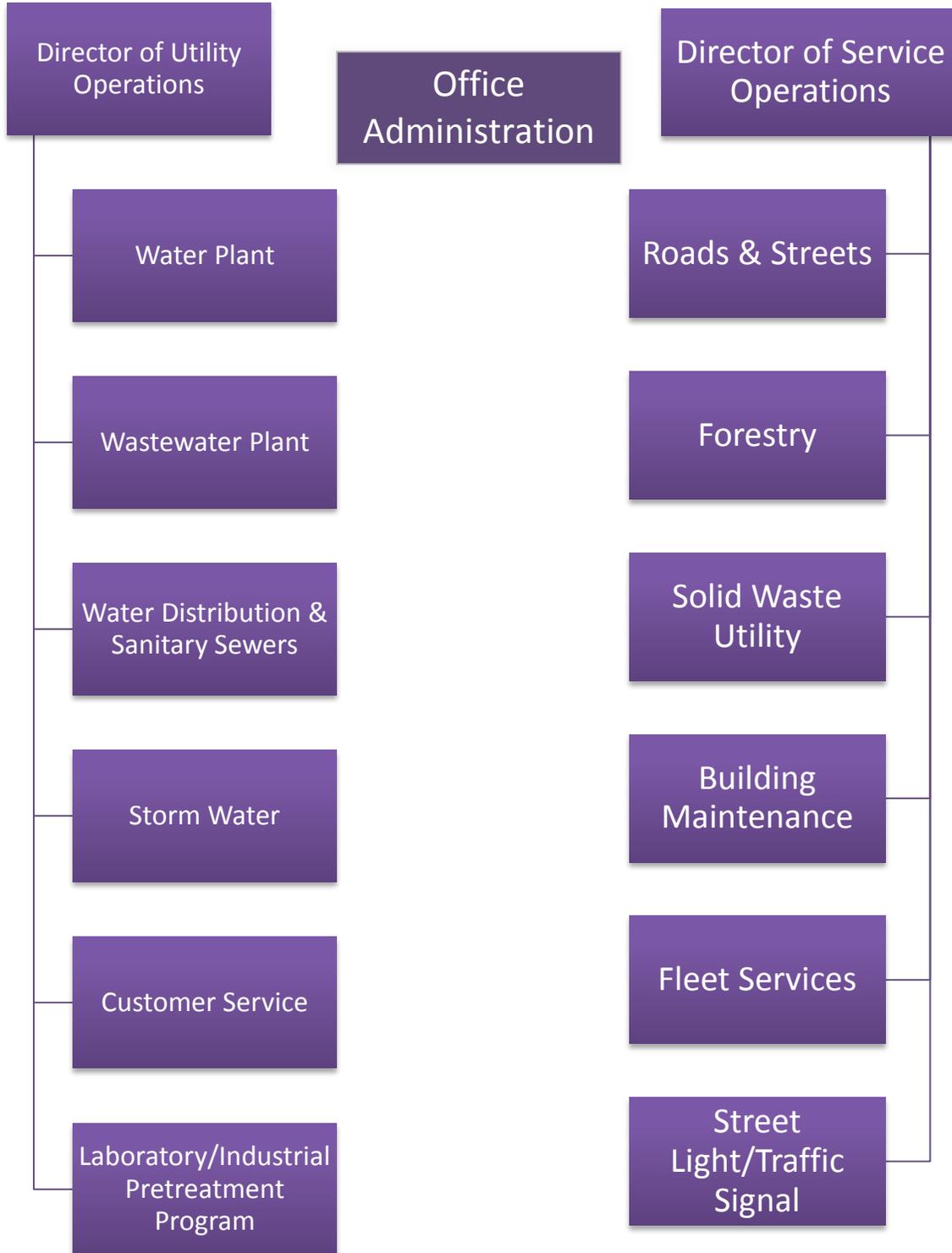
037 Belle	
632 Events-Food & Beverage	
Cost of Goods Sold	
4080.000 - Cost of Catering	1,000
Cost of Goods Sold Total	1,000
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	5,420
Personal Services - Salaries & Wage Total	5,420
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	1,427
4200.200 - Life Insurance	8
4200.400 - Pension Expense	510
4210.100 - Social Security	340
4210.200 - Medicare	77
4240.100 - Workers Comp-Premium	50
Personal Services - Fringe Benefits Total	2,412
632 Events-Food & Beverage Total	8,832
037 Belle Total	537,504
Event Center Total	11,480,824
Less Depreciation	2,935,200
Net Event Center Total	8,545,624

**City of Bismarck
 Estimated Cash Balance
 Enterprise Fund
 Event Center
 2016 Financial Plan**

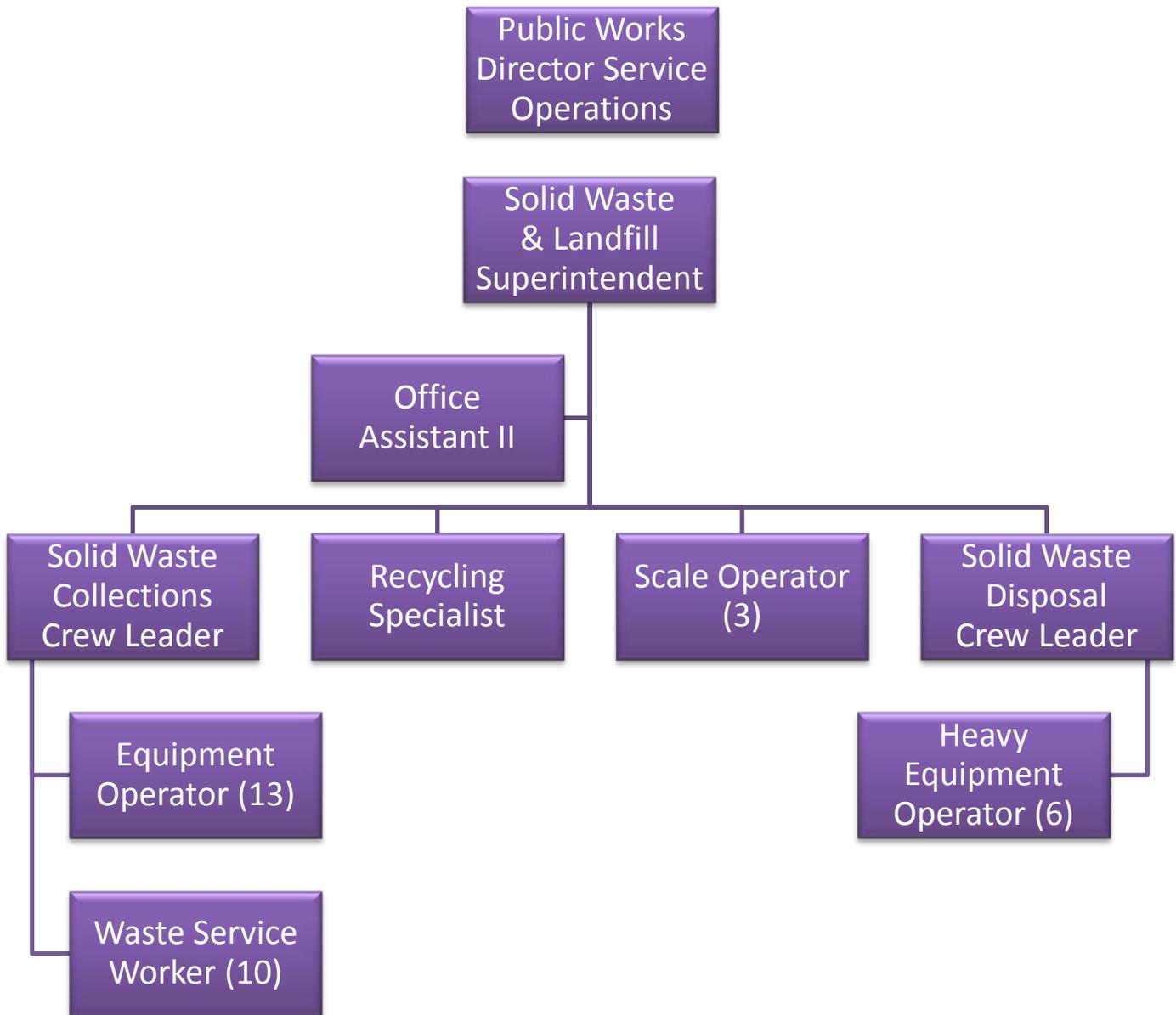


Estimated Beginning Cash Balance - December 31, 2015		\$ 1,084,542
Revenues		9,500,920
Expenditures		
Arena	5,889,593	
Exhibit Hall	2,299,527	
Belle	356,504	
Total Expenditures		8,545,624
Principal Loan Payment		1,015,000
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 1,024,838</u></u>

City of Bismarck Public Works Department



City of Bismarck Solid Waste Utility



SOLID WASTE UTILITY

The mission of the Solid Waste Utility is providing high quality solid waste collection and disposal services in a timely and effective manner to promote the safety and welfare of the City residents.

The Waste Department consists of 38.25 full-time employees working in three sections. These sections are administration, collection and disposal. The Waste Utility is funded through fees collected for residential pick-up, and tipping fees for commercial and non-resident usage of the landfill.

The collection system consists of five crews made up of two employees and two crews made up of three employees each. They collect all residential trash, Monday through Friday, on five different routes. 17,246 residential customers receive automated 96 gallon collection container service. During the grass growing season, two men service the numerous grass collection dumpsters located at 20 sites throughout the city. The collection crews also service approximately 600 dumpsters, which are normally used at apartment buildings in addition to bags, boxes and garbage cans. When they have completed each of the five routes they have made 15,000 stops.

March 31, 2014 marked the beginning of the contracted single sort curbside recycling program for single family and duplex home owners. The second quarter of 2015 was when the single sort curbside recycling program for multifamily residential units that used individual 96 or 35 gallon garbage containers. Nine recycling drop sites are also maintained by the contractor.

Metals and white goods deposited at the landfill are marketed with local recyclers. In addition, a compactor truck is used to haul screenings from hydroscreens at one sanitary sewer lift stations where they are dumped into the Sanitary Landfill. The Bismarck Household Hazardous Waste Collection Facility began operating in August of 2008.

The disposal area is responsible for the compacting and covering of all waste received at the Sanitary Landfill shortly after it arrives and for the aesthetic quality of the grounds. In 2014 106,758 tons of municipal solid waste was accepted for disposal. The Sanitary Landfill contains 635 acres and has shelterbelts and fencing around the perimeter, which are maintained on a daily basis. Presently asphalt, grass and leaves, woody debris, whiteware, scrap metal, tires, concrete, and waste oil is being reused or recycled. The disposal area utilizes synthetic lined cells with a leachate collection system with all inert waste going to a separate inert pit. 44.67 acres are permitted for lined cells under Sub-Title D, including 31.4 acres already lined. Cells are lined with 2 feet of clay material and 60 mills of HDPE liner and one foot of sand. An 8" perforated pipe system runs down the center of the cell to remove liquids to a collection manhole from where it flows into the sanitary sewer system. Earthmoving is accomplished with a dozer and two twin engine earthmoving scrapers. These same pieces of equipment are used to install the final cover material and black dirt as required by the North Dakota State Health Department Solid Waste Division. The City of Bismarck Solid Waste Department is monitored by the North Dakota Health Department, which also requires a permit for operation.

City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Solid Waste Disposal
2016 Financial Plan

	2014 Actual	2015 Budget	2016 Budget
Administration			
Salary/Wages	\$ 124,032	\$ 138,524	\$ 150,999
Fringe Benefits	38,514	41,766	49,477
Professional/Legal Services	2,887	8,800	3,400
Property/Equipment	2,186	3,388	3,328
Travel/Training	74	2,518	2,518
Service Expense	59,347	73,575	92,075
Supply Expense	13,810	23,110	7,600
Transfers	8,460	10,534	-
Total Expenditures	<u>\$ 249,310</u>	<u>\$ 302,215</u>	<u>\$ 309,397</u>
Number of Employees	2.25	2.25	2.25
Solid Waste Disposal			
Salary/Wages	\$ 550,976	\$ 615,324	\$ 598,690
Fringe Benefits	186,555	200,332	231,134
Professional/Legal Services	118,349	121,960	187,010
Property/Equipment	556,961	656,228	633,153
Travel/Training	1,979	7,210	7,219
Service Expense	826,199	840,216	1,040,573
Supply Expense	231,055	283,032	274,757
Capital Expense	285,280	4,921,657	2,002,850
Transfers	245,152	285,705	206,991
Total Expenditures	<u>\$ 3,002,506</u>	<u>\$ 7,931,664</u>	<u>\$ 5,182,377</u>
Number of Employees	11.00	11.00	11.00
Tons of Garbage Processed	106,758	119,552	134,720
Acres Used at Landfill	7.45	7.45	14.90

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Solid Waste Disposal (Continued)
2016 Financial Plan**

	2014 Actual	2015 Budget	2016 Budget
Revenues			
Charge for Services	\$ 4,120,376	\$ 3,763,576	\$ 4,448,086
Fines	25	-	-
Interest	77,897	30,325	32,200
Rental	81,531	9,836	99,976
Sale of Assets (Disposal)	44,302	7,000	10,000
Total Revenues	<u>\$ 4,324,131</u>	<u>\$ 3,810,737</u>	<u>\$ 4,590,262</u>
Total Solid Waste Disposal Revenues	\$ 4,324,131	\$ 3,810,737	\$ 4,590,262
Total Solid Waste Disposal Expenditures	\$ 3,251,816	\$ 8,233,879	\$ 5,491,774
Population (Estimated)	68,896	68,141	72,372
* Cost Per Capita	\$43.06	\$48.61	\$48.21
* Revenue Per Capita	\$62.12	\$55.82	\$63.29

* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

City of Bismarck
Revenue Budget - Solid Waste Disposal 650
For the Year 2016

Charges for Services

3310.455 - Sale of Wood Chips	13,000
3310.460 - Sale of Compost	100
3310.525 - Sale of Materials, None	1,000
3342.100 - Fees-Disposal Ground	3,964,000
3342.125 - Fees-Household Haz Waste	32,500
3342.200 - Fees-Residentl Garbg Disp	435,286
3342.300 - Sale of Labor-Sanitation	1,000

Charges for Services Total **4,446,886**

Other Income

3355.100 - Other Income	1,200
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Other Income Total **1,200**

Investment Earnings

3600.100 - Interest-Trade A/R	200
3600.300 - Interest-Construction	20,000
3600.600 - Interest-Investment	12,000

Investment Earnings Total **32,200**

Rental

3700.100 - Rent-Building	89,976
3710.150 - Rent-Hayland	7,000
3740.100 - Rent-Equipment	3,000

Rental Total **99,976**

Sale of Assets/Expense

3910.100 - Gain/Loss on Dispsl Asset	10,000
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Sale of Assets/Expense Total **10,000**

Grand Total **4,590,262**

Cash Reserve **155,812**

Total Solid Waste Disposal **4,746,074**

City of Bismarck
Annual Budget - Solid Waste Disposal 650
For the Year 2016

650 Solid Waste Disposal

651 Solid Waste Administraton

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	144,439
4130.000 - Overtime Wages	700
4160.000 - Annual Leave	5,000
4170.000 - Sick Overage	860

Personal Services - Salaries & Wage Total **150,999**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	23,779
4200.200 - Life Insurance	141
4200.400 - Pension Expense	13,915
4210.100 - Social Security	9,017
4210.200 - Medicare	2,034
4240.100 - Workers Comp-Premium	191
4250.300 - Mileage Allowance	400

Personal Services - Fringe Benefits Total **49,477**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	2,000
4330.200 - Service Contract	1,400

Professional, Legal, and Contracted Service Fees Total **3,400**

Building, Equipment, and Vehicle Services

4420.100 - Rpr/Mtce-Building	400
4420.300 - Rpr/Mtce-Equipment	200
4420.400 - Rpr/Mtce-Vehicles	800
4430.100 - Rentals-Building	1,448
4440.200 - Property Taxes	480

Building, Equipment, and Vehicle Services Total **3,328**

Travel and Training

4500.100 - Lodging	550
4500.200 - Meals	225
4500.300 - Airfare	868
4500.800 - Taxi/Parking	24
4510.100 - Conference Registration	640
4510.300 - In-House Training	87
4510.400 - Training Supplies	62
4510.500 - Safety Training	62

Travel and Training Total **2,518**

City of Bismarck
Annual Budget - Solid Waste Disposal 650
For the Year 2016

650 Solid Waste Disposal	
Other Operating Services	
4600.100 - State Fire and Tornado	3,021
4600.200 - Boiler Insurance	600
4600.400 - General Liability	14,000
4600.600 - Auto Insurance	600
4605.100 - Telephone	85
4605.200 - Cell Phones	374
4610.100 - Advertising/Promotions	5,000
4610.200 - Legal Ads	450
4610.300 - Public Educational Ads	15,000
4615.000 - Printing/Binding	3,000
4618.000 - Mailing Services	18,900
4625.000 - Photography	200
4630.600 - Permits/Fees	50
4635.100 - Computer Service Fees	125
4635.200 - Network Services	13,200
4635.300 - Software Upgrade/Maintain	350
4650.400 - Lab Test	54
4655.100 - Background Checks	15
4655.200 - Credit Checks	8
4655.300 - Drug Testing-Recruitment	60
4660.100 - Physical-Fitness for Duty	33
4665.000 - Hospitality/Entertainment	150
4670.000 - Depreciation Expense	16,500
4675.600 - Interest Expense	300
Other Operating Services Total	92,075
Operating Supplies	
4700.100 - Office Supplies	1,350
4700.200 - Office Small Equipment	900
4700.300 - Computer Small Equipment	1,500
4700.400 - Copier/Printer Supplies	2,600
4700.500 - Postage	600
4700.600 - Small Software Programs	250
4710.200 - Small Tools/Equipment	100
4750.000 - Subscriptions/Publication	300
Operating Supplies Total	7,600
651 Solid Waste Administraton Total	309,397

