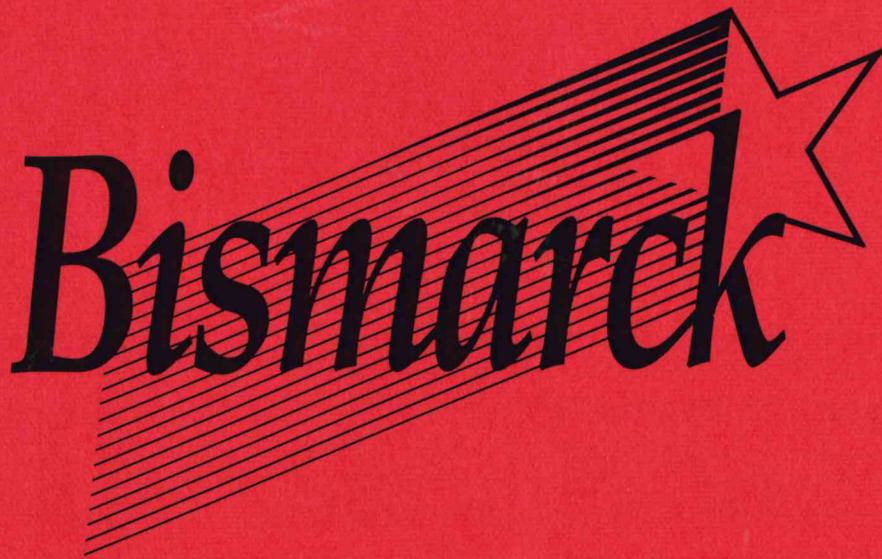


**CITY OF BISMARCK
ANNUAL BUDGET
2015**



**CITY OF BISMARCK, NORTH DAKOTA
LIST OF ELECTED AND APPOINTED OFFICIALS**

Mayor-Commissioners:

	Initial Term <u>Commenced</u>	Current Term Expires <u>December 31</u>
Mayor, Mike Seminary	2014	2018
Commissioner, Josh Askvig	2010	2018
Commissioner, Parrell Grossman	2008	2016
Commissioner, Steve Marquardt	2014	2016
Commissioner, Nancy Guy	2014	2018

Other Elected Officials:

Municipal Judge..... William Severin

Appointed Officials:

City Administrator.....Bill Wocken
 City Attorney..... Charles Whitman
 Assistant City Administrator..... Keith Hunke

Department Directors:

Airport.....Greg Haug
 Civic Center.....Charlie Jeske
 Engineering.....Mel Bullinger
 Finance.....Sheila Hillman
 Fire Department.....Joel Boespflug
 Human Resources.....Robert McConnell
 Library.....Christine Kujawa
 Public Health.....Rena Moch
 Community Development.....Carl Hokenstad
 Police Department.....Dan Donlin
 Public Works Service Operations.....Jeff Heintz
 Public Works Utility Operations.....Keith Demke



January 2, 2015

Honorable Mayor and Commissioners:

Please accept the following operating budgets for the City of Bismarck for calendar year 2015. This document contains the General, Special and Debt Service Funds budgets, financial plans for the Enterprise and Internal Services Funds and the Capital Improvement Program for 2015. Also, included is the budget supplement that lists the departmental fees and charges and the five-year capital improvement program.

The budget process is coordinated by the Finance Department under the direction of the Finance Commissioner with the assistance of the Budget Committee, Commissioners, Department Heads, and their staffs. The Home Rule budget procedures continue as the basis for the budget development. The utilization of annual revenue for base operations and cash reserves for one-time expenditures also continues to serve as the foundation for funding the budget. These policies establish the baseline for the 2015 budget.

The Commission continued their goal of reducing the mill levy while maintaining or enhancing the present level of service. There was a 14.06% increase in the tax base which included a 4.43% increase attributed to new growth and construction. The increase in property tax is limited to 3.78% which was lower than the rate of growth in the new tax base. The total mills for the 2015 budget are 63.1 which reflect a 6.25 reduction in the mills from the previous year and continue the trend of lowering the mill levy each year since 1993. The budget also continues to include a 25 mill reduction funded from Sales Tax which represents a 14.06% increase in property tax relief. This is also attributed to the increase in the value of the mill.

The Commission considered all the department priority budget requests including requests for 30 new employees. The requests reflect the continued growth of our City and maintaining the level of service our community has come to expect. An additional 22 new positions were authorized which include a two dispatchers for Combined Communications, planner position in Community Development, project engineer in Engineering, three firefighters in Fire, HR generalist for Human Resources, four police officers and a quartermaster position in Police, audio visual production position, sales associate and food and beverage manager for the Civic Center, an arborist in Roads & Streets, equipment mechanic and equipment parts specialist for Fleet Services, and three maintenance technicians in Utilities. The Commission also provided one-time funding to continue three COPS grant police officer positions and changed the HUD planner to a part-time position in 2015.

The Commission funded a 6.58% salary pool with 5.58% allocated to employees based on performance. One percent will be used to help fund recommendations from the pending compensation and classification study anticipated to be completed in 2015. Base adjustments included an increase of \$16,219 for workers compensation coverage which reflects the higher base

salary for 2015 and a lower experience rating. There was no increase required for the employee health insurance. The last premium increase was in 2011. In addition, specific operating and one-time increases were authorized for departments. Pools in the General Fund were continued to address volatile costs for utilities and gasoline and a new pool for vehicle maintenance was established. The 2015 budget also continued a reserve of \$500,000 established in 2012 to help fund the City's share of the FEMA funding for the 2011 Missouri River flood event.

Funding authorized for major capital projects include replacement of the AC chiller unit for Police and construction of a new fire station for the relocation of the Sleepy Hollow station for Fire. Rehabilitation projects for runways, taxiways, and parking lots, wetland mitigation as well as the purchase of an ARFF vehicle and plow are authorized for the Airport.

Sales Tax funding for streets and highway projects includes reconstruction and widening of North Washington Street from Calgary Avenue to 57th Avenue, intersection improvements of Bismarck Expressway, and projects for Century Avenue bridge at Hay Creek and LaSalle Avenue north of US 83. Sales Tax funding is also continued as a subsidy for the program to replace the hard surfaced streets in the City with permanent full depth asphalt pavement, for street reconstruction projects with subbase drainage systems, annual street resurfacing projects, and the upgrade of the rural roadways within the City. Funding was also established for concrete pavement repairs and maintenance as a new category.

Capital improvement projects for Public Works Service Operations include the replacement of whiteway feed points, cameras and conductors, signal upgrade at 26th Street and State Street controller change. Improvements for the Solid Waste Utility include phase II of cell #3 and phase I of the inert waste cell.

The Water, Sewer and Storm Water Utility continues with several major master plan projects. These include projects for the softening expansion phase 1, trickling filter improvements in phase 5 for Wastewater Treatment Plant and roof replacement for the Water Plant. The replacement of the water meters started in 2014 and will continue in 2015. The rate increase approved for the water utility is 3.6% to 4.9% and 4.5% to 5.0% for sanitary sewer service depending on the rate of consumption. The residential monthly service line repair charge was increased by \$.50 and the Storm Water rates were increased by \$.10 for residential and by \$.20 for commercial. The sanitary sewer "back-up" monthly surcharge was increased by \$.05 for residential and \$.10 for commercial properties.

The record growth in the City continues to provide opportunities to promote our economic vitality and challenges to provide the infrastructure needs. The City Commission will continue to use our strategic and growth management plans to facilitate the growth and preserve our community character as we continue to prosper. We think the 2015 budget will assist in these endeavors.

Sincerely,



W. C. Wocken
City Administrator

**BUDGET OF
CITY OF BISMARCK, NORTH DAKOTA
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2015**

STATE OF NORTH DAKOTA)
COUNTY OF BURLEIGH) SS
CITY OF BISMARCK)

I hereby certify that the within budget of the City of Bismarck for the fiscal year commencing January 1, 2015 is the budget as approved and passed by the Governing Body on the September 23, 2014.



City Administrator

CITY OF BISMARCK, NORTH DAKOTA 2015 BUDGET REPORT

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2015 BUDGET REPORT**

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City of Bismarck
Comparative Levies for 2014 to 2015 Budget
2015 Budget

	2013 Levy*	2013 Amount	2014 Levy*	2014 Amount
Budgeted Funds				
General Fund:				
General Fund**	46.35	11,802,910	38.08	11,060,564
Building Construction	4.02	1,023,683	7.30	2,120,329
Weed/Leafy Spurge	0.29	73,848	0.26	75,519
General Fund Subtotal	50.66	12,900,441	45.64	13,256,412
Special Revenue:				
Roads & Streets: Forestry	2.10	534,760	1.92	557,676
Special Deficiency	3.01	766,489	3.00	871,368
Social Security	4.22	1,074,612	3.71	1,077,592
E/H Transit	3.00	763,942	3.00	871,368
Library	6.36	1,619,558	5.83	1,693,358
Special Revenue Subtotal	18.69	4,759,361	17.46	5,071,362
Total Budgeted Funds	69.35	17,659,802	63.10	18,327,774

* Year represents the year in which taxes are levied with the collection of taxes budgeted in the subsequent year.

The actual 2013 values are used instead of the budgeted values to provide an accurate comparison to the 2014 values.

**Please note the General Fund levy includes the Pension levies starting in 2013.

CITY OF BISMARCK, NORTH DAKOTA
CERTIFICATE OF LEVY
FOR THE YEAR 2014

STATE OF NORTH DAKOTA)
COUNTY OF BURLEIGH) SS

TO: KEVIN GLATT, AUDITOR OF BURLEIGH COUNTY

You are hereby notified that on the 23rd day of September, 2014 the Governing Body of the City of Bismarck, North Dakota; the population of which, according to the last official census is 61,272; levied a tax of \$18,327,774 upon all taxable property in the City of Bismarck, North Dakota for the fiscal year beginning January 1, 2015 and ending December 31, 2015. The levy is itemized as follows:

General Fund	\$11,060,564
Building Construction	2,120,329
Weed /Leafy Spurge	75,519
Special Revenue Funds	
Roads & Streets: Forestry	557,676
Special Deficiency	871,368
Social Security	1,077,592
E/H Transit System	871,368
Library	1,693,358
TOTAL	<u>\$18,327,774</u>

You will duly enter and extend such tax upon the County Tax List collection upon the taxable property of the City of Bismarck for the current year.

Dated at Bismarck, North Dakota this 30th day of September, 2014.



City Administrator

**CITY OF BISMARCK
SUMMARY OF 2015 BUDGET - ALL FUNDS**

	Personal Services	Maintenance & Operations	Capital Outlay	Transfers	Total
General Fund					
Administration	537,145	227,332	-	-	764,477
Salary & Benefits Adjustment	230,960	38,134	-	-	269,094
One-Time Operations	19,145	158,000	-	-	177,145
Building Maintenance	263,797	420,370	-	-	684,167
One-Time Operations	15,656	117,040	-	-	132,696
Building Construction	-	-	-	1,892,340	1,892,340
Cable TV Promotions	-	338,943	-	-	338,943
One-Time Operations	-	31,515	-	-	31,515
Contingencies	-	-	-	825,000	825,000
Attorney	480,942	19,532	-	-	500,474
One-Time Operations	16,020	-	-	-	16,020
Equipment Reserve	-	2,650	-	-	2,650
Combined Communications	1,579,679	548,130	-	90,229	2,218,038
One-Time Operations	52,284	8,172	-	-	60,456
City Emergency Management	77,760	13,999	-	-	91,759
Engineering	2,036,812	125,291	-	-	2,162,103
One-Time Operations	85,705	147,906	53,380	-	286,991
Equipment Reserve	-	-	15,000	-	15,000
Finance	2,555,994	568,096	-	-	3,124,090
Finance One-Time Operations	81,532	-	36,800	-	118,332
Common Software-One-Time	-	150,000	-	-	150,000
Equipment Reserve	-	15,575	16,682	-	32,257
Computer Expansion Reserve	-	-	42,500	-	42,500

**CITY OF BISMARCK
SUMMARY OF 2015 BUDGET - ALL FUNDS**

	Personal Services	Maintenance & Operations	Capital Outlay	Transfers	Total
Fire Department	6,785,118	489,101	-	-	7,274,219
Fire Truck	-	41,000	-	-	41,000
Weed Control	49,031	26,833	-	-	75,864
One-Time Operations	197,415	108,290	45,500	-	351,205
Equipment Reserve	-	5,544	-	-	5,544
Vector Control	22,070	31,240	22,685	-	75,995
Human Resources	410,483	20,942	-	-	431,425
One-Time Operations	13,188	-	-	-	13,188
Employee Training	-	52,660	-	-	52,660
Equipment Reserve	-	4,000	6,000	-	10,000
Municipal Court	370,836	102,758	-	-	473,594
One-Time Operations	12,621	-	-	-	12,621
Community Development	1,307,178	153,738	-	-	1,460,916
Inspections One-Time Operations	63,773	50,000	50,500	-	164,273
Planning One-Time Operations	60,563	104,900	-	-	165,463
Metropolitan Planning Org	186,436	1,391,812	-	25,884	1,604,132
Police	9,822,128	1,178,360	-	-	11,000,488
One-Time Operations	482,705	495,541	498,821	-	1,477,067
Equipment Reserve	-	5,328	-	-	5,328
Public Health	1,490,625	336,119	-	-	1,826,744
One-Time Operations	76,725	63,000	-	-	139,725
Equipment Reserve	-	23,990	-	-	23,990
Nondepartmental	1,257,503	257,276	-	817,434	2,332,213
One-Time Operations	-	226,472	-	173,253	399,725
General Fund Total	30,641,829	8,099,589	787,868	3,824,140	43,353,426

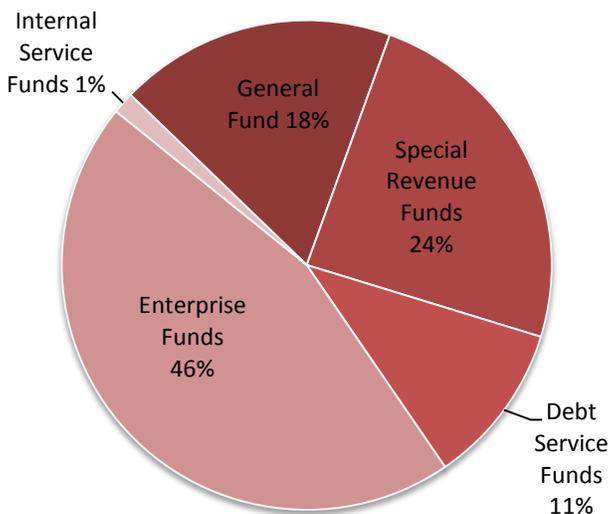
**CITY OF BISMARCK
SUMMARY OF 2015 BUDGET - ALL FUNDS**

	Personal Services	Maintenance & Operations	Capital Outlay	Transfers	Total
Special Revenue Funds					
E&H Transit System	-	4,917,118	-	-	4,917,118
Bismarck Public Library	1,510,198	884,305	-	61,306	2,455,809
Police Drug Enforcement	-	70,046	15,000	-	85,046
Roads & Streets	3,104,515	3,098,595	928,685	123,048	7,254,843
Street Lights & Traffic Signal	520,279	1,273,076	66,274	313,039	2,172,668
Hotel & Motel Tax	-	1,089,700	-	192,300	1,282,000
Lodging Liquor & Food Tax	-	312,400	-	2,710,845	3,023,245
Sales Tax	-	500	-	24,527,445	24,527,945
Vision Fund	114,550	2,804,506	-	-	2,919,056
Social Security Tax	1,961,000	-	-	-	1,961,000
Special Deficiency & Assumption	-	256,000	-	1,172,469	1,428,469
Gov't Grants & Activities	1,181,331	2,638,078	1,510,000	54,298	5,383,707
Special Revenue Funds Total	8,391,873	17,344,324	2,519,959	29,154,750	57,410,906
Debt Service Funds					
Sewermain Bonds	-	4,762,268	-	500,000	5,262,268
Watermain Bonds	-	586,619	-	250,000	836,619
Sidewalk Bonds	-	1,431,709	-	25,000	1,456,709
Street Improvement Bonds	-	17,071,648	-	750,000	17,821,648
Debt Service Funds Total	-	23,852,244	-	1,525,000	25,377,244
Total Budgeted Funds	39,033,702	49,296,157	3,307,827	34,503,890	126,141,576

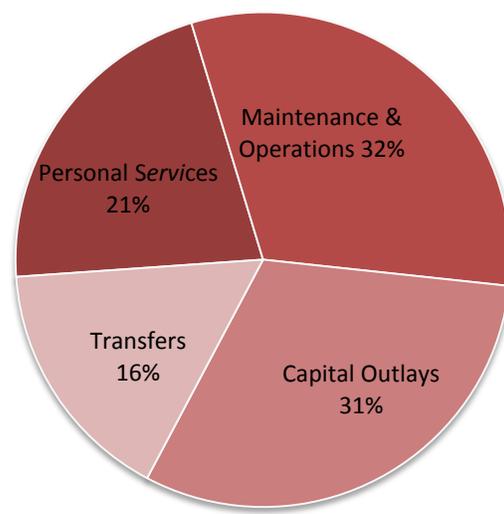
**CITY OF BISMARCK
SUMMARY OF 2015 BUDGET - ALL FUNDS**

	Personal Services	Maintenance & Operations	Capital Outlay	Transfers	Total
Enterprise Funds					
Airport	1,650,424	4,325,785	19,425,000	244,790	25,645,999
Civic Center	2,169,982	5,843,890	1,138,290	326,651	9,478,813
Solid Waste Disposal	995,546	1,451,937	4,921,657	296,239	7,665,379
Solid Waste Collections	1,519,248	1,813,913	610,000	168,473	4,111,634
Water&Sewer-Water	2,595,899	4,892,746	24,978,000	507,588	32,974,233
Water&Sewer-SanitarySewer	1,716,895	2,353,001	18,865,000	204,590	23,139,486
Water&Sewer-Storm Water	333,010	992,438	350,000	77,207	1,752,655
Commercial Property	-	28,505	-	28,084	56,589
Northern Plains Commerce Centre	-	35,500	-	1,755,617	1,791,117
Parking Authority Lots	-	856,000	-	16,464	872,464
Enterprise Funds Total	10,981,004	22,593,715	70,287,947	3,625,703	107,488,369
Internal Service Funds					
Fleet Services	779,681	2,472,005	27,000	95,425	3,374,111
Internal Service Funds Total	779,681	2,472,005	27,000	95,425	3,374,111
Total City Funds	50,794,387	74,361,877	73,622,774	38,225,018	237,004,056

2015 Budget by Fund



2015 Budget by Expenditure Type



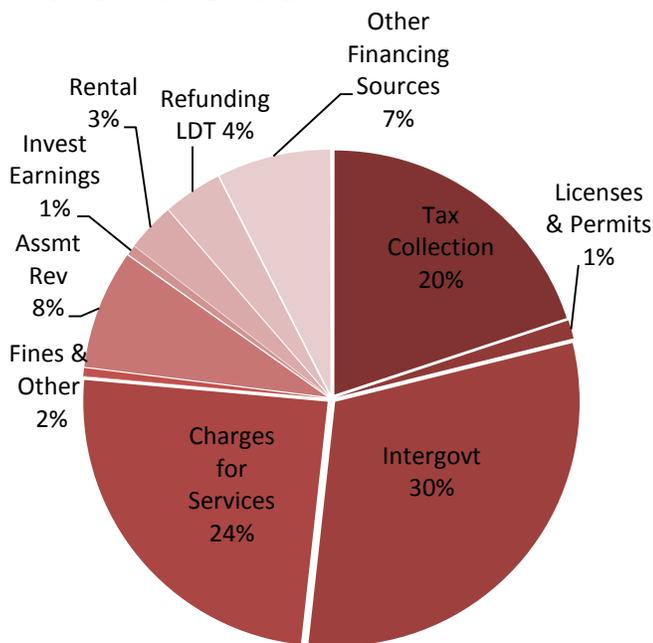
**City of Bismarck
All Funds Classification Summary
2015 Budget and Financial Plans**

	2013 Actual	2014 Budget	2015 Budget
Revenue			
Tax Collections	36,519,714	39,272,924	41,008,972
Licenses & Permits	3,289,001	2,492,354	2,509,140
Intergovernmental Revenue	33,530,303	41,332,876	63,041,147
Charges for Services	43,537,652	47,415,519	50,817,372
Other Income	72,758	70,552	64,844
Fines & Forfeits	1,087,175	969,330	1,071,880
Special Assessment Revenue	15,444,356	13,237,010	16,177,860
Investment Earnings	648,034	1,072,833	1,324,919
Rental	6,434,453	6,502,886	6,541,855
Donations	108,321	387,900	484,700
Refunding Long-Term Debt Issuance	-	6,960,000	7,960,000
Other Financing Sources	10,972,435	12,899,324	15,416,428
Sale of Assets/Expense	5,024,843	161,480	198,356
Revenue Total	156,669,045	172,774,988	206,617,473
Expenses			
Cost of Goods Sold	5,393,773	5,567,791	6,068,788
Personal Services - Salaries & Wage	30,455,429	34,648,348	38,259,114
Personal Services - Fringe Benefits	8,955,956	12,091,945	12,615,359
Professional, Legal, and Contracted Service Fees	4,335,659	4,878,459	5,294,942
Building, Equipment, and Vehicle Services	10,813,715	11,764,900	12,491,384
Travel and Training	339,587	599,835	747,719
Other Operating Services	3,763,544	7,003,345	5,919,340
Operating Supplies	5,342,827	6,622,948	6,666,086
Grants and Subsidies	4,629,689	12,980,324	11,589,318
Capital Outlay	1,212,334	67,187,120	73,622,774
Debt Service	12,401,313	19,617,665	25,504,214
Other Financing Uses	20,127,331	27,282,931	38,225,018
Expenses Total	107,771,156	210,245,611	237,004,056
Cash Balance (Reserves)	48,897,889	(37,470,623)	(30,386,583)

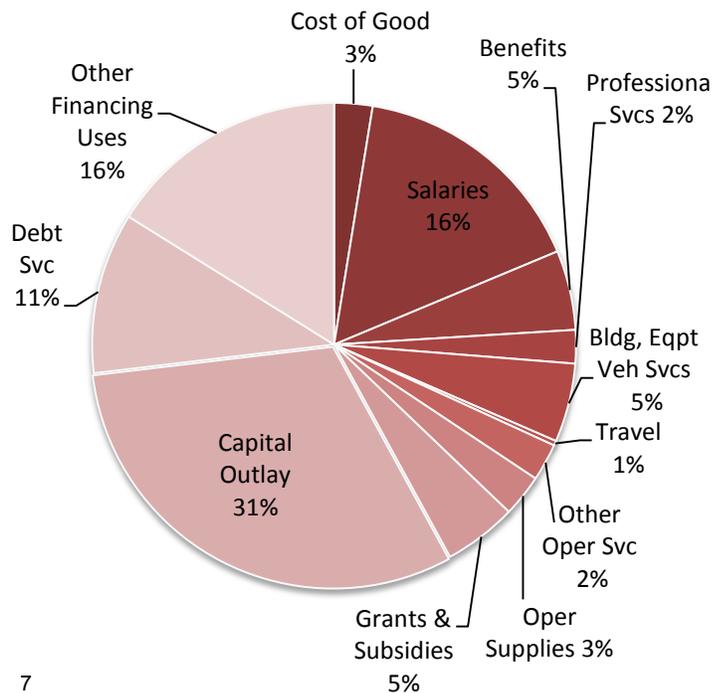
* Excludes Depreciation Expense

** Civic Center Revenue includes 1 million Transfer for Principal Debt Payment

2015 Revenue



2015 Expenditures



City of Bismarck
Authorized Positions - All Funds

	2013	2014	2015
ADMINISTRATION			
ASSISTANT ADMINISTRATOR	1.00	1.00	1.00
CITY ADMINISTRATOR	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	2.00	2.00
<i>Administration</i>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
PUBLIC INFORMATION OFFICER	1.00	1.00	1.00
<i>Public Information</i>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	5.00	5.00	5.00
BUILDING MAINTENANCE			
MAINTENANCE SERVICES ENGINEER	1.00	1.00	1.00
MAINTENANCE ATTENDANT II	1.00	-	-
MAINTENANCE ATTENDANT III	1.00	2.00	2.00
FACILITY MANAGER	0.67	0.67	0.67
OFFICE ASSISTANT II	0.50	0.50	0.50
	<u>4.17</u>	<u>4.17</u>	<u>4.17</u>
ATTORNEY			
ASST CITY ATTORNEY	2.00	2.00	2.00
CITY ATTORNEY	1.00	1.00	1.00
LEGAL ASSISTANT	1.00	1.00	1.00
LEGAL SECRETARY	1.00	1.00	1.00
	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
COMBINED COMMUNICATIONS CENTER			
COMMUNICATIONS MANAGER	1.00	1.00	1.00
DISPATCHER I	19.00	20.00	22.00
DISPATCHER II	1.00	-	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
PUBLIC SAFETY TELECOMMUNICATOR SUPERVISOR	3.00	3.00	3.00
<i>Combined Communications Center Administration</i>	<u>25.00</u>	<u>25.00</u>	<u>27.00</u>
CITY OF BISMARCK EMERGENCY MANAGER	1.00	1.00	1.00
<i>City Emergency Management</i>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	26.00	26.00	28.00
ENGINEERING			
CITY ENGINEER	1.00	1.00	1.00
ASSISTANT ADMINISTRATOR	1.00	1.00	1.00
DESIGN & CONSTRUCTION ENGINEER	2.00	2.00	2.00
ENGINEERING AIDE I	1.00	1.00	-
ENGINEERING TECH I	3.00	2.00	3.00
ENGINEERING TECH II	6.00	7.00	7.00
ENGINEERING TECH III	6.00	7.00	7.00
OFFICE ASSISTANT II	1.00	2.00	2.00
PROFESSIONAL LAND SURVEYOR	1.00	1.00	1.00
PROJECT ENGINEER	3.00	3.00	4.00
TRAFFIC ENGINEER	1.00	1.00	1.00
	<u>26.00</u>	<u>28.00</u>	<u>29.00</u>
FINANCE			
CITY ASSESSOR	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	2.00	2.00
OFFICE ASSISTANT III	1.00	1.00	1.00

City of Bismarck
Authorized Positions - All Funds

	2013	2014	2015
REAL PROP APPRAISER II	4.00	4.00	4.00
REAL PROP APPRAISER III	2.00	2.00	2.00
<i>Assessing</i>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
ACCOUNTANT	1.00	1.00	2.00
ACCOUNTING TECHNICIAN II	5.00	5.00	4.00
COMPTROLLER	1.00	1.00	1.00
DIRECTOR OF FINANCE	1.00	1.00	1.00
FINANCIAL ANALYST	1.00	1.00	1.00
SPECIAL ASSESSMENT ANALYST	1.00	1.00	1.00
GRANTS COORDINATOR	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
<i>Fiscal Services</i>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
INFORMATION TECHNOLOGY MANAGER	1.00	1.00	1.00
GIS ANALYST	3.00	2.00	2.00
GIS COORDINATOR	-	1.00	1.00
PC & NETWORK TECHNICIAN	5.00	6.00	6.00
PROGRAMMER/ANALYST I	2.00	2.00	2.00
PROGRAMMER/ANALYST II	2.00	2.00	2.00
<i>Information Technology</i>	<u>13.00</u>	<u>14.00</u>	<u>14.00</u>
	35.00	36.00	36.00
FIRE DEPARTMENT			
DEPUTY FIRE CHIEF	1.00	1.00	1.00
DIRECTOR OF FIRE & INSPECTIONS	1.00	1.00	1.00
FIRE BATTALION CHIEF	3.00	3.00	3.00
FIRE CAPTAIN	18.00	18.00	18.00
FIRE MARSHAL	1.00	2.00	2.00
FIRE SUPPORT CHIEF	1.00	1.00	1.00
FIREFIGHTER	54.00	54.00	57.00
OFFICE ASSISTANT III	1.00	1.00	1.00
<i>Fire & Administration</i>	<u>80.00</u>	<u>81.00</u>	<u>84.00</u>
ENVIRONMENTAL HEALTH ADMINISTRATOR	1.00	1.00	1.00
ENVIRONMENTAL HEALTH SPECIALIST	3.00	3.00	3.00
WEED CONTROL SPECIALIST	1.00	1.00	1.00
<i>Environmental Health</i>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
	85.00	86.00	89.00
HUMAN RESOURCES			
DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
HUMAN RESOURCES ASSISTANT	2.00	2.00	2.00
HUMAN RESOURCES GENERALIST	1.00	1.00	2.00
OFFICE ASSISTANT II	1.00	1.00	1.00
	<u>5.00</u>	<u>5.00</u>	<u>6.00</u>
MUNICIPAL COURT			
CLERK OF MUNICIPAL COURT	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	3.00	2.00
OFFICE ASSISTANT III	1.00	1.00	2.00
	<u>4.00</u>	<u>5.00</u>	<u>5.00</u>
COMMUNITY DEVELOPMENT			
DIRECTOR OF COMMUNITY DEVELOPMENT	1.00	1.00	1.00
OFFICE ASSISTANT I	-	1.00	1.00
OFFICE ASSISTANT II	0.20	0.20	0.20

**City of Bismarck
Authorized Positions - All Funds**

	2013	2014	2015
OFFICE ASSISTANT III	1.00	1.00	1.00
PLANNER I	2.00	2.00	3.00
PLANNING MANAGER	1.00	1.00	1.00
TRANSPORTATION PLANNER	0.40	0.40	0.40
<i>Planning & Development</i>	5.60	6.60	7.60
BUILDING INSPECTOR	6.00	7.00	7.00
BUILDING OFFICIAL	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	2.00	2.00
OFFICE ASSISTANT III	1.00	1.00	1.00
PLANS EXAMINER	2.00	2.00	2.00
<i>Building Inspections</i>	12.00	13.00	13.00
PLANNER I	1.00	1.00	-
<i>HUD</i>	1.00	1.00	-
OFFICE ASSISTANT II	0.80	0.80	0.80
TRANSPORTATION PLANNER	1.60	1.60	1.60
<i>MPO</i>	2.40	2.40	2.40
<i>Total Community Development General Fund</i>	21.00	23.00	23.00
BUILDING INSPECTOR	1.00	1.00	1.00
<i>Total Community Development Special Revenue Funds</i>	1.00	1.00	1.00
	22.00	24.00	24.00
POLICE DEPARTMENT			
POLICE CHIEF	1.00	1.00	1.00
PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00
<i>Administration</i>	2.00	2.00	2.00
ANIMAL CONTROL WARDEN	3.00	3.00	3.00
CAR MARKER	2.00	2.00	2.00
DEPUTY POLICE CHIEF	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
POLICE LIEUTENANT	6.00	6.00	6.00
POLICE OFFICER	71.00	72.00	76.00
POLICE SERGEANT	11.00	11.00	11.00
<i>Field Services</i>	95.00	96.00	100.00
DEPUTY POLICE CHIEF	1.00	1.00	1.00
MAINTENANCE ATTENDANT I	2.00	2.00	2.00
MAINTENANCE ATTENDANT III	1.00	1.00	1.00
OFFICE ASSISTANT I	2.00	-	-
OFFICE ASSISTANT II	7.00	10.00	10.00
POLICE LIEUTENANT	3.00	3.00	3.00
POLICE OFFICER	6.00	5.25	5.25
POLICE PROPERTY TECHNICIAN	2.00	2.00	2.00
POLICE SERGEANT	2.00	2.00	2.00
POLICE YOUTH WORKER	6.00	6.00	6.00
PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00
QUARTERMASTER	-	-	1.00
<i>Support Services</i>	33.00	33.25	34.25
POLICE OFFICER	-	-	3.00
<i>One-time</i>	-	-	3.00
<i>Total Police Department General Fund</i>	130.00	131.25	139.25
POLICE OFFICER-Gov't Aid	7.00	8.75	3.75
<i>Total PD Special Revenue Funds</i>	7.00	8.75	3.75
	137.00	140.00	143.00

City of Bismarck
Authorized Positions - All Funds

	2013	2014	2015
PUBLIC HEALTH			
ACCOUNTING TECHNICIAN III	1.00	1.00	1.00
BUSINESS OFFICE MANAGER	-	-	1.00
COMMUNITY HEALTH NURSING MANAGER	2.00	1.00	1.00
COMMUNITY HEALTH NURSE	9.25	9.25	8.25
DIRECTOR OF PUBLIC HEALTH	1.00	1.00	1.00
HEALTH MAINTENANCE PROGRAM COORDINATOR	-	1.00	1.00
HEALTH SERVICES PROGRAM COORDINATOR	-	1.00	1.00
MEDICAL BILLING SPECIALIST	1.00	2.00	2.00
NUTRITION SERVICES COORDINATOR	1.00	1.00	1.00
OFFICE ASSISTANT I	1.00	1.00	1.00
OFFICE ASSISTANT II	-	1.00	1.00
WOMEN'S WAY COORDINATOR	0.45	0.45	0.45
<i>Total PH General Fund</i>	<u>16.70</u>	<u>19.70</u>	<u>19.70</u>
COMMUNITY HEALTH NURSE	4.55	1.30	1.30
EPR COORDINATOR	1.00	1.00	1.00
TOBACCO PREVENTION SPECIALIST	1.00	1.00	1.00
TOBACCO PREVENTION COORDINATOR	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	1.00	1.00
<i>Total PH Government Aid</i>	<u>9.55</u>	<u>5.30</u>	<u>5.30</u>
	26.25	25.00	25.00
Total General Fund	362.87	374.12	389.12
Total Government Aid & PD Special Revenue	17.55	15.05	10.05
	380.42	389.17	399.17
VISION FUND			
BUSINESS DEVELOPMENT DIRECTOR	-	1.00	1.00
Total Vision Fund	<u>-</u>	1.00	1.00
ROADS & STREETS			
ARBORIST I	-	-	1.00
EXECUTIVE ASSISTANT	0.25	0.25	0.25
EQUIPMENT OPERATOR II	26.00	26.00	26.00
MAINTENANCE SUPERVISOR II	1.00	1.00	1.00
SERVICE OPERATIONS DIRECTOR	0.50	0.50	0.50
<i>Roads & Streets</i>	<u>27.75</u>	<u>27.75</u>	<u>28.75</u>
EQUIPMENT OPERATOR II	8.00	8.00	8.00
<i>Snowgates</i>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
ARBORIST I	3.00	3.00	3.00
ARBORIST II	1.00	1.00	1.00
CITY FORESTER	1.00	1.00	1.00
URBAN FORESTRY PROGRAM SPECIALIST	1.00	1.00	1.00
<i>Forestry</i>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Total Roads & Streets	41.75	41.75	42.75
STREET LIGHTS & TRAFFIC SIGNALS			
ELECTRONICS TECHNICIAN I	1.00	1.00	1.00
MAINTENANCE SUPERVISOR I	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN	6.00	6.00	6.00
Total Street Light Utilities	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

City of Bismarck
Authorized Positions - All Funds

	2013	2014	2015
SOLID WASTE DISPOSAL			
EXECUTIVE ASSISTANT	0.25	0.25	0.25
OFFICE ASSISTANT II	1.50	1.50	1.50
SERVICE OPERATIONS DIRECTOR	0.50	0.50	0.50
<i>Solid Waste Administration</i>	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>
EQUIPMENT OPERATOR II	8.00	7.00	7.00
WASTE REDUCTION/DIVERSION/RECYCLING SPECIALIST	1.00	1.00	1.00
WASTE FEE COLLECTOR	3.00	3.00	3.00
<i>Solid Waste Disposal</i>	<u>12.00</u>	<u>11.00</u>	<u>11.00</u>
	14.25	13.25	13.25
SOLID WASTE COLLECTIONS			
EQUIPMENT OPERATOR I	13.00	14.00	14.00
MAINTENANCE SUPERVISOR II	1.00	1.00	1.00
WASTE COLLECTOR	10.00	10.00	10.00
<i>Solid Waste Collections</i>	<u>24.00</u>	<u>25.00</u>	<u>25.00</u>
Total Solid Waste Utilities	38.25	38.25	38.25
AIRPORT			
ACCOUNT TECH III	-	-	1.00
AIRPORT MANAGER	1.00	1.00	1.00
AIRPORT OPERATIONS MANAGER	1.00	1.00	1.00
ASSISTANT AIRPORT OPERATIONS MANAGER	1.00	1.00	1.00
PRINCIPAL OFFICE ASSISTANT	1.00	1.00	-
OFFICE ASSISTANT I	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
<i>Airport Administration</i>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
EQUIPMENT MECHANIC I	2.00	2.00	2.00
EQUIPMENT MECHANIC II	1.00	1.00	1.00
EQUIPMENT OPERATOR II	2.00	2.00	2.00
MAINTENANCE ATTENDANT I	2.00	2.00	2.00
MAINTENANCE ATTENDANT II	1.00	1.00	1.00
MAINTENANCE SUPERVISOR II	1.00	1.00	1.00
<i>Airport Buildings</i>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
OPERATIONS AGENT	6.00	6.00	6.00
<i>Airport Property & Land</i>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Total Airport	21.00	21.00	21.00
CIVIC CENTER			
ASSISTANT FOOD & BEVERAGE MANAGER	1.00	1.00	2.00
AUDIO VISUAL PRODUCTION SUPERVISOR	-	-	1.00
BOX OFFICE SUPERVISOR	1.00	1.00	1.00
BUSINESS OFFICE MANAGER	1.00	1.00	1.00
CIVIC CENTER OPERATIONS MANAGER	1.00	1.00	1.00
CIVIC CENTER/AUDITORIUM MANAGER	1.00	1.00	1.00
CONCESSIONS MANGER	1.00	1.00	1.00
SALES ASSOCIATE	1.00	1.00	2.00
MAINTENANCE ATTENDANT II	5.00	5.00	5.00
MAINTENANCE ATTENDANT III	1.00	1.00	1.00
MAINTENANCE SUPERVISOR I	2.00	3.00	3.00
OFFICE ASSISTANT II	2.00	2.00	2.00
SALES & MKTG MANAGER	1.00	1.00	1.00
	<u>18.00</u>	<u>19.00</u>	<u>22.00</u>

City of Bismarck
Authorized Positions - All Funds

	2013	2014	2015
WATER & SEWER-WATER			
ACCOUNTING TECHNICIAN I	2.00	-	-
EXECUTIVE ASSISTANT	0.16	0.16	0.16
CUSTOMER SERVICE MANAGER	1.00	-	-
MAINTENANCE ATTENDANT III	1.00	1.00	1.00
FACILITY MANAGER	0.33	0.33	0.33
OFFICE ASSISTANT I	1.00	-	-
OFFICE ASSISTANT II	0.17	0.17	0.17
PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00
UTILITIES OPERATIONS DIRECTOR	0.34	0.34	0.34
<i>Water Administration</i>	<u>7.00</u>	<u>3.00</u>	<u>3.00</u>
LIME SLUDGE PLANT OPERATOR	2.00	2.00	2.00
W/WW MAINTENANCE TECH II	1.00	1.00	1.00
W/WW MAINTENANCE TECH III	1.00	1.00	1.00
W/WW PLANT LAB TECHNICIAN	2.00	2.00	2.00
W/WW PLANT OPERATOR II	6.00	7.00	7.00
W/WW PLANT SUPERVISOR	1.00	1.00	1.00
WATER PLANT SUPERINTENDENT	1.00	1.00	1.00
<i>Water Treatment</i>	<u>14.00</u>	<u>15.00</u>	<u>15.00</u>
MAINTENANCE SUPERVISOR III	1.00	1.00	1.00
W/WW MAINTENANCE TECH II	10.00	11.00	11.00
W/WW MAINTENANCE TECH III	1.00	-	-
<i>Water Distribution</i>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
CUSTOMER SERVICE MANAGER	-	1.00	1.00
FIELD SERVICE REPRESENTATIVE	-	2.00	2.00
MAINTENANCE ATTENDANT II	2.00	2.00	2.00
SERVICE REPRESENTATIVE I	-	1.00	1.00
SERVICE REPRESENTATIVE II	-	2.00	2.00
<i>Customer Service</i>	<u>2.00</u>	<u>8.00</u>	<u>8.00</u>
	<u>35.00</u>	<u>38.00</u>	<u>38.00</u>
WATER & SEWER-SANITARY SEWER			
EXECUTIVE ASSISTANT	0.17	0.17	0.17
MAINTENANCE TECH II	1.00	-	2.00
OFFICE ASSISTANT II	0.17	0.17	0.17
UTILITIES OPERATIONS DIRECTOR	0.33	0.33	0.33
W/WW MAINTENANCE TECH II	4.00	4.00	4.00
<i>Sanitary Sewer</i>	<u>5.67</u>	<u>4.67</u>	<u>6.67</u>
EQUIPMENT OPERATOR II	1.00	1.00	1.00
INDUSTRIAL PRETREATMENT TECHNICIAN	1.00	1.00	1.00
LAB MANAGER/INDUSTRIAL PRETREATMENT MANAGER	1.00	1.00	1.00
W/WW MAINTENANCE TECH II	2.00	3.00	3.00
W/WW MAINTENANCE TECH III	1.00	1.00	1.00
W/WW PLANT LAB TECHNICIAN	1.00	1.00	1.00
W/WW PLANT OPERATOR	5.00	5.00	5.00
W/WW PLANT SUPERVISOR	1.00	1.00	1.00
WW TREATMENT PLANT SUPERINTENDENT	1.00	1.00	1.00
<i>Waste Water Treatment</i>	<u>14.00</u>	<u>15.00</u>	<u>15.00</u>
	<u>19.67</u>	<u>19.67</u>	<u>21.67</u>

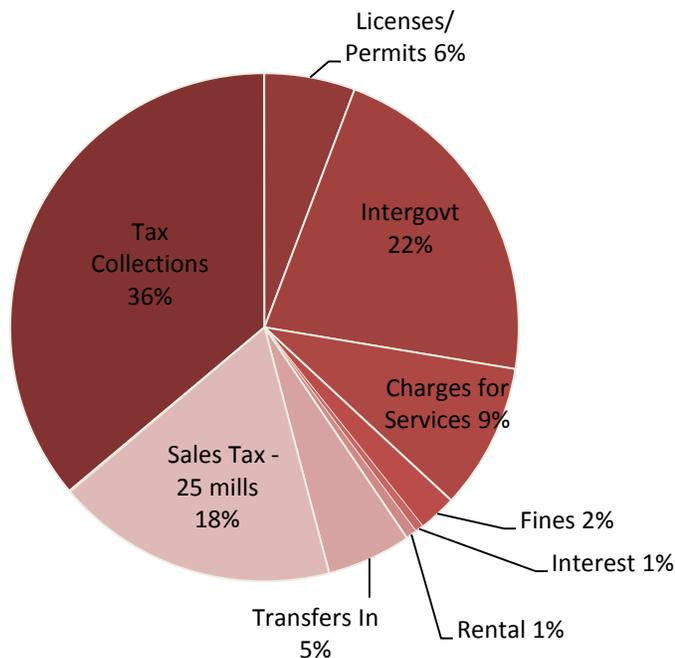
City of Bismarck
Authorized Positions - All Funds

	2013	2014	2015
WATER & SEWER-STORM WATER			
EXECUTIVE ASSISTANT	0.17	0.17	0.17
OFFICE ASSISTANT II	0.16	0.16	0.16
STORMWATER PROGRAM COORDINATOR	1.00	1.00	1.00
UTILITIES OPERATIONS DIRECTOR	0.33	0.33	0.33
W/WW MAINTENANCE TECH II	1.00	1.00	2.00
<i>Storm Water</i>	2.66	2.66	3.66
Total Water & Sewer Utilities	57.33	60.33	63.33
FLEET SERVICES			
FLEET MANAGER	-	1.00	1.00
EQUIPMENT MECHANIC I	6.00	6.00	7.00
EQUIPMENT MECHANIC II	1.00	1.00	1.00
EQUIPMENT PARTS SPECIALIST	1.00	1.00	2.00
MAINTENANCE SUPERVISOR II	1.00	-	-
OFFICE ASSISTANT II	0.50	0.50	0.50
Total Fleet Services	9.50	9.50	11.50
GRAND TOTAL	574.25	588.00	607.00

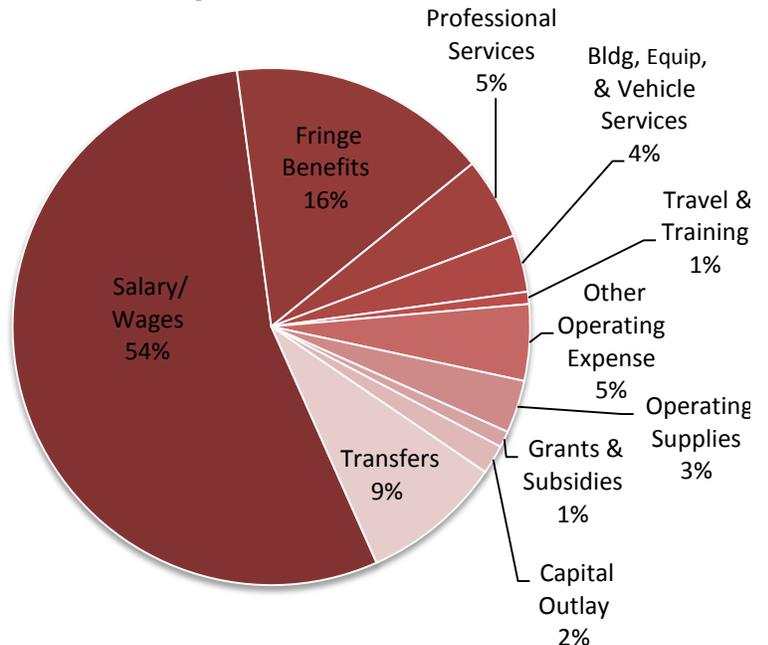
**City of Bismarck
General Fund Summary
Comparison of Revenue and Expenditures**

	2013 Actual	2014 Budget	2015 Budget
Revenue:			
Tax Collections	\$ 11,163,921	\$ 14,207,980	\$ 14,634,412
Licenses/Permits	3,072,473	2,267,704	2,338,340
Intergovernmental	7,442,958	7,774,870	8,865,518
Charges for Services	4,310,333	4,170,786	3,757,675
Fines	961,343	875,300	975,300
Interest	221,356	202,300	219,896
Rental	313,290	283,695	279,547
Transfers In	2,472,378	1,740,110	2,168,858
Sales Tax - 25 mills for property tax reduction	5,577,675	6,393,725	7,261,400
Sale of Assets/Other	43,781	39,550	32,650
Total Revenues	35,579,508	37,956,020	40,533,596
Cash Reserve:	-	1,076,791	2,819,830
Total Revenues	\$ 35,579,508	\$ 39,032,811	\$ 43,353,426
Expenditures:			
Salary/Wages	\$ 19,052,998	\$ 21,100,718	\$ 23,644,849
Fringe Benefits	4,081,209	6,927,904	7,059,124
Professional, Legal, & Contracted Services	1,324,963	1,618,199	2,221,449
Building, Equipment, & Vehicle Services	1,225,713	1,314,102	1,543,852
Travel & Training	193,189	275,385	332,603
Other Operating Expense	1,690,619	2,010,914	2,067,808
Operating Supplies	1,081,090	1,331,480	1,431,275
Grants & Subsidies	387,777	457,170	440,458
Capital Outlay	600,427	761,153	787,868
Transfers	1,271,580	3,235,786	3,824,140
Total Expenditures	\$ 30,909,565	\$ 39,032,811	\$ 43,353,426

2015 Revenues



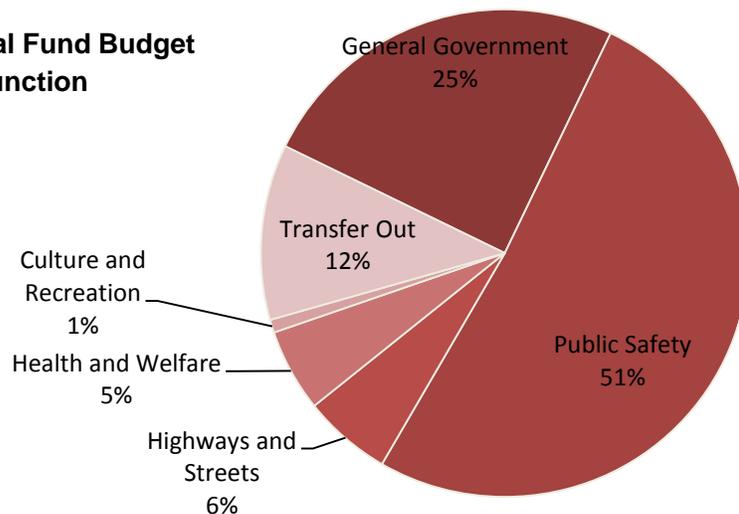
2015 Expenditures



City of Bismarck
General Fund Budget by Function
Comparison of Budgeted Expenditures

	2013 Actual	2014 Budget	2015 Budget
Administration	\$ 655,762	\$ 793,807	\$ 1,033,571
Building Maintenance	638,334	678,177	684,167
Attorney	379,441	491,856	500,474
Finance	2,605,428	3,035,942	3,124,090
Human Resources	384,695	382,825	484,085
Municipal Court	381,561	463,888	473,594
Community Development	2,337,114	2,519,278	3,065,048
One-time Operations	1,035,277	731,391	1,349,463
Equipment Reserve	32,476	170,536	87,407
General Government Total	\$ 8,450,088	\$ 9,267,700	\$ 10,801,899
Combined Communications	1,787,536	2,117,759	2,309,797
Fire	5,707,172	6,641,708	7,008,466
Police	8,940,390	10,428,575	11,000,488
One-time Operations	464,829	1,539,990	1,888,728
Equipment Reserve	8,113	36,591	10,872
Public Safety Total	\$ 16,908,040	\$ 20,764,623	\$ 22,218,351
Weed Control	63,314	73,620	75,864
Engineering	1,882,604	2,030,789	2,162,103
One-time Operations	70,444	189,500	286,991
Equipment Reserve	8,448	26,450	15,000
Highways and Streets Total	\$ 2,024,810	\$ 2,320,359	\$ 2,539,958
Environmental Health	275,305	292,064	306,753
Public Health	1,443,879	1,793,884	1,826,744
One-time Operations	55,181	87,817	215,720
Equipment Reserve	2,763	20,725	23,990
Health and Welfare Total	\$ 1,777,128	\$ 2,194,490	\$ 2,373,207
Cable TV Promotions	299,783	312,143	338,943
One-time Operations	2,800	68,000	31,515
Culture and Recreation Total	\$ 302,583	\$ 380,143	\$ 370,458
Nondepartmental	645,316	2,262,496	2,332,213
Building Construction	801,600	1,018,000	1,892,340
Contingencies	-	825,000	825,000
Transfer Out Total	\$ 1,446,916	\$ 4,105,496	\$ 5,049,553
Total General Fund Expenditures	\$ 30,909,565	\$ 39,032,811	\$ 43,353,426

**2015 General Fund Budget
By Function**



City of Bismarck
Revenue Budget - General Fund 100
For the Year 2015

Tax Collections

3010.100 - Real Estate Tax-Current	13,256,412
3010.110 - Real Estate Tax-Prior	56,000
3010.200 - Mobile Home Tax-Current	111,000
3010.210 - Mobile Home Tax-Prior	21,000
3050.100 - Franchise Fees-Cable	1,190,000

Tax Collections Total

14,634,412

Licenses & Permits

3110.100 - Insp Fee-Day Care Providr	2,800
3110.125 - Insp-Daycare Centers	945
3110.150 - Insp-Group Homes	280
3110.160 - Insp-Lodging Establishmnt	7,000
3110.170 - Insp-Tanning Facility	1,675
3110.200 - Insp Fee-Food Service	74,500
3110.500 - Insp-Tatoo/Body Art Estb	750
3120.100 - License-Dog	18,000
3120.150 - License-Liquor	250,000
3120.175 - License-Gambling	3,400
3120.200 - License-Mobile Home Park	9,400
3120.250 - License-Outdoor Ads	250
3120.300 - License-Pawn Broker	150
3120.325 - License-Peddlers	5,400
3120.375 - License-Mechanical	30,000
3120.400 - License-Special Pets	40
3120.450 - License-Swim Pool	7,050
3120.500 - License-Taxi Business	2,000
3130.100 - Permits-Buildings	1,400,000
3130.110 - Permits-Home Business	250
3130.120 - Permits-Manufactured Home	500
3130.225 - Permits-Dance	100
3130.250 - Permits-Temporary Structure,	2,500
3130.300 - Permits-Dealers	3,500
3130.350 - Permits-Drain Fld/Percula	10,000
3130.400 - Permits-Excavation	100,000
3130.450 - Permits-Fireworks Display	300
3130.460 - Permits-Fireworks Stand	500
3130.465 - Permits-Temporary Use	500
3130.480 - Permits-Hood Fire Suppres	500
3130.485 - Permits-Fire Sprinkler/St	10,000
3130.490 - Permits-Fire Alarm/Detect	6,500

City of Bismarck
Revenue Budget - General Fund 100
For the Year 2015

3130.500 - Permits-Mechanical	100,000
3130.550 - Permits-Moving	500
3130.600 - Permits-Overload	30,000
3130.655 - Permits-Deer	250
3130.700 - Permits-Pesticide	800
3130.800 - Permits-Plumbing	58,000
3130.850 - Permits-Wiring	200,000
Licenses & Permits Total	2,338,340

Intergovernmental Revenue

3220.310 - Nurses Veterans Admin	25,000
3230.325 - ND Emergency Mgmt Grants	46,000
3230.710 - MPO Grant	1,604,132
3240.100 - Fire Insurance	520,000
3240.200 - Homestead Cr-RE Current	40,000
3240.210 - Homestead Cr-RE Prior	5,000
3240.220 - Homestead Cr-MH Current	3,000
3240.230 - Homestead Cr-MH Prior	600
3240.240 - Disabled Vetran Cr - RE Current	40,000
3240.250 - Disabled Vetran Cr - RE Prior	4,000
3240.260 - Disabled Vetran Cr - MH Current	800
3240.270 - Disabled Vetran Cr - MH Prior	100
3240.310 - In Lieu of Tax-Bur Cty Hs	25,000
3240.320 - In Lieu of Tax-Game/Fish	1,500
3240.340 - In Lieu of Tax-Telecommun	108,000
3240.360 - In Lieu of Tax-United Trb	20,000
3240.370 - In Lieu of Tax-Fire	18,000
3240.380 - In Lieu of Tax-Commercial	48,000
3240.500 - Program-Health Tracks	198,150
3240.505 - Program-HIV Testing	6,000
3240.510 - Program-Home Hlth St Aid	194,400
3240.512 - Program-Tobacco St Aid, None	83,016
3240.515 - Program-Maternal & Child	66,487
3240.525 - Program-Ryan White	5,500
3240.530 - Program-TB	6,500
3240.545 - Program-Viral Hepatitis	8,000
3240.700 - Program-State Gaming	32,000
3240.800 - State Aid Distribution	4,500,000
3240.810 - State Aid Distribution - Pension, None	320,175
3240.910 - Tax-Cigarette	190,000
3250.100 - Bismarck Schools PYB Svc	12,000
3250.210 - Burleigh Comb Comm/EM Svc	433,133

City of Bismarck
Revenue Budget - General Fund 100
For the Year 2015

3250.220 - Burleigh Information Svc	20,000
3250.230 - Fees-Inspection	1,000
3250.250 - Burleigh Public Hlth Svc	127,425
3250.260 - Burleigh Youth Services	60,000
3250.300 - Lincoln Police Dispatch	3,600
3250.600 - Nurses Medicaid	50,000
3250.605 - Home Health Medicaid	25,000
3250.700 - Parks & Rec Patrol Svc	14,000
Intergovernmental Revenue Total	8,865,518
Charges for Services	
3300.100 - Fees-Computer Service	1,000
3300.150 - Fees-Records Search	350
3300.175 - Fees-Applications	60,000
3300.225 - Fees-Maps	500
3305.100 - Fees-Animal Impound	14,000
3305.125 - Fees-Board of Adjustment	4,000
3305.130 - Fees-Board & Disposal	16,000
3305.150 - Fees-Contract Policing	30,000
3305.155 - Fees-Contract Facility	2,000
3305.200 - Fees-EM911 Phone	760,000
3305.208 - Fees-EM911 Enhancement	28,800
3305.250 - Fees-Fire Alarm	6,800
3305.275 - Fees-PYB/MIP Classes, None	3,000
3305.276 - Fees-Shoplifting Kits	200
3305.300 - Fees-Security Alarm Resp	15,000
3305.325 - Fees-Towing/Impound	30,000
3305.350 - Fees-Weed Cutting	10,000
3305.400 - Sale of Abandoned Property	30,000
3305.450 - Sale of EM Tape Reproduct	300
3310.125 - Fees-Engineering Concrete	45,000
3310.150 - Fees-Engineering SA	2,200,000
3310.160 - Fees-Engineer WU,SV,SX,SU	15,000
3310.175 - Fees-Engr Special Project	55,000
3310.200 - Fees-Engr Storm Water Mgm	12,000
3310.350 - Fees-Site Plan Reviews	17,500
3310.425 - Sale of Engineering Plans	6,000
3310.426 - Sale of Engineering Specs	100
3315.100 - Blood Pressure Screening	1,000
3315.125 - Health Services	40,000
3315.150 - Home Health Services	30,000
3315.175 - Immunization Fees-Adult	150,000

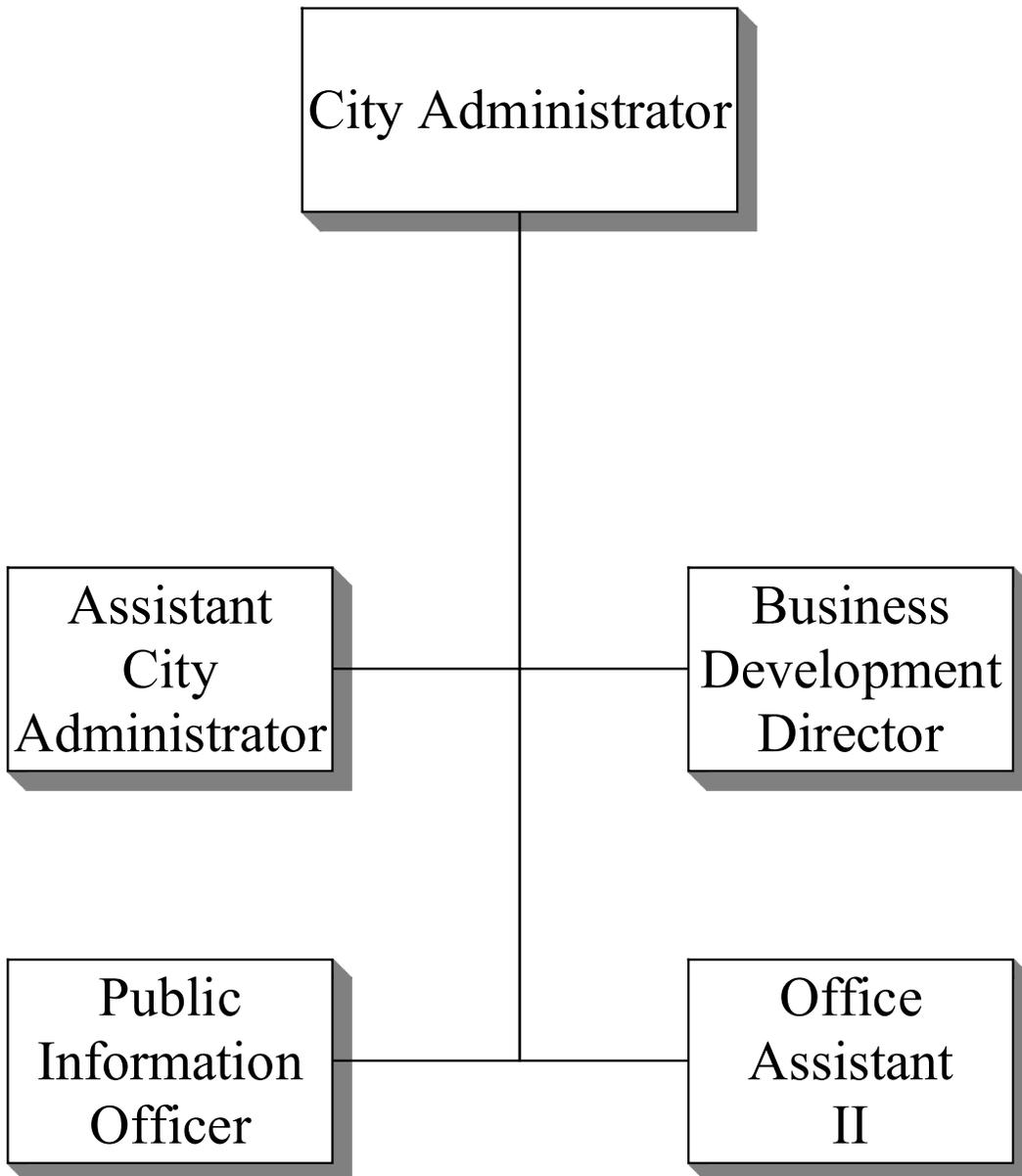
City of Bismarck
Revenue Budget - General Fund 100
For the Year 2015

3315.200 - Immunization Fees-Child	25,000
3315.210 - Immunization Fees-Oversea	50,000
3350.100 - Fees-Administration Svc	99,125
Charges for Services Total	3,757,675
Other Income	
3355.100 - Other Income	22,400
Other Income Total	22,400
Fines & Forfeits	
3400.125 - Fines-Criminal	550,000
3400.150 - Fines-Municipal Traffic	275,000
3400.175 - Fines-NSF	300
3400.200 - Fines-Parking Tickets	150,000
Fines & Forfeits Total	975,300
Investment Earnings	
3600.100 - Interest-Trade A/R	100,025
3600.102 - Penalty-Trade A/R	25
3600.200 - Interest-Bldg Construct	9,000
3600.275 - Interest-Computer Expansn	2,000
3600.350 - Interest-Department Eqpt	13,000
3600.475 - Interest-Fire Truck Eqpt	5,000
3600.600 - Interest-Investment	90,000
3600.700 - Interest-Parking Fees	546
3600.775 - Interest-Risk Management	200
3600.900 - Interest-Technology Eqpt	100
Investment Earnings Total	219,896
Rental	
3700.100 - Rent-Building	278,947
3720.100 - Rent-Parking Lot	600
Rental Total	279,547
Other Financing Sources	
3900.205 - Transfer-E/H Transit	23,724
3900.210 - Transfer-Library	52,589
3900.250 - Transfer-Roads & Streets	117,648
3900.255 - Transfer-StrLght/TrafLgts	32,139
3900.280 - Transfer-Hotel & Motel Tx	18,988
3900.282 - Transfer-Lod,Liq,Food Tax	27,414
3900.285 - Transfer-Sales Tax	7,310,252

City of Bismarck
Revenue Budget - General Fund 100
For the Year 2015

3900.290 - Transfer-SpecDef/Assumpt	381,469
3900.310 - Transfer-Tax Increment	138,215
3900.315 - Transfer-HUD	60,000
3900.600 - Transfer-Airport	145,631
3900.630 - Transfer-Civic Center	179,122
3900.650 - Transfer-SW Disposal	118,861
3900.655 - Transfer-SW Collections	82,492
3900.665 - Transfer-Water	355,657
3900.670 - Transfer-Sanitary Sewer	97,777
3900.675 - Transfer-Storm Sewer	54,672
3900.685 - Transfer-Commercial Property	28,084
3900.686 - Transfer-NPCC	55,617
3900.690 - Transfer-Parking Authorit	16,464
3900.705 - Transfer-Fleet Services	44,769
3900.725 - Transfer-Liability Ins	23,848
3900.740 - Transfer-Workforce Safety Ins,	4,322
3900.750 - Transfer-Employee Ins	60,504
Other Financing Sources Total	9,430,258
Sale of Assets/Expense	
3910.100 - Gain/Loss on Dispsl Asset	10,000
3910.125 - Insurance Recoveries	250
Sale of Assets/Expense Total	10,250
Grand Total	40,533,596
Cash Reserve	2,819,830
Total General Fund	43,353,426

City of Bismarck Administration



ADMINISTRATION

The mission of Administration is to provide timely and professional management services in accomplishing the City's mission and long-term goals. This section provides a broad range of administrative, management and financial services to all departments of the City as directed by The Board of City Commissioners. Administration also provides public information; answers questions on public finance, ordinances and public record; issues various licenses and permits, reviews and monitors the city's finances.

The Department provides technical and clerical support for various City committees and commissions and coordinates their actions with the City Commission. It also coordinates the city election with the county.

