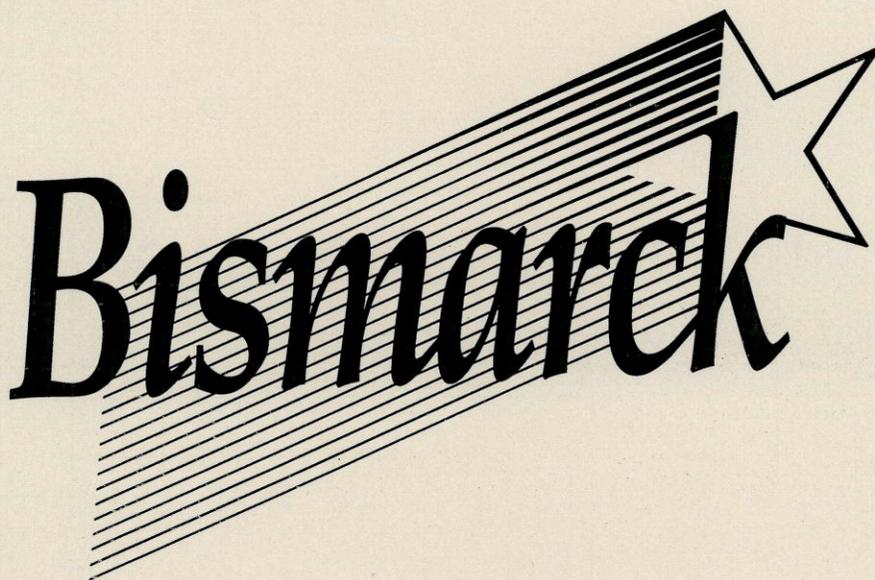


**CITY OF BISMARCK  
ANNUAL BUDGET  
2014**



**CITY OF BISMARCK, NORTH DAKOTA  
LIST OF ELECTED AND APPOINTED OFFICIALS**

**Mayor-Commissioners:**

	Initial Term <u>Commenced</u>	Current Term Expires <u>December 31</u>
Mayor, John Warford	2002	2014
Commissioner, Josh Askvig	2010	2014
Commissioner, Parrell Grossman	2008	2016
Commissioner, Mike Seminary	2008	2016
Commissioner, Brenda Smith	2010	2014

**Other Elected Officials:**

Municipal Judge..... William Severin

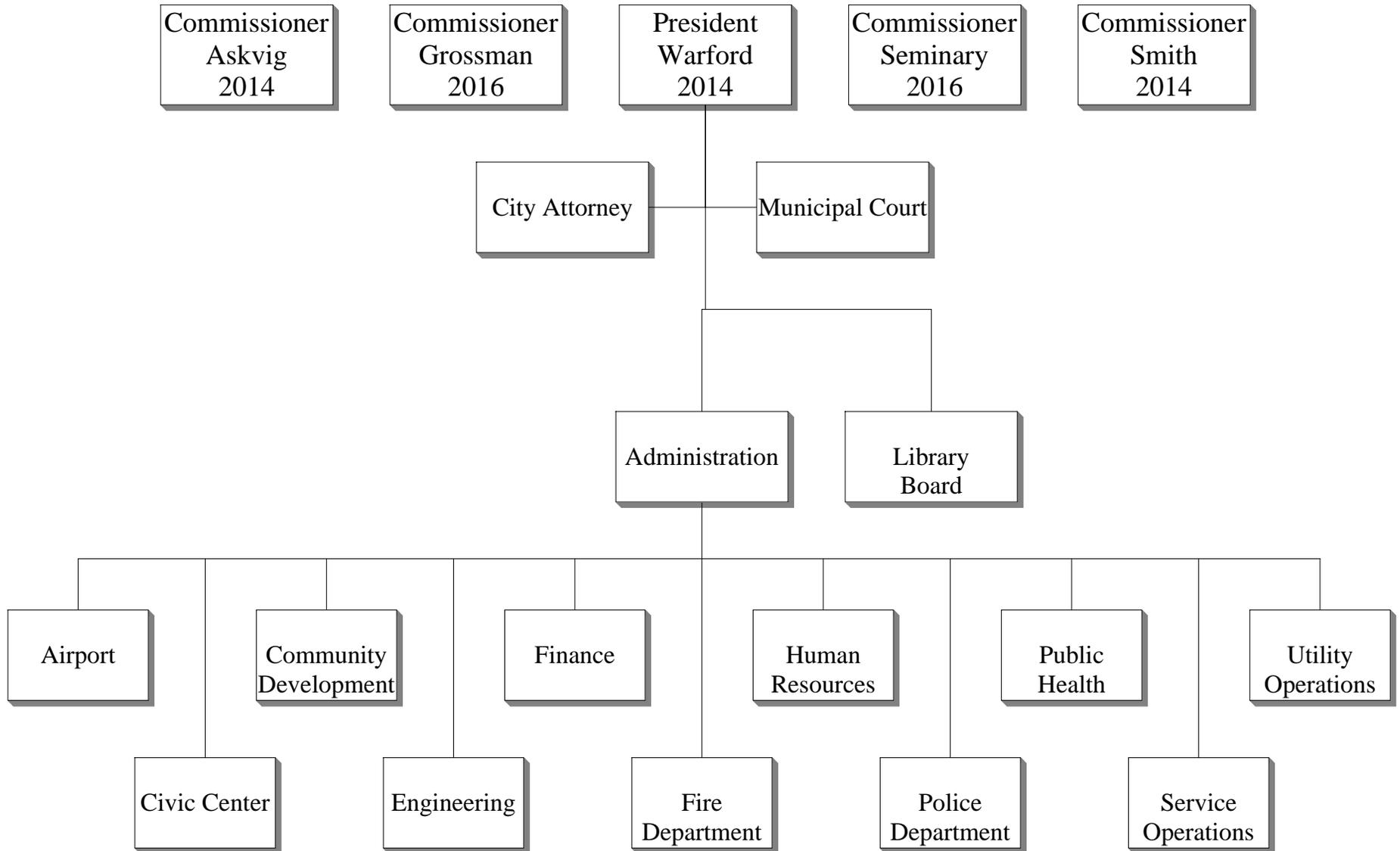
**Appointed Officials:**

City Administrator.....Bill Wocken  
 City Attorney..... Charles Whitman  
 Assistant City Administrator..... Keith Hunke

**Department Directors:**

Airport.....Greg Haug  
 Civic Center.....Charlie Jeske  
 Engineering.....Mel Bullinger  
 Finance.....Sheila Hillman  
 Fire Department.....Joel Boespflug  
 Human Resources.....Robert McConnell  
 Library.....Mary Jane Schmaltz  
 Public Health.....Rena Moch  
 Community Development.....Carl Hokenstad  
 Police Department.....Dan Donlin  
 Public Works Service Operations.....Jeff Heintz  
 Public Works Utility Operations.....Keith Demke

# City of Bismarck





January 2, 2014

Honorable Mayor and Commissioners:

Please accept the following operating budgets for the City of Bismarck for calendar year 2014. This document contains the General, Special and Debt Service Funds budgets, financial plans for the Enterprise and Internal Services Funds and the Capital Improvement Program for 2014. Also, included is the budget supplement that lists the departmental fees and charges and the five-year capital improvement program.

The budget process is coordinated by the Finance Department under the direction of the Finance Commissioner with the assistance of the Budget Committee, Commissioners, Department Heads, and their staffs. The Home Rule budget procedures continue as the basis for the budget development. The utilization of annual revenue for base operations and cash reserves for one-time expenditures also continues to serve as the foundation for funding the budget. These policies establish the baseline for the 2014 budget.

The Commission continued their goal of reducing the mill levy while maintaining or enhancing the present level of service. There was a 14.63% increase in the tax base which included a 4.5% increase attributed to new growth and construction. The increase in property tax is limited to this growth in the new tax base. The total mills for the 2014 budget are 69.06 which reflect a 6.71 reduction in the mills from the previous year which continues the trend of lowering the mill levy each year since 1993. The budget also continues to include a 25 mill reduction funded from Sales Tax which represents a 14.63% increase in property tax relief. This is also attributed to the increase in the value of the mill.

The Commission considered all the department priority budget requests including requests for 36 new employees. The requests reflect the continued growth of our City and maintaining the level of service our community has come to expect. An additional 13 new positions were authorized which include office assistant positions in Community Development, Public Health and Municipal Courts, a PC tech, an additional engineering tech, fire marshal, two police officers, a maintenance supervisor and business office manager at the Civic Center, and a customer services administrator, a maintenance tech and plant operator for Utilities. A 5% salary adjustment is also provided for employees. Base adjustments included a decrease of \$99,380 for workers compensation coverage which reflects our lower experience rating. There was no increase required for the employee health insurance. In addition, specific operating and one-time increases were authorized for departments. Pools in the General Fund were continued to address volatile costs for utilities and gasoline. The 2014 budget also continued a reserve of \$500,000 established in 2012 to help fund the City's share of the FEMA funding for the 2011 Missouri River flood event.

Funding authorized for major capital projects include replacement of the cooling tower at the Civic Center, construction of a burn building for Fire, remodeling project for the second floor of the City/County Building and expansion of the Emergency Operations Center. Rehabilitation projects for aprons and taxiway lights, expansion of the GA apron and passenger parking and wetland mitigation as well as the purchase of an ARFF vehicle and plow are authorized for the Airport.

Sales Tax funding for streets and highway projects includes construction of East Divide Avenue from Volk Drive to Bismarck Expressway, the design of the reconstruction and widening of North Washington Street from Calgary Avenue to 57<sup>th</sup> Avenue, micro surfacing and intersection improvements of Bismarck Expressway, match funds for safety improvements on State Street from Divide Avenue through Calgary Avenue and preliminary design to urbanize a rural section of Centennial Road and 43<sup>rd</sup> Avenue. Sales Tax funding is also continued as a subsidy for the program to replace the hard surfaced streets in the City with permanent full depth asphalt pavement, for street reconstruction projects with subbase drainage systems, annual street resurfacing projects, and the upgrade of the rural roadways within the City.

Capital improvement projects for Public Works Service Operations include the replacement of whiteway feed points, cameras and conductors, signal upgrade at 26<sup>th</sup> Street and Main Avenue and phase II of the street light upgrade for Broadway Avenue. Improvements for the Solid Waste Utility include the subtitle D cell closure.

The Water, Sewer and Storm Water Utility continues with several major master plan projects. These include projects for the softening expansion phase 1, filter backwash reclamation system, and CT Basin water storage reservoir and pumping station for the Water Treatment Plant and trickling filter improvements in phase 5 for Wastewater Treatment Plant. The replacement of the water meters was authorized in 2013 and that process will be phased in starting in 2014. The rate increase approved for the water utility is 4.8% to 5.2% and 4.7% to 5.3% for sanitary sewer service depending on the rate of consumption. The increases are structured so that small quantity users will have a smaller increase than large users. The monthly residential service line repair charge was increased by \$.25 and the Storm Water rates were increased by \$.10 for residential and by \$.20 for commercial. The sanitary sewer "back-up" monthly surcharge was increased by \$.05 for residential and \$.10 for commercial properties.

The City continues to prosper with record growth. We have a diverse and thriving economy with an increase in population, employment opportunities and new construction of both residential and commercial properties. Key elements of the strategic plan are reflected in our action plans to proactively identify needs and opportunities in this vibrant economy. We think the 2014 budget will assist in preserving our community character and services and promoting our economic vitality in partnership with public and private entities.

Sincerely,



W. C. Wocken  
City Administrator

**BUDGET OF  
CITY OF BISMARCK, NORTH DAKOTA  
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2014**

STATE OF NORTH DAKOTA )  
COUNTY OF BURLEIGH ) SS  
CITY OF BISMARCK )

I hereby certify that the within budget of the City of Bismarck for the fiscal year commencing January 1, 2014 is the budget as approved and passed by the Governing Body on the September 10<sup>th</sup>, 2013

  
\_\_\_\_\_  
City Administrator



**CITY OF BISMARCK, NORTH DAKOTA  
2014 BUDGET REPORT**

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2014 BUDGET REPORT**

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2014 BUDGET REPORT**

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**City of Bismarck**  
**Comparative Levies for 2013 to 2014 Budget**  
**2014 Budget**

	2012 Levy	2012 Amount	2013 Levy	2013 Amount	
<b>Budgeted Funds</b>					
<b>General Fund:</b>					
General Fund	68.30	9,660,534	71.15	11,802,817	
Building Construction	3.09	689,401	4.00	1,022,996	
Weed/Leafy Spurge	0.32	71,394	0.29	74,167	
<b>General Fund Subtotal</b>	<b>46.71</b>	<b>10,421,329</b>	<b>50.44</b>	<b>12,899,980</b>	
<b>Special Revenue:</b>					
Roads & Streets: Forestry	2.30	513,146	2.09	535,226	
Special Deficiency	2.99	667,090	3.00	767,247	
Social Security	4.09	912,508	4.20	1,074,146	
E/H Transit	3.00	669,321	3.00	767,247	
Library	6.98	1,557,287	6.33	1,618,891	
<b>Special Revenue Subtotal</b>	<b>19.36</b>	<b>4,319,352</b>	<b>18.62</b>	<b>4,762,757</b>	
<b>Total Budgeted Funds</b>					
<b>Non-budgeted:</b>					
City Pension	4.43	988,364	-	-	***
Police Pension	3.40	758,564	-	-	***
Firemen's Pension	1.87	417,210	-	-	***
<b>Total Non-budgeted:</b>	<b>9.70</b>	<b>2,164,138</b>	<b>-</b>	<b>-</b>	
<b>Total Funds</b>	<b>75.77</b>	<b>16,904,819</b>	<b>69.06</b>	<b>17,662,737</b>	

\* Represents the year in which taxes are levied with the collection of taxes budgeted in the subsequent year.

\*\* The actual 2012 value of instead of the budgeted values are used provide an accurate comparison to the 2013 values.

\*\*\*Please note the Pension levies are included in the General Fund Fund Levy for 2013.

CITY OF BISMARCK, NORTH DAKOTA  
CERTIFICATE OF LEVY  
FOR THE YEAR 2013

STATE OF NORTH DAKOTA )  
COUNTY OF BURLEIGH ) SS

TO: KEVIN GLATT, AUDITOR OF BURLEIGH COUNTY

You are hereby notified that on the 10th day of September, 2013 the Governing Body of the City of Bismarck, North Dakota; the population of which, according to the last official census is 61,272; levied a tax of \$17,662,737 upon all taxable property in the City of Bismarck, North Dakota for the fiscal year beginning January 1, 2014 and ending December 31, 2014. The levy is itemized as follows:

General Fund	\$11,802,817
Building Construction	1,022,996
Weed /Leafy Spurge	74,167
Special Revenue Funds	
Roads & Streets: Forestry	535,226
Special Deficiency	767,247
Social Security	1,074,146
E/H Transit System	767,247
Library	1,618,891
TOTAL	<u>\$17,662,737</u>

You will duly enter and extend such tax upon the County Tax List collection upon the taxable property of the City of Bismarck for the current year.

Dated at Bismarck, North Dakota this 30th day of September, 2013.

  
Assistant City Administrator

**CITY OF BISMARCK  
SUMMARY OF 2014 BUDGET - ALL FUNDS**

	Personal Services	Maintenance & Operations	Capital Outlay	Transfers	Total
<b>General Fund</b>					
Administration	522,207	224,505			746,712
Salary & Benefits Adjustment	8,961	38,134			47,095
One-Time Operations		152,000			152,000
Equipment Reserve			48,384		48,384
Building Maintenance	257,815	420,362			678,177
One-Time Operations		41,960			41,960
Building Construction				1,018,000	1,018,000
Cable TV Promotions		312,143			312,143
One-Time Operations		68,000			68,000
Contingencies				825,000	825,000
Attorney	473,247	18,609			491,856
Equipment Reserve		2,385			2,385
Combined Communications	1,408,036	541,352		80,305	2,029,693
One-Time Operations	10,000				10,000
Equipment Reserve			21,900		21,900
City Emergency Management	74,347	13,719			88,066
Engineering	1,910,115	120,674			2,030,789
One-Time Operations	31,500	106,000	52,000		189,500
Equipment Reserve		14,450	12,000		26,450
Finance	2,473,253	562,689			3,035,942
Common Software-One-Time		19,020	32,242		51,262
Equipment Reserve		9,940	22,500		32,440
Computer Expansion Reserve			86,500		86,500

**CITY OF BISMARCK  
SUMMARY OF 2014 BUDGET - ALL FUNDS**

	<b>Personal Services</b>	<b>Maintenance &amp; Operations</b>	<b>Capital Outlay</b>	<b>Transfers</b>	<b>Total</b>
Fire Department	6,407,797	525,975			6,933,772
Fire Truck				490,000	490,000
Weed Control	47,117	26,503			73,620
One-Time Operations		76,900	18,000		94,900
Equipment Reserve		5,850			5,850
Vector Control	22,070	31,240			53,310
Human Resources	315,089	24,336			339,425
Employee Training	10,000	33,400			43,400
One-Time Operations		75,000			75,000
Equipment Reserve		827			827
Municipal Court	359,330	104,558			463,888
One-Time Operations		2,000			2,000
Community Development	1,204,483	134,207			1,338,690
Inspections One-Time Operati	47,900	17,110			65,010
Planning One-Time Operations	16,145	88,014			104,159
HUD	69,297	21,342			90,639
Metropolitan Planning Org	180,123	886,957		22,869	1,089,949
Police	9,287,435	1,137,744	3,396		10,428,575
One-Time Operations	129,054	360,646	455,390		945,090
Equipment Reserve			8,841		8,841
Public Health	1,493,270	300,614			1,793,884
One-Time Operations	34,507				34,507
Equipment Reserve		20,725			20,725
Nondepartmental	1,235,524	227,360		799,612	2,262,496
One-Time Operations		240,000			240,000
<b>General Fund Total</b>	<b>28,028,622</b>	<b>7,007,250</b>	<b>761,153</b>	<b>3,235,786</b>	<b>39,032,811</b>

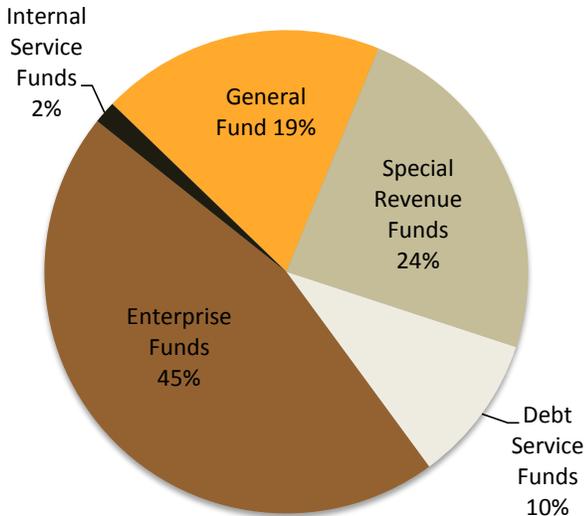
**CITY OF BISMARCK  
SUMMARY OF 2014 BUDGET - ALL FUNDS**

	<b>Personal Services</b>	<b>Maintenance &amp; Operations</b>	<b>Capital Outlay</b>	<b>Transfers</b>	<b>Total</b>
<b>Special Revenue Funds</b>					
E&H Transit System		4,796,702			4,796,702
Bismarck Public Library	1,372,117	866,660	29573	41,040	2,309,390
Police Drug Enforcement	1,375	38,514	15,000		54,889
Roads & Streets	2,672,841	3,119,673	1,051,455	118,633	6,962,602
Street Lights & Traffic Signal	473,291	1,188,785	82,000	574,873	2,318,949
Hotel & Motel Tax		1,031,900		182,100	1,214,000
Lodging Liquor & Food Tax		382,300		3,629,770	4,012,070
Sales Tax		1,000		16,073,888	16,074,888
Vision Fund	108072	3,374,734			3,482,806
Social Security Tax	1,751,466				1,751,466
Special Deficiency & Assumption		216,130		1,201,392	1,417,522
Gov't Grants & Activities	1,890,928	2,195,393	325,007	57,049	4,468,377
<b>Special Revenue Funds Total</b>	<b>8,270,090</b>	<b>17,211,791</b>	<b>1,503,035</b>	<b>21,878,745</b>	<b>48,863,661</b>
<b>Debt Service Funds</b>					
Sewermain Bonds		4,653,206		150,000	4,803,206
Watermain Bonds		597,676		250,000	847,676
Sidewalk Bonds		1,177,593		25,000	1,202,593
Street Improvement Bonds		13,186,190		250,000	13,436,190
Lodging Liquor Food Bonds					
<b>Debt Service Funds Total</b>		<b>19,614,665</b>		<b>675,000</b>	<b>20,289,665</b>
<b>Total Budgeted Funds</b>	<b>36,298,712</b>	<b>43,833,706</b>	<b>2,264,188</b>	<b>25,789,531</b>	<b>108,186,137</b>