City of Bismarck
Annual Budget - Solid Waste Disposal 650
For the Year 2016

650 Solid Waste Disposal

652 Solid Waste Disposal

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	572,690
4130.000 - Overtime Wages	23,000
4170.000 - Sick Overage	3,000

Personal Services - Salaries & Wage Total **598,690**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	116,641
4200.200 - Life Insurance	687
4200.400 - Pension Expense	55,349
4210.100 - Social Security	35,749
4210.200 - Medicare	8,063
4240.100 - Workers Comp-Premium	14,645

Personal Services - Fringe Benefits Total **231,134**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	960
4310.200 - Engineering Consultants	150,000
4330.100 - Contract Labor	33,000
4330.200 - Service Contract	1,550
4330.300 - Facility Service Contract	1,500

Professional, Legal, and Contracted Service Fees Total **187,010**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	5,800
4400.200 - Electricity	45,460
4400.400 - Waste Disposal	85
4400.500 - Natural Gas	41,870
4400.600 - Utilities-Street Lights	70
4410.100 - Janitorial Service	12,268
4410.400 - Lawn Care	2,500
4420.100 - Rpr/Mtce-Building	40,000
4420.200 - Rpr/Mtce-Property	200,000
4420.210 - Rpr/Mtce-Right of Way	5,000
4420.270 - Rpr/Mtce-Drainage	1,000
4420.300 - Rpr/Mtce-Equipment	260,000
4420.310 - Rpr/Mtce-Communica Device	800
4420.330 - Rpr/Mtce-Leachate System	3,800

City of Bismarck
Annual Budget - Solid Waste Disposal 650
For the Year 2016

650 Solid Waste Disposal	
4420.400 - Rpr/Mtce-Vehicles	10,000
4430.300 - Rentals-Equipment	4,500
Building, Equipment, and Vehicle Services Total	633,153
Travel and Training	
4500.100 - Lodging	1,400
4500.200 - Meals	289
4500.400 - Travel-Fuel	200
4510.100 - Conference Registration	2,700
4510.300 - In-House Training	690
4510.400 - Training Supplies	220
4510.500 - Safety Training	1,720
Travel and Training Total	7,219
Other Operating Services	
4605.100 - Telephone	1,250
4605.200 - Cell Phones	2,616
4610.100 - Advertising/Promotions	5,000
4610.200 - Legal Ads	500
4610.300 - Public Educational Ads	1,000
4615.000 - Printing/Binding	200
4630.300 - Membership/Dues	590
4630.400 - Recycling Service Fees	220,000
4630.600 - Permits/Fees	1,025
4630.700 - License	25
4635.100 - Computer Service Fees	300
4635.300 - Software Upgrade/Maintain	350
4650.000 - Testing & Monitoring Fees	47,000
4650.100 - Hazardous Waste Removal	20,000
4650.300 - Drug Testing	400
4650.400 - Lab Test	200
4655.300 - Drug Testing-Recruitment	100
4660.100 - Physical-Fitness for Duty	100
4660.200 - Physical-Required	100
4665.000 - Hospitality/Entertainment	175
4670.000 - Depreciation Expense	729,200
4675.200 - Credit Card Service Fee	10,322
4685.500 - Hepatitis B	100
4699.000 - Bad Debt Expense	20
Other Operating Services Total	1,040,573

City of Bismarck
Annual Budget - Solid Waste Disposal 650
For the Year 2016

650 Solid Waste Disposal	
Operating Supplies	
4700.100 - Office Supplies	800
4700.200 - Office Small Equipment	1,000
4700.300 - Computer Small Equipment	1,600
4700.400 - Copier/Printer Supplies	2,350
4700.500 - Postage	875
4700.600 - Small Software Programs	400
4705.000 - Uniforms	6,500
4710.100 - Shop Supplies	8,000
4710.200 - Small Tools/Equipment	7,000
4710.300 - Testing Supplies	100
4710.600 - Janitorial Supplies	3,000
4725.100 - Gasoline	14,000
4725.200 - Diesel	225,000
4735.100 - Safety Supplies	3,000
4735.150 - Safety Small Equipment	1,000
4750.000 - Subscriptions/Publication	132
Operating Supplies Total	274,757
Capital Outlay	
6630.100 - Improv Other Than Bldgs	136,850
6650.100 - Machinery/Equipment	416,000
6730.600 - CIP-Subtitle'D'Cell Const	1,450,000
Capital Outlay Total	2,002,850
Other Financing Uses	
8000.100 - Transfer-General Fund	81,991
8000.250 - Transfer-Roads & Streets	125,000
Other Financing Uses Total	206,991
652 Solid Waste Disposal Total	5,182,377
650 Solid Waste Disposal Total	5,491,774
Less Depreciation	745,700
Net Solid Waste Disposal Total	4,746,074

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Solid Waste Disposal
2016 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2015		\$ 9,968,313
Revenues		4,590,262
Expenditures		
Administration	292,897	
Waste Disposal	4,453,177	
Total Expenditures	<u>4,746,074</u>	4,746,074
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 9,812,501</u></u>

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Solid Waste Collections
2016 Financial Plan**

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 990,770	\$ 1,131,756	\$ 1,174,721
Fringe Benefits	342,793	387,492	498,367
Professional/Legal Services	1,799	40,856	87,150
Property/Equipment	394,637	406,735	445,346
Travel/Training	1,983	1,955	3,061
Service Expense	1,117,728	1,432,573	1,480,043
Supply Expense	287,589	255,794	273,759
Capital Expense	319,389	610,000	954,850
Transfers	110,612	168,473	107,113
Total Expenditures	<u>\$ 3,567,300</u>	<u>\$ 4,435,634</u>	<u>\$ 5,024,410</u>
Revenues			
Charge for Services	\$ 3,247,532	\$ 4,229,770	\$ 4,343,464
Interest	20,352	9,000	15,500
Rental	2,666	455	525
Sale of Assets (Disposal)	(29,421)	11,000	11,000
Total Revenues	<u>\$ 3,241,129</u>	<u>\$ 4,250,225</u>	<u>\$ 4,370,489</u>
Number of Employees	25	25	25
Tons Collected	25,033	25,750	26,488
Total Cost Per Ton	\$142.50	\$172.26	\$189.69
Number of Collection Trucks	21	21	21
Total Solid Waste Collection Revenues	\$ 3,241,129	\$ 4,250,225	\$ 4,370,489
Total Solid Waste Collection Expenditures	\$ 3,567,300	\$ 4,435,634	\$ 5,024,410
Population (Estimated)	68,896	68,141	72,372
* Cost Per Capita	\$47.14	\$56.14	\$56.23
* Revenue Per Capita	\$47.47	\$62.21	\$60.24

* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

City of Bismarck
Revenue Budget - Solid Waste Collections 655
For the Year 2016

Charges for Services

3310.550 - Sale of Metals-Hwy/Street	20,000
3342.110 - Fees-Recycling	120,000
3342.150 - Fees-Residential Recycling, None	901,145
3342.210 - Fees-Residentl Waste Coll	2,569,763
3342.300 - Sale of Labor-Sanitation	2,000
3342.400 - Sale of Waste Containers	723,556
3350.200 - Franchise Fees-Haulers	7,000

Charges for Services Total **4,343,464**

Investment Earnings

3600.600 - Interest-Investment	15,000
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Investment Earnings Total **15,500**

Rental

3700.100 - Rent-Building	25
3740.100 - Rent-Equipment	500

Rental Total **525**

Sale of Assets/Expense

3910.100 - Gain/Loss on Disposl Asset	10,000
3910.125 - Insurance Recoveries	1,000

Sale of Assets/Expense Total **11,000**

Grand Total **4,370,489**

Cash Reserve **314,221**

Total Solid Waste Collections **4,684,710**

City of Bismarck
Annual Budget - Solid Waste Collections 655
For the Year 2016

655 Solid Waste Collections

656 Solid Waste Collections

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,108,368
4120.000 - Part-Time Wages	27,311
4130.000 - Overtime Wages	33,000
4170.000 - Sick Overage	6,042

Personal Services - Salaries & Wage Total **1,174,721**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	276,019
4200.200 - Life Insurance	1,560
4200.400 - Pension Expense	101,813
4210.100 - Social Security	70,881
4210.200 - Medicare	16,000
4240.100 - Workers Comp-Premium	32,094

Personal Services - Fringe Benefits Total **498,367**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	650
4310.200 - Engineering Consultants	85,000
4330.100 - Contract Labor	1,300
4330.200 - Service Contract	200

Professional, Legal, and Contracted Service Fees Total **87,150**

Building, Equipment, and Vehicle Services

4420.100 - Rpr/Mtce-Building	7,500
4420.200 - Rpr/Mtce-Property	13,000
4420.210 - Rpr/Mtce-Right of Way	2,000
4420.300 - Rpr/Mtce-Equipment	323,400
4420.320 - Rpr/Mtce-Garbge Rntl Cont	36,000
4420.400 - Rpr/Mtce-Vehicles	63,446

Building, Equipment, and Vehicle Services Total **445,346**

Travel and Training

4500.200 - Meals	20
4510.100 - Conference Registration	75
4510.300 - In-House Training	800
4510.400 - Training Supplies	266
4510.500 - Safety Training	1,900

Travel and Training Total **3,061**

City of Bismarck
Annual Budget - Solid Waste Collections 655
For the Year 2016

655 Solid Waste Collections

Other Operating Services

4600.400 - General Liability	177
4600.600 - Auto Insurance	5,800
4605.100 - Telephone	2,600
4605.200 - Cell Phones	3,336
4610.100 - Advertising/Promotions	10,000
4610.200 - Legal Ads	500
4615.000 - Printing/Binding	5,450
4630.300 - Membership/Dues	160
4630.400 - Recycling Service Fees	1,109,413
4630.700 - License	40
4635.100 - Computer Service Fees	80
4635.300 - Software Upgrade/Maintain	500
4650.300 - Drug Testing	400
4650.400 - Lab Test	200
4655.300 - Drug Testing-Recruitment	315
4660.100 - Physical-Fitness for Duty	165
4660.200 - Physical-Required	530
4670.000 - Depreciation Expense	339,700
4685.500 - Hepatitis B	650

Other Operating Services Total **1,480,043**

Operating Supplies

4700.100 - Office Supplies	170
4700.200 - Office Small Equipment	274
4700.300 - Computer Small Equipment	3,200
4700.400 - Copier/Printer Supplies	376
4700.500 - Postage	3,400
4700.600 - Small Software Programs	4,000
4705.000 - Uniforms	17,760
4710.100 - Shop Supplies	3,000
4710.200 - Small Tools/Equipment	27,000
4710.600 - Janitorial Supplies	2,700
4725.100 - Gasoline	23,000
4725.200 - Diesel	187,000
4735.100 - Safety Supplies	1,250
4735.150 - Safety Small Equipment	500
4750.000 - Subscriptions/Publication	129

Operating Supplies Total **273,759**

City of Bismarck
Annual Budget - Solid Waste Collections 655
For the Year 2016

655 Solid Waste Collections	
Capital Outlay	
6650.100 - Machinery/Equipment	880,000
6670.100 - Vehicles	23,850
6710.200 - CIP-Building Improvements, None	51,000
Capital Outlay Total	954,850
Other Financing Uses	
8000.100 - Transfer-General Fund	107,113
Other Financing Uses Total	107,113
656 Solid Waste Collections Total	5,024,410
655 Solid Waste Collections Total	5,024,410
Less Depreciation Expense	339,700
Net Solid Waste Collections Total	4,684,710

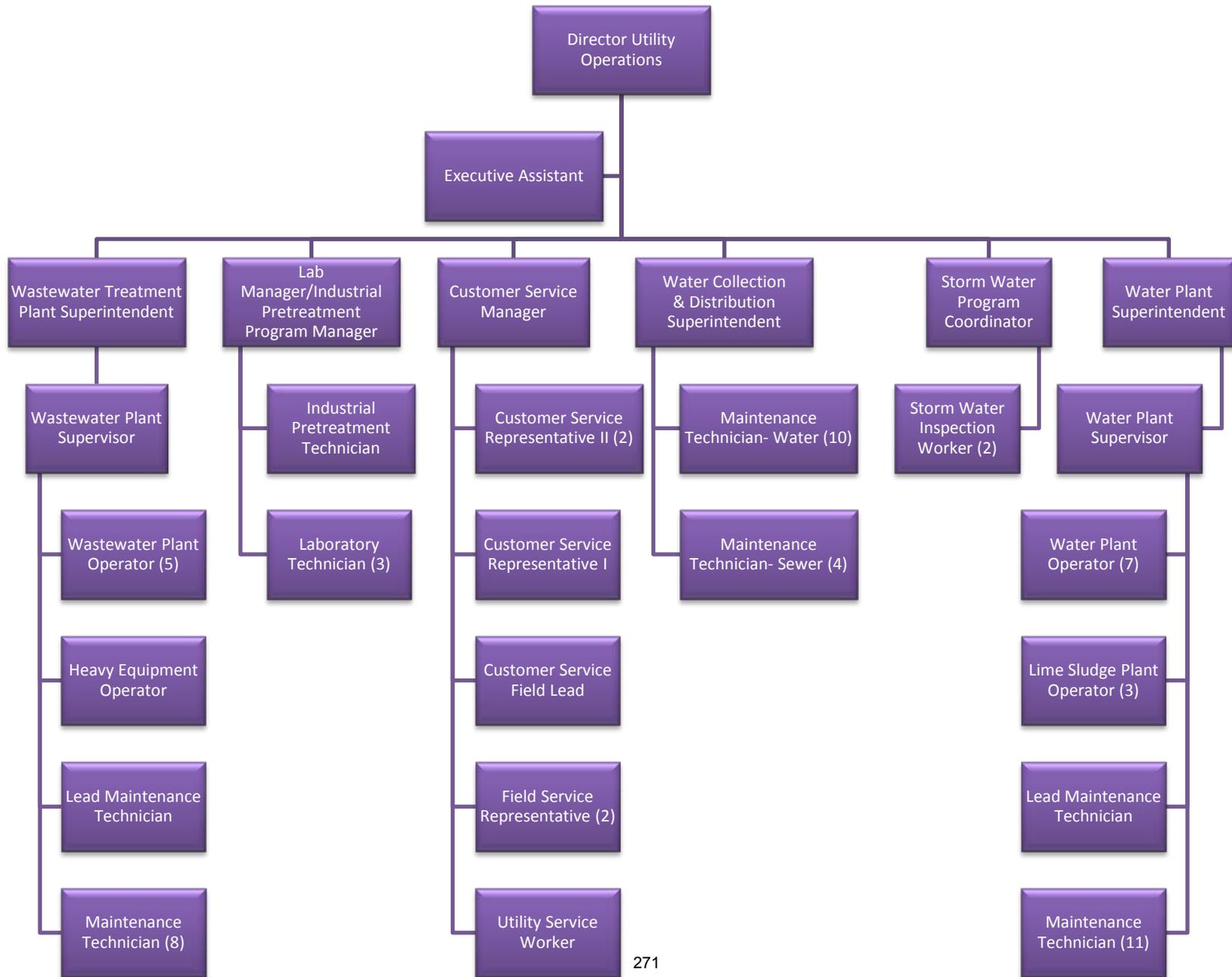
**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Solid Waste Collections
2016 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2015		\$ 1,608,617
Revenues		4,370,489
Expenditures		
Solid Waste Collections	<u>4,684,710</u>	
Total Expenditures		4,684,710
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 1,294,396</u></u>

City of Bismarck

Wastewater & Water Treatment Plant



WATER AND SEWER UTILITY

The Water and Sewer Utility employs 59 full time employees assigned within seven distinct areas. These areas of responsibility are water treatment, water distribution, water administration, customer service, sanitary sewer system, wastewater treatment and storm water management.

The current treatment capacity of the water treatment plant is 30 million gallons per day (MGD). Average daily production for 2014 was 9.4 MGD. Maximum daily production in 2014 was 24 MGD. The City also supplies water to the South Central Regional Water District and the City of Lincoln which used an average of approximately 0.20 MGD and 0.25 MGD, respectively. The water distribution system is an elaborate network of approximately 350 miles of water pipe ranging in diameter from 3 inches to 42 inches and four pump stations. Five underground reservoir sites and three elevated tanks provide approximately 22 million gallons of water storage.

The water administration staff provides administrative and human resources support for the Public Works Department. The staff also processes all invoices for operational expenses, repairs and related services stemming from the operation and maintenance of the water, sanitary sewer and storm water utilities and other Public Works functions. In 2014 a Customer Service Work Group was established in the department that brings together all field and office employees involved with the establishment of water service, meter installation and reading, utility billing and payment processing. The staff prepares the monthly billings for water, wastewater, storm water, street lights, and solid waste disposal charges for approximately 21,000 customers. The Department recently replaced its billing and payment processing system and is completing a project to replace old water meters and install a radio based meter reading system.

The sanitary and storm sewer collection systems consist of two separate pipe networks designed to carry the sanitary wastewater and storm water runoff, respectively. The sanitary sewer collection system includes approximately 300 miles of pipe in various diameters and 22 lift stations, which transport the sanitary wastewater throughout the city to the wastewater treatment plant. The storm sewer collection system consists of over 150 miles of pipe and open ditch, and three pumping stations which carries the runoff from streets and adjoining properties to Hay Creek, Apple Creek and the Missouri River. The Storm Water division is also responsible for implementation of the City's NPDES storm water permit. This program protects and preserves the water quality of the receiving waters by implementing measures to reduce pollutants from construction, municipal operations and urban activities.