Administration has established the following goals for 2015:

- Continue coordination and implementation of strategic planning initiative
- Continue supporting city web page changes that provide citizens with more City Commission and department information and E-government applications
- Continue development of intranet application
- Continue implementation of City workforce planning program
- Continue to encourage department cooperative services and programs
- Contribute to community growth strategy
- Develop a community relations program
- Maintain citizen meeting schedule
- Contribute to community economic development strategy
- Increase the coordination of city efforts to provide services to the public
- Continue development of the Northern Plains Commerce Centre
- Continue to increase the accountability of city programs to the public
- Coordinate state legislative policy program
- Work towards implementation of Downtown Bismarck Sub Area Plan elements

City of Bismarck
Service Efforts and Accomplishments
General Fund - Administration
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Administration Operations			
Salary/Wages	\$ 321,158	343,037	360,865
Fringe Benefits	36,409	37,100	30,042
Professional/Legal Services	300	7,500	7,500
Property/Equipment	33	500	500
Travel/Training	965	9,925	8,925
Service Expense	5,293	7,200	7,350
Supply Expense	6,519	9,958	10,465
Total Expenditures	<u>\$ 370,677</u>	<u>\$ 415,220</u>	<u>\$ 425,647</u>
Number of Employees	4.00	4.00	4.00
Commission			
Salary/Wages	\$ 68,754	72,193	76,221
Fringe Benefits	1,847	1,986	2,010
Professional/Legal Services	300	500	500
Travel/Training	420	7,350	6,141
Service Expense	43,803	43,091	44,300
Supply Expense	2,183	2,900	2,900
Grants	2,000	-	-
Total Expenditures	<u>\$ 119,307</u>	<u>\$ 128,020</u>	<u>\$ 132,072</u>
Special Projects			
Professional/Legal Services	\$ 5,642	51,000	51,000
Grants	60,000	70,000	70,000
Total Expenditures	<u>\$ 65,642</u>	<u>\$ 121,000</u>	<u>\$ 121,000</u>
Salary & Benefit Adjustments			
Salary/Wages	\$ -	8,961	230,960
Professional/Legal Services	10,000	15,000	15,000
Service Expense	20,542	23,134	23,134
Total Expenditures	<u>\$ 30,542</u>	<u>\$ 47,095</u>	<u>\$ 269,094</u>
Public Information			
Salary/Wages	\$ 59,477	62,452	65,730
Fringe Benefits	4,991	5,439	5,447
Professional/Legal Services	474	4,301	4,301
Travel/Training	1,421	5,400	5,400
Service Expense	1,830	3,325	3,325
Supply Expense	1,401	1,555	1,555
Total Expenditures	<u>\$ 69,594</u>	<u>\$ 82,472</u>	<u>\$ 85,758</u>
Number of Employees	1.00	1.00	1.00

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

100 Administration

010 Administration Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	355,814
4170.000 - Sick Overage	5,051

Personal Services - Salaries & Wage Total **360,865**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	28,598
4200.200 - Life Insurance	250
4240.100 - Workers Comp-Premium	294
4250.250 - Meal Allowance - No Hotel	300
4250.300 - Mileage Allowance	300
4250.400 - Physical-Fringe Benefits	300

Personal Services - Fringe Benefits Total **30,042**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	7,000
4330.200 - Service Contract	500

Professional, Legal, and Contracted Service Fees Total **7,500**

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment	500
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Building, Equipment, and Vehicle Services Total **500**

Travel and Training

4500.100 - Lodging	2,000
4500.200 - Meals	500
4500.300 - Airfare	2,975
4500.350 - Car Rental	500
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	750
4500.800 - Taxi/Parking	200
4510.100 - Conference Registration	1,500

Travel and Training Total **8,925**

Other Operating Services

4605.100 - Telephone	1,000
4605.200 - Cell Phones	850
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	2,000
4615.000 - Printing/Binding	500

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

100 Administration	
4630.300 - Membership/Dues	500
4630.600 - Permits/Fees	100
4635.100 - Computer Service Fees	250
4635.200 - Network Services	50
4635.250 - Blackberry Service Fee	250
4635.300 - Software Upgrade/Maintain	600
4665.000 - Hospitality/Entertainment	750
Other Operating Services Total	7,350
Operating Supplies	
4700.100 - Office Supplies	2,500
4700.200 - Office Small Equipment	1,200
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	1,500
4700.500 - Postage	1,500
4700.600 - Small Software Programs	200
4750.000 - Subscriptions/Publication	1,065
Operating Supplies Total	10,465
010 Administration Operations Total	425,647
011 Commission	
Personal Services - Salaries & Wage	
4100.000 - Commission Salaries	76,221
Personal Services - Salaries & Wage Total	76,221
Personal Services - Fringe Benefits	
4240.100 - Workers Comp-Premium	210
4250.700 - Cell Phone Allowance	1,800
Personal Services - Fringe Benefits Total	2,010
Professional, Legal, and Contracted Service Fees	
4330.200 - Service Contract	500
Professional, Legal, and Contracted Service Fees Total	500
Travel and Training	
4500.100 - Lodging	1,400
4500.200 - Meals	750
4500.300 - Airfare	2,000
4500.600 - Travel-Mileage Reimbursmt	241
4500.700 - Service Area Travel	150
4500.800 - Taxi/Parking	100

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

100 Administration	
4510.100 - Conference Registration	1,500
Travel and Training Total	6,141
Other Operating Services	
4605.200 - Cell Phones	2,000
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	3,500
4630.300 - Membership/Dues	37,300
4635.200 - Network Services	250
4665.000 - Hospitality/Entertainment	750
Other Operating Services Total	44,300
Operating Supplies	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	500
4700.400 - Copier/Printer Supplies	500
4700.500 - Postage	850
4750.000 - Subscriptions/Publication	50
Operating Supplies Total	2,900
011 Commission Total	132,072
014 Special Projects	
Professional, Legal, and Contracted Service Fees	
4310.500 - Study Consultants	40,000
4310.700 - Professional Consultants	11,000
Professional, Legal, and Contracted Service Fees Total	51,000
Grants and Subsidies	
4900.200 - Operating Grant/Subsidies	70,000
Grants and Subsidies Total	70,000
014 Special Projects Total	121,000
015 Salary & Benefits Adjust	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	230,960
Personal Services - Salaries & Wage Total	230,960
Professional, Legal, and Contracted Service Fees	
4310.500 - Study Consultants	15,000
Professional, Legal, and Contracted Service Fees Total	15,000

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

100 Administration

Other Operating Services	
4630.200 - Administrative Fees	23,134
Other Operating Services Total	23,134

015 Salary & Benefits Adjust Total **269,094**

017 Public Information

Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	65,730
Personal Services - Salaries & Wage Total	65,730

Personal Services - Fringe Benefits	
4200.100 - Health Insurance	4,820
4200.200 - Life Insurance	63
4240.100 - Workers Comp-Premium	94
4240.200 - Workers Comp-Med Assmt	200
4250.300 - Mileage Allowance	200
4250.400 - Physical-Fringe Benefits	70
Personal Services - Fringe Benefits Total	5,447

Professional, Legal, and Contracted Service Fees	
4310.700 - Professional Consultants	3,601
4330.100 - Contract Labor	500
4330.200 - Service Contract	200
Professional, Legal, and Contracted Service Fees Total	4,301

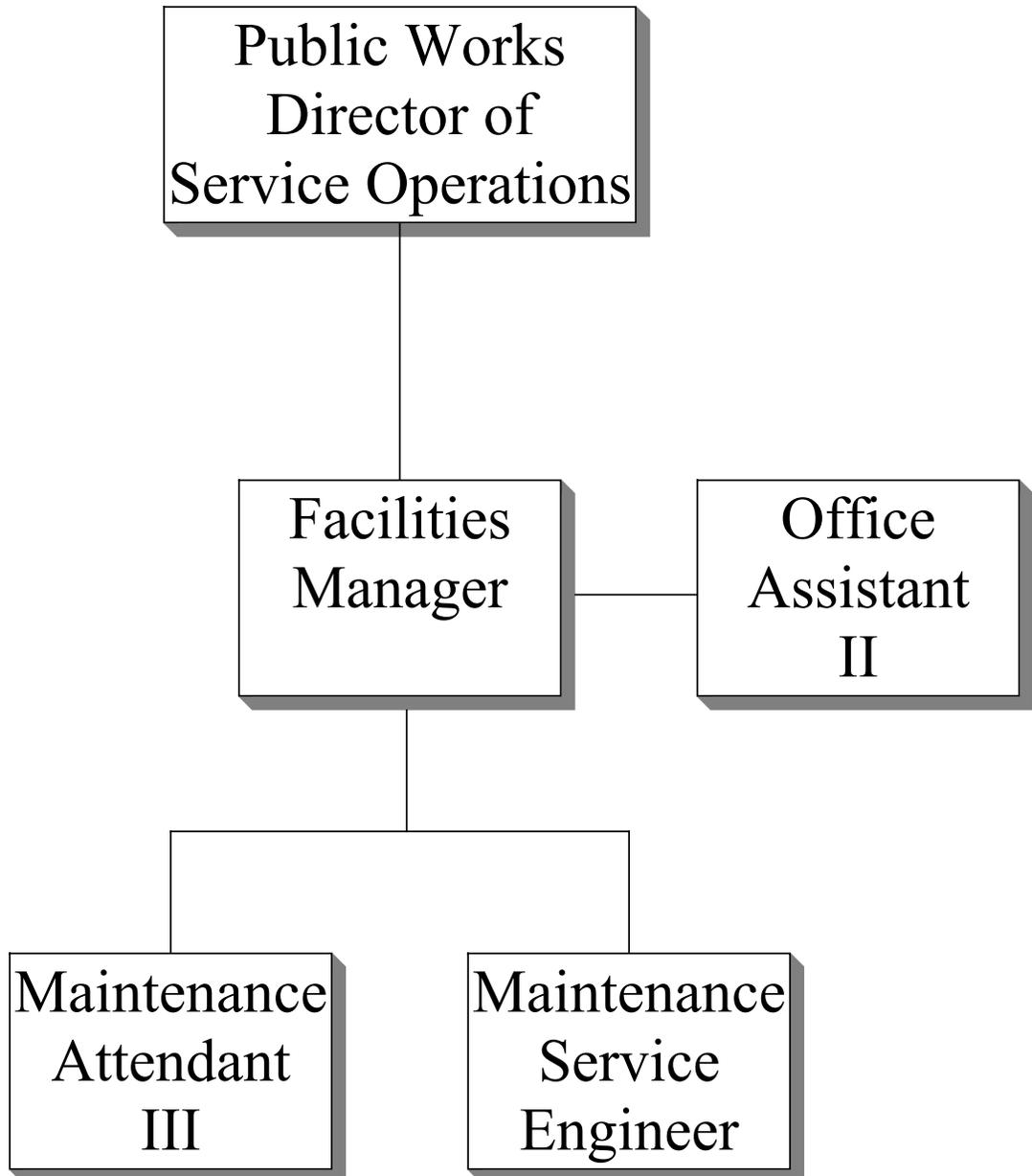
Travel and Training	
4500.100 - Lodging	1,000
4500.200 - Meals	300
4500.300 - Airfare	1,500
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	300
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	1,200
4510.300 - In-House Training	500
Travel and Training Total	5,400

Other Operating Services	
4605.100 - Telephone	400
4605.200 - Cell Phones	900

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

100 Administration	
4610.200 - Legal Ads	500
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	375
4635.100 - Computer Service Fees	300
4635.250 - Blackberry Service Fee	100
4635.300 - Software Upgrade/Maintain	100
4665.000 - Hospitality/Entertainment	150
Other Operating Services Total	3,325
Operating Supplies	
4700.100 - Office Supplies	300
4700.200 - Office Small Equipment	950
4700.500 - Postage	30
4700.600 - Small Software Programs	250
4750.000 - Subscriptions/Publication	25
Operating Supplies Total	1,555
017 Public Information Total	85,758
100 Administration Total	1,033,571

City of Bismarck
Building Maintenance Department



BUILDING MAINTENANCE

The mission of Building Maintenance is to utilize all available skills of city staff members to provide facilities and services that ensure the health and safety and enhance the quality of work life for all city employees, while striving for goals of excellence in customer service in an atmosphere of open communication thereby maximizing teamwork and minimizing operational expenses.

Building Maintenance has a staff of four, three funded by the General Fund and one funded by Water Administration. They maintain fourteen buildings including the City/County Office Building, Bismarck/Burleigh Public Health Building, Public Works Building, five buildings at the City Landfill and five Fire Stations and communications buildings for Combined Communications.

**City of Bismarck
Service Efforts and Accomplishments
General Fund - Building Maintenance
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 183,148	\$ 212,628	\$ 218,870
Fringe Benefits	39,221	45,187	44,927
Professional/Legal Services	17,845	16,473	18,676
Property/Equipment	344,589	358,285	357,251
Travel/Training	-	4,550	4,550
Service Expense	25,258	16,841	14,906
Supply Expense	28,273	24,213	24,987
Total Expenditures	\$ 638,334	\$ 678,177	\$ 684,167
Number of Employees	4.17	4.17	4.17

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

102 Building Maintenance

000 Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 164,573

Personal Services - Salaries & Wage Total 164,573

Personal Services - Fringe Benefits

4200.100 - Health Insurance 31,745

4200.200 - Life Insurance 198

4240.100 - Workers Comp-Premium 607

Personal Services - Fringe Benefits Total 32,550

Building, Equipment, and Vehicle Services

4420.100 - Rpr/Mtce-Building 1,000

4420.200 - Rpr/Mtce-Property 55

4420.300 - Rpr/Mtce-Equipment 500

4420.400 - Rpr/Mtce-Vehicles 1,500

4430.100 - Rentals-Building 4,024

4430.300 - Rentals-Equipment 300

Building, Equipment, and Vehicle Services Total 7,379

Travel and Training

4500.100 - Lodging 500

4500.200 - Meals 500

4500.300 - Airfare 700

4500.350 - Car Rental 250

4500.400 - Travel-Fuel 200

4500.600 - Travel-Mileage Reimbursmt 100

4500.700 - Service Area Travel 200

4500.800 - Taxi/Parking 100

4510.100 - Conference Registration 1,000

4510.300 - In-House Training 500

4510.400 - Training Supplies 500

Travel and Training Total 4,550

Other Operating Services

4605.100 - Telephone 466

4605.200 - Cell Phones 1,037

4610.200 - Legal Ads 200

4635.200 - Network Services 2,130

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

102 Building Maintenance	
4635.300 - Software Upgrade/Maintain	2,008
Other Operating Services Total	5,841
Operating Supplies	
4700.100 - Office Supplies	2,000
4700.200 - Office Small Equipment	250
4700.400 - Copier/Printer Supplies	25
4700.500 - Postage	200
4700.600 - Small Software Programs	520
4705.000 - Uniforms	1,225
4710.100 - Shop Supplies	100
4710.200 - Small Tools/Equipment	200
4725.100 - Gasoline	4,200
Operating Supplies Total	8,720
000 Operations Total	223,613
001 5th & Front	
Professional, Legal, and Contracted Service Fees	
4330.300 - Facility Service Contract	6,133
Professional, Legal, and Contracted Service Fees Total	6,133
Building, Equipment, and Vehicle Services	
4400.100 - Water/Sewer	2,189
4400.200 - Electricity	35,000
4400.400 - Waste Disposal	687
4400.500 - Natural Gas	26,000
4410.100 - Janitorial Service	64,577
4410.300 - Snow Removal	8,000
4420.100 - Rpr/Mtce-Building	18,230
4420.200 - Rpr/Mtce-Property	1,000
4420.300 - Rpr/Mtce-Equipment	8,050
Building, Equipment, and Vehicle Services Total	163,733
Other Operating Services	
4600.100 - State Fire and Tornado	2,025
4600.200 - Boiler Insurance	600
4605.100 - Telephone	800
Other Operating Services Total	3,425

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

102 Building Maintenance	
Operating Supplies	
4700.300 - Computer Small Equipment	200
4710.100 - Shop Supplies	200
4710.200 - Small Tools/Equipment	1,000
4710.600 - Janitorial Supplies	3,500
Operating Supplies Total	4,900
001 5th & Front Total	
	178,191
002 City/County Building	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	53,208
4130.000 - Overtime Wages	900
4170.000 - Sick Overage	189
Personal Services - Salaries & Wage Total	54,297
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	11,890
4200.200 - Life Insurance	63
4240.100 - Workers Comp-Premium	424
Personal Services - Fringe Benefits Total	12,377
Professional, Legal, and Contracted Service Fees	
4330.100 - Contract Labor	1,000
4330.200 - Service Contract	2,480
4330.300 - Facility Service Contract	9,063
Professional, Legal, and Contracted Service Fees Total	12,543
Building, Equipment, and Vehicle Services	
4400.100 - Water/Sewer	4,000
4400.200 - Electricity	44,100
4400.400 - Waste Disposal	1,092
4400.500 - Natural Gas	25,315
4410.100 - Janitorial Service	54,121
4410.300 - Snow Removal	6,000
4420.100 - Rpr/Mtce-Building	28,400
4420.280 - Rpr/Mtce-Parking Lot	1,000
4420.300 - Rpr/Mtce-Equipment	10,000
4420.400 - Rpr/Mtce-Vehicles	1,311
4430.500 - Rentals-Parking	10,800
Building, Equipment, and Vehicle Services Total	186,139

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

102 Building Maintenance	
Other Operating Services	
4600.100 - State Fire and Tornado	1,880
4600.200 - Boiler Insurance	1,300
4605.100 - Telephone	1,800
4635.200 - Network Services	660
Other Operating Services Total	5,640
 Operating Supplies	
4700.300 - Computer Small Equipment	2,200
4705.000 - Uniforms	680
4710.100 - Shop Supplies	500
4710.200 - Small Tools/Equipment	2,000
4710.600 - Janitorial Supplies	5,887
4725.100 - Gasoline	100
Operating Supplies Total	11,367
002 City/County Building Total	282,363
102 Building Maintenance Total	684,167

**City of Bismarck
Service Efforts and Accomplishments
General Fund
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
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Building Construction

Transfers	\$ 801,600	\$ 1,018,000	\$ 1,892,340
Total Expenditures	\$ 801,600	\$ 1,018,000	\$ 1,892,340

Cable TV Promotions

	2013 Actual	2014 Budget	2015 Budget
Grants	\$ 299,783	\$ 312,143	\$ 338,943
Total Expenditures	\$ 299,783	\$ 312,143	\$ 338,943

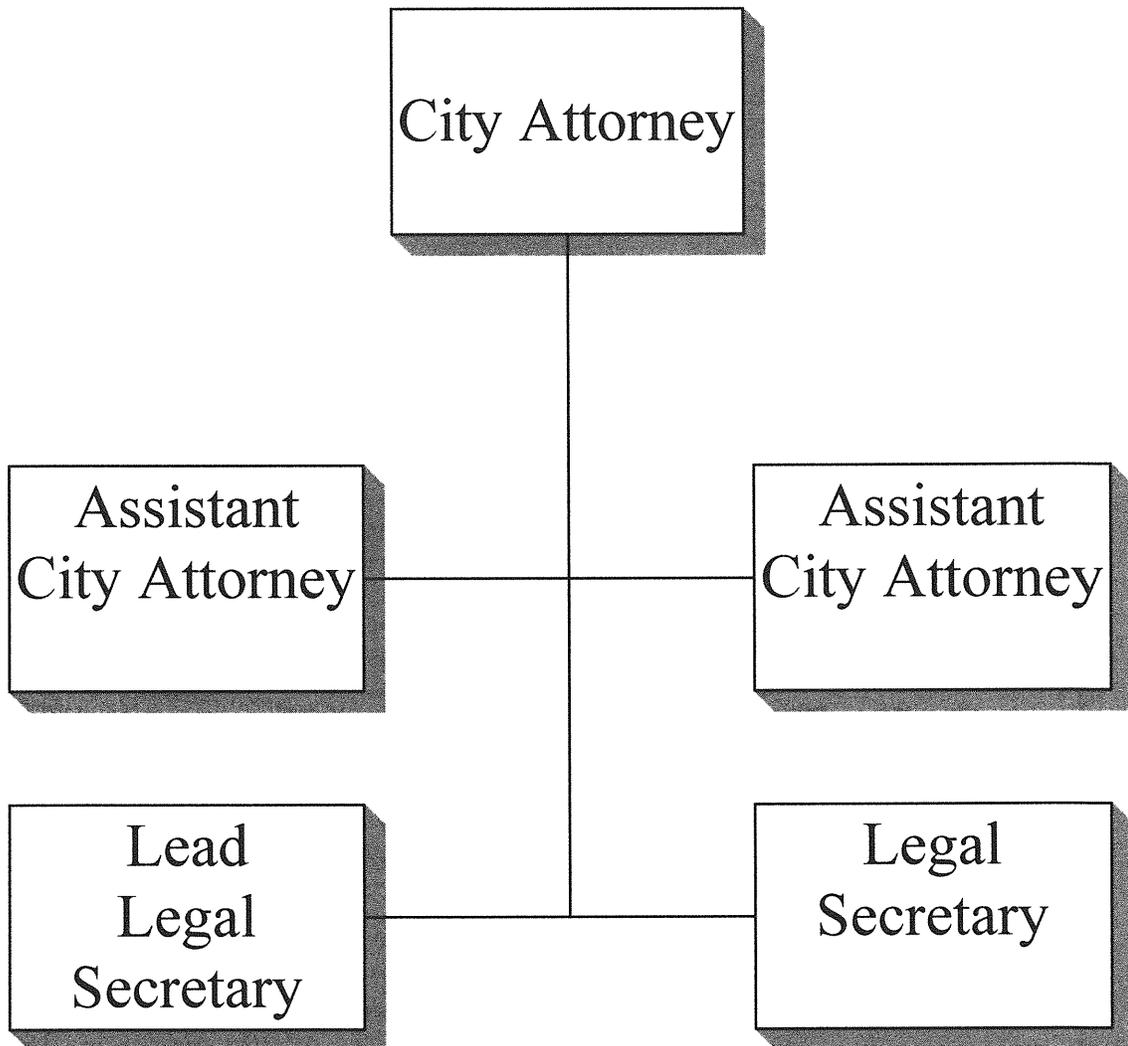
Contingencies

	2013 Actual	2014 Budget	2015 Budget
Transfers	\$ -	\$ 825,000	\$ 825,000
Total Expenditures	\$ -	\$ 825,000	\$ 825,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

103 Building Construction	
000 Operations	
Other Financing Uses	
8000.325 - Transfer-Building Improve	1,892,340
Other Financing Uses Total	1,892,340
103 Building Construction Total	1,892,340
104 Cable TV Promotions	
000 Operations	
Grants and Subsidies	
4900.200 - Operating Grant/Subsidies	338,943
Grants and Subsidies Total	338,943
104 Cable TV Promotions Total	338,943
106 Contingencies	
000 Operations	
Other Financing Uses	
8000.100 - Transfer-General Fund	825,000
Other Financing Uses Total	825,000
106 Contingencies Total	825,000

City of Bismarck Attorney



ATTORNEY

The Attorney's office is responsible for all of the law business in which the City or any of its departments may be involved. The attorney represents the City in all lawsuits or other court proceedings, or oversees other attorneys who may be retained by the City to handle certain cases. For those departments with liability insurance, the attorney monitors the progress of those cases for which the City's insurer retains counsel to represent the subrogated interests of the City. When requested, the attorney drafts ordinances, contracts and other legal instruments, and performs other duties prescribed by law or assigned from time to time. The attorney's office publishes and updates the City's code of ordinances. The attorney attends Board of City Commission meetings, conducts administrative hearings on behalf of the City and attends meetings of the City Planning Commission.

The Attorney's office coordinates all matters regarding the City's property and boiler insurance policies. The City has procured NDIRF liability insurance coverage and the attorney and assistant attorney act as the liaison with NDIRF regarding coverage issues and the resolution of claims filed against the City that have NDIRF coverage. The attorney and assistant attorneys also handle all non-covered damage claims filed against the City's self-insurance fund and acts as the City's risk manager.

Responsibility for prosecution of all ordinance violations rests with the attorney's office. The attorney and assistant attorneys advise Police Department officials and police officers on matters related to law enforcement.

In addition to the attorney, two assistant attorneys, a legal assistant and a legal secretary are employed on a full time basis in the Office of the City Attorney.

**City of Bismarck
Service Efforts and Accomplishments
General Fund - Attorney
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 322,994	\$ 412,862	\$ 420,794
Fringe Benefits	48,292	60,385	60,318
Professional/Legal Services	1,390	980	1,740
Travel/Training	1,066	7,800	7,700
Service Expense	1,471	1,650	2,278
Supply Expense	4,228	8,179	7,644
Total Expenditures	<u>\$ 379,441</u>	<u>\$ 491,856</u>	<u>\$ 500,474</u>
Number of Employees	5.00	5.00	5.00
Number of Court Cases	17,100	16,000	17,500
Number of Insurance Claims Against City	39	80	60

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

125 Attorney

031 Attorney Administration

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	416,531
4170.000 - Sick Overage	4,263

Personal Services - Salaries & Wage Total **420,794**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	59,446
4200.200 - Life Insurance	312
4240.100 - Workers Comp-Premium	390
4250.400 - Physical-Fringe Benefits	170

Personal Services - Fringe Benefits Total **60,318**

Professional, Legal, and Contracted Service Fees

4300.300 - Professional Certification	1,140
4320.400 - Court Costs	200
4330.200 - Service Contract	400

Professional, Legal, and Contracted Service Fees Total **1,740**

Travel and Training

4500.100 - Lodging	1,600
4500.200 - Meals	600
4500.300 - Airfare	2,100
4500.350 - Car Rental	400
4500.600 - Travel-Mileage Reimbursmt	800
4510.100 - Conference Registration	2,000
4510.200 - Tuition	100
4510.300 - In-House Training	100

Travel and Training Total **7,700**

Other Operating Services

4605.100 - Telephone	1,200
4610.200 - Legal Ads	100
4615.000 - Printing/Binding	100
4630.300 - Membership/Dues	420
4635.300 - Software Upgrade/Maintain	458

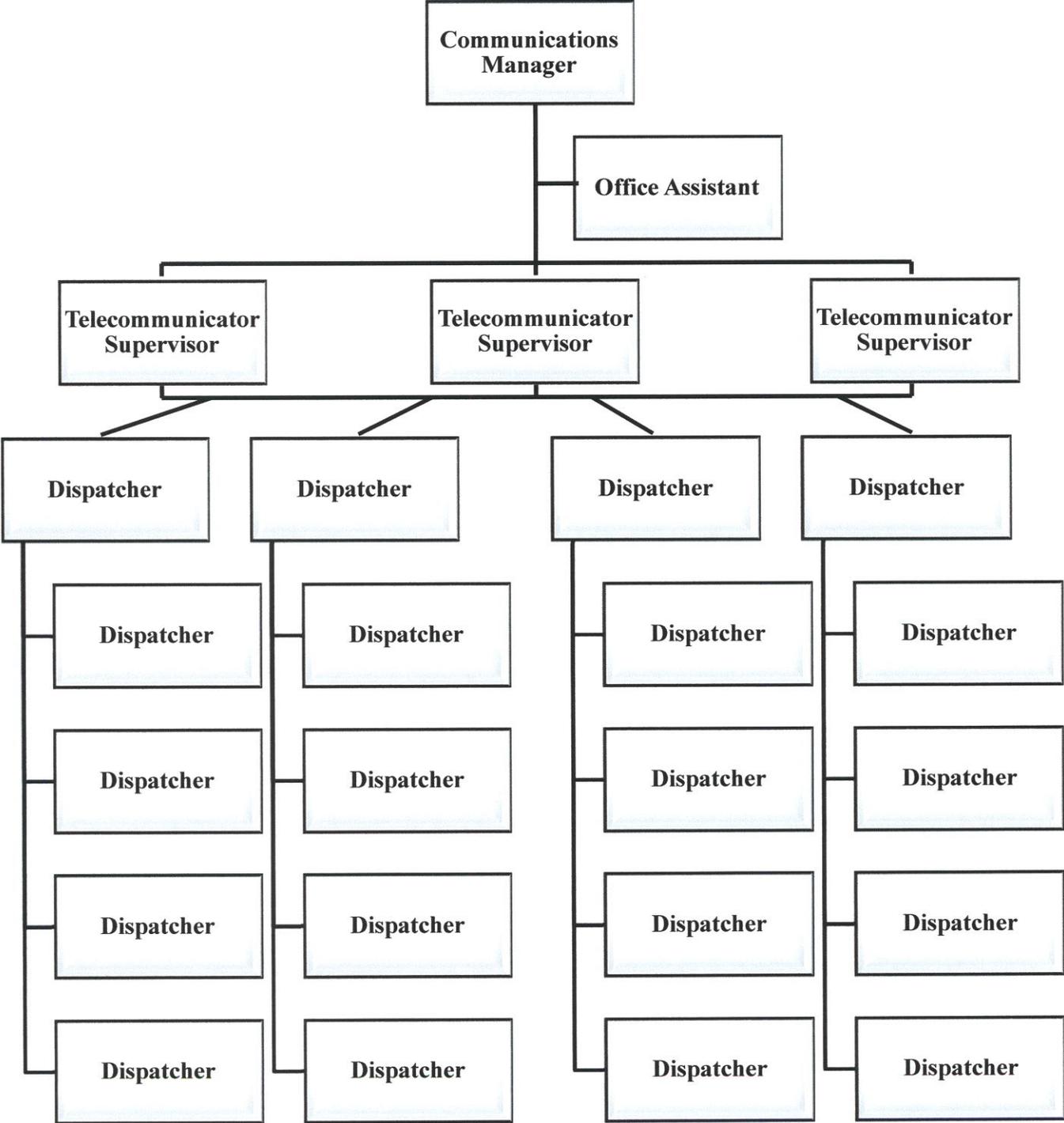
Other Operating Services Total **2,278**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

125 Attorney	
Operating Supplies	
4700.100 - Office Supplies	1,600
4700.200 - Office Small Equipment	500
4700.400 - Copier/Printer Supplies	1,300
4700.500 - Postage	1,200
4750.000 - Subscriptions/Publication	3,044
Operating Supplies Total	7,644
<hr/>	
031 Attorney Administration Total	500,474
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125 Attorney Total	500,474
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Bismarck / Burleigh Combined Communications Center

(Operated Under a User Advisory Board)



COMBINED COMMUNICATIONS CENTER

MISSION

It is the mission of the Bismarck/Burleigh Combined Communications Center to ensure efficient, effective, and professional Enhanced 9-1-1 and public safety communications services for the citizens of the City of Bismarck and Burleigh County.

DESCRIPTION

The Bismarck/Burleigh Combined Communications Center (Center) is the primary Public Safety Answering Point for the City of Bismarck, Burleigh County and southeast McLean County.

The Center has six identical workstations, providing public safety communications services for the Bismarck Police Department, Burleigh County Sheriff's Department, Lincoln Police Department, Mclean County Sheriff's Department, Bismarck City Fire Department, Airport Rescue & Firefighting, Bismarck Rural Fire Department, Sterling Fire Department, Wilton Fire Department, Wing Fire Department, Braddock Fire Department, Metro Area Ambulance, Wilton Ambulance, Steele Ambulance, Wing Ambulance and Airport Security. The Communications Center also handles county and local government radio communications with Bismarck Public Works and the Burleigh County Highway Department as well as monitoring several other State and local radio channels.

The Center uses integrated telephone and radio consoles, computer aided dispatch (CAD) software, and an integrated mobile data system equipped with automatic vehicle location (AVL) to provide a more efficient and effective service to the citizens and first responders. The Center's Enhanced 9-1-1 system is capable of receiving calls from landline, wireless, TDD (hearing impaired), VOIP (voice over internet protocol services), and some telemetry services. The Communications Center is the initiation point for the outdoor warning sirens, is equipped with an emergency notification system for personnel call-up and community emergency notification, and maintains a 10-county operational region for the statewide Emergency Alert System (EAS).

Communications Center personnel are trained and certified in public safety communications, cardiopulmonary resuscitation (CPR), emergency medical dispatch (EMD), and are required to attend continuing dispatch education and recertify as an EMD every two years.

Personnel costs, communications equipment, telephone services, and supporting supplies are the largest expenditures in the Center.

Approximately 40% of the annual operating budget is funded with dedicated E9-1-1 fees collected within the City of Bismarck and Burleigh County for operation of the City and County emergency services communications system.

GOALS AND ACCOMPLISHMENTS

With the number of accomplishments over the past several years, the Center continues to maintain a primary goal to enhance the efficiency of services through the leveraging of personnel skills and technology. The Center has recently partnered with the State of North Dakota Information Technology Department to purchase and install a geo-diverse Next Generation 9-1-1 system that will serve our Center and is capable of serving multiple centers throughout North Dakota. This project is in line with the overall statewide 9-1-1 plan to implement NG9-1-1 services throughout the State. As an organization, we will continue to judiciously implement technologies that will create efficiency in service delivery and ensure interoperability across the agencies we serve, and we will continue to serve as a leader throughout the State.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Combined Communications Center
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 887,185	\$ 1,052,618	\$ 1,185,918
Fringe Benefits	276,385	355,418	394,941
Professional/Legal Services	527	1,000	3,800
Property/Equipment	214,687	235,907	239,915
Travel/Training	15,712	19,550	19,550
Service Expense	227,178	268,810	270,600
Supply Expense	17,404	16,085	13,085
Transfers	67,487	80,305	90,229
Total Expenditures	\$ 1,706,565	\$ 2,029,693	\$ 2,218,038

Number of Employees	26.00	26.00	28.00
911 Calls Serviced	29,385	26,500	31,000
Number of Phone Lines Tariffed	29,373	32,015	30,000
Number of Wireless Lines Tariffed	64,000	63,050	64,000
Non-Emergency Calls Serviced	53,154	50,000	53,000
CAD Events Managed	144,791	145,000	148,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

135 Combined Communications

051 Combined Communications

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,163,691
4130.000 - Overtime Wages	20,000
4170.000 - Sick Overage	2,227

Personal Services - Salaries & Wage Total **1,185,918**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	271,519
4200.200 - Life Insurance	1,684
4200.300 - Disability Insurance	3,574
4200.400 - Pension Expense	115,482
4240.100 - Workers Comp-Premium	1,502
4250.300 - Mileage Allowance	120
4250.400 - Physical-Fringe Benefits	1,060

Personal Services - Fringe Benefits Total **394,941**

Professional, Legal, and Contracted Service Fees

4330.200 - Service Contract	3,800
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Professional, Legal, and Contracted Service Fees Total **3,800**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	2,300
4400.200 - Electricity	24,000
4410.100 - Janitorial Service	6,000
4420.100 - Rpr/Mtce-Building	12,315
4420.300 - Rpr/Mtce-Equipment	122,000
4420.310 - Rpr/Mtce-Communica Device	1,500
4430.100 - Rentals-Building	49,000
4430.200 - Rentals-Easements	22,800

Building, Equipment, and Vehicle Services Total **239,915**

Travel and Training

4500.100 - Lodging	4,000
4500.200 - Meals	1,500
4500.300 - Airfare	2,500
4500.600 - Travel-Mileage Reimbursmt	1,000
4500.700 - Service Area Travel	2,000
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	8,450

Travel and Training Total **19,550**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

135 Combined Communications

Other Operating Services

4600.100 - State Fire and Tornado	1,100
4605.100 - Telephone	95,000
4605.200 - Cell Phones	1,500
4605.300 - Emergency Communicat Svcs	20,000
4610.100 - Advertising/Promotions	1,500
4630.300 - Membership/Dues	2,200
4635.100 - Computer Service Fees	450
4635.200 - Network Services	51,500
4635.300 - Software Upgrade/Maintain	96,000
4655.300 - Drug Testing-Recruitment	350
4655.600 - Candidate Assessment Svc	1,000

Other Operating Services Total **270,600**

Operating Supplies

4700.100 - Office Supplies	5,000
4700.200 - Office Small Equipment	3,500
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	360
4710.600 - Janitorial Supplies	2,500
4750.000 - Subscriptions/Publication	725

Operating Supplies Total **13,085**

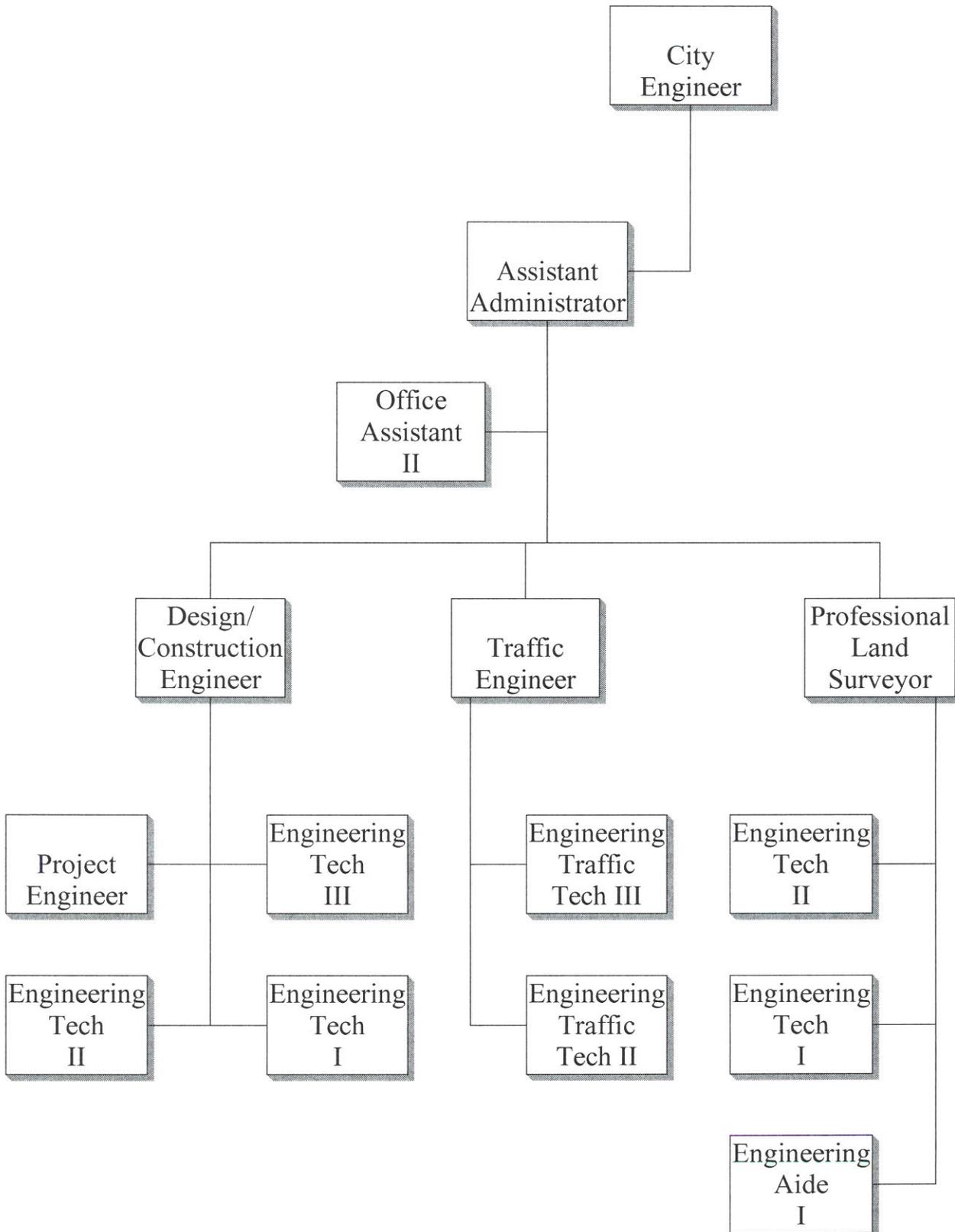
Other Financing Uses

8000.289 - Transfer-Social Sec Tax	90,229
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Other Financing Uses Total **90,229**

051 Combined Communications Total	2,218,038
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City of Bismarck Engineering



ENGINEERING

The mission of the Engineering Department is to provide quality municipal engineering service and support to the City of Bismarck, its citizenry and customers. The principal responsibility of the Engineering Department is to provide the technical advice required to master plan, design, and observe construction of municipal improvements, municipal facilities, and utility systems.

The Department also observes and provides traffic engineering services, construction surveying, legal descriptions, site plans, and excavating permits. The excavating process relates to private utility connections to public utilities or excavation of embankments in city rights-of-way, and Department personnel together with the Public Works Department staff monitor installation.

The Engineering Department works in close harmony with the Community Development Department in the preparation of street master plans which, together with the master plans developed for the various utilities, are made available to consulting engineers, developers and landowners as a planning guide.

The Department's goals include: continue to coordinate utility installations in accordance with the water and sanitary sewer master plan updates; incorporate the update of the water distribution system model (Cybernet) into the GIS system; carry out the city wide sidewalk management and continue scheduling the installation of missing sidewalks; recommend to the City Commission storm water management ordinance enhancements to improve implementation and enforcement of current federal rules and regulations; update the electronic database and project historical library; and continue to identify and prioritize infrastructure needs.

The Department is divided into four components; Administration, Design and Construction, Traffic, and Support Services. The staff consists of 28 employees, fourteen of which have college degrees. Five employees are registered professional engineers and one is a registered land surveyor. Long term succession planning will become essential due to department workforce attrition during the upcoming years. Recruiting and promoting skilled employees will be vital to fulfilling and maintaining the level of service provided by the loss of key senior level positions within the department as they are vacated by retirement and turnover.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Engineering Department
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 1,497,427	\$ 1,611,400	\$ 1,735,986
Fringe Benefits	270,286	298,715	304,146
Professional/Legal Services	16,640	14,600	10,600
Property/Equipment	19,805	17,231	17,100
Travel/Training	6,332	12,150	15,150
Service Expense	24,076	19,300	22,050
Supply Expense	48,038	57,393	57,071
Total Expenditures	\$ 1,882,604	\$ 2,030,789	\$ 2,162,103
Number of Employees	26.00	28.00	29.00
Number of Interns	0.00	3.00	2.00
Number of Excavation Permits	820	600	700
Number of Projects Bid	82	60	45
Value of Project Contracted	\$ 1,497,484	\$ 2,600,000	\$ 2,200,000
Miles of Installed Watermains	13.5	4.0	2.0
Miles of Installed Sewer mains	2.1	2.0	1.0
Miles of Installed Storm Sewers	3.9	1.0	0.5
Miles of Installed Sidewalks	14.0	3.0	2.0
Miles of Installed Curb & Gutter	14.0	4.0	3.0
Miles of New Streets	7.0	3.0	2.0
Miles of Rehabilitated/Resurfaced Streets	14.0	12.0	12.0
Number of New Street Lights	373	200	100
Number of New Driveways Added	581	250	150
Number of New Curb Ramps	168	40	30

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

140 Engineering

061 Engineer Administration

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,669,326
4120.000 - Part-Time Wages	15,964
4130.000 - Overtime Wages	40,000
4170.000 - Sick Overage	10,696

Personal Services - Salaries & Wage Total **1,735,986**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	295,298
4200.200 - Life Insurance	1,809
4240.100 - Workers Comp-Premium	3,719
4240.200 - Workers Comp-Med Assmt	130
4250.250 - Meal Allowance - No Hotel	200
4250.400 - Physical-Fringe Benefits	1,190
4250.500 - Tuition Reimbursement	1,800

Personal Services - Fringe Benefits Total **304,146**

Professional, Legal, and Contracted Service Fees

4320.100 - Legal Fees	100
4330.100 - Contract Labor	6,000
4330.200 - Service Contract	4,500

Professional, Legal, and Contracted Service Fees Total **10,600**

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment	2,500
4420.400 - Rpr/Mtce-Vehicles	12,000
4430.100 - Rentals-Building	2,600

Building, Equipment, and Vehicle Services Total **17,100**

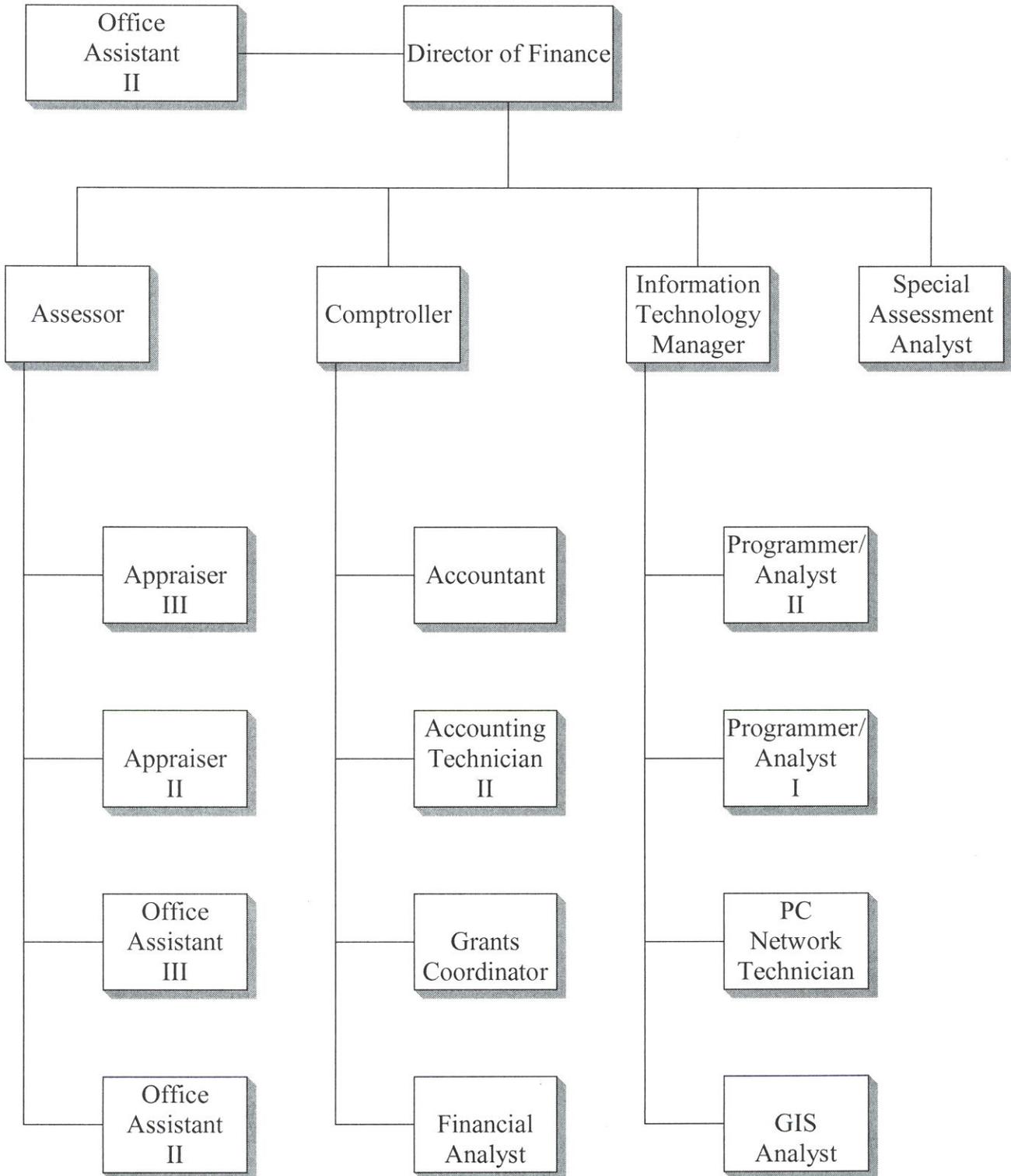
Travel and Training

4500.100 - Lodging	3,500
4500.200 - Meals	1,200
4500.300 - Airfare	3,000
4500.350 - Car Rental	300
4500.400 - Travel-Fuel	100
4500.800 - Taxi/Parking	150
4510.100 - Conference Registration	6,000
4510.200 - Tuition	500

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

140 Engineering	
4510.300 - In-House Training	200
4510.400 - Training Supplies	50
4510.500 - Safety Training	150
Travel and Training Total	15,150
Other Operating Services	
4605.100 - Telephone	4,000
4605.200 - Cell Phones	8,000
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	400
4615.000 - Printing/Binding	2,000
4630.300 - Membership/Dues	2,500
4635.300 - Software Upgrade/Maintain	4,500
4650.300 - Drug Testing	150
Other Operating Services Total	22,050
Operating Supplies	
4700.100 - Office Supplies	7,141
4700.200 - Office Small Equipment	4,400
4700.300 - Computer Small Equipment	10,000
4700.400 - Copier/Printer Supplies	4,000
4700.500 - Postage	2,000
4700.600 - Small Software Programs	9,000
4710.100 - Shop Supplies	330
4710.200 - Small Tools/Equipment	2,500
4710.400 - Survey Supplies	2,500
4725.100 - Gasoline	14,000
4735.100 - Safety Supplies	700
4750.000 - Subscriptions/Publication	500
Operating Supplies Total	57,071
140 Engineering Total	2,162,103

City of Bismarck Finance Department



FINANCE

The Finance Department primarily provides services to the City Commission and departments for management of the City's resources and values all taxable property within the City.

The mission of the Assessing Division is to provide equitable and equalized property valuations for all property owners of Bismarck. Assessing lists and values all taxable property within the City and determines which properties qualify for exemptions and abatements. Assessing also prepares the annual assessment roll which is the basis for our local property taxation. The Office of the State Tax Commissioner reviews the assessments to determine the uniformity and equalization. According to the State's 2013 Sales Ratio Study, the City's price related differential (PRD) was at 1.05 for commercial and 1.00 for residential property. When the PRD is between .98 and 1.03, there is no bias in assessments of high-value properties in relation to low-value properties. The coefficient of dispersion was 1.07 for commercial properties and 1.12 for residential properties, indicating a high degree of uniformity and equalization within the City. These measurements as set forth by ND State guidelines indicate that the level of assessment for the City is within all State requirements. The major goal for Assessing is to start the implementation of the new CAMAVISION software from Van Guard Appraisal for the valuation of the residential and commercial properties

The mission of Fiscal Services is to provide accurate budgeting, accounting and reporting of financial information to the City Commission, Departments and the public to ensure compliance with city, state and federal financial regulations. Fiscal Services maintains a citywide financial system to provide financial analysis, fiscal control and grant compliance. The office is responsible for special assessments projects assessed to benefiting properties for improvements to the City's infrastructure. This includes the sale and issuance of bonds to finance these improvements. Fiscal also invests City funds in approved investment instruments and insures adequate cash availability for City expenses. In addition, Fiscal Services processes accounts payable, accounts receivable, fixed assets and prepares the budget, financial and audit reports. Fiscal Services' goals are to continue to provide accurate efficient service, create informative audit trails that provide accountability and transparency, maintain adequate internal controls, accurately reflect expenditures, ensure compliance and develop financially sound budgets. In 2015 Fiscal Services will evaluate and select a new program for special assessments and train new office employees.

The mission of Information Technology is to support the computerized efforts of City and County departments, which includes but is not exclusive to installing software and hardware, providing support and training, providing custom software development, continuing to develop, maintain and operate an enterprise-wide Geographic Information System (GIS), maintaining the City's IP phone network and miscellaneous communications. Information Technology currently supports 2 AS400's, 27 physical Windows servers, 10 virtual Windows Servers as well as several hundred PC's, printers, and other peripherals, along with a wide area network consisting of 14 remote sites. The City of Bismarck will have completed the move to Microsoft exchange 365 by year end. Burleigh County continues using the State e-mail system. City of Bismarck and Burleigh County use the state network for Internet access. Major goals in the coming year are to maintain current staff levels, complete IT/GIS portion of the Water Utility CIS and meter AMI/AMR project, complete implementation of the Land Records Management and citizen portal, implement Vanguard CAMA system with Assessing, complete GIS web server, firewall and the last IP range conversion at Combined Communications and participate in the selection of a new special assessment program and consultant for work order management system.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Finance
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 1,820,977	\$ 2,108,354	\$ 2,186,297
Fringe Benefits	308,390	364,899	371,907
Professional/Legal Services	25,539	74,742	75,596
Property/Equipment	9,871	9,390	11,031
Travel/Training	17,842	41,000	41,000
Service Expense	301,542	353,479	359,109
Supply Expense	64,259	84,078	79,150
Capital Expense	57,008	-	-
Total Expenditures	\$ 2,605,428	\$ 3,035,942	\$ 3,124,090
Number of Assessing Employees	10.00	10.00	10.00
Number of Fiscal Services Employees	12.00	12.00	12.00
Number of Information Technology Employees	13.00	14.00	14.00
Number of Properties	23,240	23,964	23,964
Residential Property Value	\$3,585,963,600	\$4,110,675,200	\$4,110,675,200
Commercial Property Value	\$1,943,319,400	\$2,208,399,300	\$2,208,399,300
Agricultural Property Value	\$575,200	\$831,400	\$831,400
Homestead Credit Applicants	512	718	718
Discretionary Exemptions	276	275	275
Nonprofit Exemptions	141	141	141
Number of Parcels Special Assessed	5,069	14,060	7,184
Total Amount Special Assessed	\$19,176,772	\$34,900,000	\$37,600,000
Certified Annual Installment	\$11,897,100	\$14,812,000	\$17,912,000
Outstanding Special Assessment Balance	\$66,236,197	\$90,342,000	\$110,030,000
Tax Increment Value	\$5,395,642	\$5,395,642	\$6,285,055
Number of Government Aid Grants	76	78	71
Value of Government Aid	\$1,981,606	\$4,478,989	\$5,287,026
Number of Processed Documents:			
Payroll Checks	2,838	3,000	2,920
Accounts Payable Checks	6,083	6,175	6,130
Revenue Receipts	57,688	197,350	195,000
Service Requests:			
Hardware	919	750	900
Miscellaneous	874	650	750
Network	310	200	400
Operations	1,132	1,100	1,200
Request for Modifications	81	100	75
Software - Installs - Other	2,472	2,300	2,400
Total	5,788	5,100	5,725
Billable CPU time (CPU seconds)	78,184	90,000	60,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

145 Finance

065 Assessing

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	556,693
4120.000 - Part-Time Wages	12,682
4170.000 - Sick Overage	806

Personal Services - Salaries & Wage Total **570,181**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	111,822
4200.200 - Life Insurance	624
4240.100 - Workers Comp-Premium	839

Personal Services - Fringe Benefits Total **113,285**

Professional, Legal, and Contracted Service Fees

4310.700 - Professional Consultants	2,296
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Professional, Legal, and Contracted Service Fees Total **2,296**

Building, Equipment, and Vehicle Services

4420.400 - Rpr/Mtce-Vehicles	500
4430.300 - Rentals-Equipment	5,000

Building, Equipment, and Vehicle Services Total **5,500**

Travel and Training

4500.100 - Lodging	3,000
4500.200 - Meals	400
4500.300 - Airfare	2,500
4500.600 - Travel-Mileage Reimbursmt	400
4500.700 - Service Area Travel	500
4500.800 - Taxi/Parking	3,500
4510.300 - In-House Training	100

Travel and Training Total **10,400**

Other Operating Services

4605.100 - Telephone	1,000
4610.200 - Legal Ads	60
4615.000 - Printing/Binding	550
4630.300 - Membership/Dues	250
4635.100 - Computer Service Fees	400

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

145 Finance	
4635.300 - Software Upgrade/Maintain	12,000
Other Operating Services Total	14,260
Operating Supplies	
4700.100 - Office Supplies	600
4700.200 - Office Small Equipment	200
4700.400 - Copier/Printer Supplies	3,000
4700.500 - Postage	2,700
4725.100 - Gasoline	4,600
4750.000 - Subscriptions/Publication	1,200
Operating Supplies Total	12,300
065 Assessing Total	728,222
066 Fiscal Services	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	720,791
4120.000 - Part-Time Wages	18,447
4160.000 - Annual Leave	15,640
4170.000 - Sick Overage	3,828
Personal Services - Salaries & Wage Total	758,706
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	121,461
4200.200 - Life Insurance	748
4240.100 - Workers Comp-Premium	917
4250.400 - Physical-Fringe Benefits	1,020
Personal Services - Fringe Benefits Total	124,146
Professional, Legal, and Contracted Service Fees	
4300.100 - Accting and Auditing Fees	30,000
4300.300 - Professional Certification	200
4310.500 - Study Consultants	5,000
4310.700 - Professional Consultants	5,000
4330.100 - Contract Labor	8,900
4330.200 - Service Contract	4,200
Professional, Legal, and Contracted Service Fees Total	53,300

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

145 Finance	
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	500
4430.300 - Rentals-Equipment	1,500
4430.500 - Rentals-Parking	100
Building, Equipment, and Vehicle Services Total	2,100
Travel and Training	
4500.100 - Lodging	2,800
4500.200 - Meals	1,500
4500.300 - Airfare	2,650
4500.350 - Car Rental	150
4500.800 - Taxi/Parking	400
4510.100 - Conference Registration	6,000
4510.300 - In-House Training	100
Travel and Training Total	13,600
Other Operating Services	
4605.100 - Telephone	1,770
4610.100 - Advertising/Promotions	1,000
4610.200 - Legal Ads	200
4615.000 - Printing/Binding	2,300
4618.000 - Mailing Services	2,500
4630.300 - Membership/Dues	1,500
4635.100 - Computer Service Fees	450
4655.300 - Drug Testing-Recruitment	120
Other Operating Services Total	9,840
Operating Supplies	
4700.100 - Office Supplies	5,000
4700.200 - Office Small Equipment	2,000
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	8,600
4700.500 - Postage	4,000
4710.200 - Small Tools/Equipment	50
4750.000 - Subscriptions/Publication	2,000
Operating Supplies Total	25,650
066 Fiscal Services Total	987,342

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

145 Finance

067 Information Technology

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	680,651
4130.000 - Overtime Wages	10,000
4170.000 - Sick Overage	5,059

Personal Services - Salaries & Wage Total **695,710**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	102,502
4200.200 - Life Insurance	686
4240.100 - Workers Comp-Premium	1,031
4250.400 - Physical-Fringe Benefits	935

Personal Services - Fringe Benefits Total **105,154**

Building, Equipment, and Vehicle Services

4420.100 - Rpr/Mtce-Building	100
4420.300 - Rpr/Mtce-Equipment	100
4430.300 - Rentals-Equipment	3,231

Building, Equipment, and Vehicle Services Total **3,431**

Travel and Training

4500.100 - Lodging	2,000
4500.200 - Meals	600
4500.300 - Airfare	1,800
4500.600 - Travel-Mileage Reimbursmt	200
4500.700 - Service Area Travel	200
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	4,000
4510.300 - In-House Training	50
4510.600 - Technical Training	50

Travel and Training Total **9,000**

Other Operating Services

4605.100 - Telephone	2,000
4605.200 - Cell Phones	3,000
4635.100 - Computer Service Fees	11,500
4635.200 - Network Services	61,600
4635.300 - Software Upgrade/Maintain	69,400

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

145 Finance	
4635.400 - Computer Svc/Maintenance	5,000
4635.500 - Computer Server Mtce	13,000
Other Operating Services Total	165,500

Operating Supplies

4700.100 - Office Supplies	5,000
4700.200 - Office Small Equipment	1,600
4700.300 - Computer Small Equipment	5,500
4700.400 - Copier/Printer Supplies	1,800
4700.500 - Postage	100
4700.600 - Small Software Programs	4,500
4710.200 - Small Tools/Equipment	300
4725.100 - Gasoline	1,000
4750.000 - Subscriptions/Publication	500
Operating Supplies Total	20,300

067 Information Technology Total	999,095
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067-068 GIS Systems

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	161,700
Personal Services - Salaries & Wage Total	161,700

Personal Services - Fringe Benefits

4200.100 - Health Insurance	28,598
4200.200 - Life Insurance	187
4240.100 - Workers Comp-Premium	282
4250.400 - Physical-Fringe Benefits	255
Personal Services - Fringe Benefits Total	29,322

Professional, Legal, and Contracted Service Fees

4310.700 - Professional Consultants	20,000
Professional, Legal, and Contracted Service Fees Total	20,000

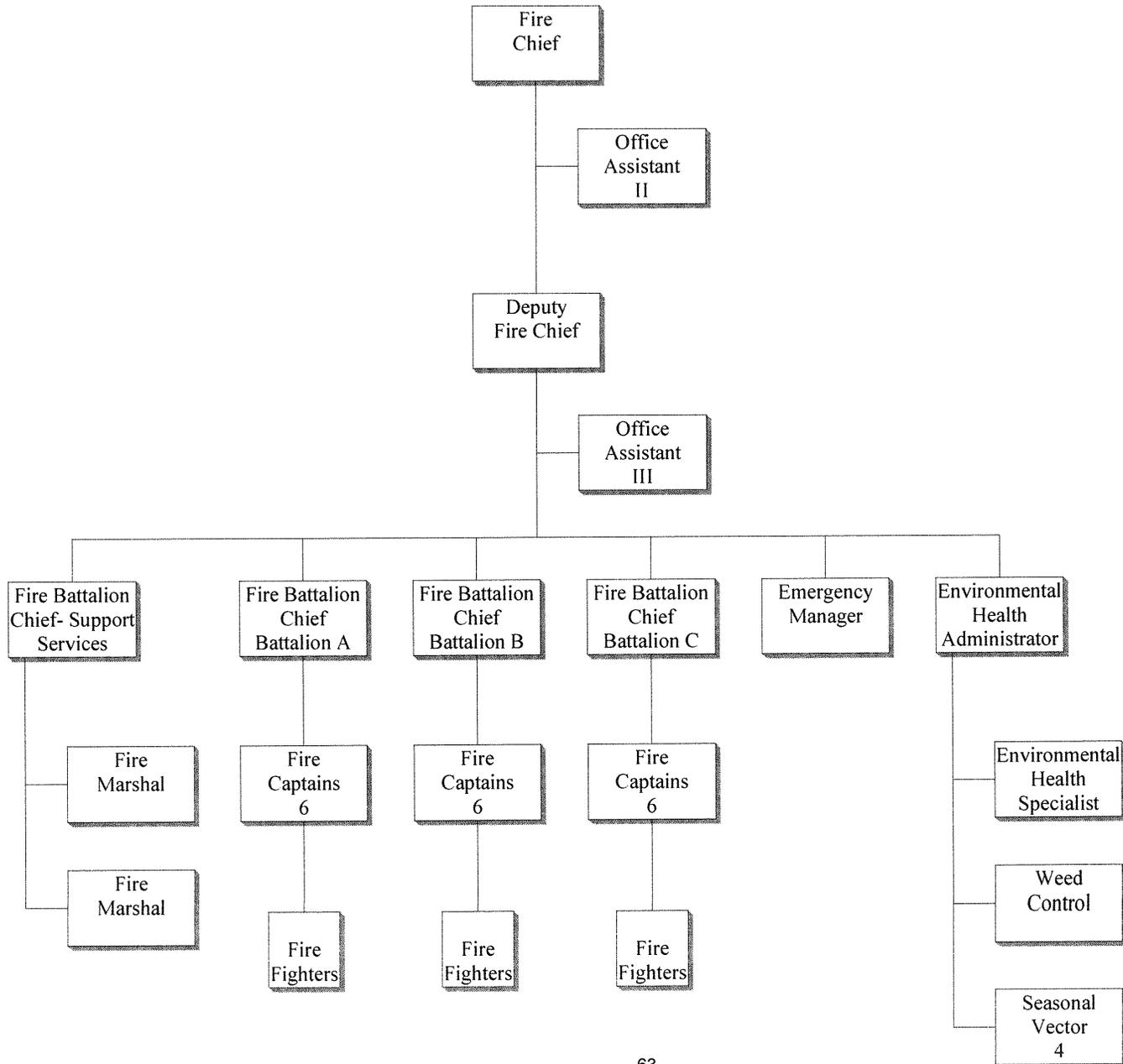
Travel and Training

4500.100 - Lodging	2,800
4500.200 - Meals	750

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

145 Finance	
4500.300 - Airfare	1,500
4510.100 - Conference Registration	2,950
Travel and Training Total	8,000
Other Operating Services	
4605.100 - Telephone	248
4635.100 - Computer Service Fees	126
4635.300 - Software Upgrade/Maintain	29,750
Other Operating Services Total	30,124
Operating Supplies	
4700.100 - Office Supplies	1,000
4700.200 - Office Small Equipment	400
4700.300 - Computer Small Equipment	500
4700.400 - Copier/Printer Supplies	2,000
Operating Supplies Total	3,900
067-068 GIS Systems Total	253,046
067 Information Technology Total	1,252,141
070 Common Software	
<hr/>	
Other Operating Services	
4635.300 - Software Upgrade/Maintain	139,385
Other Operating Services Total	139,385
Operating Supplies	
4700.210 - Telephone Equipment	11,000
4700.300 - Computer Small Equipment	6,000
Operating Supplies Total	17,000
070 Common Software Total	156,385
145 Finance Total	3,124,090

City of Bismarck Fire Department



FIRE DEPARTMENT

The Fire Department provides a wide range of services to the community. Effective utilization of resources and planning implementation is crucial to meet the challenges of the changing and growing community.