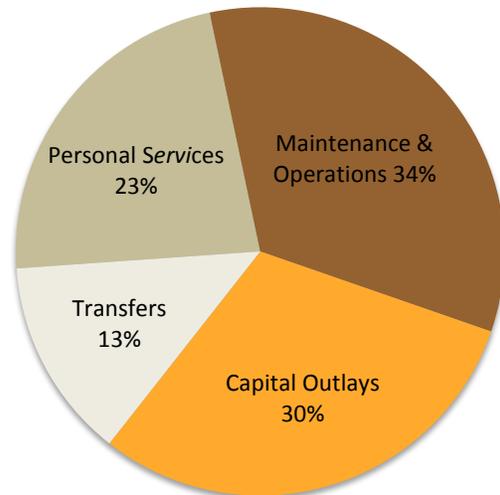
**CITY OF BISMARCK  
SUMMARY OF 2014 BUDGET - ALL FUNDS**

	Personal Services	Maintenance & Operations	Capital Outlay	Transfers	Total
<b>Enterprise Funds</b>					
Airport	1,521,202	5,372,534	6,005,000	200,443	13,099,179
Civic Center	1,821,693	5,550,262	14,716,650	268,992	22,357,597
Solid Waste Disposal	925,134	1,222,700	3,830,000	252,337	6,230,171
Solid Waste Collections	1,410,253	1,283,407	354,565	114,225	3,162,450
Water&Sewer-Water	2,461,539	4,601,976	26,729,000	337,360	34,129,875
Water&Sewer-SanitarySewer	1,482,580	2,779,975	8,074,000	156,226	12,492,781
Water&Sewer-Storm Water	236,284	1,173,364	100,000	56,618	1,566,266
Commercial Property		77,165	47,887	23,063	148,115
Northern Plains Commerce Centre		61,200			61,200
Parking Authority Lots		711,650		13,326	724,976
<b>Enterprise Funds Total</b>	<b>9,858,685</b>	<b>22,834,233</b>	<b>59,857,102</b>	<b>1,422,590</b>	<b>93,972,610</b>
<b>Internal Service Funds</b>					
Fleet Services	617,034	2,374,520	25,000	70,810	3,087,364
<b>Internal Service Funds Total</b>	<b>617,034</b>	<b>2,374,520</b>	<b>25,000</b>	<b>70,810</b>	<b>3,087,364</b>
<b>Total City Funds</b>	<b>46,774,431</b>	<b>69,042,459</b>	<b>62,146,290</b>	<b>27,282,931</b>	<b>205,246,111</b>

**2014 Budget by Fund**



**2014 Budget by Expenditure Type**



**City of Bismarck**  
**Authorized Positions - All Funds**

	2012	2013	2014
<b>ADMINISTRATION</b>			
ASSISTANT ADMINISTRATOR	1.00	1.00	1.00
CITY ADMINISTRATOR	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	2.00	2.00
	<i>Administration</i>	<i>Administration</i>	<i>Administration</i>
	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
PUBLIC INFORMATION OFFICER	1.00	1.00	1.00
	<i>Public Information</i>	<i>Public Information</i>	<i>Public Information</i>
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>BUILDING MAINTENANCE</b>			
DIRECTOR OF MAINTENANCE SERVICES	1.00	1.00	1.00
MAINTENANCE ATTENDANT II	1.00	1.00	1.00
MAINTENANCE ATTENDANT III	1.00	1.00	1.00
MAINTENANCE SUPERVISOR II	-	0.67	0.67
OFFICE ASSISTANT II	0.50	0.50	0.50
	<u>3.50</u>	<u>4.17</u>	<u>4.17</u>
<b>ATTORNEY</b>			
ASST CITY ATTORNEY	1.00	2.00	2.00
CITY ATTORNEY	1.00	1.00	1.00
LEGAL ASSISTANT	1.00	1.00	1.00
LEGAL SECRETARY	1.00	1.00	1.00
	<u>4.00</u>	<u>5.00</u>	<u>5.00</u>
<b>COMBINED COMMUNICATIONS CENTER</b>			
COMMUNICATIONS MANAGER	1.00	1.00	1.00
DISPATCHER I	19.00	19.00	19.00
DISPATCHER II	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
PUBLIC SAFETY TELECOMMUNICATOR SUPERVISOR	3.00	3.00	3.00
	<i>Combined Communications Center Administration</i>	<i>Combined Communications Center Administration</i>	<i>Combined Communications Center Administration</i>
	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>
CITY OF BISMARCK EMERGENCY MANAGER	1.00	1.00	1.00
	<i>City Emergency Management</i>	<i>City Emergency Management</i>	<i>City Emergency Management</i>
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>
<b>ENGINEERING</b>			
CITY ENGINEER	1.00	1.00	1.00
ASSISTANT ADMINISTRATOR	1.00	1.00	1.00
DESIGN & CONSTRUCTION ENGINEER	2.00	2.00	2.00
ENGINEERING AIDE I	1.00	1.00	1.00
ENGINEERING TECH I	3.00	2.00	2.00
ENGINEERING TECH II	4.00	6.00	7.00
ENGINEERING TECH III	7.00	6.00	7.00
OFFICE ASSISTANT II	1.00	2.00	2.00
PROFESSIONAL LAND SURVEYOR	-	1.00	1.00
PROJECT ENGINEER	3.00	3.00	3.00
TRAFFIC ENGINEER	1.00	1.00	1.00
	<u>24.00</u>	<u>26.00</u>	<u>28.00</u>
<b>FINANCE</b>			
CITY ASSESSOR	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	2.00	2.00
OFFICE ASSISTANT III	1.00	1.00	1.00
REAL PROP APPRAISER I	1.00	-	-

**City of Bismarck  
Authorized Positions - All Funds**

	<b>2012</b>	<b>2013</b>	<b>2014</b>
REAL PROP APPRAISER II	2.00	4.00	4.00
REAL PROP APPRAISER III	2.00	2.00	2.00
<i>Assessing</i>	<u>9.00</u>	<u>10.00</u>	<u>10.00</u>
ACCOUNTANT	1.00	1.00	1.00
ACCOUNTING TECHNICIAN II	5.00	5.00	5.00
COMPTROLLER	1.00	1.00	1.00
DIRECTOR OF FINANCE	1.00	1.00	1.00
FINANCIAL ANALYST	1.00	1.00	1.00
SPECIAL ASSESSMENT ANALYST	1.00	1.00	1.00
GRANTS COORDINATOR	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
<i>Fiscal Services</i>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
INFORMATION TECHNOLOGY MANAGER	1.00	1.00	1.00
GIS ANALYST	3.00	3.00	3.00
PC & NETWORK TECHNICIAN	4.00	5.00	6.00
PROGRAMMER/ANALYST I	2.00	2.00	2.00
PROGRAMMER/ANALYST II	2.00	2.00	2.00
<i>Information Technology</i>	<u>12.00</u>	<u>13.00</u>	<u>14.00</u>
	<b>33.00</b>	<b>35.00</b>	<b>36.00</b>
<b>FIRE DEPARTMENT</b>			
DEPUTY FIRE CHIEF	1.00	1.00	1.00
DIRECTOR OF FIRE & INSPECTIONS	1.00	1.00	1.00
FIRE BATTALION CHIEF	3.00	3.00	3.00
FIRE CAPTAIN	18.00	18.00	18.00
FIRE MARSHAL	1.00	1.00	2.00
FIRE SUPPORT CHIEF	1.00	1.00	1.00
FIREFIGHTER	51.00	54.00	54.00
OFFICE ASSISTANT III	1.00	1.00	1.00
<i>Fire &amp; Administration</i>	<u>77.00</u>	<u>80.00</u>	<u>81.00</u>
ENVIRONMENTAL HEALTH ADMINISTRATOR	1.00	1.00	1.00
ENVIRONMENTAL HEALTH SPECIALIST	3.00	3.00	3.00
WEED CONTROL SPECIALIST	1.00	1.00	1.00
<i>Environmental Health</i>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
	<b>82.00</b>	<b>85.00</b>	<b>86.00</b>
<b>HUMAN RESOURCES</b>			
DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
HUMAN RESOURCES ASSISTANT	2.00	2.00	2.00
HUMAN RESOURCES GENERALIST	1.00	1.00	1.00
OFFICE ASSISTANT II	-	1.00	1.00
	<u>4.00</u>	<u>5.00</u>	<u>5.00</u>
<b>MUNICIPAL COURT</b>			
CLERK OF MUNICIPAL COURT	1.00	1.00	1.00
OFFICE ASSISTANT I	2.00	2.00	2.00
OFFICE ASSISTANT III	1.00	1.00	2.00
	<u>4.00</u>	<u>4.00</u>	<u>5.00</u>
<b>COMMUNITY DEVELOPMENT</b>			
DIRECTOR OF COMMUNITY DEVELOPMENT	1.00	1.00	1.00
OFFICE ASSISTANT I	-	-	1.00
OFFICE ASSISTANT II	0.20	0.20	0.20
OFFICE ASSISTANT III	1.00	1.00	1.00

**City of Bismarck  
Authorized Positions - All Funds**

	<b>2012</b>	<b>2013</b>	<b>2014</b>
PLANNER I	2.00	2.00	2.00
PLANNING MANAGER	1.00	1.00	1.00
TRANSPORTATION PLANNER	0.40	0.40	0.40
	<i>Planning &amp; Development</i>	<i>5.60</i>	<i>5.60</i>
BLDG/HSG INSPECTOR	6.00	6.00	6.00
BUILDING OFFICIAL	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	2.00	2.00
OFFICE ASSISTANT III	1.00	1.00	1.00
PLANS EXAMINER	2.00	2.00	2.00
	<i>Building Inspections</i>	<i>11.00</i>	<i>12.00</i>
PLANNER I	1.00	1.00	1.00
	<i>HUD</i>	<i>1.00</i>	<i>1.00</i>
OFFICE ASSISTANT II	0.80	0.80	0.80
TRANSPORTATION PLANNER	1.60	1.60	1.60
	<i>MPO</i>	<i>2.40</i>	<i>2.40</i>
	<i>Total Community Development General Fund</i>	<i>20.00</i>	<i>21.00</i>
BLDG/HSG INSPECTOR	1.00	1.00	1.00
	<i>Total Community Development Special Revenue Funds</i>	<i>1.00</i>	<i>1.00</i>
	<b>21.00</b>	<b>22.00</b>	<b>23.00</b>
<b>POLICE DEPARTMENT</b>			
OFFICE ASSISTANT III	1.00	-	-
POLICE CHIEF	1.00	1.00	1.00
PRINCIPAL OFFICE ASSISTANT	-	1.00	1.00
	<i>Administration</i>	<i>2.00</i>	<i>2.00</i>
ANIMAL CONTROL WARDEN	3.00	3.00	3.00
CAR MARKER	2.00	2.00	2.00
DEPUTY POLICE CHIEF	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
POLICE LIEUTENANT	6.00	6.00	6.00
POLICE OFFICER	65.00	71.00	71.00
POLICE SERGEANT	11.00	11.00	11.00
	<i>Field Services</i>	<i>89.00</i>	<i>95.00</i>
DEPUTY POLICE CHIEF	1.00	1.00	1.00
MAINTENANCE ATTENDANT I	2.00	2.00	2.00
MAINTENANCE ATTENDANT III	1.00	1.00	1.00
OFFICE ASSISTANT I	2.00	2.00	2.00
OFFICE ASSISTANT II	7.00	7.00	7.00
OFFICE ASSISTANT III	-	-	1.00
POLICE LIEUTENANT	3.00	3.00	3.00
POLICE OFFICER	6.00	6.00	6.00
POLICE PROPERTY TECHNICIAN	2.00	2.00	2.00
POLICE SERGEANT	2.00	2.00	2.00
POLICE YOUTH WORKER	6.00	6.00	6.00
PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00
	<i>Support Services</i>	<i>33.00</i>	<i>33.00</i>
	<i>Total Police Department General Fund</i>	<i>124.00</i>	<i>130.00</i>
POLICE OFFICER-Gov't Aid	7.00	7.00	7.00
	<i>Total PD Special Revenue Funds</i>	<i>7.00</i>	<i>7.00</i>
	<b>131.00</b>	<b>137.00</b>	<b>138.00</b>

**City of Bismarck**  
**Authorized Positions - All Funds**

	2012	2013	2014
<b>PUBLIC HEALTH</b>			
ACCOUNTING TECHNICIAN III	1.00	1.00	1.00
COMMUNITY HEALTH NURSING SUPERVISOR	2.00	2.00	2.00
COMMUNITY HEALTH NURSE	9.25	9.25	9.25
DIETICIAN	1.00	1.00	1.00
DIRECTOR OF NURSING	1.00	1.00	1.00
MEDICAL BILLING SPECIALIST	1.00	1.00	1.00
OFFICE ASSISTANT I	1.00	1.00	1.00
OFFICE ASSISTANT II	-	-	1.00
WOMEN'S WAY COORDINATOR	0.45	0.45	0.45
<i>Total PH General Fund</i>	<u>16.70</u>	<u>16.70</u>	<u>17.70</u>
COMMUNITY HEALTH NURSE	4.00	4.00	4.00
BIOTERRORISM RESPONSE COORDINATOR	1.00	1.00	1.00
SCHOOL TOBACCO PREVENTION COORDINATOR	1.00	1.00	1.00
TOBACCO PREVENTION/CONTROL COORDINATOR	1.00	1.00	1.00
OFFICE ASSISTANT II	2.00	2.00	2.00
WOMEN'S WAY COORDINATOR	0.55	0.55	0.55
<i>Total PH Government Aid</i>	<u>9.55</u>	<u>9.55</u>	<u>9.55</u>
	<b>26.25</b>	<b>26.25</b>	<b>27.25</b>
Total General Fund	346.20	362.87	370.87
Total Government Aid & PD Special Revenue	17.55	17.55	17.55
	<b>363.75</b>	<b>380.42</b>	<b>388.42</b>
<b>VISION FUND</b>			
BUSINESS DEVELOPMENT DIRECTOR	-	-	1.00
Total Vision Fund	<u>-</u>	<u>-</u>	<u>1.00</u>
<b>ROADS &amp; STREETS</b>			
EXECUTIVE ASSISTANT	-	0.25	0.25
EQUIPMENT OPERATOR II	22.00	26.00	26.00
MAINTENANCE SUPERVISOR II	1.00	1.00	1.00
SERVICE OPERATIONS DIRECTOR	0.50	0.50	0.50
<i>Roads &amp; Streets</i>	<u>23.50</u>	<u>27.75</u>	<u>27.75</u>
EQUIPMENT OPERATOR II	8.00	8.00	8.00
<i>Snowgates</i>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
ARBORIST I	3.00	3.00	3.00
ARBORIST II	1.00	1.00	1.00
CITY FORESTER	1.00	1.00	1.00
URBAN FORESTRY PROGRAM SPECIALIST	1.00	1.00	1.00
<i>Forestry</i>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Total Roads & Streets	<b>37.50</b>	<b>41.75</b>	<b>41.75</b>
<b>STREET LIGHTS &amp; TRAFFIC SIGNALS</b>			
ELECTRONICS TECHNICIAN I	1.00	1.00	1.00
MAINTENANCE SUPERVISOR I	1.00	1.00	1.00
MAINTENANCE SUPERVISOR III	0.33	-	-
TRAFFIC SIGNAL TECHNICIAN	6.00	6.00	6.00
Total Street Light Utilities	<u>8.33</u>	<u>8.00</u>	<u>8.00</u>
<b>SOLID WASTE DISPOSAL</b>			
EXECUTIVE ASSISTANT	-	0.25	0.25
OFFICE ASSISTANT II	1.50	1.50	1.50
SERVICE OPERATIONS DIRECTOR	0.50	0.50	0.50
<i>Solid Waste Administration</i>	<u>2.00</u>	<u>2.25</u>	<u>2.25</u>

**City of Bismarck**  
**Authorized Positions - All Funds**

	<b>2012</b>	<b>2013</b>	<b>2014</b>
EQUIPMENT OPERATOR II	9.00	8.00	8.00
WASTE REDUCTION/DIVERSION/RECYCLING SPECIALIST	1.00	1.00	1.00
WASTE FEE COLLECTOR	3.00	3.00	3.00
<i>Solid Waste Disposal</i>	<u>13.00</u>	<u>12.00</u>	<u>12.00</u>
	15.00	14.25	14.25
<b>SOLID WASTE COLLECTIONS</b>			
EQUIPMENT OPERATOR I	12.00	13.00	13.00
MAINTENANCE SUPERVISOR II	1.00	1.00	1.00
WASTE COLLECTOR	10.00	10.00	10.00
<i>Solid Waste Collections</i>	<u>23.00</u>	<u>24.00</u>	<u>24.00</u>
Total Solid Waste Utilities	<b>38.00</b>	<b>38.25</b>	<b>38.25</b>
<b>AIRPORT</b>			
AIRPORT MANAGER	1.00	1.00	1.00
AIRPORT OPERATIONS MANAGER	1.00	1.00	1.00
ASSISTANT AIRPORT OPERATIONS MANAGER	1.00	1.00	1.00
PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00
OFFICE ASSISTANT I	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
<i>Airport Administration</i>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
EQUIPMENT MECHANIC I	2.00	2.00	2.00
EQUIPMENT MECHANIC II	1.00	1.00	1.00
EQUIPMENT OPERATOR II	2.00	2.00	2.00
MAINTENANCE ATTENDANT I	2.00	2.00	2.00
MAINTENANCE ATTENDANT II	1.00	1.00	1.00
MAINTENANCE SUPERVISOR II	1.00	1.00	1.00
<i>Airport Buildings</i>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
OPERATIONS AGENT	6.00	6.00	6.00
<i>Airport Property &amp; Land</i>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Total Airport	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>
<b>CIVIC CENTER</b>			
ASSISTANT FOOD & BEVERAGE MANAGER	1.00	1.00	1.00
BOX OFFICE SUPERVISOR	1.00	1.00	1.00
BUSINESS OFFICE MANAGER	-	1.00	1.00
CIVIC CENTER OPERATIONS MANAGER	1.00	1.00	1.00
CIVIC CENTER/AUDITORIUM MANAGER	1.00	1.00	1.00
CONCESSIONS MANGER	1.00	1.00	1.00
SALES ASSOCIATE	1.00	1.00	1.00
MAINTENANCE ATTENDANT II	5.00	5.00	5.00
MAINTENANCE ATTENDANT III	1.00	1.00	1.00
MAINTENANCE SUPERVISOR I	2.00	2.00	3.00
OFFICE ASSISTANT II	2.00	2.00	2.00
SALES & MKTG MANAGER	1.00	1.00	1.00
	<u>17.00</u>	<u>18.00</u>	<u>19.00</u>
<b>WATER &amp; SEWER-WATER</b>			
ACCOUNTING TECHNICIAN I	2.00	2.00	2.00
EXECUTIVE ASSISTANT	-	0.16	0.16
CUSTOMER SERVICE ADMINISTRATOR	-	-	1.00