The wastewater treatment plant provides secondary treatment of wastewater prior to its discharge into the Missouri River. The plant utilizes pretreatment, flow equalization, primary and final clarification, trickling filters, chlorination and dechlorination. Residual sludge is anaerobically digested and applied to agricultural land as a fertilizer. The average daily flow at the plant in 2014 was 6.6 million gallons per day with a rated capacity of 7.5 MGD. The plant is currently beginning a major upgrade project to increase its capacity to 10.7 MGD.

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Water Utility
2016 Financial Plan**

	2014 Actual	2015 Budget	2016 Budget
Administration			
Cost of Goods Sold	\$ 239,265	\$ 150,000	\$ 225,000
Salary/Wages	286,439	372,341	189,508
Fringe Benefits	97,039	118,297	76,904
Professional/Legal Services	39,749	59,400	11,000
Property/Equipment	280,907	300,818	319,433
Travel/Training	5,849	6,750	3,300
Service Expense	480,670	469,710	475,230
Supply Expense	57,925	41,600	40,050
Capital Expense	615	-	-
Transfers	223,894	383,788	253,101
Total Expenditures	<u>\$ 1,712,352</u>	<u>\$ 1,902,704</u>	<u>\$ 1,593,526</u>
Number of Employees	7.00	3.00	3.00
Water Treatment			
Salary/Wages	\$ 719,411	\$ 769,945	\$ 816,047
Fringe Benefits	227,635	230,157	302,998
Professional/Legal Services	14,908	35,000	28,000
Property/Equipment	841,350	813,500	902,000
Travel/Training	6,741	9,100	6,900
Service Expense	2,058,372	2,136,744	2,614,187
Supply Expense	911,188	855,200	1,060,800
Capital Expense	12,630,560	11,305,000	2,189,000
Debt Service	475,588	688,254	625,039
Transfers	54,448	58,472	-
Total Expenditures	<u>\$ 17,940,201</u>	<u>\$ 16,901,372</u>	<u>\$ 8,544,971</u>
Number of Employees	15.00	15.00	16.00
Gallons of Water Treated	3,427,350,000	3,700,000,000	3,700,000,000
* Treatment Cost Per Gallon	\$ 0.001549	\$ 0.001513	\$ 0.001718
* Exclusive of Capital Expenses			
Water Distribution			
Salary/Wages	\$ 594,512	\$ 746,473	\$ 649,973
Fringe Benefits	181,265	212,406	242,882
Professional/Legal Services	32,223	100,150	75,150
Property/Equipment	1,108,893	1,001,980	1,017,392
Travel/Training	2,791	3,300	2,950
Service Expense	1,759,675	1,809,260	1,877,910
Supply Expense	62,113	57,200	60,300

Service Efforts and Accomplishments
Enterprise Fund
Water Utility (Continued)
2016 Financial Plan

	2014 Actual	2015 Budget	2016 Budget
Capital Expense	2,129,659	9,673,000	6,105,000
Transfers	548,768	56,890	-
Total Expenditures	<u>\$ 6,419,899</u>	<u>\$ 13,660,659</u>	<u>\$ 10,031,557</u>
Number of Employees	13.00	12.00	12.00
Miles of Watermains	340	350	355
Watermain Breaks	27	30	20
Customer Service			
Salary/Wages	\$ 105,211	\$ 111,482	\$ 403,454
Fringe Benefits	34,079	34,798	138,458
Professional/Legal Services	69,473	47,500	114,400
Property/Equipment	7,757	8,000	4,500
Travel/Training	58	-	5,900
Service Expense	3,070	14,030	271,110
Supply Expense	17,935	18,250	30,200
Capital Expense	957,783	4,000,000	500,000
Transfers	7,851	8,438	-
Total Expenditures	<u>\$ 1,203,217</u>	<u>\$ 4,242,498</u>	<u>\$ 1,468,022</u>
Number of Employees	2.00	9.00	9.00
Revenues			
Government	\$ 3,314,932	\$ 16,370,000	\$ -
Charge for Services	12,291,079	14,220,500	14,592,000
NSF Fees	1,445	800	1,500
Special Assessments	731,558	495,000	615,000
Interest	144,667	75,200	101,000
Rental	670,107	624,680	678,928
Sale of Assets	13,229	6,000	4,000
Total Revenues	<u>\$ 17,167,017</u>	<u>\$ 31,792,180</u>	<u>\$ 15,992,428</u>
Total Water Utility Revenues	\$ 17,167,017	\$ 31,792,180	\$ 15,992,428
Total Water Utility Expenditures	\$ 27,275,669	\$ 36,707,233	\$ 21,638,076
Total Water Utility Expenditures without Capital Expenses	\$ 11,557,052	\$ 11,729,233	\$ 12,844,076
Population (Estimated)	68,896	68,141	72,372
* Operating Cost Per Capita	\$167.75	\$172.13	\$177.47
* Revenue Per Capita	\$200.87	\$226.24	\$220.92

* Exclusive of Capital Expenses, Government Revenues, & Sale of Assets (Disposal)

City of Bismarck
Revenue Budget - Water Utility 665
For the Year 2016

Charges for Services

3310.275 - Fees-Prepaid Impr Distrct	75,000
3330.125 - Sale of Labor-Other Water	6,500
3330.130 - Sale of Labor-Tapping	35,000
3330.135 - Sale of Labor-Meter/MIU	30,000
3330.150 - Sale of Materials	5,000
3330.175 - Sale of Meters-11/2-2"@16	35,000
3330.200 - Sale of Meters-3" @6	15,000
3330.225 - Sale of Meters-5/8-1" @26	300,000
3335.100 - Sale of Water	12,800,000
3335.101 - Sale of Water-BWUC	300,000
3335.110 - Sale of Water-Lincoln	410,000
3335.200 - Sale of Water-Bulk	7,000
3335.300 - Sale of Water-Hydrant	75,000
3335.800 - Water Service Line Charge	425,000
3340.175 - Sale of Lab Testing	25,000
3350.125 - Fees-Service Order Charge	30,000
3350.155 - Fees-Delinquent Turn-On	3,000
3350.175 - Fees-Tapping Machine	12,500
3350.375 - Sale of Metals	1,000

Charges for Services Total **14,590,000**

Other Income

3355.100 - Other Income	2,000
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Other Income Total **2,000**

Fines & Forfeits

3400.175 - Fines-NSF	1,500
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Fines & Forfeits Total **1,500**

Special Assessment Revenue

3500.525 - SA-Water-Current	500,000
3500.550 - SA-Water-Pd in Full	100,000
3500.575 - SA-Water-Prior	15,000

Special Assessment Revenue Total **615,000**

Investment Earnings

3600.100 - Interest-Trade A/R	1,000
3600.600 - Interest-Investment	100,000

Investment Earnings Total **101,000**

City of Bismarck
Revenue Budget - Water Utility 665
For the Year 2016

Rental

3700.100 - Rent-Building	609,828
3700.300 - Lease-Towers, None	38,000
3710.150 - Rent-Hayland	100
3740.100 - Rent-Equipment	1,000
3740.175 - Rent-Hydrant Meter	30,000

Rental Total

678,928

Sale of Assets/Expense

3910.100 - Gain/Loss on Dispsl Asset	1,000
3910.125 - Insurance Recoveries	3,000

Sale of Assets/Expense Total

4,000

Grand Total	15,992,428
Cash Reserve	1,173,248
Total Water Utility	17,165,676

**City of Bismarck
Annual Budget - Water Utility 665
For the Year 2016**

665 Water&Sewer-Water

666 Water Administration

Cost of Goods Sold

4000.000 - Cost of Meter Sales 225,000

Cost of Goods Sold Total 225,000

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 183,078

4130.000 - Overtime Wages 3,000

4170.000 - Sick Overage 3,430

Personal Services - Salaries & Wage Total 189,508

Personal Services - Fringe Benefits

4200.100 - Health Insurance 33,766

4200.200 - Life Insurance 188

4200.400 - Pension Expense 28,142

4210.100 - Social Security 11,429

4210.200 - Medicare 2,578

4240.100 - Workers Comp-Premium 801

Personal Services - Fringe Benefits Total 76,904

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor 1,000

4330.200 - Service Contract 10,000

Professional, Legal, and Contracted Service Fees Total 11,000

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer 5,200

4400.200 - Electricity 90,000

4400.300 - Propane 2,000

4400.400 - Waste Disposal 2,000

4400.500 - Natural Gas 36,000

4400.600 - Utilities-Street Lights 700

4400.700 - Utilities-Storm Sewers 6,900

4410.100 - Janitorial Service 60,000

4410.400 - Lawn Care 8,000

4420.100 - Rpr/Mtce-Building 85,000

4420.200 - Rpr/Mtce-Property 3,000

4420.280 - Rpr/Mtce-Parking Lot 1,000

4420.300 - Rpr/Mtce-Equipment 12,000

4430.100 - Rentals-Building 6,633

4430.300 - Rentals-Equipment 1,000

Building, Equipment, and Vehicle Services Total 319,433

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2016

665 Water&Sewer-Water

Travel and Training

4500.100 - Lodging	1,000
4500.200 - Meals	400
4500.300 - Airfare	1,000
4500.400 - Travel-Fuel	50
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	500
4510.300 - In-House Training	100
4510.400 - Training Supplies	100
4510.500 - Safety Training	100

Travel and Training Total **3,300**

Other Operating Services

4600.100 - State Fire and Tornado	4,800
4600.200 - Boiler Insurance	1,200
4600.400 - General Liability	22,000
4605.100 - Telephone	6,000
4605.200 - Cell Phones	500
4610.100 - Advertising/Promotions	100
4610.200 - Legal Ads	300
4615.000 - Printing/Binding	8,000
4618.000 - Mailing Services	31,000
4630.300 - Membership/Dues	3,600
4635.100 - Computer Service Fees	500
4635.200 - Network Services	13,000
4635.300 - Software Upgrade/Maintain	5,000
4655.100 - Background Checks	40
4655.300 - Drug Testing-Recruitment	40
4655.600 - Candidate Assessment Svc	1,000
4665.000 - Hospitality/Entertainment	50
4670.000 - Depreciation Expense	275,000
4675.200 - Credit Card Service Fee	100,000
4675.600 - Interest Expense	3,000
4690.400 - Claims-Damage	100

Other Operating Services Total **475,230**

Operating Supplies

4700.100 - Office Supplies	2,000
4700.200 - Office Small Equipment	2,000
4700.210 - Telephone Equipment	200
4700.300 - Computer Small Equipment	2,000
4700.400 - Copier/Printer Supplies	8,000

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2016

665 Water&Sewer-Water	
4700.500 - Postage	10,000
4700.600 - Small Software Programs	1,000
4705.000 - Uniforms	600
4710.100 - Shop Supplies	50
4710.200 - Small Tools/Equipment	100
4710.500 - Lighting Supplies	500
4710.600 - Janitorial Supplies	12,000
4725.100 - Gasoline	500
4725.200 - Diesel	100
4735.100 - Safety Supplies	1,000
Operating Supplies Total	40,050
Other Financing Uses	
8000.100 - Transfer-General Fund	253,101
Other Financing Uses Total	253,101
666 Water Administration Total	1,593,526
667 Water Treatment	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	805,149
4130.000 - Overtime Wages	6,000
4160.000 - Annual Leave	2,000
4170.000 - Sick Overage	2,898
Personal Services - Salaries & Wage Total	816,047
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	154,878
4200.200 - Life Insurance	999
4200.400 - Pension Expense	77,087
4210.100 - Social Security	49,077
4210.200 - Medicare	10,451
4240.100 - Workers Comp-Premium	10,481
4240.300 - Workers Comp-Inmate/Vol	25
Personal Services - Fringe Benefits Total	302,998
Professional, Legal, and Contracted Service Fees	
4310.200 - Engineering Consultants	20,000
4330.200 - Service Contract	8,000
Professional, Legal, and Contracted Service Fees Total	28,000

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2016

665 Water&Sewer-Water

Building, Equipment, and Vehicle Services

4400.200 - Electricity	360,000
4400.400 - Waste Disposal	250,000
4400.500 - Natural Gas	120,000
4410.100 - Janitorial Service	8,000
4410.400 - Lawn Care	10,000
4420.100 - Rpr/Mtce-Building	50,000
4420.200 - Rpr/Mtce-Property	2,000
4420.280 - Rpr/Mtce-Parking Lot	1,000
4420.300 - Rpr/Mtce-Equipment	100,000
4420.400 - Rpr/Mtce-Vehicles	1,000

Building, Equipment, and Vehicle Services Total **902,000**

Travel and Training

4500.100 - Lodging	2,000
4500.200 - Meals	400
4500.300 - Airfare	1,200
4500.400 - Travel-Fuel	100
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	2,400
4510.400 - Training Supplies	500
4510.500 - Safety Training	200

Travel and Training Total **6,900**

Other Operating Services

4600.100 - State Fire and Tornado	14,000
4600.200 - Boiler Insurance	1,500
4600.600 - Auto Insurance	500
4605.100 - Telephone	7,000
4605.200 - Cell Phones	1,500
4610.100 - Advertising/Promotions	300
4610.200 - Legal Ads	100
4610.300 - Public Educational Ads	100
4615.000 - Printing/Binding	200
4630.300 - Membership/Dues	500
4635.100 - Computer Service Fees	250
4635.200 - Network Services	14,000
4635.250 - Blackberry Service Fee	600
4635.300 - Software Upgrade/Maintain	3,000
4635.500 - Computer Server Mtce	1,000
4650.400 - Lab Test	12,000
4655.300 - Drug Testing-Recruitment	50

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2016

665 Water&Sewer-Water

4655.600 - Candidate Assessment Svc	1,000
4660.100 - Physical-Fitness for Duty	100
4670.000 - Depreciation Expense	2,106,100
4675.500 - Bond Service Fees	60,800
4675.600 - Interest Expense	389,587
Other Operating Services Total	2,614,187

Operating Supplies

4700.100 - Office Supplies	1,000
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	600
4700.500 - Postage	750
4705.000 - Uniforms	6,000
4710.100 - Shop Supplies	8,000
4710.200 - Small Tools/Equipment	12,000
4710.300 - Testing Supplies	30,000
4710.500 - Lighting Supplies	200
4710.600 - Janitorial Supplies	1,200
4715.106 - Ammonium Sulfate, None	60,000
4715.110 - Carbon Dioxide-Liquid	60,000
4715.120 - Fluoride	30,000
4715.125 - Chlorine	120,000
4715.130 - Lime	500,000
4715.135 - Sodium Aluminate	40,000
4715.140 - Phosphate	120,000
4715.150 - Polymer	5,000
4715.155 - Miscellaneous Chemicals	50,000
4725.100 - Gasoline	2,200
4725.200 - Diesel	8,000
4725.400 - Propane for Vehicles	50
4735.100 - Safety Supplies	1,000
4735.150 - Safety Small Equipment	100
4750.000 - Subscriptions/Publication	200
Operating Supplies Total	1,060,800

Capital Outlay

6650.100 - Machinery/Equipment	39,000
6730.320 - CIP-Water Treatment Plant	2,150,000
Capital Outlay Total	2,189,000

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2016

665 Water&Sewer-Water

Debt Service

7010.100 - Interest-Bonds 625,039

Debt Service Total 625,039

667 Water Treatment Total 8,544,971

668 Water Distribution

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 609,596

4120.000 - Part-Time Wages 18,000

4130.000 - Overtime Wages 20,000

4170.000 - Sick Overage 2,377

Personal Services - Salaries & Wage Total 649,973

Personal Services - Fringe Benefits

4200.100 - Health Insurance 121,461

4200.200 - Life Insurance 749

4200.400 - Pension Expense 63,524

4210.100 - Social Security 39,168

4210.200 - Medicare 8,843

4240.100 - Workers Comp-Premium 9,137

Personal Services - Fringe Benefits Total 242,882

Professional, Legal, and Contracted Service Fees

4310.200 - Engineering Consultants 75,000

4330.200 - Service Contract 150

Professional, Legal, and Contracted Service Fees Total 75,150

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer 500

4400.200 - Electricity 165,000

4400.500 - Natural Gas 20,000

4400.600 - Utilities-Street Lights 100

4400.700 - Utilities-Storm Sewers 50

4410.400 - Lawn Care 20,000

4420.100 - Rpr/Mtce-Building 5,000

4420.200 - Rpr/Mtce-Property 6,000

4420.240 - Rpr/Mtce-Watermains 250,000

4420.245 - Rpr/Mtce-WaterServiceLine 350,000

4420.250 - Rpr/Mtce-Water Storage 30,000

4420.300 - Rpr/Mtce-Equipment 100,000

4420.400 - Rpr/Mtce-Vehicles 20,000

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2016

665 Water&Sewer-Water	
4430.100 - Rentals-Building	49,642
4430.200 - Rentals-Easements	300
4430.300 - Rentals-Equipment	500
4440.000 - Special Assessments	300
Building, Equipment, and Vehicle Services Total	1,017,392
Travel and Training	
4500.100 - Lodging	500
4500.200 - Meals	500
4500.300 - Airfare	500
4500.400 - Travel-Fuel	100
4510.100 - Conference Registration	1,000
4510.300 - In-House Training	50
4510.400 - Training Supplies	100
4510.500 - Safety Training	200
Travel and Training Total	2,950
Other Operating Services	
4600.100 - State Fire and Tornado	2,600
4600.600 - Auto Insurance	2,400
4605.100 - Telephone	1,500
4605.200 - Cell Phones	5,000
4610.200 - Legal Ads	2,000
4630.100 - Commission Board Fees	60
4630.300 - Membership/Dues	300
4635.100 - Computer Service Fees	200
4635.300 - Software Upgrade/Maintain	4,000
4650.300 - Drug Testing	500
4650.400 - Lab Test	100
4655.100 - Background Checks	50
4655.300 - Drug Testing-Recruitment	100
4660.100 - Physical-Fitness for Duty	100
4670.000 - Depreciation Expense	1,858,800
4690.400 - Claims-Damage	200
Other Operating Services Total	1,877,910
Operating Supplies	
4700.100 - Office Supplies	600
4700.200 - Office Small Equipment	300
4700.300 - Computer Small Equipment	5,000
4700.400 - Copier/Printer Supplies	800
4700.500 - Postage	100