The department's mission is to be a proactive organization protecting health, safety, and property for the City of Bismarck. Services include: Fire Suppression; Pre-Fire Planning; Fire Safety Inspections; Risk Management Services; Fire Investigation; Emergency Medical Services; Vehicle Extrication; High Angle Rescue; Structural Collapse Response; Hazardous Materials Response; Confined Space Rescue; Public Fire Education; Data Analysis; Natural Disaster Response; Food Service Licensing, Inspection, and Foodborne Illness Investigation; Swimming Pool Licensing, Inspection, and Recreational Water Illness Investigation; Weed Control; Nuisance Complaints; Frozen Desserts; Unsanitary Living Conditions; Day Care Inspections; Restaurant Fire Suppression Inspections; Tattoo/Body Art Licensing and Inspection; Tanning Facility Licensing and Inspection; Lodging Facility Licensing and Inspection; Vector Control and Surveillance; Mitigation Plans; Emergency Operation Center Management; Risk Assessment and Disaster Recovery.

**City of Bismarck
Service Efforts and Accomplishments
General Fund - Fire Department
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Fire Department			
Salary/Wages	\$ 4,510,395	\$ 4,849,169	\$ 5,187,113
Fringe Benefits	1,002,044	1,558,628	1,599,605
Professional/Legal Services	9,918	9,400	9,600
Property/Equipment	240,720	261,604	259,323
Travel/Training	10,683	14,900	17,050
Service Expense	75,004	84,455	85,041
Supply Expense	133,713	155,616	157,487
Total Expenditures	\$ 5,982,477	\$ 6,933,772	\$ 7,315,219

Fire Division:

Number of Structural Fires	58	80	70
Total Fires	96	150	120
Rescue & Emergency Medical Responses	2,050	2,300	2,300
False Alarm Responses	566	650	350
Mutual Aid Responses	4	10	10
Hazardous Material Responses	67	60	80
Other Hazardous Responses	89	80	100
All Other Responses	323	400	400
Fire Prevention/Risk Management/Pre-Plans	3,300	3,500	3,500
Fire Flow Tests	300	300	300
Fire Safety Education Events	126	140	140
Insurance Svcs Office Fire Protection Rating	3	3	2

Environmental Health Division:

Food Service Inspections	776	730	800
Swimming Pool Inspections/Testing	44	429	50
Frozen Dessert Inspections	58	68	70
Environmental Health Complaints	241	200	250
Tattoo/Body Art	6	11	6
Other Inspections (air quality, pets, etc)	112	42	115
Lodging	30	33	35
Tanning	6	18	6

City of Bismarck
Service Efforts and Accomplishments
General Fund - Fire Department (Continued)
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Weed Control			
Salary/Wages	\$ 35,394	\$ 36,810	\$ 38,628
Fringe Benefits	10,438	10,307	10,403
Professional/Legal Services	3,757	95	-
Property/Equipment	-	3,310	3,479
Travel/Training	110	620	200
Service Expense	11,495	19,342	19,704
Supply Expense	2,120	3,136	3,450
Total Expenditures	<u>\$ 63,314</u>	<u>\$ 73,620</u>	<u>\$ 75,864</u>
Weed Control Inspections	261	218	275
Parcels Mowed	115	100	125
Total Fire Department	<u>\$ 6,045,791</u>	<u>\$ 7,007,392</u>	<u>\$ 7,391,083</u>
City Emergency Management			
Salary/Wages	\$ 59,063	\$ 62,028	\$ 65,713
Fringe Benefits	12,301	12,319	12,317
Professional/Legal Services	325	1,400	1,550
Travel/Training	654	2,704	2,090
Service Expense	4,904	5,595	5,295
Supply Expense	3,724	4,020	4,794
Total Expenditures	<u>\$ 80,971</u>	<u>\$ 88,066</u>	<u>\$ 91,759</u>

Note: Emergency Management is budgeted as a division in Combined Communications Center department but reports to the Fire Department.

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

150 Fire Department

075 Fire

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	4,847,622
4120.000 - Part-Time Wages	20,863
4130.000 - Overtime Wages	48,000
4170.000 - Sick Overage	23,167

Personal Services - Salaries & Wage Total **4,939,652**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	908,615
4200.200 - Life Insurance	5,245
4240.100 - Workers Comp-Premium	78,260
4250.100 - Laundry/Dry Cleaning	1,600
4200.400 - Pension Expense	557,703

Personal Services - Fringe Benefits Total **1,551,423**

Professional, Legal, and Contracted Service Fees

4300.300 - Professional Certification	800
4330.200 - Service Contract	8,500

Professional, Legal, and Contracted Service Fees Total **9,300**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	11,000
4400.200 - Electricity	38,050
4400.500 - Natural Gas	22,800
4410.400 - Lawn Care	750
4420.100 - Rpr/Mtce-Building	11,000
4420.300 - Rpr/Mtce-Equipment	18,000
4420.310 - Rpr/Mtce-Communica Device	2,500
4420.400 - Rpr/Mtce-Vehicles	125,973

Building, Equipment, and Vehicle Services Total **230,073**

Travel and Training

4500.100 - Lodging	4,500
4500.200 - Meals	4,000
4500.300 - Airfare	2,000
4500.400 - Travel-Fuel	400
4500.700 - Service Area Travel	75
4510.100 - Conference Registration	2,400
4510.200 - Tuition	750
4510.300 - In-House Training	750
4510.400 - Training Supplies	750

Travel and Training Total **15,625**

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

150 Fire Department

Other Operating Services

4600.100 - State Fire and Tornado	4,000
4600.200 - Boiler Insurance	50
4605.100 - Telephone	6,500
4605.200 - Cell Phones	5,660
4605.300 - Emergency Communicat Svcs	2,750
4610.200 - Legal Ads	150
4615.000 - Printing/Binding	1,500
4621.100 - Educational Program-Adult	600
4621.200 - Educational Prgrm-Juvenil	2,750
4630.300 - Membership/Dues	2,750
4635.100 - Computer Service Fees	1,600
4635.300 - Software Upgrade/Maintain	14,000
4635.400 - Computer Svc/Maintenance	1,308
4650.300 - Drug Testing	1,500
4655.300 - Drug Testing-Recruitment	150
4655.600 - Candidate Assessment Svc	2,000
4660.100 - Physical-Fitness for Duty	6,800
4660.200 - Physical-Required	1,500
4685.500 - Hepatitis B	200
4685.300 - Wellness	12,600
Other Operating Services Total	68,368

Operating Supplies

4700.100 - Office Supplies	6,350
4700.200 - Office Small Equipment	4,400
4700.210 - Telephone Equipment	500
4700.300 - Computer Small Equipment	5,500
4700.400 - Copier/Printer Supplies	5,300
4700.500 - Postage	2,000
4700.600 - Small Software Programs	500
4705.000 - Uniforms	26,500
4705.100 - Turnouts	27,750
4710.100 - Shop Supplies	500
4710.200 - Small Tools/Equipment	4,000
4710.300 - Testing Supplies	500
4710.600 - Janitorial Supplies	8,000
4725.100 - Gasoline	9,200
4725.200 - Diesel	35,000
4735.100 - Safety Supplies	5,000
4735.150 - Safety Small Equipment	9,500
4750.000 - Subscriptions/Publication	2,525
Operating Supplies Total	153,025

075 Fire Total **6,967,466**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

150 Fire Department	
078 Environmental Health	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	246,541
4170.000 - Sick Overage	920
Personal Services - Salaries & Wage Total	247,461
 Personal Services - Fringe Benefits	
4200.100 - Health Insurance	47,557
4200.200 - Life Insurance	250
4240.100 - Workers Comp-Premium	375
Personal Services - Fringe Benefits Total	48,182
 Professional, Legal, and Contracted Service Fees	
4300.300 - Professional Certification	300
Professional, Legal, and Contracted Service Fees Total	300
 Building, Equipment, and Vehicle Services	
4420.400 - Rpr/Mtce-Vehicles	1,250
Building, Equipment, and Vehicle Services Total	1,250
 Travel and Training	
4500.100 - Lodging	500
4500.200 - Meals	250
4510.100 - Conference Registration	675
Travel and Training Total	1,425
 Other Operating Services	
4605.200 - Cell Phones	2,768
4615.000 - Printing/Binding	250
4630.300 - Membership/Dues	400
4660.100 - Physical-Fitness for Duty	255
Other Operating Services Total	3,673
 Operating Supplies	
4700.100 - Office Supplies	400
4700.200 - Office Small Equipment	400
4700.300 - Computer Small Equipment	650
4700.500 - Postage	1,212
4710.300 - Testing Supplies	500
4725.100 - Gasoline	1,000
4735.100 - Safety Supplies	100
4750.000 - Subscriptions/Publication	200
Operating Supplies Total	4,462
078 Environmental Health Total	306,753

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

150 Fire Department

080 Weed Control

Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	38,628
Personal Services - Salaries & Wage Total	38,628
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	10,060
4200.200 - Life Insurance	53
4240.100 - Workers Comp-Premium	290
Personal Services - Fringe Benefits Total	10,403
Building, Equipment, and Vehicle Services	
4420.400 - Rpr/Mtce-Vehicles	1,400
4440.100 - Health & Safety Assessmts	2,079
Building, Equipment, and Vehicle Services Total	3,479
Travel and Training	
4510.100 - Conference Registration	200
Travel and Training Total	200
Other Operating Services	
4605.200 - Cell Phones	630
4610.200 - Legal Ads	800
4630.300 - Membership/Dues	274
4640.500 - Spraying/Mowing	18,000
Other Operating Services Total	19,704
Operating Supplies	
4700.100 - Office Supplies	50
4700.300 - Computer Small Equipment	750
4700.400 - Copier/Printer Supplies	100
4700.500 - Postage	350
4715.100 - Pesticides	1,100
4725.100 - Gasoline	1,000
4735.100 - Safety Supplies	100
Operating Supplies Total	3,450

080 Weed Control Total **75,864**

085 Fire Truck & Equipment

Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	28,000
Building, Equipment, and Vehicle Services Total	28,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

150 Fire Department	
Other Operating Services	
4600.600 - Auto Insurance	13,000
Other Operating Services Total	13,000
085 Fire Truck & Equipment Total	
	41,000
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150 Fire Department Total	7,391,083
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**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

135 Combined Communications

056 City Emergency Management

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 65,713

Personal Services - Salaries & Wage Total 65,713

Personal Services - Fringe Benefits

4200.100 - Health Insurance 11,890

4200.200 - Life Insurance 63

4240.100 - Workers Comp-Premium 94

4240.300 - Workers Comp-Inmate/Vol 150

4250.300 - Mileage Allowance 120

Personal Services - Fringe Benefits Total 12,317

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor 1,200

4330.200 - Service Contract 350

Professional, Legal, and Contracted Service Fees Total 1,550

Travel and Training

4500.100 - Lodging 600

4500.200 - Meals 140

4500.600 - Travel-Mileage Reimbursmt 450

4500.700 - Service Area Travel 500

4510.100 - Conference Registration 100

4510.400 - Training Supplies 100

4510.500 - Safety Training 200

Travel and Training Total 2,090

Other Operating Services

4605.100 - Telephone 3,000

4605.200 - Cell Phones 250

4615.000 - Printing/Binding 2,000

4630.300 - Membership/Dues 45

Other Operating Services Total 5,295

Operating Supplies

4700.100 - Office Supplies 694

4700.200 - Office Small Equipment 1,600

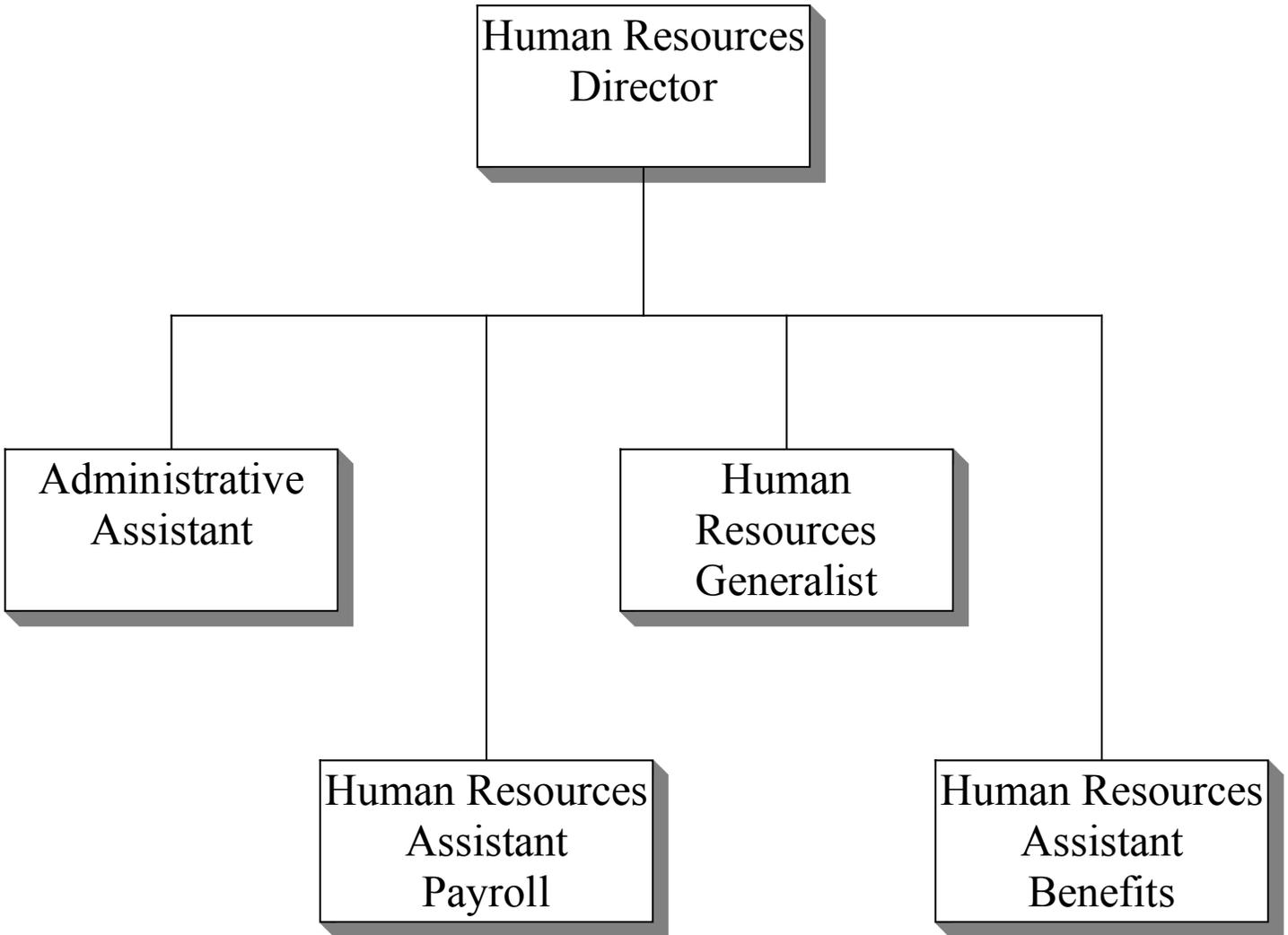
City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

135 Combined Communications

4700.300 - Computer Small Equipment	1,800
4700.400 - Copier/Printer Supplies	400
4700.600 - Small Software Programs	200
Operating Supplies Total	4,794

056 City Emergency Management Total	91,759
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City of Bismarck Human Resources



HUMAN RESOURCES

The Human Resources Department is responsible for the comprehensive Human Resources administration for the City of Bismarck, which includes recruitment, selection, placement, classification, salary administration, training, payroll, benefits administration and workers compensation. The overall goal of the department is to service the needs of City staff and to comply with the policies, regulations and procedures established by Federal and State laws and City ordinances. All associates are encouraged to contact the Human Resources Department whenever questions arise concerning their benefits or the terms of their employment.

The City continues to offer a variety of benefits to its employees including pension, EAP, health insurance, life insurance, dental insurance, long term disability, etc. Some of these benefits may be associate-paid but are available at a group rate on a payroll deduction plan. Most associates choose to participate in the self-insured health plan, which is administered by Blue Cross/Blue Shield of North Dakota.

A deferred compensation program is available to City staff as a supplemental retirement program. Providers offer investment options to include annuities and mutual funds for the deferment of salary dollars.

One of the Human Resources Department's major goals is to expand training in soft-skill areas through in-house training programs which include; Title VI, Diversity, Drug Awareness, Technical Training, and programs on Customer Service, Coaching, Team Building, and Leadership. The Human Resources department will continue offering in-house training programs that meet the needs of the City of Bismarck and its workforce.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Human Resources
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
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Human Resources

Salary/Wages	\$ 258,166	\$ 269,893	\$ 345,482
Fringe Benefits	45,897	45,196	65,280
Professional/Legal Services	1,960	-	-
Travel/Training	12,478	7,511	6,511
Service Expense	4,597	7,410	4,737
Supply Expense	4,802	9,415	9,415
Total Expenditures	\$ 327,900	\$ 339,425	\$ 431,425

Number of Employees	5.00	5.00	6.00
Full Time City Employees	572.25	585.25	608.25
Part-time City Employees	281.00	281.00	281.00
Education Program Members*	202	273	252
Number of Full Time Hiring	114	104	138
Number of Part-time Hiring	50	113	150
Workers Compensation Claims	74	77	77

*BSC program

Employee Training

Fringe Benefits	\$ 5,068	\$ 10,000	\$ 18,140
Professional/Legal Services	3,336	3,400	3,400
Travel/Training	-	20,000	20,000
Service Expense	48,390	10,000	11,120
Total Expenditures	\$ 56,794	\$ 43,400	\$ 52,660

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

160 Human Resources

105 Human Resources

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	342,882
4130.000 - Overtime Wages	2,600

Personal Services - Salaries & Wage Total **345,482**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	64,266
4200.200 - Life Insurance	374
4240.100 - Workers Comp-Premium	361
4250.400 - Physical-Fringe Benefits	279

Personal Services - Fringe Benefits Total **65,280**

Travel and Training

4500.100 - Lodging	1,500
4500.200 - Meals	550
4500.300 - Airfare	1,500
4500.600 - Travel-Mileage Reimbursmt	250
4500.700 - Service Area Travel	250
4500.800 - Taxi/Parking	141
4510.100 - Conference Registration	1,820
4510.400 - Training Supplies	500

Travel and Training Total **6,511**

Other Operating Services

4605.100 - Telephone	650
4610.100 - Advertising/Promotions	85
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	1,320
4630.600 - Permits/Fees	180
4635.100 - Computer Service Fees	600
4635.300 - Software Upgrade/Maintain	1,242
4655.100 - Background Checks	80
4655.300 - Drug Testing-Recruitment	80

Other Operating Services Total **4,737**

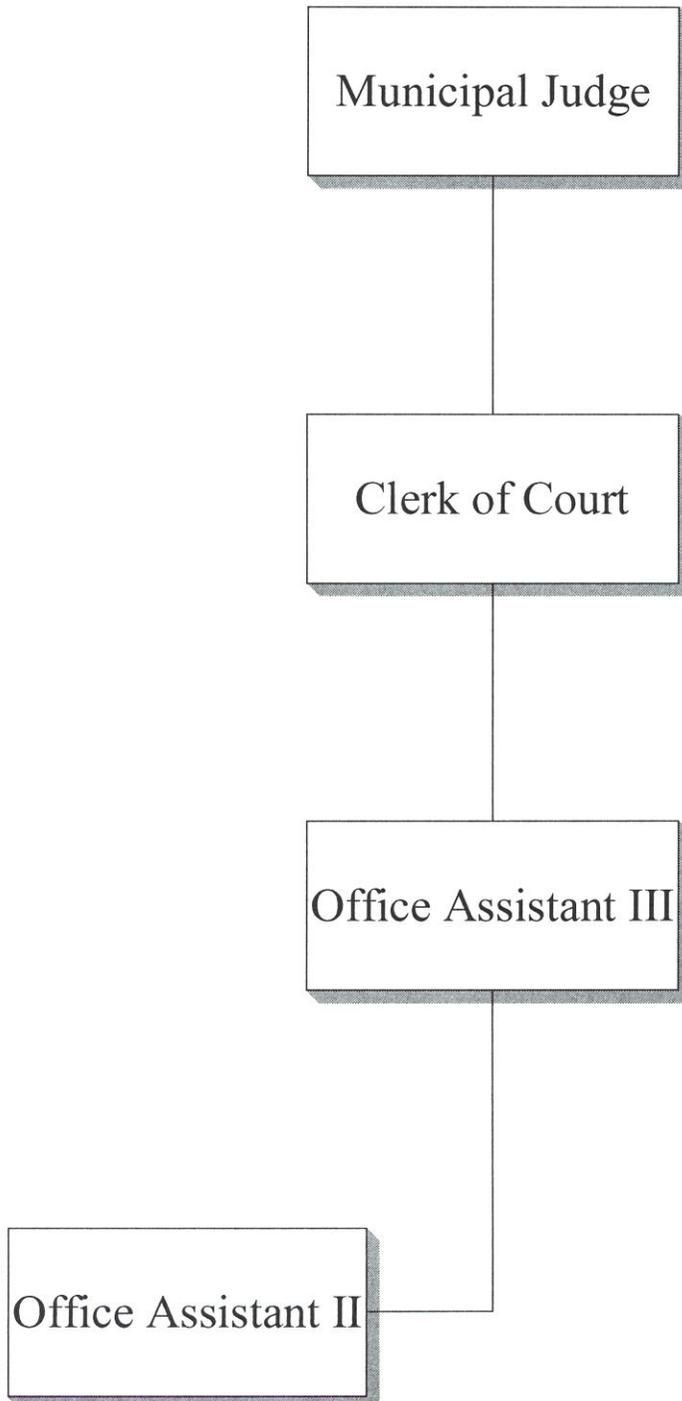
Operating Supplies

4700.100 - Office Supplies	5,000
4700.200 - Office Small Equipment	400

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

160 Human Resources	
4700.210 - Telephone Equipment	300
4700.300 - Computer Small Equipment	1,815
4700.400 - Copier/Printer Supplies	1,200
4700.500 - Postage	500
4700.600 - Small Software Programs	100
4750.000 - Subscriptions/Publication	100
Operating Supplies Total	9,415
105 Human Resources Total	
	431,425
106 Employee Training	
Personal Services - Fringe Benefits	
4245.000 - Service Awards	8,140
4250.500 - Tuition Reimbursement	10,000
Personal Services - Fringe Benefits Total	18,140
Professional, Legal, and Contracted Service Fees	
4330.200 - Service Contract	3,400
Professional, Legal, and Contracted Service Fees Total	3,400
Travel and Training	
4510.300 - In-House Training	20,000
Travel and Training Total	20,000
Other Operating Services	
4610.400 - Awards Program	1,120
4655.100 - Background Checks	10,000
Other Operating Services Total	11,120
106 Employee Training Total	
	52,660
160 Human Resources Total	
	484,085

City of Bismarck Municipal Court



MUNICIPAL COURT

The Municipal Court processes all actions relating to violations of city ordinances, including parking tickets, noncriminal traffic complaints and criminal complaints for certain Class B misdemeanors. During calendar year 2013, 7,898 parking summons were disposed of with receipts totaling \$116,359. There were 17,100 noncriminal traffic and criminal complaints with receipts of \$844.623.

The Court, located in the Burleigh County Courthouse, is staffed by an elected municipal judge and five clerks. In addition to adjudicating and reporting all formal complaints, the staff must process frequent citizen's inquiries and contacts. In addition to two full court days of trials and arraignments, court convenes as necessary to accommodate nonscheduled matters. A substantial number of defendants in criminal cases are either unemployed or underemployed, resulting in a need for court-appointed attorneys.

**City of Bismarck
Service Efforts and Accomplishments
General Fund - Municipal Court
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 249,144	\$ 310,768	\$ 329,672
Fringe Benefits	36,373	48,562	41,639
Professional/Legal Services	62,355	63,300	63,600
Property/Equipment	18,503	20,848	20,848
Travel/Training	11	560	580
Service Expense	3,592	3,735	4,050
Supply Expense	11,583	16,115	13,205
Total Expenditures	<u>\$ 381,561</u>	<u>\$ 463,888</u>	<u>\$ 473,594</u>
Number of Employees	4.00	5.00	5.00
Elected Official	1.00	1.00	1.00
Number of Court Cases	17,100	20,000	22,000
Number of Parking Tickets	7,898	9,500	12,000
Revenue from Parking Tickets	\$116,359	\$100,000	\$150,000
Revenue from Fines & Forfeits	\$844,623	\$775,000	\$825,000
Revenue from Record Search	\$137	\$200	\$350
Revenue from NSF Check Charge	\$360	\$300	\$300

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

165 Municipal Court

120 Municipal Court Operation

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	328,152
4170.000 - Sick Overage	1,520

Personal Services - Salaries & Wage Total **329,672**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	40,487
4200.200 - Life Insurance	312
4240.100 - Workers Comp-Premium	365
4250.100 - Laundry/Dry Cleaning	50
4250.400 - Physical-Fringe Benefits	425

Personal Services - Fringe Benefits Total **41,639**

Professional, Legal, and Contracted Service Fees

4310.700 - Professional Consultants	100
4320.200 - Witness Fees	2,500
4320.300 - Attorney Fees	60,000
4320.350 - Judicial Fees	1,000

Professional, Legal, and Contracted Service Fees Total **63,600**

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment	10,000
4430.100 - Rentals-Building	10,848

Building, Equipment, and Vehicle Services Total **20,848**

Travel and Training

4500.100 - Lodging	180
4500.200 - Meals	50
4500.600 - Travel-Mileage Reimbursmt	350

Travel and Training Total **580**

Other Operating Services

4600.100 - State Fire and Tornado	30
4605.100 - Telephone	1,000
4610.200 - Legal Ads	50
4615.000 - Printing/Binding	2,500
4630.300 - Membership/Dues	110
4630.800 - Records Research Fee	360

Other Operating Services Total **4,050**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

165 Municipal Court

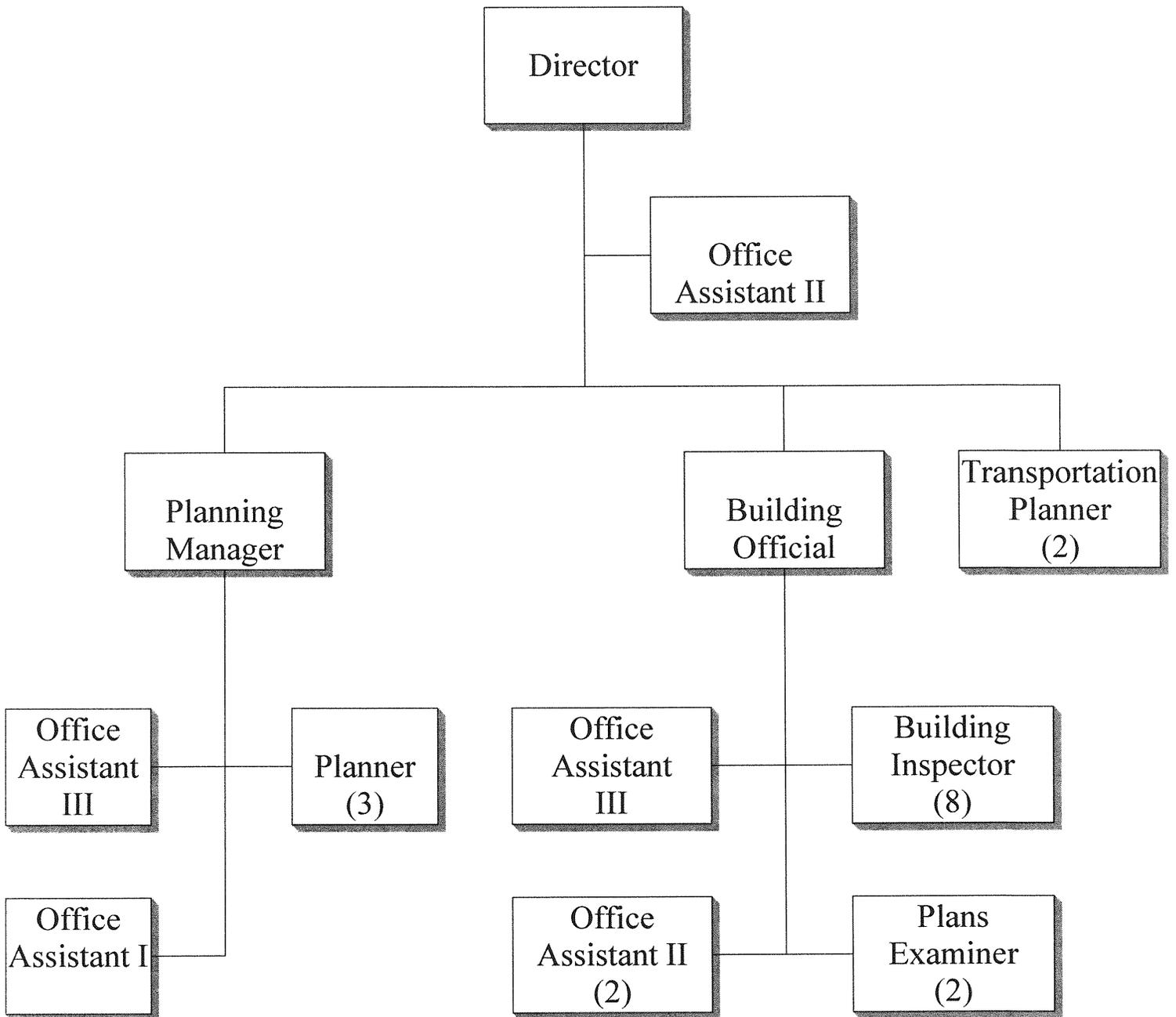
Operating Supplies

4700.100 - Office Supplies	955
4700.200 - Office Small Equipment	2,000
4700.300 - Computer Small Equipment	2,000
4700.400 - Copier/Printer Supplies	2,000
4700.500 - Postage	5,800
4750.000 - Subscriptions/Publication	450

Operating Supplies Total **13,205**

165 Municipal Court Total	473,594
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City of Bismarck Community Development



COMMUNITY DEVELOPMENT

The Community Development Department has two divisions – Building Inspections and Planning – and is overseen by the Director of Community Development. In addition to providing services to the citizens of Bismarck, the Department provides building inspections and planning services in the City’s extraterritorial area (ETA) through authority provided by the North Dakota Century Code. The Department also provides building inspection services to the City of Lincoln on a contractual basis. The Metropolitan Planning Organization (MPO) is also part of the Community Development Department and the Director of Community Development serves as the Executive Director of the MPO.

The Building Inspections Division is responsible for the enforcement of the building, electrical, plumbing, mechanical, and fuel gas codes. The Division’s services include building construction plan review, permits and inspections for building, electrical, mechanical and plumbing, condemnations and demolitions, moving of structures, manufactured home installations, sign permits, occupancy certificates, creating property addresses, zoning enforcement and floodplain management. The Division also provides staff support to the City’s Board of Adjustment.

The Planning Division administers land use regulations for the City of Bismarck and the ETA, the Community Development Block Grant (CDBG) and HOME programs for the City, and the Renaissance Zone and CORE programs for the City. The Division provides staff support to the Bismarck Planning & Zoning Commission, the Renaissance Zone Authority and the Board of Adjustment. The Division also coordinates the application process for major and minor subdivision plats, zoning changes, zoning ordinance text amendments, annexations, special use permits, rural lot splits, Fringe Area Road Master Plan (FARMP) amendments, Land Use Plan (LUP) amendments, plat modifications (right-of-way vacations, release of easements, modification of non-access lines, and street name changes), lot modifications, site plan review, downtown design review, the Renaissance Zone program, and the CORE Incentive Grant programs.

The Planning Division also administers HUD programs for the City. The City receives an annual allocation of Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD) and an annual allocation of HOME funds through the State of North Dakota. CDBG funds must be used for community activities that primarily benefit low and moderate income persons or for the removal of slum and blight. HOME funds provide funding for affordable housing activities that benefit low and moderate income households.

The Bismarck-Mandan Metropolitan Planning Organization (MPO) consists of the cities of Bismarck, Mandan, Lincoln, and the metropolitan portions of Burleigh and Morton Counties. The purpose of the MPO is to provide a forum for public officials, staff, citizens, and other interested groups to establish policies and plans for effectively addressing various metropolitan transportation issues. There are two bodies that provide guidance to the MPO. The Policy Board represents the member cities and counties of the MPO area and is the decision making body of the MPO. The Technical Advisory Committee (TAC) is responsible for facilitating the technical portions of the MPO process. Through the North Dakota Department of Transportation (NDDOT), the MPO receives federal funds through a percentage apportioned by Congress. The funding priorities of the MPO are established by the MPO Policy Board and approved by state and federal agencies. These funds have a matching ratio of 80% federal/20% local and are subject to obligatory limits established by Congress.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Community Development
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Planning & Development			
Salary/Wages	\$ 342,948	\$ 401,679	\$ 484,895
Fringe Benefits	59,419	72,906	76,490
Professional/Legal Services	37,587	33,614	32,440
Property/Equipment	120	120	120
Travel/Training	6,719	12,678	15,200
Service Expense	15,745	14,580	20,012
Supply Expense	17,352	19,070	16,618
Total Expenditures	<u>\$ 479,890</u>	<u>\$ 554,647</u>	<u>\$ 645,775</u>

Number of Employees	5.60	6.60	7.60
Planning Applications	322	250	300

Building Inspections			
Salary/Wages	\$ 575,824	\$ 592,590	\$ 618,092
Fringe Benefits	127,650	137,308	129,684
Professional/Legal Services	1,215	2,000	10,100
Property/Equipment	2,569	4,000	6,000
Travel/Training	15,219	13,865	14,400
Service Expense	19,685	16,980	16,865
Supply Expense	19,381	17,300	20,000
Total Expenditures	<u>\$ 761,543</u>	<u>\$ 784,043</u>	<u>\$ 815,141</u>

Number of Employees	12.00	13.00	14.00
Building Permits	2,218	3,000	2,150
Building Inspections	9,460	12,300	8,850
Plumbing Permits	1,153	1,200	1,000
Plumbing Inspections	3,050	3,100	2,700
Mechanical Permits	2,037	2,400	1,900
Mechanical Inspections	3,210	3,300	2,850
Electrical Permits	1,578	2,100	1,400
Electrical Inspections	5,220	6,000	4,480
Septic Permits	193	250	175
Septic Inspections	249	325	230

City of Bismarck
Service Efforts and Accomplishments
General Fund - Community Development (Continued)
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
HUD			
Salary/Wages	\$ 54,520	\$ 64,299	\$ -
Fringe Benefits	5,790	4,998	-
Professional/Legal Services	-	1,160	-
Property/Equipment	2,424	3,750	-
Travel/Training	-	2,150	-
Service Expense	313	12,832	-
Supply Expense	63	1,450	-
Transfers	1,092	-	-
Total Expenditures	<u>\$ 64,202</u>	<u>\$ 90,639</u>	<u>\$ -</u>
Number of Employees	1.00	1.00	-
MPO			
Salary/Wages	\$ 138,191	\$ 150,950	\$ 163,098
Fringe Benefits	42,145	29,173	23,570
Professional/Legal Services	808,247	839,560	1,336,360
Property/Equipment	7,502	7,659	7,768
Travel/Training	5,782	10,660	11,100
Service Expense	7,538	24,378	31,272
Supply Expense	11,362	4,700	5,080
Transfers	10,713	22,869	25,884
Total Expenditures	<u>\$ 1,031,480</u>	<u>\$ 1,089,949</u>	<u>\$ 1,604,132</u>
Number of Employees	2.40	2.40	2.40

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

170 Community Development

125 Planning

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	476,970
4120.000 - Part-Time Wages	5,880
4170.000 - Sick Overage	2,045

Personal Services - Salaries & Wage Total **484,895**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	74,805
4200.200 - Life Insurance	475
4240.100 - Workers Comp-Premium	727
4250.300 - Mileage Allowance	24
4250.400 - Physical-Fringe Benefits	459

Personal Services - Fringe Benefits Total **76,490**

Professional, Legal, and Contracted Service Fees

4310.500 - Study Consultants	30,000
4330.100 - Contract Labor	1,200
4330.200 - Service Contract	1,240

Professional, Legal, and Contracted Service Fees Total **32,440**

Building, Equipment, and Vehicle Services

4430.500 - Rentals-Parking	120
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Building, Equipment, and Vehicle Services Total **120**

Travel and Training

4500.100 - Lodging	4,000
4500.200 - Meals	1,450
4500.300 - Airfare	2,500
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	500
4500.800 - Taxi/Parking	250
4510.100 - Conference Registration	6,000

Travel and Training Total **15,200**

Other Operating Services

4605.100 - Telephone	1,160
4610.200 - Legal Ads	7,200
4615.000 - Printing/Binding	875
4630.100 - Commission Board Fees	2,000
4630.300 - Membership/Dues	3,500
4630.600 - Permits/Fees	3,000

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

170 Community Development	
4635.100 - Computer Service Fees	277
4635.300 - Software Upgrade/Maintain	500
4655.600 - Candidate Assessment Svc	1,500
Other Operating Services Total	20,012
Operating Supplies	
4700.100 - Office Supplies	4,200
4700.200 - Office Small Equipment	1,075
4700.300 - Computer Small Equipment	2,750
4700.400 - Copier/Printer Supplies	2,600
4700.500 - Postage	4,125
4700.600 - Small Software Programs	848
4750.000 - Subscriptions/Publication	1,020
Operating Supplies Total	16,618
125 Planning Total	645,775
127 Building Inspections	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	618,092
Personal Services - Salaries & Wage Total	618,092
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	126,281
4200.200 - Life Insurance	811
4240.100 - Workers Comp-Premium	1,092
4250.500 - Tuition Reimbursement	1,500
Personal Services - Fringe Benefits Total	129,684
Professional, Legal, and Contracted Service Fees	
4300.300 - Professional Certification	1,500
4330.100 - Contract Labor	8,000
4330.200 - Service Contract	600
Professional, Legal, and Contracted Service Fees Total	10,100
Building, Equipment, and Vehicle Services	
4420.400 - Rpr/Mtce-Vehicles	6,000
Building, Equipment, and Vehicle Services Total	6,000
Travel and Training	
4500.100 - Lodging	4,000
4500.200 - Meals	3,000
4500.300 - Airfare	2,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

170 Community Development	
4500.400 - Travel-Fuel	750
4500.600 - Travel-Mileage Reimbursmt	250
4500.800 - Taxi/Parking	200
4510.100 - Conference Registration	4,200
Travel and Training Total	14,400
Other Operating Services	
4605.100 - Telephone	1,500
4605.200 - Cell Phones	8,000
4610.200 - Legal Ads	200
4615.000 - Printing/Binding	1,815
4630.300 - Membership/Dues	2,500
4635.100 - Computer Service Fees	750
4635.300 - Software Upgrade/Maintain	750
4655.300 - Drug Testing-Recruitment	100
4655.600 - Candidate Assessment Svc	1,250
Other Operating Services Total	16,865
Operating Supplies	
4700.100 - Office Supplies	3,500
4700.200 - Office Small Equipment	1,500
4700.300 - Computer Small Equipment	2,000
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	2,500
4705.000 - Uniforms	1,250
4710.200 - Small Tools/Equipment	1,000
4725.100 - Gasoline	4,800
4735.100 - Safety Supplies	1,250
4750.000 - Subscriptions/Publication	1,200
Operating Supplies Total	20,000
127 Building Inspections Total	815,141
135 Metropolitan Planning Org	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	138,024
4120.000 - Part-Time Wages	25,074
Personal Services - Salaries & Wage Total	163,098
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	22,880
4200.200 - Life Insurance	150

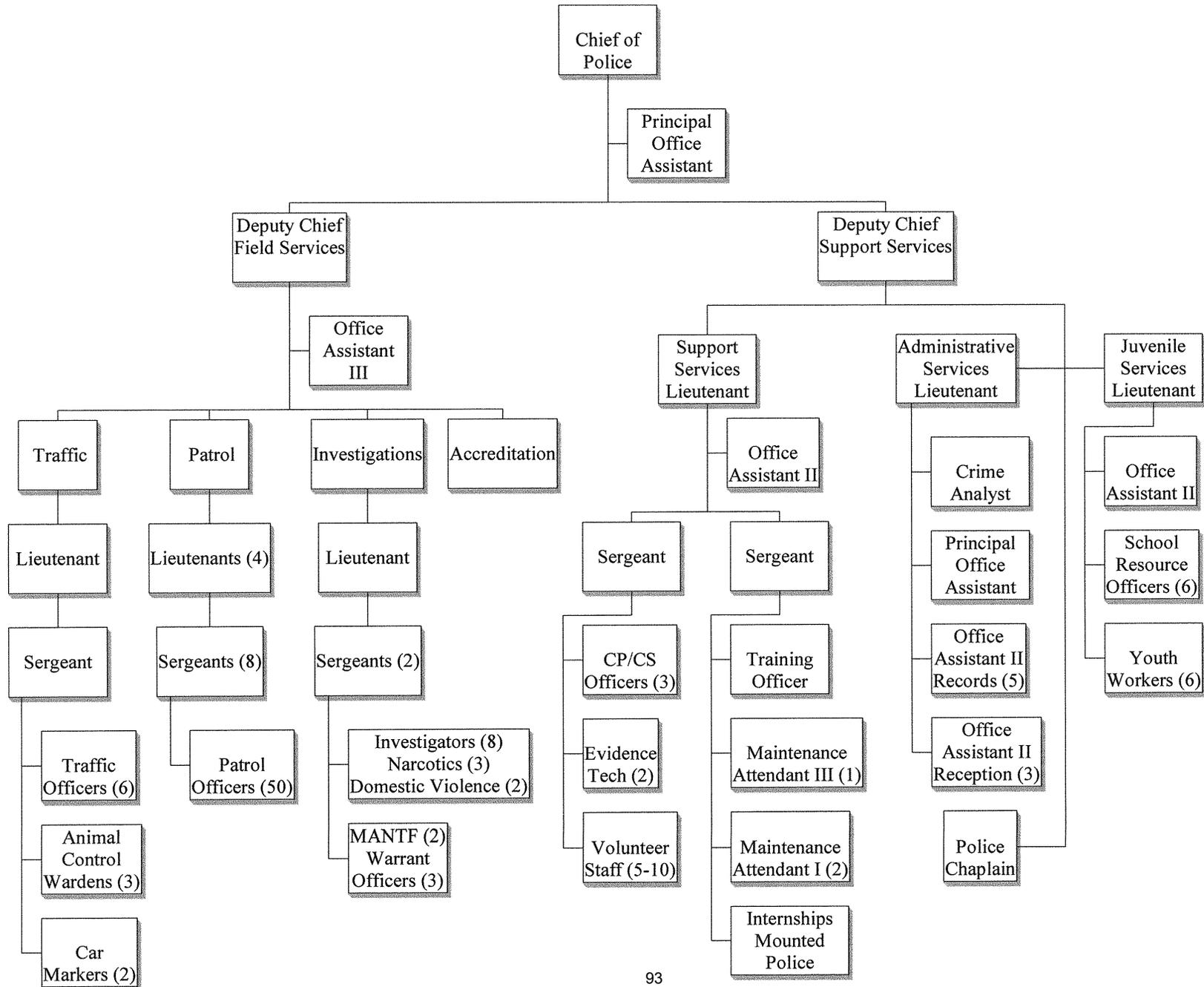
City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

170 Community Development	
4240.100 - Workers Comp-Premium	308
4250.300 - Mileage Allowance	96
4250.400 - Physical-Fringe Benefits	136
Personal Services - Fringe Benefits Total	23,570
Professional, Legal, and Contracted Service Fees	
4310.200 - Engineering Consultants	72,000
4310.500 - Study Consultants	1,264,200
4330.200 - Service Contract	160
Professional, Legal, and Contracted Service Fees Total	1,336,360
Building, Equipment, and Vehicle Services	
4430.100 - Rentals-Building	7,288
4430.500 - Rentals-Parking	480
Building, Equipment, and Vehicle Services Total	7,768
Travel and Training	
4500.100 - Lodging	3,000
4500.200 - Meals	1,000
4500.300 - Airfare	3,200
4500.600 - Travel-Mileage Reimbursmt	400
4500.700 - Service Area Travel	300
4500.800 - Taxi/Parking	200
4510.100 - Conference Registration	3,000
Travel and Training Total	11,100
Other Operating Services	
4605.100 - Telephone	240
4610.200 - Legal Ads	4,800
4615.000 - Printing/Binding	1,500
4630.200 - Administrative Fees	24,231
4630.300 - Membership/Dues	400
4635.100 - Computer Service Fees	101
Other Operating Services Total	31,272
Operating Supplies	
4700.100 - Office Supplies	800
4700.200 - Office Small Equipment	300
4700.300 - Computer Small Equipment	3,000
4700.400 - Copier/Printer Supplies	400
4700.500 - Postage	500
4750.000 - Subscriptions/Publication	80
Operating Supplies Total	5,080

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

170 Community Development	
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	12,477
8000.750 - Transfer-Employee Insuran	437
8000.850 - Transfer-City Pension	12,970
Other Financing Uses Total	25,884
135 Metropolitan Planning Org Total	1,604,132
170 Community Development Total	3,065,048

City of Bismarck Police Department



POLICE DEPARTMENT

Mission Statement:

The mission of the Bismarck Police Department is to protect life and property, provide professional customer service, and foster community partnerships to preserve Bismarck's exceptional quality of life.

Vision Statement:

The Bismarck Police Department will be recognized as a premier law enforcement agency which provides exceptional customer service through professional, well-trained, caring, and innovative employees working in partnership with the community. We will foster an environment of honesty, trust, and mutual respect in which the Department and the community work together to resolve problems and promote public safety.

We will strive to provide progressive leadership at all levels with a dedicated service orientation. We will remain responsive to new ideas and provide opportunities for employees to develop to their highest potential.

We will fully explore and utilize emerging technology in order to maximize efficiency and effectiveness of our operations. We will strategically plan in order to anticipate enforcement challenges and prepare for the growth and expansion of our progressive community.

We will continue to build upon our successes through open communication, forward thinking, and willingness to embrace change.

2014 Goals and Objectives:

- Hiring – Maintain and improve, where possible, the efficiency of the hiring process
- Recruitment - Improve overall effectiveness of recruitment efforts along with an emphasis on minority groups
- Maintain competitive employee salary and benefits
- Analyze efficiencies of various public services offered by the department and develop strategies for improvement in overall services provided by PD staff
- Implement a concerted effort in training of officers in core safety training areas
- Improve manpower presence in the field
- Increase Staff – Analyze the need for the following increase in Staff
- Improve the capacity and efficiency regarding the inventory of the department's Impound Building
- Improve the Automated Phone System
- Continue strategies designed to reduce the incidence of violent crimes
- Formalize Analysis Based Policing and continue development of the Research and Analysis Officer position
- Continue with succession planning due to upcoming retirement of management personnel
- Continue to work closely with the City Change Management Coalition re: City Workforce Planning Project
- Complete the following projects:
 - Monitor efficiency of interface between TraCS citation software in squad cars and the RMS to provide for uploading of citation data
 - FS Commander to assign a department representative to the Interoperable radio communications operational plan committee to implement training
 - Install Wireless access points and monitor efficiency
 - Purchase and install new In-Car Video system and new Building Audio/Video recording system and update policies as necessary
- Develop effective "high-ticket" equipment replacement plans
- Evaluate/Improve efficiency of the DUI Administrative Hearing Process

The Bismarck Police Department is committed to continuing to provide dedicated and professional customer service to our community and those we serve.

City of Bismarck
Service Efforts and Accomplishments
General Fund - Police Department
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 6,548,628	\$ 6,931,009	\$ 7,486,924
Fringe Benefits	1,367,433	2,356,426	2,361,119
Professional/Legal Services	32,889	44,773	49,055
Property/Equipment	233,951	248,878	237,855
Travel/Training	22,480	39,182	40,003
Service Expense	455,700	481,864	505,833
Supply Expense	218,115	321,349	319,699
Grants	6,694	1,698	-
Capital Expense	54,500	3,396	-
Total Expenditures	\$ 8,940,390	\$ 10,428,575	\$ 11,000,488

Population (Estimated)	65,375	67,951	68,141
Cost Per Capita	\$136.76	\$153.47	\$161.44
Total Full Time Employees	137.00	140.00	143.00
Per 1,000 Population	2.10	2.06	2.10
Number of Police Officers	109.00	111.00	117.00
Per 1,000 Population	1.67	1.63	1.72
Number of 911 Emergency Dispatches	3,554	5,041	3,832
Per 1,000 Population	54.36	74.19	56.24
Calls for Service	34,146	36,500	37,524
Per 1,000 Population	522.31	537.15	550.68
Alarm Calls	1,281	1,189	1,327
Number of Traffic Accidents	3,985	3,881	3,943
DUI Arrests	514	635	580
Value of Stolen Property	\$2,376,817	\$2,421,259	\$1,854,884
Value of Recovered Property	\$11,176	\$192,329	\$166,000
Recovery Ratio	0.47%	7.94%	8.95%
Value of Stolen Motor Vehicles	\$1,034,969	\$706,769	\$1,422,977
Value of Recovered Motor Vehicles	\$651,475	\$473,579	\$660,852
Recovery Ratio	62.95%	67.01%	46.44%
Number of Physical Arrests	4,768	3,878	3,703
Number of Traffic Citations	16,390	14,908	16,504
Number of Parking Citations	7,898	8,116	7,821
Number of Public Presentations/Tours	211	265	215
Miles Driven	780,485	731,650	785,891
Square Miles Patrolled	32	33	35

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

175 Police

145 Police Administration

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	149,540
4170.000 - Sick Overage	1,883

Personal Services - Salaries & Wage Total **151,423**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	23,779
4200.200 - Life Insurance	125
4200.400 - Pension Expense	894,774
4240.100 - Workers Comp-Premium	497
4240.200 - Workers Comp-Med Assmt	1,500
4240.300 - Workers Comp-Inmate/Vol	1,200
4250.100 - Laundry/Dry Cleaning	75
4250.500 - Tuition Reimbursement	2,500

Personal Services - Fringe Benefits Total **924,450**

Professional, Legal, and Contracted Service Fees

4300.300 - Professional Certification	3,355
4310.700 - Professional Consultants	6,700

Professional, Legal, and Contracted Service Fees Total **10,055**

Other Operating Services

4610.200 - Legal Ads	1,200
4610.400 - Awards Program	700
4630.300 - Membership/Dues	2,600
4645.100 - Prisoner Care-Jail	261,500
4645.101 - Prisoner Care-Hospital	2,500
4645.102 - Prisoner Care-Prescription	1,000
4645.103 - Prisoner Care-Doctor	1,000
4645.400 - Accreditation Services	3,915
4650.200 - Exposures	500
4650.300 - Drug Testing	250
4655.300 - Drug Testing-Recruitment	645
4655.400 - Written Exam	1,500
4655.500 - Agility Testing	3,000
4655.600 - Candidate Assessment Svc	6,000
4660.100 - Physical-Fitness for Duty	500
4660.300 - Physical-Psychological-PO	3,850
4665.000 - Hospitality/Entertainment	150
4685.300 - Wellness	17,500
4685.500 - Hepatitis B	1,000

Other Operating Services Total **309,310**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

175 Police

145 Police Administration

Operating Supplies

4700.500 - Postage	5,500
4750.000 - Subscriptions/Publication	1,500

Operating Supplies Total **7,000**

145 Police Administration Total **1,402,238**

147 Police Field Services

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	5,324,511
4130.000 - Overtime Wages	81,996
4160.000 - Annual Leave	7,215
4170.000 - Sick Overage	18,992

Personal Services - Salaries & Wage Total **5,432,714**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	964,301
4200.200 - Life Insurance	6,049
4240.100 - Workers Comp-Premium	42,389
4250.100 - Laundry/Dry Cleaning	5,000
4250.200 - Clothing Allowance	4,675

Personal Services - Fringe Benefits Total **1,022,414**

Building, Equipment, and Vehicle Services

4420.400 - Rpr/Mtce-Vehicles	91,800
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Building, Equipment, and Vehicle Services Total **91,800**

Other Operating Services

4645.200 - Buy Money	2,000
4645.300 - Blood Test	6,000
4645.500 - Towing	36,000

Other Operating Services Total **44,000**

Operating Supplies

4725.100 - Gasoline	160,000
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Operating Supplies Total **160,000**

147 Police Field Services Total **6,750,928**

147-148 Park Patrol

Personal Services - Salaries & Wage

4130.000 - Overtime Wages	12,000
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Personal Services - Salaries & Wage Total **12,000**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

175 Police

148 Park Patrol

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment 2,000

Building, Equipment, and Vehicle Services Total 2,000

147-148 Park Patrol Total 14,000

147-149 Animal Control Facility

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 120,274

4130.000 - Overtime Wages 2,500

Personal Services - Salaries & Wage Total 122,774

Personal Services - Fringe Benefits

4200.100 - Health Insurance 28,598

4200.200 - Life Insurance 187

4240.100 - Workers Comp-Premium 826

4250.100 - Laundry/Dry Cleaning 150

Personal Services - Fringe Benefits Total 29,761

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer 2,500

4400.200 - Electricity 4,500

4400.500 - Natural Gas 4,000

4410.200 - Facility Laundry 300

4410.300 - Snow Removal 250

4410.400 - Lawn Care 435

4420.100 - Rpr/Mtce-Building 5,000

4420.300 - Rpr/Mtce-Equipment 500

4420.400 - Rpr/Mtce-Vehicles 4,000

Building, Equipment, and Vehicle Services Total 21,485

Travel and Training

4500.100 - Lodging 700

4500.200 - Meals 600

4500.300 - Airfare 600

4500.400 - Travel-Fuel 400

4510.100 - Conference Registration 1,050

Travel and Training Total 3,350

Other Operating Services

4600.100 - State Fire and Tornado 175

4605.100 - Telephone 200

4605.200 - Cell Phones 1,608

4610.100 - Advertising/Promotions 600

4615.000 - Printing/Binding 800

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

175 Police

149 Animal Control Facility

4635.300 - Software Upgrade/Maintain 2,517

Other Operating Services Total 5,900

Operating Supplies

4700.100 - Office Supplies 500

4700.200 - Office Small Equipment 250

4700.300 - Computer Small Equipment 200

4700.400 - Copier/Printer Supplies 400

4705.000 - Uniforms 700

4710.200 - Small Tools/Equipment 2,000

4710.500 - Lighting Supplies 150

4710.600 - Janitorial Supplies 2,700

4725.100 - Gasoline 6,000

4735.100 - Safety Supplies 500

4735.300 - Animal Control 800

4735.301 - Pet Food 300

4735.302 - Vet Services 4,000

4750.000 - Subscriptions/Publication 500

Operating Supplies Total 19,000

147-149 Animal Control Facility Total 202,270

150 Police Support Services

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 1,740,934

4130.000 - Overtime Wages 20,000

4170.000 - Sick Overage 7,079

Personal Services - Salaries & Wage Total 1,768,013

Personal Services - Fringe Benefits

4200.100 - Health Insurance 363,606

4200.200 - Life Insurance 2,137

4240.100 - Workers Comp-Premium 7,936

4250.100 - Laundry/Dry Cleaning 750

4250.200 - Clothing Allowance 3,025

4250.400 - Physical-Fringe Benefits 7,040

Personal Services - Fringe Benefits Total 384,494

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor 17,000

4330.200 - Service Contract 22,000

Professional, Legal, and Contracted Service Fees Total 39,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

175 Police

150 Police Support Services

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	3,900
4400.200 - Electricity	50,000
4400.500 - Natural Gas	32,000
4410.200 - Facility Laundry	4,000
4410.300 - Snow Removal	900
4410.400 - Lawn Care	1,270
4420.100 - Rpr/Mtce-Building	16,000
4420.280 - Rpr/Mtce-Parking Lot	500
4420.300 - Rpr/Mtce-Equipment	7,000
4420.310 - Rpr/Mtce-Communica Device	5,000
4430.100 - Rentals-Building	2,000

Building, Equipment, and Vehicle Services Total **122,570**

Travel and Training

4500.100 - Lodging	6,380
4500.200 - Meals	3,952
4500.300 - Airfare	1,775
4500.350 - Car Rental	150
4500.400 - Travel-Fuel	2,976
4510.100 - Conference Registration	18,305
4510.400 - Training Supplies	3,115

Travel and Training Total **36,653**

Other Operating Services

4600.100 - State Fire and Tornado	3,150
4600.200 - Boiler Insurance	900
4600.600 - Auto Insurance	11,200
4605.100 - Telephone	23,000
4605.200 - Cell Phones	22,380
4610.100 - Advertising/Promotions	3,500
4615.000 - Printing/Binding	5,000
4630.400 - Recycling Service Fees	500
4635.100 - Computer Service Fees	8,473
4635.300 - Software Upgrade/Maintain	67,520
4650.100 - Hazardous Waste Removal	250

Other Operating Services Total **145,873**

Operating Supplies

4700.100 - Office Supplies	8,807
4700.200 - Office Small Equipment	340
4700.300 - Computer Small Equipment	3,000
4700.400 - Copier/Printer Supplies	21,220
4700.600 - Small Software Programs	750

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

175 Police

150 Police Support Services

4705.000 - Uniforms	26,305
4710.200 - Small Tools/Equipment	11,390
4710.500 - Lighting Supplies	1,242
4710.600 - Janitorial Supplies	10,500
4710.700 - Investigation Supplies, None	3,500
4735.100 - Safety Supplies	500
4735.200 - Ammunition/Weapons	34,520
Operating Supplies Total	122,074

150 Police Support Services Total	2,618,677
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160 Match for Grant

Other Operating Services

4635.100 - Computer Service Fees	750
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Other Operating Services Total	750
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Operating Supplies

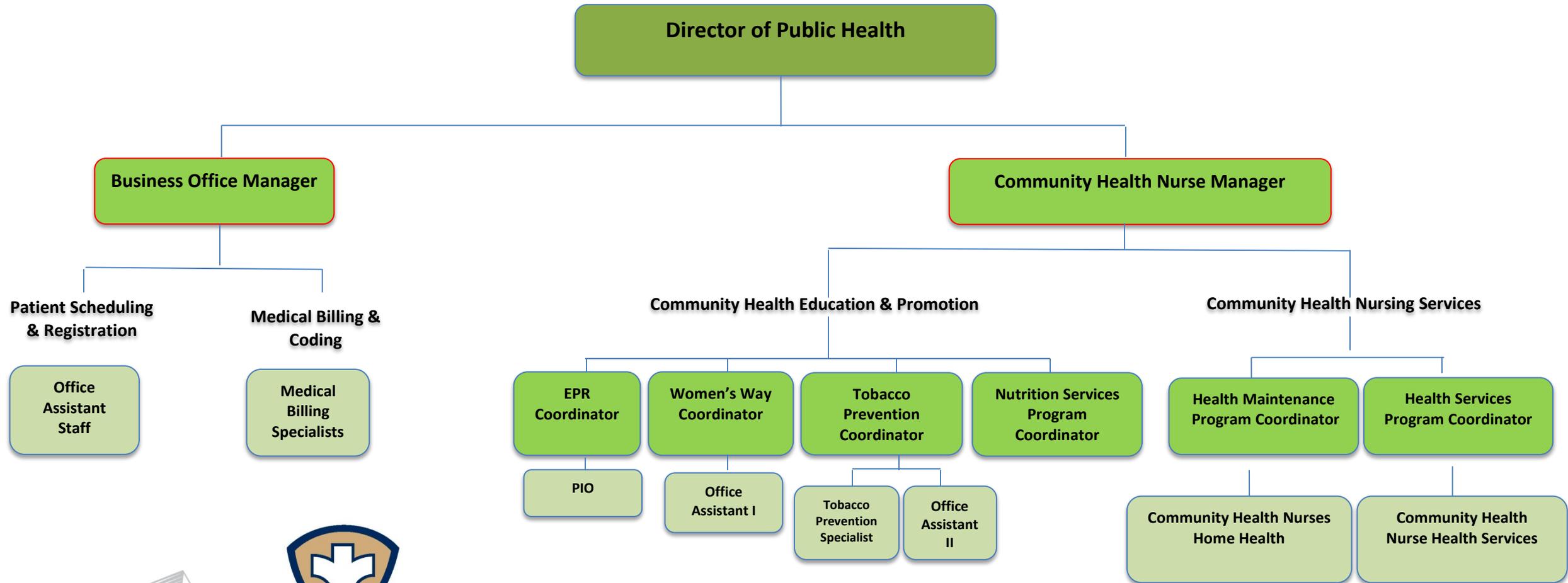
4710.200 - Small Tools/Equipment	2,000
4735.250 - Bullet Proof Vest/Armor	9,625

Operating Supplies Total	11,625
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160 Match for Grant Total	12,375
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175 Police Total	11,000,488
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2015 ORGANIZATIONAL CHART FOR BISMARCK-BURLEIGH PUBLIC HEALTH



Public Health
Prevent. Promote. Protect.

Bismarck-Burleigh Public Health

BISMARCK-BURLEIGH PUBLIC HEALTH

Bismarck-Burleigh Public Health employs public health professionals who work to protect the health of the population. We serve all residents of Bismarck and Burleigh County.

Bismarck-Burleigh Public Health is committed to safeguarding the health of every citizen in our community.

MISSION

Bismarck-Burleigh Public Health plans and promotes health and safety for all residents through disease and injury prevention.

VISION

Become a recognized leader who promotes, protects & provides for the public's health.

GOALS 2015

- Bismarck-Burleigh Public Health will link individuals to personal health services to assure the provision of health care for residents when otherwise unavailable for them in the community.
- Bismarck-Burleigh Public Health staff will mobilize community partnerships and collaborate with other health organizations to identify and resolve public health issues in this community.
- Bismarck-Burleigh Public Health will collaborate with City departments and community organizations to develop plans and procedures to efficiently respond to emergency and disaster situations.
- Bismarck-Burleigh Public Health staff will be trained to use the North Dakota Health Insurance Exchange (NDHIN) to communicate with healthcare providers across the state of ND and promote continuity of care.
- The Director of Bismarck-Burleigh Public Health will monitor developments in health care reform and evaluate the impact of these developments on the department.
- Bismarck-Burleigh Public Health will enhance worksite wellness activities for City employees with the BBPH Nutrition Services Coordinator leading worksite wellness efforts for the City of Bismarck.
- Bismarck-Burleigh Public Health staff will identify and document quality improvement opportunities and implement quality assurance standards in every public health program.
- Bismarck-Burleigh Public Health will implement financial policies and procedures for the public health office to standardize payments and collections within the department.
- Bismarck-Burleigh Public Health will maintain a competent public health workforce through staff participation in education and training events that enhance knowledge, skills and abilities of the public health staff members.
- Bismarck-Burleigh Public Health will address tobacco usage among youth and adults along with secondhand smoke exposures by implementing proven and effective evidence-based policy and system changes with Tobacco Prevention Coordinator leading the efforts.