**City of Bismarck**  
**Authorized Positions - All Funds**

	2012	2013	2014
MAINTENANCE ATTENDANT III	1.00	1.00	1.00
MAINTENANCE SUPERVISOR II	-	0.33	0.33
MAINTENANCE SUPERVISOR III	0.33	-	-
MAINTENANCE TECH II	-	1.00	1.00
OFFICE ASSISTANT I	1.00	1.00	1.00
OFFICE ASSISTANT II	0.17	0.17	0.17
PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00
UTILITIES OPERATIONS DIRECTOR	0.34	0.34	0.34
<i>Water Administration</i>	<u>5.84</u>	<u>7.00</u>	<u>8.00</u>
LIME SLUDGE PLANT OPERATOR	2.00	2.00	2.00
W/WW MAINTENANCE TECH II	1.00	1.00	1.00
W/WW MAINTENANCE TECH III	1.00	1.00	1.00
W/WW PLANT LAB TECHNICIAN	2.00	2.00	2.00
W/WW PLANT OPERATOR II	6.00	6.00	7.00
W/WW PLANT SUPERVISOR	1.00	1.00	1.00
WATER PLANT SUPERINTENDENT	1.00	1.00	1.00
<i>Water Treatment</i>	<u>14.00</u>	<u>14.00</u>	<u>15.00</u>
MAINTENANCE SUPERVISOR III	1.00	1.00	1.00
W/WW MAINTENANCE TECH II	11.00	10.00	10.00
W/WW MAINTENANCE TECH III	-	1.00	1.00
<i>Water Distribution</i>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
MAINTENANCE ATTENDANT II	2.00	2.00	2.00
<i>Meter Reading</i>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
	<b>33.84</b>	<b>35.00</b>	<b>37.00</b>
<b>WATER &amp; SEWER-SANITARY SEWER</b>			
EXECUTIVE ASSISTANT	-	0.17	0.17
MAINTENANCE TECH II	-	1.00	1.00
OFFICE ASSISTANT II	0.17	0.17	0.17
UTILITIES OPERATIONS DIRECTOR	0.33	0.33	0.33
W/WW MAINTENANCE TECH II	4.00	4.00	4.00
<i>Sanitary Sewer</i>	<u>4.50</u>	<u>5.67</u>	<u>5.67</u>
EQUIPMENT OPERATOR II	1.00	1.00	1.00
INDUSTRIAL PRETREATMENT TECHNICIAN	1.00	1.00	1.00
LAB MANAGER/INDUSTRIAL PRETREATMENT MANAGER	1.00	1.00	1.00
W/WW MAINTENANCE TECH II	2.00	2.00	3.00
W/WW MAINTENANCE TECH III	1.00	1.00	1.00
W/WW PLANT LAB TECHNICIAN	1.00	1.00	1.00
W/WW PLANT OPERATOR	5.00	5.00	5.00
W/WW PLANT SUPERVISOR	1.00	1.00	1.00
WW TREATMENT PLANT SUPERINTENDENT	1.00	1.00	1.00
<i>Waste Water Treatment</i>	<u>14.00</u>	<u>14.00</u>	<u>15.00</u>
	<b>18.50</b>	<b>19.67</b>	<b>20.67</b>
<b>WATER &amp; SEWER-STORM WATER</b>			
EXECUTIVE ASSISTANT	-	0.17	0.17
OFFICE ASSISTANT II	0.16	0.16	0.16
STORMWATER PROGRAM COORDINATOR	1.00	1.00	1.00
UTILITIES OPERATIONS DIRECTOR	0.33	0.33	0.33
W/WW MAINTENANCE TECH II	1.00	1.00	1.00
<i>Storm Water</i>	<u>2.49</u>	<u>2.66</u>	<u>2.66</u>
Total Water & Sewer Utilities	<b>54.83</b>	<b>57.33</b>	<b>60.33</b>

**City of Bismarck  
Authorized Positions - All Funds**

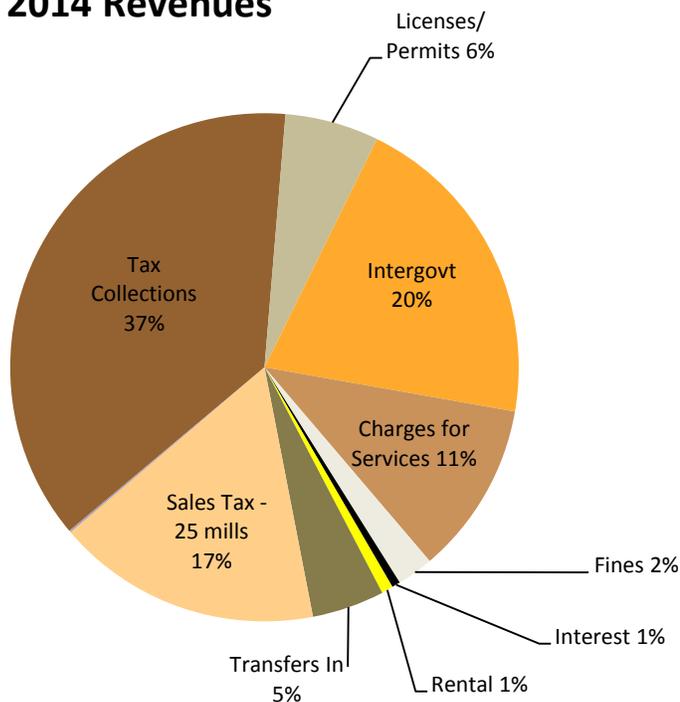
	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>FLEET SERVICES</b>			
EQUIPMENT MECHANIC I	6.00	6.00	6.00
EQUIPMENT MECHANIC II	1.00	1.00	1.00
EQUIPMENT PARTS SPECIALIST	1.00	1.00	1.00
MAINTENANCE SUPERVISOR II	-	1.00	1.00
MAINTENANCE SUPERVISOR III	0.34	-	-
OFFICE ASSISTANT II	0.50	0.50	0.50
Total Fleet Services	<b>8.84</b>	<b>9.50</b>	<b>9.50</b>
 <b>GRAND TOTAL</b>	 <b>549.25</b>	 <b>574.25</b>	 <b>587.25</b>



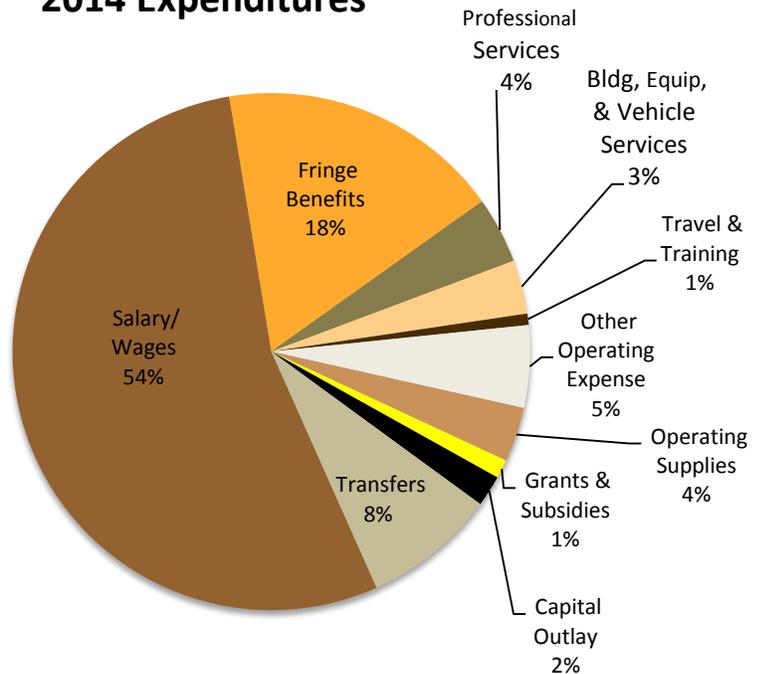
**City of Bismarck  
General Fund Summary  
Comparison of Revenue and Expenditures**

	2012 Actual	2013 Budget	2014 Budget
<b>Revenue:</b>			
Tax Collections	\$ 13,195,950	\$ 11,711,705	\$ 14,207,980
Licenses/Permits	2,455,284	1,942,201	2,267,704
Intergovernmental	6,571,377	6,889,450	7,774,870
Charges for Services	2,756,441	3,004,575	4,170,786
Fines	879,097	790,450	875,300
Interest	129,209	210,555	202,300
Rental	287,153	282,867	283,695
Transfers In	2,273,223	2,515,448	1,740,110
Sales Tax - 25 mills for property tax reduction	5,196,634	5,567,150	6,393,725
Sale of Assets/Other	98,875	36,650	39,550
<b>Total Revenues</b>	<b>33,843,243</b>	<b>32,951,051</b>	<b>37,956,020</b>
Cash Reserve:	-	3,139,846	1,076,791
<b>Total</b>	<b>\$ 33,843,243</b>	<b>\$ 36,090,897</b>	<b>\$ 39,032,811</b>
<b>Expenditures:</b>			
Salary/Wages	\$ 18,121,464	\$ 20,061,688	\$ 21,100,718
Fringe Benefits	3,826,957	4,224,128	6,927,904
Professional, Legal, & Contracted Services	885,445	1,628,329	1,618,199
Building, Equipment, & Vehicle Services	1,106,271	1,232,952	1,314,102
Travel & Training	183,685	325,490	275,385
Other Operating Expense	1,380,251	1,716,420	2,010,914
Operating Supplies	1,079,520	1,277,388	1,331,480
Grants & Subsidies	369,744	369,277	457,170
Capital Outlay	291,697	1,968,923	761,153
Transfers	720,727	3,286,302	3,235,786
<b>Total Expenditures</b>	<b>\$ 27,965,762</b>	<b>\$ 36,090,897</b>	<b>\$ 39,032,811</b>

**2014 Revenues**



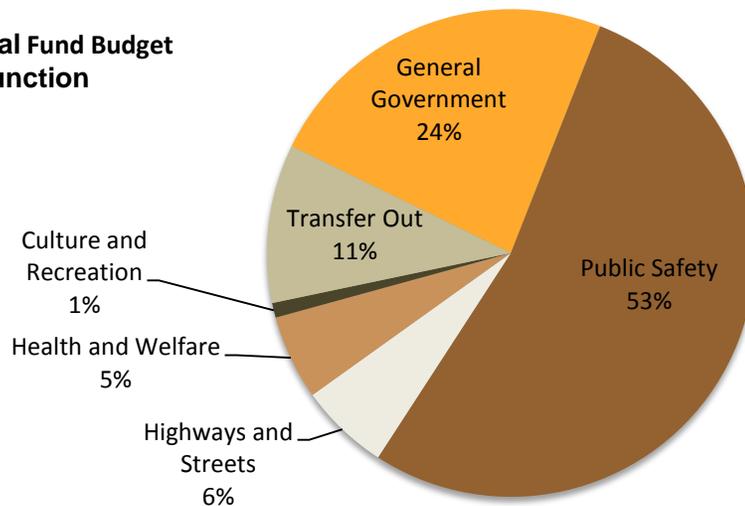
**2014 Expenditures**



**City of Bismarck**  
**General Fund Budget by Function**  
**Comparison of Budgeted Expenditures**

	2012 Actual	2013 Budget	2014 Budget
Administration	\$ 656,078.00	\$ 750,721.00	793,807
Building Maintenance	598,240	664,066	678,177
Attorney	366,702	387,496	491,856
Finance	2,349,782	2,874,075	3,035,942
Human Resources	303,440	417,786	382,825
Municipal Court	374,836	390,324	463,888
Community Development	1,814,564	2,504,578	2,519,278
One-time Operations	680,076	2,251,839	731,391
Equipment Reserve	7,352	56,275	170,536
<b>General Government Total</b>	<b>\$ 7,151,070</b>	<b>\$ 10,297,160</b>	<b>\$ 9,267,700</b>
Combined Communications	1,688,548	2,043,774	2,117,759
Fire	5,509,651	5,838,903	6,641,708
Police	8,738,419	9,318,651	10,428,575
One-time Operations	417,765	1,138,890	1,539,990
Equipment Reserve	1,573	8,500	36,591
<b>Public Safety Total</b>	<b>\$ 16,355,956</b>	<b>\$ 18,348,718</b>	<b>\$ 20,764,623</b>
Weed Control	59,041	72,336	73,620
Engineering	1,677,174	1,930,932	2,030,789
One-time Operations	22,931	279,500	189,500
Equipment Reserve	32,669	20,000	26,450
<b>Highways and Streets Total</b>	<b>\$ 1,791,815</b>	<b>\$ 2,302,768</b>	<b>\$ 2,320,359</b>
Environmental Health	275,822	281,566	292,064
Public Health	1,471,480	1,606,932	1,793,884
One-time Operations	40,987	75,678	87,817
Equipment Reserve	12,247	24,127	20,725
<b>Health and Welfare Total</b>	<b>\$ 1,800,536</b>	<b>\$ 1,988,303</b>	<b>\$ 2,194,490</b>
Cable TV Promotions	281,944	299,783	312,143
One-time Operations	12,800	2,800	68,000
<b>Culture and Recreation Total</b>	<b>\$ 294,744</b>	<b>\$ 302,583</b>	<b>\$ 380,143</b>
Nondepartmental	371,641	1,224,765	2,262,496
Building Construction	200,000	801,600	1,018,000
Contingencies	-	825,000	825,000
<b>Transfer Out Total</b>	<b>\$ 571,641</b>	<b>\$ 2,851,365</b>	<b>\$ 4,105,496</b>
<b>Total General Fund Expenditures</b>	<b>\$ 27,965,762</b>	<b>\$ 36,090,897</b>	<b>\$ 39,032,811</b>

**2014 General Fund Budget  
by Function**



**City of Bismarck**  
**Revenue Budget - General Fund 100**  
**For the Year 2014**

**Tax Collections**

3010.100 - Real Estate Tax-Current	12,899,980
3010.110 - Real Estate Tax-Prior	110,000
3010.200 - Mobile Home Tax-Current	106,000
3010.210 - Mobile Home Tax-Prior	12,000
3050.100 - Franchise Fees-Cable	1,080,000

**Tax Collections Total**

**14,207,980**

**Licenses & Permits**

3110.100 - Insp Fee-Day Care Providr	2,800
3110.125 - Insp-Daycare Centers	980
3110.150 - Insp-Group Homes	420
3110.160 - Insp-Lodging Establishmnt	6,874
3110.170 - Insp-Tanning Facility	2,000
3110.200 - Insp Fee-Food Service	74,000
3110.500 - Insp-Tatoo/Body Art Estb	825
3120.100 - License-Dog	20,000
3120.150 - License-Liquor	250,000
3120.175 - License-Gambling	3,400
3120.200 - License-Mobile Home Park	9,400
3120.250 - License-Outdoor Ads	250
3120.300 - License-Pawn Broker	75
3120.325 - License-Peddlers	5,400
3120.375 - License-Mechanical	35,000
3120.400 - License-Special Pets	80
3120.450 - License-Swim Pool	6,900
3120.500 - License-Taxi Business	1,500
3130.100 - Permits-Buildings	1,360,000
3130.110 - Permits-Home Business	200
3130.120 - Permits-Manufactured Home	1,000
3130.225 - Permits-Dance	100
3130.250 - Permits-Temporary Structure,	2,000
3130.300 - Permits-Dealers	4,000
3130.350 - Permits-Drain Fld/Percula	10,000
3130.400 - Permits-Excavation	80,000
3130.450 - Permits-Fireworks Display	300
3130.460 - Permits-Fireworks Stand	500
3130.465 - Permits-Temporary Use	500
3130.480 - Permits-Hood Fire Suppres	500
3130.485 - Permits-Fire Sprinkler/St	7,200
3130.490 - Permits-Fire Alarm/Detect	5,500

**City of Bismarck**  
**Revenue Budget - General Fund 100**  
**For the Year 2014**

3130.500 - Permits-Mechanical	96,500
3130.550 - Permits-Moving	500
3130.600 - Permits-Overload	25,000
3130.655 - Permits-Deer	250
3130.700 - Permits-Pesticide	750
3130.800 - Permits-Plumbing	56,000
3130.850 - Permits-Wiring	197,000
<b>Licenses &amp; Permits Total</b>	<b>2,267,704</b>
<b>Intergovernmental Revenue</b>	
3220.310 - Nurses Veterans Admin	12,000
3230.325 - ND Emergency Mgmt Grants	40,000
3230.710 - MPO Grant	1,089,949
3240.100 - Fire Insurance	500,000
3240.200 - Homestead Cr-RE Current	44,000
3240.210 - Homestead Cr-RE Prior	4,000
3240.220 - Homestead Cr-MH Current	3,000
3240.230 - Homestead Cr-MH Prior	300
3240.240 - Disabled Vetran Cr - RE Current	35,000
3240.250 - Disabled Vetran Cr - RE Prior	2,000
3240.260 - Disabled Vetran Cr - MH Current	1,100
3240.270 - Disabled Vetran Cr - MH Prior	100
3240.310 - In Lieu of Tax-Bur Cty Hs	14,000
3240.320 - In Lieu of Tax-Game/Fish	1,500
3240.340 - In Lieu of Tax-Telecommun	92,000
3240.350 - In Lieu of Tax-Trans Line	10,000
3240.360 - In Lieu of Tax-United Trb	20,000
3240.370 - In Lieu of Tax-Fire	20,000
3240.380 - In Lieu of Tax-Commercial	50,000
3240.500 - Program-Health Tracks	280,347
3240.505 - Program-HIV Testing	6,000
3240.510 - Program-Home Hlth St Aid	194,400
3240.512 - Program-Tobacco St Aid, None	31,404
3240.515 - Program-Maternal & Child	49,885
3240.525 - Program-Ryan White	5,500
3240.530 - Program-TB	8,500
3240.545 - Program-Viral Hepatitis	8,000
3240.700 - Program-State Gaming	32,000
3240.800 - State Aid Distribution	4,000,000
3240.810 - State Aid Distribution - Pension, None	312,681
3240.910 - Tax-Cigarette	190,000
3250.100 - Bismarck Schools PYB Svc	12,000

**City of Bismarck  
Revenue Budget - General Fund 100  
For the Year 2014**

3250.210 - Burleigh Comb Comm/EM Svc	409,604
3250.220 - Burleigh Information Svc	17,000
3250.230 - Fees-Inspection	1,500
3250.250 - Burleigh Public Hlth Svc	114,500
3250.260 - Burleigh Youth Services	60,000
3250.300 - Lincoln Police Dispatch	3,600
3250.600 - Nurses Medicaid	60,000
3250.605 - Home Health Medicaid	25,000
3250.700 - Parks & Rec Patrol Svc	14,000
<b>Intergovernmental Revenue Total</b>	<b>7,774,870</b>
<b>Charges for Services</b>	
3300.100 - Fees-Computer Service	700
3300.150 - Fees-Records Search	200
3300.175 - Fees-Applications	60,000
3300.225 - Fees-Maps	800
3305.100 - Fees-Animal Impound	14,000
3305.125 - Fees-Board of Adjustment	3,000
3305.130 - Fees-Board & Disposal	15,000
3305.150 - Fees-Contract Policing	30,000
3305.155 - Fees-Contract Facility	2,000
3305.200 - Fees-EM911 Phone	760,000
3305.208 - Fees-EM911 Enhancement	28,800
3305.250 - Fees-Fire Alarm	6,800
3305.275 - Fees-MIP Classes	5,000
3305.276 - Fees-Shoplifting Kits	200
3305.300 - Fees-Security Alarm Resp	15,000
3305.325 - Fees-Towing/Impound	30,000
3305.350 - Fees-Weed Cutting	18,377
3305.400 - Sale of Abandoned Proprty	30,000
3305.450 - Sale of EM Tape Reproduct	300
3310.125 - Fees-Engineering Concrete	45,000
3310.150 - Fees-Engineering SA	2,600,000
3310.160 - Fees-Engineer WU,SV,SX,SU	30,000
3310.175 - Fees-Engr Special Project	60,000
3310.200 - Fees-Engr Storm Water Mgm	12,000
3310.350 - Fees-Site Plan Reviews	17,500
3310.425 - Sale of Engineering Plans	6,000
3310.426 - Sale of Engineering Specs	100
3315.100 - Blood Pressure Screening	1,000
3315.125 - Health Services	40,000
3315.150 - Home Health Services	30,000