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2016

665 Water&Sewer-Water	
4700.600 - Small Software Programs	1,000
4705.000 - Uniforms	5,800
4710.100 - Shop Supplies	5,000
4710.200 - Small Tools/Equipment	6,000
4710.300 - Testing Supplies	100
4710.600 - Janitorial Supplies	100
4725.100 - Gasoline	25,000
4725.200 - Diesel	8,000
4735.100 - Safety Supplies	1,500
4735.150 - Safety Small Equipment	1,000
Operating Supplies Total	60,300
Capital Outlay	
6670.100 - Vehicles	26,000
6730.300 - CIP-Watermains	4,679,000
6730.310 - CIP-Water Storage/Pumping	1,400,000
Capital Outlay Total	6,105,000
668 Water Distribution Total	
10,031,557	
669 Customer Service	
<hr/>	
Personal Services - Salaries & Wage	
4130.000 - Overtime Wages	3,000
4170.000 - Sick Overage	4,160
Personal Services - Salaries & Wage Total	403,454
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	95,113
4200.200 - Life Insurance	480
4200.400 - Pension Expense	9,220
4210.100 - Social Security	24,738
4210.200 - Medicare	5,579
4240.100 - Workers Comp-Premium	3,328
Personal Services - Fringe Benefits Total	138,458
Professional, Legal, and Contracted Service Fees	
4330.200 - Service Contract	26,400
4330.250 - Meter Reading Service Contract, None	88,000
Professional, Legal, and Contracted Service Fees Total	114,400
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	2,000

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2016

665 Water&Sewer-Water	
4420.400 - Rpr/Mtce-Vehicles	500
4430.300 - Rentals-Equipment	2,000
Building, Equipment, and Vehicle Services Total	4,500
Travel and Training	
4500.100 - Lodging	1,000
4500.200 - Meals	500
4500.300 - Airfare	2,000
4500.400 - Travel-Fuel	100
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	2,000
4510.300 - In-House Training	100
4510.400 - Training Supplies	100
4510.500 - Safety Training	50
Travel and Training Total	5,900
Other Operating Services	
4600.600 - Auto Insurance	260
4605.100 - Telephone	2,000
4605.200 - Cell Phones	2,500
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	200
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	200
4635.100 - Computer Service Fees	2,000
4635.200 - Network Services	500
4635.300 - Software Upgrade/Maintain	29,600
4650.300 - Drug Testing	50
4655.100 - Background Checks	50
4655.300 - Drug Testing-Recruitment	50
4670.000 - Depreciation Expense	232,500
4690.400 - Claims-Damage	200
Other Operating Services Total	271,110
Operating Supplies	
4700.100 - Office Supplies	2,000
4700.200 - Office Small Equipment	2,000
4700.300 - Computer Small Equipment	3,000
4700.500 - Postage	12,000
4700.600 - Small Software Programs	1,000
4705.000 - Uniforms	1,000
4710.100 - Shop Supplies	2,000

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2016

665 Water&Sewer-Water	
4710.200 - Small Tools/Equipment	2,000
4725.100 - Gasoline	5,000
4735.100 - Safety Supplies	100
4735.150 - Safety Small Equipment	100
Operating Supplies Total	30,200
Capital Outlay	
6650.100 - Machinery/Equipment	500,000
Capital Outlay Total	500,000
669 Customer Service Total	1,468,022
665 Water & Sewer - Water Total	21,638,076
Less Depreciation	4,472,400
Net Water Total	17,165,676

**City of Bismarck
 Estimated Cash Balance
 Enterprise Fund
 Water Utility
 2016 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2015		\$ 12,778,690
Revenues		15,992,428
Expenditures		
Administration	1,318,526	
Water Treatment	6,438,871	
Water Distribution	8,172,757	
Customer Service	1,235,522	
Total Expenditures		17,165,676
Principal Loan Payment		2,765,000
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 8,840,442</u></u>

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Sanitary Sewer Utility
2016 Financial Plan**

	2014 Actual	2015 Budget	2016 Budget
Sanitary Sewers			
Salary/Wages	\$ 292,038	\$ 421,568	\$ 289,709
Fringe Benefits	95,389	146,462	110,190
Professional/Legal Services	20,987	115,000	65,000
Property/Equipment	480,841	505,146	645,477
Travel/Training	1,225	3,050	3,300
Service Expense	1,980,298	2,031,230	2,222,210
Supply Expense	105,709	74,000	58,800
Capital Expense	829,622	11,362,000	5,526,000
Transfers	178,744	136,391	101,720
Total Expenditures	\$ 3,984,853	\$ 14,794,847	\$ 9,022,406

Number of Employees	5.67	5.67	5.67
Miles of Sewer mains	300	305	307

Waste Water Treatment

Salary/Wages	\$ 730,342	\$ 893,776	\$ 912,011
Fringe Benefits	211,485	255,089	313,785
Professional/Legal Services	750	800	800
Property/Equipment	911,348	620,300	753,200
Travel/Training	5,086	6,450	6,300
Service Expense	1,068,157	1,051,825	1,045,375
Supply Expense	539,109	446,200	477,400
Capital Expense	178,028	7,503,000	19,658,000
Transfers	55,100	68,199	-
Total Expenditures	\$ 3,699,405	\$ 10,845,639	\$ 23,166,871

Number of Employees	15.00	15.00	15.00
Gallons Treated	2,470,000,000	2,500,000,000	2,500,000,000
* Treatment Cost Per Gallon	\$ 0.001426	\$ 0.001337	\$ 0.001404
Gallons of Biosolids Land Applied	5,028,000	4,600,000	5,200,000
Dry Tons of Solids Land Applied	1,052	930	1,050

* Exclusive of Capital Expenses

City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Sanitary Sewer Utility (Continued)
2016 Financial Plan

	2014 Actual	2015 Budget	2016 Budget
Revenues			
Government	\$ 3,161,307	\$ 8,500,000	\$ 29,000,000
Charge for Services	6,756,683	7,316,700	9,135,000
Special Assessments	914,175	343,448	665,000
Interest	92,383	60,000	151,000
Rental	2,277	2,250	1,500
Sale of Assets	(141)	-	1,000
Total Revenues	<u>\$ 10,926,684</u>	<u>\$ 16,222,398</u>	<u>\$ 38,953,500</u>
Total Sanitary Sewer Utility Revenues	\$ 10,926,684	\$ 16,222,398	\$ 38,953,500
Total Sanitary Sewer Utility Expenditures	\$ 7,684,258	\$ 25,640,486	\$ 32,189,277
Total Sanitary Sewer Utility Expenditures w/o Capital Expenses	\$ 6,676,608	\$ 6,775,486	\$ 7,005,277
Population (Estimated)	68,896	68,141	72,372
* Operating Cost Per Capita	\$96.91	\$99.43	\$96.80
* Revenue Per Capita	\$112.71	\$113.33	\$137.52

* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

City of Bismarck
Revenue Budget - Sanitary Sewer Utility 670
For the Year 2016

Intergovernmental Revenue	
3290.000 - Contribution Revenue	29,000,000
Intergovernmental Revenue Total	29,000,000
Charges for Services	
3310.275 - Fees-Prepaid Impr District	50,000
3330.130 - Sale of Labor-Tapping	1,000
3340.125 - Sale of Hauled Waste	100,000
3340.150 - Fees-Industrial Surcharge	60,000
3340.155 - Back-Up Surcharge	108,000
3340.275 - Sale of Sewer	8,812,500
3340.280 - Sale of Sewer-Contracted, None	500
3350.175 - Fees-Tapping Machine	1,000
3350.375 - Sale of Metals	1,000
Charges for Services Total	9,134,000
Other Income	
3355.100 - Other Income	1,000
Other Income Total	1,000
Special Assessment Revenue	
3500.250 - SA-Sanitary Sewer-Current	500,000
3500.275 - SA-Sanitary Sewer-Pd Full	160,000
3500.300 - SA-Sanitary Sewer-Prior	5,000
Special Assessment Revenue Total	665,000
Investment Earnings	
3600.100 - Interest-Trade A/R	1,000
3600.600 - Interest-Investment	150,000
Investment Earnings Total	151,000
Rental	
3710.150 - Rent-Hayland	1,000
3740.100 - Rent-Equipment	500
Rental Total	1,500
Sale of Assets/Expense	
3910.100 - Gain/Loss on Dispsl Asset	1,000
Sale of Assets/Expense Total	1,000
Grand Total	38,953,500
Cash Reserve	-
Total Water & Sewer - Sanitary Sewer	38,953,500

City of Bismarck
Annual Budget - Sanitary Sewer Utility 670
For the Year 2016

670 Water&Sewer-Sanitary Sewer

671 Sanitary Sewer

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	274,709
4130.000 - Overtime Wages	15,000

Personal Services - Salaries & Wage Total **289,709**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	58,321
4200.200 - Life Insurance	354
4200.400 - Pension Expense	26,445
4210.100 - Social Security	17,149
4210.200 - Medicare	3,867
4240.100 - Workers Comp-Premium	4,054

Personal Services - Fringe Benefits Total **110,190**

Professional, Legal, and Contracted Service Fees

4310.200 - Engineering Consultants	50,000
4330.200 - Service Contract	15,000

Professional, Legal, and Contracted Service Fees Total **65,000**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	13,000
4400.200 - Electricity	170,000
4400.400 - Waste Disposal	400
4400.500 - Natural Gas	35,000
4400.600 - Utilities-Street Lights	600
4400.700 - Utilities-Storm Sewers	200
4410.400 - Lawn Care	20,000
4420.100 - Rpr/Mtce-Building	25,000
4420.200 - Rpr/Mtce-Property	1,000
4420.260 - Rpr/Mtce-Sewers	200,000
4420.300 - Rpr/Mtce-Equipment	125,000
4420.400 - Rpr/Mtce-Vehicles	15,000
4430.100 - Rentals-Building	37,277
4430.200 - Rentals-Easements	2,000
4430.300 - Rentals-Equipment	500
4440.000 - Special Assessments	500

Building, Equipment, and Vehicle Services Total **645,477**

Travel and Training

4500.100 - Lodging	500
4500.200 - Meals	500

City of Bismarck
Annual Budget - Sanitary Sewer Utility 670
For the Year 2016

670 Water&Sewer-Sanitary Sewer	
4500.300 - Airfare	500
4500.400 - Travel-Fuel	100
4510.100 - Conference Registration	1,000
4510.300 - In-House Training	500
4510.400 - Training Supplies	100
4510.500 - Safety Training	100
Travel and Training Total	3,300
Other Operating Services	
4600.100 - State Fire and Tornado	1,900
4600.400 - General Liability	11,000
4600.600 - Auto Insurance	1,800
4605.100 - Telephone	1,600
4605.200 - Cell Phones	1,600
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	2,500
4615.000 - Printing/Binding	2,000
4618.000 - Mailing Services	30,000
4630.100 - Commission Board Fees	60
4630.300 - Membership/Dues	200
4635.100 - Computer Service Fees	200
4635.300 - Software Upgrade/Maintain	4,500
4650.300 - Drug Testing	50
4655.100 - Background Checks	50
4655.300 - Drug Testing-Recruitment	50
4670.000 - Depreciation Expense	2,063,900
4685.500 - Hepatitis B	100
4690.300 - Claims-Legal	100,000
4690.400 - Claims-Damage	200
Other Operating Services Total	2,222,210
Operating Supplies	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	2,000
4700.500 - Postage	1,000
4700.600 - Small Software Programs	1,000
4705.000 - Uniforms	2,400
4710.100 - Shop Supplies	1,200
4710.200 - Small Tools/Equipment	2,000
4715.155 - Miscellaneous Chemicals	20,000
4725.100 - Gasoline	20,000

City of Bismarck
Annual Budget - Sanitary Sewer Utility 670
For the Year 2016

670 Water&Sewer-Sanitary Sewer	
4725.200 - Diesel	2,500
4735.100 - Safety Supplies	1,500
4735.150 - Safety Small Equipment	100
4750.000 - Subscriptions/Publication	100
Operating Supplies Total	58,800
Capital Outlay	
6650.100 - Machinery/Equipment	30,000
6670.100 - Vehicles	26,000
6730.400 - CIP-Sanitary Sewers	5,470,000
Capital Outlay Total	5,526,000
Other Financing Uses	
8000.100 - Transfer-General Fund	101,720
Other Financing Uses Total	101,720
671 Sanitary Sewer Total	
9,022,406	
672 Waste Water Treatment	
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Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	879,860
4130.000 - Overtime Wages	30,000
4170.000 - Sick Overage	2,151
Personal Services - Salaries & Wage Total	912,011
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	160,864
4200.200 - Life Insurance	936
4200.400 - Pension Expense	74,523
4210.100 - Social Security	54,923
4210.200 - Medicare	12,386
4240.100 - Workers Comp-Premium	10,153
Personal Services - Fringe Benefits Total	313,785
Professional, Legal, and Contracted Service Fees	
4330.200 - Service Contract	800
Professional, Legal, and Contracted Service Fees Total	800
Building, Equipment, and Vehicle Services	
4400.100 - Water/Sewer	120,000
4400.200 - Electricity	210,000
4400.300 - Propane	100
4400.400 - Waste Disposal	60,000
4400.500 - Natural Gas	75,000

City of Bismarck
Annual Budget - Sanitary Sewer Utility 670
For the Year 2016

670 Water&Sewer-Sanitary Sewer	
4410.100 - Janitorial Service	16,000
4410.400 - Lawn Care	16,000
4420.100 - Rpr/Mtce-Building	50,000
4420.200 - Rpr/Mtce-Property	5,000
4420.300 - Rpr/Mtce-Equipment	200,000
4420.400 - Rpr/Mtce-Vehicles	1,000
4440.200 - Property Taxes	100
Building, Equipment, and Vehicle Services Total	753,200
Travel and Training	
4500.100 - Lodging	1,500
4500.200 - Meals	750
4500.300 - Airfare	1,200
4500.350 - Car Rental	200
4500.400 - Travel-Fuel	100
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	2,000
4510.300 - In-House Training	200
4510.400 - Training Supplies	100
4510.500 - Safety Training	200
Travel and Training Total	6,300
Other Operating Services	
4600.100 - State Fire and Tornado	8,000
4600.200 - Boiler Insurance	600
4600.400 - General Liability	200
4600.600 - Auto Insurance	1,200
4605.100 - Telephone	6,000
4605.200 - Cell Phones	1,500
4610.100 - Advertising/Promotions	6,000
4610.200 - Legal Ads	500
4610.300 - Public Educational Ads	200
4615.000 - Printing/Binding	1,000
4630.300 - Membership/Dues	300
4635.100 - Computer Service Fees	1,500
4635.200 - Network Services	13,000
4635.300 - Software Upgrade/Maintain	3,000
4650.300 - Drug Testing	50
4650.400 - Lab Test	15,000
4655.100 - Background Checks	50
4655.300 - Drug Testing-Recruitment	50
4655.600 - Candidate Assessment Svc	1,500
4670.000 - Depreciation Expense	586,200
4675.500 - Bond Service Fees	66,575

City of Bismarck
Annual Budget - Sanitary Sewer Utility 670
For the Year 2016

670 Water&Sewer-Sanitary Sewer	
4675.600 - Interest Expense	332,875
4685.500 - Hepatitis B	75
Other Operating Services Total	1,045,375
Operating Supplies	
4700.100 - Office Supplies	1,600
4700.200 - Office Small Equipment	1,500
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	200
4700.500 - Postage	500
4700.600 - Small Software Programs	1,000
4705.000 - Uniforms	8,000
4710.100 - Shop Supplies	4,000
4710.200 - Small Tools/Equipment	12,000
4710.300 - Testing Supplies	15,000
4710.500 - Lighting Supplies	200
4710.600 - Janitorial Supplies	1,200
4715.125 - Chlorine	20,000
4715.145 - Sulfur Dioxide	16,000
4715.150 - Polymer	4,000
4715.151 - Sodium Hydroxide	10,000
4715.152 - Ferric Chloride	330,000
4715.155 - Miscellaneous Chemicals	10,000
4725.100 - Gasoline	6,000
4725.200 - Diesel	20,000
4725.300 - Oil	4,000
4725.400 - Propane for Vehicles	100
4735.100 - Safety Supplies	8,000
4735.150 - Safety Small Equipment	100
Operating Supplies Total	477,400
Capital Outlay	
6650.100 - Machinery/Equipment	158,000
6730.410 - CIP-Waste Water Treatment	19,500,000
Capital Outlay Total	19,658,000
672 Waste Water Treatment Total	23,166,871
670 Water & Sewer - Sanitary Sewer Total	32,189,277
Less Depreciation Expense	2,650,100
Net Sanitary Sewer Total	29,539,177

**City of Bismarck
 Estimated Cash Balance
 Enterprise Fund
 Sanitary Sewer Utility
 2016 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2015		\$ 8,814,777
Revenues		38,953,500
Expenditures		
Sanitary Sewer	6,958,506	
Waste Water Treatment	22,580,671	
Total Expenditures	29,539,177	29,539,177
Principal Loan Payment		1,535,000
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 16,694,100</u></u>