**City of Bismarck
Service Efforts and Accomplishments
General Fund - Public Health
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 990,572	\$ 1,274,959	\$ 1,282,040
Fringe Benefits	172,648	218,311	211,785
Professional/Legal Services	37,906	27,705	23,050
Property/Equipment	792	1,430	1,000
Travel/Training	24,022	30,500	34,150
Service Expense	56,899	57,722	68,500
Supply Expense	161,040	183,257	206,219
Total Expenditures	<u>\$ 1,443,879</u>	<u>\$ 1,793,884</u>	<u>\$ 1,826,744</u>
Number of Employees	26.25	25.00	25.00
Number of Home Health Patients	221	250	250
Number of Home Visits	4,808	5,000	5,000
Number of Immunizations (Flu Not Included)	5,129	4,500	5,100
Number of Pedicures	1,450	1,300	1,475
Number of HIV Screenings (consults)	159	200	175
Number of STD Screenings	136	100	140
Number of Flu Shots	3,910	2,500	4,000
Number Screen in Women's Way	358	352	247
Car Seats Distributed	73	200	75
BAMBBE Visits	407	350	415
Nutrition Individual Education Consults	6	35	20
Nutrition Wellness Presentations	34	25	35

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

180 Public Health

165 Public Health

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,199,917
4120.000 - Part-Time Wages	74,264
4130.000 - Overtime Wages	2,000
4160.000 - Annual Leave	3,500
4170.000 - Sick Overage	2,359

Personal Services - Salaries & Wage Total **1,282,040**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	205,938
4200.200 - Life Insurance	1,228
4240.100 - Workers Comp-Premium	1,419
4240.300 - Workers Comp-Inmate/Vol	100
4250.250 - Meal Allowance - No Hotel	100
4250.300 - Mileage Allowance	3,000

Personal Services - Fringe Benefits Total **211,785**

Professional, Legal, and Contracted Service Fees

4300.200 - Health Officer Fees	13,550
4300.300 - Professional Certification	500
4330.100 - Contract Labor	5,000
4330.200 - Service Contract	4,000

Professional, Legal, and Contracted Service Fees Total **23,050**

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment	1,000
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Building, Equipment, and Vehicle Services Total **1,000**

Travel and Training

4500.100 - Lodging	3,000
4500.200 - Meals	1,000
4500.300 - Airfare	3,000
4500.600 - Travel-Mileage Reimbursmt	2,500
4500.700 - Service Area Travel	12,000
4500.800 - Taxi/Parking	150
4510.100 - Conference Registration	7,500
4510.300 - In-House Training	4,000
4510.400 - Training Supplies	1,000

Travel and Training Total **34,150**

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

180 Public Health	
Other Operating Services	
4600.300 - Professional Liability	2,100
4605.100 - Telephone	6,000
4605.200 - Cell Phones	7,000
4610.100 - Advertising/Promotions	6,000
4610.200 - Legal Ads	1,000
4610.300 - Public Educational Ads	3,500
4615.000 - Printing/Binding	6,000
4630.300 - Membership/Dues	2,500
4630.600 - Permits/Fees	500
4635.100 - Computer Service Fees	1,500
4635.300 - Software Upgrade/Maintain	10,500
4650.100 - Hazardous Waste Removal	1,000
4650.400 - Lab Test	8,500
4650.450 - Hepatitis Test	2,500
4655.100 - Background Checks	500
4655.600 - Candidate Assessment Svc	1,500
4655.650 - Recruitment Travel	1,500
4685.300 - Wellness	6,400
Other Operating Services Total	68,500
Operating Supplies	
4700.100 - Office Supplies	11,630
4700.200 - Office Small Equipment	6,500
4700.300 - Computer Small Equipment	3,500
4700.400 - Copier/Printer Supplies	500
4700.500 - Postage	3,000
4700.600 - Small Software Programs	800
4710.200 - Small Tools/Equipment	500
4710.600 - Janitorial Supplies	200
4740.100 - Nursing Supplies	25,589
4740.130 - Education Supplies - Patient, None	6,500
4740.200 - Vaccine Supplies	100,000
4740.225 - Flu Vaccine Supplies	45,000
4740.300 - Emergency Medications	1,000
4750.000 - Subscriptions/Publication	1,500
Operating Supplies Total	206,219
180 Public Health Total	1,826,744

One-time Operations

The one-time Operations budget is established to account for temporary or non-recurring costs that are authorized for the departments in the current year only.

Administration

27th Payroll	\$ 16,213
Volunteer Recognition Program	3,000
Workforce - Recruitment	25,000
Workforce - Management Transfer Program	25,000
Website Improvements	32,000
Workforce - Planning Program	50,000

Commission Special Projects

27th Payroll	2,932
Human Relations Committee	1,500
Single Point of Contact	16,500
Coalition for Homeless People	5,000
	<hr/> 177,145

Building Maintenance

27th Payroll	6,330
Engineer/Architect Intern	7,280
Vehicle Rental	4,740

City County Building

27th Payroll	2,046
Employee Parking in New Ramp	73,800
Entry Door Repairs - East and West Side	13,500
Roof Repair - 2nd and 3rd Floor	25,000
	<hr/> 132,696

Dakota Media Access

Upgrade HD Playback system	31,515
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Attorney

27th Payroll	16,020
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Combined Communications

27th Payroll	44,757
Overtime Wages	5,000
EDP Software Upgrade/Maintenance & Conference Registration	8,172
Emergency Management 27th Payroll	2,527
	<hr/> 60,456

One-time Operations (continued)

Engineering

27th Payroll	64,205
Reclassify Engineering Aid I to Technician I & Salary Overlap	14,406
Conference Registration	3,000
Trimble Receiver, Hardware & Network	30,500
2 Vehicles (SUV/Pickup)	53,380
Engineering consultants	100,000
2 Engineering Interns	11,500
Overtime Wages	10,000
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	286,991

Finance

Assessing 27th Payroll	21,411
2 Vehicles (Sedans)	36,800
Fiscal Services 27th Payroll	27,723
IT 27th Payroll	26,179
GIS 27th Payroll	6,219
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	118,332

Common Software

Work Order Request System Consultant	150,000
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Fire

27th Payroll	186,447
Uniforms & Fir Gear for 3 new firefighters	5,400
8 SCBA Tank	11,200
Vehicle (Sedan) for New Fire Marshall Position	19,500
Siren Installation	26,000
MDB's Docks and Accessories	34,740

Fire Stations

Station 1 :3 Replacement of Kitchen Appliances	3,000
Air System Balancing	4,700
Station 2: Patio Door & Kitchen Window Replacement	4,000
Lighting T12 to T8 Update	15,000
Plumbing Repairs	2,000
Station 3: Paint Interior Walls, Doors, Frames & Exterior Metal	1,000
Bay Floor Area Refinish	9,000
Lighting T12 to T8 Update	15,000
Station 4: Window & Door Adjustments	1,500
Floor at Walkout Door, Lower Level Repair	1,750

Environmental Health 27th Payroll	9,482
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Weeds & Leafy Spurge 27th Payroll	1,486
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	351,205

One-time Operations (continued)

Vector Control

Wages & Benefits	22,070
Professional Certification	350
Drug Testing & Cell Phones	490
Safety Supplies	500
Small Equip-Computer/Tools	3,000
Gasoline	3,000
R/M Equipment/Vehicles & Storage Rent	5,200
Pesticides	18,700
1 Vehicles (4x4 Pickup & for rental)	22,685
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	75,995

Human Resources

27th Payroll	13,188
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Municipal Court

27th Payroll	12,621
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Community Development

Planning

27th Payroll	18,345
MPO PT Planner 20% Match	5,870
New Planner Position computer, software, printer, phone& Kronos	2,500
New Planner Position Furniture	5,000
Low Cost Improvements to Existing Roadway Study- MPO Study with City 12% match	5,400
Pavement Condition Survey - MPO Study with 12% City Match	18,000
Intersection Safety Study-MPO Study with 12% Match	24,000

HUD

Administrative Salaries	36,348
Consultant for application and study	50,000

Building Inspections

27th Payroll	23,773
2 Vehicles - SUVs	50,500
Overtime Wages	40,000
Consultant for Commercial Plan Reviews	50,000
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	329,736

Police

27th Payroll	282,126
3 Police Officers for COPS SRO Grant	184,529
4 New Police Officers Uniforms, Equipment, Assessments, Licenses	34,104
New Quarter Master Position Office Equipment	3,852
Replace T-12 Lamps	8,000
Power DMS Accreditation Software Upgrade & Maintenance	3,200

One-time Operations (continued)

Police (continued)

Towing	5,000
Wall Repair	5,000
Leads On-line	6,688
20 Tasers & 30 Holsters	10,981
Space Study Consultant	11,425
Roof Edge Repair	25,000
Computer Replacement-Rotation	33,070
Overtime Wages	10,000
Equipment Transfer	50,580
20 Computer Replacement-Cars	116,134
2 Vehicle for New Officers	68,326
2 K-9's, Vehicles, Training, OT	91,176
Prisoner Care - Jail	241,391
9 Vehicles Replace- Patrol (5) Traffic (2) Animal Control(1) PYB (1)	243,895
Ammunition	42,590
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	1,477,067

Public Health

27th Payroll	48,233
PT Community Health Services Nurse	28,492
Public Health Building:	
Insulated Glass Unit Repairs	11,000
Roof Repair - Flashing and Detail	17,000
Heat Pump Replacement	20,000
Security Cameras	15,000
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	139,725

Non-Departmental

Fuel: Gasoline and Diesel Pool	125,000
Utilities: Electricity & Natural Gas Pool	50,000
Maintenance & Repair: Vehicle Pool	51,472
27th Payroll for Library	29,485
27th Payroll for Forestry	11,768
Forestry Stump Removal Contract Services	14,000
Forestry Contract Tree Pruning	90,000
Forestry Wood Chipper	28,000
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	399,725

General Fund One-time Operations

3,772,417

Library	
Parking Lot Repair	4,100
Lawn Care	5,000
Special Assessments	5,200
Library Café Operating Cost	6,500
Windows XP Software Upgrade	13,600
Break Room Repair	7,000
	<hr/>
	41,400
Tax Increment Finance	
Main Avenue Pilot Project - Concept Plan	75,000
Civic Center	
2 Vacuum Cleaners	1,800
2 Spotlight Platforms	3,200
2 Stand Up Podiums	3,700
2 Wireless Microphone Systems	4,100
Scoreboard	4,200
2 - Half Ton Chain Hoist Motor	4,500
John Deere Snowblower Attachment	5,500
26 Beltrac's, 3 Beltrac Carts, 5 Beltrac Signs	6,000
Bobcat Broom	6,000
Clear Com Head Sets-10 Single, 12 Double, 12 Belt Packs	8,000
4 TV Video Monitors	8,000
10 Computers & Monitors	8,000
Carpet Extractor	14,000
Micros-4.0 Upgrade & Server Migration (2 Server Configurations)	28,084
Tricaster	54,000
Floor Scrubber - Riding	65,000
Stage - 40' x 32' x 4' to 6' height, Steps, Skirting, Guardrail	77,000
Tables - 490 assortment with adjustable legs	107,000
2 Stages - Risers (50) 6'x8' & 2 Stairs, Guardrail, Skirting	128,890
Chairs -1,000 Padded & 28 Chair Carts	129,900
1' Box Truss & Panels - 400' & 21 Half Ton Motors with Controller	156,500
Patch Civic Center Parking Lot E	17,000
	<hr/>
	840,374
Public Works - Service Operations: Forestry	
Vehicle (1/2 Ton Pickup)	22,685
Log Truck Replacement	206,000
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	228,685
Public Works - Utility Operations	
Consultant for Sewer System Preventative & Overflow	100,000
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All Funds Total One-Time Operations	<u><u>5,057,876</u></u>

**City of Bismarck
Service Efforts and Accomplishments
General Fund - One-Time Operations
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 129,032	\$ 272,059	\$ 1,161,551
Fringe Benefits	8,020	19,117	37,851
Professional/Legal Services	250,566	405,696	503,581
Property/Equipment	126,390	141,190	381,662
Travel/Training	51,272	12,330	62,903
Service Expense	177,939	310,191	293,411
Supply Expense	302,284	335,154	419,004
Grants	19,300	73,329	31,515
Capital Expense	459,879	557,632	707,686
Construction and Infrastructure	103,849	-	-
Transfers	-	490,000	173,253
Total Expenditures	\$ 1,628,531	\$ 2,616,698	\$ 3,772,417

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

192 One-Time

000 Operations

Building, Equipment, and Vehicle Services

4400.200 - Electricity	30,000
4400.500 - Natural Gas	20,000
4420.400 - Rpr/Mtce-Vehicles	51,472

Building, Equipment, and Vehicle Services Total **101,472**

Operating Supplies

4725.100 - Gasoline	120,000
4725.200 - Diesel	5,000

Operating Supplies Total **125,000**

Other Financing Uses

8000.210 - Transfer-Library	29,485
8000.250 - Transfer-Roads & Streets	143,768

Other Financing Uses Total **173,253**

000 Operations Total **399,725**

022 Administration One-Time

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	19,145
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Personal Services - Salaries & Wage Total **19,145**

Professional, Legal, and Contracted Service Fees

4310.700 - Professional Consultants	80,000
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Professional, Legal, and Contracted Service Fees Total **80,000**

Travel and Training

4510.100 - Conference Registration	45,000
4510.200 - Tuition	5,000

Travel and Training Total **50,000**

Other Operating Services

4665.000 - Hospitality/Entertainment	3,000
4655.625 - Recruitment Expense	25,000

Other Operating Services Total **28,000**

022 Administration One-Time Total **177,145**

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

192 One-Time	
026 Building Maint One Time	
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Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	8,376
4120.000 - Part-Time Wages	7,280
Personal Services - Salaries & Wage Total	15,656
Building, Equipment, and Vehicle Services	
4420.100 - Rpr/Mtce-Building	38,500
4430.300 - Rentals-Equipment	4,740
4430.500 - Rentals-Parking	73,800
Building, Equipment, and Vehicle Services Total	117,040
026 Building Maint One Time Total	132,696
030 Cable TV-One time budget	
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Grants and Subsidies	
4900.200 - Operating Grant/Subsidies	31,515
Grants and Subsidies Total	31,515
030 Cable TV-One time budget Total	31,515
032 Attorney One-Time	
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Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	16,020
Personal Services - Salaries & Wage Total	16,020
032 Attorney One-Time Total	16,020
052 Combined Comm One-Time	
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Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	47,284
4130.000 - Overtime Wages	5,000
Personal Services - Salaries & Wage Total	52,284
Other Operating Services	
4635.300 - Software Upgrade/Maintain	8,172
Other Operating Services Total	8,172
052 Combined Comm One-Time Total	60,456

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

192 One-Time	
062 Engineering One-Time	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	64,205
4120.000 - Part-Time Wages	11,500
4130.000 - Overtime Wages	10,000
Personal Services - Salaries & Wage Total	85,705
Professional, Legal, and Contracted Service Fees	
4310.200 - Engineering Consultants	100,000
4330.100 - Contract Labor	14,406
Professional, Legal, and Contracted Service Fees Total	114,406
Travel and Training	
4510.100 - Conference Registration	3,000
Travel and Training Total	3,000
Operating Supplies	
4710.400 - Survey Supplies	30,500
Operating Supplies Total	30,500
Capital Outlay	
5020.200 - Vehicles	53,380
Capital Outlay Total	53,380
062 Engineering One-Time Total	
286,991	
071 Common SoftwareTech-1Time	
Professional, Legal, and Contracted Service Fees	
4310.700 - Professional Consultants	150,000
Professional, Legal, and Contracted Service Fees Total	150,000
071 Common SoftwareTech-1Time Total	
150,000	
072 Finance One-Time	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	81,532
Personal Services - Salaries & Wage Total	81,532
Capital Outlay	
5020.200 - Vehicles	36,800
Capital Outlay Total	36,800
072 Finance One-Time Total	
118,332	

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

192 One-Time	
082 Vector Control	
Personal Services - Salaries & Wage	
4120.000 - Part-Time Wages	21,600
Personal Services - Salaries & Wage Total	21,600
Personal Services - Fringe Benefits	
4240.100 - Workers Comp-Premium	470
Personal Services - Fringe Benefits Total	470
Professional, Legal, and Contracted Service Fees	
4300.300 - Professional Certification	350
Professional, Legal, and Contracted Service Fees Total	350
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	2,000
4420.400 - Rpr/Mtce-Vehicles	2,000
4430.100 - Rentals-Building	1,200
Building, Equipment, and Vehicle Services Total	5,200
Other Operating Services	
4605.200 - Cell Phones	250
4655.300 - Drug Testing-Recruitment	240
Other Operating Services Total	490
Operating Supplies	
4700.300 - Computer Small Equipment	1,000
4710.200 - Small Tools/Equipment	2,000
4715.100 - Pesticides	18,700
4725.100 - Gasoline	3,000
4735.100 - Safety Supplies	500
Operating Supplies Total	25,200
Capital Outlay	
5020.200 - Vehicles	22,685
Capital Outlay Total	22,685
082 Vector Control Total	75,995
092 Fire One-time	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	197,415
Personal Services - Salaries & Wage Total	197,415

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

192 One-Time	
Building, Equipment, and Vehicle Services	
4420.100 - Rpr/Mtce-Building	56,950
Building, Equipment, and Vehicle Services Total	56,950
Operating Supplies	
4700.300 - Computer Small Equipment	34,740
4705.100 - Turnouts	5,400
4735.150 - Safety Small Equipment	11,200
Operating Supplies Total	51,340
Capital Outlay	
5020.100 - Machinery/Equipment	26,000
5020.200 - Vehicles	19,500
Capital Outlay Total	45,500
092 Fire One-time Total	351,205
112 Human Resources One-Time	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	13,188
Personal Services - Salaries & Wage Total	13,188
112 Human Resources One-Time Total	13,188
122 Municipal Court One-Time	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	12,621
Personal Services - Salaries & Wage Total	12,621
122 Municipal Court One-Time Total	12,621
141 Inspections One-Time	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	23,773
4130.000 - Overtime Wages	40,000
Personal Services - Salaries & Wage Total	63,773
Professional, Legal, and Contracted Service Fees	
4310.700 - Professional Consultants	50,000
Professional, Legal, and Contracted Service Fees Total	50,000

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

192 One-Time	
Capital Outlay	
5020.200 - Vehicles	50,500
Capital Outlay Total	50,500
141 Inspections One-Time Total	
142 Planning One-Time	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	18,345
4120.000 - Part-Time Wages	42,086
Personal Services - Salaries & Wage Total	60,431
Personal Services - Fringe Benefits	
4240.100 - Workers Comp-Premium	132
Personal Services - Fringe Benefits Total	132
Professional, Legal, and Contracted Service Fees	
4310.500 - Study Consultants	97,400
Professional, Legal, and Contracted Service Fees Total	97,400
Operating Supplies	
4700.200 - Office Small Equipment	5,000
4700.300 - Computer Small Equipment	2,500
Operating Supplies Total	7,500
142 Planning One-Time Total	
162 Police One-Time	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	429,470
4130.000 - Overtime Wages	16,050
Personal Services - Salaries & Wage Total	445,520
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	35,670
4200.200 - Life Insurance	189
4240.100 - Workers Comp-Premium	1,326
Personal Services - Fringe Benefits Total	37,185

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

192 One-Time	
Professional, Legal, and Contracted Service Fees	
4310.700 - Professional Consultants	11,425
Professional, Legal, and Contracted Service Fees Total	11,425
 Building, Equipment, and Vehicle Services	
4420.100 - Rpr/Mtce-Building	33,000
4420.200 - Rpr/Mtce-Property	5,000
Building, Equipment, and Vehicle Services Total	38,000
 Travel and Training	
4510.100 - Conference Registration	60
4510.300 - In-House Training	9,843
Travel and Training Total	9,903
 Other Operating Services	
4605.100 - Telephone	370
4630.300 - Membership/Dues	100
4635.300 - Software Upgrade/Maintain	9,888
4645.100 - Prisoner Care-Jail	241,391
4645.500 - Towing	5,000
Other Operating Services Total	256,749
 Operating Supplies	
4700.200 - Office Small Equipment	1,600
4700.300 - Computer Small Equipment	33,852
4700.600 - Small Software Programs	1,100
4705.000 - Uniforms	9,896
4710.200 - Small Tools/Equipment	27,143
4735.200 - Ammunition/Weapons	53,571
4735.400 - Canine	1,722
4710.210 - Equipment Changeover, None	50,580
Operating Supplies Total	179,464
 Capital Outlay	
5020.100 - Machinery/Equipment	116,134
5020.200 - Vehicles	382,687
Capital Outlay Total	498,821
162 Police One-Time Total	1,477,067

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

192 One-Time	
172 Public Health One-Time	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	48,233
4120.000 - Part-Time Wages	28,428
Personal Services - Salaries & Wage Total	76,661
Personal Services - Fringe Benefits	
4240.100 - Workers Comp-Premium	64
Personal Services - Fringe Benefits Total	64
Building, Equipment, and Vehicle Services	
4420.100 - Rpr/Mtce-Building	63,000
Building, Equipment, and Vehicle Services Total	63,000
172 Public Health One-Time Total	139,725
192 One-Time Total	3,772,417

EQUIPMENT RESERVE

The Equipment Reserve budget is used to account for the expenditures made by the General Fund Departments from their equipment reserve fund. This fund reflects 50% of the appropriations savings from operations for the individual departments and is used primarily for technology related purchases, replacements and upgrades. The equipment list for each department is presented below:

Attorney

Replace Laptop & Laser Printer	2,650
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Engineering

Office Desks/Furniture	15,000
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Finance

12 - PCs : 4 IT , 4 Fiscal & 3 Assessing	7,150
1 Laptop - IT/Fiscal	2,000
3 Laptops with Docking Stations for GIS	4,200
3 - LCD Monitors	450
Inkjet and Laser Printers	1,775
CAMA System for Assessing	16,682
	<hr/> 32,257

Fire

6 Ipad 1 Fire, 4 Environ. Hlth. & 1 Weed & Leafy Spurge	5,544
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Human Resources

Computer Small Equipment	4,000
Office Furniture	6,000
	<hr/> 10,000

Police

Scanner for Records	1,000
2 Workstations	3,000
Photo Booth for PYB	900
Monitors for Records	428
	<hr/> 5,328

Public Health

2 Mitel Telephones & 2 Cordless Headsets	1,490
Replace 2 Office Chairs	1,000
2 LCD Monitors	300
Laser Printer	200
Replace 14 Laptops	21,000
	<hr/> 23,990

Equipment Reserve (continued)

Computer Expansion Reserve

Replace 4 Switches	7,500
UPS Batteries	2,000
Servers Upgrades	21,000
Additional Storage Area Network	1,000
4 Post Racks	3,000
Backup Hardware	8,000
	<hr/>
	42,500

Total 137,269

**City of Bismarck
 Service Efforts and Accomplishments
 General Fund - Equipment Reserve
 2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Supply Expense	\$ 22,760	\$ 54,177	\$ 57,087
Capital Expense	51,800	200,125	80,182
Total Expenditures	<u>\$ 74,560</u>	<u>\$ 254,302</u>	<u>\$ 137,269</u>

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

194 Equipment Reserve

034 Attorney Equipment Reserve

Operating Supplies

4700.300 - Computer Small Equipment 2,650

Operating Supplies Total 2,650

034 Attorney Equipment Reserve Total 2,650

064 Engineering Equipment Reserve

Capital Outlay

5020.300 - Furniture/Fixtures 15,000

Capital Outlay Total 15,000

064 Engineering Equipment Reserve Total 15,000

074 Finance Equipment Reserve

Operating Supplies

4700.300 - Computer Small Equipment 15,575

Operating Supplies Total 15,575

Capital Outlay

5020.500 - Computers & Software 16,682

Capital Outlay Total 16,682

074 Finance Equipment Reserve Total 32,257

094 Fire Equipment Reserve

Operating Supplies

4700.300 - Computer Small Equipment 5,544

Operating Supplies Total 5,544

094 Fire Equipment Reserve Total 5,544

114 Human Resources Equipment Reserve

Operating Supplies

4700.300 - Computer Small Equipment 4,000

Operating Supplies Total 4,000

Capital Outlay

5020.300 - Furniture/Fixtures 6,000

Capital Outlay Total 6,000

114 Human Resources Equipment Reserve Total 10,000

**City of Bismarck
Annual Budget - General Fund 100
For the Year 2015**

194 Equipment Reserve

164 Police Equipment Reserve

Operating Supplies

4700.200 - Office Small Equipment 3,900

4700.300 - Computer Small Equipment 1,428

Operating Supplies Total 5,328

164 Police Equipment Reserve 5,328

174 Public Health Equipment Reserve

Operating Supplies

4700.200 - Office Small Equipment 1,000

4700.210 - Telephone Equipment 1,490

4700.300 - Computer Small Equipment 21,500

Operating Supplies Total 23,990

174 Public Health Equipment Reserve Total 23,990

704 Computer Expansion Reserve

Capital Outlay

5020.500 - Computers & Software 42,500

Capital Outlay Total 42,500

704 Computer Expansion Reserve Total 42,500

194 Equipment Reserve Total 137,269

**City of Bismarck
Service Efforts and Accomplishments
General Fund - Non-departmental
2015 Budget**

The Non-departmental Operations budget in the General Fund is used to account for employer pension contributions, the bank service and credit card charges for the General Fund departments and transfer of funds for specific expenses in other designated funds.

Pension Contributions	\$	1,257,503
Bank Service & Credit Card Charges		257,276
Share of General Funds Cost Allocation to Social Security		104,769
Repayment to:		
Liability Fund for Purchase of 5th and Front Facility (10th of 15)		144,000
Tax Increment for BSC Renovation of PHC (10th of 15)		68,665
Match for FEMA Grant Reimbursements		500,000

	2013 Actual	2014 Budget	2015 Budget
Fringe Benefits	\$ 200,162	\$ 1,235,524	\$ 1,257,503
Service Expense	157,828	225,000	254,916
Supply Expense	486	2,360	2,360
Transfers	286,840	799,612	817,434
Total Expenditures	<u>\$ 645,316</u>	<u>\$ 2,262,496</u>	<u>\$ 2,332,213</u>

City of Bismarck
Annual Budget - General Fund 100
For the Year 2015

000 Nondepartmental	
000 Operations	
<hr/>	
Personal Services - Fringe Benefits	
4200.400 - Pension Expense	1,257,503
Personal Services - Fringe Benefits Total	1,257,503
Other Operating Services	
4675.100 - Bank Service Charges	125,000
4675.200 - Credit Card Service Fee	129,916
Other Operating Services Total	254,916
Operating Supplies	
4700.100 - Office Supplies	2,360
Operating Supplies Total	2,360
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	104,769
8000.293 - Transfer-GovtGrantsActivi	500,000
8000.310 - Transfer-Tax Increment	68,665
8000.725 - Transfer-Liability Ins	144,000
Other Financing Uses Total	817,434
000 Operations Total	2,332,213
<hr/>	
000 Nondepartmental Total	2,332,213
<hr/>	

E/H TRANSIT SYSTEM

This fund accounts for the pass through of federal funds and a tax levy of 3 mills to the Mandan Transit Board. These funds are used to operate a bus system for the elderly and disabled citizens and a fixed route for general transportation in Bismarck and Mandan.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund - E/H Transit System
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Grants	\$ 2,534,141	\$ 4,796,702	\$ 4,917,118
Total Expenditures	<u>\$ 2,534,141</u>	<u>\$ 4,796,702</u>	<u>\$ 4,917,118</u>
Revenues			
Tax Collections	\$ 644,730	\$ 780,447	\$ 885,118
Government	1,888,441	4,015,955	4,031,500
Interest	88	300	500
Total Revenues	<u>\$ 2,533,259</u>	<u>\$ 4,796,702</u>	<u>\$ 4,917,118</u>

City of Bismarck
Revenue Budget - EH Transit System 205
For the Year 2015

Tax Collections	
3010.100 - Real Estate Tax-Current	871,368
3010.110 - Real Estate Tax-Prior	5,750
3010.200 - Mobile Home Tax-Current	7,000
3010.210 - Mobile Home Tax-Prior	1,000
Tax Collections Total	885,118
Intergovernmental Revenue	
3230.700 - EH Transit Grant	4,000,000
3240.200 - Homestead Cr-RE Current	8,000
3240.210 - Homestead Cr-RE Prior	1,000
3240.220 - Homestead Cr-MH Current	750
3240.240 - Disabled Vetran Cr - RE Current	4,000
3240.250 - Disabled Vetran Cr - RE Prior	300
3240.260 - Disabled Vetran Cr - MH Current	75
3240.270 - Disabled Vetran Cr - MH Prior	25
3240.300 - In Lieu of Tax-Bank Franc	8,250
3240.310 - In Lieu of Tax-Bur Cty Hs	1,250
3240.320 - In Lieu of Tax-Game/Fish	100
3240.340 - In Lieu of Tax-Telecommun	7,000
3240.350 - In Lieu of Tax-Trans Line	750
Intergovernmental Revenue Total	4,031,500
Investment Earnings	
3600.600 - Interest-Investment	500
Investment Earnings Total	500
Grand Total	4,917,118
Cash Reserve	-
Total E/H Transit System	4,917,118

City of Bismarck
Annual Budget - E/H Transit System 205
For the Year 2015

205 E & H Transit System

136 EH Transit System Operations

Grants and Subsidies

4900.100 - Pass-Thru Grant/Subsidies

4,000,000

4900.200 - Operating Grant/Subsidies

917,118

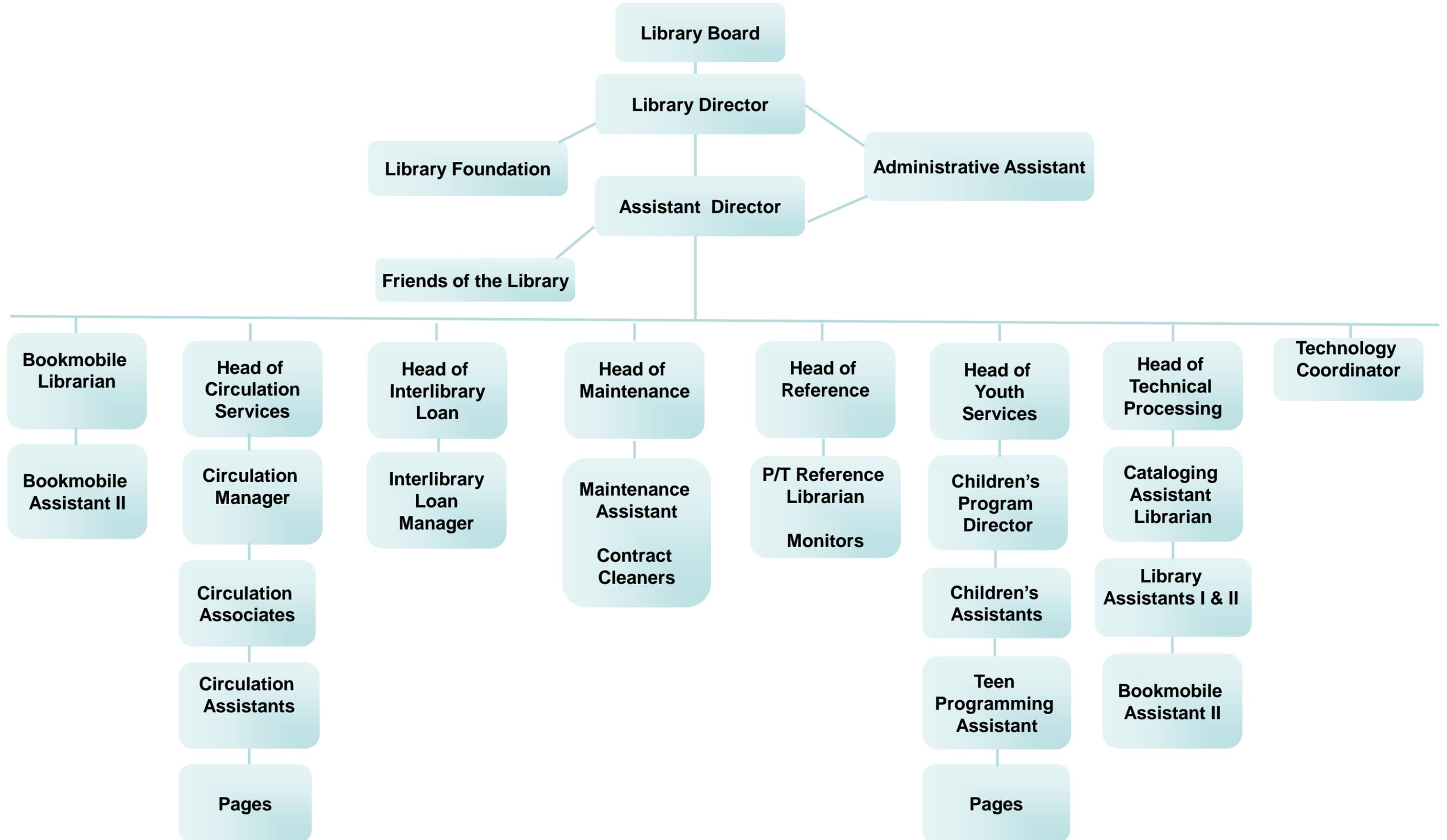
Grants and Subsidies Total

4,917,118

205 E & H Transit System Total

4,917,118

Bismarck Veterans Memorial Public Library Organization Chart



Library

Bismarck Veterans Memorial Public Library is a full-service municipal library governed by a five-member Library Board of Directors appointed by the City Commission and primarily supported with a city mill levy. Since 1976 a contractual arrangement with Burleigh County has provided for service to rural citizens supported by a rural mill levy. The state also provides some dollars based upon a formula related to local support. Membership in the Central Dakota Library Network (CDLN) facilitates reciprocal use by cardholders of libraries in Mandan and in Morton, McLean, Mercer, and Oliver counties.

Open seven days a week at 3,621 hours annually, the Library has a staff consisting of 29.5 FTE, which includes 15 full-time and 42 part-time persons. About 51% of combined city-county residents are now registered cardholders. Walk-in use averages 348,000 people a year and makes the Library one of the most used public facilities in Bismarck. In 2013, the Library circulated close to 490,000 items and patrons performed over 83,000 searches via our databases. Public services include: professional reference and information research (39,282 queries answered at the Information Desk), database searching with full-text online magazines and journals purchased through a statewide contract, interlibrary loan of materials from across the nation, public Internet and e-mail access, free Wi-Fi throughout the entire building, and a shared online catalog that includes more than 591,892 holdings at: Bismarck Veterans Memorial Public Library, the University of Mary Welder Library, Morton Mandan Public Library, St. Mary's Central High School, United Tribes Technical College Libraries, and public and school libraries in Morton, McLean, Mercer and Oliver Counties. A total of 21 individual libraries are now networked and sharing central system expenses. The Library also connects directly with the state university system catalog, Online Dakota Information Network, and Online Computer Library Center, Inc., the national database of major libraries in the United States, Europe and Asia.

The Library's website (www.bismarcklibrary.org) includes access to the online catalog as well as a wide array of purchased electronic databases, available 24/7. Downloadable eBooks and digital audio books are available through a shared purchasing agreement. The Burleigh County Bookmobile operates throughout the rural county on a twelve-month schedule. They service over 80 locations, including rural schools, subdivisions and remote county areas, and make over 700 stops every year.

The Library has 38 Internet computers that are readily available for adults along with 11 catalog search stations. We have six dedicated computers for patron instruction and offer classes on computer-related skills throughout the year. We offer year-round programming that is facilitated by the Library and partnering community organizations for all ages. The Children's Library now provides 2 additional Internet/e-mail sites for parents accompanying children plus a total of 12 computers with filtered Internet for computer gaming and homework.

A lower level includes three meeting rooms which are available to the public for meetings, classes, recitals and public forums.

2014 facility projects include sealing the new plaza, restriping the parking lot, replacing the meeting room sliding door, and adding our IT infrastructure to our existing generator. Future facility maintenance goals include replacing the roof, updating the HVAC system, completing several parking lot repairs, and researching additional parking options.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Library
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Library			
Salary/Wages	\$ 1,082,575	\$ 1,117,780	\$ 1,250,308
Fringe Benefits	120,031	149,717	118,315
Professional/Legal Services	22,988	26,250	15,800
Property/Equipment	176,443	198,240	220,200
Travel/Training	6,363	12,250	15,800
Service Expense	85,959	83,660	88,460
Supply Expense	371,519	427,950	421,400
Grants	-	15,000	15,000
Capital Expense	7,643	29,573	-
Transfers	48,040	41,040	52,589
Total Expenditures	<u>\$ 1,921,561</u>	<u>\$ 2,101,460</u>	<u>\$ 2,197,872</u>
Bookmobile			
Salary/Wages	\$ 83,109	\$ 87,409	\$ 113,954
Fringe Benefits	18,219	17,211	27,816
Professional/Legal Services	-	400	300
Property/Equipment	3,860	7,000	6,000
Travel/Training	413	800	2,500
Service Expense	4,457	5,410	5,150
Supply Expense	76,976	89,700	93,500
Transfers	-	-	8,717
Total Expenditures	<u>\$ 187,034</u>	<u>\$ 207,930</u>	<u>\$ 257,937</u>
Total Library	<u>\$ 2,108,595</u>	<u>\$ 2,309,390</u>	<u>\$ 2,455,809</u>
Revenues			
Tax Collections	\$ 1,501,264	\$ 1,659,391	\$ 1,726,123
Government	563,305	592,050	639,274
Charge for Services	82,494	86,000	106,460
Fines	38,906	38,100	40,400
Interest	3,958	4,600	4,083
Rental	6,566	5,000	6,000
Donations	-	150	-
Transfers	-	-	29,485
Total Revenues	<u>\$ 2,196,493</u>	<u>\$ 2,385,291</u>	<u>\$ 2,551,825</u>

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Library (Continued)
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
City Population (Estimated)	65,375	67,951	68,141
County Population (Estimated)	21,445	22,289	22,352
* Cost Per Capita	\$24.29	\$25.59	\$27.14
Number of Employees	25.70	26.20	29.50
Total Circulation Materials	432,702	500,000	450,000
* Circulation Per Capita	4.98	5.54	4.97
Walk-in Use	347,869	397,000	400,000
Registered Patrons	43,948	44,100	44,000
Collection Size	258,356	226,000	250,000
Reference Transactions	39,282	32,000	35,000
Youth Program Attendance	21,661	22,000	22,000
Meeting Room Attendance	13,528	19,000	17,000

* Based on City & County Population

City of Bismarck
Revenue Budget - Library 210
For the Year 2015

Tax Collections	
3010.100 - Real Estate Tax-Current	1,693,358
3010.110 - Real Estate Tax-Prior	14,533
3010.200 - Mobile Home Tax-Current	15,882
3010.210 - Mobile Home Tax-Prior	2,350
Tax Collections Total	1,726,123
Intergovernmental Revenue	
3210.100 - Federal Government Grants	15,000
3240.200 - Homestead Cr-RE Current	6,396
3240.210 - Homestead Cr-RE Prior	729
3240.220 - Homestead Cr-MH Current	498
3240.230 - Homestead Cr-MH Prior	100
3240.240 - Disabled Vetran Cr - RE Current	5,912
3240.250 - Disabled Vetran Cr - RE Prior	674
3240.260 - Disabled Vetran Cr - MH Current	131
3240.270 - Disabled Vetran Cr - MH Prior	21
3240.310 - In Lieu of Tax-Bur Cty Hs	2,118
3240.320 - In Lieu of Tax-Game/Fish	218
3240.340 - In Lieu of Tax-Telecommun	14,484
3240.350 - In Lieu of Tax-Trans Line	1,493
3240.800 - State Aid Distribution	210,000
3240.825 - State Aid Distribution - Library, None	95,000
3250.200 - Burleigh Bookmobile Svc	286,500
Intergovernmental Revenue Total	639,274
Charges for Services	
3320.800 - Fees-Copying	4,000
3320.805 - Fees-Email	9,000
3320.825 - Fees-Library Patron Svcs	13,000
3320.850 - Contract Library Services	77,316
Charges for Services Total	103,316
Other Income	
3355.100 - Other Income	3,144
Other Income Total	3,144
Fines & Forfeits	
3400.100 - Fines	40,400
Fines & Forfeits Total	40,400

City of Bismarck
Revenue Budget - Library 210
For the Year 2015

Investment Earnings	
3600.425 - Interest-Equipment Reserv	400
3600.600 - Interest-Investment	3,683
Investment Earnings Total	4,083
Rental	
3730.110 - Rent-Meeting Rooms	6,000
Rental Total	6,000
Other Financing Sources	
3900.100 - Transfer-General Fund	29,485
Other Financing Sources Total	29,485
Grand Total	2,551,825
Cash Reserve	-
Total Bismarck Public Library	2,551,825

**City of Bismarck
Annual Budget - Bismarck Public Library 210
For the Year 2015**

210 Bismarck Public Library

210 Bismarck Public Library

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	750,888
4120.000 - Part-Time Wages	412,682
4120.100 - Part-Time Wages-Regular	77,438
4130.000 - Overtime Wages	1,000
4160.000 - Annual Leave	4,000
4170.000 - Sick Overage	4,300

Personal Services - Salaries & Wage Total **1,250,308**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	114,391
4200.200 - Life Insurance	811
4240.100 - Workers Comp-Premium	2,918
4240.300 - Workers Comp-Inmate/Vol	195

Personal Services - Fringe Benefits Total **118,315**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	2,000
4330.200 - Service Contract	2,500
4330.210 - Service Contract-Telephone	500
4330.300 - Facility Service Contract	10,800

Professional, Legal, and Contracted Service Fees Total **15,800**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	7,000
4400.200 - Electricity	83,000
4400.500 - Natural Gas	13,000
4410.100 - Janitorial Service	28,200
4410.200 - Facility Laundry	2,400
4410.300 - Snow Removal	18,000
4410.400 - Lawn Care	6,000
4420.100 - Rpr/Mtce-Building	49,000
4420.280 - Rpr/Mtce-Parking Lot	4,800
4420.300 - Rpr/Mtce-Equipment	2,000
4430.300 - Rentals-Equipment	1,600
4440.000 - Special Assessments	5,200

Building, Equipment, and Vehicle Services Total **220,200**

**City of Bismarck
Annual Budget - Bismarck Public Library 210
For the Year 2015**

210 Bismarck Public Library

Travel and Training

4500.100 - Lodging	4,000
4500.200 - Meals	1,500
4500.300 - Airfare	4,500
4500.600 - Travel-Mileage Reimbursmt	1,000
4500.800 - Taxi/Parking	800
4510.100 - Conference Registration	2,500
4510.300 - In-House Training	1,500

Travel and Training Total

15,800

Other Operating Services

4600.100 - State Fire and Tornado	6,000
4600.200 - Boiler Insurance	680
4600.700 - Stop/Loss Insurance	2,580
4605.100 - Telephone	6,000
4605.200 - Cell Phones	1,100
4610.100 - Advertising/Promotions	2,000
4615.000 - Printing/Binding	400
4621.100 - Educational Program-Adult	500
4621.200 - Educational Prgrm-Juvenil	2,000
4621.300 - Educational Prgrm-Teen	1,000
4630.300 - Membership/Dues	2,000
4630.500 - Collection Agency Fees	300
4635.100 - Computer Service Fees	62,000
4655.300 - Drug Testing-Recruitment	300
4665.000 - Hospitality/Entertainment	1,100
4699.000 - Bad Debt Expense	500

Other Operating Services Total

88,460

Operating Supplies

4700.100 - Office Supplies	31,000
4700.150 - Children Library Supplies	500
4700.155 - Teen Services Supplies	500
4700.200 - Office Small Equipment	6,000
4700.210 - Telephone Equipment	300
4700.300 - Computer Small Equipment	43,600
4700.400 - Copier/Printer Supplies	15,000
4700.500 - Postage	11,000
4700.600 - Small Software Programs	10,000
4710.100 - Shop Supplies	5,000
4710.200 - Small Tools/Equipment	1,000

City of Bismarck
Annual Budget - Bismarck Public Library 210
For the Year 2015

210 Bismarck Public Library	
4710.500 - Lighting Supplies	1,500
4710.600 - Janitorial Supplies	7,000
4745.100 - Reference	18,000
4745.200 - Periodicals	22,000
4745.300 - Adult Audio/Visual	20,500
4745.400 - Juvenile Audio/Visual	7,000
4745.450 - Teen Audio/Visual	3,500
4745.500 - Adult Books	100,000
4745.600 - Juvenile Books	41,500
4745.650 - Teen Books	9,500
4745.700 - Microfilm	2,000
4745.800 - Digital Content, None	25,000
4750.000 - Subscriptions/Publication	40,000
Operating Supplies Total	421,400
 Grants and Subsidies	
4900.100 - Pass-Thru Grant/Subsidies	15,000
Grants and Subsidies Total	15,000
 Other Financing Uses	
8000.100 - Transfer-General Fund	52,589
Other Financing Uses Total	52,589
210 Bismarck Public Library Total	2,197,872
 212 Bookmobile	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	94,454
4120.000 - Part-Time Wages	19,500
Personal Services - Salaries & Wage Total	113,954
 Personal Services - Fringe Benefits	
4200.100 - Health Insurance	16,193
4200.200 - Life Insurance	123
4200.400 - Pension Expense	9,823
4240.100 - Workers Comp-Premium	1,677
Personal Services - Fringe Benefits Total	27,816
 Professional, Legal, and Contracted Service Fees	
4300.100 - Accting and Auditing Fees	300
Professional, Legal, and Contracted Service Fees Total	300

City of Bismarck
Annual Budget - Bismarck Public Library 210
For the Year 2015

210 Bismarck Public Library	
Building, Equipment, and Vehicle Services	
4420.400 - Rpr/Mtce-Vehicles	6,000
Building, Equipment, and Vehicle Services Total	6,000
Travel and Training	
4500.100 - Lodging	700
4500.200 - Meals	400
4500.300 - Airfare	600
4500.600 - Travel-Mileage Reimbursmt	200
4510.100 - Conference Registration	600
Travel and Training Total	2,500
Other Operating Services	
4600.600 - Auto Insurance	1,300
4605.200 - Cell Phones	300
4610.100 - Advertising/Promotions	1,300
4615.000 - Printing/Binding	250
4635.100 - Computer Service Fees	2,000
Other Operating Services Total	5,150
Operating Supplies	
4700.100 - Office Supplies	1,200
4700.200 - Office Small Equipment	1,200
4700.300 - Computer Small Equipment	1,000
4700.500 - Postage	100
4725.200 - Diesel	5,000
4745.300 - Adult Audio/Visual	7,800
4745.400 - Juvenile Audio/Visual	3,200
4745.500 - Adult Books	42,000
4745.600 - Juvenile Books	32,000
Operating Supplies Total	93,500
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	8,717
Other Financing Uses Total	8,717
212 Bookmobile Total	257,937
210 Bismarck Public Library Total	2,455,809

POLICE DRUG ENFORCEMENT

This fund accounts for the programs related to drug enforcement that is funded through forfeitures.

City of Bismarck Service Efforts and Accomplishments Special Revenue Fund Police Drug Enforcement 2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Fringe Benefits	\$ 1,375	\$ 1,375	\$ 1,375
Property/Equipment	2,490	2,800	3,500
Travel/Training	15,383	12,865	13,465
Service Expense	13,547	16,675	22,180
Supply Expense	6,708	6,174	22,290
Grants	-	-	7,236
Capital Expense	23,728	15,000	15,000
Transfers	9,114	-	-
Total Expenditures	\$ 72,345	\$ 54,889	\$ 85,046
Revenues			
Fines	\$ 80,176	\$ 50,000	\$ 50,000
Interest	30	500	500
Total Revenues	\$ 80,206	\$ 50,500	\$ 50,500
Drug Offense Arrests - Adult	641	478	707
Drug Offense Arrests - Juvenile	106	125	121
Drug Paraphernalia Arrest - Adult	587	483	677
Drug Paraphernalia Arrest - Juvenile	53	120	76
Forfeitures:			
Cash	\$180,994	\$35,500	\$40,000
Vehicles	\$13	\$15,000	\$10
Drugs Confiscated:			
Marijuana	30,703		
Methamphetamine	309		
Cocaine	5		
Vicodin, Ecstasy, Morphine, Darvacet etc.	626		
Street Value of Drugs Confiscated:			
Marijuana - 30702.5 grams @ \$20/gram	\$614,050		
Meth - 309 grams @ \$200/gram	\$61,800		
Cocaine - 4.9 grams @ \$100/gram	\$490		

City of Bismarck
Revenue Budget - Police Drug Enforcement 215
For the Year 2015

Fines & Forfeits	
3400.250 - Forfeiture-Drug Enforcmnt	50,000
Fines & Forfeits Total	50,000
Investment Earnings	
3600.600 - Interest-Investment	500
Investment Earnings Total	500
Grand Total	50,500
Cash Reserve	34,546
Total Police Drug Enforcement	85,046

City of Bismarck
Annual Budget - Police Drug Enforcement 215
For the Year 2015

215 Police Drug Enforcement

152 Police Drug Enforcement

Personal Services - Fringe Benefits

4250.200 - Clothing Allowance 1,375

Personal Services - Fringe Benefits Total 1,375

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment 500

4420.400 - Rpr/Mtce-Vehicles 3,000

Building, Equipment, and Vehicle Services Total 3,500

Travel and Training

4500.100 - Lodging 3,650

4500.200 - Meals 4,155

4500.400 - Travel-Fuel 2,660

4510.100 - Conference Registration 3,000

Travel and Training Total 13,465

Other Operating Services

4600.600 - Auto Insurance 380

4605.200 - Cell Phones 1,600

4630.300 - Membership/Dues 200

4645.200 - Buy Money 20,000

Other Operating Services Total 22,180

Operating Supplies

4710.200 - Small Tools/Equipment 19,730

4735.400 - Canine 2,560

Operating Supplies Total 22,290

Grants and Subsidies

4900.200 - Operating Grant/Subsidies 7,236

Grants and Subsidies Total 7,236

Capital Outlay

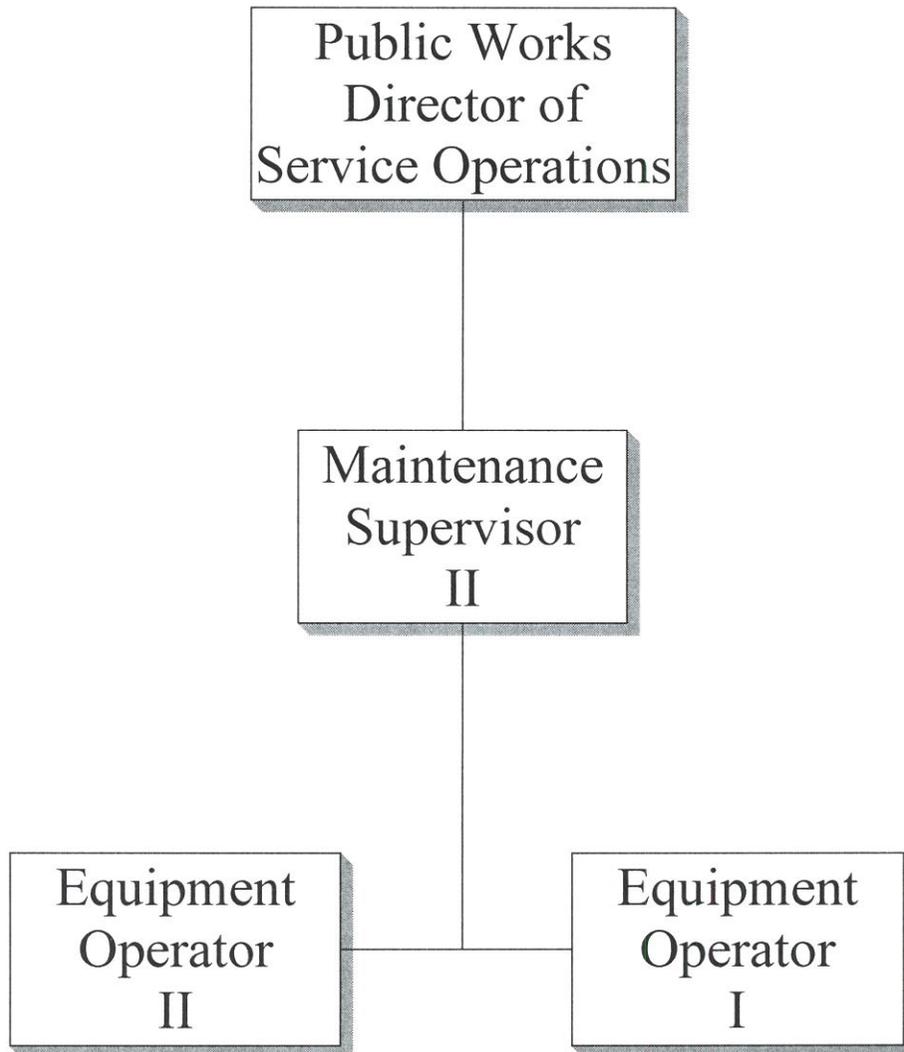
5020.200 - Vehicles 15,000

Capital Outlay Total 15,000

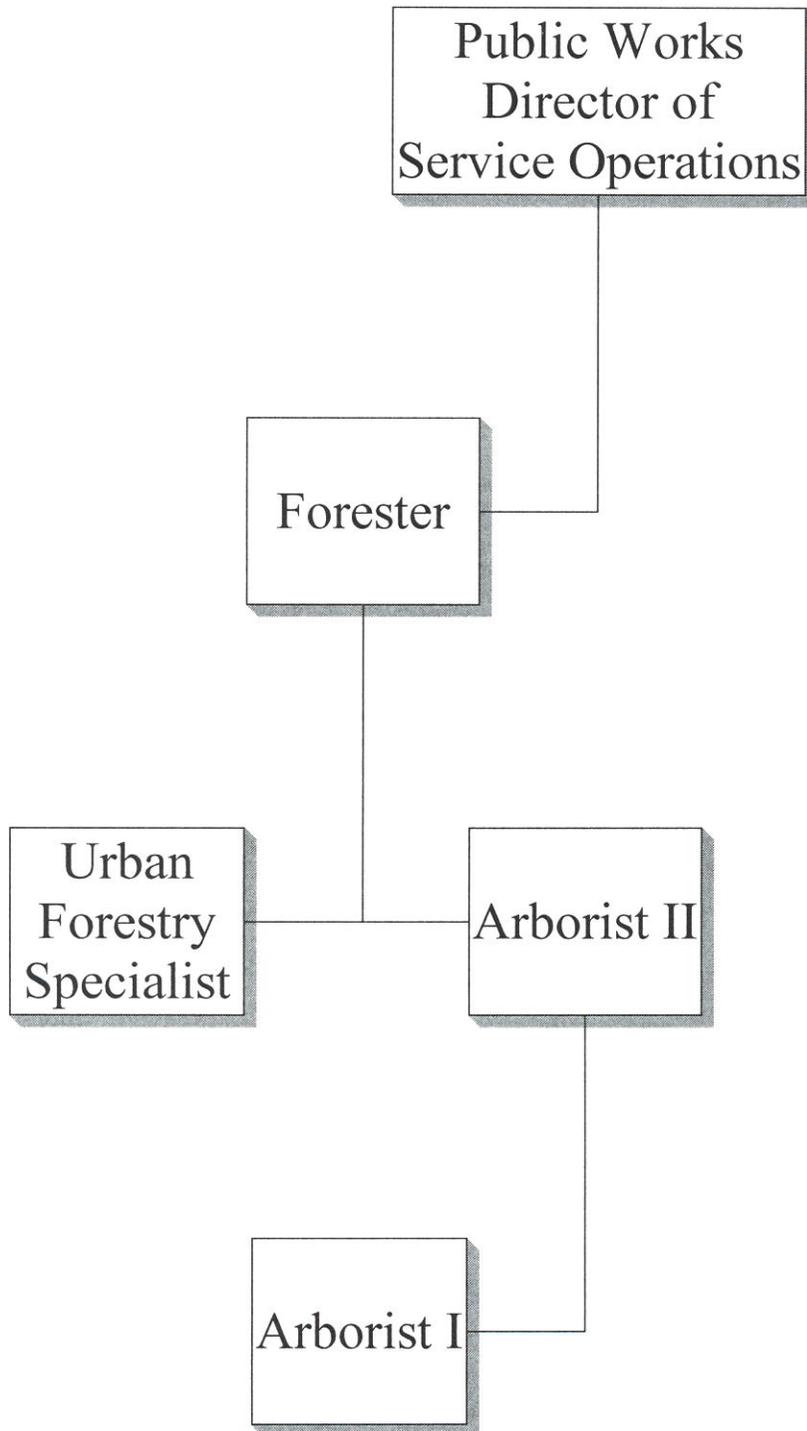
215 Police Drug Enforcement Total

85,046

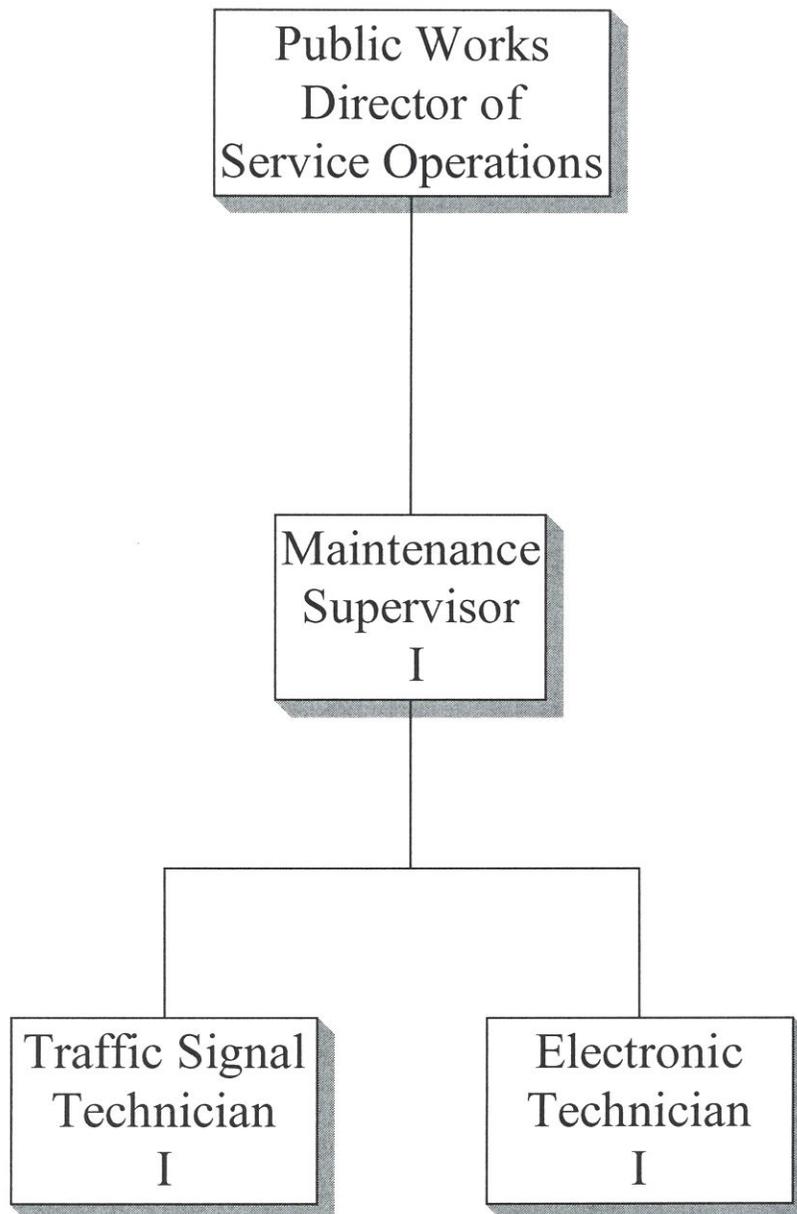
City of Bismarck
Roads and Streets Department



City of Bismarck
Forestry



City of Bismarck
Street Light/Traffic Signal Department



ROADS AND STREETS

The mission of the Roads and Streets Department is providing high quality maintenance services in a timely and effective manner to promote the safety and welfare of the city residents.

34 employees work in the Roads & Streets Department to repair and maintain over 344 center line miles and over 1,200 lane miles of asphalt and concrete roadway street surfaces. Pothole patching, paving, chip sealing, crack sealing, street sweeping, pavement marking, right-of-way mowing, sign replacements, snow removal and ice control comprise the majority of the maintenance services offered.

Department operating revenue is derived from the City's share of ND State motor vehicle registration fees and motor vehicle fuel tax.

FORESTRY

The Forestry mission is to provide forest management plans for the City of Bismarck, City owned land managed by others and the Bismarck Parks and Recreation District to maintain the health and safety of our forest resource.

Six full time employees and six or more seasonal employees are responsible for the design, planting, management and maintenance and weed control of the trees and shrubs beds growing in Bismarck's public rights-of-way and on Park District owned properties. Management practices for maintaining the health of our urban forest include: monitor and control of insect and disease problems, prune or remove trees for health and safety and training pruning the young trees. Forestry provides technical assistance for tree and shrub related problems on private property for a fee.

Since 1997, forestry has offered the Partners in Planting program, a cost-share incentive program for Bismarck residents to plant street trees. This has resulted in a significant increase in the number of street trees planted each year. 1993 marked the beginning of Bismarck's street tree rotation pruning program. The seven-year prune cycle dramatically reduced the number of tree failures from windstorms and improved the health of the trees as well as the overall appearance of the city. Due to increases in street tree planting, increased moisture from winter snow melt and summer rains, the tree numbers and annual growth have increased. This has lengthened the pruning rotation to 11 years.

STREET LIGHT AND TRAFFIC SIGNALS

Street Light & Traffic Signal work group mission is to provide safe and efficient street lighting and traffic signal systems for pedestrians and vehicular traffic in a timely and effective manner. A staff of six employees repairs and maintains 108 traffic signals and over 8,522 street lights. They also help the building maintenance staff with electrical repairs and perform preventative and corrective maintenance to the city's emergency siren system. This group is funded by revenue derived from a monthly city service fee collected from all residential and commercial property owners.