**City of Bismarck**  
**Revenue Budget - General Fund 100**  
**For the Year 2014**

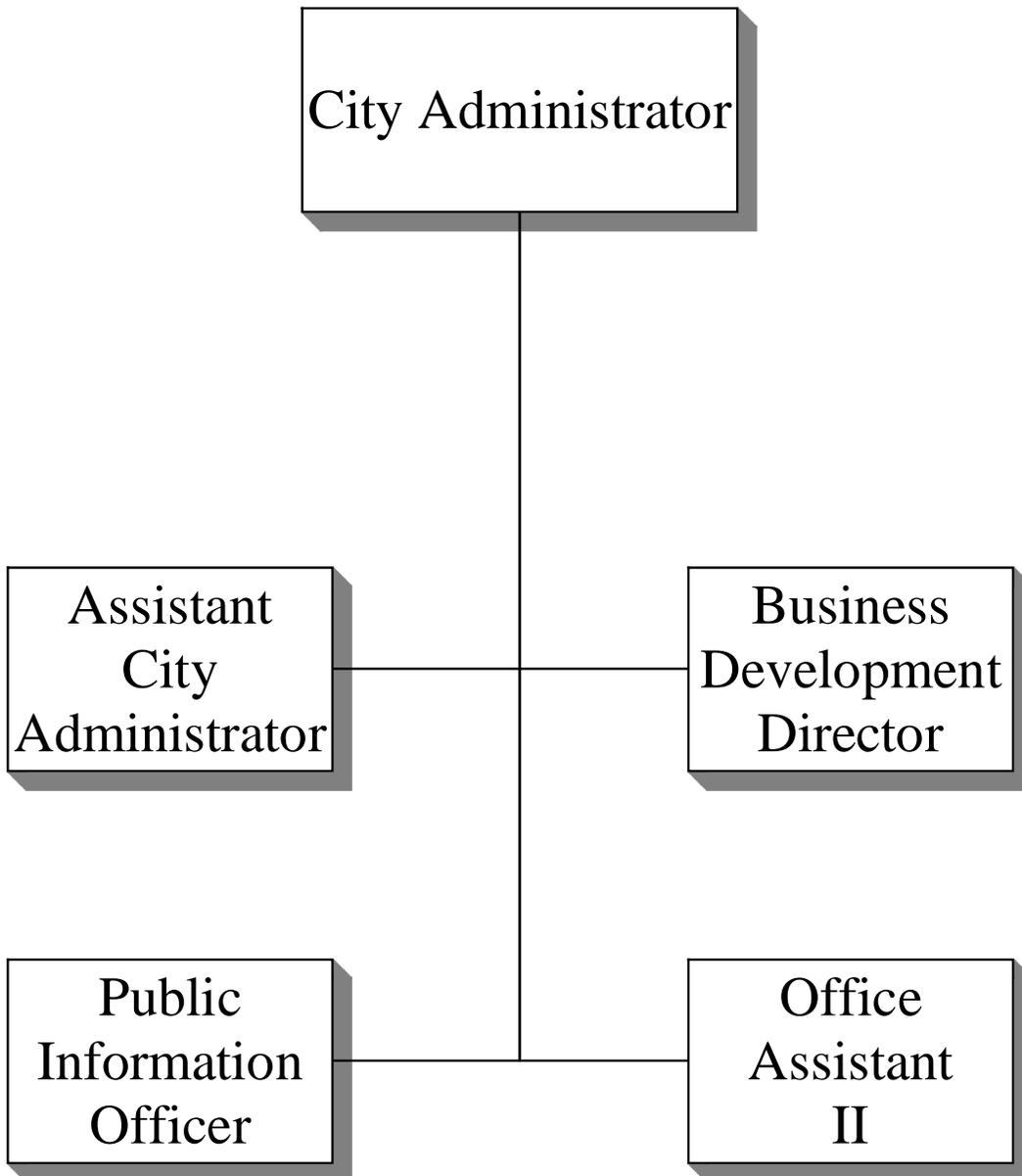
3315.175 - Immunization Fees-Adult	145,000
3315.200 - Immunization Fees-Child	40,000
3315.210 - Immunization Fees-Oversea	45,000
3350.100 - Fees-Administration Svc	79,009
<b>Charges for Services Total</b>	<b>4,170,786</b>
<b>Other Income</b>	
3355.100 - Other Income	29,300
<b>Other Income Total</b>	<b>29,300</b>
<b>Fines &amp; Forfeits</b>	
3400.125 - Fines-Criminal	500,000
3400.150 - Fines-Municipal Traffic	275,000
3400.175 - Fines-NSF	300
3400.200 - Fines-Parking Tickets	100,000
<b>Fines &amp; Forfeits Total</b>	<b>875,300</b>
<b>Investment Earnings</b>	
3600.100 - Interest-Trade A/R	100,050
3600.102 - Penalty-Trade A/R	50
3600.200 - Interest-Bldg Construct	2,500
3600.275 - Interest-Computer Expansn	2,000
3600.350 - Interest-Department Eqpt	5,000
3600.475 - Interest-Fire Truck Eqpt	2,500
3600.600 - Interest-Investment	90,000
3600.775 - Interest-Risk Management	100
3600.900 - Interest-Technology Eqpt	100
<b>Investment Earnings Total</b>	<b>202,300</b>
<b>Rental</b>	
3700.100 - Rent-Building	283,047
3720.100 - Rent-Parking Lot	648
<b>Rental Total</b>	<b>283,695</b>
<b>Other Financing Sources</b>	
3900.205 - Transfer-E/H Transit	20,161
3900.210 - Transfer-Library	41,040
3900.250 - Transfer-Roads & Streets	113,233
3900.255 - Transfer-StrLght/TrafLgts	27,652
3900.280 - Transfer-Hotel & Motel Tx	15,251
3900.282 - Transfer-Lod,Liq,Food Tax	32,684
3900.285 - Transfer-Sales Tax	6,440,135

**City of Bismarck**  
**Revenue Budget - General Fund 100**  
**For the Year 2014**

3900.290 - Transfer-SpecDef/Assumpt	344,892
3900.310 - Transfer-Tax Increment	117,155
3900.315 - Transfer-HUD	73,050
3900.600 - Transfer-Airport	113,996
3900.630 - Transfer-Civic Center	153,092
3900.650 - Transfer-SW Disposal	81,853
3900.655 - Transfer-SW Collections	38,736
3900.665 - Transfer-Water	203,845
3900.670 - Transfer-Sanitary Sewer	74,566
3900.675 - Transfer-Storm Sewer	44,298
3900.685 - Transfer-Commercial Property	23,063
3900.686 - Transfer-NPCC	46,598
3900.690 - Transfer-Parking Authorit	13,326
3900.705 - Transfer-Fleet Services	44,189
3900.725 - Transfer-Liability Ins	20,092
3900.740 - Transfer-Workforce Safety Ins,	3,547
3900.750 - Transfer-Employee Ins	47,381
<b>Other Financing Sources Total</b>	<b>8,133,835</b>
<b>Sale of Assets/Expense</b>	
3910.100 - Gain/Loss on Dispsl Asset	10,000
3910.125 - Insurance Recoveries	250
<b>Sale of Assets/Expense Total</b>	<b>10,250</b>
<b>Grand Total</b>	<b>37,956,020</b>
<b>Cash Reserve</b>	<b>1,076,791</b>
<b>Total General Fund</b>	<b>39,032,811</b>



# City of Bismarck Administration



## ADMINISTRATION

The mission of Administration is to provide timely and professional management services in accomplishing the City's mission and long-term goals. This section provides a broad range of administrative, management and financial services to all departments of the City as directed by The Board of City Commissioners. Administration also provides public information; answers questions on public finance, ordinances and public record; issues various licenses and permits, reviews and monitors the city's finances.

The Department provides technical and clerical support for various City committees and commissions and coordinates their actions with the City Commission. It also coordinates the city election with the county.

Administration has established the following goals for 2014:

- Continue coordination and implementation of strategic planning initiative
- Continue supporting city web page changes that provide citizens with more City Commission and department information and E-government applications
- Continue development of intranet application
- Continue implementation of City workforce planning program
- Continue to encourage department cooperative services and programs
- Contribute to community growth strategy
- Develop a community relations program
- Maintain citizen meeting schedule
- Contribute to community economic development strategy
- Increase the coordination of city efforts to provide services to the public
- Continue development of the Northern Plains Commerce Centre
- Continue to increase the accountability of city programs to the public
- Coordinate state legislative policy program

**City of Bismarck**  
**Service Efforts and Accomplishments**  
**General Fund - Administration**  
**2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
<b>Administration Operations</b>			
Salary/Wages	\$ 298,640	331,704	343,037
Fringe Benefits	33,669	37,190	37,100
Professional/Legal Services	6,622	500	7,500
Property/Equipment	-	500	500
Travel/Training	2,229	9,925	9,925
Service Expense	8,716	7,200	7,200
Supply Expense	6,482	10,200	9,958
<b>Total Expenditures</b>	<b>\$ 356,358</b>	<b>\$ 397,219</b>	<b>\$ 415,220</b>
Number of Employees	4.00	4.00	4.00
<b>Commission</b>			
Salary/Wages	\$ 66,346	68,736	72,193
Fringe Benefits	1,877	2,060	1,986
Professional/Legal Services	302	500	500
Travel/Training	335	8,790	7,350
Service Expense	41,455	40,820	43,091
Supply Expense	803	3,750	2,900
<b>Total Expenditures</b>	<b>\$ 111,117</b>	<b>\$ 124,656</b>	<b>\$ 128,020</b>
<b>Special Projects</b>			
Professional/Legal Services	\$ 29,619	51,000	51,000
Supply Expense	2,604	-	-
Grants	60,000	60,000	70,000
<b>Total Expenditures</b>	<b>\$ 92,223</b>	<b>\$ 111,000</b>	<b>\$ 121,000</b>
<b>Salary &amp; Benefit Adjustments</b>			
Salary/Wages	\$ -	190	8,961
Professional/Legal Services	7,500	15,000	15,000
Service Expense	20,909	23,134	23,134
<b>Total Expenditures</b>	<b>\$ 28,409</b>	<b>\$ 38,324</b>	<b>\$ 47,095</b>
<b>Public Information</b>			
Salary/Wages	\$ 57,394	59,478	62,452
Fringe Benefits	5,066	5,393	5,439
Professional/Legal Services	-	4,301	4,301
Travel/Training	3,765	5,400	5,400
Service Expense	1,582	3,325	3,325
Supply Expense	164	1,625	1,555
<b>Total Expenditures</b>	<b>\$ 67,971</b>	<b>\$ 79,522</b>	<b>\$ 82,472</b>
Number of Employees	1.00	1.00	1.00

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**100 Administration**

**010 Administration Operations**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	338,329
4170.000 - Sick Overage	4,708

**Personal Services - Salaries & Wage Total** **343,037**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	35,668
4200.200 - Life Insurance	250
4240.100 - Workers Comp-Premium	282
4250.250 - Meal Allowance - No Hotel	300
4250.300 - Mileage Allowance	300
4250.400 - Physical-Fringe Benefits	300

**Personal Services - Fringe Benefits Total** **37,100**

**Professional, Legal, and Contracted Service Fees**

4330.100 - Contract Labor	7,000
4330.200 - Service Contract	500

**Professional, Legal, and Contracted Service Fees Total** **7,500**

**Building, Equipment, and Vehicle Services**

4420.300 - Rpr/Mtce-Equipment	500
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**Building, Equipment, and Vehicle Services Total** **500**

**Travel and Training**

4500.100 - Lodging	3,000
4500.200 - Meals	500
4500.300 - Airfare	2,975
4500.350 - Car Rental	500
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	750
4500.800 - Taxi/Parking	200
4510.100 - Conference Registration	1,500

**Travel and Training Total** **9,925**

**Other Operating Services**

4605.100 - Telephone	1,000
4605.200 - Cell Phones	850
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	2,000
4615.000 - Printing/Binding	500

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>100 Administration</b>	
4630.300 - Membership/Dues	500
4635.100 - Computer Service Fees	250
4635.250 - Blackberry Service Fee	250
4635.300 - Software Upgrade/Maintain	600
4665.000 - Hospitality/Entertainment	750
<b>Other Operating Services Total</b>	<b>7,200</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	2,500
4700.200 - Office Small Equipment	1,200
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	1,500
4750.000 - Subscriptions/Publication	1,258
<b>Operating Supplies Total</b>	<b>9,958</b>
<b>010 Administration Operations Total</b>	<b>415,220</b>
<b>011 Commission</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4100.000 - Commission Salaries	72,193
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>72,193</b>
<b>Personal Services - Fringe Benefits</b>	
4240.100 - Workers Comp-Premium	186
4250.700 - Cell Phone Allowance	1,800
<b>Personal Services - Fringe Benefits Total</b>	<b>1,986</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4330.200 - Service Contract	500
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>500</b>
<b>Travel and Training</b>	
4500.100 - Lodging	2,000
4500.200 - Meals	750
4500.300 - Airfare	2,600
4500.600 - Travel-Mileage Reimbursmt	250
4500.700 - Service Area Travel	150
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	1,500
<b>Travel and Training Total</b>	<b>7,350</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**100 Administration**

**Other Operating Services**

4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	5,500
4630.300 - Membership/Dues	36,091
4635.200 - Network Services	250
4665.000 - Hospitality/Entertainment	750

**Other Operating Services Total** **43,091**

**Operating Supplies**

4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	500
4700.400 - Copier/Printer Supplies	500
4700.500 - Postage	850
4750.000 - Subscriptions/Publication	50

**Operating Supplies Total** **2,900**

**011 Commission Total** **128,020**

**014 Special Projects**

**Professional, Legal, and Contracted Service Fees**

4310.500 - Study Consultants	40,000
4310.700 - Professional Consultants	11,000

**Professional, Legal, and Contracted Service Fees Total** **51,000**

**Grants and Subsidies**

4900.200 - Operating Grant/Subsidies	70,000
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**Grants and Subsidies Total** **70,000**

**014 Special Projects Total** **121,000**

**015 Salary & Benefits Adjust**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	8,961
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**Personal Services - Salaries & Wage Total** **8,961**

**Professional, Legal, and Contracted Service Fees**

4310.500 - Study Consultants	15,000
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**Professional, Legal, and Contracted Service Fees Total** **15,000**

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

**100 Administration**

**Other Operating Services**

4630.200 - Administrative Fees 23,134

**Other Operating Services Total 23,134**

**015 Salary & Benefits Adjust Total 47,095**

**017 Public Information**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries 62,452

**Personal Services - Salaries & Wage Total 62,452**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance 4,820

4200.200 - Life Insurance 63

4240.100 - Workers Comp-Premium 86

4240.200 - Workers Comp-Med Assmt 200

4250.300 - Mileage Allowance 200

4250.400 - Physical-Fringe Benefits 70

**Personal Services - Fringe Benefits Total 5,439**

**Professional, Legal, and Contracted Service Fees**

4310.700 - Professional Consultants 3,601

4330.100 - Contract Labor 500

4330.200 - Service Contract 200

**Professional, Legal, and Contracted Service Fees Total 4,301**

**Travel and Training**

4500.100 - Lodging 1,000

4500.200 - Meals 300

4500.300 - Airfare 1,500

4500.600 - Travel-Mileage Reimbursmt 500

4500.700 - Service Area Travel 300

4500.800 - Taxi/Parking 100

4510.100 - Conference Registration 1,200

4510.300 - In-House Training 500

**Travel and Training Total 5,400**

**Other Operating Services**

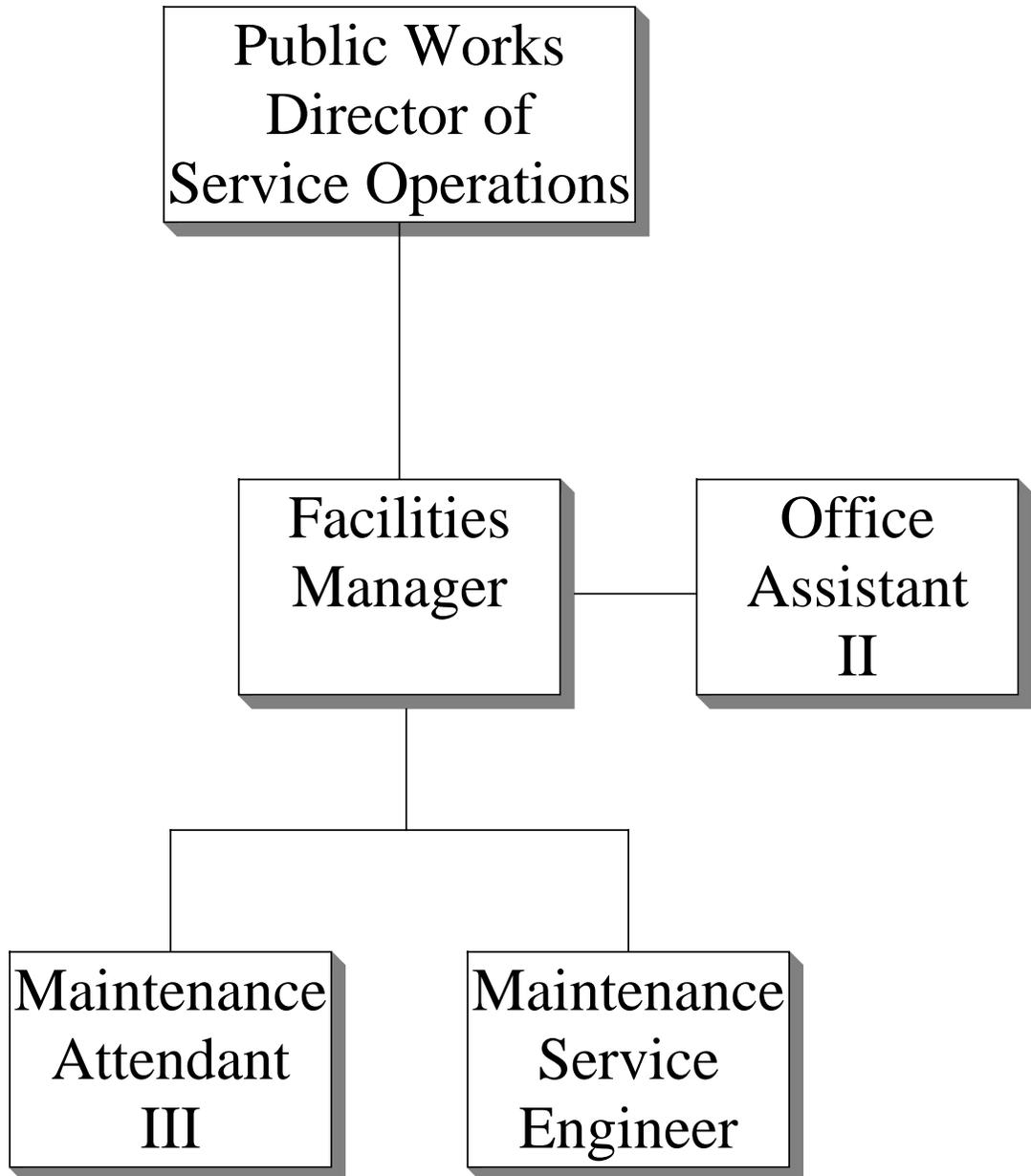
4605.100 - Telephone 400

4605.200 - Cell Phones 900

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>100 Administration</b>	
4610.200 - Legal Ads	600
4615.000 - Printing/Binding	600
4630.300 - Membership/Dues	375
4635.100 - Computer Service Fees	100
4635.250 - Blackberry Service Fee	100
4635.300 - Software Upgrade/Maintain	100
4665.000 - Hospitality/Entertainment	150
<b>Other Operating Services Total</b>	<b>3,325</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	300
4700.200 - Office Small Equipment	950
4700.500 - Postage	30
4700.600 - Small Software Programs	250
4750.000 - Subscriptions/Publication	25
<b>Operating Supplies Total</b>	<b>1,555</b>
<b>017 Public Information Total</b>	<b>82,472</b>
<b>100 Administration Total</b>	<b>793,807</b>

City of Bismarck  
Building Maintenance Department



## BUILDING MAINTENANCE

The mission of Building Maintenance is to utilize all available skills of city staff members to provide facilities and services that ensure the health and safety and enhance the quality of work life for all city employees, while striving for goals of excellence in customer service in an atmosphere of open communication thereby maximizing teamwork and minimizing operational expenses.

Building Maintenance has a staff of four, three funded by the General Fund and one funded by Water Administration. They maintain fourteen buildings including the City/County Office Building, Bismarck/Burleigh Public Health Building, Public Works Building, five buildings at the City Landfill and five Fire Stations and communications buildings for Combined Communications.