**Service Efforts and Accomplishments
Enterprise Fund
Storm Water Utility
2016 Financial Plan**

	2014 Actual	2015 Budget	2016 Budget
Salary/Wages	\$ 160,325	\$ 259,033	\$ 248,951
Fringe Benefits	43,353	73,977	75,017
Professional/Legal Services	251,190	200,400	300,400
Property/Equipment	991,822	753,578	782,704
Travel/Training	1,003	3,500	3,400
Service Expense	742,740	772,260	990,110
Supply Expense	10,933	11,700	14,500
Capital Expense	273,058	350,000	498,500
Transfers	273,586	77,207	63,792
Total Storm Water Expenditures	\$ 2,748,010	\$ 2,501,655	\$ 2,977,374
Number of Employees	2.66	3.66	3.66
Number of Storm Water Permits	278	450	300
Revenues			
Licenses and Permits	\$ 49,717	\$ 90,000	\$ 67,000
Government	9,248,320	-	-
Charge for Services	1,192,409	1,280,000	1,325,000
Special Assessments	1,078,291	82,369	310,000
Interest	44,170	20,000	35,200
Sale of Assets (Disposal)	54,579	-	-
Total Revenues	\$ 11,667,486	\$ 1,472,369	\$ 1,737,200
Total Storm Water Utility Revenues	\$ 11,667,486	\$ 1,472,369	\$ 1,737,200
Total Storm Water Utility Expenditures	\$ 2,748,010	\$ 2,501,655	\$ 2,977,374
Total Storm Water Utility Expenditures without Capital Expenses	\$ 2,474,952	\$ 2,151,655	\$ 2,478,874
Population (Estimated)	68,896	68,141	72,372
* Operating Cost Per Capita	\$35.92	\$31.58	\$34.25
* Revenue Per Capita	\$34.32	\$21.61	\$24.00

* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

City of Bismarck
Revenue Budget - Storm Sewer Utility 675
For the Year 2016

Licenses & Permits	
3130.875 - Permits-Erosion/Sediment Control, None	67,000
Licenses & Permits Total	67,000
Charges for Services	
3340.300 - Fees-Storm Water	1,125,000
3340.325 - Fees-Construction Unannex	200,000
Charges for Services Total	1,325,000
Special Assessment Revenue	
3500.400 - SA-Storm Water-Current	300,000
3500.415 - SA-Storm Sewer-Pd in Full	5,000
3500.425 - SA-Storm Water-Prior	5,000
Special Assessment Revenue Total	310,000
Investment Earnings	
3600.100 - Interest-Trade A/R	200
3600.300 - Interest-Construction	20,000
3600.600 - Interest-Investment	15,000
Investment Earnings Total	35,200
Grand Total	1,737,200
Cash Reserve	271,474
Total Water & Sewer - Storm Water	2,008,674

City of Bismarck
Annual Budget - Storm Sewer Utility 675
For the Year 2016

675 Water&Sewer-Storm Water

676 Storm Water Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	211,152
4120.000 - Part-Time Wages	36,864
4130.000 - Overtime Wages	200
4170.000 - Sick Overage	735

Personal Services - Salaries & Wage Total **248,951**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	41,494
4200.200 - Life Insurance	229
4200.400 - Pension Expense	11,887
4210.100 - Social Security	15,467
4210.200 - Medicare	3,508
4240.100 - Workers Comp-Premium	2,432

Personal Services - Fringe Benefits Total **75,017**

Professional, Legal, and Contracted Service Fees

4310.200 - Engineering Consultants	300,000
4330.200 - Service Contract	400

Professional, Legal, and Contracted Service Fees Total **300,400**

Building, Equipment, and Vehicle Services

4400.200 - Electricity	6,000
4410.400 - Lawn Care	45,000
4420.200 - Rpr/Mtce-Property	5,000
4420.270 - Rpr/Mtce-Drainage	250,000
4420.300 - Rpr/Mtce-Equipment	2,000
4420.400 - Rpr/Mtce-Vehicles	2,000
4430.100 - Rentals-Building	22,004
4430.200 - Rentals-Easements	200
4430.300 - Rentals-Equipment	500
4440.000 - Special Assessments	450,000

Building, Equipment, and Vehicle Services Total **782,704**

Travel and Training

4500.100 - Lodging	500
4500.200 - Meals	500
4500.300 - Airfare	1,000
4500.400 - Travel-Fuel	100
4510.100 - Conference Registration	1,000

City of Bismarck
Annual Budget - Storm Sewer Utility 675
For the Year 2016

675 Water&Sewer-Storm Water	
4510.300 - In-House Training	100
4510.400 - Training Supplies	100
4510.500 - Safety Training	100
Travel and Training Total	3,400
Other Operating Services	
4600.100 - State Fire and Tornado	400
4600.400 - General Liability	2,500
4600.600 - Auto Insurance	300
4605.100 - Telephone	2,000
4605.200 - Cell Phones	2,000
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	1,000
4615.000 - Printing/Binding	500
4618.000 - Mailing Services	7,000
4621.100 - Educational Program-Adult	500
4630.100 - Commission Board Fees	60
4630.300 - Membership/Dues	300
4635.100 - Computer Service Fees	100
4635.300 - Software Upgrade/Maintain	4,000
4650.300 - Drug Testing	50
4650.400 - Lab Test	100
4655.300 - Drug Testing-Recruitment	100
4670.000 - Depreciation Expense	968,700
Other Operating Services Total	990,110
Operating Supplies	
4700.100 - Office Supplies	200
4700.200 - Office Small Equipment	300
4700.300 - Computer Small Equipment	3,000
4700.400 - Copier/Printer Supplies	800
4700.500 - Postage	400
4700.600 - Small Software Programs	500
4705.000 - Uniforms	1,500
4710.100 - Shop Supplies	500
4710.200 - Small Tools/Equipment	500
4725.100 - Gasoline	6,000
4725.200 - Diesel	300
4735.100 - Safety Supplies	300
4750.000 - Subscriptions/Publication	200
Operating Supplies Total	14,500

City of Bismarck
Annual Budget - Storm Sewer Utility 675
For the Year 2016

675 Water&Sewer-Storm Water	
Capital Outlay	
6650.100 - Machinery/Equipment	58,500
6730.550 - CIP-Drainage Struc/Chanl	440,000
Capital Outlay Total	498,500
Other Financing Uses	
8000.100 - Transfer-General Fund	63,792
Other Financing Uses Total	63,792
676 Storm Water Operations Total	2,977,374
675 Water & Sewer - Storm Water Total	2,977,374
Less Depreciation	968,700
Net Storm Water Total	2,008,674

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Storm Water Utility
2016 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2015		\$ 4,151,807
Revenues		1,737,200
Expenditures		
Storm Sewers	<u>2,008,674</u>	
Total Expenditures		2,008,674
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 3,880,333</u></u>

COMMERCIAL PROPERTY

Commercial Property is a fund established to account for the revenue and expenses associated with the retail properties at the Bowen Avenue Commercial Center. The Center is located at 5th Street and Bowen Avenue and is strategically located across the street from the Event Center. The City purchased the properties for additional parking in the future. The Center is managed by Rocky Gordon & Company, LLC.

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Commercial Property
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Professional/Legal Services	\$ 8,017	\$ 7,705	\$ 8,555
Property/Equipment	42,958	17,200	52,500
Service Expense	55,527	54,635	56,135
Supply Expense	780	2,000	2,000
Transfers	23,063	28,084	24,808
Total Expenditures	<u>\$ 130,345</u>	<u>\$ 109,624</u>	<u>\$ 143,998</u>
Revenues			
Interest	\$ 3,312	\$ 2,500	\$ 4,500
Rental	176,918	170,550	200,550
Total Revenues	<u>\$ 180,230</u>	<u>\$ 173,050</u>	<u>\$ 205,050</u>

City of Bismarck
Revenue Budget - Commercial Property 685
For the Year 2016

Investment Earnings	
3600.600 - Interest-Investment	4,500
Investment Earnings Total	4,500
Rental	
3720.150 - Rent-Strip Mall	200,000
3720.160 - Rent-Billboard	550
Rental Total	200,550
Grand Total	205,050
Cash Reserve	-
Total Commercial Property	205,050

City of Bismarck
Annual Budget - Commercial Property 685
For the Year 2016

685 Commercial Property

000 Operations

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	55
4310.550 - Management Consultants	8,500

Professional, Legal, and Contracted Service Fees Total **8,555**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	500
4400.200 - Electricity	3,500
4400.500 - Natural Gas	2,000
4410.300 - Snow Removal	10,000
4410.400 - Lawn Care	1,500
4420.100 - Rpr/Mtce-Building	6,000
4440.200 - Property Taxes	29,000

Building, Equipment, and Vehicle Services Total **52,500**

Other Operating Services

4600.100 - State Fire and Tornado	1,500
4600.400 - General Liability	100
4610.100 - Advertising/Promotions	1,500
4670.000 - Depreciation Expense	53,035

Other Operating Services Total **56,135**

Operating Supplies

4710.100 - Shop Supplies	1,000
4710.600 - Janitorial Supplies	1,000

Operating Supplies Total **2,000**

Other Financing Uses

8000.100 - Transfer-General Fund	24,808
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Other Financing Uses Total **24,808**

000 Operations Total **143,998**

685 Commercial Property Total **143,998**

Less Depreciation Expense **53,035**

Net Commercial Property Total **90,963**

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Commercial Property
2016 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2015		\$ 491,696
Revenues		205,050
Expenditures		
Commercial Property	<u>90,963</u>	
Total Expenditures		90,963
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 605,783</u></u>

NPCC-TRANSLOAD OPERATIONS

This fund accounts for the lease activities at the Northern Plains Commerce Centre, NPCC. LaFarge North American has a lease at NPCC and the remaining parcels are available for sale or lease.

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
NPCC-Transload Operations
2016 Budget**

	2014 Actual	2015 Budget	2016 Budget
Professional/Legal Services	\$ 36,926	\$ 30,900	\$ 900
Property/Equipment	6,577	-	-
Service Expense	234,268	240,600	225,600
Transfers	6,598	1,755,617	52,514
Total Expenditures	<u>\$ 284,369</u>	<u>\$ 2,027,117</u>	<u>\$ 279,014</u>
Revenues			
Interest	\$ 72,578	\$ 75,000	\$ 100,000
Rental	59,033	21,040	53,275
Sale of Assets	1,990,822	-	-
Total Revenues	<u>\$ 2,122,433</u>	<u>\$ 96,040</u>	<u>\$ 153,275</u>

City of Bismarck
Revenue Budget - Northern Plains Commerce Centre 686
For the Year 2016

Rental	
3710.175 - Rent-Land Lease	53,275
Rental Total	53,275
Investment Earnings	
3600.600 - Interest-Investment	100,000
Investment Earnings Total	100,000
Grand Total	153,275
Cash Reserve	-
Total Northern Plains Commerce Centre	153,275

City of Bismarck
Annual Budget - Northern Plains Commerce Centre 686
For the Year 2016

686 Northern Plains Commerce Centre

000 Operations

Professional, Legal, and Contracted Service Fees

4330.200 - Service Contract 900

Professional, Legal, and Contracted Service Fees Total 900

Other Operating Services

4600.100 - State Fire and Tornado 600

4630.600 - Permits/Fees 4,000

4670.000 - Depreciation Expense 221,000

Other Operating Services Total 225,600

Other Financing Uses

8000.100 - Transfer-General Fund 52,514

Other Financing Uses Total 52,514

000 Operations Total 279,014

686 Northern Plains Commerce Centre Total 279,014

Less Depreciation 221,000

Net Northern Plains Commerce Centre Total 58,014

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Northern Plains Commerce Centre
2016 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2015		\$ 9,398,667
Revenues		153,275
Expenditures		
Northern Plains Commerce Centre	<u>58,014</u>	
Total Expenditures		58,014
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 9,493,928</u></u>

PARKING AUTHORITY LOTS

The mission of the Bismarck Parking Authority is to provide convenient reasonably priced parking to residents, clients, customers, merchants, and employees of the Parking District. The Parking Authority currently manages 4 ramps and 2 surface lots. The total number of spaces under management is 1,754. In addition, the Parking Authority manages the office and retail space located in the Parkade Building and works closely with the Downtowners in the administration of the Parksmart program.

The Parking Authority Lots budget is established to account for the operations of the parking lots under the jurisdiction of the Parking Authority Board.

City of Bismarck Service Efforts and Accomplishments Enterprise Fund Parking Authority 2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Professional/Legal Services	\$ 458,223	\$ 459,500	\$ 465,600
Property/Equipment	327,517	341,500	349,080
Service Expense	312,731	624,000	762,265
Supply Expense	16,221	16,000	21,000
Transfers	13,326	16,464	16,631
Total Expenditures	\$ 1,128,018	\$ 1,457,464	\$ 1,614,576
Revenues			
Government	\$ 14,630,717	\$ -	\$ -
Charges for Services	1,380	2,500	1,400
Interest	2,589	5,000	2,500
Rental	1,229,181	1,415,500	1,446,300
Total Revenues	\$ 15,863,867	\$ 1,423,000	\$ 1,450,200

City of Bismarck
Revenue Budget - Parking Authority Lots 690
For the Year 2016

Other Income	
3355.150 - Insurance Conferment	1,400
Other Income Total	1,400
Investment Earnings	
3600.600 - Interest-Investment	2,500
Investment Earnings Total	2,500
Rental	
3720.100 - Rent-Parking Lot	1,446,300
Rental Total	1,446,300
Grand Total	1,450,200
Cash Reserve	-
Total Parking Authority Lots	1,450,200

City of Bismarck
Annual Budget - Parking Authority Lots 690
For the Year 2016

690 Parking Authority Lots

000 Operations

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	5,000
4330.100 - Contract Labor	285,000
4330.200 - Service Contract	155,000
4330.300 - Facility Service Contract	20,600

Professional, Legal, and Contracted Service Fees Total **465,600**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	6,000
4400.200 - Electricity	126,400
4400.400 - Waste Disposal	4,000
4400.500 - Natural Gas	33,600
4410.100 - Janitorial Service	19,000
4410.200 - Facility Laundry	1,500
4410.300 - Snow Removal	15,000
4420.100 - Rpr/Mtce-Building	90,000
4430.300 - Rentals-Equipment	20,000
4440.000 - Special Assessments	9,580
4440.200 - Property Taxes	24,000

Building, Equipment, and Vehicle Services Total **349,080**

Other Operating Services

4600.100 - State Fire and Tornado	24,000
4605.100 - Telephone	5,000
4610.100 - Advertising/Promotions	5,000
4670.000 - Depreciation Expense	716,265
4675.100 - Bank Service Charges	12,000

Other Operating Services Total **762,265**

Operating Supplies

4710.100 - Shop Supplies	20,000
4710.200 - Small Tools/Equipment	1,000

Operating Supplies Total **21,000**

Other Financing Uses

8000.100 - Transfer-General Fund	16,631
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Other Financing Uses Total **16,631**

000 Operations Total **1,614,576**

690 Parking Authority Lots Total **1,614,576**

Less Depreciation Expense **716,265**

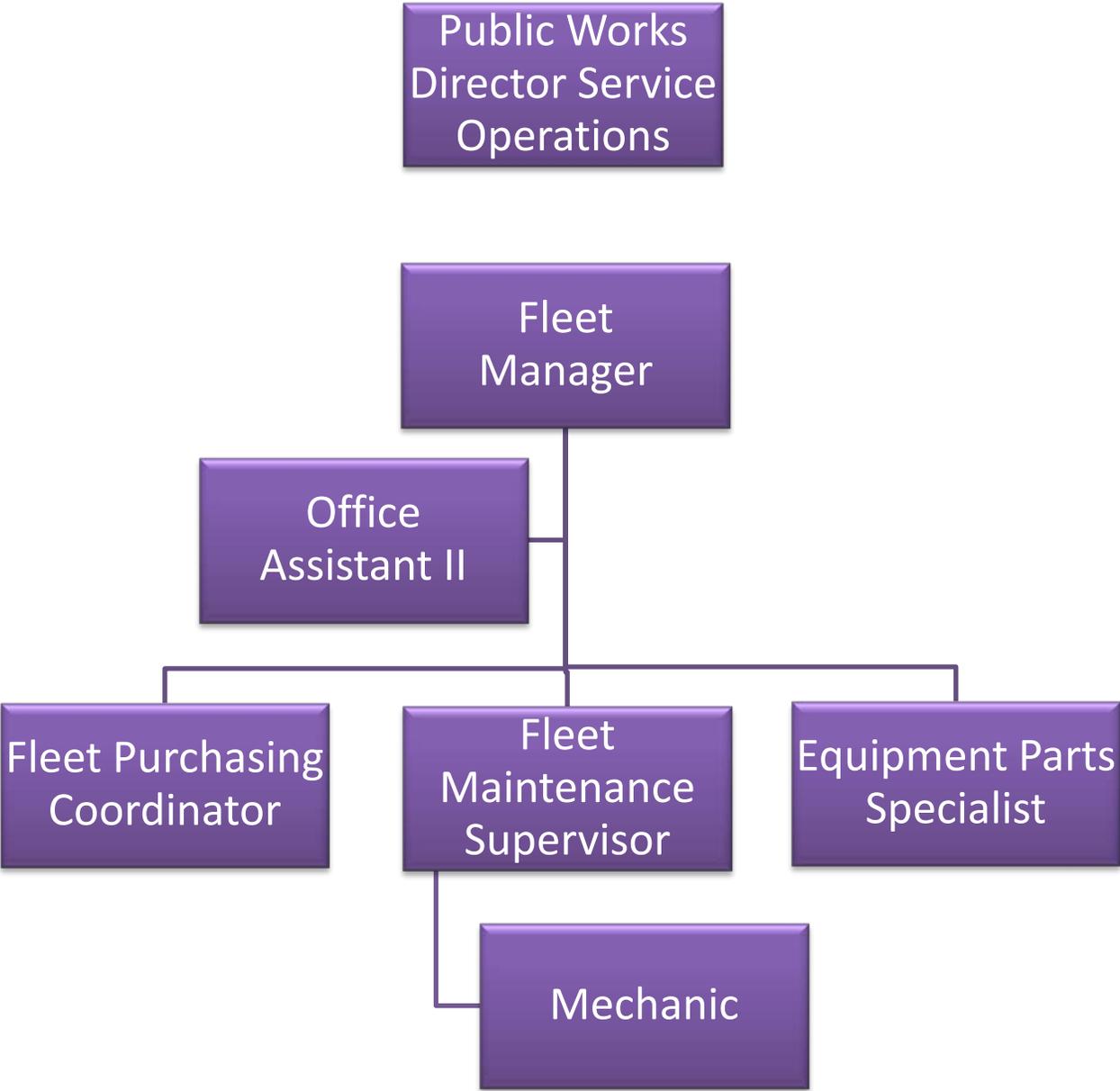
Net Parking Authority Lots Total **898,311**

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Parking Authority Lots
2016 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2015		\$ 366,314
Revenues		1,450,200
Expenditures		
Public Parking Lots	<u>898,311</u>	
Total Expenditures		898,311
Principal Loan Payment		250,000
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 668,203</u></u>

City of Bismarck
Fleet Services Department



FLEET SERVICES

The mission of Fleet Services is to provide safe and dependable vehicles and equipment to City Employees and to conserve vehicle and equipment value through a program of inspection, periodic preventative maintenance, and replacement of approximately 733 pieces of equipment, machinery and vehicles for the City of Bismarck. Eleven staff members provide high quality maintenance support, roadside and emergency repairs, parts, supplies, fuel dispensing and warehouse services. Operating revenue is derived from an hourly shop labor rate and service fees associated with parts and fuel management charges to customers.