City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Roads & Streets
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Roads & Streets			
Salary/Wages	\$ 1,338,109	\$ 1,646,911	\$ 2,052,598
Fringe Benefits	382,857	393,870	393,618
Professional/Legal Services	13,735	18,580	45,880
Property/Equipment	1,124,192	1,058,576	1,222,478
Travel/Training	4,559	10,600	10,600
Service Expense	20,142	29,987	32,860
Supply Expense	1,011,744	1,560,978	1,300,450
Capital Expense	427,671	831,455	900,685
Transfers	97,699	118,633	123,048
Total Expenditures	\$ 4,420,708	\$ 5,669,590	\$ 6,082,217
Snowgates			
Salary/Wages	\$ 51,326	\$ 159,823	\$ 172,872
Fringe Benefits	1,661	28,006	28,251
Property/Equipment	59,874	118,004	114,744
Travel/Training	-	1,150	1,150
Service Expense	-	4,870	4,870
Supply Expense	-	1,900	1,900
Total Expenditures	\$ 112,861	\$ 313,753	\$ 323,787
Number of R&S Employees	27.75	27.75	27.75
Number of Snowgate Employees	7.00	8.00	7.00
Miles of Paved Streets	271	365	375
* Cost Per Street Mile	\$16,729	\$16,393	\$17,083
Miles of Roads Seal Coated	11	20	20
Tons of Asphalt Applied	3,052	8,000	8,000
Number of Potholes Repaired	5,052	3,500	3,500
Hours of Snow Removal	8,854	15,000	15,000
Tons of Sand Removed	6,216	4,000	6,000
Tons of Salt Removed	1,927	2,600	2,600
Loads of Snow Hauled	4,049	7,000	7,000
Miles of Plastic Pavement Marking	11	10	10
Miles of Painted Pavement Marking	176	165	180
Forestry/Boulevard Trees			
Salary/Wages	\$ 311,659	\$ 380,919	\$ 394,264
Fringe Benefits	64,883	63,312	63,662

* Includes R&S and Snowgates Expenditures

City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Roads & Streets (Continued)
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Professional/Legal Services	3,680	6,775	17,200
Property/Equipment	132,808	110,083	106,862
Travel/Training	4,600	6,400	6,600
Service Expense	101,872	104,040	120,920
Supply Expense	48,147	87,730	111,331
Capital Expense	-	220,000	28,000
Total Expenditures	<u>\$ 667,649</u>	<u>\$ 979,259</u>	<u>\$ 848,839</u>
Number of Forestry Employees	6.00	6.00	7.00
Number of Park Acres	2,789	2,910	2,910
Number of Calls for Tech Assistance	3,500	3,500	3,500
Number of Planting Permits	236	400	300
Number of Trim/Removal Permits	39	100	50
Number of Street Trees Planted	477	500	500
Number of Street Trees Trimmed	2,248	3,300	3,300
Number of Street Trees Removed	294	200	275
Total Number of Street Trees	21,993	21,800	22,400
Number of Park Trees Planted	491	500	500
Number of Park Trees Trimmed	245	600	600
Number of Park Trees Removed	416	200	200
Total Number of Elm Trees	3,208	3,188	3,168
Number of Elm Trees Lost to Disease	23	20	20
Revenues			
Tax Collections	\$ 493,840	\$ 543,586	\$ 566,096
Licenses/Permits	975	1,000	1,000
Government	7,146,292	4,667,256	4,762,744
Charge for Services	267,764	259,067	237,500
Interest	17,878	16,000	21,000
Rental	130,137	91,048	91,048
Transfers In	324,195	463,753	630,555
Sale of Assets	33,771	12,000	13,000
Total Revenues	<u>\$ 8,414,852</u>	<u>\$ 6,053,710</u>	<u>\$ 6,322,943</u>
Total Roads & Streets Revenue	\$ 8,414,852	\$ 6,053,710	\$ 6,322,943
Total Roads & Streets Expenditures	\$ 5,201,218	\$ 6,962,602	\$ 7,254,843

City of Bismarck
Revenue Budget - Roads and Streets 250
For the Year 2015

Tax Collections	
3010.100 - Real Estate Tax-Current	557,676
3010.110 - Real Estate Tax-Prior	4,000
3010.200 - Mobile Home Tax-Current	3,820
3010.210 - Mobile Home Tax-Prior	600
Tax Collections Total	566,096
Licenses & Permits	
3120.550 - License-Tree Trimmers	1,000
Licenses & Permits Total	1,000
Intergovernmental Revenue	
3240.200 - Homestead Cr-RE Current	1,700
3240.210 - Homestead Cr-RE Prior	180
3240.220 - Homestead Cr-MH Current	60
3240.230 - Homestead Cr-MH Prior	100
3240.240 - Disabled Vetran Cr - RE Current	1,000
3240.250 - Disabled Vetran Cr - RE Prior	100
3240.260 - Disabled Vetran Cr - MH Current	40
3240.270 - Disabled Vetran Cr - MH Prior	25
3240.300 - In Lieu of Tax-Bank Franc	4,000
3240.310 - In Lieu of Tax-Bur Cty Hs	450
3240.320 - In Lieu of Tax-Game/Fish	80
3240.340 - In Lieu of Tax-Telecommun	3,700
3240.350 - In Lieu of Tax-Trans Line	300
3240.400 - Motor Vehicle Fees	4,584,858
3240.420 - Road & Bridge	11,300
3250.710 - Parks & Rec Forestry Svc	154,851
Intergovernmental Revenue Total	4,762,744
Charges for Services	
3310.225 - Fees-Forestry Services	1,200
3310.250 - Fees-Forestry Tech Assist	2,000
3310.350 - Fees-Site Plan Reviews	2,500
3310.450 - Sale of Firewood	1,500
3310.455 - Sale of Wood Chips	4,000
3310.500 - Sale of Labor-Hwys/Street	90,300
3310.525 - Sale of Materials, None	130,000
3310.550 - Sale of Metals-Hwy/Street	6,000
Charges for Services Total	237,500

City of Bismarck
Revenue Budget - Roads and Streets 250
For the Year 2015

Investment Earnings	
3600.500 - Interest-Forestry Eqpt	1,000
3600.600 - Interest-Investment	20,000
Investment Earnings Total	21,000
Rental	
3700.100 - Rent-Building	48
3740.100 - Rent-Equipment	91,000
Rental Total	91,048
Other Financing Sources	
3900.100 - Transfer-General Fund	143,768
3900.285 - Transfer-Sales Tax	323,787
3900.310 - Transfer-Tax Increment	50,000
3900.650 - Transfer-SW Disposal	113,000
Other Financing Sources Total	630,555
Sale of Assets/Expense	
3910.100 - Gain/Loss on Dispsl Asset	8,000
3910.125 - Insurance Recoveries	5,000
Sale of Assets/Expense Total	13,000
Grand Total	6,322,943
Cash Reserve	931,900
Total Roads & Streets	7,254,843

City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2015

250 Roads & Streets

251 Roads & Streets

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,631,761
4120.000 - Part-Time Wages	329,260
4130.000 - Overtime Wages	85,000
4170.000 - Sick Overage	6,577

Personal Services - Salaries & Wage Total **2,052,598**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	361,025
4200.200 - Life Insurance	2,143
4240.100 - Workers Comp-Premium	30,450

Personal Services - Fringe Benefits Total **393,618**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	1,250
4310.200 - Engineering Consultants	8,000
4310.700 - Professional Consultants	20,000
4330.100 - Contract Labor	16,000
4330.200 - Service Contract	630

Professional, Legal, and Contracted Service Fees Total **45,880**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	5,000
4400.200 - Electricity	760
4400.300 - Propane	150
4400.400 - Waste Disposal	500
4410.400 - Lawn Care	49,000
4420.100 - Rpr/Mtce-Building	700
4420.200 - Rpr/Mtce-Property	7,000
4420.210 - Rpr/Mtce-Right of Way	48,300
4420.230 - Rpr/Mtce-Whiteway	1,500
4420.300 - Rpr/Mtce-Equipment	250,000
4420.310 - Rpr/Mtce-Communica Device	500
4420.340 - Rpr/Mtce-Asphalt Eqpt	50,000
4420.350 - Rpr/Mtce-ST Cleaning Eqpt	226,000
4420.360 - Rpr/Mtce-Snow Removal Eqt	340,000
4420.400 - Rpr/Mtce-Vehicles	42,000
4430.100 - Rentals-Building	151,068
4430.300 - Rentals-Equipment	50,000

Building, Equipment, and Vehicle Services Total **1,222,478**

Travel and Training

**City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2015**

250 Roads & Streets	
4500.100 - Lodging	1,800
4500.200 - Meals	600
4500.300 - Airfare	1,500
4500.350 - Car Rental	250
4500.400 - Travel-Fuel	300
4500.600 - Travel-Mileage Reimbursmt	100
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	3,000
4510.300 - In-House Training	1,000
4510.400 - Training Supplies	500
4510.500 - Safety Training	1,500
Travel and Training Total	10,600
Other Operating Services	
4600.400 - General Liability	200
4600.600 - Auto Insurance	1,000
4605.100 - Telephone	380
4605.200 - Cell Phones	18,060
4610.100 - Advertising/Promotions	2,000
4610.200 - Legal Ads	2,500
4635.100 - Computer Service Fees	900
4615.000 - Printing/Binding	370
4630.300 - Membership/Dues	700
4630.700 - License	50
4635.200 - Network Services	100
4635.300 - Software Upgrade/Maintain	2,750
4650.300 - Drug Testing	1,000
4650.400 - Lab Test	350
4655.300 - Drug Testing-Recruitment	800
4660.100 - Physical-Fitness for Duty	400
4660.200 - Physical-Required	600
4665.000 - Hospitality/Entertainment	100
4685.500 - Hepatitis B	600
Other Operating Services Total	32,860
Operating Supplies	
4700.100 - Office Supplies	800
4700.200 - Office Small Equipment	1,500
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	1,200

City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2015

250 Roads & Streets	
4700.500 - Postage	200
4700.600 - Small Software Programs	1,950
4705.000 - Uniforms	23,000
4710.100 - Shop Supplies	2,500
4710.200 - Small Tools/Equipment	10,000
4720.100 - Traffic Paint	80,000
4720.200 - Preformed Pavement Markng	60,000
4720.300 - Asphalt Supplies	400,000
4720.400 - Concrete Supplies	30,000
4720.500 - Salt	200,000
4720.600 - Sand	60,000
4720.700 - Gravel	500
4720.800 - Posts/Brackets	30,000
4720.825 - Signs	62,000
4725.100 - Gasoline	29,000
4725.200 - Diesel	300,000
4735.100 - Safety Supplies	2,000
4735.150 - Safety Small Equipment	3,000
4750.000 - Subscriptions/Publication	300
Operating Supplies Total	1,300,450
Capital Outlay	
5020.100 - Machinery/Equipment	878,000
5020.200 - Vehicles	22,685
Capital Outlay Total	900,685
Other Financing Uses	
8000.100 - Transfer-General Fund	117,648
8000.289 - Transfer-Social Sec Tax	5,400
Other Financing Uses Total	123,048
251 Roads & Streets Total	6,082,217

252 Snow Gates

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	132,872
4130.000 - Overtime Wages	40,000

Personal Services - Salaries & Wage Total	172,872
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City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2015

250 Roads & Streets	
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	26,414
4200.200 - Life Insurance	150
4240.100 - Workers Comp-Premium	1,687
Personal Services - Fringe Benefits Total	28,251
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	20,000
4420.360 - Rpr/Mtce-Snow Removal Eqt	10,000
4430.100 - Rentals-Building	64,744
4430.300 - Rentals-Equipment	20,000
Building, Equipment, and Vehicle Services Total	114,744
Travel and Training	
4500.100 - Lodging	400
4500.200 - Meals	150
4510.100 - Conference Registration	350
4510.400 - Training Supplies	100
4510.500 - Safety Training	150
Travel and Training Total	1,150
Other Operating Services	
4635.100 - Computer Service Fees	2,520
4610.300 - Public Educational Ads	150
4635.200 - Network Services	1,300
4655.300 - Drug Testing-Recruitment	400
4660.100 - Physical-Fitness for Duty	200
4660.200 - Physical-Required	200
4685.500 - Hepatitis B	100
Other Operating Services Total	4,870
Operating Supplies	
4700.300 - Computer Small Equipment	1,000
4700.400 - Copier/Printer Supplies	150
4700.600 - Small Software Programs	750
Operating Supplies Total	1,900
252 Snow Gates Total	323,787

City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2015

250 Roads & Streets

253 - 253 Forestry Operations

253 Forestry Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	317,725
4120.000 - Part-Time Wages	74,464
4130.000 - Overtime Wages	2,000
4160.000 - Annual Leave	75

Personal Services - Salaries & Wage Total **394,264**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	57,196
4200.200 - Life Insurance	374
4240.100 - Workers Comp-Premium	5,342
4240.200 - Workers Comp-Med Assmt	250
4240.300 - Workers Comp-Inmate/Vol	200
4250.250 - Meal Allowance - No Hotel	40
4250.400 - Physical-Fringe Benefits	260

Personal Services - Fringe Benefits Total **63,662**

Professional, Legal, and Contracted Service Fees

4300.300 - Professional Certification	700
4330.100 - Contract Labor	15,500
4330.200 - Service Contract	1,000

Professional, Legal, and Contracted Service Fees Total **17,200**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	300
4400.400 - Waste Disposal	4,000
4420.200 - Rpr/Mtce-Property	800
4420.210 - Rpr/Mtce-Right of Way	500
4420.300 - Rpr/Mtce-Equipment	20,000
4420.400 - Rpr/Mtce-Vehicles	6,000
4430.100 - Rentals-Building	54,262
4430.300 - Rentals-Equipment	21,000

Building, Equipment, and Vehicle Services Total **106,862**

Travel and Training

4500.100 - Lodging	2,000
4500.200 - Meals	550
4500.300 - Airfare	1,000

City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2015

250 Roads & Streets	
4500.400 - Travel-Fuel	400
4510.100 - Conference Registration	2,000
4510.300 - In-House Training	200
4510.400 - Training Supplies	200
4510.500 - Safety Training	250
Travel and Training Total	6,600
Other Operating Services	
4605.100 - Telephone	550
4605.200 - Cell Phones	1,460
4610.100 - Advertising/Promotions	400
4610.200 - Legal Ads	125
4635.100 - Computer Service Fees	400
4610.300 - Public Educational Ads	3,000
4610.400 - Awards Program	150
4615.000 - Printing/Binding	800
4630.300 - Membership/Dues	500
4635.300 - Software Upgrade/Maintain	1,000
4640.500 - Spraying/Mowing	600
4650.300 - Drug Testing	300
4650.400 - Lab Test	150
4655.100 - Background Checks	100
4655.300 - Drug Testing-Recruitment	200
4660.100 - Physical-Fitness for Duty	135
4685.500 - Hepatitis B	50
Other Operating Services Total	9,920
Operating Supplies	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	250
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	700
4700.500 - Postage	850
4700.600 - Small Software Programs	200
4705.000 - Uniforms	2,900
4710.100 - Shop Supplies	400
4710.200 - Small Tools/Equipment	17,500
4715.100 - Pesticides	1,500
4715.155 - Miscellaneous Chemicals	100
4715.160 - Fertilizers	300
4725.100 - Gasoline	12,000

City of Bismarck
Annual Budget - Roads and Streets 250
For the Year 2015

250 Roads & Streets	
4725.200 - Diesel	20,000
4725.300 - Oil	200
4730.100 - Forestry Trees/Shrubs	21,181
4730.200 - Tree Planting Supplies	5,800
4730.300 - Bulk Water	2,000
4735.100 - Safety Supplies	200
4735.150 - Safety Small Equipment	100
4750.000 - Subscriptions/Publication	150
Operating Supplies Total	89,331
Capital Outlay	
5020.100 - Machinery/Equipment	28,000
Capital Outlay Total	28,000
254 Boulevard Trees	
Other Operating Services	
4640.200 - Stump Removal	21,000
4640.300 - Tree Pruning	90,000
Other Operating Services Total	111,000
Operating Supplies	
4730.100 - Forestry Trees/Shrubs	22,000
Operating Supplies Total	22,000
253 - 253 Forestry Operations Total	848,839
250 Roads & Streets Total	7,254,843

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Street Lights & Traffic Signals
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 322,086	\$ 387,007	\$ 433,681
Fringe Benefits	74,449	86,284	86,598
Professional/Legal Services	676	61,942	75,827
Property/Equipment	961,454	1,039,446	1,111,072
Travel/Training	4,581	7,130	4,318
Service Expense	29,005	31,160	32,484
Supply Expense	34,469	49,107	49,375
Capital Expense	34,983	82,000	66,274
Transfers	305,398	574,873	313,039
Total St Lights/Traffic Signals Expenditures	<u>\$ 1,767,101</u>	<u>\$ 2,318,949</u>	<u>\$ 2,172,668</u>
Revenues			
Charge for Services	\$ 2,042,259	\$ 2,180,855	\$ 2,229,876
Interest	2,685	2,000	2,500
Rental	6,858	2,300	2,500
Sale of Assets	84,411	79,030	85,106
Total Revenues	<u>\$ 2,136,213</u>	<u>\$ 2,264,185</u>	<u>\$ 2,319,982</u>
Total St Lights/Traffic Signals Revenue	\$ 2,136,213	\$ 2,264,185	\$ 2,319,982
Total St Lights/Traffic Signals Expenditures	\$ 1,767,101	\$ 2,318,949	\$ 2,172,668
Number of Employees	8.00	8.00	8.00
Number of Street Lights	8,149	8,146	8,522
Number of Traffic Signals	107	107	108

Note: Street Lights & Traffic Signals is budgeted as a Special Revenue Fund but reports to Service Operations-General Services.

City of Bismarck
Revenue Budget - Steet Lights and Traffic Signals 255
For the Year 2015

Charges for Services	
3310.375 - Fees-Street Lighting	2,217,276
3310.500 - Sale of Labor-Hwys/Street	8,500
3310.525 - Sale of Materials, None	4,000
3310.550 - Sale of Metals-Hwy/Street	100
Charges for Services Total	2,229,876
Other Income	
3355.100 - Other Income	5,000
Other Income Total	5,000
Investment Earnings	
3600.600 - Interest-Investment	2,500
Investment Earnings Total	2,500
Rental	
3740.100 - Rent-Equipment	2,500
Rental Total	2,500
Sale of Assets/Expense	
3910.125 - Insurance Recoveries	80,106
Sale of Assets/Expense Total	80,106
Grand Total	2,319,982
Cash Reserve	-
Total Street Lights Traffic Signals	2,319,982

City of Bismarck
Annual Budget - Street Lights Traffic Signals 255
For the Year 2015

255 Str Lights&Traffic Signal

256 Str Lght & Traffic Signal

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	417,857
4120.000 - Part-Time Wages	9,360
4130.000 - Overtime Wages	5,363
4170.000 - Sick Overage	1,101

Personal Services - Salaries & Wage Total **433,681**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	80,974
4200.200 - Life Insurance	499
4240.100 - Workers Comp-Premium	5,125

Personal Services - Fringe Benefits Total **86,598**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	410
4300.300 - ProfessionalCertification	50
4310.200 - Engineering Consultants	75,000
4330.200 - Service Contract	327
4330.300 - Facility Service Contract	40

Professional, Legal, and Contracted Service Fees Total **75,827**

Building, Equipment, and Vehicle Services

4400.200 - Electricity	729,492
4420.100 - Rpr/Mtce-Building	100
4420.200 - Rpr/Mtce-Property	200
4420.210 - Rpr/Mtce-Right of Way	200
4420.220 - Rpr/Mtce-Traffic Signals	155,768
4420.230 - Rpr/Mtce-Whiteway	155,768
4420.300 - Rpr/Mtce-Equipment	11,629
4420.400 - Rpr/Mtce-Vehicles	12,713
4430.100 - Rentals-Building	44,725
4430.300 - Rentals-Equipment	477

Building, Equipment, and Vehicle Services Total **1,111,072**

Travel and Training

4500.100 - Lodging	650
4500.200 - Meals	530
4500.400 - Travel-Fuel	175

City of Bismarck
Annual Budget - Street Lights Traffic Signals 255
For the Year 2015

255 Str Lights&Traffic Signal	
4510.100 - Conference Registration	2,100
4510.300 - In-House Training	430
4510.400 - Training Supplies	274
4510.500 - Safety Training	159
Travel and Training Total	4,318
Other Operating Services	
4605.100 - Telephone	25,776
4605.200 - Cell Phones	2,016
4610.100 - Advertising/Promotions	87
4610.200 - Legal Ads	530
4615.000 - Printing/Binding	1,082
4618.000 - Mailing Services	265
4630.300 - Membership/Dues	626
4635.300 - Software Upgrade/Maintain	957
4640.500 - Spraying/Mowing	394
4650.300 - Drug Testing	134
4655.100 - Background Checks	121
4655.300 - Drug Testing-Recruitment	56
4660.100 - Physical-Fitness for Duty	163
4660.200 - Physical-Required	216
4685.500 - Hepatitis B	61
Other Operating Services Total	32,484
Operating Supplies	
4700.100 - Office Supplies	432
4700.200 - Office Small Equipment	828
4700.300 - Computer Small Equipment	4,600
4700.400 - Copier/Printer Supplies	1,817
4700.500 - Postage	5,160
4700.600 - Small Software Programs	216
4705.000 - Uniforms	3,419
4710.100 - Shop Supplies	229
4710.200 - Small Tools/Equipment	12,024
4725.100 - Gasoline	14,144
4725.200 - Diesel	4,467
4735.100 - Safety Supplies	1,433
4735.150 - Safety Small Equipment	500
4750.000 - Subscriptions/Publication	106
Operating Supplies Total	49,375

City of Bismarck
Annual Budget - Street Lights Traffic Signals 255
For the Year 2015

255 Str Lights&Traffic Signal	
Construction and Infrastructure	
5600.375 - Traffic Signals	66,274
Construction and Infrastructure Total	66,274
Other Financing Uses	
8000.100 - Transfer-General Fund	32,139
8000.327 - Transfer-Street Light Con	280,900
Other Financing Uses Total	313,039
256 Str Lght & Traffic Signal Total	2,172,668
255 Str Lights & Traffic Signal Total	2,172,668

HOTEL/MOTEL TAX

This fund accounts for the distribution of 100% of the hotel/motel two percent tax collections. Revenues from this fund are used to promote tourism with the allocation of 85% of the funds to Bismarck/Mandan Convention Visitors Bureau, \$18,988 for administrative expenses and the balance for event funding at the Civic Center with \$22,400 designated for CVB events.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Hotel/Motel Tax
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Professional/Legal Services	\$ 104	\$ -	\$ -
Grants	998,449	1,031,900	1,089,700
Transfers	176,093	182,100	192,300
Total Expenditures	<u>\$ 1,174,646</u>	<u>\$ 1,214,000</u>	<u>\$ 1,282,000</u>
Revenues			
Tax Collections	<u>\$ 1,066,817</u>	<u>\$ 1,214,000</u>	<u>\$ 1,282,000</u>
Total Revenues	<u>\$ 1,066,817</u>	<u>\$ 1,214,000</u>	<u>\$ 1,282,000</u>

City of Bismarck
Revenue Budget - Hotel/Motel Tax 280
For the Year 2015



Tax Collections	
3020.200 - Sales Tax-2% Occupancy	1,282,000
Tax Collections Total	1,282,000
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Grand Total	1,282,000
Cash Reserve	-
Total Hotel/Motel Tax	1,282,000

City of Bismarck
Annual Budget - Hotel/Motel Tax 280
For the Year 2015

280 Hotel & Motel Tax

000 Operations

Grants and Subsidies

4900.200 - Operating Grant/Subsidies 1,089,700

Grants and Subsidies Total 1,089,700

Other Financing Uses

8000.100 - Transfer-General Fund 18,988

8000.630 - Transfer-Civic Center 173,312

Other Financing Uses Total 192,300

000 Operations Total 1,282,000

280 Hotel & Motel Tax Total 1,282,000

LODGING, LIQUOR & FOOD TAX

This fund accounts for the collection of the one percent lodging, liquor and food tax used for visitors' promotions, capital projects and Civic Center bond payments and operating subsidies. The capital projects include \$1.5 million for the Community Bowl with the initial payment of \$500,000 in 2012 and an annual payment of \$250,000 for 2013 - 2016. Projects also include \$100,000 for the Cultural Cultural Heritage Center with \$50,000 in 2015 and 2016. The fund also accounts for the one percent car rental tax with 25% of the funding for promotions at the Airport and 75% to event funding at the Civic Center.

City of Bismarck Service Efforts and Accomplishments Special Revenue Fund Lodging, Liquor & Food Tax 2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Professional/Legal Services	\$ 298	\$ 120,200	\$ 300
Property/Equipment	109	250	250
Service Expense	-	850	850
Grants	260,000	261,000	311,000
Transfers	1,289,340	3,629,770	2,710,845
Total Expenditures	\$ 1,549,747	\$ 4,012,070	\$ 3,023,245
Revenues			
Tax Collections	\$ 2,750,004	\$ 2,624,000	\$ 2,676,000
Interest	2,364	8,937	4,369
Rental	19,200	19,200	19,200
Total Revenues	\$ 2,771,568	\$ 2,652,137	\$ 2,699,569

City of Bismarck
Revenue Budget - Lodging, Liquor, and Food Tax 282
For the Year 2015

Tax Collections	
3020.300 - Sales Tax-1% Lodg/Food/Lq	2,601,000
3020.400 - Sales Tax-1% Car Rental	75,000
Tax Collections Total	2,676,000
Investment Earnings	
3600.600 - Interest-Investment	4,369
Investment Earnings Total	4,369
Rental	
3700.100 - Rent-Building	19,200
Rental Total	19,200
Grand Total	2,699,569
Cash Reserve	323,676
Total Lodging, Liquor & Food Tax	3,023,245

City of Bismarck
Annual Budget - Lodging, Liquor, Food Tax 282
For the Year 2015

282 Lodging Liquor & Food Tax	
000 Operations	
Professional, Legal, and Contracted Service Fees	
4300.100 - Accting and Auditing Fees	300
Professional, Legal, and Contracted Service Fees Total	300
Building, Equipment, and Vehicle Services	
4420.200 - Rpr/Mtce-Property	250
Building, Equipment, and Vehicle Services Total	250
Other Operating Services	
4675.500 - Bond Service Fees	850
Other Operating Services Total	850
Grants and Subsidies	
4900.200 - Operating Grant/Subsidies	311,000
Grants and Subsidies Total	311,000
Other Financing Uses	
8000.100 - Transfer-General Fund	27,094
8000.630 - Transfer-Civic Center	2,608,751
Other Financing Uses Total	2,635,845
000 Operations Total	2,948,245
008 Car Rental Tax	
Other Financing Uses	
8000.600 - Transfer-Airport	18,750
8000.630 - Transfer-Civic Center	56,250
Other Financing Uses Total	75,000
008 Car Rental Tax Total	75,000
282 Lodging Liquor & Food Tax Total	3,023,245

SALES TAX

This fund accounts for the collection and distribution of the one percent city sales tax which is used for expenditures authorized by the sales tax ordinance. Expenditures include funding for a minimum of 25 mills for property tax relief, snow gate activities, matching funds for State transportation funds for street projects, subsidies for special assessment annual street projects and Commission's special road projects.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Sales Tax
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Professional/Legal Services	\$ 325	\$ 1,000	\$ 500
Transfers	13,192,163	16,073,888	24,527,445
Total Expenditures	<u>\$ 13,192,488</u>	<u>\$ 16,074,888</u>	<u>\$ 24,527,945</u>
Revenues			
Tax Collections	\$ 17,271,062	\$ 16,388,127	\$ 17,271,063
Interest	22,672	57,245	63,816
Total Revenues	<u>\$ 17,293,734</u>	<u>\$ 16,445,372</u>	<u>\$ 17,334,879</u>

City of Bismarck
Revenue Budget - Sales Tax 285
For the Year 2015

Tax Collections	
3020.100 - Sales Tax-1% Sales	17,271,063
Tax Collections Total	17,271,063
Investment Earnings	
3600.600 - Interest-Investment	63,816
Investment Earnings Total	63,816
Grand Total	17,334,879
Cash Reserve	7,193,066
Total Sales Tax	24,527,945

**City of Bismarck
Annual Budget - Sales Tax 285
For the Year 2015**

285 Sales Tax

000 Operations

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees 500

Professional, Legal, and Contracted Service Fees Total 500

Other Financing Uses

8000.100 - Transfer-General Fund 7,310,252

8000.250 - Transfer-Roads & Streets 323,787

8000.330 - Transfer-Highway Constr 16,893,406

Other Financing Uses Total 24,527,445

285 Sales Tax Total

24,527,945

VISION FUND

This fund accounts for the economic development activities for the City of Bismarck and is by Sales Tax.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Vision Fund
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Operations			
Grants	\$ 288,441	\$ 3,354,234	\$ 2,783,806
Total Expenditures	<u>\$ 288,441</u>	<u>\$ 3,354,234</u>	<u>\$ 2,783,806</u>
Economic Development			
Salary/Wages	\$ -	\$ 102,903	\$ 102,503
Fringe Benefits	-	5,169	12,247
Travel/Training	-	5,000	5,000
Service Expense	-	13,000	13,000
Supply Expense	-	2,500	2,500
Total Expenditures	<u>\$ -</u>	<u>\$ 128,572</u>	<u>\$ 135,250</u>
Total Vision Fund	<u>\$ 288,441</u>	<u>\$ 3,482,806</u>	<u>\$ 2,919,056</u>
Revenues			
Interest	\$ 7,808	\$ 10,033	\$ 20,000
Total Revenues	<u>\$ 7,808</u>	<u>\$ 10,033</u>	<u>\$ 20,000</u>

City of Bismarck
Revenue Budget - Vision Fund 286
For the Year 2015

Investment Earnings	
3600.600 - Interest-Investment	20,000
Investment Earnings Total	20,000
<hr/>	
Grand Total	20,000
Cash Reserve	2,899,056
Total Vision Fund	2,919,056

**City of Bismarck
Annual Budget - Sales Tax 285
For the Year 2015**

286 Vision Fund

000 Operations

Grants and Subsidies

4900.200 - Operating Grant/Subsidies 2,783,806

Grants and Subsidies Total 2,783,806

003 Economic Development

Personal Services - Fringe Benefits

4200.100 - Health Insurance 11,890

4200.200 - Life Insurance 63

4240.100 - Workers Comp-Premium 94

4240.200 - Workers Comp-Med Assmt 200

Personal Services - Fringe Benefits Total 12,247

Other Operating Services

4605.100 - Telephone 500

4605.200 - Cell Phones 1,000

4610.130 - Promotions-External 5,000

4610.140 - Promotions-Internal 5,000

4630.300 - Membership/Dues 1,000

4635.100 - Computer Service Fees 500

Other Operating Services Total 13,000

Operating Supplies

4700.100 - Office Supplies 500

4700.500 - Postage 200

4710.200 - Small Tools/Equipment 1,500

4750.000 - Subscriptions/Publication 300

Operating Supplies Total 2,500

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 102,503

Personal Services - Salaries & Wage Total 102,503

Travel and Training

4500.100 - Lodging 1,000

4500.200 - Meals 900

4500.300 - Airfare 1,000

4500.800 - Taxi/Parking 100

4510.100 - Conference Registration 2,000

Travel and Training Total 5,000

003 Economic Development Total 135,250

286 Vision Fund Total

2,919,056

SOCIAL SECURITY TAX

This fund accounts for the costs of Social Security for all City employees. Funding is provided by annual property tax levy, grants and Internal Service and Enterprise funds. Prior to the 2014 budget, disability insurance for all employees was paid from this fund but is now paid in the Employee Health Insurance Fund.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Social Security Tax
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Fringe Benefits	\$ 1,726,195	\$ 1,751,466	\$ 1,961,000
Total Expenditures	<u>\$ 1,726,195</u>	<u>\$ 1,751,466</u>	<u>\$ 1,961,000</u>
Revenues			
Tax Collections	\$ 880,733	\$ 1,084,646	\$ 1,087,592
Government	42,673	17,115	19,235
Interest	3,922	5,000	-
Transfers In	768,751	808,481	902,767
Total Revenues	<u>\$ 1,696,079</u>	<u>\$ 1,915,242</u>	<u>\$ 2,009,594</u>

City of Bismarck
Revenue Budget - Social Security Tax 289
For the Year 2015

Tax Collections	
3010.100 - Real Estate Tax-Current	1,077,592
3010.200 - Mobile Home Tax-Current	8,500
3010.210 - Mobile Home Tax-Prior	1,500
Tax Collections Total	1,087,592
Intergovernmental Revenue	
3240.210 - Homestead Cr-RE Prior	485
3240.220 - Homestead Cr-MH Current	4,000
3240.230 - Homestead Cr-MH Prior	70
3240.240 - Disabled Vetran Cr - RE Current	3,400
3240.250 - Disabled Vetran Cr - RE Prior	400
3240.260 - Disabled Vetran Cr - MH Current	70
3240.310 - In Lieu of Tax-Bur Cty Hs	1,710
3240.340 - In Lieu of Tax-Telecommun	9,100
Intergovernmental Revenue Total	19,235
Other Financing Sources	
3900.100 - Transfer-General Fund	200,702
3900.210 - Transfer-Library	8,717
3900.293 - Transfer-Govt Grants/Acti	48,405
3900.315 - Transfer-HUD	5,205
3900.600 - Transfer-Airport	94,762
3900.630 - Transfer-Civic Center	123,157
3900.650 - Transfer-SW Disposal	54,590
3900.655 - Transfer-SW Collections	82,090
3900.665 - Transfer-Water	144,840
3900.670 - Transfer-Sanitary Sewer	89,128
3900.675 - Transfer-Storm Sewer	15,257
3900.705 - Transfer-Fleet Services	35,914
Other Financing Sources Total	902,767
Grand Total	2,009,594
Total Social Security Tax	2,009,594

City of Bismarck
Annual Budget - Social Security Tax 289
For the Year 2015

289 Social Security Tax

000 Operations

Personal Services - Fringe Benefits

4210.100 - Social Security 1,447,000

4210.200 - Medicare 514,000

Personal Services - Fringe Benefits Total 1,961,000

289 Social Security Tax Total

1,961,000

SPECIAL DEFICIENCY/ASSUMPTIONS

This fund is used for the deficiencies in the special assessment funds and accounts for the city's share and assumptions of the special assessment improvements and taxes on public property.

**City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Special Deficiency/Assumptions
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Professional/Legal Services	\$ 4,667	\$ 4,500	\$ 5,000
Property/Equipment	23,659	210,030	249,500
Service Expense	359	1,600	1,500
Transfers	779,602	1,201,392	1,172,469
Total Expenditures	<u>\$ 808,287</u>	<u>\$ 1,417,522</u>	<u>\$ 1,428,469</u>
Revenues			
Tax Collections	\$ 639,513	\$ 770,747	\$ 880,568
Government	18,552	4,100	15,475
Charges for Services	595,692	792,265	1,357,169
Special Assessment	15,441	23,800	11,300
Interest	680	1,400	800
Transfers In	21,360	-	-
Total Revenues	<u>\$ 1,291,238</u>	<u>\$ 1,592,312</u>	<u>\$ 2,265,312</u>

City of Bismarck
Revenue Budget - Special Deficiency/Assumptions 290
For the Year 2015

Tax Collections	
3010.100 - Real Estate Tax-Current	871,368
3010.110 - Real Estate Tax-Prior	1,900
3010.200 - Mobile Home Tax-Current	6,900
3010.210 - Mobile Home Tax-Prior	400
Tax Collections Total	880,568
Intergovernmental Revenue	
3240.200 - Homestead Cr-RE Current	2,740
3240.210 - Homestead Cr-RE Prior	95
3240.220 - Homestead Cr-MH Current	215
3240.230 - Homestead Cr-MH Prior	15
3240.240 - Disabled Vetran Cr - RE Current	2,530
3240.250 - Disabled Vetran Cr - RE Prior	85
3240.260 - Disabled Vetran Cr - MH Current	55
3240.270 - Disabled Vetran Cr - MH Prior	5
3240.300 - In Lieu of Tax-Bank Franc	2,600
3240.310 - In Lieu of Tax-Bur Cty Hs	340
3240.320 - In Lieu of Tax-Game/Fish	95
3240.340 - In Lieu of Tax-Telecommun	6,500
3240.350 - In Lieu of Tax-Trans Line	200
Intergovernmental Revenue Total	15,475
Charges for Services	
3310.100 - Fees-Admin Svc-Hwy & St	1,357,169
Charges for Services Total	1,357,169
Special Assessment Revenue	
3500.450 - SA-Street Impr-Current	10,000
3500.500 - SA-Street Impr-Prior	1,300
Special Assessment Revenue Total	11,300
Investment Earnings	
3600.600 - Interest-Investment	800
Investment Earnings Total	800
Grand Total	2,265,312
Cash Reserve	-
Total Special Deficiency & Assumption Total	2,265,312

City of Bismarck
Annual Budget - Special Deficiency/Assumptions 290
For the Year 2015

290 Special Deficiency & Assumption

000 Operations

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees 5,000

Professional, Legal, and Contracted Service Fees Total 5,000

Building, Equipment, and Vehicle Services

4440.000 - Special Assessments 20,000

4440.100 - Health & Safety Assessmts 25,000

4440.150 - Construction Assessments 200,000

4440.200 - Property Taxes 4,500

Building, Equipment, and Vehicle Services Total 249,500

Other Operating Services

4610.200 - Legal Ads 1,500

Other Operating Services Total 1,500

Other Financing Uses

8000.100 - Transfer-General Fund 381,469

8000.365 - Transfer-St Impr Construc 791,000

Other Financing Uses Total 1,172,469

000 Operations Total 1,428,469

290 Special Deficiency & Assumption Total 1,428,469

GOVERNMENT GRANTS & ACTIVITIES

The budget for Government Grants & Activities is used to account for state, federal and local grants, self-funded activities and donations. The budget is used by the departments in the General Fund and Special Funds. The tentative grants, activities and donations expenses are listed below by department:

Administration	<u>Expenses</u>
Ed Bryne-AARC	\$ 25,000
	<u>\$ 25,000</u>
Attorney	
Witness Fees	\$ 350
	<u>\$ 350</u>
Combined Communications	
EM Notification System Fees	\$ 4,800
	<u>\$ 4,800</u>
Finance	
FEMA	\$ 1,000,000
	<u>\$ 1,000,000</u>
Fire	
NDDDES Homeland Security Grants	\$ 435,000
State Government Grants	10,000
	<u>\$ 445,000</u>
Roads & Streets - Forestry	
ND Forestry - America the Beautiful Grants	\$ 20,000
Corporate Sponsors PIP Donations	10,000
Arbor Day Private Donations	1,600
Other Income	5,450
	<u>\$ 37,050</u>
Planning	
Permit Fees - City of Lincoln	\$ 75,000
	<u>\$ 75,000</u>
Police	
Federal Government Grants	\$ 1,500,000
NDDDES Homeland Security Equipment	307,124
US DOJ - COPS Hiring Grants	107,081
DOJ - Office of Violence Against Women	183,806
US DOJ Equipment Program	65,848
DOJ - Bulletproof Vest Partner	15,025
NDAG Criminal Justice Oil Impact Funding	16,873
Forfeiture Funds	4,600

GOVERNMENT GRANTS & ACTIVITIES

NDDOT Traffic Safety Grant	29,000
ND Division of Juvenile Services	11,650

Police *cont'd*

NDDoH STOP Grant	7,000
NDAG BCI - Special Operations	5,000
SWAT Taskforce - Local	30,000
Narcotics Task Force - HIDTA	10,000
NDAG - Internet Crimes Against Children	3,000
Miscellaneous Local Grants/Donations	10,200
Bismarck Public Schools - PYB Services	184,600
Police Youth Bureau Programs	11,625
Contract Policing	100,000
ND Game & Fish River Patrol	5,000
Fines/Restitution	1,000
	<hr/>
	\$ 2,608,432

Public Health

Federal Government Grants	\$ 350,000
Tobacco Prevention & Control	307,192
Emergency Preparedness & Response - Bioterrorism (EPR)	120,605
Emergency Preparedness & Response - Bioterrorism (County)	5,945
Women's Way Program	58,000
State Government Grants	30,000
Immunization Grant	36,452
Ryan White Program	30,000
Bismarck Public Schools	100,000
Donations	3,100
	<hr/>
	\$ 1,041,294

Library

Donations	\$ 50,000
	<hr/>
	\$ 50,000

Christmas Light Funds

Interest	\$ 100
	<hr/>
	\$ 100

Total Government Grants & Activities

\$ 5,287,026

City of Bismarck
Service Efforts and Accomplishments
Special Revenue Fund
Government Grants & Activities
2015 Budget

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 1,065,835	\$ 1,625,077	\$ 982,093
Fringe Benefits	255,840	265,851	199,838
Professional/Legal Services	146,950	128,292	400,420
Property/Equipment	61,454	147,882	45,898
Travel/Training	54,688	95,850	248,805
Service Expense	108,941	154,793	204,384
Supply Expense	219,283	643,576	712,971
Grants	18,454	1,025,000	1,025,000
Capital Expense	80,010	325,007	1,510,000
Transfers	63,118	57,049	54,298
Total Expenditures	\$ 2,074,573	\$ 4,468,377	\$ 5,383,707
Revenues			
Licenses/Permits	\$ 122,431	\$ 100,500	\$ 75,000
Government	1,649,331	4,051,560	5,012,401
Charge for Services	89,683	248,311	114,275
Fines	1,830	1,000	1,000
Donations	108,321	71,100	77,700
Interest	490	1,518	1,650
Tranfers	9,114	-	-
Sale of Assets/Others	406	5,000	5,000
Total Revenues	\$ 1,981,606	\$ 4,478,989	\$ 5,287,026

City of Bismarck
Revenue Budget - Government Grants Activities 293
For the Year 2015

Licenses & Permits	
3130.100 - Permits-Buildings	65,000
3130.120 - Permits-Manufactured Home	2,000
3130.500 - Permits-Mechanical	3,000
3130.800 - Permits-Plumbing	2,500
3130.850 - Permits-Wiring	2,500
Licenses & Permits Total	75,000
Intergovernmental Revenue	
3210.100 - Federal Government Grants	2,155,737
3210.200 - Bullet Proof Vest Partner	15,025
3220.200 - FEMA Disaster Payments	1,000,000
3220.500 - Intergovernmental Contributions	3,000
3230.100 - State Government Grants	98,373
3230.310 - Emergency Prepared/Respon	126,550
3230.325 - ND Emergency Mgmt Grants	742,124
3230.330 - DOJ Equipment Program	65,848
3230.400 - Alcohol Enforcement Grant	8,000
3230.420 - Occupant Protect Enf Grt	16,000
3230.425 - Saturation Patrol Grant	8,000
3230.430 - STOP Grant	7,000
3230.520 - Immunization Grant	36,452
3230.730 - Edward Byrne PassThru Grt	25,000
3240.525 - Program-Ryan White	30,000
3240.535 - Program-Tobacco Settlemnt	305,692
3240.540 - Program-Women's Way	45,000
3250.100 - Bismarck Schools PYB Svc	184,600
3250.800 - School Nurse Services	100,000
3250.825 - Narcotics Taskforce-Local	10,000
3250.850 - SWAT Taskforce - Local	30,000
Intergovernmental Revenue Total	5,012,401
Charges for Services	
3305.150 - Fees-Contract Policing	100,000
3305.210 - Fees-EM Notification Syst	4,800
3305.275 - Fees-PYB/MIP Classes, None	9,125
3305.380 - Fees-Witness	350
Charges for Services Total	114,275

City of Bismarck
Revenue Budget - Government Grants Activities 293
For the Year 2015

Fines & Forfeits	
3400.225 - Fines-Restitution	1,000
Fines & Forfeits Total	1,000
Investment Earnings	
3600.525 - Interest-Forestry Trees	250
3600.600 - Interest-Investment	1,300
3600.625 - Interest-K-9 Unit	100
Investment Earnings Total	1,650
Donations	
3850.100 - Donations	20,600
3850.110 - Donations-Foundation & Friends, None	41,000
3850.125 - Donations-Arbor Day	1,600
3850.150 - Donations-Car Seat	2,000
3850.175 - Donations-COPS & Kids	2,500
3850.200 - Donations-Partners in Plt	10,000
Donations Total	77,700
Sale of Assets/Expense	
3910.125 - Insurance Recoveries	5,000
Sale of Assets/Expense Total	5,000
Grand Total	5,287,026
Cash Reserve	96,681
Total Government Grants & Activities	5,383,707

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2015

193 Gov't Grants & Activities

023 Administration Govt Grant

Grants and Subsidies

4900.100 - Pass-Thru Grant/Subsidies 25,000

Grants and Subsidies Total 25,000

023 Administration Govt Grant Total 25,000

033 Attorney Govt Grants/Act

Professional, Legal, and Contracted Service Fees

4320.200 - Witness Fees 350

Professional, Legal, and Contracted Service Fees Total 350

033 Attorney Govt Grants/Act Total 350

073 Finance Govt Grants/Act

Grants and Subsidies

4900.100 - Pass-Thru Grant/Subsidies 1,000,000

Grants and Subsidies Total 1,000,000

073 Finance Govt Grants/Act Total 1,000,000

093 Fire

Personal Services - Salaries & Wage

4130.000 - Overtime Wages 125,380

Personal Services - Salaries & Wage Total 125,380

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment 29,003

Building, Equipment, and Vehicle Services Total 29,003

Travel and Training

4500.100 - Lodging 38,500

4500.200 - Meals 22,243

4500.300 - Airfare 18,700

4500.350 - Car Rental 6,500

4500.400 - Travel-Fuel 5,120

4510.100 - Conference Registration 47,815

4510.400 - Training Supplies 4,300

Travel and Training Total 143,178

Operating Supplies

4700.500 - Postage 2,486

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2015

193 Gov't Grants & Activities	
4735.100 - Safety Supplies	23,418
4735.150 - Safety Small Equipment	121,535
Operating Supplies Total	147,439
093 Fire Total	
445,000	
103 R&S/Forestry - Govt Grants & Act	
Professional, Legal, and Contracted Service Fees	
4330.100 - Contract Labor	10,000
Professional, Legal, and Contracted Service Fees Total	10,000
Other Operating Services	
4610.100 - Advertising/Promotions	300
4610.400 - Awards Program	700
Other Operating Services Total	1,000
Operating Supplies	
4710.200 - Small Tools/Equipment	10,000
4730.100 - Forestry Trees/Shrubs	15,600
Operating Supplies Total	25,600
103 R&S/Forestry - Govt Grants & Act Total	
36,600	
143 Planning Govt Grants/Act	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	51,269
Personal Services - Salaries & Wage Total	51,269
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	11,890
4200.200 - Life Insurance	63
4200.400 - Pension Expense	514
4240.100 - Workers Comp-Premium	135
Personal Services - Fringe Benefits Total	12,602
Professional, Legal, and Contracted Service Fees	
4300.300 - Professional Certification	300
Professional, Legal, and Contracted Service Fees Total	300
Building, Equipment, and Vehicle Services	
4420.400 - Rpr/Mtce-Vehicles	850
Building, Equipment, and Vehicle Services Total	850

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2015

193 Gov't Grants & Activities	
Travel and Training	
4500.100 - Lodging	400
4500.200 - Meals	300
4500.300 - Airfare	300
4500.400 - Travel-Fuel	100
4510.100 - Conference Registration	900
Travel and Training Total	2,000
Other Operating Services	
4605.200 - Cell Phones	1,000
4630.300 - Membership/Dues	250
Other Operating Services Total	1,250
Operating Supplies	
4700.200 - Office Small Equipment	450
4700.300 - Computer Small Equipment	1,750
4710.200 - Small Tools/Equipment	150
4725.100 - Gasoline	3,000
4735.100 - Safety Supplies	175
4750.000 - Subscriptions/Publication	100
Operating Supplies Total	5,625
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	378
Other Financing Uses Total	378
143 Planning Govt Grants/Act Total	
74,274	
163 Police Govt Grants/Act	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	275,808
4130.000 - Overtime Wages	143,026
4160.000 - Annual Leave	2,000
Personal Services - Salaries & Wage Total	420,834
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	52,320
4200.200 - Life Insurance	294
4200.400 - Pension Expense	31,909
4240.100 - Workers Comp-Premium	2,097
Personal Services - Fringe Benefits Total	86,620

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2015

193 Gov't Grants & Activities

Professional, Legal, and Contracted Service Fees

4310.700 - Professional Consultants 80,000

Professional, Legal, and Contracted Service Fees Total 80,000

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment 2,000

4420.400 - Rpr/Mtce-Vehicles 5,000

4430.100 - Rentals-Building 3,000

Building, Equipment, and Vehicle Services Total 10,000

Travel and Training

4500.100 - Lodging 4,000

4500.200 - Meals 5,000

4500.300 - Airfare 2,000

4500.400 - Travel-Fuel 2,000

4510.100 - Conference Registration 50,000

4510.400 - Training Supplies 7,925

Travel and Training Total 70,925

Other Operating Services

4600.400 - General Liability 350

4610.100 - Advertising/Promotions 500

4610.200 - Legal Ads 500

4610.400 - Awards Program 1,000

4625.000 - Photography 500

4630.300 - Membership/Dues 500

4635.300 - Software Upgrade/Maintain 7,000

4645.150 - Restitution 1,000

4665.000 - Hospitality/Entertainment 5,000

Other Operating Services Total 16,350

Operating Supplies

4700.200 - Office Small Equipment 500

4700.300 - Computer Small Equipment 34,000

4700.600 - Small Software Programs 5,000

4710.200 - Small Tools/Equipment 335,058

4735.200 - Ammunition/Weapons 10,000

4735.250 - Bullet Proof Vest/Armor 15,025

4735.500 - Radios 50,000

Operating Supplies Total 449,583

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2015

193 Gov't Grants & Activities	
Capital Outlay	
5020.500 - Computers & Software	1,500,000
Capital Outlay Total	1,500,000
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	5,536
Other Financing Uses Total	5,536
163 Police Govt Grants/Act Total	2,639,848
173 Public Health Govt Grants	
<hr/>	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	309,402
4120.000 - Part-Time Wages	67,497
4130.000 - Overtime Wages	7,500
4170.000 - Sick Overage	211
Personal Services - Salaries & Wage Total	384,610
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	63,015
4200.200 - Life Insurance	332
4200.400 - Pension Expense	35,805
4240.100 - Workers Comp-Premium	864
4250.300 - Mileage Allowance	600
Personal Services - Fringe Benefits Total	100,616
Professional, Legal, and Contracted Service Fees	
4330.100 - Contract Labor	309,770
Professional, Legal, and Contracted Service Fees Total	309,770
Travel and Training	
4500.100 - Lodging	4,798
4500.200 - Meals	3,120
4500.300 - Airfare	6,800
4500.600 - Travel-Mileage Reimbursmt	2,000
4500.700 - Service Area Travel	4,784
4500.800 - Taxi/Parking	600
4510.100 - Conference Registration	6,600
4510.300 - In-House Training	2,500
4510.400 - Training Supplies	1,500
Travel and Training Total	32,702

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2015

193 Gov't Grants & Activities

Other Operating Services

4600.300 - Professional Liability	200
4605.100 - Telephone	1,600
4605.200 - Cell Phones	3,300
4610.100 - Advertising/Promotions	34,000
4610.300 - Public Educational Ads	94,634
4615.000 - Printing/Binding	5,000
4630.300 - Membership/Dues	150
4635.100 - Computer Service Fees	200
4635.300 - Software Upgrade/Maintain	4,200
4650.500 - Patient Medical Expenses	38,000

Other Operating Services Total **181,284**

Operating Supplies

4700.100 - Office Supplies	15,039
4700.200 - Office Small Equipment	11,085
4700.300 - Computer Small Equipment	650
4700.400 - Copier/Printer Supplies	1,300
4700.500 - Postage	2,650
4740.100 - Nursing Supplies	10,000
4740.125 - Educational Supplies, None	6,000
4740.300 - Emergency Medications	2,000
4750.000 - Subscriptions/Publication	500

Operating Supplies Total **49,224**

Other Financing Uses

8000.289 - Transfer-Social Sec Tax	48,384
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Other Financing Uses Total **48,384**

173 Public Health Govt Grants Total **1,106,590**

210 Bismarck Public Library

Other Operating Services

4621.100 - Educational Program-Adult	1,000
4621.200 - Educational Prgrm-Juvenil	2,000
4621.300 - Educational Prgrm-Teen	1,500

Other Operating Services Total **4,500**

Operating Supplies

4700.100 - Office Supplies	500
4700.150 - Children Library Supplies	750
4700.155 - Teen Services Supplies	250
4700.200 - Office Small Equipment	18,000

City of Bismarck
Annual Budget - Government Grants Activities 293
For the Year 2015

193	Gov't Grants & Activities		
	4745.300 - Adult Audio/Visual		2,500
	4745.400 - Juvenile Audio/Visual		1,500
	4745.450 - Teen Audio/Visual		1,000
	4745.500 - Adult Books		2,500
	4745.600 - Juvenile Books		2,000
	4745.650 - Teen Books		1,500
	4750.000 - Subscriptions/Publication		5,000
	Operating Supplies Total		35,500
	 Capital Outlay		
	5010.200 - Building Improvements		5,000
	5020.300 - Furniture/Fixtures		5,000
	Capital Outlay Total		10,000
210	Bismarck Public Library Total		50,000
800	Christmas Lights Fund		
	Building, Equipment, and Vehicle Services		
	4420.300 - Rpr/Mtce-Equipment		6,045
	Building, Equipment, and Vehicle Services Total		6,045
800	Christmas Lights Fund Total		6,045
193	Gov't Grants & Activities Total		5,383,707

SEWERMAIN BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck
Service Efforts and Accomplishments
Debt Service Fund
Sewermain Bonds
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Service Expense	\$ 2,957	\$ -	\$ 3,220
Debt Service	1,998,816	4,653,206	4,759,048
Transfers	-	150,000	500,000
Total Expenditures	<u>\$ 2,001,773</u>	<u>\$ 4,803,206</u>	<u>\$ 5,262,268</u>
.			
Revenues			
Special Assessment	\$ 2,515,191	\$ 2,135,946	\$ 2,143,379
Interest	24,725	79,900	85,000
Transfers In	81,685	150,000	500,000
Long-term Debt	-	2,545,000	2,545,000
Total Revenues	<u>\$ 2,621,601</u>	<u>\$ 4,910,846</u>	<u>\$ 5,273,379</u>

City of Bismarck
Revenue Budget - Sewermain Bonds 450
For the Year 2015

Special Assessment Revenue	
3500.250 - SA-Sanitary Sewer-Current	1,941,829
3500.275 - SA-Sanitary Sewer-Pd Full	121,400
3500.300 - SA-Sanitary Sewer-Prior	80,150
Special Assessment Revenue Total	2,143,379
Investment Earnings	
3600.600 - Interest-Investment	85,000
Investment Earnings Total	85,000
Other Financing Sources	
3900.350 - Transfer-Sewermain Constr	500,000
Other Financing Sources Total	500,000
General Long-Term Debt Issued	
3920.175 - Refunding Bonds Issued	2,500,000
3920.200 - Premiums on bonds sold	45,000
General Long-Term Debt Issued Total	2,545,000
Grand Total	5,273,379
Cash Reserve	
Total Sewermain Bonds	5,273,379

City of Bismarck
Annual Budget - Sewermain Bonds 450
For the Year 2015

450 Sewermain Bonds

401 Series A

Other Operating Services

4675.500 - Bond Service Fees 300

Other Operating Services Total 300

Debt Service

7000.000 - Bond Principal 138,615

7010.100 - Interest-Bonds 12,628

Debt Service Total 151,243

401 Series A Total 151,543

402 Series B

Other Operating Services

4675.500 - Bond Service Fees 60

Other Operating Services Total 60

Debt Service

7000.000 - Bond Principal 24,035

7010.100 - Interest-Bonds 12,685

Debt Service Total 36,720

402 Series B Total 36,780

403 Series C

Other Operating Services

4675.500 - Bond Service Fees 50

Other Operating Services Total 50

Debt Service

7000.000 - Bond Principal 26,660

7010.100 - Interest-Bonds 6,129

Debt Service Total 32,789

403 Series C Total 32,839

404 Series D

Other Operating Services

4675.500 - Bond Service Fees 150

Other Operating Services Total 150

City of Bismarck
Annual Budget - Sewermain Bonds 450
For the Year 2015

450 Sewermain Bonds	
Debt Service	
7000.000 - Bond Principal	24,370
7010.100 - Interest-Bonds	1,660
Debt Service Total	26,030
404 Series D Total	
26,180	
405 Series E	
Other Operating Services	
4675.500 - Bond Service Fees	600
Other Operating Services Total	600
Debt Service	
7000.000 - Bond Principal	276,627
7010.100 - Interest-Bonds	30,823
Debt Service Total	307,450
405 Series E Total	
308,050	
406 Series F	
Other Operating Services	
4675.500 - Bond Service Fees	600
Other Operating Services Total	600
Debt Service	
7000.000 - Bond Principal	298,893
7010.100 - Interest-Bonds	43,985
Debt Service Total	342,878
406 Series F Total	
343,478	
408 Series H	
Other Operating Services	
4675.500 - Bond Service Fees	100
Other Operating Services Total	100
Debt Service	
7000.000 - Bond Principal	34,952
7010.100 - Interest-Bonds	11,091
Debt Service Total	46,043
408 Series H Total	
46,143	

City of Bismarck
Annual Budget - Sewermain Bonds 450
For the Year 2015

450 Sewermain Bonds

409 Series I

Debt Service

7000.000 - Bond Principal	135,000
7010.100 - Interest-Bonds	36,000

Debt Service Total	171,000
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409 Series I Total **171,000**

410 Series J

Debt Service

7020.100 - Financial Consulting	7,800
7020.200 - Official Statement Printg	800
7020.300 - Initial Registration	400
7020.500 - Bond Rating	3,600
7020.600 - Bond Attorney	3,600
7020.700 - Bond Discount	45,000
7040.000 - Pmt-Refunded Bnd Escrw Ag	2,500,000

Debt Service Total	2,561,200
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Other Financing Uses

8000.350 - Transfer-Sewer Constructn	500,000
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Other Financing Uses Total	500,000
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410 Series J Total **3,061,200**

421 Series U

Other Operating Services

4675.500 - Bond Service Fees	500
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Other Operating Services Total	500
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Debt Service

7000.000 - Bond Principal	480,489
7010.100 - Interest-Bonds	152,261

Debt Service Total	632,750
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421 Series U Total **633,250**

422 Series V

Other Operating Services

4675.500 - Bond Service Fees	400
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Other Operating Services Total	400
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City of Bismarck
Annual Budget - Sewermain Bonds 450
For the Year 2015

450 Sewermain Bonds		
Debt Service		
7000.000 - Bond Principal		113,256
7010.100 - Interest-Bonds		5,947
Debt Service Total		119,203
422 Series V Total		119,603
423 Series W		
Other Operating Services		
4675.500 - Bond Service Fees		300
Other Operating Services Total		300
Debt Service		
7000.000 - Bond Principal		162,685
7010.100 - Interest-Bonds		53,889
Debt Service Total		216,574
423 Series W Total		216,874
424 Series X		
Other Operating Services		
4675.500 - Bond Service Fees		10
Other Operating Services Total		10
Debt Service		
7000.000 - Bond Principal		3,114
7010.100 - Interest-Bonds		1,121
Debt Service Total		4,235
424 Series X Total		4,245
425 Series Y		
Other Operating Services		
4675.500 - Bond Service Fees		150
Other Operating Services Total		150
Debt Service		
7000.000 - Bond Principal		84,198
7010.100 - Interest-Bonds		26,735
Debt Service Total		110,933
425 Series Y Total		111,083
450 Sewermain Bonds Total		5,262,268

WATERMAIN BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck
Service Efforts and Accomplishments
Debt Service Fund
Watermain Bonds
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Service Expense	\$ 415	\$ -	\$ 470
Debt Service	248,194	597,676	586,149
Transfers	-	250,000	250,000
Total Expenditures	<u>\$ 248,609</u>	<u>\$ 847,676</u>	<u>\$ 836,619</u>
Revenues			
Special Assessment	\$ 226,401	\$ 169,338	\$ 193,627
Interest	-	850	5,000
Transfers In	148	250,000	284,150
Long-term Debt	-	355,000	355,000
Total Revenues	<u>\$ 226,549</u>	<u>\$ 775,188</u>	<u>\$ 837,777</u>

City of Bismarck
Revenue Budget - Watermain Bonds 455
For the Year 2015

Special Assessment Revenue	
3500.525 - SA-Water-Current	153,907
3500.550 - SA-Water-Pd in Full	31,060
3500.575 - SA-Water-Prior	8,660
Special Assessment Revenue Total	193,627
Investment Earnings	
3600.600 - Interest-Investment	5,000
Investment Earnings Total	5,000
Other Financing Sources	
3900.355 - Transfer-Watermain Constr	250,000
3900.665 - Transfer-Water	34,150
Other Financing Sources Total	284,150
General Long-Term Debt Issued	
3920.175 - Refunding Bonds Issued	350,000
3920.200 - Premiums on bonds sold	5,000
General Long-Term Debt Issued Total	355,000
Grand Total	837,777
Cash Reserve	-
Total Watermain Bonds	837,777

City of Bismarck
Annual Budget - Watermain Bonds 455
For the Year 2015

455 Watermain Bonds

401 Series A

Other Operating Services

4675.500 - Bond Service Fees 60

Other Operating Services Total 60

Debt Service

7000.000 - Bond Principal 27,831

7010.100 - Interest-Bonds 2,536

Debt Service Total 30,367

401 Series A Total 30,427

402 Series B

Other Operating Services

4675.500 - Bond Service Fees 10

Other Operating Services Total 10

Debt Service

7000.000 - Bond Principal 3,192

7010.100 - Interest-Bonds 1,684

Debt Service Total 4,876

402 Series B Total 4,886

403 Series C

Other Operating Services

4675.500 - Bond Service Fees 100

Other Operating Services Total 100

Debt Service

7000.000 - Bond Principal 36,150

7010.100 - Interest-Bonds 8,311

Debt Service Total 44,461

403 Series C Total 44,561

404 Series D

Other Operating Services

4675.500 - Bond Service Fees 20

Other Operating Services Total 20

Debt Service

City of Bismarck
Annual Budget - Watermain Bonds 455
For the Year 2015

455 Watermain Bonds	
7000.000 - Bond Principal	3,198
7010.100 - Interest-Bonds	218
Debt Service Total	3,416
404 Series D Total	
405 Series E	
Other Operating Services	
4675.500 - Bond Service Fees	10
Other Operating Services Total	10
Debt Service	
7000.000 - Bond Principal	3,206
7010.100 - Interest-Bonds	357
Debt Service Total	3,563
405 Series E Total	
406 Series F	
Other Operating Services	
4675.500 - Bond Service Fees	5
Other Operating Services Total	5
Debt Service	
7000.000 - Bond Principal	881
7010.100 - Interest-Bonds	130
Debt Service Total	1,011
406 Series F Total	
408 Series H	
Other Operating Services	
4675.500 - Bond Service Fees	20
Other Operating Services Total	20
Debt Service	
7000.000 - Bond Principal	5,630
7010.100 - Interest-Bonds	1,787
Debt Service Total	7,417
408 Series H Total	

City of Bismarck
Annual Budget - Watermain Bonds 455
For the Year 2015

455 Watermain Bonds	
409 Series I	
Debt Service	
7000.000 - Bond Principal	6,000
7010.100 - Interest-Bonds	2,000
Debt Service Total	8,000
409 Series I Total	8,000
410 Series J	
Debt Service	
7020.100 - Financial Consulting	1,800
7020.200 - Official Statement Printg	200
7020.300 - Initial Registration	100
7020.500 - Bond Rating	700
7020.600 - Bond Attorney	700
7020.700 - Bond Discount	5,000
7040.000 - Pmt-Refunded Bnd Escrw Ag	350,000
Debt Service Total	358,500
Other Financing Uses	
8000.355 - Transfer-Water Constructn	250,000
Other Financing Uses Total	250,000
410 Series J Total	608,500
421 Series U	
Other Operating Services	
4675.500 - Bond Service Fees	100
Other Operating Services Total	100
Debt Service	
7000.000 - Bond Principal	57,079
7010.100 - Interest-Bonds	17,963
Debt Service Total	75,042
421 Series U Total	75,142
422 Series V	
Other Operating Services	
4675.500 - Bond Service Fees	100
Other Operating Services Total	100

City of Bismarck
Annual Budget - Watermain Bonds 455
For the Year 2015

455 Watermain Bonds	
Debt Service	
7000.000 - Bond Principal	18,748
7010.100 - Interest-Bonds	338
Debt Service Total	19,086
422 Series V Total	
19,186	
424 Series X	
Other Operating Services	
4675.500 - Bond Service Fees	20
Other Operating Services Total	20
Debt Service	
7000.000 - Bond Principal	10,279
7010.100 - Interest-Bonds	3,702
Debt Service Total	13,981
424 Series X Total	
14,001	
425 Series Y	
Other Operating Services	
4675.500 - Bond Service Fees	25
Other Operating Services Total	25
Debt Service	
7000.000 - Bond Principal	12,470
7010.100 - Interest-Bonds	3,959
Debt Service Total	16,429
425 Series Y Total	
16,454	
455 Watermain Bonds Total	
836,619	

SIDEWALK BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck
Service Efforts and Accomplishments
Debt Service Fund
Sidewalk Bonds
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Service Expense	\$ 9,692	\$ -	\$ 10,400
Debt Service	1,004,809	1,177,593	1,421,309
Transfers	-	25,000	25,000
Total Expenditures	<u>\$ 1,014,501</u>	<u>\$ 1,202,593</u>	<u>\$ 1,456,709</u>
Revenues			
Special Assessment	\$ 1,171,984	\$ 1,049,433	\$ 1,327,282
Interest	31,765	73,300	95,000
Transfers In	10,729	25,000	25,900
Long-term Debt	-	10,000	10,000
Total Revenues	<u>\$ 1,214,478</u>	<u>\$ 1,157,733</u>	<u>\$ 1,458,182</u>

City of Bismarck
Revenue Budget - Sidewalk Bonds 460
For the Year 2015

Special Assessment Revenue	
3500.325 - SA-Sidewalk-Current	1,162,582
3500.350 - SA-Sidewalk-Pd in Full	152,100
3500.375 - SA-Sidewalk-Prior	12,600
Special Assessment Revenue Total	1,327,282
Investment Earnings	
3600.600 - Interest-Investment	95,000
Investment Earnings Total	95,000
Other Financing Sources	
3900.360 - Transfer-Sidewalk Constr	25,900
Other Financing Sources Total	25,900
General Long-Term Debt Issued	
3920.200 - Premiums on bonds sold	10,000
General Long-Term Debt Issued Total	10,000
Grand Total	1,458,182
Cash Reserve	-
Total Sidewalk Bonds	1,458,182

City of Bismarck
Annual Budget - Sidewalk Bonds 460
For the Year 2015

460 Sidewalk Bonds

474 Sidewalk Series 2004

Other Operating Services

4675.500 - Bond Service Fees 600

Other Operating Services Total 600

Debt Service

7000.000 - Bond Principal 110,000

7010.100 - Interest-Bonds 2,035

Debt Service Total 112,035

474 Sidewalk Series 2004 Total 112,635

475 Sidewalk Series 2005

Other Operating Services

4675.500 - Bond Service Fees 1,000

Other Operating Services Total 1,000

Debt Service

7000.000 - Bond Principal 105,000

7010.100 - Interest-Bonds 6,510

Debt Service Total 111,510

475 Sidewalk Series 2005 Total 112,510

476 Sidewalk Series 2006

Other Operating Services

4675.500 - Bond Service Fees 1,100

Other Operating Services Total 1,100

Debt Service

7000.000 - Bond Principal 115,000

7010.100 - Interest-Bonds 12,219

Debt Service Total 127,219

476 Sidewalk Series 2006 Total 128,319

477 Sidewalk Series 2007

Other Operating Services

4675.500 - Bond Service Fees 1,100

Other Operating Services Total 1,100

City of Bismarck
Annual Budget - Sidewalk Bonds 460
For the Year 2015

460 Sidewalk Bonds	
Debt Service	
7000.000 - Bond Principal	115,000
7010.100 - Interest-Bonds	14,755
Debt Service Total	129,755
477 Sidewalk Series 2007 Total	
478 Sidewalk Series 2008	
Other Operating Services	
4675.500 - Bond Service Fees	1,100
Other Operating Services Total	1,100
Debt Service	
7000.000 - Bond Principal	85,000
7010.100 - Interest-Bonds	10,065
Debt Service Total	95,065
478 Sidewalk Series 2008 Total	
479 Sidewalk Series 2009	
Other Operating Services	
4675.500 - Bond Service Fees	1,100
Other Operating Services Total	1,100
Debt Service	
7000.000 - Bond Principal	70,000
7010.100 - Interest-Bonds	8,850
Debt Service Total	78,850
479 Sidewalk Series 2009 Total	
480 Sidewalk Series 2010	
Other Operating Services	
4675.500 - Bond Service Fees	1,100
Other Operating Services Total	1,100
Debt Service	
7000.000 - Bond Principal	100,000
7010.100 - Interest-Bonds	10,660
Debt Service Total	110,660
480 Sidewalk Series 2010 Total	