**City of Bismarck  
Service Efforts and Accomplishments  
General Fund - Building Maintenance  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 163,131	\$ 200,259	\$ 212,628
Fringe Benefits	37,234	45,261	45,187
Professional/Legal Services	17,828	16,473	16,473
Property/Equipment	346,336	358,449	358,285
Travel/Training	15	4,550	4,550
Service Expense	14,178	18,082	16,841
Supply Expense	19,477	20,992	24,213
Total Expenditures	<u>\$ 598,200</u>	<u>\$ 664,066</u>	<u>\$ 678,177</u>
Number of Employees	3.50	4.17	4.17

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

**102 Building Maintenance**

**000 Operations**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	161,099
4130.000 - Overtime Wages	200

**Personal Services - Salaries & Wage Total** **161,299**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	31,744
4200.200 - Life Insurance	198
4240.100 - Workers Comp-Premium	851

**Personal Services - Fringe Benefits Total** **32,793**

**Building, Equipment, and Vehicle Services**

4420.100 - Rpr/Mtce-Building	1,000
4420.200 - Rpr/Mtce-Property	55
4420.300 - Rpr/Mtce-Equipment	500
4420.400 - Rpr/Mtce-Vehicles	1,500
4430.100 - Rentals-Building	4,226
4430.300 - Rentals-Equipment	300

**Building, Equipment, and Vehicle Services Total** **7,581**

**Travel and Training**

4500.100 - Lodging	500
4500.200 - Meals	500
4500.300 - Airfare	700
4500.350 - Car Rental	250
4500.400 - Travel-Fuel	200
4500.600 - Travel-Mileage Reimbursmt	100
4500.700 - Service Area Travel	200
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	1,000
4510.300 - In-House Training	500
4510.400 - Training Supplies	500

**Travel and Training Total** **4,550**

**Other Operating Services**

4605.100 - Telephone	466
4605.200 - Cell Phones	800
4610.200 - Legal Ads	200

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>102 Building Maintenance</b>	
4635.200 - Network Services	2,130
4635.300 - Software Upgrade/Maintain	1,840
<b>Other Operating Services Total</b>	<b>5,436</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	2,000
4700.200 - Office Small Equipment	250
4700.300 - Computer Small Equipment	2,135
4700.400 - Copier/Printer Supplies	25
4700.500 - Postage	200
4705.000 - Uniforms	1,225
4710.100 - Shop Supplies	100
4710.200 - Small Tools/Equipment	200
4725.100 - Gasoline	4,200
<b>Operating Supplies Total</b>	<b>10,335</b>
<b>000 Operations Total</b>	<b>221,994</b>
<b>001 5th &amp; Front</b>	
<hr/>	
<b>Professional, Legal, and Contracted Service Fees</b>	
4330.200 - Service Contract	420
4330.300 - Facility Service Contract	6,133
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>6,553</b>
<b>Building, Equipment, and Vehicle Services</b>	
4400.100 - Water/Sewer	2,189
4400.200 - Electricity	35,000
4400.400 - Waste Disposal	500
4400.500 - Natural Gas	26,000
4410.100 - Janitorial Service	64,577
4410.300 - Snow Removal	8,000
4420.100 - Rpr/Mtce-Building	18,230
4420.200 - Rpr/Mtce-Property	1,000
4420.300 - Rpr/Mtce-Equipment	8,880
<b>Building, Equipment, and Vehicle Services Total</b>	<b>164,376</b>
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	2,025
4600.200 - Boiler Insurance	600
4605.100 - Telephone	800
<b>Other Operating Services Total</b>	<b>3,425</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**102 Building Maintenance**

**Operating Supplies**

4700.200 - Office Small Equipment	50
4700.300 - Computer Small Equipment	200
4710.100 - Shop Supplies	200
4710.200 - Small Tools/Equipment	1,000
4710.600 - Janitorial Supplies	3,500
<b>Operating Supplies Total</b>	<b>4,950</b>

**001 5th & Front Total**

**179,304**

**002 City/County Building**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	50,429
4130.000 - Overtime Wages	900

**Personal Services - Salaries & Wage Total**

**51,329**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	11,890
4200.200 - Life Insurance	63
4240.100 - Workers Comp-Premium	441

**Personal Services - Fringe Benefits Total**

**12,394**

**Professional, Legal, and Contracted Service Fees**

4330.100 - Contract Labor	1,000
4330.200 - Service Contract	420
4330.300 - Facility Service Contract	8,500

**Professional, Legal, and Contracted Service Fees Total**

**9,920**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	4,000
4400.200 - Electricity	44,100
4400.400 - Waste Disposal	1,092
4400.500 - Natural Gas	25,315
4410.100 - Janitorial Service	54,121
4410.300 - Snow Removal	6,000
4420.100 - Rpr/Mtce-Building	28,400
4420.300 - Rpr/Mtce-Equipment	11,000
4420.400 - Rpr/Mtce-Vehicles	1,500
4430.500 - Rentals-Parking	10,800

**Building, Equipment, and Vehicle Services Total**

**186,328**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>102 Building Maintenance</b>	
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	4,880
4600.200 - Boiler Insurance	1,300
4605.100 - Telephone	1,800
<b>Other Operating Services Total</b>	<b>7,980</b>
<b>Operating Supplies</b>	
4700.300 - Computer Small Equipment	450
4705.000 - Uniforms	680
4710.100 - Shop Supplies	500
4710.200 - Small Tools/Equipment	3,011
4710.600 - Janitorial Supplies	4,187
4725.100 - Gasoline	100
<b>Operating Supplies Total</b>	<b>8,928</b>
<b>002 City/County Building Total</b>	<b>276,879</b>
<hr/>	
<b>102 Building Maintenance Total</b>	<b>678,177</b>
<hr/>	

**City of Bismarck  
Service Efforts and Accomplishments  
General Fund  
2014 Budget**

**Building Construction**

	2012 Actual	2013 Budget	2014 Budget
Transfers	\$ 200,000	\$ 801,600	\$ 1,018,000
Total Expenditures	<u>\$ 200,000</u>	<u>\$ 801,600</u>	<u>\$ 1,018,000</u>

**Cable TV Promotions**

	2012 Actual	2013 Budget	2014 Budget
Grants	\$ 281,944	\$ 299,783	\$ 312,143
Total Expenditures	<u>\$ 281,944</u>	<u>\$ 299,783</u>	<u>\$ 312,143</u>

**Contingencies**

	2012 Actual	2013 Budget	2014 Budget
Transfers	\$ -	\$ 825,000	\$ 825,000
Total Expenditures	<u>\$ -</u>	<u>\$ 825,000</u>	<u>\$ 825,000</u>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

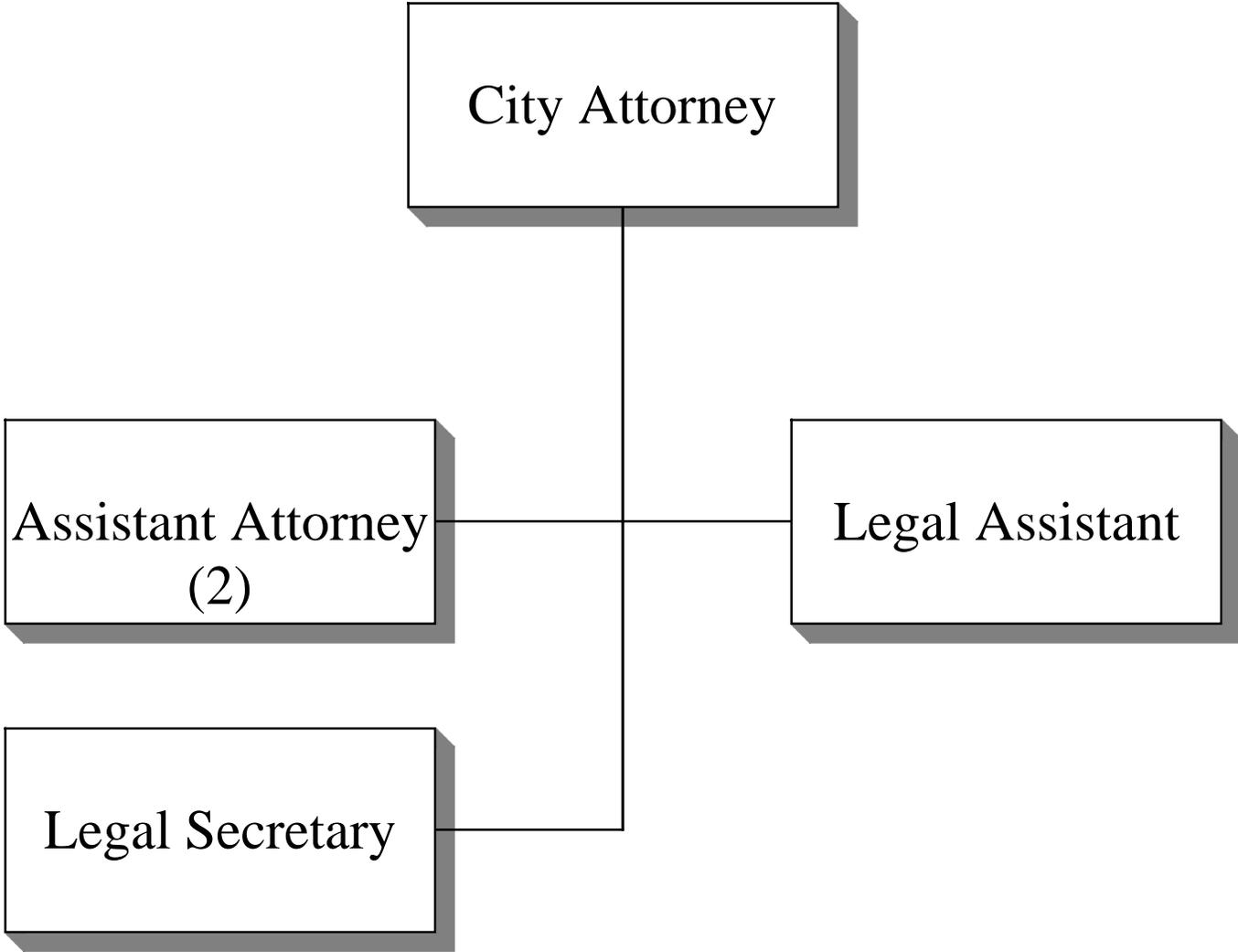
<b>103 Building Construction</b>	
000 Operations	
Other Financing Uses	
8000.325 - Transfer-Building Improve	1,018,000
<b>Other Financing Uses Total</b>	<b>1,018,000</b>
<hr/>	
<b>103 Building Construction Total</b>	<b>1,018,000</b>
<hr/>	

<b>104 Cable TV Promotions</b>	
000 Operations	
Grants and Subsidies	
4900.200 - Operating Grant/Subsidies	312,143
<b>Grants and Subsidies Total</b>	<b>312,143</b>
<hr/>	
<b>104 Cable TV Promotions Total</b>	<b>312,143</b>
<hr/>	

<b>106 Contingencies</b>	
000 Operations	
Other Financing Uses	
8000.100 - Transfer-General Fund	825,000
<b>Other Financing Uses Total</b>	<b>825,000</b>
<hr/>	
<b>106 Contingencies Total</b>	<b>825,000</b>
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City of Bismarck  
Attorney



## ATTORNEY

The Attorney's office is responsible for all of the law business in which the City or any of its departments may be involved. The attorney represents the City in all lawsuits or other court proceedings, or oversees other attorneys who may be retained by the City to handle certain cases. For those departments with liability insurance, the attorney monitors the progress of those cases for which the City's insurer retains counsel to represent the subrogated interests of the City. When requested, the attorney drafts ordinances, contracts and other legal instruments, and performs other duties prescribed by law or assigned from time to time. The attorney's office publishes and updates the City's code of ordinances. The attorney attends Board of City Commission meetings, conducts administrative hearings on behalf of the City and attends meetings of the City Planning Commission.

The Attorney's office coordinates all matters regarding the City's property and boiler insurance policies. The City has procured NDIRF liability insurance coverage and the attorney and assistant attorney act as the liaison with NDIRF regarding coverage issues and the resolution of claims filed against the City that have NDIRF coverage. The attorney and assistant attorneys also handle all non-covered damage claims filed against the City's self-insurance fund and acts as the City's risk manager.

Responsibility for prosecution of all ordinance violations rests with the attorney's office. The attorney and assistant attorneys advise Police Department officials and police officers on matters related to law enforcement.

In addition to the attorney, two assistant attorneys, a legal assistant and a legal secretary are employed on a full time basis in the Office of the City Attorney.

**City of Bismarck  
Service Efforts and Accomplishments  
General Fund - Attorney  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 311,177	\$ 324,057	\$ 412,862
Fringe Benefits	48,297	48,349	60,385
Professional/Legal Services	1,112	840	980
Travel/Training	791	5,400	7,800
Service Expense	1,100	1,250	1,650
Supply Expense	4,225	7,600	8,179
Total Expenditures	<u>\$ 366,702</u>	<u>\$ 387,496</u>	<u>\$ 491,856</u>
Number of Employees	4.00	5.00	5.00
Number of Court Cases	17,466	16,000	20,000
Number of Insurance Claims Against City	44	80	70

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

**125 Attorney**

**031 Attorney Administration**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	407,931
4170.000 - Sick Overage	4,931

**Personal Services - Salaries & Wage Total** **412,862**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	59,446
4200.200 - Life Insurance	312
4240.100 - Workers Comp-Premium	372
4250.400 - Physical-Fringe Benefits	255

**Personal Services - Fringe Benefits Total** **60,385**

**Professional, Legal, and Contracted Service Fees**

4300.300 - Professional Certification	380
4320.400 - Court Costs	200
4330.200 - Service Contract	400

**Professional, Legal, and Contracted Service Fees Total** **980**

**Travel and Training**

4500.100 - Lodging	1,600
4500.200 - Meals	600
4500.300 - Airfare	2,100
4500.350 - Car Rental	400
4500.600 - Travel-Mileage Reimbursmt	800
4510.100 - Conference Registration	2,000
4510.200 - Tuition	200
4510.300 - In-House Training	100

**Travel and Training Total** **7,800**

**Other Operating Services**

4605.100 - Telephone	1,100
4610.200 - Legal Ads	100
4615.000 - Printing/Binding	100
4630.300 - Membership/Dues	350

**Other Operating Services Total** **1,650**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**125 Attorney**

**Operating Supplies**

4700.100 - Office Supplies	1,600
4700.200 - Office Small Equipment	500
4700.400 - Copier/Printer Supplies	1,300
4700.500 - Postage	1,200
4750.000 - Subscriptions/Publication	3,579
<b>Operating Supplies Total</b>	<b>8,179</b>

**031 Attorney Administration Total** **491,856**

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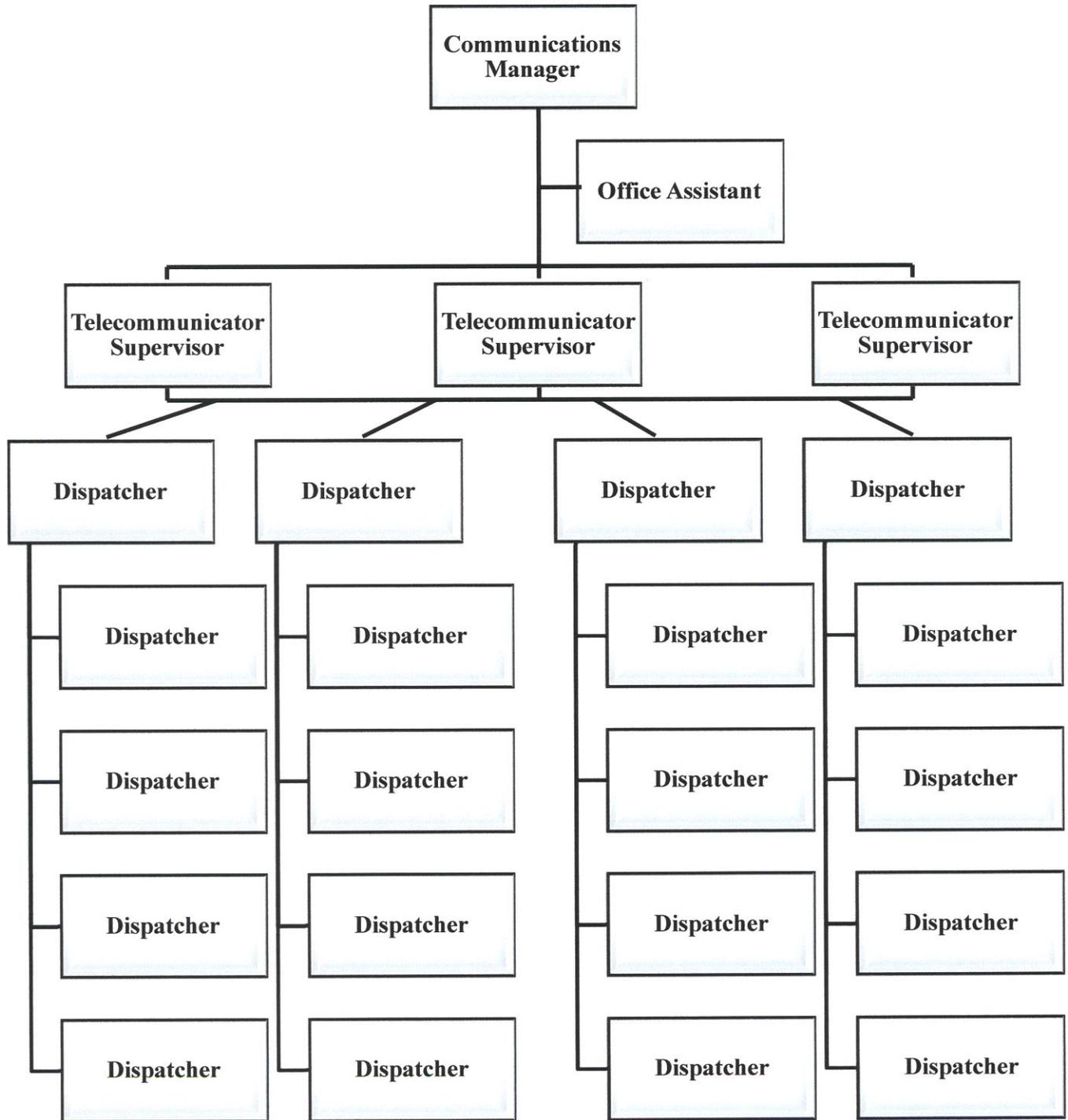
**125 Attorney Total** **491,856**

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# Bismarck / Burleigh Combined Communications Center

(Operated Under a User Advisory Board)



## COMBINED COMMUNICATIONS CENTER

### MISSION

It is the mission of the Bismarck/Burleigh Combined Communications Center to ensure efficient, effective, and professional Enhanced 9-1-1 and public safety communications services for the citizens of the City of Bismarck and Burleigh County.

### DESCRIPTION

The Bismarck/Burleigh Combined Communications Center (Center) is the primary Public Safety Answering Point for the City of Bismarck, Burleigh County and southeast McLean County.

The Center has six identical workstations, providing public safety communications services for the Bismarck Police Department, Burleigh County Sheriff's Department, Lincoln Police Department, Mclean County Sheriff's Department, Bismarck City Fire Department, Airport Rescue & Firefighting, Bismarck Rural Fire Department, Sterling Fire Department, Wilton Fire Department, Wing Fire Department, Braddock Fire Department, Metro Area Ambulance, Wilton Ambulance, Steele Ambulance, Wing Ambulance and Airport Security. The Communications Center also handles county and local government radio communications with Bismarck Public Works and the Burleigh County Highway Department as well as monitoring several other State and local radio channels.

The Center uses integrated telephone and radio consoles, computer aided dispatch (CAD) software, and an integrated mobile data system equipped with automatic vehicle location (AVL) to provide a more efficient and effective service to the citizens and first responders. The Center's Enhanced 9-1-1 system is capable of receiving calls from landline, wireless, TDD (hearing impaired), VOIP (voice over internet protocol services), and some telemetry services. The Communications Center is the initiation point for the outdoor warning sirens, is equipped with an emergency notification system for personnel call-up and community emergency notification, and maintains a 10-county operational region for the statewide Emergency Alert System (EAS).

Communications Center personnel are trained and certified in public safety communications, cardiopulmonary resuscitation (CPR), emergency medical dispatch (EMD), and are required to attend continuing dispatch education and recertify as an EMD every two years.

Personnel costs, communications equipment, telephone services, and supporting supplies are the largest expenditures in the Center.

Approximately 40% of the annual operating budget is funded with dedicated E9-1-1 fees collected within the City of Bismarck and Burleigh County for operation of the City and County emergency services communications system.

### GOALS AND ACCOMPLISHMENTS

With the number of accomplishments over the past several years, the Center continues to maintain a primary goal to enhance the efficiency of services through the leveraging of personnel skills and technology. Recent radio system and mobile data system upgrades for users of the Center have allowed us to shift more focus to preparing for migration to Next Generation 9-1-1 services. The Center is a partner in the State strategy to migrate North Dakota PSAPs into the Next Generation of 9-1-1 services (NG9-1-1). The Center is also a proponent for a more statewide integrated approach to delivering voice and data communications for the public safety community throughout the State of North Dakota. As an organization, we will continue to judiciously implement technologies that will create efficiency in service delivery and ensure interoperability across the agencies we serve.