City of Bismarck
Service Efforts and Accomplishments
Internal Service
Fleet Services
2016 Budget

	2014 Actual	2015 Budget	2016 Budget
Cost of Goods Sold	\$ 2,131,543	\$ 2,285,038	\$ 2,216,295
Salary/Wages	436,104	581,513	584,385
Fringe Benefits	147,127	198,168	221,044
Professional/Legal Services	700	760	810
Property/Equipment	197,580	154,297	228,623
Travel/Training	2,376	3,810	3,810
Service Expense	15,843	18,600	18,965
Supply Expense	17,434	18,250	18,800
Capital Expense	-	27,000	102,000
Transfers	73,850	95,425	46,846
Total Expenditures	\$ 3,022,557	\$ 3,382,861	\$ 3,441,578
Revenues			
Charge for Services	\$ 3,033,667	\$ 3,385,165	\$ 3,294,247
Interest	1,307	1,000	1,250
Rental	20,755	16,300	18,500
Total Revenues	\$ 3,055,729	\$ 3,402,465	\$ 3,313,997
Number of Employees	9.50	11.50	11.50
Preventative Maintenance	1,264	1,370	1,450
Service/Road Calls	121	66	70
Total Work Orders Completed	6,259	6,660	7,100

Note: Fleet Services is budgeted as an Internal Service Fund but reports to Service Operations

City of Bismarck
Revenue Budget - Fleet Services 705
For the Year 2016

Charges for Services

3325.115 - Sale of Unleaded Gas	484,858
3325.120 - Sale of Diesel	756,128
3330.100 - Sale of Automotive Parts	1,355,299
3330.120 - Sale of Labor	691,962
3350.375 - Sale of Metals	6,000

Charges for Services Total **3,294,247**

Investment Earnings

3600.600 - Interest-Investment	1,250
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Investment Earnings Total **1,250**

Rental

3740.100 - Rent-Equipment	18,500
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Rental Total **18,500**

Grand Total **3,313,997**

Cash Reserve **118,831**

Total Fleet Services **3,432,828**

City of Bismarck
Annual Budget - Fleet Services 705
For the Year 2016

705 Fleet Services

000 Operations

Cost of Goods Sold

4010.000 - Cost of Parts	1,069,271
4020.000 - Cost of Unleaded Gas	460,919
4030.000 - Cost of Diesel Fuel	686,105

Cost of Goods Sold Total **2,216,295**

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	559,221
4120.000 - Part-Time Wages	19,263
4130.000 - Overtime Wages	4,670
4160.000 - Annual Leave	330
4170.000 - Sick Overage	901

Personal Services - Salaries & Wage Total **584,385**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	119,051
4200.200 - Life Insurance	718
4200.400 - Pension Expense	47,217
4210.100 - Social Security	37,150
4210.200 - Medicare	8,388
4240.100 - Workers Comp-Premium	8,520

Personal Services - Fringe Benefits Total **221,044**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	610
4330.200 - Service Contract	200

Professional, Legal, and Contracted Service Fees Total **810**

Building, Equipment, and Vehicle Services

4420.100 - Rpr/Mtce-Building	1,500
4420.200 - Rpr/Mtce-Property	250
4420.300 - Rpr/Mtce-Equipment	66,500
4420.400 - Rpr/Mtce-Vehicles	8,879
4430.100 - Rentals-Building	151,494

Building, Equipment, and Vehicle Services Total **228,623**

Travel and Training

4500.100 - Lodging	600
4500.200 - Meals	250
4500.300 - Airfare	1,000

City of Bismarck
Annual Budget - Fleet Services 705
For the Year 2016

705 Fleet Services	
4500.350 - Car Rental	150
4500.400 - Travel-Fuel	250
4500.800 - Taxi/Parking	60
4510.100 - Conference Registration	1,500
Travel and Training Total	3,810
Other Operating Services	
4605.100 - Telephone	1,150
4605.200 - Cell Phones	1,500
4610.100 - Advertising/Promotions	500
4630.300 - Membership/Dues	170
4635.300 - Software Upgrade/Maintain	5,300
4650.300 - Drug Testing	200
4650.400 - Lab Test	200
4655.100 - Background Checks	75
4655.300 - Drug Testing-Recruitment	200
4660.100 - Physical-Fitness for Duty	132
4660.200 - Physical-Required	658
4670.000 - Depreciation Expense	8,750
4685.500 - Hepatitis B	130
Other Operating Services Total	18,965
Operating Supplies	
4700.100 - Office Supplies	1,500
4700.200 - Office Small Equipment	1,500
4700.300 - Computer Small Equipment	1,500
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	100
4705.000 - Uniforms	8,000
4710.100 - Shop Supplies	50
4710.200 - Small Tools/Equipment	2,500
4725.100 - Gasoline	2,600
4725.200 - Diesel	50
Operating Supplies Total	18,800
Capital Outlay	
5020.100 - Machinery/Equipment	102,000
Capital Outlay Total	102,000

City of Bismarck
Annual Budget - Fleet Services 705
For the Year 2016

705 Fleet Services	
Other Financing Uses	
8000.100 - Transfer-General Fund	46,846
Other Financing Uses Total	46,846
<hr/>	
705 Fleet Services Total	3,441,578
Less Depreciation Expense	8,750
Net Fleet Services Total	3,432,828

**City of Bismarck
Estimated Cash Balance
Internal Service Fund
Fleet Services
2016 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2015		\$ 179,209
Revenues		3,313,997
Expenditures		
Fleet Services	<u>3,432,828</u>	
Total Expenditures		3,432,828
Estimated Ending Cash Balance - December 31, 2016		<u><u>\$ 60,378</u></u>

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2016

		City Costs						Non City Costs		
		Enterprise						Private	Federal	State
		Constr.	Motel/Liq	Building	Sales	Special		Donate	Grant	Grant
		Reserves	Tax	Constr.	Tax Fund	Assess.	Other			
	Cost									
<u>ADMINISTRATION</u>										
Emergency Operation Center (EOC) Expansion	TBD						TBD	1		
	TBD						TBD			
<u>AIRPORT</u>										
Wetlands Mitigation (On Airport) - Phase V	3,000,000	150,000							2,700,000	150,000
Environ. Assessment for Runway 13/31 Rehabilitation	150,000	7,500							135,000	7,500
Relocate Airway Avenue/Airport Road Intersection	300,000	15,000							270,000	15,000
Reconstruct Maverick Avenue	1,000,000	50,000							900,000	50,000
Rehabilitate Terminal Blvd	260,000	13,000							234,000	13,000
Long and Short Term Parking Lots Rehabilitation	680,000	680,000								
Purchase Snow Removal Equipment	500,000	500,000								
PFC 7 Application Preparation	50,000	50,000								
Plans and Specifications for 2017 Construction Projects	500,000	25,000							450,000	25,000
Airport Total	6,440,000	1,490,500							4,689,000	260,500
<u>BISMARCK EVENT CENTER</u>										
Chiller Overhaul	135,000		135,000							
	135,000		135,000							
<u>FIRE</u>										
Replacement of 3 Aerial/quint Fire Trucks	1,700,000						1,700,000	2		
Purchase Land for Future Fire Stations	TBD						TBD	1		
Station 5 - Roof Shingle Replacement Attic, Insulation	75,000			75,000						3
	1,775,000			75,000			1,700,000			
1 To Be Determined (pending consolidation and funding)										
2 Fire Truck Reserve										
3 Contractor Claim										

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2016

		City Costs						Non City Costs		
		Enterprise						Private	Federal	State
		Constr.	Motel/Liq	Building	Sales	Special		Donate	Grant	Grant
		Reserves	Tax	Constr.	Tax Fund	Assess.	Other			
	Cost									
<u>LIBRARY</u>										
Replace Roof and Clerestory Windows	847,000			847,000						
HVAC Upgrade Study	60,000						60,000 ⁴			
	907,000			847,000			60,000			
<u>POLICE</u>										
Evidence Storage Building - Heating & Cooling	195,000			195,000						
	195,000			195,000						
<u>ROADS & STREETS</u>										
Purchase land for a future satellite location in N Bismarck	TBD						TBD ¹			
	TBD						TBD			
<u>SOLID WASTE UTILITY</u>										
MSW Subtitle D Cell Closure	150,000	150,000								
Construct Phase II of Waste Cell #3	1,300,000	1,300,000								
Inert Waste Pit Closure	136,850	136,850								
Landfill Repair Concrete & Masonry	51,000	51,000								
	1,637,850	1,637,850								
<u>STREET LIGHTS & TRAFFIC SIGNAL UTILITY</u>										
N Griffin St and E Ave C Signal Replacement	155,112						155,112 ⁵			
Whiteway Conductor Replacement	115,050						115,050 ⁵			
Whiteway Feed Point Replacement	79,720						79,720 ⁵			
Street Light LED Relamping Program-Bismarck Exprwy	81,250						81,250 ⁵			
Study Feasibility of Installing Fiber Backbone Traf Signal	75,000						75,000 ⁵			
Video Camera Replacement Program	50,000						50,000 ⁵			
	556,132						556,132			
¹ To Be Determined										
⁴ Library Funds										
⁵ PW Street Light Traffic Utility Fees										

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2016

		City Costs						Non City Costs		
		Enterprise						Private	Federal	State
		Constr.	Motel/Liq	Building	Sales	Special		Donate	Grant	Grant
		Reserves	Tax	Constr.	Tax Fund	Assess.	Other			
	Cost									
<u>STREETS & HIGHWAYS</u>										
ADA Curb Ramp Program	50,000								50,000	
Commission Special Road Projects	150,000				150,000					
City Wide Traffic Signals	460,000				460,000					
Street & Highway Safety Improvements	150,000				150,000					
Concrete Pavement Repairs and Maintenance	1,705,000				426,000	1,279,000				
Hard Surfaced Street Reconstruction Program	3,850,000				2,117,500	1,732,500				
Street Reconstruction & Subbase Drainage System	5,610,000				4,207,500	1,402,500				
Asphalt Street Resurfacing Program	6,380,000				1,130,000	4,785,000	465,000 ⁶			
Rural Roadway Upgrades	1,830,000				1,500,000	330,000				
Quiet Rail Zone	2,872,000						2,872,000 ⁷			
N Washington St-Calgary Ave to 57th Ave	1,000,000				1,000,000					
43rd Ave N - State St to Montreal St	700,000				700,000					
43rd Ave N - State St to 26th St	2,500,000				2,500,000					
43rd Ave N - 26th St to Centennial Road	300,000				300,000					
Chancellor Sq Redesign & Construction	175,000						175,000 ⁷			
Streets/Highways Total	27,732,000				14,641,000	9,529,000	3,512,000		50,000	
<u>WATER & SEWER UTILITY</u>										
Wachter Lift Station Rehabilitation	1,500,000	1,500,000								
SCADA System Upgrade	1,400,000	1,400,000								
⁶ Special Deficiency										
⁷ TIF										

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2016

		City Costs						Non City Costs		
		Enterprise								
		Constr.	Motel/Liq	Building	Sales	Special		Private	Federal	State
Cost		Reserves	Tax	Constr.	Tax Fund	Assess.	Other	Donate	Grant	Grant
Hay Creek Extension-57th/71st Av Interceptor Sewer	850,000	550,000						300,000		
Tyler Coulee Interceptor Sewer Extension	450,000	450,000								
9th & Expressway Lift Station Rehabilitation	50,000	50,000								
Hay Creek Lift Station Rehabilitation	150,000	150,000								
Hay Creek Sewer Rehabilitation & Cap Evaluation	300,000	300,000								
San Sewer Rehab/Watermain Replacement Area	770,000	770,000								
Sanitary Sewer Total	5,470,000	5,170,000						300,000		
South Bismarck-Storm Sewer Improvements	3,300,000					3,300,000				
Hay Creek Watershed-N Washington St Sub - Watershed	440,000					440,000				
Hay Creek/Centennial Watershed-Cent. Watershed Outfall	170,000					170,000				
South Bismarck - South 12th Street Sub Watershed	775,000					775,000				
Hay Creek/HWY 83 & 1804 Sub - Watershed	3,390,000					3,390,000				
Hay Creek/N 4th St Watershed - W of Washington	505,000					505,000				
Landfill Watershed	275,000					275,000				
Ward and Ash Coulee - Watersheds	1,250,000					1,250,000				
Pebble Creek Golf Course Channel Stabilization	290,000	290,000								
Tyler Coulee Channel Stabilization	150,000	150,000								
Storm Water Total	10,545,000	440,000				10,105,000				
WWTP-Phase 5 Improvement (Trickling Filter)	19,500,000						19,500,000 ⁸			
Wastewater Treatment Total	19,500,000						19,500,000			
⁸ Revenue Bonds										

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2016

		City Costs						Non City Costs		
		Enterprise						Private	Federal	State
		Constr.	Motel/Liq	Building	Sales	Special		Donate	Grant	Grant
	Cost	Reserves	Tax	Constr.	Tax Fund	Assess.	Other			
SCADA System Upgrade	800,000	800,000								
Zone 2 Trunk Watermain & Storage	600,000	600,000								
US 83 Watermain Extensions	950,000	750,000						200,000		
Canada (LaSalle)-Normandy Watermains	176,000	176,000								
57th Ave Watermain-Zone 3	550,000	550,000								
57th Ave Watermain-Zone 4	825,000	775,000						50,000		
Zone 3 & 4 Trunk Watermains Ash Coulee to State St	495,000	495,000								
Water Distribution Total	4,396,000	4,146,000						250,000		
WMR-Valve Replacements	220,000	220,000								
WMR-Valley View Ave HS	412,500	412,500								
WMR-E Ave F St HS	71,500	71,500								
WMR-27th St, Gary & Ave B HS	247,500	247,500								
WMR-N 15th St & Spaulding	192,500	192,500								
WMR-N 20th St (Laforest-Hanaford)	115,500	115,500								
WMR-N 21th St (Laforest-Hanaford)	115,500	115,500								
WMR-N 22nd St (Laforest-Hanaford)	115,500	115,500								
Laforest Ave (19th-22nd St)	126,500	126,500								
Hanaford Ave (20th-22nd St)	66,000	66,000								
Distribution-Watermain Replacement Total	1,683,000	1,683,000								

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2016

		City Costs						Non City Costs		
		Enterprise								
		Constr.	Motel/Liq	Building	Sales	Special		Private	Federal	State
Cost		Reserves	Tax	Constr.	Tax Fund	Assess.	Other	Donate	Grant	Grant
Softening Expansion Phase I	2,150,000						2,150,000 ⁸			
Water Treatment Plant Total	2,150,000						2,150,000			
Water & Sewer Utility Projects Total	43,744,000	11,439,000				10,105,000	21,650,000	550,000		
Public Works Fuel Island	75,000						75,000 ⁹			
Fleet Total	75,000						75,000			
⁸ Revenue Bonds										
⁹ Fleet Service Funds										
CITY TOTAL	83,196,982	14,567,350	135,000	1,117,000	14,641,000	19,634,000	27,553,132	550,000	4,739,000	260,500

ORDINANCE NO. 6182

<i>First Reading</i>	<u>December 8, 2015</u>
<i>Second Reading</i>	<u>December 22, 2015</u>
<i>Final Passage and Adoption</i>	<u>December 22, 2015</u>
<i>Publication Date</i>	<u>December 12, 2015</u>

AN ORDINANCE MAKING THE ANNUAL APPROPRIATIONS FOR EXPENDITURES OF THE CITY OF BISMARCK, NORTH DAKOTA FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR 2015.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA:

Section 1. There are hereby appropriated the following sums of money for so much thereof that may be necessary for the purpose of paying expenses of the City of Bismarck, North Dakota for the fiscal year commencing January 1, 2016 and ending December 31, 2016.