City of Bismarck
Annual Budget - Sidewalk Bonds 460
For the Year 2015

460 Sidewalk Bonds	
481 Sidewalk Series 2011	
<hr/>	
Other Operating Services	
4675.500 - Bond Service Fees	1,100
Other Operating Services Total	1,100
Debt Service	
7000.000 - Bond Principal	95,000
7010.100 - Interest-Bonds	9,165
Debt Service Total	104,165
481 Sidewalk Series 2011 Total	105,265
482 Sidewalk Series 2012	
<hr/>	
Other Operating Services	
4675.500 - Bond Service Fees	1,100
Other Operating Services Total	1,100
Debt Service	
7000.000 - Bond Principal	225,000
7010.100 - Interest-Bonds	40,775
Debt Service Total	265,775
482 Sidewalk Series 2012 Total	266,875
483 Sidewalk Series 2013	
<hr/>	
Other Operating Services	
4675.500 - Bond Service Fees	1,100
Other Operating Services Total	1,100
Debt Service	
7000.000 - Bond Principal	225,000
7010.100 - Interest-Bonds	40,775
Debt Service Total	265,775
483 Sidewalk Series 2013 Total	266,875
484 Sidewalk Series 2014	
<hr/>	
Debt Service	
7020.100 - Financial Consulting	4,000
7020.200 - Official Statement Printg	1,000

City of Bismarck
Annual Budget - Sidewalk Bonds 460
For the Year 2015

460 Sidewalk Bonds	
7020.500 - Bond Rating	1,500
7020.600 - Bond Attorney	4,000
7020.700 - Bond Discount	10,000
Debt Service Total	20,500
Other Financing Uses	
8000.360 - Transfer-Sidewalk Constru	25,000
Other Financing Uses Total	25,000
484 Sidewalk Series 2014 Total	45,500
460 Sidewalk Bonds Total	1,456,709

STREET IMPROVEMENT BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck
Service Efforts and Accomplishments
Debt Service Fund
Street Improvement Bonds
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Service Expense	\$ 10,902	\$ -	\$ 12,400
Debt Service	8,279,266	13,186,190	17,059,248
Transfers	-	250,000	750,000
Total Expenditures	<u>\$ 8,290,168</u>	<u>\$ 13,436,190</u>	<u>\$ 17,821,648</u>
Revenues			
Special Assessment	\$ 10,145,417	\$ 8,897,493	\$ 11,581,455
Interest	-	437,800	450,000
Transfers In	262,419	250,000	750,000
Long-term Debt	-	4,050,000	5,050,000
Total Revenues	<u>\$ 10,407,836</u>	<u>\$ 13,635,293</u>	<u>\$ 17,831,455</u>

City of Bismarck
Revenue Budget - Street Improvement Bonds 465
For the Year 2015

Special Assessment Revenue	
3500.450 - SA-Street Impr-Current	10,160,455
3500.475 - SA-Street Impr-Pd in Full	1,235,500
3500.500 - SA-Street Impr-Prior	185,500
Special Assessment Revenue Total	11,581,455
Investment Earnings	
3600.600 - Interest-Investment	450,000
Investment Earnings Total	450,000
Other Financing Sources	
3900.365 - Transfer-Street Impr Cons	750,000
Other Financing Sources Total	750,000
General Long-Term Debt Issued	
3920.175 - Refunding Bonds Issued	5,000,000
3920.200 - Premiums on bonds sold	50,000
General Long-Term Debt Issued Total	5,050,000
Grand Total	17,831,455
Cash Reserve	-
Total Street Improvement Bonds	17,831,455

City of Bismarck
Annual Budget - Street Improvement Bonds 465
For the Year 2015

465 Street Improvement Bonds

401 Series A

Other Operating Services

4675.500 - Bond Service Fees 700

Other Operating Services Total 700

Debt Service

7000.000 - Bond Principal 268,554

7010.100 - Interest-Bonds 23,361

Debt Service Total 291,915

401 Series A Total 292,615

402 Series B

Other Operating Services

4675.500 - Bond Service Fees 1,100

Other Operating Services Total 1,100

Debt Service

7000.000 - Bond Principal 902,774

7010.100 - Interest-Bonds 181,893

Debt Service Total 1,084,667

402 Series B Total 1,085,767

403 Series C

Other Operating Services

4675.500 - Bond Service Fees 1,100

Other Operating Services Total 1,100

Debt Service

7000.000 - Bond Principal 877,190

7010.100 - Interest-Bonds 114,260

Debt Service Total 991,450

403 Series C Total 992,550

404 Series D

Other Operating Services

4675.500 - Bond Service Fees 1,100

Other Operating Services Total 1,100

City of Bismarck
Annual Budget - Street Improvement Bonds 465
For the Year 2015

465 Street Improvement Bonds	
Debt Service	
7000.000 - Bond Principal	152,432
7010.100 - Interest-Bonds	10,105
Debt Service Total	162,537
404 Series D Total	
405 Series E	
Other Operating Services	
4675.500 - Bond Service Fees	500
Other Operating Services Total	500
Debt Service	
7000.000 - Bond Principal	245,168
7010.100 - Interest-Bonds	21,560
Debt Service Total	266,728
405 Series E Total	
406 Series F	
Other Operating Services	
4675.500 - Bond Service Fees	700
Other Operating Services Total	700
Debt Service	
7000.000 - Bond Principal	410,226
7010.100 - Interest-Bonds	60,368
Debt Service Total	470,594
406 Series F Total	
407 Series G	
Other Operating Services	
4675.500 - Bond Service Fees	1,100
Other Operating Services Total	1,100
Debt Service	
7000.000 - Bond Principal	535,000
7010.100 - Interest-Bonds	44,013
Debt Service Total	579,013
407 Series G Total	

City of Bismarck
Annual Budget - Street Improvement Bonds 465
For the Year 2015

465 Street Improvement Bonds

408 Series H

Other Operating Services

4675.500 - Bond Service Fees 1,100

Other Operating Services Total 1,100

Debt Service

7000.000 - Bond Principal 1,574,418

7010.100 - Interest-Bonds 376,197

Debt Service Total 1,950,615

408 Series H Total 1,951,715

409 Series I

Debt Service

7000.000 - Bond Principal 2,300,000

7010.100 - Interest-Bonds 450,000

Debt Service Total 2,750,000

409 Series I Total 2,750,000

410 Series J

Other Operating Services

4675.500 - Bond Service Fees 1,100

Other Operating Services Total 1,100

Debt Service

7020.100 - Financial Consulting 33,000

7020.200 - Official Statement Printg 2,700

7020.300 - Initial Registration 2,000

7020.500 - Bond Rating 11,000

7020.600 - Bond Attorney 14,000

7020.700 - Bond Discount 50,000

7040.000 - Pmt-Refunded Bnd Escrw Ag 5,000,000

Debt Service Total 5,112,700

Other Financing Uses

8000.365 - Transfer-St Impr Construc 750,000

Other Financing Uses Total 750,000

410 Series J Total 5,863,800

City of Bismarck
Annual Budget - Street Improvement Bonds 465
For the Year 2015

465 Street Improvement Bonds

421 Series U

Other Operating Services

4675.500 - Bond Service Fees 500

Other Operating Services Total 500

Debt Service

7000.000 - Bond Principal 462,431

7010.100 - Interest-Bonds 137,508

Debt Service Total 599,939

421 Series U Total 600,439

422 Series V

Other Operating Services

4675.500 - Bond Service Fees 600

Other Operating Services Total 600

Debt Service

7000.000 - Bond Principal 122,996

7010.100 - Interest-Bonds 5,489

Debt Service Total 128,485

422 Series V Total 129,085

423 Series W

Other Operating Services

4675.500 - Bond Service Fees 800

Other Operating Services Total 800

Debt Service

7000.000 - Bond Principal 462,315

7010.100 - Interest-Bonds 153,140

Debt Service Total 615,455

423 Series W Total 616,255

424 Series X

Other Operating Services

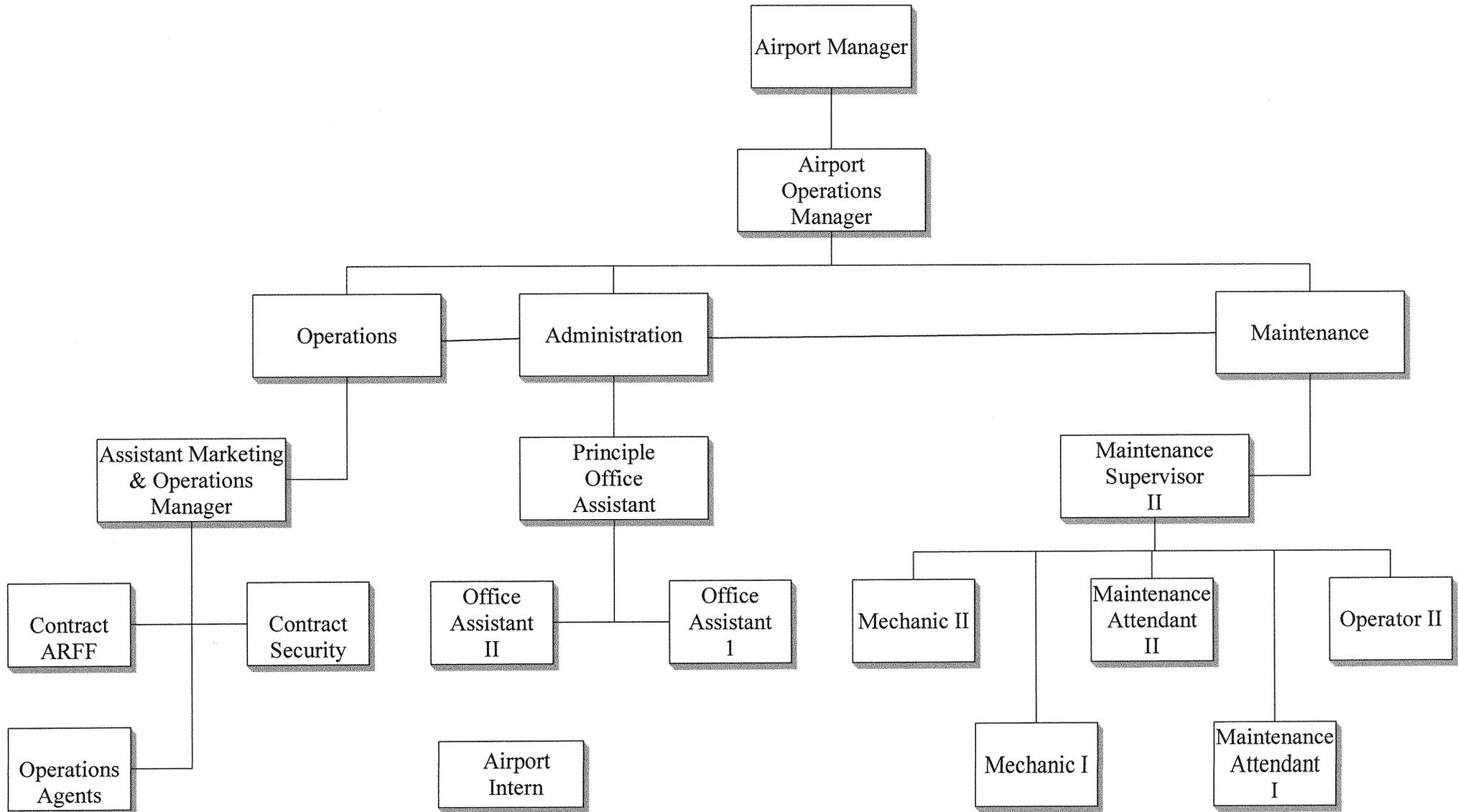
4675.500 - Bond Service Fees 1,100

Other Operating Services Total 1,100

City of Bismarck
Annual Budget - Street Improvement Bonds 465
For the Year 2015

465 Street Improvement Bonds	
Debt Service	
7000.000 - Bond Principal	1,136,610
7010.100 - Interest-Bonds	28,839
Debt Service Total	1,165,449
424 Series X Total	1,166,549
425 Series Y	
Other Operating Services	
4675.500 - Bond Service Fees	900
Other Operating Services Total	900
 Debt Service	
7000.000 - Bond Principal	768,333
7010.100 - Interest-Bonds	121,368
Debt Service Total	889,701
425 Series Y Total	890,601
465 Street Improvement Bonds Total	17,821,648

City of Bismarck Airport Operations



BISMARCK AIRPORT

The mission of the Bismarck Airport is to provide, at the highest priority, a safe, cost effective, growth-oriented airport facility that enhances the community's ability to integrate into the National Air Transportation System. Airport staff will strive to achieve this mission every day from the smallest task to the largest project.

Bismarck Airport maintained its record breaking pace for the 4th straight year in 2013 although the total passenger gains were less dramatic as compared to 2012. Passenger increases were strong from January through May but from June through November they trended downward. The downward trend was due largely to Delta and United starting new regional jet service in Dickinson (DIK) and Williston (ISN). This announcement also brought about a reallocation of capacity (seats available) to all the airports they serve in western North Dakota. The reallocation yielded fewer seats in Bismarck and Minot while the capacity shifted to the new service started in DIK and ISN. However, by the end of the year 2013 the total passenger enplanements at Bismarck ended up just slightly ahead of the previous year at 237,683.

2013 was the first full year of Frontier Airlines new service in Bismarck. Frontier saw passenger gains every month throughout the year as more passengers took advantage of the low airfares they offer. Another bright spot in service during 2013 was Allegiant's announcement to start new service to Orlando Florida. Starting November 23rd, Allegiant offered two flights per week to the sunshine state and the many leisure destinations surrounding Orlando. The Airport had been lobbying Allegiant for several years and offered fee waivers and marketing assistance in order to get this service off the ground.

The biggest air service improvement opportunity came at the end of 2013 when the US Department of Transportation (USDOT) announced Bismarck Airport as a recipient of a Small Community Air Service Development Grant. The airport, working hand in hand with the Chamber of Commerce, submitted an application that included \$500,000 of local funding from the Chambers members to match \$500,000 in grant funding to attract new air service to the south and east. The airport had been communicating with several airlines over the past several years about the opportunity of new service in the event Bismarck was successful with their application. After several months of negotiations, American Airlines announced new service to Dallas/Ft Worth and Chicago starting in late 2014. With this announcement, Bismarck Airport will have five airlines serving 7 destinations with direct flights.

The third phase of the terminal apron reconstruction project was completed in 2013. Planning continued for the two environmental assessments underway, the north general aviation apron expansion and the wetland filling and mitigation project. Reconstruction of the "bravo" taxiway was bid in 2013 for construction the following summer. Other maintenance projects included overhead door replacements at the maintenance shop, roof replacement at the Emergency Management/911 center and annual crack and joint repair as well as airfield re-marking. The Airport staff and consulting engineers also started to look at options for maintenance repairs to the main runway (13/31). After some investigation it was determined that an engineering study was necessary to thoroughly review the existing conditions and make recommendations.

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Airport
2015 Financial Plan**

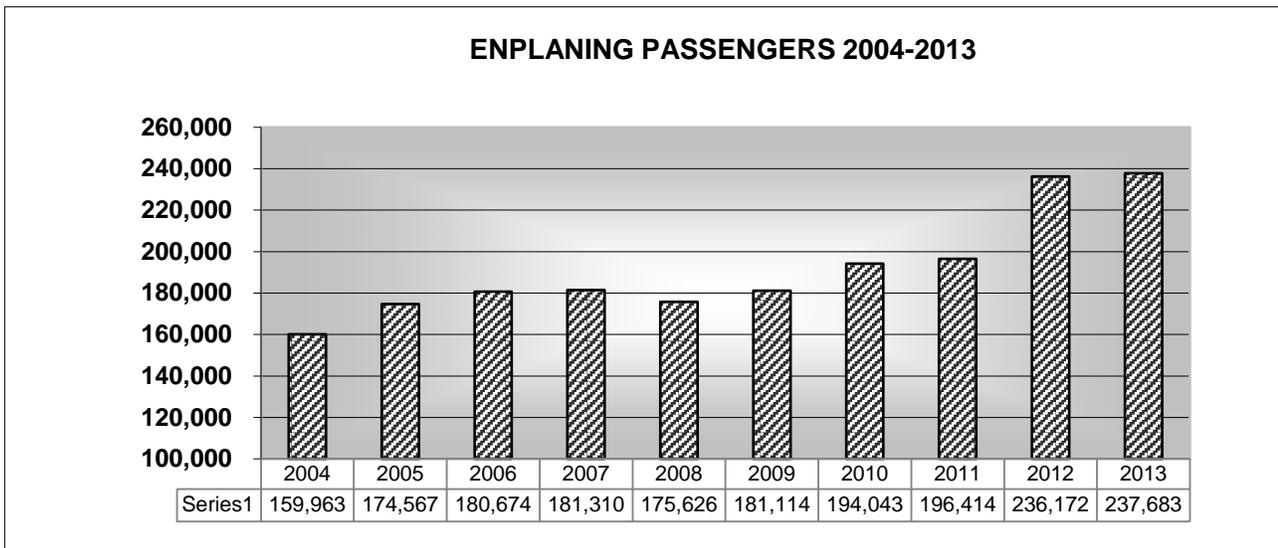
	2013 Actual	2014 Budget	2015 Budget
Administration			
Salary/Wages	\$ 406,443	\$ 420,650	\$ 463,271
Fringe Benefits	104,617	101,068	113,937
Professional/Legal Services	159,819	241,700	183,700
Property/Equipment	204,960	5,100	5,100
Travel/Training	11,412	31,900	29,635
Service Expense	169,154	270,125	270,425
Supply Expense	10,689	20,800	16,100
Grants	-	1,000,000	1,000,000
Transfers	134,906	144,811	181,071
Total Expenditures	\$ 1,202,000	\$ 2,236,154	\$ 2,263,239
Buildings			
Salary/Wages	\$ 411,930	\$ 495,219	\$ 524,187
Fringe Benefits	125,346	130,668	150,585
Professional/Legal Services	154,670	200,677	198,694
Property/Equipment	470,069	679,484	611,537
Service Expense	120,549	162,317	131,317
Supply Expense	63,687	83,890	92,600
Grants	72,427	1,037,170	-
Capital Expense	30,163	25,000	2,425,000
Transfers	32,747	34,675	40,101
Total Expenditures	\$ 1,481,588	\$ 2,849,100	\$ 4,174,021
Property & Land			
Property/Equipment	\$ 280,082	\$ 706,448	\$ 839,886
Service Expense	2,728,447	2,853,900	2,929,500
Supply Expense	45,587	73,500	83,000
Capital Expense	3,861,315	5,020,000	16,120,000
Total Expenditures	\$ 6,915,431	\$ 8,653,848	\$ 19,972,386

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Airport (Continued)
2015 Financial Plan**

	2013 Actual	2014 Budget	2015 Budget
Equipment & Vehicles			
Property/Equipment	\$ 84,080	\$ 126,100	\$ 123,000
Service Expense	131,609	136,100	149,187
Supply Expense	101,369	113,202	110,391
Capital Expense	72,717	160,000	80,000
Total Expenditures	<u>\$ 389,775</u>	<u>\$ 535,402</u>	<u>\$ 462,578</u>
Security			
Professional/Legal Services	\$ 148,931	\$ 165,455	\$ 165,455
Property/Equipment	180	2,000	1,100
Service Expense	1,517	1,460	600
Supply Expense	4,913	6,300	5,800
Total Expenditures	<u>\$ 155,541</u>	<u>\$ 175,215</u>	<u>\$ 172,955</u>
ARFF			
Professional/Legal Services	\$ 438,606	\$ 456,156	\$ 469,836
Property/Equipment	1,672	21,600	15,450
Service Expense	6,837	6,900	6,900
Supply Expense	28,249	36,580	32,017
Capital Expense	-	800,000	800,000
Total Expenditures	<u>\$ 475,364</u>	<u>\$ 1,321,236</u>	<u>\$ 1,324,203</u>
Operations			
Salary/Wages	\$ 258,980	\$ 284,288	\$ 306,373
Fringe Benefits	93,747	89,309	101,906
Travel/Training	-	6,850	6,850
Service Expense	129	2,645	645
Supply Expense	824	5,775	2,825
Transfers	20,501	20,957	23,618
Total Expenditures	<u>\$ 374,181</u>	<u>\$ 409,824</u>	<u>\$ 442,217</u>
 Total Airport Expenditures	 <u>\$ 10,993,880</u>	 <u>\$ 16,180,779</u>	 <u>\$ 28,811,599</u>

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Airport (Continued)
2015 Financial Plan**

	2013 Actual	2014 Budget	2015 Budget
Revenues			
Licenses & Permits	\$ -	\$ 3,150	\$ 4,800
Government	3,226,788	5,329,970	14,825,000
Charge for Services	2,276,348	2,478,118	2,506,548
Fines	4,180	4,330	4,380
Interest	10,452	21,731	66,280
Rental	3,532,566	3,579,021	3,434,449
Transfers In	19,286	25,000	25,000
Sale of Assets (Disposal)	61,054	47,700	66,000
Total Revenues	\$ 9,130,674	\$ 11,489,020	\$ 20,932,457
Total Enplaned Passengers	237,683	243,257	249,339
Gift Shop Revenue	\$22,405	\$23,348	\$23,350
Parking Revenue	\$1,319,660	\$1,278,301	\$1,320,000
Rental Car Revenue	\$1,050,236	\$1,135,756	\$931,008
Restaurant Revenue	\$43,611	\$44,230	\$54,930
Gift Shop Revenue per enplanement	\$0.09	\$0.10	\$0.09
Parking Revenue per enplanement	\$5.55	\$5.25	\$5.29
Rental Car Revenue per enplanement	\$4.42	\$4.67	\$3.73
* Restaurant Revenue per enplanement	\$0.18	\$0.18	\$0.22
The amounts listed above use the Airport's commission and not gross revenue.			
* Restaurant revenue includes beer & wine Sales			
Operating Expenses (excluding depreciation)	\$3,905,952	\$6,893,736	\$5,976,209
Operating expenses per enplanement	\$16.43	\$28.34	\$23.97



City of Bismarck
Revenue Budget - Airport 600
For the Year 2015

Licenses & Permits	
3130.601 - Permits-Commerical Aero	4,800
Licenses & Permits Total	4,800
Intergovernmental Revenue	
3220.100 - Federal AIP Grants	12,600,000
3220.400 - Air Service DOT Grant	1,000,000
3230.200 - Aeronautics Non-AIP Grant	5,000
3230.210 - Aeronautics Grant	1,150,000
3240.900 - Tax-Airline Possessory	70,000
Intergovernmental Revenue Total	14,825,000
Charges for Services	
3330.120 - Sale of Labor	57,745
3335.100 - Sale of Water	1,400
3336.100 - Sale of Electricity	19,795
3336.110 - Sale of Natural Gas	4,067
3345.100 - Fees-ARFF	410,000
3345.120 - Fees-Cargo Operations	11,640
3345.125 - Fees-Commission	138,510
3345.150 - Fees-Flowage Airline	102,931
3345.175 - Fees-Flowage Gen Aviation	64,041
3345.190 - Fees-Fuel Farm	30,000
3345.200 - Fees-Landing	368,264
3345.225 - Fees-Passenger Fac Charge	1,100,000
3345.250 - Fees-Security	82,727
3345.251 - Fees-TSA Security	82,728
3345.255 - Fees-CHRC Reimbursement	12,890
3350.425 - Sales-Office Supply NonTx	50
3350.450 - Sales-Vending Machine	12,360
Charges for Services Total	2,499,148
Other Income	
3355.100 - Other Income	5,300
3355.150 - Insurance Conferment	2,100
Other Income Total	7,400
Fines & Forfeits	
3400.200 - Fines-Parking Tickets	4,380
Fines & Forfeits Total	4,380

City of Bismarck
Revenue Budget - Airport 600
For the Year 2015

Investment Earnings	
3600.100 - Interest-Trade A/R	880
3600.102 - Penalty-Trade A/R	275
3600.125 - Interest and Dividends	25
3600.150 - Interest-Arpt Renovation	100
3600.300 - Interest-Construction	40,000
3600.550 - Interest-Fuel Flowage Con	25,000
Investment Earnings Total	66,280
Rental	
3700.150 - Rent-Building #21	49,891
3700.160 - Rent-Building #22	38,010
3700.200 - Rent-Terminal Building	623,355
3710.100 - Rent-Crop Land	28,470
3710.150 - Rent-Hayland	19,750
3710.175 - Rent-Land Lease	225,000
3720.100 - Rent-Parking Lot	1,320,000
3720.175 - Rent-Car Rental Parkng Lt	12,060
3730.125 - Rent-Advertising Panel	41,375
3730.150 - Rent-Aeronautics	37,047
3730.175 - Rent-Cafe	54,930
3730.200 - Rent-Car Leasing Offc Spc	918,948
3730.225 - Rent-Gift Shop	23,350
3740.100 - Rent-Equipment	600
3740.125 - Rent-Jetway	37,663
3740.150 - Additional Rental Svc Chg	4,000
Rental Total	3,434,449
Other Financing Sources	
3900.282 - Transfer-Lod,Liq,Food Tax	25,000
Other Financing Sources Total	25,000
Sale of Assets/Expense	
3910.100 - Gain/Loss on Dispsl Asset	55,000
3910.125 - Insurance Recoveries	11,000
Sale of Assets/Expense Total	66,000
Grand Total	20,932,457
Cash Reserve	4,713,542
Total Airport	25,645,999

**City of Bismarck
Annual Budget - Airport 600
For the Year 2015**

600 Airport

601 Airport Administration

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	418,823
4120.000 - Part-Time Wages	31,200
4130.000 - Overtime Wages	10,000
4170.000 - Sick Overage	3,248

Personal Services - Salaries & Wage Total **463,271**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	64,266
4200.200 - Life Insurance	374
4200.300 - Disability Insurance	1,325
4200.400 - Pension Expense	43,558
4240.100 - Workers Comp-Premium	2,014
4240.200 - Workers Comp-Med Assmt	500
4240.300 - Workers Comp-Inmate/Vol	350
4250.250 - Meal Allowance - No Hotel	600
4250.300 - Mileage Allowance	750
4250.400 - Physical-Fringe Benefits	200

Personal Services - Fringe Benefits Total **113,937**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	4,300
4300.300 - Professional Certification	100
4310.200 - Engineering Consultants	30,000
4310.300 - Architect Consultants	5,000
4310.500 - Study Consultants	30,000
4310.600 - Marketing Consultants	58,000
4310.700 - Professional Consultants	30,000
4310.800 - Environmental Consultants	6,000
4330.100 - Contract Labor	5,000
4330.200 - Service Contract	15,000
4330.210 - Service Contract-Telephon	300

Professional, Legal, and Contracted Service Fees Total **183,700**

Building, Equipment, and Vehicle Services

4430.300 - Rentals-Equipment	5,100
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Building, Equipment, and Vehicle Services Total **5,100**

**City of Bismarck
Annual Budget - Airport 600
For the Year 2015**

600 Airport

Travel and Training

4500.100 - Lodging	5,100
4500.200 - Meals	1,400
4500.300 - Airfare	8,600
4500.350 - Car Rental	500
4500.400 - Travel-Fuel	500
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	500
4500.800 - Taxi/Parking	300
4510.100 - Conference Registration	7,000
4510.300 - In-House Training	2,235
4510.400 - Training Supplies	500
4510.500 - Safety Training	2,500

Travel and Training Total **29,635**

Other Operating Services

4605.100 - Telephone	6,500
4605.200 - Cell Phones	4,500
4610.100 - Advertising/Promotions	225,000
4610.200 - Legal Ads	2,000
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	4,500
4630.600 - Permits/Fees	250
4630.700 - License	175
4635.100 - Computer Service Fees	275
4635.200 - Network Services	7,500
4635.300 - Software Upgrade/Maintain	10,000
4650.300 - Drug Testing	400
4655.100 - Background Checks	4,000
4655.200 - Credit Checks	75
4655.600 - Candidate Assessment Svc	2,000
4665.000 - Hospitality/Entertainment	2,500
4675.200 - Credit Card Service Fee	250

Other Operating Services Total **270,425**

Operating Supplies

4700.100 - Office Supplies	4,500
4700.200 - Office Small Equipment	2,500
4700.210 - Telephone Equipment	500
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	3,100

**City of Bismarck
Annual Budget - Airport 600
For the Year 2015**

600 Airport	
4700.500 - Postage	1,400
4700.600 - Small Software Programs	1,000
4750.000 - Subscriptions/Publication	600
Operating Supplies Total	16,100
Grants and Subsidies	
4900.100 - Pass-Thru Grant/Subsidies	1,000,000
Grants and Subsidies Total	1,000,000
Other Financing Uses	
8000.100 - Transfer-General Fund	145,631
8000.289 - Transfer-Social Sec Tax	35,440
Other Financing Uses Total	181,071
 601 Airport Administration Total	
2,263,239	
602 Airport Buildings	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	472,922
4120.000 - Part-Time Wages	21,840
4130.000 - Overtime Wages	25,000
4170.000 - Sick Overage	4,425
Personal Services - Salaries & Wage Total	524,187
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	92,863
4200.200 - Life Insurance	561
4200.300 - Disability Insurance	1,496
4200.400 - Pension Expense	49,185
4240.100 - Workers Comp-Premium	3,176
4240.200 - Workers Comp-Med Assmt	500
4250.100 - Laundry/Dry Cleaning	2,429
4250.250 - Meal Allowance - No Hotel	50
4250.400 - Physical-Fringe Benefits	325
Personal Services - Fringe Benefits Total	150,585
Professional, Legal, and Contracted Service Fees	
4330.100 - Contract Labor	133,000
4330.200 - Service Contract	25,694
4330.300 - Facility Service Contract	40,000
Professional, Legal, and Contracted Service Fees Total	198,694

**City of Bismarck
Annual Budget - Airport 600
For the Year 2015**

600 Airport	
Building, Equipment, and Vehicle Services	
4400.100 - Water/Sewer	22,000
4400.200 - Electricity	235,318
4400.400 - Waste Disposal	1,213
4400.500 - Natural Gas	29,756
4410.400 - Lawn Care	250
4420.100 - Rpr/Mtce-Building	150,000
4420.200 - Rpr/Mtce-Property	158,000
4420.300 - Rpr/Mtce-Equipment	15,000
Building, Equipment, and Vehicle Services Total	611,537
Other Operating Services	
4600.100 - State Fire and Tornado	1,000
4600.400 - General Liability	35,817
4670.000 - Depreciation Expense	94,500
Other Operating Services Total	131,317
Operating Supplies	
4705.000 - Uniforms	500
4710.200 - Small Tools/Equipment	6,500
4710.500 - Lighting Supplies	40,000
4710.600 - Janitorial Supplies	45,000
4735.100 - Safety Supplies	600
Operating Supplies Total	92,600
Capital Outlay	
6610.100 - Buildings	2,400,000
6680.200 - Furniture/Fixtures	25,000
Capital Outlay Total	2,425,000
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	40,101
Other Financing Uses Total	40,101
602 Airport Buildings Total	4,174,021
603 Airport Property & Land	
Building, Equipment, and Vehicle Services	
4400.200 - Electricity	29,954
4420.200 - Rpr/Mtce-Property	45,000
4420.290 - Rpr/Mtce-Runways	158,000

**City of Bismarck
Annual Budget - Airport 600
For the Year 2015**

600 Airport	
4420.295 - Rpr/Mtce-Air Field	28,500
4440.000 - Special Assessments	574,832
4440.200 - Property Taxes	3,600
Building, Equipment, and Vehicle Services Total	839,886
Other Operating Services	
4640.400 - Planting Services	3,500
4650.000 - Testing & Monitoring Fees	1,000
4670.000 - Depreciation Expense	2,925,000
Other Operating Services Total	2,929,500
Operating Supplies	
4710.500 - Lighting Supplies	40,000
4715.155 - Miscellaneous Chemicals	41,000
4720.600 - Sand	2,000
Operating Supplies Total	83,000
Capital Outlay	
6630.200 - Airport Road System	900,000
6630.210 - Runways	14,000,000
6630.240 - Lighting	120,000
6630.250 - Airport Parking Lots	600,000
6650.100 - Machinery/Equipment	500,000
Capital Outlay Total	16,120,000
603 Airport Property & Land Total	19,972,386
604 Airport Equipment & Vehls	
Personal Services - Fringe Benefits	
4250.100 - Laundry/Dry Cleaning	3,087
Personal Services - Fringe Benefits Total	3,087
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	60,000
4420.310 - Rpr/Mtce-Communica Device	2,500
4420.360 - Rpr/Mtce-Snow Removal Eqt	60,000
4430.300 - Rentals-Equipment	500
Building, Equipment, and Vehicle Services Total	123,000
Other Operating Services	
4600.600 - Auto Insurance	4,100

**City of Bismarck
Annual Budget - Airport 600
For the Year 2015**

600 Airport	
4670.000 - Depreciation Expense	142,000
Other Operating Services Total	146,100
Operating Supplies	
4700.100 - Office Supplies	150
4700.200 - Office Small Equipment	500
4705.000 - Uniforms	800
4710.100 - Shop Supplies	18,000
4710.200 - Small Tools/Equipment	18,000
4725.100 - Gasoline	18,191
4725.200 - Diesel	50,000
4725.300 - Oil	4,500
4735.100 - Safety Supplies	250
Operating Supplies Total	110,391
Capital Outlay	
6650.100 - Machinery/Equipment	80,000
Capital Outlay Total	80,000
604 Airport Equipment & Vehls Total	462,578
605 Airport Security	
Professional, Legal, and Contracted Service Fees	
4330.100 - Contract Labor	82,727
4330.200 - Service Contract	82,728
Professional, Legal, and Contracted Service Fees Total	165,455
Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	500
4420.310 - Rpr/Mtce-Communica Device	600
Building, Equipment, and Vehicle Services Total	1,100
Other Operating Services	
4600.600 - Auto Insurance	150
4605.200 - Cell Phones	350
4645.500 - Towing	100
Other Operating Services Total	600
Operating Supplies	
4700.100 - Office Supplies	250
4700.200 - Office Small Equipment	250

**City of Bismarck
Annual Budget - Airport 600
For the Year 2015**

600 Airport	600
4710.200 - Small Tools/Equipment	600
4725.100 - Gasoline	4,500
4725.300 - Oil	100
4735.100 - Safety Supplies	100
Operating Supplies Total	5,800
605 Airport Security Total	172,955
606 Airport ARFF	
Professional, Legal, and Contracted Service Fees	
4330.200 - Service Contract	469,836
Professional, Legal, and Contracted Service Fees Total	469,836
 Building, Equipment, and Vehicle Services	
4420.300 - Rpr/Mtce-Equipment	15,000
4420.310 - Rpr/Mtce-Communica Device	450
Building, Equipment, and Vehicle Services Total	15,450
 Other Operating Services	
4605.100 - Telephone	2,800
4670.000 - Depreciation Expense	4,100
Other Operating Services Total	6,900
 Operating Supplies	
4700.200 - Office Small Equipment	1,300
4700.300 - Computer Small Equipment	2,000
4700.400 - Copier/Printer Supplies	500
4705.100 - Turnouts	9,900
4710.200 - Small Tools/Equipment	10,417
4715.155 - Miscellaneous Chemicals	2,450
4725.100 - Gasoline	1,200
4725.200 - Diesel	1,400
4725.300 - Oil	850
4735.100 - Safety Supplies	2,000
Operating Supplies Total	32,017
 Capital Outlay	
6650.210 - Fire/Crash/Rescue Eqpt	800,000
Capital Outlay Total	800,000
606 Airport ARFF Total	1,324,203

**City of Bismarck
Annual Budget - Airport 600
For the Year 2015**

600 Airport	
607 Airport Operations	
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Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	290,833
4130.000 - Overtime Wages	10,000
4160.000 - Annual Leave	2,910
4170.000 - Sick Overage	2,630
Personal Services - Salaries & Wage Total	306,373
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	64,266
4200.200 - Life Insurance	374
4200.300 - Disability Insurance	920
4200.400 - Pension Expense	30,247
4240.100 - Workers Comp-Premium	1,968
4240.200 - Workers Comp-Med Assmt	500
4250.100 - Laundry/Dry Cleaning	3,226
4250.250 - Meal Allowance - No Hotel	50
4250.300 - Mileage Allowance	100
4250.400 - Physical-Fringe Benefits	255
Personal Services - Fringe Benefits Total	101,906
Travel and Training	
4500.100 - Lodging	1,450
4500.200 - Meals	600
4500.300 - Airfare	1,700
4510.100 - Conference Registration	2,200
4510.300 - In-House Training	400
4510.500 - Safety Training	500
Travel and Training Total	6,850
Other Operating Services	
4630.700 - License	300
4650.300 - Drug Testing	180
4655.100 - Background Checks	115
4655.200 - Credit Checks	50
Other Operating Services Total	645
Operating Supplies	
4700.300 - Computer Small Equipment	675
4700.400 - Copier/Printer Supplies	150
4710.100 - Shop Supplies	500

**City of Bismarck
Annual Budget - Airport 600
For the Year 2015**

600 Airport	
4710.200 - Small Tools/Equipment	1,000
4735.100 - Safety Supplies	500
Operating Supplies Total	2,825
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	23,438
8000.760 - Transfer-Unemployment	180
Other Financing Uses Total	23,618
607 Airport Operations Total	442,217
600 Airport Total	28,811,599
Less Depreciation	3,165,600
Net Airport Total	25,645,999

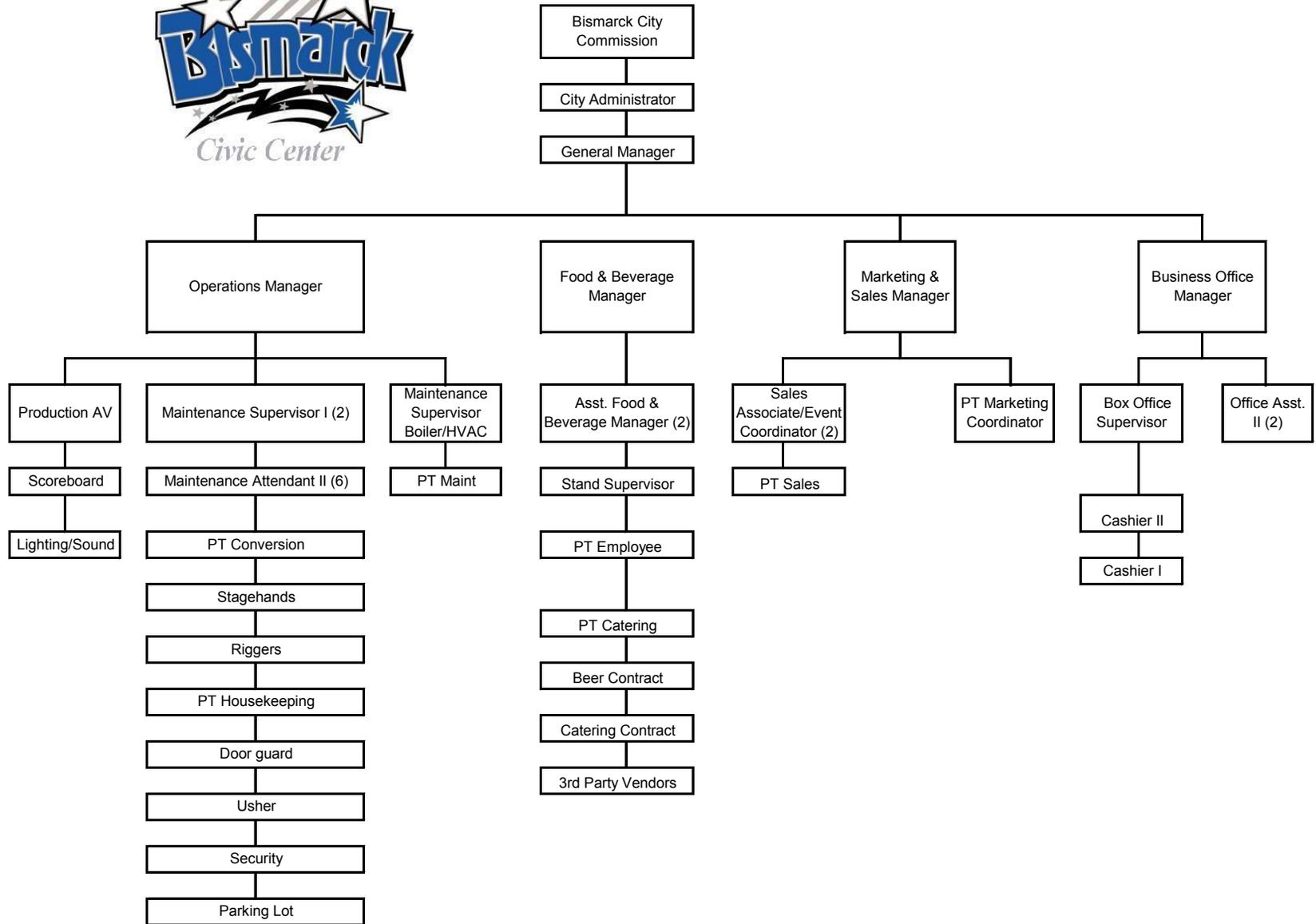
**City of Bismarck
 Estimated Cash Balance
 Enterprise Fund
 Airport
 2015 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2014		\$ 6,111,982
Revenues		20,932,457
Expenditures		
Administration	2,263,239	
Buildings	4,079,521	
Property & Land	17,047,386	
Equipment & Vehicles	320,578	
Security	172,955	
ARFF	1,320,103	
Operations	442,217	
Total Expenditures	25,645,999	25,645,999
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 1,398,440</u></u>



2015 Flow Chart



CIVIC CENTER AND BELLE MEHUS AUDITORIUM

We are the provider of choice for our products and services. Customer service is our highest priority, and we are responsive, effective and innovative in meeting and exceeding our customers' expectations. Our team is knowledgeable, flexible, and accountable for our performance. We value those we serve and treat our customers and each other with respect and courtesy.

City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Civic Center
2015 Financial Plan

	2013 Actual	2014 Budget	2015 Budget
Civic Center Arena			
Cost of Goods Sold	\$ 2,487,336	\$ 2,893,000	\$ 3,179,300
Salary/Wages	865,714	1,136,981	1,288,090
Fringe Benefits	196,442	238,616	288,860
Professional/Legal Services	171,927	182,000	206,000
Property/Equipment	392,939	402,880	474,560
Travel/Training	10,107	10,600	14,800
Service Expense	1,920,707	1,947,280	1,943,021
Supply Expense	50,519	35,000	45,950
Capital Expense	19,999	-	3,300
Transfers	123,923	186,132	232,976
Total Expenditures	\$ 6,239,613	\$ 7,032,489	\$ 7,676,857
Number of Employees	18.00	19.00	22.00
Number of Events	416	450	475
Attendance	315,580	350,000	360,000
Number of Days Occupied	430	500	515
Civic Center Exhibit Hall			
Cost of Goods Sold	\$ 197,369	\$ 244,000	\$ 289,000
Salary/Wages	326,484	308,196	402,155
Fringe Benefits	76,598	65,619	90,498
Professional/Legal Services	74,993	48,500	53,350
Property/Equipment	182,125	131,600	159,075
Travel/Training	3,686	5,900	6,100
Service Expense	156,398	1,439,512	679,338
Supply Expense	22,356	20,850	23,980
Capital Expense	8,928,100	14,400,000	783,990
Debt Service	613,044	-	990,206
Transfers	72,385	66,636	79,533
Total Expenditures	\$ 10,653,538	\$ 16,730,813	\$ 3,557,225

City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Civic Center (Continued)
2015 Financial Plan

	2013 Actual	2014 Budget	2015 Budget
Belle Mehus Auditorium			
Cost of Goods Sold	\$ 181,824	\$ 129,000	\$ 165,450
Salary/Wages	83,975	59,407	86,181
Fringe Benefits	17,835	12,874	15,698
Professional/Legal Services	3,649	6,500	6,500
Property/Equipment	56,287	45,500	54,650
Travel/Training	945	1,850	1,850
Service Expense	184,710	194,165	197,165
Supply Expense	9,166	3,625	4,095
Capital Expense	-	316,650	351,000
Transfers	23,966	16,224	14,142
Total Expenditures	\$ 562,357	\$ 785,795	\$ 896,731
Number of Events	123	95	100
Attendance	37,454	50,000	55,000
Number of Days Occupied	150	140	145
Revenues			
Charge for Services	\$ 5,072,765	\$ 5,841,625	\$ 6,347,102
Interest	-	8,000	6,500
Rental	326,253	422,000	448,500
Sale of Assets (Disposal)	100	316,650	407,000
Transfers In	1,406,354	2,793,255	2,838,313
Total Revenues	\$ 6,805,472	\$ 9,381,530	\$ 10,047,415
Total Civic Center Revenue	\$ 6,805,472	\$ 9,381,530	\$ 10,047,415
Total Civic Center Expenditures	\$ 17,455,508	\$ 24,549,097	\$ 12,130,813

City of Bismarck
Revenue Budget - Civic Center 630
For the Year 2015

Charges for Services	
3320.000 - Commission-Ticketmaster	39,702
3320.025 - Gross Event Revenue	2,730,000
3320.050 - Self-Promoted Event Rev	8,000
3320.100 - Fees-Service	63,645
3320.110 - Fees-Set-Up/Rehearsal	48,600
3320.112 - Fees-Box Office	22,500
3320.115 - Fees-Facility	275,950
3320.120 - Fees-Credit Card	46,000
3320.200 - Rent-Building Civic Cntr	774,400
3320.205 - Rent-Equipment Civic Cntr	337,475
3320.300 - Sale of Liquor	242,000
3320.305 - Sale of Concessions	729,255
3320.307 - Sale of Concessions-3rd Party	87,500
3320.309 - Sale of Vending Food/Beverage	3,850
3320.310 - Sale of Novelties	108,000
3320.315 - Sale of Labor-Culture/Rec	301,600
3320.400 - Sale of Food-Outsd Cateri	55,000
3320.405 - Sale of Food-Inside Cater	109,250
3320.500 - Sale of Events	2,500
3320.550 - Sale of Events-Pass thru Services	44,500
3320.600 - Sale of Events-Pass thru Equipment	11,700
3320.650 - Sale of Events-Pass thru Labor	164,900
3320.660 - Sale of Events-PsThru Advertising	120,575
Charges for Services Total	6,326,902
Other Income	
3355.100 - Other Income	20,000
3355.200 - Cash Over/Short	200
Other Income Total	20,200
Investment Earnings	
3600.600 - Interest-Investment	6,500
Investment Earnings Total	6,500
Rental	
3720.100 - Rent-Parking Lot	125,000
3730.100 - Rent-Office	10,000
3730.110 - Rent-Meeting Rooms	38,500
3730.125 - Rent-Advertising Panel	275,000
Rental Total	448,500

City of Bismarck
Revenue Budget - Civic Center 630
For the Year 2015

Other Financing Sources	
3900.280 - Transfer-Hotel & Motel Tx	173,312
3900.282 - Transfer-Lod,Liq,Food Tax	2,665,001
Other Financing Sources Total	2,838,313
Donations	
3850.100 - Donations	407,000
Donations Total	407,000
Grand Total	10,047,415
Cash Reserves	-
Total Sales Tax	10,047,415

**City of Bismarck
Annual Budget - Civic Center 630
For the Year 2015**

035 Arena

000 Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	773,065
4170.000 - Sick Overage	2,347

Personal Services - Salaries & Wage Total **775,412**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	154,580
4200.200 - Life Insurance	820
4200.400 - Pension Expense	87,509
4240.100 - Workers Comp-Premium	4,487
4250.500 - Tuition Reimbursement	1,500

Personal Services - Fringe Benefits Total **248,896**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	148,500
4330.200 - Service Contract	7,000
4330.300 - Facility Service Contract	21,500

Professional, Legal, and Contracted Service Fees Total **177,000**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	12,000
4400.200 - Electricity	176,755
4400.300 - Propane	1,500
4400.400 - Waste Disposal	3,200
4400.500 - Natural Gas	63,000
4410.200 - Facility Laundry	4,200
4420.100 - Rpr/Mtce-Building	101,900
4420.300 - Rpr/Mtce-Equipment	65,705
4420.400 - Rpr/Mtce-Vehicles	300

Building, Equipment, and Vehicle Services Total **428,560**

Travel and Training

4500.100 - Lodging	4,500
4500.200 - Meals	2,000
4500.300 - Airfare	4,000
4500.400 - Travel-Fuel	500
4500.600 - Travel-Mileage Reimbursmt	500
4500.800 - Taxi/Parking	500
4510.100 - Conference Registration	2,300
4510.300 - In-House Training	500

Travel and Training Total **14,800**

**City of Bismarck
Annual Budget - Civic Center 630
For the Year 2015**

035 Arena

Other Operating Services

4600.100 - State Fire and Tornado	14,500
4600.200 - Boiler Insurance	3,400
4600.400 - General Liability	4,000
4600.600 - Auto Insurance	500
4605.100 - Telephone	7,000
4605.200 - Cell Phones	650
4610.100 - Advertising/Promotions	1,500
4610.110 - Adv/Promo-Brand 3rd Party	2,500
4610.120 - Adv/Promo-Sponsorships	3,000
4610.130 - Promotions-External	3,000
4610.140 - Promotions-Internal	2,500
4610.200 - Legal Ads	1,000
4615.000 - Printing/Binding	200
4630.300 - Membership/Dues	1,300
4635.100 - Computer Service Fees	350
4635.200 - Network Services	4,000
4635.300 - Software Upgrade/Maintain	15,446
4655.300 - Drug Testing-Recruitment	425
4670.000 - Depreciation Expense	1,850,000
4675.200 - Credit Card Service Fee	750

Other Operating Services Total **1,916,021**

Operating Supplies

4700.100 - Office Supplies	3,250
4700.200 - Office Small Equipment	1,000
4700.300 - Computer Small Equipment	5,600
4700.500 - Postage	1,250
4705.000 - Uniforms	350
4710.200 - Small Tools/Equipment	5,000
4710.600 - Janitorial Supplies	22,500
4725.100 - Gasoline	1,000
4725.200 - Diesel	500
4735.500 - Radios	2,500
4750.000 - Subscriptions/Publication	2,500

Operating Supplies Total **45,450**

Other Financing Uses

8000.100 - Transfer-General Fund	129,385
8000.289 - Transfer-Social Sec Tax	64,371

Other Financing Uses Total **193,756**

000 Operations Total **3,799,895**

City of Bismarck
Annual Budget - Civic Center 630
For the Year 2015

035 Arena

630 Events

Cost of Goods Sold

4070.000 - Cost of Events	10,000
4070.010 - EvntCost-PsThru Services	11,550
4070.020 - EvntCost-PsThr Equip	2,000
4070.030 - EvntCost-PsThr Labor	159,500
4070.050 - EvntCost-Novelty Vendor	82,500
4070.060 - EvntCost-PsThr Advertise	101,750
4070.100 - Cost of Promoter Expense	2,541,000

Cost of Goods Sold Total **2,908,300**

Personal Services - Salaries & Wage

4120.000 - Part-Time Wages	251,794
4130.000 - Overtime Wages	6,050

Personal Services - Salaries & Wage Total **257,844**

Personal Services - Fringe Benefits

Other Operating Services

4675.100 - Bank Service Charges	5,000
4675.200 - Credit Card Service Fee	22,000

Other Operating Services Total **27,000**

Other Financing Uses

8000.289 - Transfer-Social Sec Tax	19,725
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Other Financing Uses Total **19,725**

630 Events Total **3,212,869**

632 Events-Food & Beverage

Cost of Goods Sold

4072.000 - Cost of Concessions	214,500
4072.050 - Concessions-Third Party	34,650
4072.100 - CGS-Indirect Concession	3,850
4080.000 - Cost of Catering	18,000

Cost of Goods Sold Total **271,000**

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	85,395
4120.130 - Part-Time Concession Wage	153,393

Personal Services - Salaries & Wage Total **238,788**

**City of Bismarck
Annual Budget - Civic Center 630
For the Year 2015**

035 Arena	
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	26,038
4200.200 - Life Insurance	137
4200.400 - Pension Expense	11,531
4240.100 - Workers Comp-Premium	2,258
Personal Services - Fringe Benefits Total	39,964
Professional, Legal, and Contracted Service Fees	
4330.100 - Contract Labor	18,000
4330.200 - Service Contract	11,000
Professional, Legal, and Contracted Service Fees Total	29,000
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	18,267
Other Financing Uses Total	18,267
632 Events-Food & Beverage Total	597,019
633 Events-Parking	
Personal Services - Salaries & Wage	
4120.000 - Part-Time Wages	16,046
Personal Services - Salaries & Wage Total	16,046
Building, Equipment, and Vehicle Services	
4400.200 - Electricity	4,000
4410.300 - Snow Removal	20,000
4420.280 - Rpr/Mtce-Parking Lot	5,000
Building, Equipment, and Vehicle Services Total	29,000
Operating Supplies	
4700.100 - Office Supplies	300
4720.100 - Traffic Paint	200
Operating Supplies Total	500
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	1,228
Other Financing Uses Total	1,228
633 Events-Parking Total	46,774

**City of Bismarck
Annual Budget - Civic Center 630
For the Year 2015**

035 Arena	
639 Construction & Capital Outlay	
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Building, Equipment, and Vehicle Services	
4420.200 - Rpr/Mtce-Property	17,000
Building, Equipment, and Vehicle Services Total	17,000
Capital Outlay	
6650.100 - Machinery/Equipment	3,300
Capital Outlay Total	3,300
639 Construction & Capital Outlay Total	20,300
035 Arena Total	7,676,857

**City of Bismarck
Annual Budget - Civic Center 630
For the Year 2014**

036 Exhibit Hall

000 Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	243,569
4170.000 - Sick Overage	872

Personal Services - Salaries & Wage Total **244,441**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	48,702
4200.200 - Life Insurance	257
4200.400 - Pension Expense	27,572
4240.100 - Workers Comp-Premium	1,414

Personal Services - Fringe Benefits Total **77,945**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	38,500
4330.200 - Service Contract	3,850
4330.300 - Facility Service Contract	11,000

Professional, Legal, and Contracted Service Fees Total **53,350**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	7,700
4400.200 - Electricity	78,750
4400.300 - Propane	750
4400.400 - Waste Disposal	3,025
4400.500 - Natural Gas	36,400
4410.200 - Facility Laundry	2,250
4420.100 - Rpr/Mtce-Building	20,000
4420.300 - Rpr/Mtce-Equipment	6,200
4420.400 - Rpr/Mtce-Vehicles	250

Building, Equipment, and Vehicle Services Total **155,325**

Travel and Training

4500.100 - Lodging	2,000
4500.200 - Meals	750
4500.300 - Airfare	1,750
4500.600 - Travel-Mileage Reimbursmt	200
4500.800 - Taxi/Parking	150
4510.100 - Conference Registration	1,250

Travel and Training Total **6,100**

Other Operating Services

4600.100 - State Fire and Tornado	11,000
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City of Bismarck
Annual Budget - Civic Center 630
For the Year 2014

036 Exhibit Hall	
4600.200 - Boiler Insurance	2,500
4600.400 - General Liability	2,500
4600.600 - Auto Insurance	350
4605.100 - Telephone	2,800
4605.200 - Cell Phones	450
4610.100 - Advertising/Promotions	2,000
4610.110 - Adv/Promo-Brand 3rd Party	2,000
4610.120 - Adv/Promo-Sponsorships	2,000
4610.130 - Promotions-External	2,000
4610.140 - Promotions-Internal	2,000
4610.200 - Legal Ads	400
4615.000 - Printing/Binding	150
4630.300 - Membership/Dues	750
4630.700 - License	750
4635.200 - Network Services	3,500
4635.300 - Software Upgrade/Maintain	12,638
4670.000 - Depreciation Expense	620,000
4675.500 - Bond Service Fees	1,300
Other Operating Services Total	669,088
Operating Supplies	
4700.100 - Office Supplies	1,500
4700.200 - Office Small Equipment	750
4700.300 - Computer Small Equipment	2,080
4700.500 - Postage	600
4705.000 - Uniforms	250
4710.200 - Small Tools/Equipment	1,500
4710.600 - Janitorial Supplies	12,100
4725.100 - Gasoline	350
4725.200 - Diesel	350
4735.500 - Radios	2,500
4750.000 - Subscriptions/Publication	2,000
Operating Supplies Total	23,980
Other Financing Uses	
8000.100 - Transfer-General Fund	46,572
8000.289 - Transfer-Social Sec Tax	20,281
Other Financing Uses Total	66,853

**City of Bismarck
Annual Budget - Civic Center 630
For the Year 2014**

036 Exhibit Hall

Debt Service

7010.100 - Interest-Bonds 990,206

Debt Service Total 990,206

000 Operations Total 2,287,288

630 Events

Cost of Goods Sold

4070.010 - EvntCost-PsThru Services 8,000

4070.030 - EvntCost-PsThr Labor 8,250

4070.060 - EvntCost-PsThr Advertise 7,500

4070.100 - Cost of Promoter Expense 204,750

Cost of Goods Sold Total 228,500

Personal Services - Salaries & Wage

4120.000 - Part-Time Wages 81,463

4130.000 - Overtime Wages 2,000

Personal Services - Salaries & Wage Total 83,463

Other Operating Services

4675.100 - Bank Service Charges 2,750

4675.200 - Credit Card Service Fee 7,500

Other Operating Services Total 10,250

Other Financing Uses

8000.289 - Transfer-Social Sec Tax 6,385

Other Financing Uses Total 6,385

630 Events Total 328,598

632 Events-Food & Beverage

Cost of Goods Sold

4071.000 - Cost of Vending 1,750

4072.000 - Cost of Concessions 41,000

4072.100 - CGS-Indirect Concession 500

4080.000 - Cost of Catering 17,250

Cost of Goods Sold Total 60,500

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 26,905

4120.130 - Part-Time Concession Wage 43,823

Personal Services - Salaries & Wage Total 70,728

**City of Bismarck
Annual Budget - Civic Center 630
For the Year 2014**

036 Exhibit Hall		
	Personal Services - Fringe Benefits	
	4200.100 - Health Insurance	8,203
	4200.200 - Life Insurance	43
	4200.400 - Pension Expense	3,633
	4240.100 - Workers Comp-Premium	674
	Personal Services - Fringe Benefits Total	12,553
	 Other Financing Uses	
	8000.289 - Transfer-Social Sec Tax	6,025
	Other Financing Uses Total	6,025
632 Events-Food & Beverage Total		149,806
 633 Events-Parking		
	Personal Services - Salaries & Wage	
	4120.000 - Part-Time Wages	3,523
	Personal Services - Salaries & Wage Total	3,523
	 Building, Equipment, and Vehicle Services	
	4400.200 - Electricity	1,000
	4410.300 - Snow Removal	2,500
	4420.280 - Rpr/Mtce-Parking Lot	250
	Building, Equipment, and Vehicle Services Total	3,750
	 Other Financing Uses	
	8000.289 - Transfer-Social Sec Tax	270
	Other Financing Uses Total	270
633 Events-Parking Total		7,543
 639 Construction & Capital Outlay		
	Capital Outlay	
	6650.100 - Machinery/Equipment	783,990
	Capital Outlay Total	783,990
	 639 Construction & Capital Outlay Total	783,990
036 Exhibit Hall Total		3,557,225

**City of Bismarck
Annual Budget - Civic Center 630
For the Year 2015**

037 Belle

000 Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	42,361
4170.000 - Sick Overage	134

Personal Services - Salaries & Wage Total **42,495**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	8,473
4200.200 - Life Insurance	48
4200.400 - Pension Expense	4,795
4240.100 - Workers Comp-Premium	246

Personal Services - Fringe Benefits Total **13,562**

Professional, Legal, and Contracted Service Fees

4330.200 - Service Contract	6,500
-----------------------------	-------

Professional, Legal, and Contracted Service Fees Total **6,500**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	1,650
4400.200 - Electricity	34,500
4400.500 - Natural Gas	10,500
4420.100 - Rpr/Mtce-Building	6,500
4420.300 - Rpr/Mtce-Equipment	1,500

Building, Equipment, and Vehicle Services Total **54,650**

Travel and Training

4500.100 - Lodging	650
4500.200 - Meals	200
4500.300 - Airfare	650
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	300

Travel and Training Total **1,850**

Other Operating Services

4600.100 - State Fire and Tornado	4,200
4600.200 - Boiler Insurance	500
4600.400 - General Liability	500
4600.600 - Auto Insurance	40
4605.100 - Telephone	1,500
4605.200 - Cell Phones	400
4610.100 - Advertising/Promotions	1,500

City of Bismarck
Annual Budget - Civic Center 630
For the Year 2015

037 Belle	
4610.110 - Adv/Promo-Brand 3rd Party	500
4610.120 - Adv/Promo-Sponsorships	500
4610.130 - Promotions-External	1,000
4630.300 - Membership/Dues	250
4630.700 - License	100
4635.200 - Network Services	1,500
4635.300 - Software Upgrade/Maintain	500
4670.000 - Depreciation Expense	182,000
4675.200 - Credit Card Service Fee	175
Other Operating Services Total	195,165
Operating Supplies	
4700.100 - Office Supplies	500
4700.300 - Computer Small Equipment	320
4700.500 - Postage	125
4705.000 - Uniforms	250
4710.200 - Small Tools/Equipment	250
4710.600 - Janitorial Supplies	2,500
4725.100 - Gasoline	150
Operating Supplies Total	4,095
Other Financing Uses	
8000.100 - Transfer-General Fund	7,165
8000.289 - Transfer-Social Sec Tax	3,527
Other Financing Uses Total	10,692
000 Operations Total	329,009
630 Events	
Cost of Goods Sold	
4070.030 - EvntCost-PsThr Labor	5,200
4070.060 - EvntCost-PsThr Advertise	30,000
4070.100 - Cost of Promoter Expense	130,000
Cost of Goods Sold Total	165,200
Personal Services - Salaries & Wage	
4120.000 - Part-Time Wages	37,029
Personal Services - Salaries & Wage Total	37,029
Other Operating Services	
4675.100 - Bank Service Charges	500
4675.200 - Credit Card Service Fee	1,500
Other Operating Services Total	2,000

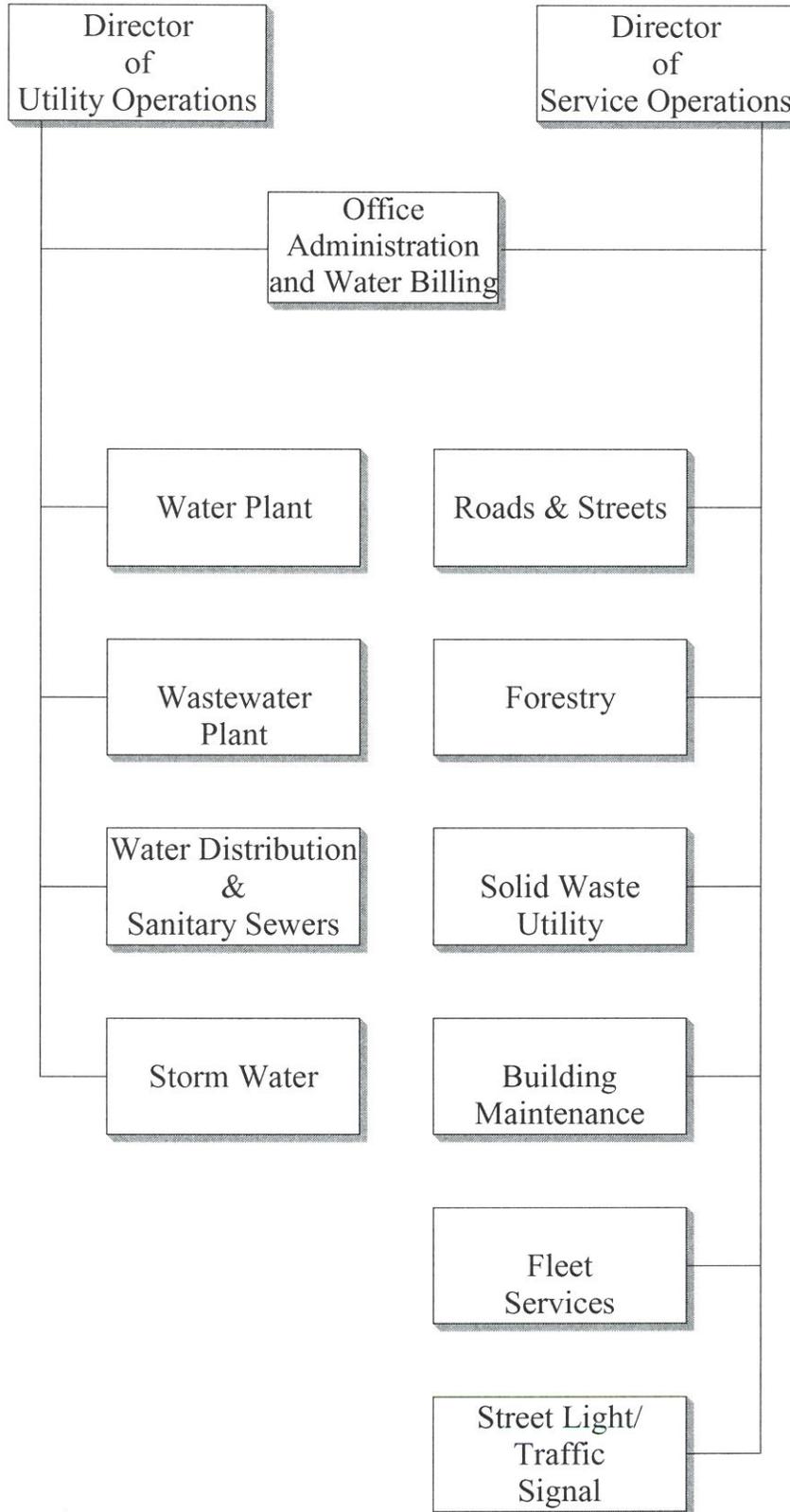
**City of Bismarck
Annual Budget - Civic Center 630
For the Year 2015**

037 Belle	
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	2,833
Other Financing Uses Total	2,833
630 Events Total	
	207,062
632 Events-Food & Beverage	
Cost of Goods Sold	
4080.000 - Cost of Catering	250
Cost of Goods Sold Total	250
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	4,679
4120.130 - Part-Time Concession Wage	1,978
Personal Services - Salaries & Wage Total	6,657
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	1,428
4200.200 - Life Insurance	10
4200.400 - Pension Expense	631
4240.100 - Workers Comp-Premium	67
Personal Services - Fringe Benefits Total	2,136
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	617
Other Financing Uses Total	617
632 Events-Food & Beverage Total	
	9,660
639 Construction & Capital Outlay	
Capital Outlay	
6610.400 - Building Improvements	351,000
Capital Outlay Total	351,000
639 Construction & Capital Outlay Total	
	351,000
037 Belle Total	
	896,731
Civic Center Total	
	12,130,813
Less Depreciation	2,652,000
Net Civic Center Total	9,478,813

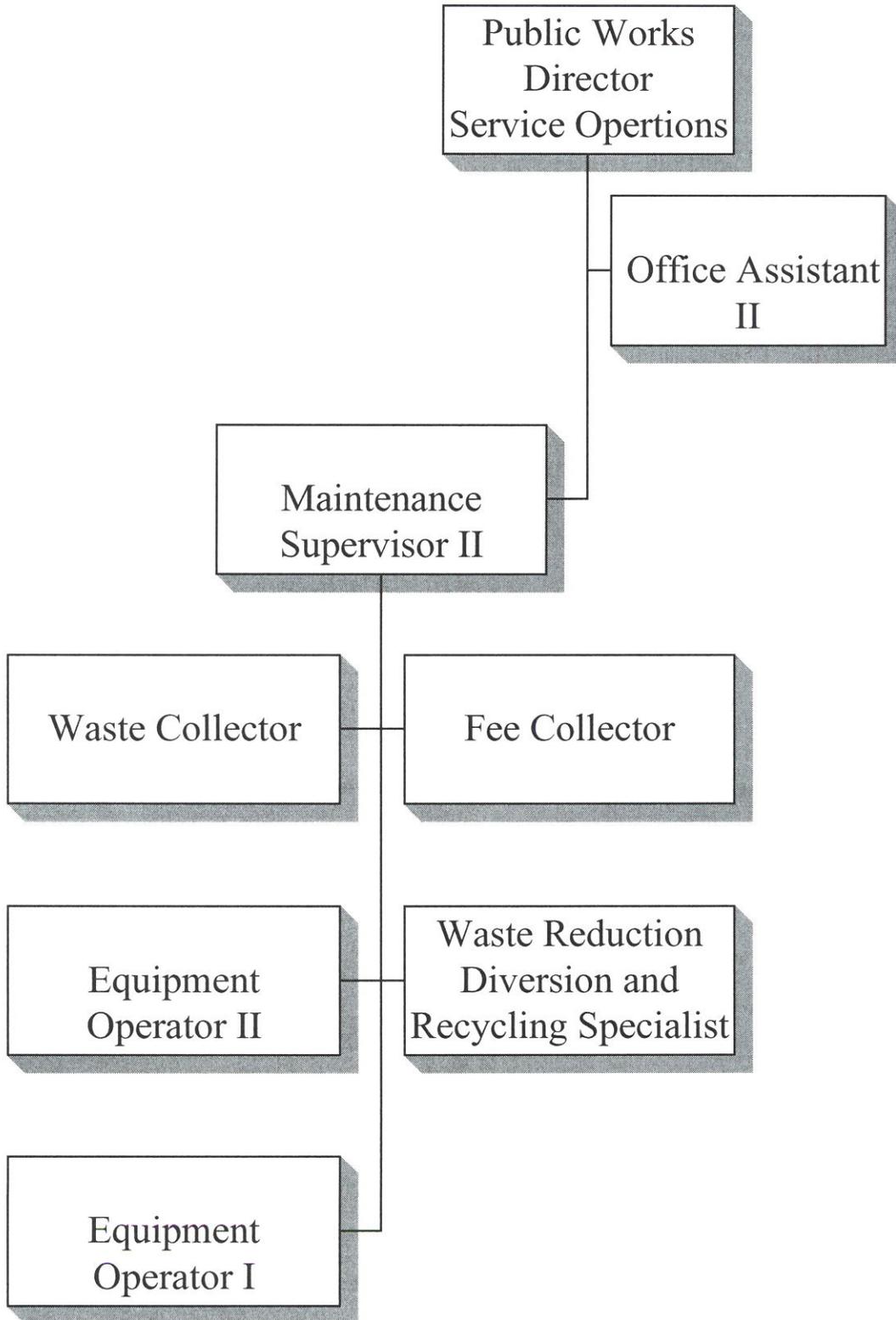
**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Civic Center
2015 Financial Plan**

Estimated Beginning Cash Balance - December 31, 2014		\$ 2,700,375
Revenues		10,047,415
Expenditures		
Arena	5,826,857	
Exhibit Hall	2,937,225	
Belle	714,731	
Total Expenditures	<u>9,478,813</u>	9,478,813
Principal Loan Payment		1,000,000
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 2,268,977</u></u>

City of Bismarck Public Works Department



City of Bismarck Solid Waste Utility



SOLID WASTE UTILITY

The mission of the Solid Waste Utility is providing high quality solid waste collection and disposal services in a timely and effective manner to promote the safety and welfare of the City residents.