**City of Bismarck**  
**Service Efforts and Accomplishments**  
**General Fund - Combined Communications Center**  
**2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 843,244	\$ 1,011,478	\$ 1,052,618
Fringe Benefits	272,868	354,890	355,418
Professional/Legal Services	1,688	1,000	1,000
Property/Equipment	155,036	227,800	235,907
Travel/Training	13,594	19,050	19,550
Service Expense	240,746	253,880	268,810
Supply Expense	16,341	16,085	16,085
Transfers	62,178	74,467	80,305
Total Expenditures	<u>\$ 1,605,695</u>	<u>\$ 1,958,650</u>	<u>\$ 2,029,693</u>

Number of Employees	25.00	25.00	25.00
911 Calls Serviced	37,966	26,500	30,200
Number of Phone Lines Tariffed	31,183	32,015	31,500
Number of Wireless Lines Tariffed	63,998	63,050	64,600
Non-Emergency Calls Serviced	52,009	50,000	55,000

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**135 Combined Communications**

**051 Combined Communications**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	1,030,543
4130.000 - Overtime Wages	20,000
4170.000 - Sick Overage	2,075

**Personal Services - Salaries & Wage Total** **1,052,618**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	240,671
4200.200 - Life Insurance	1,560
4200.300 - Disability Insurance	3,436
4200.400 - Pension Expense	107,092
4240.100 - Workers Comp-Premium	1,479
4250.300 - Mileage Allowance	120
4250.400 - Physical-Fringe Benefits	1,060

**Personal Services - Fringe Benefits Total** **355,418**

**Professional, Legal, and Contracted Service Fees**

4310.700 - Professional Consultants	1,000
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**Professional, Legal, and Contracted Service Fees Total** **1,000**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	2,300
4400.200 - Electricity	24,000
4410.100 - Janitorial Service	6,000
4420.100 - Rpr/Mtce-Building	12,307
4420.300 - Rpr/Mtce-Equipment	118,000
4420.310 - Rpr/Mtce-Communica Device	1,500
4430.100 - Rentals-Building	49,000
4430.200 - Rentals-Easements	22,800

**Building, Equipment, and Vehicle Services Total** **235,907**

**Travel and Training**

4500.100 - Lodging	4,000
4500.200 - Meals	1,500
4500.300 - Airfare	2,500
4500.600 - Travel-Mileage Reimbursmt	1,000
4500.700 - Service Area Travel	2,000
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	8,450

**Travel and Training Total** **19,550**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**135 Combined Communications**

**Other Operating Services**

4600.100 - State Fire and Tornado	1,100
4605.100 - Telephone	102,000
4605.200 - Cell Phones	1,500
4605.300 - Emergency Communicat Svcs	20,000
4610.100 - Advertising/Promotions	1,500
4630.300 - Membership/Dues	1,800
4635.100 - Computer Service Fees	550
4635.200 - Network Services	49,500
4635.300 - Software Upgrade/Maintain	90,510
4655.300 - Drug Testing-Recruitment	350

**Other Operating Services Total** **268,810**

**Operating Supplies**

4700.100 - Office Supplies	5,000
4700.200 - Office Small Equipment	3,500
4700.300 - Computer Small Equipment	3,000
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	360
4710.600 - Janitorial Supplies	2,500
4750.000 - Subscriptions/Publication	725

**Operating Supplies Total** **16,085**

**Other Financing Uses**

8000.289 - Transfer-Social Sec Tax	80,305
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**Other Financing Uses Total** **80,305**

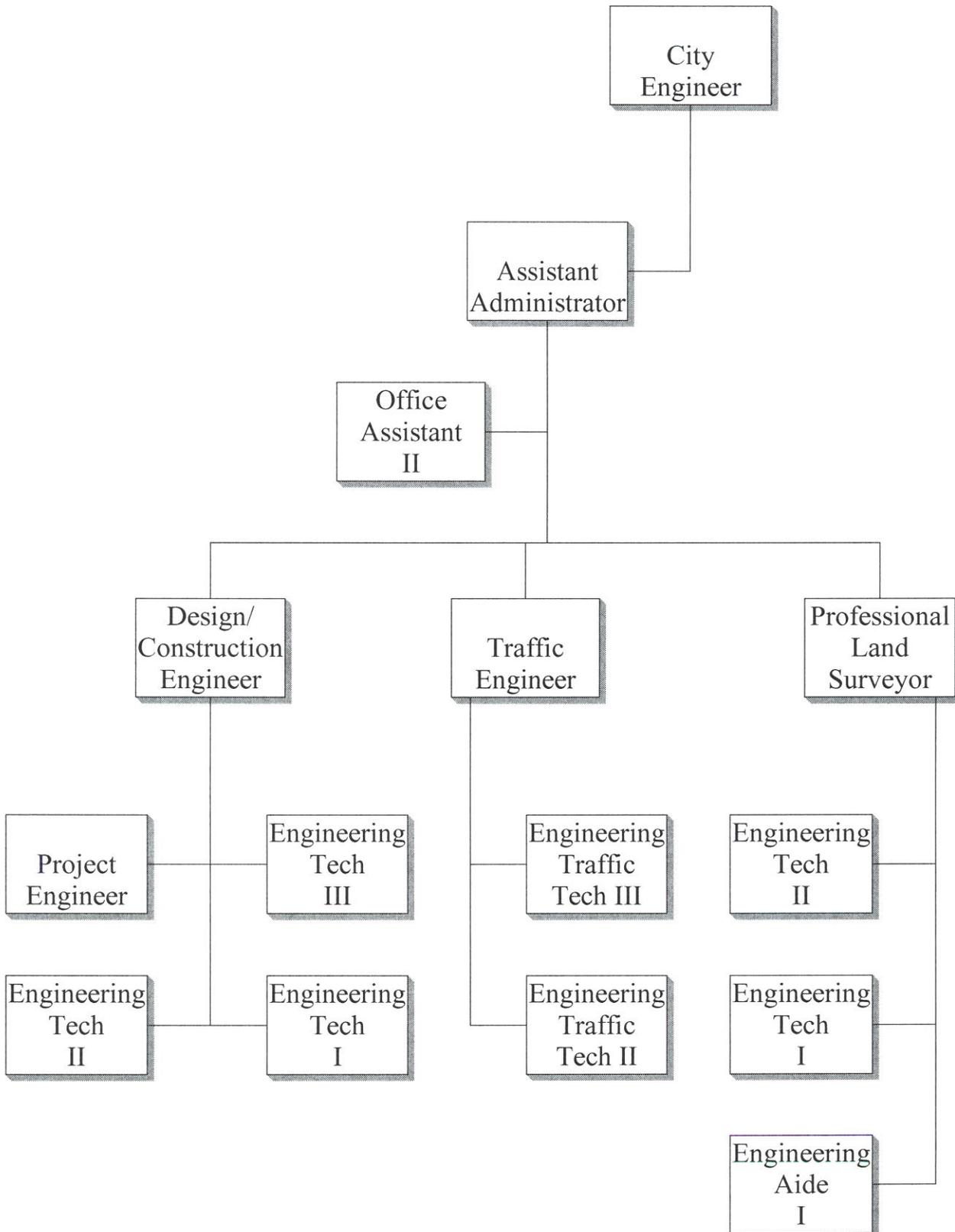
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**051 Combined Communications Total** **2,029,693**

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# City of Bismarck Engineering



## ENGINEERING

The mission of the Engineering Department is to provide quality municipal engineering service and support to the City of Bismarck, its citizenry and customers. The principal responsibility of the Engineering Department is to provide the technical advice required to master plan, design, and observe construction of municipal improvements, municipal facilities, and utility systems.

The Department also observes and provides traffic engineering services, construction surveying, legal descriptions, site plans, and excavating permits. The excavating process relates to private utility connections to public utilities or excavation of embankments in city rights-of-way, and Department personnel together with the Public Works Department staff monitor installation.

The Engineering Department works in close harmony with the Community Development Department in the preparation of street master plans which, together with the master plans developed for the various utilities, are made available to consulting engineers, developers and landowners as a planning guide.

The Department's goals include: continue to coordinate utility installations in accordance with the water and sanitary sewer master plan updates; incorporate the update of the water distribution system model (Cybernet) into the GIS system; carry out the city wide sidewalk management and continue scheduling the installation of missing sidewalks; recommend to the City Commission storm water management ordinance enhancements to improve implementation and enforcement of current federal rules and regulations; update the electronic database and project historical library; and continue to identify and prioritize infrastructure needs.

The Department is divided into four components; Administration, Design and Construction, Traffic, and Support Services. The staff consists of 27 employees, fourteen of which have college degrees. Five employees are registered professional engineers and one is a registered land surveyor. Long term succession planning will become essential due to department workforce attrition during the upcoming years. Recruiting and promoting skilled employees will be vital to fulfilling and maintaining the level of service provided by the loss of key senior level positions within the department as they are vacated by retirement and turnover.

**City of Bismarck  
Service Efforts and Accomplishments  
General Fund - Engineering Department  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 1,341,661	\$ 1,523,638	\$ 1,611,400
Fringe Benefits	223,586	286,917	298,715
Professional/Legal Services	9,394	16,166	14,600
Property/Equipment	16,637	17,336	17,231
Travel/Training	13,441	12,150	12,150
Service Expense	15,192	20,336	19,300
Supply Expense	57,262	54,389	57,393
Total Expenditures	<u>\$ 1,677,174</u>	<u>\$ 1,930,932</u>	<u>\$ 2,030,789</u>
Number of Employees	25.00	27.00	28.00
Number of Interns	3.00	3.00	3.00
Number of Excavation Permits	743	450	600
Number of Projects Bid	72	40	60
Value of Project Contracted	\$ 1,457,477	\$ 1,500,000	\$ 2,600,000
Miles of Installed Watermains	6.0	4.0	4.0
Miles of Installed Sewermains	2.0	4.0	2.0
Miles of Installed Storm Sewers	1.0	2.0	1.0
Miles of Installed Sidewalks	11.8	5.0	3.0
Miles of Installed Curb & Gutter	5.0	4.0	4.0
Miles of New Streets	5.5	3.0	3.0
Miles of Rehabilitated/Resurfaced Streets	18.9	18.0	12.0
Number of New Street Lights	163	200	200
Number of New Driveways Added	559	250	250
Number of New Curb Ramps	451	65	40

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**140 Engineering**

**061 Engineer Administration**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	1,544,528
4120.000 - Part-Time Wages	15,120
4130.000 - Overtime Wages	40,000
4170.000 - Sick Overage	11,752

**Personal Services - Salaries & Wage Total** **1,611,400**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	290,479
4200.200 - Life Insurance	1,747
4240.100 - Workers Comp-Premium	3,159
4240.200 - Workers Comp-Med Assmt	130
4250.250 - Meal Allowance - No Hotel	200
4250.400 - Physical-Fringe Benefits	1,200
4250.500 - Tuition Reimbursement	1,800

**Personal Services - Fringe Benefits Total** **298,715**

**Professional, Legal, and Contracted Service Fees**

4310.700 - Professional Consultants	4,000
4320.100 - Legal Fees	100
4330.100 - Contract Labor	6,000
4330.200 - Service Contract	4,500

**Professional, Legal, and Contracted Service Fees Total** **14,600**

**Building, Equipment, and Vehicle Services**

4420.300 - Rpr/Mtce-Equipment	2,500
4420.400 - Rpr/Mtce-Vehicles	12,000
4430.100 - Rentals-Building	2,731

**Building, Equipment, and Vehicle Services Total** **17,231**

**Travel and Training**

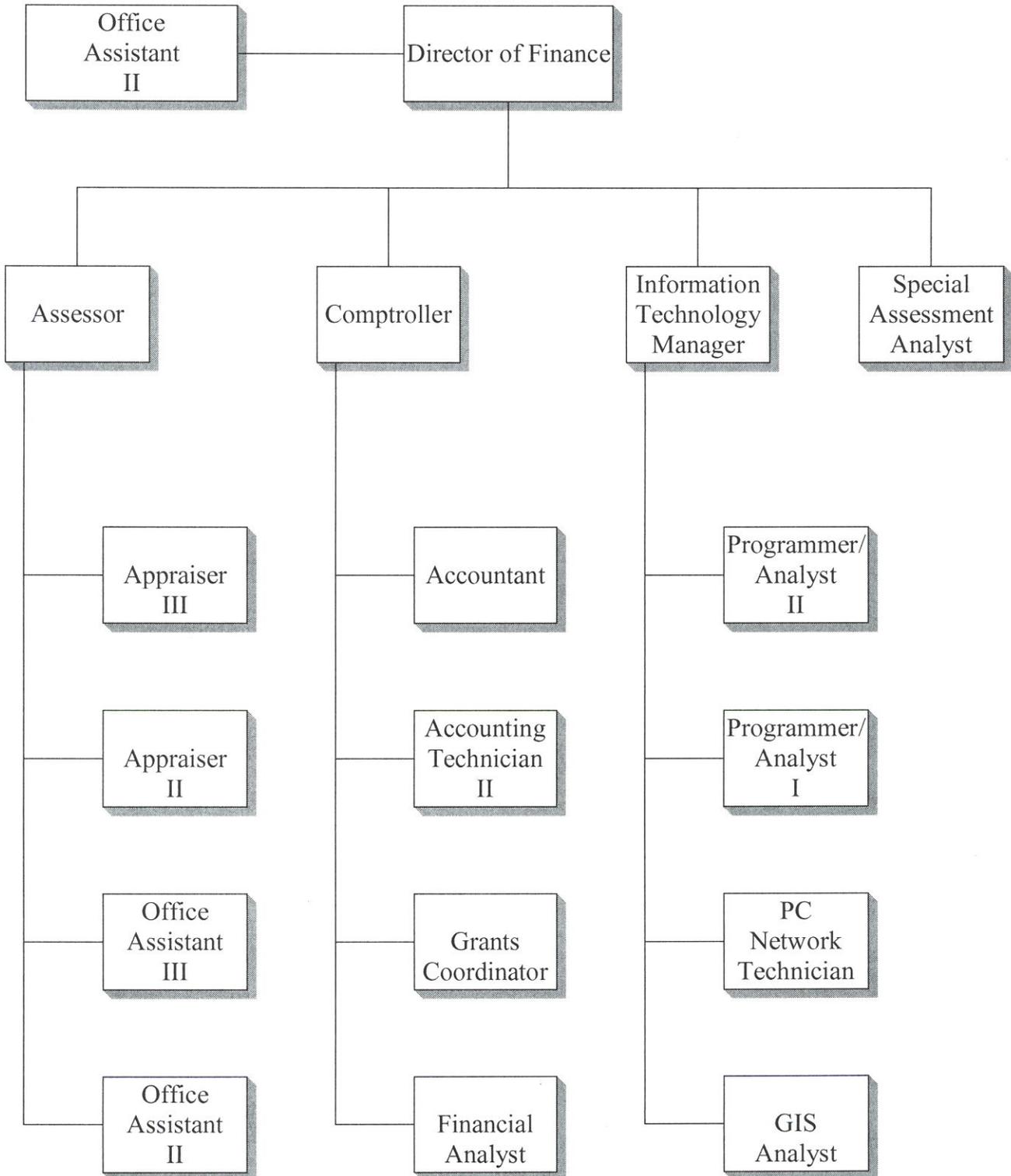
4500.100 - Lodging	3,500
4500.200 - Meals	1,200
4500.300 - Airfare	3,000
4500.350 - Car Rental	300
4500.400 - Travel-Fuel	100
4500.800 - Taxi/Parking	150
4510.100 - Conference Registration	3,000

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

<b>140 Engineering</b>	
4510.200 - Tuition	500
4510.300 - In-House Training	200
4510.400 - Training Supplies	50
4510.500 - Safety Training	150
<b>Travel and Training Total</b>	<b>12,150</b>
<b>Other Operating Services</b>	
4605.100 - Telephone	4,200
4605.200 - Cell Phones	6,500
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	400
4615.000 - Printing/Binding	1,000
4630.300 - Membership/Dues	2,500
4635.300 - Software Upgrade/Maintain	4,000
4650.300 - Drug Testing	200
<b>Other Operating Services Total</b>	<b>19,300</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	7,043
4700.200 - Office Small Equipment	4,400
4700.300 - Computer Small Equipment	9,500
4700.400 - Copier/Printer Supplies	5,000
4700.500 - Postage	2,000
4700.600 - Small Software Programs	9,000
4710.100 - Shop Supplies	250
4710.200 - Small Tools/Equipment	2,500
4710.400 - Survey Supplies	2,500
4725.100 - Gasoline	14,000
4735.100 - Safety Supplies	700
4750.000 - Subscriptions/Publication	500
<b>Operating Supplies Total</b>	<b>57,393</b>
<b>140 Engineering Total</b>	<b>2,030,789</b>



# City of Bismarck Finance Department



## FINANCE

The Finance Department primarily provides services to the City Commission and departments for management of the City's resources and values all taxable property within the City.

The mission of the Assessing Division is to provide equitable and equalized property valuations for all property owners of Bismarck. Assessing lists and values all of taxable property within the City and determines which properties qualify for exemptions and abatements. Assessing also prepares the annual assessment roll which is the basis for our local property taxation. The Office of the State Tax Commissioner reviews the assessments to determine the uniformity and equalization. According to the State's 2012 Sales Ratio Study, the City's price related differential (PRD) was at 1.00 for commercial and 1.00 for residential property. When the PRD is between .98 and 1.03, there is no bias in assessments of high-value properties in relation to low-value properties. The coefficient of dispersion was 1.05 for commercial properties and 1.10 for residential properties, indicating a high degree of uniformity and equalization within the City. These measurements as set forth by ND State guidelines indicate that the level of assessment for the City is within all State requirements. Goals for Assessing are to evaluate the continued use of Van Guard Appraisals for commercial property valuations and participate in the implementation of the new Land Records Management System.

The mission of Fiscal Services is to provide accurate budgeting, accounting and reporting of financial information to the City Commission, Departments and the public to ensure compliance with city, state and federal financial regulations. Fiscal Services maintains a citywide financial system to provide financial analysis, fiscal control and grant compliance. The office is responsible for special assessments projects assessed to benefiting properties for improvements to the City's infrastructure. This includes the sale and issuance of bonds to finance these improvements. Fiscal also invests City funds in approved investment instruments and insures adequate cash availability for City expenses. In addition, Fiscal Services processes accounts payable, accounts receivable, fixed assets and prepares the budget, financial and audit reports. Fiscal Services' goals are to continue to provide accurate efficient service, create informative audit trails that provide accountability and transparency, maintain adequate internal controls, accurately reflect expenditures, ensure compliance and develop financially sound budgets. In 2014 Fiscal Services will participate in the implementation of the new land records management system and transition, completion of the new on-line payment system and transition the processing of payroll checks and position budgeting from Human Resources.

The mission of Information Technology is to support the computerized efforts of City and County departments, which includes but is not exclusive to installing software and hardware, providing support and training, providing custom software development, continuing to develop, maintain and operate an enterprise-wide Geographic Information System (GIS), maintaining the City's IP phone network and miscellaneous communications. Information Technology currently supports 2 AS400's, 27 physical Windows servers, 8 virtual Windows Servers as well as several hundred PC's, printers, and other peripherals along with a wide area network consisting of 14 remote sites. Both the City of Bismarck and Burleigh County use the state network for Internet and e-mail access. Major goals in the coming year are to maintain current staff levels, complete IT/GIS portion of the Water Utility CIS and meter AMI/AMR project, implementation of the new Land Records Management System, GIS web server, implementation of on-line payment system, firewall and IP range changes and move City email to Microsoft's cloud exchange 365.