	Personal Services	Maintenance & Operations	Capital Outlays	Transfers	Total
Budgeted Funds:					
<u>General Fund</u>					
Administration	608,622	228,898	-	-	837,520
Salary & Benefits Adjustment	710,535	38,134	-	-	748,669
Building Maintenance	266,412	417,959	-	-	684,371
Building Construction	-	-	-	1,217,000	1,217,000
Dakota Media Access	-	370,251	-	-	370,251
Contingencies	-	-	-	825,000	825,000
Attorney	524,735	18,813	-	-	543,548
Combined Communications	2,014,222	666,978	-	-	2,681,200
City Emergency Management	87,182	13,898	-	-	101,080
Engineering	2,284,153	121,736	-	-	2,405,889
Finance	2,853,502	651,613	-	-	3,505,115
Fire Department	7,052,990	517,535	-	-	7,570,525
Human Resources	454,298	19,333	-	-	473,631
Employee Training	18,140	34,520	-	-	52,660
Municipal Court	403,382	103,077	-	-	506,459
Community Development	1,448,762	156,067	-	-	1,604,829
Metropolitan Planning Org	203,574	913,099	-	24,704	1,141,377
Police	10,615,923	1,175,871	32,209	-	11,824,003
Public Health	1,954,013	305,952	-	-	2,259,965

	Personal Services	Maintenance & Operations	Capital Outlays	Transfers	Total
One-time Operations	338,039	1,434,301	1,318,022	1,210,000	4,300,362
Equipment Reserve		58,545	76,800	-	135,345
Nondepartmental	913,850	257,276	-	1,967,134	3,138,260
General Fund Total	32,752,334	7,503,856	1,427,031	5,243,838	46,927,059
<u>Special Revenue Funds</u>					
E&H Transit System	-	4,007,703	-	-	4,007,703
Bismarck Public Library	1,768,919	936,544	12,050	112,600	2,830,113
Police Drug Enforcement	9,175	57,558	24,999	-	91,732
Roads & Streets	3,496,760	3,426,760	948,740	123,296	7,995,556
Street Lights & Traffic Signal	679,337	1,325,387	244,112	308,914	2,557,750
Hotel & Motel Tax	-	1,089,700	-	192,300	1,282,000
Lodging Liquor & Food Tax	-	366,550	-	2,443,214	2,809,764
Sales Tax	-	500	-	23,191,826	23,192,326
Vision Fund	114,937	2,848,300	-	-	2,963,237
Social Security Tax	-	-	-	1,600,000	1,600,000
Special Deficiency & Assumption	-	258,500	-	1,391,030	1,649,530
Gov't Grants & Activities	1,176,924	2,723,890	1,612,000	23,336	5,536,150
Special Revenue Funds Total	7,246,052	17,041,392	2,841,901	29,386,516	56,515,861
<u>Debt Service Funds</u>					
Sewermain Bonds	-	6,027,825	-	500,000	6,527,825
Watermain Bonds	-	742,795	-	260,000	1,002,795
Sidewalk Bonds	-	1,521,793	-	50,000	1,571,793
Street Improvement Bonds	-	19,924,621	-	1,000,000	20,924,621
Debt Service Funds Total	-	28,217,034	-	1,810,000	30,027,034
Total Budgeted Funds	39,998,386	52,762,282	4,268,932	36,440,354	133,469,954

Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2015 for the purpose of paying expenses of the City of Bismarck.

EXPENSE	AMOUNT
General Fund	12,023,288
Building Construction	3,238,160
Special Deficiency	971,448
E/H Transit System	971,448
Library	1,942,896
TOTAL	19,147,240

Section 3. Repeal. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. Taking Effect. This ordinance shall be in full force and effect from and after its final passage and adoption.]

**CITY OF BISMARCK
PERMANENT SALARY RANGE TABLE**

Salary					
Range	Minimum	1st Quartile	Midpoint	3rd Quartile	Maximum
1	22,131.57	24,898.01	27,664.46	30,430.91	33,197.35
2	23,238.15	26,142.92	29,047.69	31,952.46	34,857.23
3	24,400.06	27,450.06	30,500.07	33,550.08	36,600.09
4	25,620.06	28,822.57	32,025.08	35,227.59	38,430.10
5	26,901.06	30,263.69	33,626.33	36,988.96	40,351.59
6	28,246.12	31,776.88	35,307.65	38,838.41	42,369.18
7	29,658.42	33,365.72	37,073.03	40,780.33	44,487.63
8	31,141.34	35,034.01	38,926.68	42,819.34	46,712.01
9	32,698.41	36,785.71	40,873.02	44,960.32	49,047.62
10	34,333.34	38,625.00	42,916.67	47,208.34	51,500.00
11	36,050.00	40,556.25	45,062.50	49,568.75	54,075.00
12	37,852.50	42,584.06	47,315.63	52,047.19	56,778.75
13	39,745.13	44,713.27	49,681.41	54,649.55	59,617.69
14	41,732.38	46,948.93	52,165.47	57,382.02	62,598.57
15	43,819.00	49,296.38	54,773.75	60,251.13	65,728.50
16	46,009.95	51,761.20	57,512.44	63,263.68	69,014.93
17	48,310.44	54,349.25	60,388.06	66,426.86	72,465.67
18	50,725.97	57,066.71	63,407.46	69,748.21	76,088.95
19	53,262.27	59,920.06	66,577.84	73,235.62	79,893.41
20	55,925.38	62,916.06	69,906.73	76,897.40	83,888.07
21	61,517.92	69,207.66	76,897.40	84,587.14	92,276.88
22	67,669.71	76,128.43	84,587.14	93,045.86	101,504.57
23	74,436.68	83,741.27	93,045.85	102,350.44	111,655.02
24	81,880.35	92,115.40	102,350.44	112,585.48	122,820.53
25	90,068.39	101,326.94	112,585.49	123,844.04	135,102.59
26	99,075.22	111,459.62	123,844.03	136,228.43	148,612.83
27	108,982.75	122,605.59	136,228.44	149,851.28	163,474.13

**CITY OF BISMARCK
CLASSIFICATION TITLES BY SALARY RANGE**

Dept. Code	Classification Titles	Salary Range	FLSA
AA/1	Assistant City Attorney	23	E
AA/2	Lead Legal Secretary	16	N
AA/3	Legal Secretary	14	N
ADM/1	Public Information Officer	19	E
ADM/2	Office Assistant II	10	N
AP/1	Airport Director	25	E
AP/2	Assistant Airport Director	23	E
AP/3	Marketing and Operations Manager	21	E
AP/4	Airport Maintenance Manager	20	E
AP/5	Airport Maintenance Supervisor	17	N
AP/6	Airport Operations Agent	14	N
AP/7	Accounting Specialist	14	N
AP/8	Airport Maintenance Technician	13	N
AP/9	Building Service Worker Supervisor	13	N
AP/10	Office Assistant II	10	N
AP/11	Building Service Worker	9	N
BM/1	Facilities Manager	21	E
BM/2	Building Maintenance Specialist	14	N
BM/3	Building Maintenance Technician	12	N
BM/4	Office Assistant II	10	N
CD/1	Community Development Director	25	E
CD/2	Planning Manager	23	E
CD/3	Building Official	22	E
CD/4	Principal Transportation Planner	22	E
CD/5	Senior Planner	21	E
CD/6	Transportation Planner	19	E
CD/7	Planner	19	E
CD/8	Plans Examiner	18	N
CD/10	Building Inspector	17	N
CD/11	Transportation Specialist	14	N
CD/12	Administrative Assistant	12	N
CD/13	Office Assistant II	10	N
CD/14	Office Assistant I	9	N
COM/1	Communications Director	24	E
COM/2	Communications Supervisor	18	E
COM/3	Communications Specialist	14	N
COM/4	Administrative Assistant	12	N
EA/1	City Engineer	26	E
EA/2	Design & Construction Engineer	24	E

**CITY OF BISMARCK
CLASSIFICATION TITLES BY SALARY RANGE**

Dept. Code	Classification Titles	Salary Range	FLSA
EA/3	Traffic Engineer	23	E
EA/4	Senior Project Engineer	22	E
EA/5	Project Engineer	21	E
EA/6	Engineering Operations Manager	22	E
EA/7	Professional Land Surveyor	19	E
EA/8	Principal Engineering Technician	18	N
EA/9	Traffic Engineering Technician III	17	N
EA/10	Engineering Technician III	17	N
EA/11	Traffic Engineering Technician II	14	N
EA/12	Engineering Technician II	14	N
EA/13	Engineering Technician I	12	N
EA/14	Office Assistant II	10	N
EC/1	Event Center Director	26	E
EC/2	Operations Manager	23	E
EC/3	Marketing and Sales Manager	21	E
EC/4	Business Manager	19	E
EC/5	Food and Beverage Manager	17	E
EC/6	Event Center Maintenance Supervisor	17	E
EC/7	Audio Visual Production Supervisor	17	E
EC/8	Event Center Ticket Operations Supervisor	16	N
EC/9	Event Center HVAC Tradesperson	16	N
EC/10	Assistant Food and Beverage Manager	14	N
EC/11	Event Center Sales Associate	14	N
EC/12	Maintenance Technician	12	N
EC/13	Maintenance Worker	11	N
EC/14	Office Assistant II	10	N
FAS/1	City Assessor	24	E
FAS/2	Senior Real Property Appraiser	20	E
FAS/3	Real Property Appraiser	17	N
FAS/4	Real Property Technician	12	N
FAS/5	Office Assistant II	10	N
FD/1	Fire Chief	27	E
FD/2	Deputy Fire Chief	24	E
FD/3	Fire Battalion Chief	23	E
FD/4	Fire Battalion Chief - Support Services	23	E
FD/5	Fire Marshal	22	E
FD/6	Emergency Manager	21	E
FD/7	Fire Captain	21	N
FD/8	Environmental Health Administrator	21	N
FD/9	Environmental Health Specialist	17	N

**CITY OF BISMARCK
CLASSIFICATION TITLES BY SALARY RANGE**

Dept. Code	Classification Titles	Salary Range	FLSA
FD/10	Firefighter	17	N
FD/11	Fire Administrative Coordinator	14	N
FD/12	Weed Control Officer	12	N
FD/13	Master Firefighter	18	N
FFS/1	Finance Director	27	E
FFS/2	Comptroller	24	E
FFS/3	Special Assessment Coordinator	21	E
FFS/4	Grants Coordinator	21	E
FFS/5	Financial Analyst	18	E
FFS/6	Accountant	18	E
FFS/7	Accounting Technician	12	N
FFS/8	Office Assistant II	10	N
FFS/9	Scanning Clerk	7	N
FFS/10	Senior Accountant	19	E
FIS/1	Information Technology Manager	24	E
FIS/2	Senior Programmer Analyst	21	E
FIS/3	Geographic Information Systems Coordinator	21	E
FIS/4	Programmer Analyst	19	E
FIS/5	Geographic Information Systems Analyst	19	E
FIS/6	Systems Administrator	17	N
FOR/1	City Forester	21	E
FOR/2	Forestry Programs Coordinator	16	N
FOR/3	Lead Arborist	16	N
FOR/4	Arborist	14	N
FOR/5	Landscape Arborist	14	N
FS/1	Fleet Manager	21	E
FS/2	Fleet Maintenance Supervisor	18	E
FS/3	Mechanic	15	N
FS/4	Fleet Purchasing Coordinator	12	N
FS/5	Equipment Parts Specialist	12	N
FS/6	Office Assistant II	10	N
HR/1	Human Resources Director	25	E
HR/2	Human Resources Analyst	19	E
HR/3	Human Resources Generalist	17	E
HR/4	Human Resources Assistant	12	N
MC/1	Clerk of Municipal Court	18	E
MC/2	Chief Deputy Clerk	14	N
MC/3	Deputy Court Clerk	12	N

**CITY OF BISMARCK
CLASSIFICATION TITLES BY SALARY RANGE**

Dept. Code	Classification Titles	Salary Range	FLSA
PD/1	Police Chief	27	E
PD/2	Deputy Police Chief - Field Services	24	E
PD/3	Deputy Police Chief - Support Services	24	E
PD/4	Police Lieutenant	22	E
PD/5	Police Sergeant	20	N
PD/6	Master Police Officer	18	N
PD/7	Police Youth Worker Supervisor	18	N
PD/8	Police Officer	17	N
PD/9	Crime Analyst	18	N
PD/10	Police Youth Worker	16	N
PD/11	Records Supervisor	14	N
PD/12	Police Accounting Coordinator	14	N
PD/13	Police Property Coordinator	14	N
PD/14	Police Maintenance Technician	14	N
PD/15	Police Evidence Technician	12	N
PD/16	Animal Control Officer	11	N
PD/17	Office Assistant II	10	N
PD/18	Records Technician	10	N
PD/19	Building Service Worker	9	N
PD/20	Parking Enforcement Officer	8	N
PH/1	Public Health Director	25	E
PH/2	Community Health Nursing Manager	23	E
PH/3	Health Maintenance Program Coordinator	21	E
PH/4	Health Services Program Coordinator	21	E
PH/5	Emergency Preparedness Regional Coordinator	21	E
PH/6	Women's Way Coordinator	19	E
PH/7	Tobacco Prevention and Control Coordinator	19	E
PH/8	Business Manager	19	E
PH/9	Home Health Nurse	19	E
PH/10	Health Services Nurse	19	E
PH/11	Nutrition Services Program Coordinator	19	E
PH/12	Emergency Preparedness Information Specialist	16	N
PH/13	Tobacco Prevention Specialist	16	N
PH/14	Grants and Contracts Technician	14	N
PH/15	Medical Billing Technician	12	N
PH/16	Client Services Representative	10	N
RS/1	Public Works Director - Service Operations	26	E
RS/2	Roads and Streets Superintendent	21	E
RS/3	Roads and Streets Crew Leader	16	N
RS/4	Heavy Equipment Operator	14	N
RS/5	Office Assistant II	10	N

**CITY OF BISMARCK
CLASSIFICATION TITLES BY SALARY RANGE**

Dept. Code	Classification Titles	Salary Range	FLSA
SLT/1	Traffic Maintenance Superintendent	21	E
SLT/2	Traffic Signal Technician	16	N
SWL/1	Solid Waste and Landfill Superintendent	21	E
SWL/2	Recycling Specialist	16	E
SWL/3	Solid Waste Crew Leader	16	N
SWL/4	Heavy Equipment Operator	14	N
SWL/5	Equipment Operator	12	N
SWL/6	Scale Operator	12	N
SWL/7	Waste Service Worker	10	N
UO/1	Utilities Operations Director	26	E
UO/2	Water Plant Superintendent	21	E
UO/3	Wastewater Treatment Plant Superintendent	21	E
UO/4	Water Collection and Distribution Superintendent	21	E
UO/5	Customer Service Manager	20	E
UO/6	Lab Manager and Industrial Pretreatment Program Manager	20	E
UO/7	Storm Water Program Coordinator	20	E
UO/8	Water/Wastewater Plant Supervisor	19	E
UO/9	Executive Assistant	16	N
UO/10	Lead Maintenance Technician	16	N
UO/11	Senior Administrative Assistant	14	N
UO/12	Maintenance Technician	14	N
UO/13	Building Maintenance Technician	12	N
UO/14	Heavy Equipment Operator	14	N
UO/15	Storm Water Inspection Worker	14	N
UO/16	Customer Service Field Lead	14	N
UO/17	Laboratory Technician	12	N
UO/18	Industrial Pretreatment Technician	12	N
UO/19	Water/Wastewater Plant Operator	14	N
UO/20	Field Service Representative	12	N
UO/21	Lime Sludge Plant Operator	10	N
UO/22	Customer Service Representative II	11	N
UO/23	Office Assistant II	10	N
UO/24	Utility Service Worker	11	N
UO/25	Customer Service Representative I	9	N

CITY OF BISMARCK, NORTH DAKOTA
TOTAL ANNUAL BUDGET
LAST TEN YEARS

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
GENERAL FUND:										
General Fund	\$ 27,738,081	\$ 29,896,377	\$ 32,846,455	\$ 31,918,508	\$ 29,961,433	30,773,288	36,090,897	39,032,811	43,353,426	46,927,059
SPECIAL REVENUE FUNDS:										
Arena/Exhibit Operations	499,316	409,154	658,450	314,150	2,206,135	-	-	-	-	-
Special Deficiency	507,502	387,272	1,007,934	1,411,347	1,336,887	1,455,387	945,843	1,417,522	1,428,469	1,649,530
Social Security	1,336,000	1,435,000	1,558,000	1,637,000	1,685,000	1,740,000	1,740,000	1,751,466	1,961,000	1,600,000
(1)Northern Plains Commerce Centre	19,907,600	747,617	713,313	330,280	242,790	-	-	-	-	-
Sales Tax	14,010,963	10,937,216	12,422,762	12,024,799	14,479,038	14,836,345	13,478,265	16,074,888	24,527,945	23,192,326
Vision Fund	5,881,184	3,083,858	2,162,143	2,692,667	2,139,297	3,645,671	3,489,560	3,482,806	2,919,056	2,963,237
Motel/Liquor/Restaurant Tax	1,711,644	1,911,891	1,031,709	1,966,183	1,667,993	2,727,046	2,063,077	4,012,070	3,023,245	2,809,764
Hotel & Motel Tax	475,000	545,000	630,000	680,000	704,500	800,000	987,767	1,214,000	1,282,000	1,282,000
E/H Transit System	2,166,865	2,120,459	3,176,307	4,011,608	5,626,448	3,641,853	4,196,483	4,796,702	4,917,118	4,007,703
Police Department Special Funds	142,091	244,106	140,449	146,144	50,450	125,650	69,655	54,889	85,046	91,732
Roads & Streets	4,005,846	4,463,443	5,145,905	6,380,262	5,022,094	5,546,235	6,279,866	6,962,602	7,254,843	7,995,556
Street Lights & Traffic Signals	1,236,915	1,273,380	1,366,273	1,677,595	1,705,936	1,788,965	1,894,279	2,318,949	2,172,668	2,557,750
Government Grants & Activities	5,764,868	7,893,086	3,931,101	5,382,670	5,644,976	19,942,599	5,524,818	4,468,377	5,383,707	5,536,150
Library	1,769,673	1,904,840	1,985,259	2,139,842	2,168,136	2,110,075	2,152,794	2,309,390	2,455,809	2,830,113
DEBT SERVICE FUNDS:										
Sewermain Bonds	1,440,249	2,236,465	2,619,244	2,649,545	2,556,024	4,228,473	4,822,105	4,803,206	5,262,268	6,527,825
Watermain Bonds	372,587	540,195	518,733	521,446	564,760	535,877	857,779	847,676	836,619	1,002,795
Sidewalk Bonds	816,825	1,090,471	1,199,127	1,157,939	896,809	1,051,923	1,120,996	1,202,593	1,456,709	1,571,793
Street Improvement Bonds	7,796,043	8,841,810	9,001,181	10,799,305	10,853,775	11,105,984	12,696,380	13,436,190	17,821,648	20,924,621
Parking Lot Bonds	43,796	86,026	145,000	-	-	-	-	-	-	-
Lodging Liquor Food Bonds	912,865	950,240	967,440	1,024,640	1,023,715	1,029,590	1,031,590	-	-	-
TOTAL	\$ 87,153,548	\$ 80,997,906	\$ 83,226,785	\$ 88,865,930	\$ 90,536,196	\$ 107,084,961	\$ 99,442,154	\$ 108,186,137	\$ 126,141,576	\$ 133,469,954

(1) After 2011, NPCC is classified as an Enterprise Fund.