The Waste Department consists of 38.25 full-time employees working in three sections. These sections are administration, collection and disposal. The Waste Utility is funded through fees collected for residential pick-up, and tipping fees for commercial and non-resident usage of the landfill.

The collection system consists of five crews made up of two employees and two crews made up of three employees each. They collect all residential trash, Monday through Friday, on five different routes. 17,246 residential customers receive automated 96 gallon collection container service. During the grass growing season, two men service the numerous grass collection dumpsters located at 20 sites throughout the city. The collection crews also service approximately 600 dumpsters, which are normally used at apartment buildings in addition to bags, boxes and garbage cans. When they have completed each of the five routes they have made 15,000 stops.

March 31, 2014 ushered in the contracted single sort curbside recycling program for single family and duplex home owners. Nine recycling drop sites are maintained by the contractor.

Metals and white goods deposited at the landfill are marketed with local recyclers. In addition, a compactor truck is used to haul screenings from hydroscreens at one sanitary sewer lift stations where they are dumped into the Sanitary Landfill. The Bismarck Household Hazardous Waste Collection Facility began operating in August of 2008.

The disposal area is responsible for the compacting and covering of all waste received at the Sanitary Landfill shortly after it arrives and for the aesthetic quality of the grounds. In 2013 95,179 tons of municipal solid waste was accepted for disposal. The Sanitary Landfill contains 635 acres and has shelterbelts and fencing around the perimeter, which are maintained on a daily basis. Presently asphalt, grass and leaves, woody debris, whiteware, scrap metal, tires, concrete, and waste oil is being reused or recycled. The disposal area utilizes synthetic lined cells with a leachate collection system with all inert waste going to a separate inert pit. 44.67 acres are permitted for lined cells under Sub-Title D, including 31.4 acres already lined. Cells are lined with 2 feet of clay material and 60 mills of HDPE liner and one foot of sand. An 8" perforated pipe system runs down the center of the cell to remove liquids to a collection manhole from where it flows into the sanitary sewer system. Earthmoving is accomplished with a dozer and two twin engine earthmoving scrapers. These same pieces of equipment are used to install the final cover material and black dirt as required by the North Dakota State Health Department Solid Waste Division. The City of Bismarck Solid Waste Department is monitored by the North Dakota Health Department, which also requires a permit for operation.

City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Solid Waste Disposal
2015 Financial Plan

	2013 Actual	2014 Budget	2015 Budget
Administration			
Salary/Wages	\$ 117,262	\$ 121,232	\$ 138,524
Fringe Benefits	34,595	39,450	41,766
Professional/Legal Services	2,864	9,115	8,800
Property/Equipment	1,810	3,506	3,388
Travel/Training	85	2,515	2,518
Service Expense	54,950	72,363	73,575
Supply Expense	16,468	23,110	23,110
Transfers	41,413	8,700	10,534
Total Expenditures	\$ 269,447	\$ 279,991	\$ 302,215
Number of Employees	2.00	2.25	2.25
Solid Waste Disposal			
Salary/Wages	\$ 568,386	\$ 570,854	\$ 615,324
Fringe Benefits	195,395	193,598	200,332
Professional/Legal Services	32,028	71,160	121,960
Property/Equipment	782,509	536,444	656,228
Travel/Training	2,130	7,210	7,210
Service Expense	694,832	812,340	840,216
Supply Expense	264,742	221,437	283,032
Capital Expense	1,436,892	3,830,000	4,921,657
Transfers	210,257	243,637	285,705
Total Expenditures	\$ 4,187,171	\$ 6,486,680	\$ 7,931,664
Number of Employees	12.00	12.00	11.00
Tons of Garbage Processed	102,197	101,000	102,681
Cost Per Ton	\$40.97	\$64.22	\$77.25
Acres Used at Landfill	2.50	4.00	4.00

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Solid Waste Disposal (Continued)
2015 Financial Plan**

	2013 Actual	2014 Budget	2015 Budget
Revenues			
Charge for Services	\$ 3,728,707	\$ 3,665,109	\$ 3,763,576
Interest	17,331	28,325	30,325
Rental	10,492	21,853	9,836
Sale of Assets (Disposal)	(33,125)	-	7,000
Total Revenues	<u>\$ 3,723,405</u>	<u>\$ 3,715,287</u>	<u>\$ 3,810,737</u>
Total Solid Waste Disposal Revenues	\$ 3,723,405	\$ 3,715,287	\$ 3,810,737
Total Solid Waste Disposal Expenditures	\$ 4,456,618	\$ 6,766,671	\$ 8,233,879
Population (Estimated)	65,375	67,951	68,141
* Cost Per Capita	\$46.19	\$43.22	\$48.61
* Revenue Per Capita	\$57.46	\$54.68	\$55.82

* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

City of Bismarck
Revenue Budget - Solid Waste Disposal 650
For the Year 2015

Charges for Services	
3310.455 - Sale of Wood Chips	12,900
3342.100 - Fees-Disposal Ground	3,313,152
3342.125 - Fees-Household Haz Waste	35,580
3342.200 - Fees-Residentl Garbg Disp	399,744
3342.300 - Sale of Labor-Sanitation	1,000
Charges for Services Total	3,762,376
Other Income	
3355.100 - Other Income	1,200
Other Income Total	1,200
Investment Earnings	
3600.100 - Interest-Trade A/R	200
3600.102 - Penalty-Trade A/R	25
3600.300 - Interest-Construction	18,000
3600.425 - Interest-Equipment Reserv	100
3600.600 - Interest-Investment	12,000
Investment Earnings Total	30,325
Rental	
3710.150 - Rent-Hayland	7,836
3740.100 - Rent-Equipment	2,000
Rental Total	9,836
Sale of Assets/Expense	
3910.100 - Gain/Loss on Dispsl Asset	7,000
Sale of Assets/Expense Total	7,000
Grand Total	3,810,737
Cash Reserve	3,854,642
Total Solid Waste Disposal	7,665,379

City of Bismarck
Annual Budget - Solid Waste Disposal 650
For the Year 2015

650 Solid Waste Disposal

651 Solid Waste Administraton

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	137,705
4170.000 - Sick Overage	819

Personal Services - Salaries & Wage Total **138,524**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	26,751
4200.200 - Life Insurance	141
4200.400 - Pension Expense	14,322
4240.100 - Workers Comp-Premium	152
4250.300 - Mileage Allowance	400

Personal Services - Fringe Benefits Total **41,766**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	7,500
4330.200 - Service Contract	1,300

Professional, Legal, and Contracted Service Fees Total **8,800**

Building, Equipment, and Vehicle Services

4410.100 - Janitorial Service	50
4420.100 - Rpr/Mtce-Building	500
4420.300 - Rpr/Mtce-Equipment	200
4420.400 - Rpr/Mtce-Vehicles	800
4430.100 - Rentals-Building	1,358
4440.200 - Property Taxes	480

Building, Equipment, and Vehicle Services Total **3,388**

Travel and Training

4500.100 - Lodging	550
4500.200 - Meals	225
4500.300 - Airfare	868
4500.800 - Taxi/Parking	24
4510.100 - Conference Registration	640
4510.300 - In-House Training	87
4510.400 - Training Supplies	62
4510.500 - Safety Training	62

Travel and Training Total **2,518**

City of Bismarck
Annual Budget - Solid Waste Disposal 650
For the Year 2015

650 Solid Waste Disposal	
Other Operating Services	
4600.100 - State Fire and Tornado	3,300
4600.200 - Boiler Insurance	600
4600.400 - General Liability	14,000
4600.600 - Auto Insurance	600
4605.100 - Telephone	100
4610.100 - Advertising/Promotions	5,000
4610.200 - Legal Ads	450
4610.300 - Public Educational Ads	15,000
4615.000 - Printing/Binding	3,300
4618.000 - Mailing Services	800
4625.000 - Photography	200
4630.600 - Permits/Fees	1,100
4635.100 - Computer Service Fees	125
4635.200 - Network Services	11,600
4635.300 - Software Upgrade/Maintain	350
4650.400 - Lab Test	54
4655.100 - Background Checks	15
4655.200 - Credit Checks	8
4655.300 - Drug Testing-Recruitment	60
4660.100 - Physical-Fitness for Duty	33
4665.000 - Hospitality/Entertainment	150
4670.000 - Depreciation Expense	16,500
4675.600 - Interest Expense	230
Other Operating Services Total	73,575
Operating Supplies	
4700.100 - Office Supplies	820
4700.200 - Office Small Equipment	980
4700.300 - Computer Small Equipment	2,000
4700.400 - Copier/Printer Supplies	2,650
4700.500 - Postage	16,000
4700.600 - Small Software Programs	250
4710.200 - Small Tools/Equipment	60
4750.000 - Subscriptions/Publication	350
Operating Supplies Total	23,110
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	10,534
Other Financing Uses Total	10,534
651 Solid Waste Administraton Total	302,215

City of Bismarck
Annual Budget - Solid Waste Disposal 650
For the Year 2015

650 Solid Waste Disposal

652 Solid Waste Disposal

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	592,333
4130.000 - Overtime Wages	20,000
4170.000 - Sick Overage	2,991

Personal Services - Salaries & Wage Total **615,324**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	128,531
4200.200 - Life Insurance	748
4200.400 - Pension Expense	61,603
4240.100 - Workers Comp-Premium	9,450

Personal Services - Fringe Benefits Total **200,332**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	960
4310.200 - Engineering Consultants	85,000
4330.100 - Contract Labor	33,000
4330.200 - Service Contract	1,500
4330.300 - Facility Service Contract	1,500

Professional, Legal, and Contracted Service Fees Total **121,960**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	5,800
4400.200 - Electricity	46,627
4400.400 - Waste Disposal	84
4400.500 - Natural Gas	25,084
4400.600 - Utilities-Street Lights	70
4410.100 - Janitorial Service	21,734
4410.400 - Lawn Care	1,200
4420.100 - Rpr/Mtce-Building	30,000
4420.200 - Rpr/Mtce-Property	130,000
4420.210 - Rpr/Mtce-Right of Way	5,000
4420.270 - Rpr/Mtce-Drainage	1,000
4420.300 - Rpr/Mtce-Equipment	361,611
4420.310 - Rpr/Mtce-Communica Device	800
4420.330 - Rpr/Mtce-Leachate System	3,218
4420.400 - Rpr/Mtce-Vehicles	16,000
4430.300 - Rentals-Equipment	8,000

Building, Equipment, and Vehicle Services Total **656,228**

**City of Bismarck
Annual Budget - Solid Waste Disposal 650
For the Year 2015**

650 Solid Waste Disposal

Travel and Training

4500.100 - Lodging	1,400
4500.200 - Meals	280
4500.400 - Travel-Fuel	200
4510.100 - Conference Registration	2,700
4510.300 - In-House Training	690
4510.400 - Training Supplies	220
4510.500 - Safety Training	1,720

Travel and Training Total **7,210**

Other Operating Services

4605.100 - Telephone	1,200
4605.200 - Cell Phones	700
4610.100 - Advertising/Promotions	5,000
4610.200 - Legal Ads	460
4610.300 - Public Educational Ads	1,000
4615.000 - Printing/Binding	566
4630.300 - Membership/Dues	1,300
4630.400 - Recycling Service Fees	200,000
4630.600 - Permits/Fees	1,100
4630.700 - License	25
4635.100 - Computer Service Fees	300
4635.300 - Software Upgrade/Maintain	330
4650.000 - Testing & Monitoring Fees	46,800
4650.100 - Hazardous Waste Removal	21,787
4650.300 - Drug Testing	500
4650.400 - Lab Test	280
4655.300 - Drug Testing-Recruitment	112
4660.100 - Physical-Fitness for Duty	156
4660.200 - Physical-Required	230
4665.000 - Hospitality/Entertainment	150
4670.000 - Depreciation Expense	552,000
4675.200 - Credit Card Service Fee	6,000
4685.500 - Hepatitis B	200
4699.000 - Bad Debt Expense	20

Other Operating Services Total **840,216**

Operating Supplies

4700.100 - Office Supplies	1,450
4700.200 - Office Small Equipment	1,100
4700.300 - Computer Small Equipment	1,600

City of Bismarck
Annual Budget - Solid Waste Disposal 650
For the Year 2015

650 Solid Waste Disposal	
4700.400 - Copier/Printer Supplies	3,500
4700.500 - Postage	875
4700.600 - Small Software Programs	475
4705.000 - Uniforms	11,600
4710.100 - Shop Supplies	10,000
4710.200 - Small Tools/Equipment	7,000
4710.300 - Testing Supplies	100
4710.600 - Janitorial Supplies	3,600
4725.100 - Gasoline	14,000
4725.200 - Diesel	225,000
4735.100 - Safety Supplies	1,500
4735.150 - Safety Small Equipment	1,100
4750.000 - Subscriptions/Publication	132
Operating Supplies Total	283,032
Capital Outlay	
6630.600 - Subtitle'D'Cell Construct	758,050
6650.100 - Machinery/Equipment	188,457
6670.100 - Vehicles	25,150
6710.100 - CIP-Buildings	2,500,000
6730.600 - CIP-Subtitle'D'Cell Const	1,450,000
Capital Outlay Total	4,921,657
Other Financing Uses	
8000.100 - Transfer-General Fund	118,861
8000.250 - Transfer-Roads & Streets	120,000
8000.289 - Transfer-Social Sec Tax	46,844
Other Financing Uses Total	285,705
652 Solid Waste Disposal Total	7,931,664
650 Solid Waste Disposal Total	8,233,879
Less Depreciation	568,500
Net Solid Waste Disposal Total	7,665,379

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Solid Waste Disposal
2015 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2014		\$ 9,167,664
Revenues		3,810,737
Expenditures		
Administration	285,715	
Waste Disposal	7,379,664	
Total Expenditures	<u>7,665,379</u>	7,665,379
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 5,313,022</u></u>

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Solid Waste Collections
2015 Financial Plan**

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 958,207	\$ 1,040,075	\$ 1,131,756
Fringe Benefits	342,681	370,178	387,492
Professional/Legal Services	2,195	34,686	40,856
Property/Equipment	413,981	426,031	406,735
Travel/Training	1,320	1,947	1,955
Service Expense	301,793	838,444	1,432,573
Supply Expense	241,319	258,299	255,794
Capital Expense	593,424	354,565	610,000
Transfers	106,378	114,225	168,473
Total Expenditures	<u>\$ 2,961,298</u>	<u>\$ 3,438,450</u>	<u>\$ 4,435,634</u>
Revenues			
Charge for Services	\$ 3,271,757	\$ 3,637,334	\$ 4,229,770
Interest	4,205	6,000	9,000
Rental	226	455	455
Sale of Assets (Disposal)	28,739	3,500	11,000
Total Revenues	<u>\$ 3,304,927</u>	<u>\$ 3,647,289</u>	<u>\$ 4,250,225</u>
Number of Employees	24	24	25
Tons Collected	24,826	25,500	24,528
Total Cost Per Ton	\$119.28	\$134.84	\$180.84
Number of Collection Trucks	21	21	21
Total Solid Waste Collection Revenues	\$ 3,304,927	\$ 3,647,289	\$ 4,250,225
Total Solid Waste Collection Expenditures	\$ 2,961,298	\$ 3,438,450	\$ 4,435,634
Population (Estimated)	65,375	67,951	68,141
* Cost Per Capita	\$36.22	\$45.38	\$56.14
* Revenue Per Capita	\$50.11	\$53.62	\$62.21

* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

City of Bismarck
Revenue Budget - Solid Waste Collections 655
For the Year 2015

Charges for Services	
3310.550 - Sale of Metals-Hwy/Street	40,000
3342.110 - Fees-Recycling	220,000
3342.150 - Fees-Residential Recycling, None	852,286
3342.210 - Fees-Residentl Waste Coll	2,386,190
3342.300 - Sale of Labor-Sanitation	2,000
3342.400 - Sale of Waste Containers	722,294
3350.200 - Franchise Fees-Haulers	7,000
Charges for Services Total	4,229,770
Investment Earnings	
3600.600 - Interest-Investment	9,000
Investment Earnings Total	9,000
Rental	
3700.100 - Rent-Building	25
3740.100 - Rent-Equipment	430
Rental Total	455
Sale of Assets/Expense	
3910.100 - Gain/Loss on Dispsl Asset	10,000
3910.125 - Insurance Recoveries	1,000
Sale of Assets/Expense Total	11,000
Grand Total	4,250,225
Cash Reserve	-
Total Solid Waste Collections	4,250,225

City of Bismarck
Annual Budget - Solid Waste Collections 655
For the Year 2014

655 Solid Waste Collections

656 Solid Waste Collections

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	1,056,718
4120.000 - Part-Time Wages	34,216
4130.000 - Overtime Wages	33,000
4170.000 - Sick Overage	7,822

Personal Services - Salaries & Wage Total **1,131,756**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	257,061
4200.200 - Life Insurance	1,559
4200.400 - Pension Expense	109,899
4240.100 - Workers Comp-Premium	18,973

Personal Services - Fringe Benefits Total **387,492**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	656
4330.100 - Contract Labor	5,000
4330.200 - Service Contract	200

Professional, Legal, and Contracted Service Fees Total **40,856**

Building, Equipment, and Vehicle Services

4420.100 - Rpr/Mtce-Building	5,000
4420.200 - Rpr/Mtce-Property	13,000
4420.210 - Rpr/Mtce-Right of Way	2,000
4420.300 - Rpr/Mtce-Equipment	300,735
4420.320 - Rpr/Mtce-Garbge Rntl Cont	36,000
4420.400 - Rpr/Mtce-Vehicles	50,000

Building, Equipment, and Vehicle Services Total **406,735**

Travel and Training

4500.200 - Meals	14
4510.100 - Conference Registration	75
4510.300 - In-House Training	800
4510.400 - Training Supplies	266
4510.500 - Safety Training	800

Travel and Training Total **1,955**

City of Bismarck
Annual Budget - Solid Waste Collections 655
For the Year 2014

655 Solid Waste Collections

Other Operating Services

4600.400 - General Liability	177
4600.600 - Auto Insurance	5,800
4605.100 - Telephone	2,700
4605.200 - Cell Phones	3,336
4610.100 - Advertising/Promotions	10,000
4610.200 - Legal Ads	500
4615.000 - Printing/Binding	5,300
4630.300 - Membership/Dues	150
4630.400 - Recycling Service Fees	1,077,703
4630.700 - License	40
4635.100 - Computer Service Fees	80
4635.300 - Software Upgrade/Maintain	500
4650.300 - Drug Testing	400
4650.400 - Lab Test	200
4655.100 - Background Checks	27
4655.300 - Drug Testing-Recruitment	315
4660.100 - Physical-Fitness for Duty	165
4660.200 - Physical-Required	530
4670.000 - Depreciation Expense	324,000
4685.500 - Hepatitis B	650

Other Operating Services Total

1,432,573

Operating Supplies

4700.100 - Office Supplies	170
4700.200 - Office Small Equipment	274
4700.300 - Computer Small Equipment	3,200
4700.400 - Copier/Printer Supplies	376
4700.500 - Postage	3,400
4705.000 - Uniforms	13,000
4710.100 - Shop Supplies	1,700
4710.200 - Small Tools/Equipment	25,000
4710.600 - Janitorial Supplies	2,700
4725.100 - Gasoline	25,000
4725.200 - Diesel	175,000
4735.100 - Safety Supplies	1,250
4735.150 - Safety Small Equipment	500
4750.000 - Subscriptions/Publication	129

Operating Supplies Total

255,794

City of Bismarck
Annual Budget - Solid Waste Collections 655
For the Year 2014

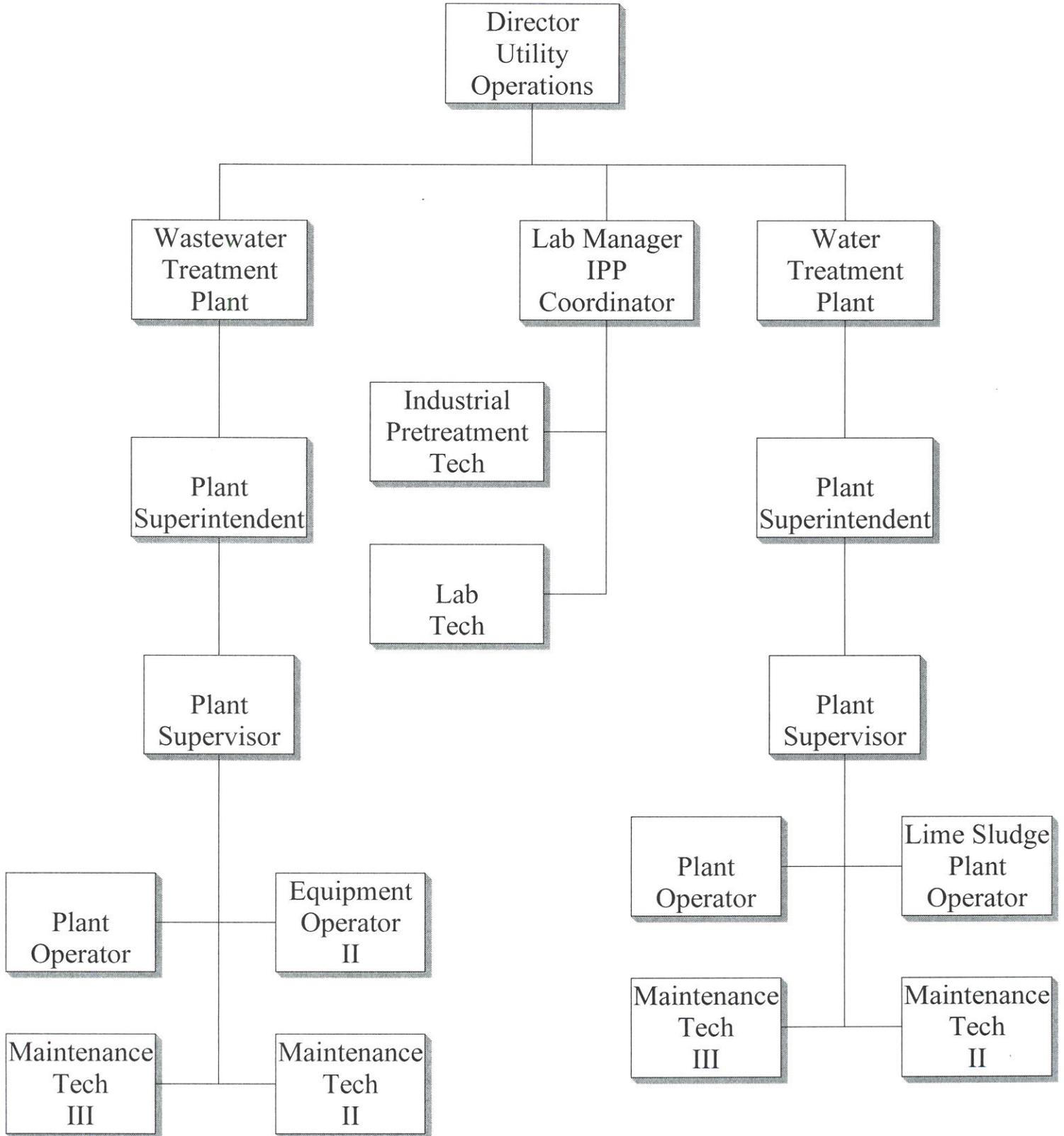
655 Solid Waste Collections	
Capital Outlay	
6650.100 - Machinery/Equipment	610,000
Capital Outlay Total	610,000
Other Financing Uses	
8000.100 - Transfer-General Fund	82,492
8000.289 - Transfer-Social Sec Tax	85,981
Other Financing Uses Total	168,473
655 Solid Waste Collections Total	4,435,634
Less Depreciation Expense	324,000
Net Solid Waste Collections Total	4,111,634

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Solid Waste Collections
2015 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2014		\$ 1,896,356
Revenues		4,250,225
Expenditures		
Solid Waste Collections	<u>4,111,634</u>	
Total Expenditures		4,111,634
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 2,034,947</u></u>

City of Bismarck Wastewater & Water Treatment Plant



WATER AND SEWER UTILITY

The Water and Sewer Utility employs 59 full time and 3 part time employees assigned within six distinct areas. These areas of responsibility are water treatment, water distribution, water administration, sanitary sewer system, wastewater treatment and storm water management.

The current treatment capacity of the water treatment plant is 30 million gallons per day (MGD). Average daily production for 2013 was 9.6 MGD. Maximum daily production in 2013 was 24.7 MGD. The City also supplies water to the South Central Regional Water District and the City of Lincoln which used an average of approximately 0.20 MGD and 0.24 MGD, respectively. The water distribution system is an elaborate network of approximately 340 miles of water pipe ranging in diameter from 3 inches to 42 inches, incorporating 3350 hydrants, over 6600 valves, and five pump stations. Five underground reservoirs and three elevated tanks provide approximately 22 million gallons of water storage.

The water administration staff prepares the monthly billings for the water, wastewater, stormwater, street lights, and solid waste disposal charges for users of these services. In addition the staff approves all invoices for repairs and related services stemming from the operation and maintenance of the water, sanitary sewer and storm water utilities. In 2014 a Customer Service Work Group was established in the department that will bring together all field and office employees involved with the establishment of water service, meter installation and reading, as well as billing and utility bill payment. The Department replaced its billing and payment processing system in the last year and is beginning a project to replace old water meters and install a radio based meter reading system.

The sanitary and storm sewer collection systems consist of two separate pipe networks designed to carry the sanitary wastewater and storm water runoff, respectively. The sanitary sewer collection system includes approximately 300 miles of pipe in various diameters and 22 lift stations, which transport the sanitary wastewater throughout the city to the wastewater treatment plant. The storm sewer collection system consists of over 148 miles of pipe and open ditch, and four pumping stations which carries the runoff from streets and adjoining properties to Hay Creek, Apple Creek and the Missouri River. The Storm Water division is also responsible for implementation of the City's NPDES storm water permit. This program protects and preserves the water quality of the receiving waters by implementing measures to reduce pollutants from construction, municipal operations and urban activities.

The wastewater treatment plant provides secondary treatment of the community's wastewater prior to its discharge into the Missouri River. The plant utilizes pretreatment, flow equalization, primary and final clarification, trickling filters, chlorination and dechlorination. Anaerobic sludge digestion and land application of sludge is employed. The plant recently completed a major upgrade of many of the treatment units at the facility. The average daily flow at the plant in 2013 was 6.8 million gallons per day with a rated capacity of 7.5 MGD.

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Water Utility
2015 Financial Plan**

	2013 Actual	2014 Budget	2015 Budget
Administration			
Cost of Goods Sold	\$ 204,030	\$ 150,000	\$ 150,000
Salary/Wages	225,273	338,586	372,341
Fringe Benefits	83,350	118,335	118,297
Professional/Legal Services	125,930	64,400	59,400
Property/Equipment	239,355	293,531	300,818
Travel/Training	486	6,850	6,750
Service Expense	532,278	470,390	469,710
Supply Expense	77,262	75,200	41,600
Capital Expense	156,765	-	-
Transfers	154,159	228,412	383,788
Total Expenditures	\$ 1,798,888	\$ 1,745,704	\$ 1,902,704
Number of Employees	7.00	3.00	3.00
Water Treatment			
Salary/Wages	\$ 669,739	\$ 740,628	\$ 769,945
Fringe Benefits	222,770	231,038	230,157
Professional/Legal Services	541,118	35,000	35,000
Property/Equipment	685,487	800,500	813,500
Travel/Training	5,391	9,100	9,100
Service Expense	1,348,202	2,323,210	2,136,744
Supply Expense	812,783	869,750	855,200
Capital Expense	6,769,357	14,191,000	11,305,000
Debt Service	257,183	3,000	688,254
Transfers	53,569	52,970	58,472
Total Expenditures	\$ 11,365,599	\$ 19,256,196	\$ 16,901,372
Number of Employees	14.00	15.00	15.00
Gallons of Water Treated	3,517,100,000	3,900,000,000	3,700,000,000
* Treatment Cost Per Gallon	\$ 0.001307	\$ 0.001299	\$ 0.001513
* Exclusive of Capital Expenses			
Water Distribution			
Salary/Wages	\$ 621,487	\$ 675,449	\$ 746,473
Fringe Benefits	208,559	214,615	212,406
Professional/Legal Services	10,938	150,100	100,150
Property/Equipment	901,920	855,325	1,001,980
Travel/Training	3,383	3,200	3,300
Service Expense	1,627,883	1,643,060	1,809,260
Supply Expense	65,176	57,300	57,200

Service Efforts and Accomplishments
Enterprise Fund
Water Utility (Continued)
2015 Financial Plan

	2013 Actual	2014 Budget	2015 Budget
Capital Expense	3,140,912	9,538,000	9,673,000
Transfers	1,526,801	48,000	56,890
Total Expenditures	<u>\$ 8,107,059</u>	<u>\$ 13,185,049</u>	<u>\$ 13,660,659</u>
Number of Employees	12.00	12.00	12.00
Miles of Watermains	333	340	350
Watermain Breaks	30	16	30
Customer Service			
Salary/Wages	\$ 101,899	\$ 108,967	\$ 111,482
Fringe Benefits	34,635	33,921	34,798
Professional/Legal Services	49,944	40,000	47,500
Property/Equipment	6,132	9,500	8,000
Travel/Training	-	150	-
Service Expense	6,003	16,260	14,030
Supply Expense	16,312	14,650	18,250
Capital Expense	-	3,000,000	4,000,000
Transfers	7,880	7,978	8,438
Total Expenditures	<u>\$ 222,805</u>	<u>\$ 3,231,426</u>	<u>\$ 4,242,498</u>
Number of Employees	2.00	8.00	8.00
Revenues			
Government	\$ 3,628,583	\$ 12,380,000	\$ 16,370,000
Charge for Services	11,674,729	13,116,000	14,220,500
NSF Fees	740	600	800
Special Assessments	545,608	390,000	495,000
Interest	22,358	50,050	75,200
Rental	663,912	632,439	624,680
Sale of Assets	9,226	4,000	6,000
Total Revenues	<u>\$ 16,545,156</u>	<u>\$ 26,573,089</u>	<u>\$ 31,792,180</u>
Total Water Utility Revenues	\$ 16,545,156	\$ 26,573,089	\$ 31,792,180
Total Water Utility Expenditures	\$ 21,494,351	\$ 37,418,375	\$ 36,707,233
Total Water Utility Expenditures without Capital Expenses	\$ 11,427,317	\$ 10,689,375	\$ 11,729,233
Population (Estimated)	65,375	67,951	68,141
* Operating Cost Per Capita	\$174.80	\$157.31	\$172.13
* Revenue Per Capita	\$197.44	\$208.81	\$226.24

* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

City of Bismarck
Revenue Budget - Water Utility 665
For the Year 2015

Intergovernmental Revenue	
3290.000 - Contribution Revenue	16,370,000
Intergovernmental Revenue Total	16,370,000
Charges for Services	
3310.275 - Fees-Prepaid Impr District	100,000
3330.125 - Sale of Labor-Other Water	6,000
3330.130 - Sale of Labor-Tapping	35,000
3330.135 - Sale of Labor-Meter/MIU	30,000
3330.150 - Sale of Materials	5,000
3330.175 - Sale of Meters-11/2-2"@16	32,000
3330.200 - Sale of Meters-3" @6	15,000
3330.225 - Sale of Meters-5/8-1" @26	350,000
3335.100 - Sale of Water	12,400,000
3335.101 - Sale of Water-BWUC	300,000
3335.110 - Sale of Water-Lincoln	400,000
3335.200 - Sale of Water-Bulk	5,000
3335.300 - Sale of Water-Hydrant	70,000
3335.800 - Water Service Line Charge	400,000
3340.175 - Sale of Lab Testing	26,000
3350.125 - Fees-Service Order Charge	30,000
3350.155 - Fees-Delinquent Turn-On	1,500
3350.175 - Fees-Tapping Machine	12,000
3350.375 - Sale of Metals	1,000
Charges for Services Total	14,218,500
Other Income	
3355.100 - Other Income	2,000
Other Income Total	2,000
Fines & Forfeits	
3400.175 - Fines-NSF	800
Fines & Forfeits Total	800
Special Assessment Revenue	
3500.525 - SA-Water-Current	350,000
3500.550 - SA-Water-Pd in Full	125,000
3500.575 - SA-Water-Prior	20,000
Special Assessment Revenue Total	495,000

City of Bismarck
Revenue Budget - Water Utility 665
For the Year 2015

Investment Earnings	
3600.100 - Interest-Trade A/R	200
3600.600 - Interest-Investment	75,000
Investment Earnings Total	75,200
Rental	
3700.100 - Rent-Building	571,362
3700.300 - Lease-Water Towers	36,000
3710.150 - Rent-Hayland	318
3740.100 - Rent-Equipment	1,000
3740.175 - Rent-Hydrant Meter	16,000
Rental Total	624,680
Sale of Assets/Expense	
3910.100 - Gain/Loss on Dispsl Asset	1,000
3910.125 - Insurance Recoveries	5,000
Sale of Assets/Expense Total	6,000
Grand Total	31,792,180
Cash Reserve	1,182,053
Total Solid Waste Collections	32,974,233

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2015

665 Water&Sewer-Water

666 Water Administration

Cost of Goods Sold

4000.000 - Cost of Meter Sales 150,000

Cost of Goods Sold Total 150,000

Personal Services - Salaries & Wage

4110.000 - Regular Salaries 365,724

4130.000 - Overtime Wages 2,000

4170.000 - Sick Overage 4,617

Personal Services - Salaries & Wage Total 372,341

Personal Services - Fringe Benefits

4200.100 - Health Insurance 76,155

4200.200 - Life Insurance 437

4200.400 - Pension Expense 38,035

4230.000 - Def Sick Leave Installmnt 2,400

4240.100 - Workers Comp-Premium 1,270

Personal Services - Fringe Benefits Total 118,297

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees 2,400

4310.500 - Study Consultants 25,000

4330.100 - Contract Labor 20,000

4330.200 - Service Contract 12,000

Professional, Legal, and Contracted Service Fees Total 59,400

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer 4,800

4400.200 - Electricity 88,000

4400.300 - Propane 2,000

4400.400 - Waste Disposal 2,000

4400.500 - Natural Gas 36,000

4400.600 - Utilities-Street Lights 700

4400.700 - Utilities-Storm Sewers 6,600

4410.100 - Janitorial Service 60,000

4410.400 - Lawn Care 6,000

4420.100 - Rpr/Mtce-Building 70,000

4420.200 - Rpr/Mtce-Property 5,000

4420.280 - Rpr/Mtce-Parking Lot 1,000

4420.300 - Rpr/Mtce-Equipment 12,000

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2015

665 Water&Sewer-Water	
4430.100 - Rentals-Building	6,218
4430.300 - Rentals-Equipment	500
Building, Equipment, and Vehicle Services Total	300,818
Travel and Training	
4500.100 - Lodging	1,000
4500.200 - Meals	800
4500.300 - Airfare	2,000
4500.400 - Travel-Fuel	100
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	2,500
4510.300 - In-House Training	100
4510.400 - Training Supplies	100
4510.500 - Safety Training	100
Travel and Training Total	6,750
Other Operating Services	
4600.100 - State Fire and Tornado	5,000
4600.200 - Boiler Insurance	1,200
4600.400 - General Liability	23,000
4605.100 - Telephone	5,000
4605.200 - Cell Phones	400
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	500
4610.300 - Public Educational Ads	500
4615.000 - Printing/Binding	10,000
4618.000 - Mailing Services	30,000
4630.300 - Membership/Dues	3,600
4635.100 - Computer Service Fees	500
4635.200 - Network Services	12,000
4635.300 - Software Upgrade/Maintain	24,000
4655.300 - Drug Testing-Recruitment	40
4655.600 - Candidate Assessment Svc	1,000
4660.100 - Physical-Fitness for Duty	200
4665.000 - Hospitality/Entertainment	50
4670.000 - Depreciation Expense	275,000
4675.200 - Credit Card Service Fee	75,000
4675.600 - Interest Expense	2,120
4690.400 - Claims-Damage	100
Other Operating Services Total	469,710

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2015

665 Water&Sewer-Water

Operating Supplies

4700.100 - Office Supplies	3,200
4700.200 - Office Small Equipment	2,000
4700.210 - Telephone Equipment	200
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	8,000
4700.500 - Postage	12,000
4700.600 - Small Software Programs	1,000
4705.000 - Uniforms	500
4710.100 - Shop Supplies	100
4710.200 - Small Tools/Equipment	200
4710.500 - Lighting Supplies	500
4710.600 - Janitorial Supplies	8,000
4725.100 - Gasoline	1,000
4725.200 - Diesel	100
4735.100 - Safety Supplies	800

Operating Supplies Total **41,600**

Other Financing Uses

8000.100 - Transfer-General Fund	355,657
8000.289 - Transfer-Social Sec Tax	28,131

Other Financing Uses Total **383,788**

666 Water Administration Total **1,902,704**

667 Water Treatment

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	759,351
4130.000 - Overtime Wages	5,000
4160.000 - Annual Leave	2,000
4170.000 - Sick Overage	3,594

Personal Services - Salaries & Wage Total **769,945**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	142,989
4200.200 - Life Insurance	935
4200.400 - Pension Expense	78,973
4240.100 - Workers Comp-Premium	7,260

Personal Services - Fringe Benefits Total **230,157**

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2015

665 Water&Sewer-Water

Professional, Legal, and Contracted Service Fees

4310.200 - Engineering Consultants	25,000
4330.200 - Service Contract	10,000

Professional, Legal, and Contracted Service Fees Total **35,000**

Building, Equipment, and Vehicle Services

4400.200 - Electricity	345,000
4400.400 - Waste Disposal	175,000
4400.500 - Natural Gas	120,000
4410.100 - Janitorial Service	7,000
4410.400 - Lawn Care	12,000
4420.100 - Rpr/Mtce-Building	50,000
4420.200 - Rpr/Mtce-Property	2,000
4420.280 - Rpr/Mtce-Parking Lot	2,000
4420.300 - Rpr/Mtce-Equipment	100,000
4420.400 - Rpr/Mtce-Vehicles	500

Building, Equipment, and Vehicle Services Total **813,500**

Travel and Training

4500.100 - Lodging	2,000
4500.200 - Meals	1,000
4500.300 - Airfare	2,000
4500.400 - Travel-Fuel	200
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	3,000
4510.300 - In-House Training	100
4510.400 - Training Supplies	500
4510.500 - Safety Training	200

Travel and Training Total **9,100**

Other Operating Services

4600.100 - State Fire and Tornado	15,000
4600.200 - Boiler Insurance	1,000
4600.600 - Auto Insurance	500
4605.100 - Telephone	7,000
4605.200 - Cell Phones	800
4610.100 - Advertising/Promotions	1,000
4610.200 - Legal Ads	100
4610.300 - Public Educational Ads	500
4615.000 - Printing/Binding	100

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2015

665 Water&Sewer-Water	
4621.100 - Educational Program-Adult	100
4630.300 - Membership/Dues	500
4635.100 - Computer Service Fees	200
4635.200 - Network Services	14,000
4635.250 - Blackberry Service Fee	1,000
4635.300 - Software Upgrade/Maintain	1,000
4635.500 - Computer Server Mtce	1,000
4650.400 - Lab Test	15,000
4655.300 - Drug Testing-Recruitment	100
4655.600 - Candidate Assessment Svc	1,000
4660.100 - Physical-Fitness for Duty	200
4670.000 - Depreciation Expense	1,655,000
4675.500 - Bond Service Fees	55,000
4675.600 - Interest Expense	366,644
Other Operating Services Total	2,136,744

Operating Supplies

4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	300
4705.000 - Uniforms	5,000
4710.100 - Shop Supplies	6,000
4710.200 - Small Tools/Equipment	12,000
4710.300 - Testing Supplies	25,000
4710.500 - Lighting Supplies	200
4710.600 - Janitorial Supplies	1,200
4715.106 - Ammonium Sulfate, None	60,000
4715.110 - Carbon Dioxide-Liquid	80,000
4715.115 - Carbon Dioxide-Powder	10,000
4715.120 - Fluoride	26,000
4715.125 - Chlorine	40,000
4715.130 - Lime	280,000
4715.135 - Sodium Aluminate	60,000
4715.140 - Phosphate	120,000
4715.150 - Polymer	5,000
4715.155 - Miscellaneous Chemicals	100,000
4725.100 - Gasoline	2,000
4725.200 - Diesel	15,000

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2015

665 Water&Sewer-Water	
4725.300 - Oil	200
4725.400 - Propane for Vehicles	50
4735.100 - Safety Supplies	1,000
4735.150 - Safety Small Equipment	50
4750.000 - Subscriptions/Publication	200
Operating Supplies Total	855,200
Capital Outlay	
6730.320 - CIP-Water Treatment Plant	11,305,000
Capital Outlay Total	11,305,000
Debt Service	
7010.100 - Interest-Bonds	688,254
Debt Service Total	688,254
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	58,472
Other Financing Uses Total	58,472
667 Water Treatment Total	16,901,372
668 Water Distribution	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	678,733
4120.000 - Part-Time Wages	34,944
4130.000 - Overtime Wages	30,000
4170.000 - Sick Overage	2,796
Personal Services - Salaries & Wage Total	746,473
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	133,350
4200.200 - Life Insurance	811
4200.400 - Pension Expense	70,588
4240.100 - Workers Comp-Premium	7,657
Personal Services - Fringe Benefits Total	212,406
Professional, Legal, and Contracted Service Fees	
4310.200 - Engineering Consultants	100,000
4330.200 - Service Contract	150
Professional, Legal, and Contracted Service Fees Total	100,150

**City of Bismarck
Annual Budget - Water Utility 665
For the Year 2015**

665 Water&Sewer-Water

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	500
4400.200 - Electricity	178,000
4400.500 - Natural Gas	19,000
4400.600 - Utilities-Street Lights	150
4400.700 - Utilities-Storm Sewers	60
4410.400 - Lawn Care	20,000
4420.100 - Rpr/Mtce-Building	5,000
4420.200 - Rpr/Mtce-Property	8,000
4420.240 - Rpr/Mtce-Watermains	250,000
4420.245 - Rpr/Mtce-WaterServiceLine	300,000
4420.250 - Rpr/Mtce-Water Storage	75,000
4420.300 - Rpr/Mtce-Equipment	75,000
4420.400 - Rpr/Mtce-Vehicles	20,000
4430.100 - Rentals-Building	44,770
4430.200 - Rentals-Easements	500
4430.300 - Rentals-Equipment	1,000
4440.000 - Special Assessments	5,000

Building, Equipment, and Vehicle Services Total

1,001,980

Travel and Training

4500.100 - Lodging	400
4500.200 - Meals	400
4500.300 - Airfare	1,000
4500.400 - Travel-Fuel	100
4510.100 - Conference Registration	1,000
4510.300 - In-House Training	100
4510.400 - Training Supplies	100
4510.500 - Safety Training	200

Travel and Training Total

3,300

Other Operating Services

4600.100 - State Fire and Tornado	2,600
4600.600 - Auto Insurance	2,200
4605.100 - Telephone	1,500
4605.200 - Cell Phones	3,000
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	500
4610.300 - Public Educational Ads	500
4630.100 - Commission Board Fees	60

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2015

665 Water&Sewer-Water	
4630.300 - Membership/Dues	300
4635.100 - Computer Service Fees	500
4635.300 - Software Upgrade/Maintain	5,000
4650.300 - Drug Testing	500
4650.400 - Lab Test	100
4655.300 - Drug Testing-Recruitment	100
4655.600 - Candidate Assessment Svc	1,500
4660.200 - Physical-Required	200
4670.000 - Depreciation Expense	1,790,000
4690.400 - Claims-Damage	200
Other Operating Services Total	1,809,260
Operating Supplies	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	500
4700.500 - Postage	300
4700.600 - Small Software Programs	2,000
4705.000 - Uniforms	5,600
4710.100 - Shop Supplies	2,000
4710.200 - Small Tools/Equipment	5,000
4710.300 - Testing Supplies	100
4710.600 - Janitorial Supplies	200
4725.100 - Gasoline	25,000
4725.200 - Diesel	8,000
4735.100 - Safety Supplies	1,500
4735.150 - Safety Small Equipment	2,000
Operating Supplies Total	57,200
Capital Outlay	
6670.100 - Vehicles	26,000
6730.300 - CIP-Watermains	7,297,000
6730.310 - CIP-Water Storage/Pumping	2,350,000
Capital Outlay Total	9,673,000
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	56,890
Other Financing Uses Total	56,890
668 Water Distribution Total	13,660,659

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2015

665 Water&Sewer-Water

669 Customer Service

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	91,149
4120.000 - Part-Time Wages	19,147
4130.000 - Overtime Wages	500
4170.000 - Sick Overage	686

Personal Services - Salaries & Wage Total **111,482**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	23,779
4200.200 - Life Insurance	125
4200.400 - Pension Expense	9,480
4240.100 - Workers Comp-Premium	1,414

Personal Services - Fringe Benefits Total **34,798**

Professional, Legal, and Contracted Service Fees

4330.100 - Contract Labor	25,000
4330.200 - Service Contract	22,500

Professional, Legal, and Contracted Service Fees Total **47,500**

Building, Equipment, and Vehicle Services

4420.300 - Rpr/Mtce-Equipment	5,000
4420.400 - Rpr/Mtce-Vehicles	1,000
4430.300 - Rentals-Equipment	2,000

Building, Equipment, and Vehicle Services Total **8,000**

Other Operating Services

4600.600 - Auto Insurance	260
4605.100 - Telephone	120
4605.200 - Cell Phones	300
4630.300 - Membership/Dues	100
4635.100 - Computer Service Fees	50
4670.000 - Depreciation Expense	13,000
4690.400 - Claims-Damage	200

Other Operating Services Total **14,030**

Operating Supplies

4700.500 - Postage	100
4705.000 - Uniforms	1,000
4710.100 - Shop Supplies	5,000

City of Bismarck
Annual Budget - Water Utility 665
For the Year 2015

665 Water&Sewer-Water	
4710.200 - Small Tools/Equipment	2,000
4725.100 - Gasoline	10,000
4735.100 - Safety Supplies	100
4735.150 - Safety Small Equipment	50
Operating Supplies Total	18,250
Capital Outlay	
6650.100 - Machinery/Equipment	4,000,000
Capital Outlay Total	4,000,000
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	8,438
Other Financing Uses Total	8,438
669 Customer Service Total	4,242,498
665 Water & Sewer - Water Total	36,707,233
Less Depreciation	3,733,000
Net Water Total	32,974,233

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Water Utility
2015 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2014		\$ 26,914,728
Revenues		31,792,180
Expenditures		
Administration	1,627,704	
Water Treatment	15,246,372	
Water Distribution	11,870,659	
Meter Reading	4,229,498	
Total Expenditures	<u> </u>	32,974,233
Principal Loan Payment		2,930,000
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 22,802,675</u></u>

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Sanitary Sewer Utility
2015 Financial Plan**

	2013 Actual	2014 Budget	2015 Budget
Sanitary Sewers			
Salary/Wages	\$ 268,634	\$ 289,261	\$ 421,568
Fringe Benefits	93,062	99,318	146,462
Professional/Legal Services	201,085	364,000	115,000
Property/Equipment	528,888	620,835	505,146
Travel/Training	5,805	3,050	3,050
Service Expense	1,700,503	1,796,040	2,031,230
Supply Expense	121,584	87,300	74,000
Capital Expense	1,849,938	4,788,000	11,362,000
Transfers	128,015	95,554	136,391
Total Expenditures	\$ 4,897,514	\$ 8,143,358	\$ 14,794,847

Number of Employees	5.67	4.67	6.67
Miles of Sewer mains	298	300	305

Waste Water Treatment

Salary/Wages	\$ 671,938	\$ 838,225	\$ 893,776
Fringe Benefits	204,666	255,776	255,089
Professional/Legal Services	723	40,700	800
Property/Equipment	693,708	584,300	620,300
Travel/Training	7,543	6,700	6,450
Service Expense	1,083,394	1,091,750	1,051,825
Supply Expense	486,157	480,800	446,200
Capital Expense	56,305	3,286,000	7,503,000
Transfers	52,239	60,672	68,199
Total Expenditures	\$ 3,256,673	\$ 6,644,923	\$ 10,845,639

Number of Employees	14.00	15.00	15.00
Gallons Treated	2,493,000,000	2,470,000,000	2,500,000,000
* Treatment Cost Per Gallon	\$ 0.001284	\$ 0.001360	\$ 0.001337
Gallons of Biosolids Land Applied	4,351,000	4,600,000	4,600,000
Dry Tons of Solids Land Applied	833	925	930

* Exclusive of Capital Expenses

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Sanitary Sewer Utility (Continued)
2015 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
Revenues			
Government	\$ 2,996,169	\$ 2,500,000	\$ 8,500,000
Charge for Services	5,893,756	6,814,400	7,316,700
Special Assessments	568,087	440,000	343,448
Interest	31,440	40,000	60,000
Rental	1,883	2,250	2,250
Sale of Assets	430	-	-
Total Revenues	\$ 9,491,765	\$ 9,796,650	\$ 16,222,398
Total Sanitary Sewer Utility Revenues	\$ 9,491,765	\$ 9,796,650	\$ 16,222,398
Total Sanitary Sewer Utility Expenditures	\$ 8,154,187	\$ 14,788,281	\$ 25,640,486
Total Sanitary Sewer Utility Expenditures w/o Capital Expenses	\$ 6,247,944	\$ 6,714,281	\$ 6,775,486
Population (Estimated)	65,375	67,951	68,141
* Operating Cost Per Capita	\$95.57	\$98.81	\$99.43
* Revenue Per Capita	\$99.35	\$107.38	\$113.33

* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

City of Bismarck
Revenue Budget - Sanitary Sewer Utility 670
For the Year 2015

Intergovernmental Revenue	
3290.000 - Contribution Revenue	8,500,000
Intergovernmental Revenue Total	8,500,000
Charges for Services	
3310.275 - Fees-Prepaid Impr Distrct	60,000
3330.130 - Sale of Labor-Tapping	1,000
3340.125 - Sale of Hauled Waste	75,000
3340.150 - Fees-Industrial Surcharge	50,000
3340.155 - Back-Up Surcharge	78,000
3340.275 - Sale of Sewer	7,050,000
3350.175 - Fees-Tapping Machine	700
3350.375 - Sale of Metals	1,000
Charges for Services Total	7,315,700
Other Income	
3355.100 - Other Income	1,000
Other Income Total	1,000
Special Assessment Revenue	
3500.250 - SA-Sanitary Sewer-Current	183,448
3500.275 - SA-Sanitary Sewer-Pd Full	150,000
3500.300 - SA-Sanitary Sewer-Prior	10,000
Special Assessment Revenue Total	343,448
Investment Earnings	
3600.600 - Interest-Investment	60,000
Investment Earnings Total	60,000
Rental	
3710.150 - Rent-Hayland	1,750
3740.100 - Rent-Equipment	500
Rental Total	2,250
Grand Total	16,222,398
Cash Reserve	6,917,088
Total Water & Sewer - Sanitary Sewer	23,139,486

City of Bismarck
Annual Budget - Sanitary Sewer Utility 670
For the Year 2015

670 Water&Sewer-Sanitary Sewer

671 Sanitary Sewer

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	404,916
4130.000 - Overtime Wages	15,000
4170.000 - Sick Overage	1,652

Personal Services - Salaries & Wage Total **421,568**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	91,190
4200.200 - Life Insurance	478
4200.400 - Pension Expense	50,936
4240.100 - Workers Comp-Premium	3,858

Personal Services - Fringe Benefits Total **146,462**

Professional, Legal, and Contracted Service Fees

4310.200 - Engineering Consultants	100,000
4330.200 - Service Contract	15,000

Professional, Legal, and Contracted Service Fees Total **115,000**

Building, Equipment, and Vehicle Services

4400.100 - Water/Sewer	12,000
4400.200 - Electricity	155,000
4400.400 - Waste Disposal	400
4400.500 - Natural Gas	32,000
4400.600 - Utilities-Street Lights	600
4400.700 - Utilities-Storm Sewers	200
4410.400 - Lawn Care	15,000
4420.100 - Rpr/Mtce-Building	10,000
4420.200 - Rpr/Mtce-Property	5,000
4420.260 - Rpr/Mtce-Sewers	100,000
4420.300 - Rpr/Mtce-Equipment	120,000
4420.400 - Rpr/Mtce-Vehicles	15,000
4430.100 - Rentals-Building	34,946
4430.200 - Rentals-Easements	3,000
4440.000 - Special Assessments	2,000

Building, Equipment, and Vehicle Services Total **505,146**

Travel and Training

4500.100 - Lodging	600
4500.200 - Meals	600
4500.300 - Airfare	600
4500.400 - Travel-Fuel	100

City of Bismarck
Annual Budget - Sanitary Sewer Utility 670
For the Year 2015

670 Water&Sewer-Sanitary Sewer	
4510.100 - Conference Registration	1,000
4510.300 - In-House Training	50
4510.400 - Training Supplies	50
4510.500 - Safety Training	50
Travel and Training Total	3,050
Other Operating Services	
4600.100 - State Fire and Tornado	1,800
4600.400 - General Liability	11,000
4600.600 - Auto Insurance	1,700
4605.100 - Telephone	1,500
4605.200 - Cell Phones	800
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	200
4610.300 - Public Educational Ads	500
4615.000 - Printing/Binding	4,000
4618.000 - Mailing Services	20,000
4630.100 - Commission Board Fees	60
4630.300 - Membership/Dues	200
4635.300 - Software Upgrade/Maintain	4,000
4650.300 - Drug Testing	120
4655.300 - Drug Testing-Recruitment	50
4655.600 - Candidate Assessment Svc	1,500
4670.000 - Depreciation Expense	1,923,000
4685.500 - Hepatitis B	100
4690.300 - Claims-Legal	60,000
4690.400 - Claims-Damage	200
Other Operating Services Total	2,031,230
Operating Supplies	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	1,500
4700.500 - Postage	2,000
4700.600 - Small Software Programs	4,000
4705.000 - Uniforms	1,800
4710.100 - Shop Supplies	1,000
4710.200 - Small Tools/Equipment	5,000
4715.155 - Miscellaneous Chemicals	30,000
4725.100 - Gasoline	20,000
4725.200 - Diesel	3,000
4735.100 - Safety Supplies	500

City of Bismarck
Annual Budget - Sanitary Sewer Utility 670
For the Year 2015

670 Water&Sewer-Sanitary Sewer	
4735.150 - Safety Small Equipment	100
4750.000 - Subscriptions/Publication	100
Operating Supplies Total	74,000
Capital Outlay	
6670.100 - Vehicles	52,000
6730.400 - CIP-Sanitary Sewers	11,310,000
Capital Outlay Total	11,362,000
Other Financing Uses	
8000.100 - Transfer-General Fund	97,777
8000.289 - Transfer-Social Sec Tax	38,614
Other Financing Uses Total	136,391
671 Sanitary Sewer Total	
14,794,847	
672 Waste Water Treatment	
Personal Services - Salaries & Wage	
4110.000 - Regular Salaries	861,496
4130.000 - Overtime Wages	30,000
4170.000 - Sick Overage	2,280
Personal Services - Salaries & Wage Total	893,776
Personal Services - Fringe Benefits	
4200.100 - Health Insurance	157,129
4200.200 - Life Insurance	935
4200.400 - Pension Expense	89,595
4240.100 - Workers Comp-Premium	7,430
Personal Services - Fringe Benefits Total	255,089
Professional, Legal, and Contracted Service Fees	
4330.200 - Service Contract	800
Professional, Legal, and Contracted Service Fees Total	800
Building, Equipment, and Vehicle Services	
4400.100 - Water/Sewer	110,000
4400.200 - Electricity	195,000
4400.400 - Waste Disposal	40,000
4400.500 - Natural Gas	72,000
4410.100 - Janitorial Service	15,000
4410.400 - Lawn Care	16,000

City of Bismarck
Annual Budget - Sanitary Sewer Utility 670
For the Year 2015

670 Water&Sewer-Sanitary Sewer	
4420.100 - Rpr/Mtce-Building	15,000
4420.200 - Rpr/Mtce-Property	5,000
4420.300 - Rpr/Mtce-Equipment	150,000
4420.400 - Rpr/Mtce-Vehicles	2,000
4440.200 - Property Taxes	300
Building, Equipment, and Vehicle Services Total	620,300
Travel and Training	
4500.100 - Lodging	2,000
4500.200 - Meals	800
4500.300 - Airfare	1,600
4500.400 - Travel-Fuel	200
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	1,500
4510.300 - In-House Training	100
4510.400 - Training Supplies	100
4510.500 - Safety Training	100
Travel and Training Total	6,450
Other Operating Services	
4600.100 - State Fire and Tornado	8,000
4600.200 - Boiler Insurance	600
4600.400 - General Liability	200
4600.600 - Auto Insurance	1,400
4605.100 - Telephone	6,000
4605.200 - Cell Phones	1,000
4610.100 - Advertising/Promotions	1,500
4610.200 - Legal Ads	500
4610.300 - Public Educational Ads	500
4615.000 - Printing/Binding	500
4621.100 - Educational Program-Adult	500
4630.300 - Membership/Dues	300
4635.100 - Computer Service Fees	1,500
4635.200 - Network Services	11,000
4635.300 - Software Upgrade/Maintain	3,000
4650.300 - Drug Testing	100
4650.400 - Lab Test	10,000
4655.300 - Drug Testing-Recruitment	100
4655.600 - Candidate Assessment Svc	1,500
4670.000 - Depreciation Expense	578,000
4675.500 - Bond Service Fees	70,000
4675.600 - Interest Expense	355,625
Other Operating Services Total	1,051,825

City of Bismarck
Annual Budget - Sanitary Sewer Utility 670
For the Year 2015

670 Water&Sewer-Sanitary Sewer	
Operating Supplies	
4700.100 - Office Supplies	1,800
4700.200 - Office Small Equipment	1,000
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	200
4700.500 - Postage	200
4700.600 - Small Software Programs	1,200
4705.000 - Uniforms	6,500
4710.100 - Shop Supplies	4,000
4710.200 - Small Tools/Equipment	12,000
4710.300 - Testing Supplies	9,000
4710.500 - Lighting Supplies	200
4710.600 - Janitorial Supplies	1,000
4715.125 - Chlorine	24,000
4715.145 - Sulfur Dioxide	16,800
4715.150 - Polymer	3,200
4715.151 - Sodium Hydroxide	20,000
4715.152 - Ferric Chloride	300,000
4715.155 - Miscellaneous Chemicals	5,000
4725.100 - Gasoline	6,000
4725.200 - Diesel	18,000
4725.300 - Oil	4,000
4725.400 - Propane for Vehicles	100
4735.100 - Safety Supplies	8,000
Operating Supplies Total	446,200
Capital Outlay	
6650.100 - Machinery/Equipment	600,000
6670.100 - Vehicles	52,000
6730.410 - CIP-Waste Water Treatment	6,851,000
Capital Outlay Total	7,503,000
Other Financing Uses	
8000.289 - Transfer-Social Sec Tax	68,199
Other Financing Uses Total	68,199
672 Waste Water Treatment Total	10,845,639
670 Water & Sewer - Sanitary Sewer Total	25,640,486
Less Depreciation Expense	2,501,000
Net Sanitary Sewer Total	23,139,486

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Sanitary Sewer Utility
2015 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2014		\$ 12,041,864
Revenues		16,222,398
Expenditures		
Sanitary Sewer	12,871,847	
Waste Water Treatment	<u>10,267,639</u>	
Total Expenditures		23,139,486
Principal Loan Payment		910,000
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 4,214,776</u></u>

**Service Efforts and Accomplishments
Enterprise Fund
Storm Water Utility
2015 Financial Plan**

	2013 Actual	2014 Budget	2015 Budget
Salary/Wages	\$ 172,850	\$ 186,684	\$ 259,033
Fringe Benefits	47,024	49,600	73,977
Professional/Legal Services	299,895	400,200	200,400
Property/Equipment	633,383	746,254	753,578
Travel/Training	1,335	3,450	3,500
Service Expense	691,392	701,360	772,260
Supply Expense	16,918	15,100	11,700
Capital Expense	129,216	100,000	350,000
Transfers	51,463	56,618	77,207
Total Storm Water Expenditures	\$ 2,043,476	\$ 2,259,266	\$ 2,501,655
Number of Employees	2.66	2.66	3.66
Number of Storm Water Permits	341	600	450
Revenues			
Licenses and Permits	\$ 93,323	\$ 120,000	\$ 90,000
Government	4,927,210	-	-
Charge for Services	1,090,381	1,155,000	1,280,000
Special Assessments	258,363	131,000	82,369
Interest	11,007	12,000	20,000
Transfers	18,343	-	-
Sale of Assets	10,700	-	-
Total Revenues	\$ 6,409,327	\$ 1,418,000	\$ 1,472,369
Total Storm Water Utility Revenues	\$ 6,409,327	\$ 1,418,000	\$ 1,472,369
Total Storm Water Utility Expenditures	\$ 2,043,476	\$ 2,259,266	\$ 2,501,655
Total Storm Water Utility Expenditures without Capital Expenses	\$ 1,914,260	\$ 2,159,266	\$ 2,151,655
Population (Estimated)	65,375	67,951	68,141
* Operating Cost Per Capita	\$29.28	\$31.78	\$31.58
* Revenue Per Capita	\$22.51	\$20.87	\$21.61

* Exclusive of Capital Expenses & Government Revenue

City of Bismarck
Revenue Budget - Storm Sewer Utility 675
For the Year 2015

Licenses & Permits	
3130.875 - Permits-Erosion/Sediment Control, None	90,000
Licenses & Permits Total	90,000
Charges for Services	
3340.300 - Fees-Storm Water	1,080,000
3340.325 - Fees-Construction Unannex	200,000
Charges for Services Total	1,280,000
Special Assessment Revenue	
3500.400 - SA-Storm Water-Current	74,369
3500.415 - SA-Storm Sewer-Pd in Full	4,000
3500.425 - SA-Storm Water-Prior	4,000
Special Assessment Revenue Total	82,369
Investment Earnings	
3600.300 - Interest-Construction	10,000
3600.600 - Interest-Investment	10,000
Investment Earnings Total	20,000
Grand Total	1,472,369
Cash Reserve	280,286
Total Water & Sewer - Storm Water	1,752,655

City of Bismarck
Annual Budget - Storm Sewer Utility 675
For the Year 2014

675 Water&Sewer-Storm Water

676 Storm Water Operations

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	232,197
4120.000 - Part-Time Wages	25,704
4130.000 - Overtime Wages	500
4170.000 - Sick Overage	632

Personal Services - Salaries & Wage Total **259,033**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	43,514
4200.200 - Life Insurance	228
4200.400 - Pension Expense	28,560

Personal Services - Fringe Benefits Total **73,977**

Professional, Legal, and Contracted Service Fees

4310.200 - Engineering Consultants	200,000
4330.200 - Service Contract	400

Professional, Legal, and Contracted Service Fees Total **200,400**

Building, Equipment, and Vehicle Services

4400.200 - Electricity	5,750
4410.400 - Lawn Care	40,000
4420.100 - Rpr/Mtce-Building	500
4420.200 - Rpr/Mtce-Property	10,000
4420.270 - Rpr/Mtce-Drainage	250,000
4420.300 - Rpr/Mtce-Equipment	5,000
4420.400 - Rpr/Mtce-Vehicles	1,000
4430.100 - Rentals-Building	20,628
4430.200 - Rentals-Easements	200
4430.300 - Rentals-Equipment	500
4440.000 - Special Assessments	420,000

Building, Equipment, and Vehicle Services Total **753,578**

Travel and Training

4500.100 - Lodging	500
4500.200 - Meals	500
4500.300 - Airfare	1,000
4500.400 - Travel-Fuel	300

City of Bismarck
Annual Budget - Storm Sewer Utility 675
For the Year 2014

675 Water&Sewer-Storm Water	
4510.100 - Conference Registration	1,000
4510.400 - Training Supplies	100
4510.500 - Safety Training	100
Travel and Training Total	3,500
Other Operating Services	
4600.100 - State Fire and Tornado	500
4600.400 - General Liability	2,400
4600.600 - Auto Insurance	400
4605.100 - Telephone	1,600
4605.200 - Cell Phones	1,400
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	500
4610.300 - Public Educational Ads	500
4615.000 - Printing/Binding	500
4618.000 - Mailing Services	10,000
4621.100 - Educational Program-Adult	500
4630.100 - Commission Board Fees	60
4630.300 - Membership/Dues	300
4635.300 - Software Upgrade/Maintain	4,000
4650.400 - Lab Test	100
4670.000 - Depreciation Expense	749,000
Other Operating Services Total	772,260
Operating Supplies	
4700.100 - Office Supplies	300
4700.200 - Office Small Equipment	300
4700.300 - Computer Small Equipment	3,000
4700.400 - Copier/Printer Supplies	500
4700.500 - Postage	500
4700.600 - Small Software Programs	500
4705.000 - Uniforms	500
4710.200 - Small Tools/Equipment	500
4725.100 - Gasoline	5,000
4725.200 - Diesel	100
4735.100 - Safety Supplies	300
4750.000 - Subscriptions/Publication	200
Operating Supplies Total	11,700

City of Bismarck
Annual Budget - Storm Sewer Utility 675
For the Year 2014

675 Water&Sewer-Storm Water	
Capital Outlay	
6730.500 - CIP-Storm Sewer	150,000
6730.550 - CIP-Drainage Struc/Chanl	200,000
Capital Outlay Total	350,000
Other Financing Uses	
8000.100 - Transfer-General Fund	54,672
8000.289 - Transfer-Social Sec Tax	22,535
Other Financing Uses Total	77,207
675 Water & Sewer - Storm Water Total	2,501,655
Less Depreciation	749,000
Net Storm Water Total	1,752,655

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Storm Water Utility
2015 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2014		\$ 4,506,080
Revenues		1,472,369
Expenditures		
Storm Sewers	<u>1,752,655</u>	
Total Expenditures		1,752,655
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 4,225,794</u></u>

COMMERCIAL PROPERTY

Commercial Property is a fund established to account for the revenue and expenses associated with the retail properties at the Bowen Avenue Commercial Center. The Center is located at 5th Street and Bowen Avenue and is strategically located across the street from the Civic Center. The City the properties for additional parking in the future. The Center is managed by Rocky Gordon & Company, LLC.