**City of Bismarck**  
**Service Efforts and Accomplishments**  
**General Fund - Finance**  
**2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 1,735,639	\$ 1,988,061	\$ 2,108,354
Fringe Benefits	301,861	347,213	364,899
Professional/Legal Services	16,257	64,826	74,742
Property/Equipment	7,712	9,490	9,390
Travel/Training	23,629	42,150	41,000
Service Expense	196,176	298,820	353,479
Supply Expense	63,323	83,015	84,078
Capital Expense	5,183	40,500	-
<b>Total Expenditures</b>	<b>\$ 2,349,782</b>	<b>\$ 2,874,075</b>	<b>\$ 3,035,942</b>

Number of Assessing Employees	9.00	10.00	10.00
Number of Fiscal Services Employees	12.00	12.00	12.00
Number of Information Technology Employees	12.00	13.00	14.00
Number of Properties	22,397	23,240	23,240
Residential Property Value	\$3,130,391,500	\$3,585,963,600	\$3,585,963,600
Commercial Property Value	\$1,695,619,400	\$1,943,319,400	\$1,943,319,400
Agricultural Property Value	\$574,400	\$575,200	\$575,200
Homestead Credit Applicants	239	249	249
Discretionary Exemptions	271	276	276
Nonprofit Exemptions	133	133	133
Number of Parcels Special Assessed	4,473	6,160	14,060
Total Amount Special Assessed	\$14,848,805	\$17,250,000	\$34,900,000
Certified Annual Installment	\$11,074,203	\$12,512,000	\$14,812,000
Outstanding Special Assessment Balance	\$59,390,818	\$70,254,000	\$90,342,000
Tax Increment Value	\$5,232,901	\$5,232,901	\$5,395,642
Number of Government Aid Grants	84	79	78
Value of Government Aid	\$20,970,351	\$5,608,224	\$4,478,989
Number of Processed Documents:			
Payroll Checks	3,745	4,000	3,800
Accounts Payable Checks	5,874	6,500	6,000
Revenue Receipts	19,551	23,000	21,000
Service Requests:			
Hardware	700	600	750
Miscellaneous	660	625	650
Network	139	200	200
Operations	999	1,000	1,100
Request for Modifications	110	125	100
Software - Installs - Other	2,243	2,100	2,300
<b>Total</b>	<b>4,851</b>	<b>4,650</b>	<b>5,100</b>
Billable CPU time (CPU seconds)	134,559	175,000	90,000

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**145 Finance**

**065 Assessing**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	521,773
4120.000 - Part-Time Wages	10,458
4170.000 - Sick Overage	764

**Personal Services - Salaries & Wage Total** **532,995**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	111,822
4200.200 - Life Insurance	603
4240.100 - Workers Comp-Premium	798
4250.300 - Mileage Allowance	600

**Personal Services - Fringe Benefits Total** **113,823**

**Building, Equipment, and Vehicle Services**

4420.400 - Rpr/Mtce-Vehicles	500
4430.300 - Rentals-Equipment	4,770

**Building, Equipment, and Vehicle Services Total** **5,270**

**Travel and Training**

4500.100 - Lodging	1,400
4500.200 - Meals	500
4500.300 - Airfare	1,800
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	3,500
4510.100 - Conference Registration	2,600
4510.300 - In-House Training	100

**Travel and Training Total** **10,400**

**Other Operating Services**

4605.100 - Telephone	1,100
4610.200 - Legal Ads	20
4615.000 - Printing/Binding	300
4630.300 - Membership/Dues	200
4635.100 - Computer Service Fees	600
4635.300 - Software Upgrade/Maintain	12,000

**Other Operating Services Total** **14,220**

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

**145 Finance**

**Operating Supplies**

4700.100 - Office Supplies	750
4700.200 - Office Small Equipment	200
4700.400 - Copier/Printer Supplies	3,333
4700.500 - Postage	2,200
4700.600 - Small Software Programs	5,800
4725.100 - Gasoline	2,400
4750.000 - Subscriptions/Publication	1,200

**Operating Supplies Total** **15,883**

**065 Assessing Total** **692,591**

**066 Fiscal Services**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	721,568
4120.000 - Part-Time Wages	17,160
4160.000 - Annual Leave	14,727
4170.000 - Sick Overage	4,053

**Personal Services - Salaries & Wage Total** **757,508**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	114,391
4200.200 - Life Insurance	749
4240.100 - Workers Comp-Premium	888
4250.400 - Physical-Fringe Benefits	1,020

**Personal Services - Fringe Benefits Total** **117,048**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees	30,000
4300.300 - Professional Certification	200
4310.500 - Study Consultants	5,000
4310.700 - Professional Consultants	5,000
4330.100 - Contract Labor	10,000
4330.200 - Service Contract	3,100

**Professional, Legal, and Contracted Service Fees Total** **53,300**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**145 Finance**

**Building, Equipment, and Vehicle Services**

4420.300 - Rpr/Mtce-Equipment	500
4430.300 - Rentals-Equipment	1,500
4430.500 - Rentals-Parking	100

**Building, Equipment, and Vehicle Services Total** **2,100**

**Travel and Training**

4500.100 - Lodging	2,800
4500.200 - Meals	1,500
4500.300 - Airfare	2,600
4500.350 - Car Rental	100
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	6,400
4510.300 - In-House Training	100

**Travel and Training Total** **13,600**

**Other Operating Services**

4605.100 - Telephone	2,000
4610.100 - Advertising/Promotions	1,000
4610.200 - Legal Ads	200
4615.000 - Printing/Binding	2,300
4618.000 - Mailing Services	2,500
4630.300 - Membership/Dues	1,600
4635.100 - Computer Service Fees	120
4655.300 - Drug Testing-Recruitment	120

**Other Operating Services Total** **9,840**

**Operating Supplies**

4700.100 - Office Supplies	5,000
4700.200 - Office Small Equipment	3,000
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	8,600
4700.500 - Postage	4,000
4710.200 - Small Tools/Equipment	50
4750.000 - Subscriptions/Publication	2,000

**Operating Supplies Total** **26,650**

**066 Fiscal Services Total** **980,046**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**145 Finance**

**067 Information Technology**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	655,338
4130.000 - Overtime Wages	10,000
4170.000 - Sick Overage	4,613

**Personal Services - Salaries & Wage Total** **669,951**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	109,572
4200.200 - Life Insurance	687
4240.100 - Workers Comp-Premium	945
4250.400 - Physical-Fringe Benefits	850

**Personal Services - Fringe Benefits Total** **112,054**

**Professional, Legal, and Contracted Service Fees**

4330.200 - Service Contract	1,442
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**Professional, Legal, and Contracted Service Fees Total** **1,442**

**Building, Equipment, and Vehicle Services**

4420.100 - Rpr/Mtce-Building	100
4420.300 - Rpr/Mtce-Equipment	100
4430.300 - Rentals-Equipment	1,820

**Building, Equipment, and Vehicle Services Total** **2,020**

**Travel and Training**

4500.100 - Lodging	800
4500.200 - Meals	500
4500.300 - Airfare	1,200
4500.600 - Travel-Mileage Reimbursmt	200
4500.700 - Service Area Travel	200
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	5,000
4510.300 - In-House Training	50
4510.600 - Technical Training	1,000

**Travel and Training Total** **9,000**

**Other Operating Services**

4605.100 - Telephone	2,700
4605.200 - Cell Phones	1,700
4635.100 - Computer Service Fees	5,100
4635.200 - Network Services	60,000

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**145 Finance**

4635.300 - Software Upgrade/Maintain	70,000
4635.400 - Computer Svc/Maintenance	6,000
4635.500 - Computer Server Mtce	13,000

**Other Operating Services Total** **158,500**

**Operating Supplies**

4700.100 - Office Supplies	4,500
4700.200 - Office Small Equipment	1,500
4700.210 - Telephone Equipment	1,000
4700.300 - Computer Small Equipment	6,000
4700.400 - Copier/Printer Supplies	1,600
4700.500 - Postage	200
4700.600 - Small Software Programs	5,000
4710.200 - Small Tools/Equipment	500
4725.100 - Gasoline	1,000
4750.000 - Subscriptions/Publication	500

**Operating Supplies Total** **21,800**

**067 Information Technology Total** **974,767**

**067-068 GIS Systems**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	147,900
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**Personal Services - Salaries & Wage Total** **147,900**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	21,528
4200.200 - Life Insurance	188
4240.100 - Workers Comp-Premium	258

**Personal Services - Fringe Benefits Total** **21,974**

**Professional, Legal, and Contracted Service Fees**

4310.700 - Professional Consultants	20,000
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**Professional, Legal, and Contracted Service Fees Total** **20,000**

**Travel and Training**

4500.100 - Lodging	2,500
4500.200 - Meals	750
4500.300 - Airfare	1,500
4510.100 - Conference Registration	3,250

**Travel and Training Total** **8,000**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

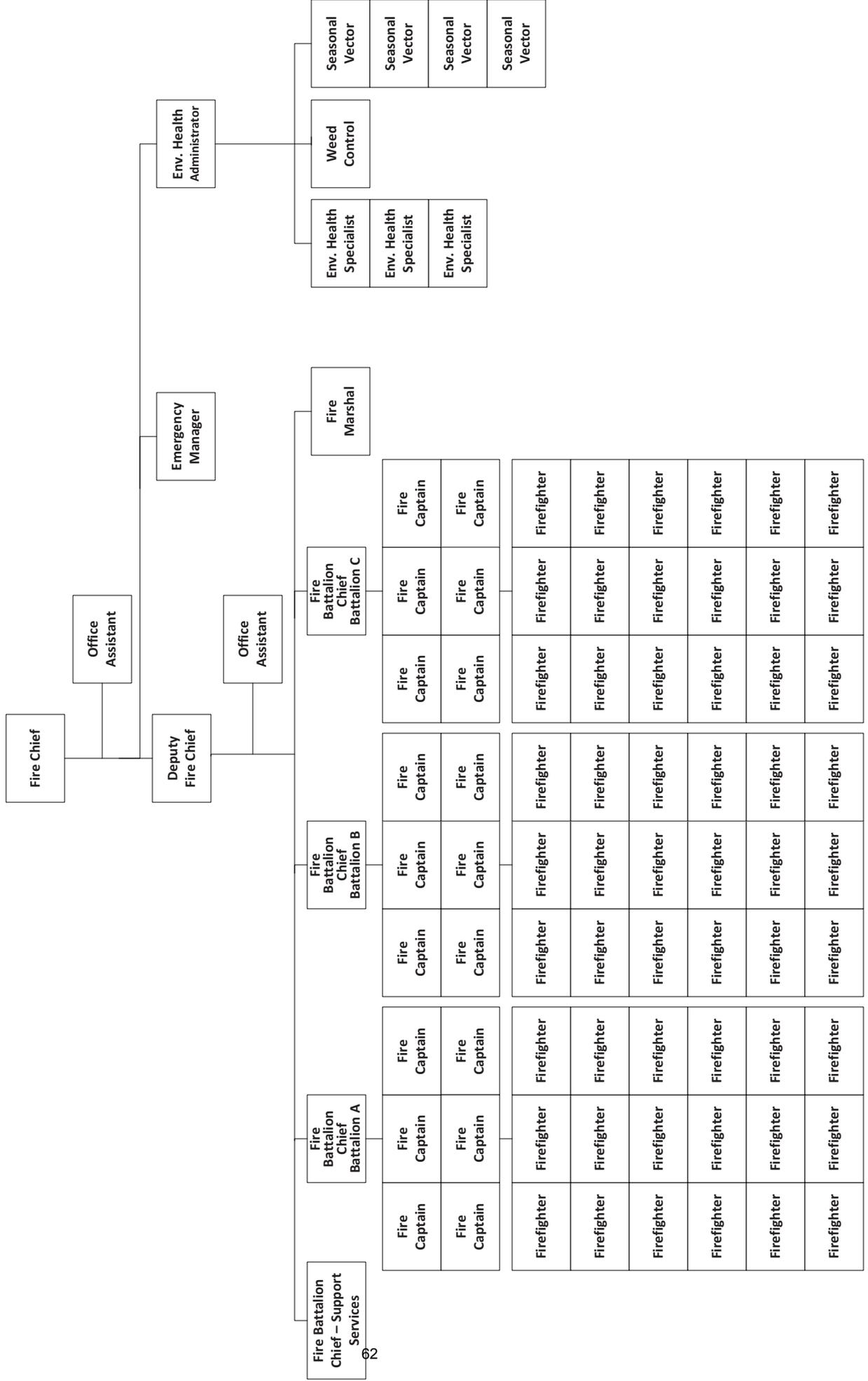
<b>145 Finance</b>	
<b>Other Operating Services</b>	
4605.100 - Telephone	249
4635.300 - Software Upgrade/Maintain	40,000
<b>Other Operating Services Total</b>	<b>40,249</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	1,000
4700.200 - Office Small Equipment	400
4700.300 - Computer Small Equipment	945
4700.400 - Copier/Printer Supplies	400
<b>Operating Supplies Total</b>	<b>2,745</b>
<b>067-068 GIS Systems Total</b>	<b>240,868</b>
<b>070 Common Software</b>	
<hr/>	
<b>Other Operating Services</b>	
4635.300 - Software Upgrade/Maintain	130,670
<b>Other Operating Services Total</b>	<b>130,670</b>
<b>Operating Supplies</b>	
4700.300 - Computer Small Equipment	11,000
4700.600 - Small Software Programs	6,000
<b>Operating Supplies Total</b>	<b>17,000</b>
<b>070 Common Software Total</b>	<b>147,670</b>
<b>145 Finance Total</b>	<b>3,035,942</b>
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# BISMARCK FIRE DEPARTMENT

Organizational Chart

July 2013



\*This chart depicts organizational reporting lines and does not define position classifications.

## FIRE DEPARTMENT

The Fire Department provides a wide range of services to the community. Effective utilization of resources and planning implementation is crucial to meet the challenges of the changing and growing community.

The department's mission is to be a proactive organization protecting health, safety, and property for the City of Bismarck. Services include: Fire Suppression; Pre-Fire Planning; Fire Safety Inspections; Risk Management Services; Fire Investigation; Emergency Medical Services; Vehicle Extrication; High Angle Rescue; Structural Collapse Response; Hazardous Materials Response; Confined Space Rescue; Public Fire Education; Data Analysis; Natural Disaster Response; Food Service Licensing, Inspection, and Foodborne Illness Investigation; Swimming Pool Licensing, Inspection, and Recreational Water Illness Investigation; Weed Control; Nuisance Complaints; Frozen Desserts; Unsanitary Living Conditions; Day Care Inspections; Restaurant Fire Suppression Inspections; Tattoo/Body Art Licensing and Inspection; Tanning Facility Licensing and Inspection; Lodging Facility Licensing and Inspection; Vector Control and Surveillance; Mitigation Plans; Emergency Operation Center Management; Risk Assessment and Disaster Recovery.

**City of Bismarck  
Service Efforts and Accomplishments  
General Fund - Fire Department  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
<b>Fire Department</b>			
Salary/Wages	\$ 4,304,099	\$ 4,595,981	\$ 4,849,169
Fringe Benefits	985,153	1,023,754	1,558,628
Professional/Legal Services	8,317	8,950	9,400
Property/Equipment	256,765	268,773	261,604
Travel/Training	12,494	14,400	14,900
Service Expense	81,972	68,308	84,455
Supply Expense	127,493	140,303	155,616
Capital Expense	8,880	-	-
<b>Total Expenditures</b>	<b>\$ 5,785,173</b>	<b>\$ 6,120,469</b>	<b>\$ 6,933,772</b>

**Fire Division:**

Number of Structural Fires	64	80	80
Total Fires	126	150	150
Rescue & Emergency Medical Responses	2,071	2,100	2,300
False Alarm Responses	514	550	650
Mutual Aid Responses	4	10	10
Hazardous Material Responses	49	60	60
Other Hazardous Responses	71	80	80
All Other Responses	351	275	400
Fire Prevention/Risk Management/Pre-Plans	2,654	3,500	3,500
Fire Flow Tests	65	200	300
Fire Safety Education Contacts	11,211	12,000	12,000
Fire Safety Education Events	136	140	140
Insurance Svcs Office Fire Protection Rating	3	3	3

**Environmental Health Division:**

Food Service Inspections	867	867	730
Swimming Pool Inspections/Testing	421	421	429
Frozen Dessert Inspections	178	178	68
Environmental Health Complaints	325	325	200
Tattoo/Body Art	10	10	11
Other Inspections (air quality, pets, etc)	137	137	42
Lodging	27	27	33
Tanning	21	21	18

**City of Bismarck**  
**Service Efforts and Accomplishments**  
**General Fund - Fire Department (Continued)**  
**2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
<b>Weed Control</b>			
Salary/Wages	\$ 34,162	\$ 35,402	\$ 36,810
Fringe Benefits	10,484	10,439	10,307
Professional/Legal Services	-	80	95
Property/Equipment	3,365	3,480	3,310
Travel/Training	220	520	620
Service Expense	8,573	19,292	19,342
Supply Expense	2,238	3,123	3,136
<b>Total Expenditures</b>	<b>\$ 59,041</b>	<b>\$ 72,336</b>	<b>\$ 73,620</b>
Weed Control Inspections	284	284	218
Parcels Mowed	115	100	100
<b>Total Fire Department</b>	<b>\$ 5,844,214</b>	<b>\$ 6,192,805</b>	<b>\$ 7,007,392</b>
<b>City Emergency Management</b>			
Salary/Wages	\$ 57,549	\$ 59,063	\$ 62,028
Fringe Benefits	12,299	12,342	12,319
Professional/Legal Services	1,023	400	1,400
Travel/Training	1,494	1,590	2,704
Service Expense	5,160	5,779	5,595
Supply Expense	5,327	5,950	4,020
<b>Total Expenditures</b>	<b>\$ 82,853</b>	<b>\$ 85,124</b>	<b>\$ 88,066</b>

Note: Emergency Management is budgeted as a division in Combined Communications Center department but reports to the Fire Department.

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**150 Fire Department**

**075 Fire**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	4,524,343
4120.000 - Part-Time Wages	19,110
4130.000 - Overtime Wages	48,000
4170.000 - Sick Overage	21,949

**Personal Services - Salaries & Wage Total** **4,613,402**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	873,095
4200.200 - Life Insurance	3,880
4240.100 - Workers Comp-Premium	74,199
4250.100 - Laundry/Dry Cleaning	1,600
4200.400 - Pension Expense	557,703

**Personal Services - Fringe Benefits Total** **1,510,477**

**Professional, Legal, and Contracted Service Fees**

4300.300 - Professional Certification	700
4330.200 - Service Contract	8,500

**Professional, Legal, and Contracted Service Fees Total** **9,200**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	11,000
4400.200 - Electricity	38,050
4400.500 - Natural Gas	22,800
4410.400 - Lawn Care	750
4420.100 - Rpr/Mtce-Building	11,000
4420.300 - Rpr/Mtce-Equipment	20,600
4420.310 - Rpr/Mtce-Communica Device	2,181
4420.400 - Rpr/Mtce-Vehicles	125,973

**Building, Equipment, and Vehicle Services Total** **232,354**

**Travel and Training**

4500.100 - Lodging	3,500
4500.200 - Meals	2,500
4500.300 - Airfare	1,500
4500.400 - Travel-Fuel	400
4500.700 - Service Area Travel	75
4510.100 - Conference Registration	2,400
4510.200 - Tuition	750

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>150 Fire Department</b>	
4510.300 - In-House Training	1,000
4510.400 - Training Supplies	1,500
<b>Travel and Training Total</b>	<b>13,625</b>
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	4,000
4600.200 - Boiler Insurance	50
4605.100 - Telephone	6,500
4605.200 - Cell Phones	4,700
4605.300 - Emergency Communicat Svcs	2,500
4610.200 - Legal Ads	150
4615.000 - Printing/Binding	2,000
4621.100 - Educational Program-Adult	600
4621.200 - Educational Prgrm-Juvenil	2,750
4630.300 - Membership/Dues	2,500
4635.100 - Computer Service Fees	1,600
4635.300 - Software Upgrade/Maintain	13,500
4650.300 - Drug Testing	1,750
4655.300 - Drug Testing-Recruitment	150
4655.600 - Candidate Assessment Svc	6,500
4660.100 - Physical-Fitness for Duty	6,800
4660.200 - Physical-Required	1,000
4685.500 - Hepatitis B	200
4685.300 - Wellness	12,600
<b>Other Operating Services Total</b>	<b>69,850</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	6,350
4700.200 - Office Small Equipment	4,200
4700.210 - Telephone Equipment	500
4700.300 - Computer Small Equipment	6,500
4700.400 - Copier/Printer Supplies	4,500
4700.500 - Postage	2,000
4700.600 - Small Software Programs	500
4705.000 - Uniforms	25,000
4705.100 - Turnouts	27,750
4710.100 - Shop Supplies	500
4710.200 - Small Tools/Equipment	4,000
4710.300 - Testing Supplies	500
4710.600 - Janitorial Supplies	7,500
4725.100 - Gasoline	9,200