CITY OF BISMARCK, NORTH DAKOTA
BUDGETED INCOME - PROPERTY TAXES (CURRENT YEAR)
LAST TEN YEARS

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
	Amount									
General Fund	\$ 8,593,865	\$ 8,353,466	\$ 9,699,082	\$ 9,890,522	\$ 9,741,991	\$ 9,925,251	\$ 9,660,118	\$ 11,802,817	\$ 13,256,412	\$ 12,023,288
Building Construction*	598,980	1,003,818	184,299	-	404,232	404,139	690,327	1,022,996	3,592,340	3,238,160
Weed Control*, ****	58,822	61,687	63,236	68,130	70,741	70,465	71,260	74,167	73,563	-
Special Deficiency	149,745	167,303	-	194,657	202,116	207,251	668,058	767,247	871,368	971,448
Social Security****	748,725	1,003,818	1,105,794	1,167,942	1,111,638	1,036,255	913,013	1,074,146	1,077,592	-
E/H Transit System	449,235	501,909	552,897	583,971	606,348	621,753	668,058	767,247	871,368	971,448
Library	1,350,700	1,393,469	1,463,142	1,514,431	1,562,357	1,602,050	1,556,575	1,618,891	1,693,358	1,942,896
Roads & Streets: Forestry **, ****	387,840	397,540	400,000	418,513	406,253	414,502	512,178	535,226	557,676	-
City Pension ***	881,998	881,687	880,949	928,514	974,199	994,805	988,726	-	-	-
Police Pension ***	634,919	634,078	633,989	599,544	644,750	729,524	759,359	-	-	-
Firemen's Pension ***	296,495	296,126	296,721	334,810	418,380	422,792	416,423	-	-	-
TOTAL	\$ 14,151,324	\$ 14,694,901	\$ 15,280,109	\$ 15,701,034	\$ 16,143,005	\$ 16,428,787	\$ 16,904,095	\$ 17,662,737	\$ 21,993,677	\$ 19,147,240

BUDGETED INCOME - PROPERTY TAXES (PRIOR YEAR)
LAST TEN YEARS

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
General Fund	\$ 96,000	\$ 67,000	\$ 90,000	\$ 100,000	\$ 93,650	\$ 100,000	\$ 150,000	\$ 110,000	\$ 56,000	\$ 86,000
Special Deficiency	2,000	1,400	-	1,000	550	-	2,000	1,400	1,900	3,500
Roads & Streets: Forestry **	770	1,300	3,000	3,000	5,000	4,000	4,000	4,000	4,000	-
Social Security****	10,000	6,300	6,600	6,900	7,000	-	-	-	-	-
E/H Transit System	3,000	3,400	3,800	4,000	3,500	4,000	5,000	6,500	5,750	4,500
Library	10,000	12,000	12,000	14,000	-	-	22,000	22,000	14,533	10,319
TOTAL	\$ 121,770	\$ 91,400	\$ 115,400	\$ 128,900	\$ 109,700	\$ 108,000	\$ 183,000	\$ 143,900	\$ 82,183	\$ 104,319

* In 1993 Home rule was adopted, thus these funds were combined into the General Fund.

** In 2006 Forestry was changed from a General Fund Department to a Division of Roads & Streets

*** In 2014 Budget Pension Mills are now included in the General Fund.

Source: City of Bismarck Annual Budgets

**** In 2016 Weed Control, Forestry and Social Security are now included in the General Fund.

Source: August 2015 City Commission Minutes

CITY OF BISMARCK, NORTH DAKOTA
BUDGETED INCOME - MOBILE HOME TAXES (CURRENT YEAR)
LAST TEN YEARS

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
	Amount									
General Fund	\$ 91,000	\$ 88,000	\$ 86,000	\$ 75,000	\$ 74,000	\$ 90,000	\$ 105,000	\$ 106,000	\$ 111,000	\$ 113,000
Special Deficiency	1,300	1,300	-	-	1,260	-	2,000	2,000	6,900	6,350
Roads & Streets: Forestry *, **	3,600	4,500	4,500	4,100	4,100	3,300	3,500	3,820	3,820	-
Social Security**	7,000	7,000	8,400	7,700	8,500	9,500	11,000	9,200	8,500	-
E/H Transit System	4,000	4,000	4,700	5,000	4,000	5,000	5,700	6,000	7,000	6,800
Library	13,500	13,500	13,500	14,000	13,000	12,000	16,500	16,500	15,882	13,395
TOTAL	\$ 120,400	\$ 118,300	\$ 117,100	\$ 105,800	\$ 104,860	\$ 119,800	\$ 143,700	\$ 143,520	\$ 153,102	\$ 139,545

BUDGETED INCOME - MOBILE HOME TAXES (PRIOR YEARS)
LAST TEN YEARS

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
	Amount									
General Fund	\$ 19,000	\$ 14,000	\$ 18,000	\$ 13,000	\$ 14,500	\$ 16,000	\$ 10,000	\$ 12,000	\$ 21,000	\$ 13,000
Special Deficiency	200	230	-	100	50	-	100	100	400	750
Roads & Streets: Forestry *, **	125	250	700	700	600	700	600	540	600	-
Social Security**	2,000	1,000	1,000	1,200	1,500	800	1,200	1,300	1,500	-
E/H Transit System	800	800	600	1,000	400	400	400	700	1,000	1,000
Library	2,500	2,500	2,500	2,500	2,500	1,500	1,500	2,000	2,350	2,303
TOTAL	\$ 24,625	\$ 18,780	\$ 22,800	\$ 18,500	\$ 19,550	\$ 19,400	\$ 13,800	\$ 16,640	\$ 26,850	\$ 17,053

* In 2006 Forestry was changed from a General Fund Department to a Division of Roads & Streets

** Forestry and Social Security changed to General Fund

Source: City of Bismarck Annual Budgets

**CITY OF BISMARCK, NORTH DAKOTA
COMPARATIVE TAX LEVY BY ENTITY
LAST TEN YEARS**

	School		Park		County/State		City	
	Mill Rate	Dollars Levied	Mill Rate	Dollars Levied	Mill Rate	Dollars Levied	Mill Rate	Dollars Levied
2006	248.40	37,251,576	39.46	5,917,663	58.17	8,723,527	94.37	14,152,301
2007	229.42	38,341,553	39.66	6,628,133	52.92	8,844,194	87.93	14,695,200
2008	223.39	41,237,430	39.59	7,308,250	54.85	10,125,221	82.78	15,281,053
2009	142.03	27,662,586	39.63	7,718,568	56.44	10,992,581	80.63	15,703,966
2010	142.13	28,421,555	39.82	7,962,755	55.55	11,108,263	80.68	16,133,477
2011	140.99	29,307,079	39.62	8,235,665	56.32	11,707,034	79.05	16,431,836
2012	138.39	30,875,781	39.55	8,823,883	54.99	12,268,655	75.77	16,904,819
2013	101.68	25,892,555	38.50	9,803,928	51.28	13,058,322	69.35	17,659,802
2014	103.60	37,551,544	37.30	10,833,717	49.63	19,304,165	63.10	18,327,284
2015	100.42	32,549,799	36.08	11,694,850	48.03	15,568,282	59.07	19,146,750

Note: This represents the year in which taxes are levied with the collection of taxes budgeted in the subsequent year.

Source: Burleigh County Levies (mill rates)

"UNAUDITED"
CITY OF BISMARCK, NORTH DAKOTA
CASH BALANCES - ALL FUNDS
LAST TEN YEARS

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
General Fund	\$ 16,507,303	\$ 19,054,081	\$ 20,987,292	\$ 22,178,622	\$ 22,096,586	\$ 20,813,730	\$ 22,257,372	\$ 28,037,628	\$ 32,728,463	\$ 35,418,735
Arena/Exhibit Operations	703,203	858,049	1,085,518	1,328,283	1,567,406	1,894,169	-	-	-	-
Special Deficiency	500,685	588,517	607,883	1,254,945	1,921,776	1,617,832	1,988,750	2,027,260	2,508,821	3,103,110
Social Security	531,882	400,489	360,767	460,958	573,939	697,057	888,639	1,044,818	1,016,762	1,175,691
Unemployment Compensation	39,746	29,334	12,027	(5,709)	(21,815)	(36,935)	(60,747)	-	-	-
Hotel/Motel Tax	-	18,430	-	(6,883)	-	(9,187)	-	-	(13,782)	-
Sales Tax Revenue	4,547,543	4,946,582	2,654,597	3,677,165	3,555,846	4,590,726	4,453,535	8,496,732	12,387,048	14,551,762
Vision Fund (1)	5,456,232	2,207,166	2,115,608	1,465,707	2,036,277	3,355,162	3,655,733	3,330,656	3,057,734	2,896,744
Northern Plains Commerce Center	-	144,547	109,806	330,949	-	-	384,000	1,290,695	5,956,679	8,819,152
NPCC-Intermodel Operations	-	-	-	19,656	-	-	-	-	-	-
NPCC-Transload Operations	-	-	-	(1,030)	240,945	182,438	1,951	-	-	-
Building Construction	612,046	1,108,269	1,113,319	1,103,226	1,372,696	451,013	476,082	231,540	553,747	1,597,796
Motel/Liquor/Restaurant Tax	555,448	956,484	1,286,413	1,383,637	2,331,583	2,686,255	1,728,158	1,900,224	2,597,631	1,251,350
E/H Transit System	1,187	1,202	1,174	1,248	(194,031)	1,646	1,378	917	1,133	949
Police Department Special Funds	400,152	315,825	252,047	172,303	78,557	41,598	43,275	51,561	55,747	147,233
Roads and Streets	1,767,791	2,323,768	2,415,159	2,273,083	2,825,226	1,615,869	3,021,540	3,945,168	7,238,706	7,059,265
Street Light Utility	309,184	289,290	195,529	135,478	188,041	310,984	460,218	980,977	1,190,605	1,666,639
Library	174,035	126,207	233,903	314,309	320,462	303,486	334,359	554,485	656,435	655,367
Government Grants & Activities (2)	(346,737)	(973,828)	119,835	218,150	(182,073)	(187,079)	(5,007,993)	(1,916,195)	(834,846)	(722,692)
Motel/Liquor/Restaurant Bond Fund	828,279	871,063	929,141	955,612	976,605	986,914	996,247	-	-	-
Highway Construction Bond Fund	-	-	-	-	-	-	-	-	-	-
Sewermain Bonds	919,449	1,172,762	1,675,469	1,825,154	1,904,772	2,128,273	1,979,672	1,142,942	1,782,917	2,004,472
Watermain Bonds	291,893	266,699	267,688	494,516	450,306	464,531	435,037	508,511	480,666	526,216
Sidewalks Bonds	879,966	826,941	874,925	955,247	861,762	919,775	1,000,279	962,617	1,057,575	1,097,635
Street Improvements Bonds	6,586,762	5,782,065	5,140,842	4,256,060	4,215,997	4,951,435	4,658,669	5,946,411	7,743,412	8,545,087
Parking Lots Bonds	125,485	146,444	178,621	142,677	702	794	-	-	-	-
Tax Increment	9,042,765	9,792,170	11,713,064	13,407,304	15,125,545	16,416,826	18,022,074	10,616,046	5,959,073	(576,175)
Community Development	(5,459)	(11,493)	(5,702)	(5,817)	(6,438)	(6,430)	(39,155)	(50,886)	(21,501)	-
Civic Center Bldg Construction	120,712	128,284	398,996	903,530	828,086	843,393	-	-	-	-

(1) Prior to 2003, Vision Fund was combined with Sales Tax.

(2) Prior to 2003, Government Grants & Activities was combined with the General Fund.

"UNAUDITED"
CITY OF BISMARCK, NORTH DAKOTA
CASH BALANCES - ALL FUNDS
LAST TEN YEARS

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Street Light Construction	-	-	-	-	27,392	42,671	252,066	221,640	282,699	291,100
Highway Construction Project	3,960,575	5,520,278	5,326,404	6,311,731	8,253,958	8,820,483	7,775,681	13,477,397	14,297,822	14,657,684
Flood Construction	-	-	-	-	-	-	-	(294,194)	(1,141,909)	(482,794)
Sewer mains Construction	(5,685,655)	(5,309,200)	(2,414,286)	(2,000,098)	(2,710,346)	(1,474,157)	(3,585,080)	(380,406)	(2,767,721)	(5,186,785)
Water mains Construction	(839,358)	(703,869)	(121,872)	(628,126)	(235,122)	(639,407)	(11,433)	29,160	(40,143)	(401,163)
Sidewalks Construction	315,467	(139,264)	44,429	438,352	(216,762)	960,520	779,762	(185,349)	2,268,783	869,391
Street Improve. Construction	(5,900,458)	(6,534,437)	(9,327,006)	(13,043,716)	(15,562,794)	(8,081,726)	(6,632,460)	(16,168,544)	(12,494,493)	(16,280,212)
Commerce Develop. Const'n	(676,672)	(3,529,908)	(741,753)	(906,616)	(292,885)	203,571	203,571	203,571	203,571	203,571
Airport	1,477,475	2,448,980	3,817,351	5,478,454	1,827,161	4,368,801	4,166,951	5,140,007	5,844,384	5,433,016
Airport Flightline	285,907	331,217	317,455	-	-	-	-	-	-	-
Event Center	-	-	-	-	-	-	2,460,119	2,285,730	23,910,956	4,534,227
Solid Waste Disposal (3)	6,582,651	6,524,499	7,258,597	7,370,011	6,221,377	6,489,142	6,956,822	7,712,539	7,732,963	9,316,416
Solid Waste Collections (3)	545,923	428,754	147,455	428,459	1,290,159	1,452,567	1,775,739	1,522,217	1,956,403	2,027,061
Water (4)	12,062,432	17,623,772	16,546,940	18,182,765	15,883,824	17,487,562	18,100,911	18,125,060	24,237,385	26,233,526
Sanitary Sewer (4)	9,578,664	10,736,765	14,405,142	15,877,406	16,536,858	16,469,638	16,580,998	13,207,836	12,235,348	13,384,266
Parking Authority Lots	494,829	250,691	192,425	383,983	501,320	899,454	1,010,595	1,137,552	833,048	57,088
Storm Sewers	2,370,473	3,204,707	3,885,229	4,576,226	5,072,267	5,278,744	5,292,081	5,293,515	4,920,299	4,291,348
Commercial Property	-	-	-	-	-	(1,777,118)	120,017	251,823	305,783	432,910
Employee Insurance	928,676	595,975	398,331	401,185	1,489,943	2,412,050	3,425,139	4,466,829	5,341,776	5,882,829
Fleet Services	(91,467)	(404)	168,347	218,932	171,160	29,071	100,444	101,862	202,174	161,199
Revolving	342,058	256,649	216,380	266,210	313,937	354,073	265,709	251,872	268,886	258,661
Liability Insurance	13,096	42,368	82,119	140,099	149,106	165,189	187,537	114,027	100,472	75,467
Workforce Safety Insurance	-	-	-	-	-	-	107,270	249,704	262,728	333,327
City Pension	46,953,912	53,642,498	59,162,980	44,080,240	51,367,978	58,153,078	58,680,130	67,389,368	76,815,826	81,321,003
Police Pension	22,092,729	25,518,283	28,073,870	20,396,517	23,333,631	26,214,000	25,888,844	29,328,404	33,141,662	34,541,352
Firemen's Pension	7,576	111,826	889	799	732	108,827	876	621	117,631	-
Deferred Sick Leave	1,112,115	1,114,857	1,025,625	773,107	892,504	904,411	847,227	858,948	849,429	849,759
Employee Excess Retirement	1,363,578	1,437,495	1,301,336	940,911	1,052,770	1,117,111	920,574	989,367	851,035	765,275
Arena Revolving	124,733	190,881	171,062	272,957	294,536	206,062	-	-	-	-
TOTAL	\$ 147,968,811	\$ 165,132,760	\$ 184,661,370	\$ 169,198,168	\$ 178,731,462	\$ 205,198,892	\$ 207,349,163	\$ 224,432,663	\$ 286,639,822	\$ 272,787,858

(3) Prior to 2003, Solid Waste Disposal and Collections were combined.

(4) Prior to 2003, Water and Sanitary Sewer were combined.

(5) In 2003 the funds were combined with Government Grants & Activities

Source: City of Bismarck Annual Financial Report - 2012