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Commercial Property
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Professional/Legal Services	\$ 13,862	\$ 9,050	\$ 7,705
Property/Equipment	48,447	65,915	17,200
Service Expense	54,776	53,935	54,635
Supply Expense	886	1,300	2,000
Capital Outlay	-	47,887	-
Transfers	17,806	23,063	28,084
Total Expenditures	\$ 135,777	\$ 201,150	\$ 109,624
Revenues			
Interest	\$ 511	\$ 600	\$ 2,500
Rental	168,887	200,550	170,550
Total Revenues	\$ 169,398	\$ 201,150	\$ 173,050

City of Bismarck
Revenue Budget - Commercial Property 685
For the Year 2015

Investment Earnings	
3600.600 - Interest-Investment	2,500
Investment Earnings Total	2,500
Rental	
3720.150 - Rent-Strip Mall	170,000
3720.160 - Rent-Billboard	550
Rental Total	170,550
<hr/>	
Grand Total	173,050
Cash Reserve	-
Total Commercial Property	173,050

City of Bismarck
Annual Budget - Commercial Property 685
For the Year 2015

685 Commercial Property	
000 Operations	
Professional, Legal, and Contracted Service Fees	
4300.100 - Accting and Auditing Fees	55
4310.550 - Management Consultants	7,650
Professional, Legal, and Contracted Service Fees Total	7,705
 Building, Equipment, and Vehicle Services	
4400.100 - Water/Sewer	500
4400.200 - Electricity	2,500
4400.500 - Natural Gas	2,000
4410.300 - Snow Removal	9,000
4410.400 - Lawn Care	1,000
4420.100 - Rpr/Mtce-Building	2,000
4420.200 - Rpr/Mtce-Property	200
Building, Equipment, and Vehicle Services Total	17,200
 Other Operating Services	
4600.100 - State Fire and Tornado	1,500
4610.100 - Advertising/Promotions	100
4670.000 - Depreciation Expense	53,035
Other Operating Services Total	54,635
 Operating Supplies	
4710.100 - Shop Supplies	1,000
4710.600 - Janitorial Supplies	1,000
Operating Supplies Total	2,000
 Other Financing Uses	
8000.100 - Transfer-General Fund	28,084
Other Financing Uses Total	28,084
000 Operations Total	109,624
685 Commercial Property Total	109,624
Less Depreciation Expense	53,035
Net Commercial Property Total	56,589

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Commercial Property
2015 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2014		\$ 418,606
Revenues		173,050
Expenditures		
Commercial Property	<u>56,589</u>	
Total Expenditures		56,589
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 535,067</u></u>

NPCC-TRANSLOAD OPERATIONS

This fund accounts for the lease activities at the Northern Plains Commerce Centre, NPCC. Tubular Transport & Logistics, LaFarge North American and Bobcat Manufacturing Support Center have had leases at NPCC but all have purchased the land in 2013 and 2014. The sales are in addition to other parcels sold and the remaining land is available for lease or sale.

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
NPCC-Transload Operations
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Professional/Legal Services	\$ 22,961	\$ 900	\$ 30,900
Property/Equipment	-	55,000	-
Service Expense	238,371	239,300	240,600
Transfers	46,038	-	1,755,617
Total Expenditures	<u>\$ 307,370</u>	<u>\$ 295,200</u>	<u>\$ 2,027,117</u>
Revenues			
Interest	\$ (235)	\$ -	\$ 75,000
Rental	177,254	150,000	21,040
Sale of Assets	4,815,369	-	-
Total Revenues	<u>\$ 4,992,388</u>	<u>\$ 150,000</u>	<u>\$ 96,040</u>

City of Bismarck
Revenue Budget - Northern Plains Commerce Centre 686
For the Year 2015

Rental	
3710.175 - Rent-Land Lease	21,040
Rental Total	21,040
Investment Earnings	
3600.600 - Interest-Investment	75,000
Investment Earnings Total	75,000
Grand Total	96,040
Cash Reserve	1,695,077
Total Northern Plains Commerce Centre	1,791,117

City of Bismarck
Annual Budget - Northern Plains Commerce Centre 686
For the Year 2015

686 Northern Plains Commerce Centre

000 Operations

Professional, Legal, and Contracted Service Fees

4310.700 - Professional Consultants 30,000

4330.200 - Service Contract 900

Professional, Legal, and Contracted Service Fees Total 30,900

Other Operating Services

4600.100 - State Fire and Tornado 600

4630.600 - Permits/Fees 4,000

4670.000 - Depreciation Expense 236,000

Other Operating Services Total 240,600

Other Financing Uses

8000.100 - Transfer-General Fund 55,617

8000.325 - Transfer-Building Improve 1,700,000

Other Financing Uses Total 1,755,617

000 Operations Total 2,027,117

686 Northern Plains Commerce Centre Total 2,027,117

Less Depreciation 236,000

Net Northern Plains Commerce Centre Total 1,791,117

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Northern Plains Commerce Centre
2015 Financial Plan**

Estimated Beginning Cash Balance - December 31, 2014		\$ 8,828,421
Revenues		96,040
Expenditures		
Northern Plains Commerce Centre	<u>1,791,117</u>	
Total Expenditures		1,791,117
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 7,133,344</u></u>

PARKING AUTHORITY LOTS

The mission of the Bismarck Parking Authority is to provide convenient reasonably priced parking to residents, clients, customers, merchants, and employees of the Parking District. The Parking Authority currently manages 4 ramps and 3 surface lots. The total number of spaces under management is 1,725. In addition, the Parking Authority manages the office and retail space located in the Parkade Building and works closely with the Downtowners in the administration of the Parksmart program. The new parking ramp at 6th Street and Thayer was completed in the fall of 2014 and provided an additional 500 spaces in the downtown area.

The Parking Authority Lots budget is established to account for the operations of the parking lots under the jurisdiction of the Parking Authority Board.

**City of Bismarck
Service Efforts and Accomplishments
Enterprise Fund
Parking Authority
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Professional/Legal Services	\$ 360,404	\$ 378,400	\$ 459,500
Property/Equipment	265,300	283,900	341,500
Service Expense	320,364	367,750	624,000
Supply Expense	14,114	15,600	16,000
Grants	70,000	-	-
Transfers	14,630	13,326	16,464
Total Expenditures	\$ 1,044,812	\$ 1,058,976	\$ 1,457,464
Revenues			
Charges for Services	\$ 1,954	\$ 3,000	\$ 2,500
Interest	2,965	4,344	5,000
Rental	1,061,943	1,081,000	1,415,500
Total Revenues	\$ 1,066,862	\$ 1,088,344	\$ 1,423,000

City of Bismarck
Revenue Budget - Parking Authority Lots 690
For the Year 2015

Other Income	
3355.150 - Insurance Conferment	2,500
Other Income Total	2,500
Investment Earnings	
3600.600 - Interest-Investment	5,000
Investment Earnings Total	5,000
Rental	
3720.100 - Rent-Parking Lot	1,415,500
Rental Total	1,415,500
Grand Total	1,423,000
Cash Reserve	-
Total Parking Authority Lots	1,423,000

City of Bismarck
Annual Budget - Parking Authority Lots 690
For the Year 2015

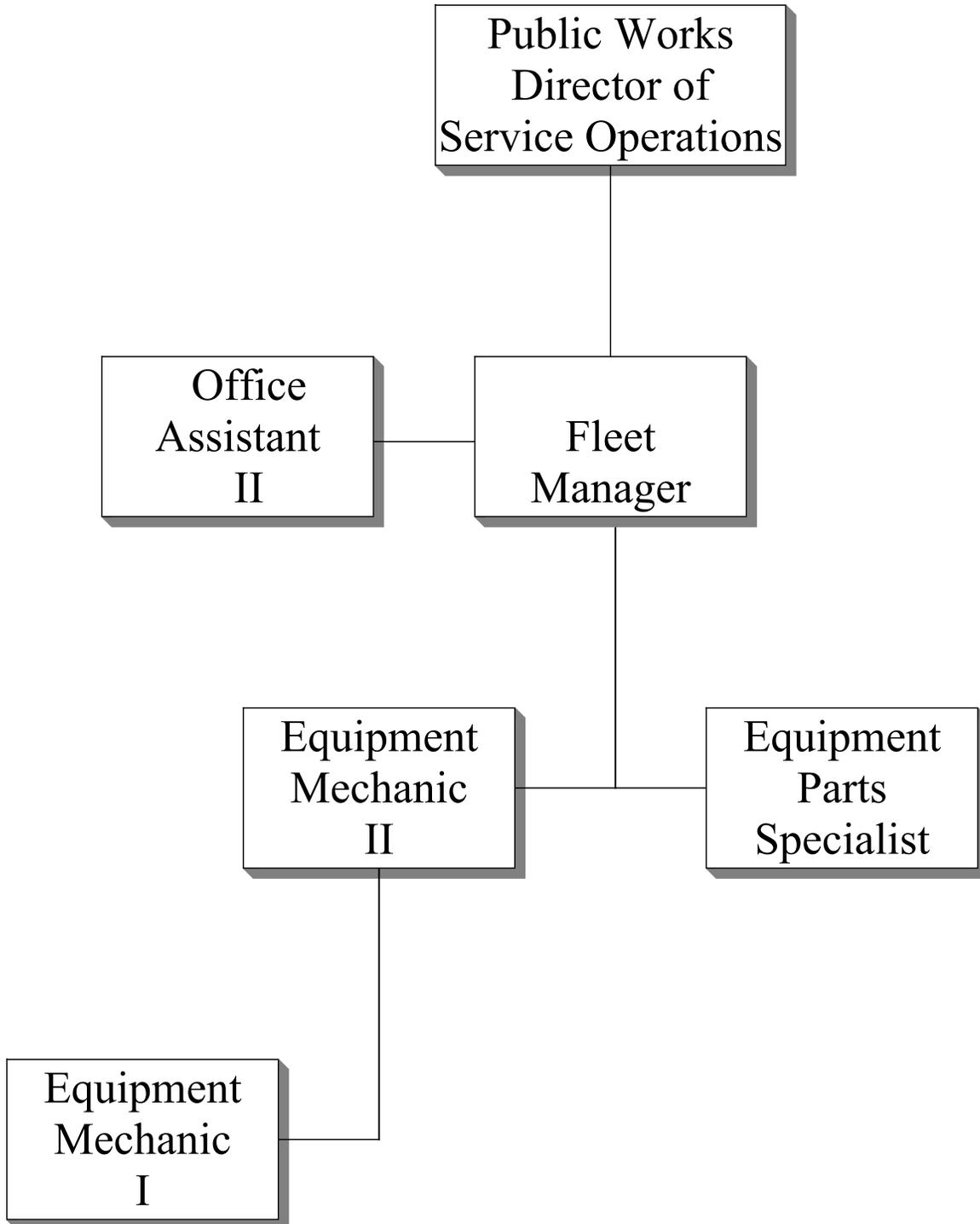
690 Parking Authority Lots	
000 Operations	
<hr/>	
Professional, Legal, and Contracted Service Fees	
4300.100 - Accting and Auditing Fees	5,000
4330.100 - Contract Labor	275,000
4330.200 - Service Contract	155,000
4330.300 - Facility Service Contract	24,500
Professional, Legal, and Contracted Service Fees Total	459,500
Building, Equipment, and Vehicle Services	
4400.100 - Water/Sewer	6,000
4400.200 - Electricity	126,400
4400.400 - Waste Disposal	5,000
4400.500 - Natural Gas	33,600
4410.100 - Janitorial Service	19,000
4410.200 - Facility Laundry	1,500
4410.300 - Snow Removal	20,000
4420.100 - Rpr/Mtce-Building	80,000
4430.300 - Rentals-Equipment	20,000
4440.200 - Property Taxes	30,000
Building, Equipment, and Vehicle Services Total	341,500
Other Operating Services	
4600.100 - State Fire and Tornado	20,000
4605.100 - Telephone	4,000
4610.100 - Advertising/Promotions	5,000
4670.000 - Depreciation Expense	585,000
4675.100 - Bank Service Charges	10,000
Other Operating Services Total	624,000
Operating Supplies	
4710.100 - Shop Supplies	15,000
4710.200 - Small Tools/Equipment	1,000
Operating Supplies Total	16,000
Other Financing Uses	
8000.100 - Transfer-General Fund	16,464
Other Financing Uses Total	16,464
<hr/>	
690 Parking Authority Lots Total	1,457,464
Less Depreciation Expense	585,000
Net Parking Authority Lots Total	872,464

**City of Bismarck
Estimated Cash Balance
Enterprise Fund
Parking Authority Lots
2015 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2014		\$ 148,081
Revenues		1,423,000
Expenditures		
Public Parking Lots	<u>872,464</u>	
Total Expenditures		872,464
Principal Loan Payment		200,000
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 498,617</u></u>

City of Bismarck
Fleet Services Department



FLEET SERVICES

The mission of Fleet Services is to provide safe and dependable vehicles and equipment to City Employees and to conserve vehicle and equipment value through a program of inspection, periodic preventative maintenance, and replacement of approximately 733 pieces of equipment, machinery and vehicles for the City of Bismarck. Nine staff members provide high quality maintenance support, roadside and emergency repairs, parts, supplies, fuel dispensing and warehouse services. Operating revenue is derived from an hourly shop labor rate and service fees associated with parts and fuel management charges to customers.

**City of Bismarck
Service Efforts and Accomplishments
Internal Service
Fleet Services
2015 Budget**

	2013 Actual	2014 Budget	2015 Budget
Cost of Goods Sold	\$ 2,323,214	\$ 2,151,791	\$ 2,285,038
Salary/Wages	418,531	459,826	581,513
Fringe Benefits	147,288	157,208	198,168
Professional/Legal Services	731	830	760
Property/Equipment	168,344	186,052	154,297
Travel/Training	2,183	7,075	3,810
Service Expense	18,551	16,908	18,600
Supply Expense	21,812	19,364	18,250
Capital Expense	-	25,000	27,000
Transfers	76,108	70,810	95,425
Total Expenditures	\$ 3,176,762	\$ 3,094,864	\$ 3,382,861
Revenues			
Charge for Services	\$ 3,175,499	\$ 3,008,901	\$ 3,385,165
Interest	-	100	1,000
Rental	14,984	12,075	16,300
Sale of Assets	4,594	-	-
Total Revenues	\$ 3,195,077	\$ 3,021,076	\$ 3,402,465
Number of Employees	8.84	9.50	11.50
Preventative Maintenance	1,492	2,000	2,060
Service/Road Calls	94	95	98
Total Work Orders Completed	6,386	8,000	8,240

Note: Fleet Services is budgeted as an Internal Service Fund but reports to Service Operations

**City of Bismarck
Revenue Budget - Fleet Services 705
For the Year 2015**

Charges for Services	
3325.115 - Sale of Unleaded Gas	467,651
3325.120 - Sale of Diesel	758,954
3330.100 - Sale of Automotive Parts	1,489,512
3330.120 - Sale of Labor	665,348
3350.375 - Sale of Metals	3,700
Charges for Services Total	3,385,165
Investment Earnings	
3600.600 - Interest-Investment	1,000
Investment Earnings Total	1,000
Rental	
3740.100 - Rent-Equipment	16,300
Rental Total	16,300
Grand Total	3,402,465
Cash Reserve	-
Total Fleet Services	3,402,465

City of Bismarck
Annual Budget - Fleet Services 705
For the Year 2015

705 Fleet Services

000 Operations

Cost of Goods Sold

4010.000 - Cost of Parts	1,132,029
4020.000 - Cost of Unleaded Gas	439,592
4030.000 - Cost of Diesel Fuel	713,417

Cost of Goods Sold Total **2,285,038**

Personal Services - Salaries & Wage

4110.000 - Regular Salaries	557,023
4120.000 - Part-Time Wages	18,346
4130.000 - Overtime Wages	5,200
4160.000 - Annual Leave	320
4170.000 - Sick Overage	624

Personal Services - Salaries & Wage Total **581,513**

Personal Services - Fringe Benefits

4200.100 - Health Insurance	123,711
4200.200 - Life Insurance	719
4200.400 - Pension Expense	66,765
4240.100 - Workers Comp-Premium	6,973

Personal Services - Fringe Benefits Total **198,168**

Professional, Legal, and Contracted Service Fees

4300.100 - Accting and Auditing Fees	650
4330.200 - Service Contract	110

Professional, Legal, and Contracted Service Fees Total **760**

Building, Equipment, and Vehicle Services

4420.100 - Rpr/Mtce-Building	1,500
4420.200 - Rpr/Mtce-Property	275
4420.300 - Rpr/Mtce-Equipment	4,000
4420.400 - Rpr/Mtce-Vehicles	6,500
4430.100 - Rentals-Building	142,022

Building, Equipment, and Vehicle Services Total **154,297**

Travel and Training

4500.100 - Lodging	600
4500.200 - Meals	250
4500.300 - Airfare	1,000

City of Bismarck
Annual Budget - Fleet Services 705
For the Year 2015

705 Fleet Services	
4500.350 - Car Rental	150
4500.400 - Travel-Fuel	250
4500.800 - Taxi/Parking	60
4510.100 - Conference Registration	1,500
Travel and Training Total	3,810
Other Operating Services	
4605.100 - Telephone	1,500
4605.200 - Cell Phones	1,500
4610.100 - Advertising/Promotions	500
4630.300 - Membership/Dues	160
4635.100 - Computer Service Fees	40
4635.300 - Software Upgrade/Maintain	4,500
4650.300 - Drug Testing	200
4650.400 - Lab Test	200
4655.100 - Background Checks	75
4655.300 - Drug Testing-Recruitment	200
4660.100 - Physical-Fitness for Duty	150
4660.200 - Physical-Required	650
4670.000 - Depreciation Expense	8,750
4685.500 - Hepatitis B	175
Other Operating Services Total	18,600
Operating Supplies	
4700.100 - Office Supplies	1,500
4700.200 - Office Small Equipment	1,500
4700.300 - Computer Small Equipment	1,500
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	100
4705.000 - Uniforms	7,500
4710.100 - Shop Supplies	100
4710.200 - Small Tools/Equipment	2,500
4725.100 - Gasoline	2,500
4725.200 - Diesel	50
Operating Supplies Total	18,250
Capital Outlay	
5020.100 - Machinery/Equipment	27,000
Capital Outlay Total	27,000

City of Bismarck
Annual Budget - Fleet Services 705
For the Year 2015

705 Fleet Services	
Other Financing Uses	
8000.100 - Transfer-General Fund	44,413
8000.289 - Transfer-Social Sec Tax	50,912
8000.760 - Transfer-Unemployment	100
Other Financing Uses Total	95,425
<hr/>	
705 Fleet Services Total	3,382,861
Less Depreciation Expense	8,750
Net Fleet Services Total	3,374,111

**City of Bismarck
Estimated Cash Balance
Internal Service Fund
Fleet Services
2015 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2014		\$ 94,756
Revenues		3,402,465
Expenditures		
Fleet Services	<u>3,374,111</u>	
Total Expenditures		3,374,111
Estimated Ending Cash Balance - December 31, 2015		<u><u>\$ 123,110</u></u>

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2015

	Cost	City Costs						Non City Costs		
		Enterprise Constr. Reserves	Motel/Liq Tax	Building Constr.	Sales Tax Fund	Special Assess.	Other	Private Donate	Federal Grant	State Grant
<u>ADMINISTRATION</u>										
Emergency Operation Center (EOC) Expansion	TBD							1		
<u>AIRPORT</u>										
Rehabilitate Runway 03/21 & Taxiway D	11,000,000	550,000							9,900,000	550,000
Wetlands Mitigation (Runway 21 End) - Phase IV	3,000,000	150,000							2,700,000	150,000
Rehabilitate Maverick Avenue	900,000	450,000								450,000
Acquire ARFF Vehicle	800,000	800,000								
Purchase Plow	500,000	500,000								
Construct Rental Car Wash Facility	2,400,000	2,400,000								
Long & Short Term Parking Lots Rehabilitation	600,000	600,000								
Airport Total	19,200,000	5,450,000							12,600,000	1,150,000
<u>FIRE</u>										
Fire Station	3,392,340			3,392,340						
	3,392,340			3,392,340						
<u>POLICE</u>										
Replacement of A/C Chiller for HQ Building	200,000			200,000						
	200,000			200,000						
<u>ROADS & STREETS</u>										
Purchase land for a future satellite location in N Bismarck	TBD							1		
<u>SOLID WASTE UTILITY</u>										
Construction Phase II SW Cell #3	1,300,000	1,300,000								
Construction Phase I of Inert Waste Cell	621,200	621,200								
	1,921,200	1,921,200								
¹ To Be Determined										

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2015

	Cost	City Costs						Non City Costs		
		Enterprise Constr. Reserves	Motel/Liq Tax	Building Constr.	Sales Tax Fund	Special Assess.	Other	Private Donate	Federal Grant	State Grant
<u>STREET LIGHTS & TRAFFIC SIGNAL UTILITY</u>										
26th St & Main Ave Signal Upgrade	50,000						50,000	²		
Whiteway Conductor Replacement	58,300						58,300	²		
Whiteway Feed Point Replacement	55,000						55,000	²		
State Street Controller Change	66,274						66,274	²		
Video Camera Replacement Program	50,000						50,000	²		
	279,574						279,574			
<u>STREETS & HIGHWAYS</u>										
Commission Special Road Projects	150,000				150,000					
ADA Curb Ramp Program	50,000								50,000	
² Street Light Traffic Utility Fees										
City Wide Traffic Signals	460,000				140,000				320,000	
Street & Highway Safety Improvements	150,000				15,000				135,000	
Concrete Pavement Repairs and Maintenance	1,993,200				1,812,000	181,200				
Hard Surfaced Street Reconstruction Program	3,000,000				1,500,000	1,440,000	60,000	³		
Street Reconstruction & Subbase Drainage System	1,875,000				1,500,000	375,000				
Asphalt Street Resurfacing Program	8,370,000				1,645,000	6,285,000	440,000	³		
Rural Roadway Upgrades	1,830,000				1,500,000	330,000		⁴		
Century Ave Bridge at Hay Creek	500,000				500,000					
N Washington St-Calgary Ave to 57th Ave	16,995,000				6,995,000				10,000,000	
² Street Light Traffic Utility Fees										
³ Special Deficiency										
⁴ Reauthorized \$1.1 million of Sales Tax from Construction Fund										

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2015

		City Costs						Non City Costs		
		Enterprise								
		Constr.	Motel/Liq	Building	Sales	Special		Private	Federal	State
		Reserves	Tax	Constr.	Tax Fund	Assess.	Other	Donate	Grant	Grant
	Cost									
Bismarck Expressway Intersection Improvements	2,200,000				600,000				1,600,000	
LaSalle Ave N at US 83	2,859,811				1,636,406	1,223,405				
Streets/Highways Total	40,433,011				17,993,406	9,834,605	500,000		12,105,000	
<u>WATER & SEWER UTILITY</u>										
Wachter Lift Station Rehab	3,550,000	3,550,000								
Southport Forcemain Upgrade	390,000	390,000								
SCADA System Upgrade	1,150,000	1,150,000								
Hay Creek Interceptor Sewer Ext W of Washington	440,000	220,000						220,000		
Hay Creek Extension-57th/71st Av Interceptor Sewer	2,850,000	2,450,000						400,000		
Tyler Coulee Interceptor Sewer	350,000	350,000								
9th & Expressway Lift Station Rehabilitation	650,000	650,000								
Hay Creek Lift Station Rehabilitation	800,000	800,000								
Hay Creek Sewer Rehabilitation	250,000	250,000								
San Sewer Rehab/Watermain Replacement Area	440,000	440,000								
Sanitary Sewer Rehab/15th St - Rosser to Boulevard	440,000	440,000								
Sanitary Sewer Total	11,310,000	10,690,000						620,000		
South Bismarck-Storm Sewer Improvements	3,300,000					3,300,000				
Hay Creek Watershed-N Washington St Sub - Watershed	440,000					440,000				
Hay Creek/Centennial Watershed-Centennial Watershed O	170,000					170,000				
Hay Creek/HWY 83 & 1804 Sub - Watershed	3,390,000					3,390,000				

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2015

		City Costs						Non City Costs		
		Enterprise								
		Constr.	Motel/Liq	Building	Sales	Special		Private	Federal	State
		Reserves	Tax	Constr.	Tax Fund	Assess.	Other	Donate	Grant	Grant
	Cost									
Hay Creek/N 4th St Watershed - W of Washington	505,000					505,000				
Landfill Watershed	275,000					275,000				
Storm Water Total	8,080,000					8,080,000				
WWTP-Phase 5 Improvement (Trickling Filter)	6,650,000	650,000					6,000,000 ⁵			
WWTP-Repairs to Odor Control Media Support System	115,000	115,000								
WWTP-Plant Water System Upgrades	86,000	86,000								
Wastewater Treatment Total	6,851,000	851,000					6,000,000			
SCADA System Upgrade	875,000	875,000								
Zone 2 Trunk Watermain & Storage	2,350,000	2,350,000								
US 83 Watermain Extensions	1,725,000	1,225,000						500,000		
Canada (LaSalle)-Normandy Watermains	352,000	352,000								
NW Area Watermain Extensions	330,000	300,000						30,000		
43rd Ave Watermains	1,320,000	1,320,000								
17th Ave & 66th Trunk WM (Law Enforcement Training)	1,320,000	1,070,000						250,000		
57th Ave Watermain	495,000	495,000								
Zone 3 & 4 Trunk Watermains Ash Coulee to State St	495,000	495,000								
Zone 3 Connection at 16th St Tower	275,000	275,000								
Zone 3 Connection at N 26th (N of Divide)	110,000	110,000								
Water Distribution Total	9,647,000	8,867,000						780,000		
WMR-Valve Replacements	275,000	275,000								
WMR-N 23rd-25th St & Ave A	506,000	506,000								
⁵ Revenue Bonds										

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2015

		City Costs						Non City Costs		
		Enterprise								
		Constr.	Motel/Liq	Building	Sales	Special		Private	Federal	State
		Reserves	Tax	Constr.	Tax Fund	Assess.	Other	Donate	Grant	Grant
	Cost									
WMR-14th-16th St HS	352,000	352,000								
WMR-Valley View Ave HS	407,000	407,000								
⁵ Revenue Bonds										
Watermain New Zone 3 Main-E Ave F HS	66,000	66,000								
WMR-N 27th St, Gary & Ave B HS	242,000	242,000								
Distribution-Watermain Replacement Total	1,848,000	1,848,000								
CT Basin/West End Reservoir	60,000						60,000 ⁵			
Softening Expansion Phase I	10,310,000						10,310,000 ⁵			
Roof Replacement	935,000	935,000								
Water Treatment Plant Total	11,305,000	935,000					10,370,000			
Water & Sewer Utility Projects Total	49,041,000	23,191,000					8,080,000	16,370,000	1,400,000	
⁵ Revenue Bonds										
CITY TOTAL	114,467,125	30,562,200		3,592,340	17,993,406	17,914,605	17,149,574	1,400,000	24,705,000	1,150,000

ORDINANCE NO. 6083

<i>First Reading</i>	<u>September 9, 2014</u>
<i>Second Reading</i>	<u>September 23, 2014</u>
<i>Final Passage and Adoption</i>	<u>September 23, 2014</u>
<i>Publication Date</i>	<u>September 12, 2014</u>

AN ORDINANCE MAKING THE ANNUAL APPROPRIATIONS FOR EXPENDITURES OF THE CITY OF BISMARCK, NORTH DAKOTA FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2015 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR 2014.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA:

Section 1. There are hereby appropriated the following sums of money for so much thereof that may be necessary for the purpose of paying expenses of the City of Bismarck, North Dakota for the fiscal year commencing January 1, 2015 and ending December 31, 2015.

	Personal Services	Maintenance & Operations	Capital Outlays	Transfers	Total
Budgeted Funds:					
<u>General Fund</u>					
Administration	512,354	227,332	-	-	739,686
Salary & Benefits Adjustment	2,179,920	38,134	-	-	2,218,054
Building Maintenance	256,210	420,370	-	-	676,580
Building Construction	-	-	-	1,892,340	1,892,340
Cable TV Promotions	-	338,943	-	-	338,943
Contingencies	-	-	-	825,000	825,000
Attorney	459,700	19,532	-	-	479,232
Combined Communications	1,518,069	548,130	-	90,229	2,156,428
City Emergency Management	74,075	13,999	-	-	88,074
Engineering	1,951,077	125,291	-	-	2,076,368
Finance	2,446,103	568,096	-	-	3,014,199
Fire Department	6,522,879	530,101	-	-	7,052,980
Weed Control	47,210	26,833	-	-	74,043
Human Resources	376,786	39,082	-	-	415,868
Employee Training	18,140	34,520	-	-	52,660
Municipal Court	354,053	102,758	-	-	456,811
Community Development	1,243,237	153,738	-	-	1,396,975
Metropolitan Planning Org	186,436	1,391,812	-	25,884	1,604,132
Police	9,448,067	1,178,360	-	-	10,626,427
Public Health	1,422,871	336,119	-	-	1,758,990

	Personal Services	Maintenance & Operations	Capital Outlays	Transfers	Total
One-time Operations	367,139	1,692,076	707,686	173,253	2,940,154
Equipment Reserve		57,087	80,182	-	137,269
Nondepartmental	1,257,503	257,276	-	817,434	2,332,213
General Fund Total	30,641,829	8,099,589	787,868	3,824,140	43,353,426

Special Revenue Funds

E&H Transit System	-	4,917,118	-	-	4,917,118
Bismarck Public Library	1,510,198	884,305	-	61,306	2,455,809
Police Drug Enforcement	-	70,046	15,000	-	85,046
Roads & Streets	3,104,515	3,098,595	928,685	123,048	7,254,843
Street Lights & Traffic Signal	520,279	1,273,076	66,274	313,039	2,172,668
Hotel & Motel Tax	-	1,089,700	-	192,300	1,282,000
Lodging Liquor & Food Tax	-	312,400	-	2,710,845	3,023,245
Sales Tax	-	500	-	24,527,445	24,527,945
Vision Fund	114,550	2,804,506	-	-	2,919,056
Social Security Tax	1,961,000	-	-	-	1,961,000
Special Deficiency & Assumption	-	256,000	-	1,172,469	1,428,469
Gov't Grants & Activities	1,181,331	2,638,078	1,510,000	54,298	5,383,707
Special Revenue Funds Total	8,391,873	17,344,324	2,519,959	29,154,750	57,410,906

Debt Service Funds

Sewermain Bonds	-	4,762,268	-	500,000	5,262,268
Watermain Bonds	-	586,619	-	250,000	836,619
Sidewalk Bonds	-	1,431,709	-	25,000	1,456,709
Street Improvement Bonds	-	17,071,648	-	750,000	17,821,648
Debt Service Funds Total	-	23,852,244	-	1,525,000	25,377,244

Total Budgeted Funds	39,033,702	49,296,157	3,307,827	34,503,890	126,141,576
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Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2014 for the purpose of paying expenses of the City of Bismarck.

EXPENSE	AMOUNT
General Fund	11,060,564
Building Construction	2,120,329
Weed /Leafy Spurge	75,519
Roads & Streets: Forestry	557,676
Special Deficiency	871,368
Social Security	1,077,592
E/H Transit System	871,368
Library	1,693,358
TOTAL	18,327,774

Section 3. Repeal. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. Taking Effect. This ordinance shall be in full force and effect from and after its final passage and adoption.]

**CITY OF BISMARCK
PERMANENT SALARY RANGE TABLE**

Salary Range	Minimum	Midpoint	Maximum
1	\$ 20,000	\$ 25,000	\$ 30,000
2	21,000	26,250	31,500
3	22,050	27,563	33,075
4	23,153	28,941	34,729
5	24,310	30,388	36,465
6	25,526	31,907	38,288
7	26,802	33,502	40,203
8	28,142	35,178	42,213
9	29,549	36,936	44,324
10	31,027	38,783	46,540
11	32,578	40,722	48,867
12	34,207	42,758	51,310
13	35,917	44,896	53,876
14	37,713	47,141	56,569
15	39,599	49,498	59,398
16	41,579	51,973	62,368
17	43,657	54,572	65,486
18	45,840	57,300	68,761
19	48,132	60,165	72,199
20	50,539	63,174	75,809
21	53,066	66,332	79,599
22	55,719	69,649	83,579
23	58,505	73,132	87,758
24	61,430	76,788	92,146
25	64,502	80,627	96,753
26	67,727	84,659	101,591
27	71,113	88,892	106,670
28	74,669	93,336	112,004
29	78,403	98,003	117,604
30	82,323	102,903	123,484
31	86,439	108,049	129,658
32	90,761	113,451	136,141
33	95,299	119,124	142,948
34	100,064	125,080	150,096
35	105,067	131,334	157,600
36	110,320	137,900	165,480

CITY OF BISMARCK
CLASSIFICATION TITLES BY SALARY RANGE

Classification Titles	Salary Range	Classification Titles	Salary Range
Accountant	19	Engineering Tech I	12
Accounting Technician I	11	Engineering Tech II	14
Accounting Technician II	13	Engineering Tech III	17
Accounting Technician III	15	Environmental Health Administrator	22
Airport Manager	30	Environmental Health Specialist	18
Airport Operations Manager	27	Equipment Mechanic I	15
Animal Control Warden	12	Equipment Mechanic II	18
Arborist I	13	Equipment Operator I	13
Arborist II	14	Equipment Operator II	15
Assistant Airport Mktg & Operations Mgr	22	Equipment Parts Specialist	13
Assistant City Administrator	34	Executive Assistant	17
Assistant City Attorney	28	Facilities Manager	22
Assistant Food & Beverage Manager	10	Financial Analyst	19
Audio/Visual Production Supervisor	18	Fire Battalion Chief	26
Box Office Cashier	8	Fire Captain	20
Box Office Supervisor	13	Fire Marshal	23
Building/Housing Inspector	18	Fire Support Chief	26
Building Official	24	Firefighter	17
Business Office Manager	19	Fleet Manager	24
Car Marker	9	Food & Beverage Manager	15
City Administrator	36	GIS Analyst	18
City Assessor	24	GIS Coordinator	21
City Attorney	34	GIS Technician	16
City Engineer	32	Grants Coordinator	21
City Engineering Assistant Administrator	22	Health Maintenance Program Coordinator	22
City Forester	23	Health Services Program Coordinator	22
Civic Center General Manager	29	Human Resources Analyst	22
Civic Center Operations Manager	24	Human Resources Assistant	15
Clerk of Municipal Court	16	Human Resources Generalist	20
Community Health Nursing Manager	27	Industrial Pretreatment Technician	13
Communications Director	25	Information Services Manager	30
Community Health Nurse	20	Lab Manager/Industrial Pretreatment Mgr	19
Community Outreach Coordinator	17	Lead Legal Secretary	17
Comptroller	29	Legal Secretary	14
Customer Service Manager	21	Lime Sludge Operator	10
Customer Service Field Rep, Lead	15	Maintenance Attendant I	10
Customer Service Field Representative	14	Maintenance Attendant II	12
Customer Service Representative I	10	Maintenance Attendant III	14
Customer Service Representative II	12	Maintenance Services Engineer	13
Deputy Fire Chief	27	Maintenance Supervisor I	19
Design/Construction Engineer	25	Maintenance Supervisor II	21
Director of Community Development	32	Maintenance Supervisor III	23
Director of Finance	34	Medical Billing Specialist	12
Fire Chief	32	Nutrition Services Program Coordinator	20
Director of Human Resources	30	Office Assistant I	8
Director of Public Health	32	Office Assistant II	10
Dispatcher I	13	Office Assistant III	12
Dispatcher II	14	Operations Agent	15
Electronics Technician I	15	PC & Network Technician	18
Emergency Manager	20	Planner	21
Engineering Aide I	7	Planning Manager	25
Engineering Aide II	10	Plans Examiner	19

CITY OF BISMARCK
CLASSIFICATION TITLES BY SALARY RANGE (Continued)

Classification Titles	Salary Range
Police Chief	32
Police Deputy Chief	27
Police Lieutenant	25
Police Officer	17
Police Quartermaster	16
Police Property Technician	12
Police Sergeant	22
Police Youth Worker	16
Police Youth Worker Supervisor	18
Principal Office Assistant	14
Professional Land Surveyor	19
Program Coordinator - Women's Way	20
Programmer/Analyst I	18
Programmer/Analyst II	20
Project Engineer	22
Public Information Officer	20
Public Safety Telecommunicator Supervisor	19
Real Property Appraiser I	15
Real Property Appraiser II	18
Real Property Appraiser III	21
Regional Emergency Response Coordinator	22
Sales Associate/Event Coordinator	15
Sales & Marketing Manager	19
Service Operations Director	33
Special Assessment Coordinator	22
Storm Water Program Coordinator	21
Tobacco Prevention/Control Coordinator	20
Traffic Engineer	22
Traffic Signal Technician	16
Transportation Planner	21
Urban Forestry Program Specialist	15
Utilities Operations Director	33
W/WW Maintenance Tech I	10
W/WW Maintenance Tech II	15
W/WW Maintenance Tech III	16
W / WW Plant Lab Technician	13
W / WW Plant Operator II	15
W / WW Plant Supervisor	20
Waste Collector	11
Waste Fee Collector	13
Waste Reduction/Diversion/Recycling Specialist	16
Water Plant Superintendent	23
Weed Control Officer	13
Women's Way Program Coordinator	20

**CITY OF BISMARCK, NORTH DAKOTA
TOTAL ANNUAL BUDGET
LAST TEN YEARS**

	2006 Budget	2007 Budget	2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget
GENERAL FUND:										
General Fund	\$ 25,477,838	\$ 27,738,081	\$ 29,896,377	\$ 32,846,455	\$ 31,918,508	\$ 29,961,433	30,773,288	36,090,897	39,032,811	43,353,426
SPECIAL REVENUE FUNDS:										
Arena/Exhibit Operations	306,950	499,316	409,154	658,450	314,150	2,206,135	-	-	-	-
Special Deficiency	590,143	507,502	387,272	1,007,934	1,411,347	1,336,887	1,455,387	945,843	1,417,522	1,428,469
Social Security	1,318,864	1,336,000	1,435,000	1,558,000	1,637,000	1,685,000	1,740,000	1,740,000	1,751,466	1,961,000
(1)Northern Plains Commerce Centre	-	19,907,600	747,617	713,313	330,280	242,790	-	-	-	-
Sales Tax	8,314,062	14,010,963	10,937,216	12,422,762	12,024,799	14,479,038	14,836,345	13,478,265	16,074,888	24,527,945
Vision Fund	5,001,500	5,881,184	3,083,858	2,162,143	2,692,667	2,139,297	3,645,671	3,489,560	3,482,806	2,919,056
Motel/Liquor/Restaurant Tax	1,289,979	1,711,644	1,911,891	1,031,709	1,966,183	1,667,993	2,727,046	2,063,077	4,012,070	3,023,245
Hotel & Motel Tax	450,000	475,000	545,000	630,000	680,000	704,500	800,000	987,767	1,214,000	1,282,000
E/H Transit System	2,875,841	2,166,865	2,120,459	3,176,307	4,011,608	5,626,448	3,641,853	4,196,483	4,796,702	4,917,118
Police Department Special Funds	258,257	142,091	244,106	140,449	146,144	50,450	125,650	69,655	54,889	85,046
Roads & Streets	3,801,626	4,005,846	4,463,443	5,145,905	6,380,262	5,022,094	5,546,235	6,279,866	6,962,602	7,254,843
Street Lights & Traffic Signals	1,233,671	1,236,915	1,273,380	1,366,273	1,677,595	1,705,936	1,788,965	1,894,279	2,318,949	2,172,668
Government Grants & Activities	8,703,277	5,764,868	7,893,086	3,931,101	5,382,670	5,644,976	19,942,599	5,524,818	4,468,377	5,383,707
Library	1,635,368	1,769,673	1,904,840	1,985,259	2,139,842	2,168,136	2,110,075	2,152,794	2,309,390	2,455,809
DEBT SERVICE FUNDS:										
Sewermain Bonds	1,201,655	1,440,249	2,236,465	2,619,244	2,649,545	2,556,024	4,228,473	4,822,105	4,803,206	5,262,268
Watermain Bonds	426,786	372,587	540,195	518,733	521,446	564,760	535,877	857,779	847,676	836,619
Sidewalk Bonds	701,617	816,825	1,090,471	1,199,127	1,157,939	896,809	1,051,923	1,120,996	1,202,593	1,456,709
Street Improvement Bonds	7,769,176	7,796,043	8,841,810	9,001,181	10,799,305	10,853,775	11,105,984	12,696,380	13,436,190	17,821,648
Parking Lot Bonds	84,614	43,796	86,026	145,000	-	-	-	-	-	-
Lodging Liquor Food Bonds	909,990	912,865	950,240	967,440	1,024,640	1,023,715	1,029,590	1,031,590	-	-
TOTAL	\$ 61,257,376	\$ 87,153,548	\$ 80,997,906	\$ 83,226,785	\$ 88,865,930	\$ 90,536,196	\$ 107,084,961	\$ 99,442,154	\$ 108,186,137	\$ 126,141,576

(1) After 2011, NPCC is classified as an Enterprise Fund.

CITY OF BISMARCK, NORTH DAKOTA
BUDGETED INCOME - PROPERTY TAXES (CURRENT YEAR)
LAST TEN YEARS

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
	Amount									
General Fund	\$ 8,145,150	\$ 8,593,865	\$ 8,353,466	\$ 9,699,082	\$ 9,890,522	\$ 9,741,991	\$ 9,925,251	\$ 9,660,118	\$ 11,802,817	\$ 13,256,412
Building Construction*	264,926	598,980	1,003,818	184,299	-	404,232	404,139	690,327	1,022,996	3,592,340
Weed Control*	58,284	58,822	61,687	63,236	68,130	70,741	70,465	71,260	74,167	73,563
Special Deficiency	132,463	149,745	167,303	-	194,657	202,116	207,251	668,058	767,247	871,368
Social Security	662,315	748,725	1,003,818	1,105,794	1,167,942	1,111,638	1,036,255	913,013	1,074,146	1,077,592
E/H Transit System	397,389	449,235	501,909	552,897	583,971	606,348	621,753	668,058	767,247	871,368
Library	1,194,816	1,350,700	1,393,469	1,463,142	1,514,431	1,562,357	1,602,050	1,556,575	1,618,891	1,693,358
Roads & Streets: Forestry **	386,792	387,840	397,540	400,000	418,513	406,253	414,502	512,178	535,226	557,676
City Pension ***	882,203	881,998	881,687	880,949	928,514	974,199	994,805	988,726	-	-
Police Pension ***	634,498	634,919	634,078	633,989	599,544	644,750	729,524	759,359	-	-
Firemen's Pension ***	296,717	296,495	296,126	296,721	334,810	418,380	422,792	416,423	-	-
TOTAL	\$ 13,055,553	\$ 14,151,324	\$ 14,694,901	\$ 15,280,109	\$ 15,701,034	\$ 16,143,005	\$ 16,428,787	\$ 16,904,095	\$ 17,662,737	\$ 21,993,677

BUDGETED INCOME - PROPERTY TAXES (PRIOR YEAR)
LAST TEN YEARS

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
General Fund	\$ 95,000	\$ 96,000	\$ 67,000	\$ 90,000	\$ 100,000	\$ 93,650	\$ 100,000	\$ 150,000	\$ 110,000	\$ 56,000
Special Deficiency	2,000	2,000	1,400	-	1,000	550	-	2,000	1,400	1,900
Roads & Streets: Forestry **	-	770	1,300	3,000	3,000	5,000	4,000	4,000	4,000	4,000
Social Security	9,000	10,000	6,300	6,600	6,900	7,000	-	-	-	-
E/H Transit System	1,283	3,000	3,400	3,800	4,000	3,500	4,000	5,000	6,500	5,750
Library	10,000	10,000	12,000	12,000	14,000	-	-	22,000	22,000	14,533
TOTAL	\$ 117,283	\$ 121,770	\$ 91,400	\$ 115,400	\$ 128,900	\$ 109,700	\$ 108,000	\$ 183,000	\$ 143,900	\$ 82,183

* In 1993 Home rule was adopted, thus these funds were combined into the General Fund.

** In 2006 Forestry was changed from a General Fund Department to a Division of Roads & Streets

*** In 2014 Budget Pension Mills are now included in the General Fund.

Source: City of Bismarck Annual Budgets

CITY OF BISMARCK, NORTH DAKOTA
BUDGETED INCOME - MOBILE HOME TAXES (CURRENT YEAR)
LAST TEN YEARS

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
	Amount									
General Fund	\$ 90,000	\$ 91,000	\$ 88,000	\$ 86,000	\$ 75,000	\$ 74,000	\$ 90,000	\$ 105,000	\$ 106,000	\$ 111,000
Special Deficiency	1,300	1,300	1,300	-	-	1,260	-	2,000	2,000	6,900
Roads & Streets: Forestry *	-	3,600	4,500	4,500	4,100	4,100	3,300	3,500	3,820	3,820
Social Security	9,000	7,000	7,000	8,400	7,700	8,500	9,500	11,000	9,200	8,500
E/H Transit System	3,134	4,000	4,000	4,700	5,000	4,000	5,000	5,700	6,000	7,000
Library	14,000	13,500	13,500	13,500	14,000	13,000	12,000	16,500	16,500	15,882
TOTAL	\$ 117,434	\$ 120,400	\$ 118,300	\$ 117,100	\$ 105,800	\$ 104,860	\$ 119,800	\$ 143,700	\$ 143,520	\$ 153,102

BUDGETED INCOME - MOBILE HOME TAXES (PRIOR YEARS)
LAST TEN YEARS

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
	Amount									
General Fund	\$ 16,000	\$ 19,000	\$ 14,000	\$ 18,000	\$ 13,000	\$ 14,500	\$ 16,000	\$ 10,000	\$ 12,000	\$ 21,000
Special Deficiency	200	200	230	-	100	50	-	100	100	400
Roads & Streets: Forestry *	-	125	250	700	700	600	700	600	540	600
Social Security	2,000	2,000	1,000	1,000	1,200	1,500	800	1,200	1,300	1,500
E/H Transit System	345	800	800	600	1,000	400	400	400	700	1,000
Library	3,000	2,500	2,500	2,500	2,500	2,500	1,500	1,500	2,000	2,350
TOTAL	\$ 21,545	\$ 24,625	\$ 18,780	\$ 22,800	\$ 18,500	\$ 19,550	\$ 19,400	\$ 13,800	\$ 16,640	\$ 26,850

* In 2006 Forestry was changed from a General Fund Department to a Division of Roads & Streets

Source: City of Bismarck Annual Budgets

**CITY OF BISMARCK, NORTH DAKOTA
COMPARATIVE TAX LEVY BY ENTITY
LAST TEN YEARS**

	School		Park		County/State		City	
	Mill Rate	Dollars Levied	Mill Rate	Dollars Levied	Mill Rate	Dollars Levied	Mill Rate	Dollars Levied
2005	255.02	33,763,388	40.67	5,384,507	63.33	8,384,579	98.59	13,052,829
2006	248.40	37,251,576	39.46	5,917,663	58.17	8,723,527	94.37	14,152,301
2007	229.42	38,341,553	39.66	6,628,133	52.92	8,844,194	87.93	14,695,200
2008	223.39	41,237,430	39.59	7,308,250	54.85	10,125,221	82.78	15,281,053
2009	142.03	27,662,586	39.63	7,718,568	56.44	10,992,581	80.63	15,703,966
2010	142.13	28,421,555	39.82	7,962,755	55.55	11,108,263	80.68	16,133,477
2011	140.99	29,307,079	39.62	8,235,665	56.32	11,707,034	79.05	16,431,836
2012	138.39	30,875,781	39.55	8,823,883	54.99	12,268,655	75.77	16,904,819
2013	101.68	25,892,555	38.50	9,803,928	51.28	13,058,322	69.35	17,659,802
2014	103.60	37,551,544	37.30	10,833,717	49.63	19,304,165	63.10	18,327,284

Note: This represents the year in which taxes are levied with the collection of taxes budgeted in the subsequent year.

Source: Burleigh County Levies

"UNAUDITED"
CITY OF BISMARCK, NORTH DAKOTA
CASH BALANCES - ALL FUNDS

LAST TEN YEARS

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
General Fund	\$ 16,958,348	\$ 16,507,303	\$ 19,054,081	\$ 20,987,292	\$ 22,178,622	\$ 22,096,586	20,813,730	22,257,372	28,037,628	32,728,463
Arena/Exhibit Operations	1,124,993	703,203	858,049	1,085,518	1,328,283	1,567,406	1,894,169	-	-	-
Special Deficiency	575,796	500,685	588,517	607,883	1,254,945	1,921,776	1,617,832	1,988,750	2,027,260	2,508,821
Social Security	414,558	531,882	400,489	360,767	460,958	573,939	697,057	888,639	1,044,818	1,016,762
Unemployment Compensation	50,753	39,746	29,334	12,027	(5,709)	(21,815)	(36,935)	(60,747)	-	-
Hotel/Motel Tax	-	-	18,430	-	(6,883)	-	(9,187)	-	-	(13,782)
Sales Tax Revenue	2,755,538	4,547,543	4,946,582	2,654,597	3,677,165	3,555,846	4,590,726	4,453,535	8,496,732	12,387,048
Vision Fund (1)	7,131,220	5,456,232	2,207,166	2,115,608	1,465,707	2,036,277	3,355,162	3,655,733	3,330,656	3,057,734
Northern Plains Commerce Center	-	-	144,547	109,806	330,949	-	-	384,000	1,290,695	5,956,679
NPCC-Intermodel Operations	-	-	-	-	19,656	-	-	-	-	-
NPCC-Transload Operations	-	-	-	-	(1,030)	240,945	182,438	1,951	-	-
Building Construction	1,076,457	612,046	1,108,269	1,113,319	1,103,226	1,372,696	451,013	476,082	231,540	553,747
Motel/Liquor/Restaurant Tax	702,608	555,448	956,484	1,286,413	1,383,637	2,331,583	2,686,255	1,728,158	1,900,224	2,597,631
E/H Transit System	862	1,187	1,202	1,174	1,248	(194,031)	1,646	1,378	917	1,133
Police Department Special Funds	413,624	400,152	315,825	252,047	172,303	78,557	41,598	43,275	51,561	55,747
Roads and Streets	1,427,569	1,767,791	2,323,768	2,415,159	2,273,083	2,825,226	1,615,869	3,021,540	3,945,168	7,238,706
Street Light Utility	411,692	309,184	289,290	195,529	135,478	188,041	310,984	460,218	980,977	1,190,605
Library	224,752	174,035	126,207	233,903	314,309	320,462	303,486	334,359	554,485	656,435
Government Grants & Activities (2)	(243,218)	(346,737)	(973,828)	119,835	218,150	(182,073)	(187,079)	(5,007,993)	(1,916,195)	(834,846)
Motel/Liquor/Restaurant Bond Fund	797,979	828,279	871,063	929,141	955,612	976,605	986,914	996,247	-	-
Highway Construction Bond Fund	-	-	-	-	-	-	-	-	-	-
Sewermain Bonds	831,179	919,449	1,172,762	1,675,469	1,825,154	1,904,772	2,128,273	1,979,672	1,142,942	1,782,917
Watermain Bonds	284,599	291,893	266,699	267,688	494,516	450,306	464,531	435,037	508,511	480,666
Sidewalks Bonds	840,491	879,966	826,941	874,925	955,247	861,762	919,775	1,000,279	962,617	1,057,575
Street Improvements Bonds	7,075,113	6,586,762	5,782,065	5,140,842	4,256,060	4,215,997	4,951,435	4,658,669	5,946,411	7,743,412
Parking Lots Bonds	89,394	125,485	146,444	178,621	142,677	702	794	-	-	-
Tax Increment	7,334,873	9,042,765	9,792,170	11,713,064	13,407,304	15,125,545	16,416,826	18,022,074	10,616,046	5,959,073
Community Development	(11,697)	(5,459)	(11,493)	(5,702)	(5,817)	(6,438)	(6,430)	(39,155)	(50,886)	(21,501)
Civic Center Bldg Construction	\$ (316,541)	\$ 120,712	\$ 128,284	\$ 398,996	\$ 903,530	\$ 828,086	\$ 843,393	\$ -	\$ -	\$ -

(1) Prior to 2003, Vision Fund was combined with Sales Tax.

(2) Prior to 2003, Government Grants & Activities was combined with the General Fund.

"UNAUDITED"
CITY OF BISMARCK, NORTH DAKOTA
CASH BALANCES - ALL FUNDS
LAST TEN YEARS

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Street Light Construction	-	-	-	-	-	27,392	42,671	252,066	221,640	282,699
Highway Construction Project	3,652,334	3,960,575	5,520,278	5,326,404	6,311,731	8,253,958	8,820,483	7,775,681	13,477,397	14,297,822
Flood Construction	-	-	-	-	-	-	-	-	(294,194)	(1,141,909)
Sewer mains Construction	(2,758,814)	(5,685,655)	(5,309,200)	(2,414,286)	(2,000,098)	(2,710,346)	(1,474,157)	(3,585,080)	(380,406)	(2,767,721)
Water mains Construction	(68,113)	(839,358)	(703,869)	(121,872)	(628,126)	(235,122)	(639,407)	(11,433)	29,160	(40,143)
Sidewalks Construction	211,567	315,467	(139,264)	44,429	438,352	(216,762)	960,520	779,762	(185,349)	2,268,783
Street Improve. Construction	(6,032,744)	(5,900,458)	(6,534,437)	(9,327,006)	(13,043,716)	(15,562,794)	(8,081,726)	(6,632,460)	(16,168,544)	(12,494,493)
Commerce Develop. Const'n	-	(676,672)	(3,529,908)	(741,753)	(906,616)	(292,885)	203,571	203,571	203,571	203,571
Airport	2,391,818	1,477,475	2,448,980	3,817,351	5,478,454	1,827,161	4,368,801	4,166,951	5,140,007	5,844,384
Airport Flightline	300,281	285,907	331,217	317,455	-	-	-	-	-	-
Civic Center	-	-	-	-	-	-	-	2,460,119	2,285,730	23,910,956
Solid Waste Disposal (3)	6,931,835	6,582,651	6,524,499	7,258,597	7,370,011	6,221,377	6,489,142	6,956,822	7,712,539	7,732,963
Solid Waste Collections (3)	558,818	545,923	428,754	147,455	428,459	1,290,159	1,452,567	1,775,739	1,522,217	1,956,403
Water (4)	11,601,458	12,062,432	17,623,772	16,546,940	18,182,765	15,883,824	17,487,562	18,100,911	18,125,060	24,237,385
Sanitary Sewer (4)	7,531,658	9,578,664	10,736,765	14,405,142	15,877,406	16,536,858	16,469,638	16,580,998	13,207,836	12,235,348
Parking Authority Lots	488,301	494,829	250,691	192,425	383,983	501,320	899,454	1,010,595	1,137,552	833,048
Storm Sewers	2,165,489	2,370,473	3,204,707	3,885,229	4,576,226	5,072,267	5,278,744	5,292,081	5,293,515	4,920,299
Commercial Property	-	-	-	-	-	-	(1,777,118)	120,017	251,823	305,783
Employee Insurance	1,470,949	928,676	595,975	398,331	401,185	1,489,943	2,412,050	3,425,139	4,466,829	5,341,776
Fleet Services	(61,745)	(91,467)	(404)	168,347	218,932	171,160	29,071	100,444	101,862	202,174
Revolving	172,199	342,058	256,649	216,380	266,210	313,937	354,073	265,709	251,872	268,886
Liability Insurance	85,931	13,096	42,368	82,119	140,099	149,106	165,189	187,537	114,027	100,472
Workforce Safety Insurance	-	-	-	-	-	-	-	107,270	249,704	262,728
City Pension	41,630,106	46,953,912	53,642,498	59,162,980	44,080,240	51,367,978	58,153,078	58,680,130	67,389,368	76,815,826
Police Pension	19,675,957	22,092,729	25,518,283	28,073,870	20,396,517	23,333,631	26,214,000	25,888,844	29,328,404	33,141,662
Firemen's Pension	792	7,576	111,826	889	799	732	108,827	876	621	117,631
Deferred Sick Leave	1,103,834	1,112,115	1,114,857	1,025,625	773,107	892,504	904,411	847,227	858,948	849,429
Employee Excess Retirement	-	1,363,578	1,437,495	1,301,336	940,911	1,052,770	1,117,111	920,574	989,367	851,035
Arena Revolving	136,223	124,733	190,881	171,062	272,957	294,536	206,062	-	-	-
TOTAL	\$ 141,455,617	\$ 147,848,099	\$ 165,004,476	\$ 184,262,374	\$ 168,294,638	\$ 177,903,376	\$ 205,198,892	\$ 207,349,163	\$ 224,432,663	\$ 286,639,822

(3) Prior to 2003, Solid Waste Disposal and Collections were combined.

(4) Prior to 2003, Water and Sanitary Sewer were combined.

(5) In 2003 the funds were combined with Government Grants & Activities

Source: City of Bismarck Annual Financial Report - 2012