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>150 Fire Department</b>	
4725.200 - Diesel	35,000
4735.100 - Safety Supplies	6,000
4735.150 - Safety Small Equipment	9,500
4750.000 - Subscriptions/Publication	2,300
<b>Operating Supplies Total</b>	<b>151,800</b>
<b>075 Fire Total</b>	<b>6,600,708</b>
<b>078 Environmental Health</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	233,803
4170.000 - Sick Overage	1,964
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>235,767</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	47,557
4200.200 - Life Insurance	250
4240.100 - Workers Comp-Premium	344
<b>Personal Services - Fringe Benefits Total</b>	<b>48,151</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4300.300 - Professional Certification	200
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>200</b>
<b>Building, Equipment, and Vehicle Services</b>	
4420.400 - Rpr/Mtce-Vehicles	1,250
<b>Building, Equipment, and Vehicle Services Total</b>	<b>1,250</b>
<b>Travel and Training</b>	
4500.100 - Lodging	400
4500.200 - Meals	200
4510.100 - Conference Registration	675
<b>Travel and Training Total</b>	<b>1,275</b>
<b>Other Operating Services</b>	
4605.200 - Cell Phones	850
4615.000 - Printing/Binding	100
4630.300 - Membership/Dues	400
4660.100 - Physical-Fitness for Duty	255
<b>Other Operating Services Total</b>	<b>1,605</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>150 Fire Department</b>	
<b>Operating Supplies</b>	
4700.100 - Office Supplies	400
4700.200 - Office Small Equipment	400
4700.300 - Computer Small Equipment	400
4700.500 - Postage	1,000
4710.300 - Testing Supplies	316
4725.100 - Gasoline	1,000
4735.100 - Safety Supplies	100
4750.000 - Subscriptions/Publication	200
<b>Operating Supplies Total</b>	<b>3,816</b>
<b>078 Environmental Health Total</b>	<b>292,064</b>
<b>080 Weed Control</b>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	36,810
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>36,810</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	9,908
4200.200 - Life Insurance	52
4240.100 - Workers Comp-Premium	347
<b>Personal Services - Fringe Benefits Total</b>	<b>10,307</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4300.300 - Professional Certification	95
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>95</b>
<b>Building, Equipment, and Vehicle Services</b>	
4420.400 - Rpr/Mtce-Vehicles	900
4430.100 - Rentals-Building	160
4440.100 - Health & Safety Assessmts	2,250
<b>Building, Equipment, and Vehicle Services Total</b>	<b>3,310</b>
<b>Travel and Training</b>	
4500.100 - Lodging	200
4500.200 - Meals	200
4510.100 - Conference Registration	220
<b>Travel and Training Total</b>	<b>620</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>150 Fire Department</b>	
<b>Other Operating Services</b>	
4605.200 - Cell Phones	235
4610.200 - Legal Ads	375
4630.300 - Membership/Dues	275
4640.500 - Spraying/Mowing	18,377
4660.100 - Physical-Fitness for Duty	80
<b>Other Operating Services Total</b>	<b>19,342</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	400
4700.400 - Copier/Printer Supplies	123
4700.500 - Postage	350
4715.100 - Pesticides	1,100
4725.100 - Gasoline	1,000
4735.100 - Safety Supplies	163
<b>Operating Supplies Total</b>	<b>3,136</b>
<b>080 Weed Control Total</b>	<b>73,620</b>
<b>085 Fire Truck &amp; Equipment</b>	
<b>Building, Equipment, and Vehicle Services</b>	
4420.300 - Rpr/Mtce-Equipment	28,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>28,000</b>
<b>Other Operating Services</b>	
4600.600 - Auto Insurance	13,000
<b>Other Operating Services Total</b>	<b>13,000</b>
<b>085 Fire Truck &amp; Equipment Total</b>	<b>41,000</b>
<b>150 Fire Department Total</b>	<b>7,007,392</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**135 Combined Communications**

**056 City Emergency Management**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries 62,028

**Personal Services - Salaries & Wage Total 62,028**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance 11,890

4200.200 - Life Insurance 63

4240.100 - Workers Comp-Premium 86

4240.300 - Workers Comp-Inmate/Vol 160

4250.300 - Mileage Allowance 120

**Personal Services - Fringe Benefits Total 12,319**

**Professional, Legal, and Contracted Service Fees**

4330.100 - Contract Labor 1,200

4330.200 - Service Contract 200

**Professional, Legal, and Contracted Service Fees Total 1,400**

**Travel and Training**

4500.100 - Lodging 600

4500.200 - Meals 140

4500.300 - Airfare 600

4500.600 - Travel-Mileage Reimbursmt 450

4500.700 - Service Area Travel 500

4510.100 - Conference Registration 114

4510.300 - In-House Training 10

4510.400 - Training Supplies 90

4510.500 - Safety Training 200

**Travel and Training Total 2,704**

**Other Operating Services**

4605.100 - Telephone 3,000

4605.200 - Cell Phones 250

4615.000 - Printing/Binding 2,000

4630.300 - Membership/Dues 75

4635.100 - Computer Service Fees 100

4635.300 - Software Upgrade/Maintain 100

4660.100 - Physical-Fitness for Duty 70

**Other Operating Services Total 5,595**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**135 Combined Communications**

**Operating Supplies**

4700.100 - Office Supplies	700
4700.200 - Office Small Equipment	1,600
4700.300 - Computer Small Equipment	900
4700.400 - Copier/Printer Supplies	470
4700.500 - Postage	50
4700.600 - Small Software Programs	200
4705.000 - Uniforms	100
<b>Operating Supplies Total</b>	<b>4,020</b>

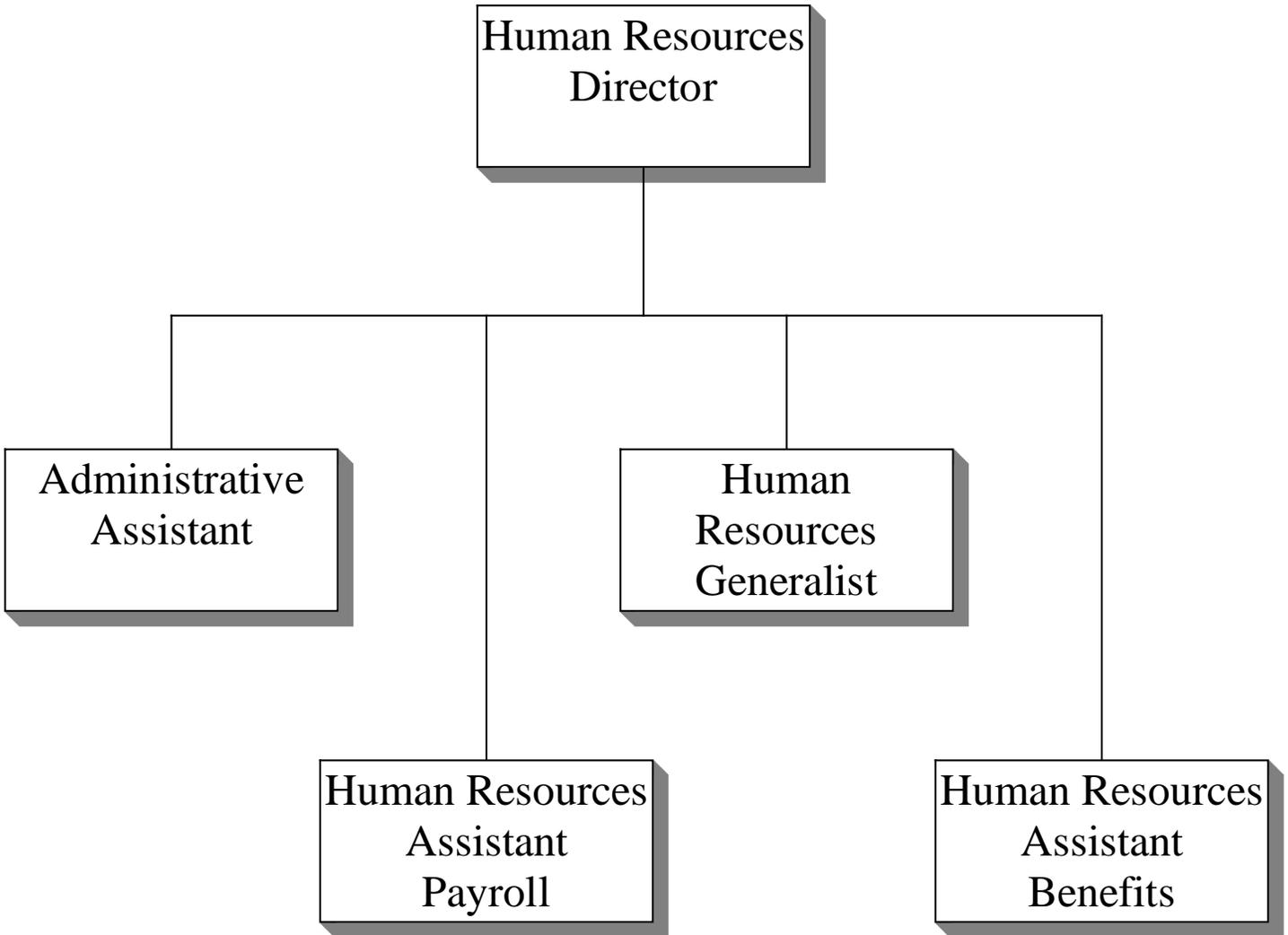
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**056 City Emergency Management Total**

**88,066**

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# City of Bismarck Human Resources



## HUMAN RESOURCES

The Human Resources Department is responsible for the comprehensive Human Resources administration for the City of Bismarck, which includes recruitment, selection, placement, classification, salary administration, training, payroll, benefits administration and workers compensation. The overall goal of the department is to service the needs of City staff and to comply with the policies, regulations and procedures established by Federal and State laws and City ordinances. All associates are encouraged to contact the Human Resources Department whenever questions arise concerning their benefits or the terms of their employment.

The City continues to offer a variety of benefits to its employees including pension, EAP, health insurance, life insurance, dental insurance, long term disability, etc. Some of these benefits may be associate-paid but are available at a group rate on a payroll deduction plan. Most associates choose to participate in the self-insured health plan, which is administered by Blue Cross/Blue Shield of North Dakota.

A deferred compensation program is available to City staff as a supplemental retirement program. Providers offer investment options to include annuities and mutual funds for the deferment of salary dollars.

One of the Human Resources Department's major goals is to expand in-house training programs, which include drug awareness, technical training, and programs on customer service, coaching, team building, and leadership. The Human Resources department will continue offering in-house training programs that meet the needs of the City of Bismarck and its employees.

**City of Bismarck  
Service Efforts and Accomplishments  
General Fund - Human Resources  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
<b>Human Resources</b>			
Salary/Wages	\$ 210,674	\$ 258,573	\$ 269,893
Fringe Benefits	35,915	51,802	45,196
Travel/Training	393	8,420	7,511
Service Expense	6,703	9,026	7,410
Supply Expense	4,312	10,065	9,415
<b>Total Expenditures</b>	<b>\$ 257,996</b>	<b>\$ 337,886</b>	<b>\$ 339,425</b>
Number of Employees	4.00	5.00	5.00
Full Time City Employees	549.25	572.25	585.25
Part-time City Employees	275.00	281.00	281.00
Education Program Members*	116	202	202
Number of Full Time Hiring	75	60	65
Number of Part-time Hiring	56	75	48
Workers Compensation Claims	75	50	77
 *BSC program			
<b>Employee Training</b>			
Fringe Benefits	\$ 3,541	\$ 10,000	\$ 10,000
Professional/Legal Services	3,336	3,400	3,400
Travel/Training	11,470	20,000	20,000
Service Expense	27,098	46,500	10,000
<b>Total Expenditures</b>	<b>\$ 45,445</b>	<b>\$ 79,900</b>	<b>\$ 43,400</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**160 Human Resources**

**105 Human Resources**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	267,293
4130.000 - Overtime Wages	2,600

**Personal Services - Salaries & Wage Total** **269,893**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	38,237
4200.200 - Life Insurance	312
4240.100 - Workers Comp-Premium	307
4245.000 - Service Awards	6,060
4250.400 - Physical-Fringe Benefits	280

**Personal Services - Fringe Benefits Total** **45,196**

**Travel and Training**

4500.100 - Lodging	1,500
4500.200 - Meals	550
4500.300 - Airfare	1,500
4500.600 - Travel-Mileage Reimbursmt	250
4500.700 - Service Area Travel	250
4500.800 - Taxi/Parking	141
4510.100 - Conference Registration	1,820
4510.400 - Training Supplies	500
4510.500 - Safety Training	1,000

**Travel and Training Total** **7,511**

**Other Operating Services**

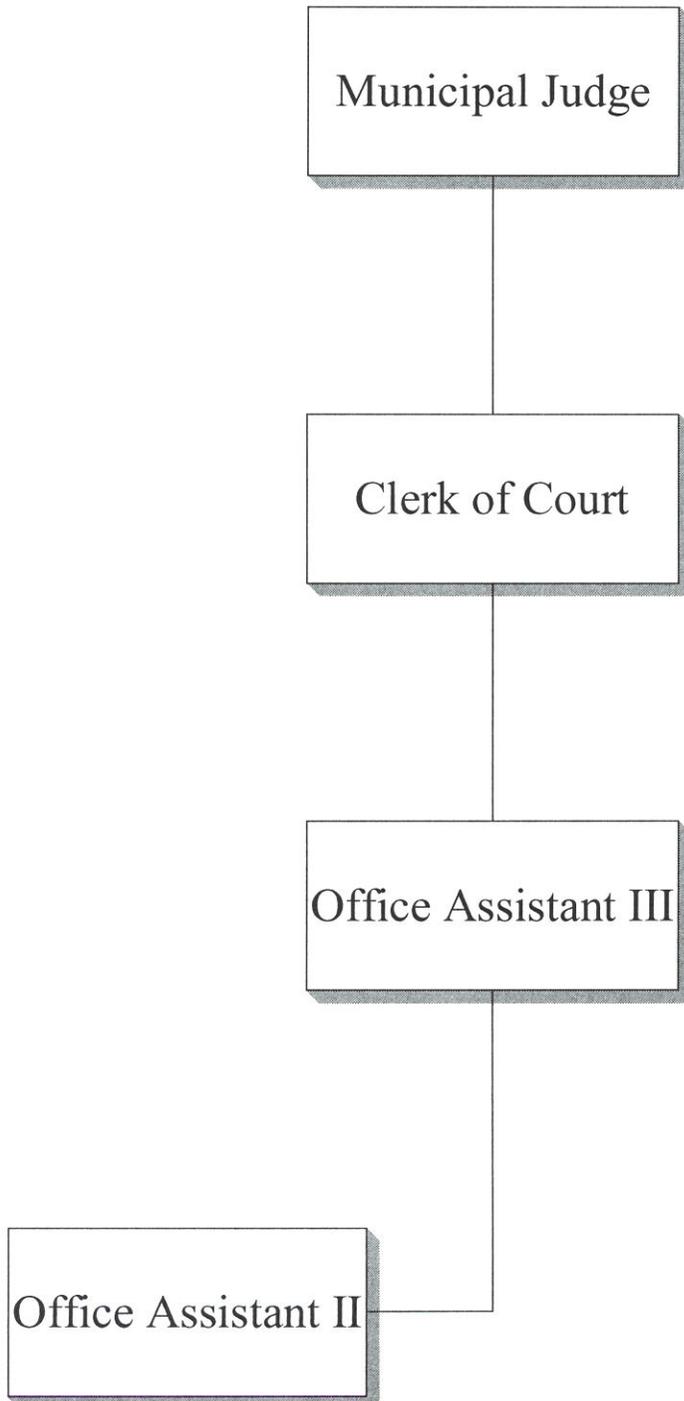
4605.100 - Telephone	650
4610.100 - Advertising/Promotions	600
4610.400 - Awards Program	1,000
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	1,320
4630.600 - Permits/Fees	180
4635.100 - Computer Service Fees	600
4635.300 - Software Upgrade/Maintain	1,200
4655.100 - Background Checks	80
4655.300 - Drug Testing-Recruitment	80
4655.600 - Candidate Assessment Svc	1,200

**Other Operating Services Total** **7,410**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>160 Human Resources</b>	
<b>Operating Supplies</b>	
4700.100 - Office Supplies	5,000
4700.200 - Office Small Equipment	400
4700.210 - Telephone Equipment	300
4700.300 - Computer Small Equipment	1,815
4700.400 - Copier/Printer Supplies	1,200
4700.500 - Postage	500
4700.600 - Small Software Programs	100
4750.000 - Subscriptions/Publication	100
<b>Operating Supplies Total</b>	<b>9,415</b>
<b>105 Human Resources Total</b>	<b>339,425</b>
<b>106 Employee Training</b>	
<b>Personal Services - Fringe Benefits</b>	
4250.500 - Tuition Reimbursement	10,000
<b>Personal Services - Fringe Benefits Total</b>	<b>10,000</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4330.200 - Service Contract	3,400
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>3,400</b>
<b>Travel and Training</b>	
4510.300 - In-House Training	20,000
<b>Travel and Training Total</b>	<b>20,000</b>
<b>Other Operating Services</b>	
4655.100 - Background Checks	10,000
<b>Other Operating Services Total</b>	<b>10,000</b>
<b>106 Employee Training Total</b>	<b>43,400</b>
<b>160 Human Resources Total</b>	<b>382,825</b>

# City of Bismarck Municipal Court



## MUNICIPAL COURT

The Municipal Court processes all actions relating to violations of city ordinances, including parking tickets, noncriminal traffic complaints and criminal complaints for certain Class B misdemeanors. During calendar year 2012, 8,660 parking summons were disposed of with receipts totaling \$106,340. There were 17,466 noncriminal traffic and criminal complaints with receipts of \$773,224.

The Court, located in the Burleigh County Courthouse, is staffed by an elected municipal judge and four clerks. In addition to adjudicating and reporting all formal complaints, the staff must process frequent citizen's inquiries and contacts. In addition to two full court days of trials and arraignments, court convenes as necessary to accommodate nonscheduled matters. A substantial number of defendants in criminal cases are either unemployed or underemployed, resulting in a need for court-appointed attorneys.

**City of Bismarck  
Service Efforts and Accomplishments  
General Fund - Municipal Court  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 240,795	\$ 249,151	\$ 310,768
Fringe Benefits	36,623	36,725	48,562
Professional/Legal Services	62,450	63,100	63,300
Property/Equipment	18,199	21,348	20,848
Travel/Training	424	575	560
Service Expense	5,076	3,835	3,735
Supply Expense	11,269	15,590	16,115
Total Expenditures	<u>\$ 374,835</u>	<u>\$ 390,324</u>	<u>\$ 463,888</u>
Number of Employees	4.00	4.00	5.00
Elected Official	1.00	1.00	1.00
Number of Court Cases	17,466	16,000	20,000
Number of Parking tickets	8,660	9,000	9,500
Revenue from Parking Tickets	\$106,340	\$95,000	\$100,000
Revenue from Fines & Forfeits	\$773,224	\$695,000	\$775,000
Revenue from Record Search	\$199	\$200	\$200
Revenue from NSF Check Charge	\$350	\$450	\$300

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**165 Municipal Court**

**120 Municipal Court Operation**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	309,740
4170.000 - Sick Overage	1,028

**Personal Services - Salaries & Wage Total** **310,768**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	47,558
4200.200 - Life Insurance	313
4240.100 - Workers Comp-Premium	371
4250.100 - Laundry/Dry Cleaning	50
4250.400 - Physical-Fringe Benefits	270

**Personal Services - Fringe Benefits Total** **48,562**

**Professional, Legal, and Contracted Service Fees**

4320.200 - Witness Fees	2,500
4320.300 - Attorney Fees	60,000
4320.350 - Judicial Fees	800

**Professional, Legal, and Contracted Service Fees Total** **63,300**

**Building, Equipment, and Vehicle Services**

4420.300 - Rpr/Mtce-Equipment	10,000
4430.100 - Rentals-Building	10,848

**Building, Equipment, and Vehicle Services Total** **20,848**

**Travel and Training**

4500.100 - Lodging	160
4500.200 - Meals	50
4500.600 - Travel-Mileage Reimbursmt	350

**Travel and Training Total** **560**

**Other Operating Services**

4600.100 - State Fire and Tornado	25
4605.100 - Telephone	1,000
4615.000 - Printing/Binding	2,500
4630.300 - Membership/Dues	110
4630.800 - Records Research Fee	100

**Other Operating Services Total** **3,735**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**165 Municipal Court**

**Operating Supplies**

4700.100 - Office Supplies	1,665
4700.200 - Office Small Equipment	2,500
4700.300 - Computer Small Equipment	3,000
4700.400 - Copier/Printer Supplies	3,000
4700.500 - Postage	5,500
4750.000 - Subscriptions/Publication	450
<b>Operating Supplies Total</b>	<b>16,115</b>

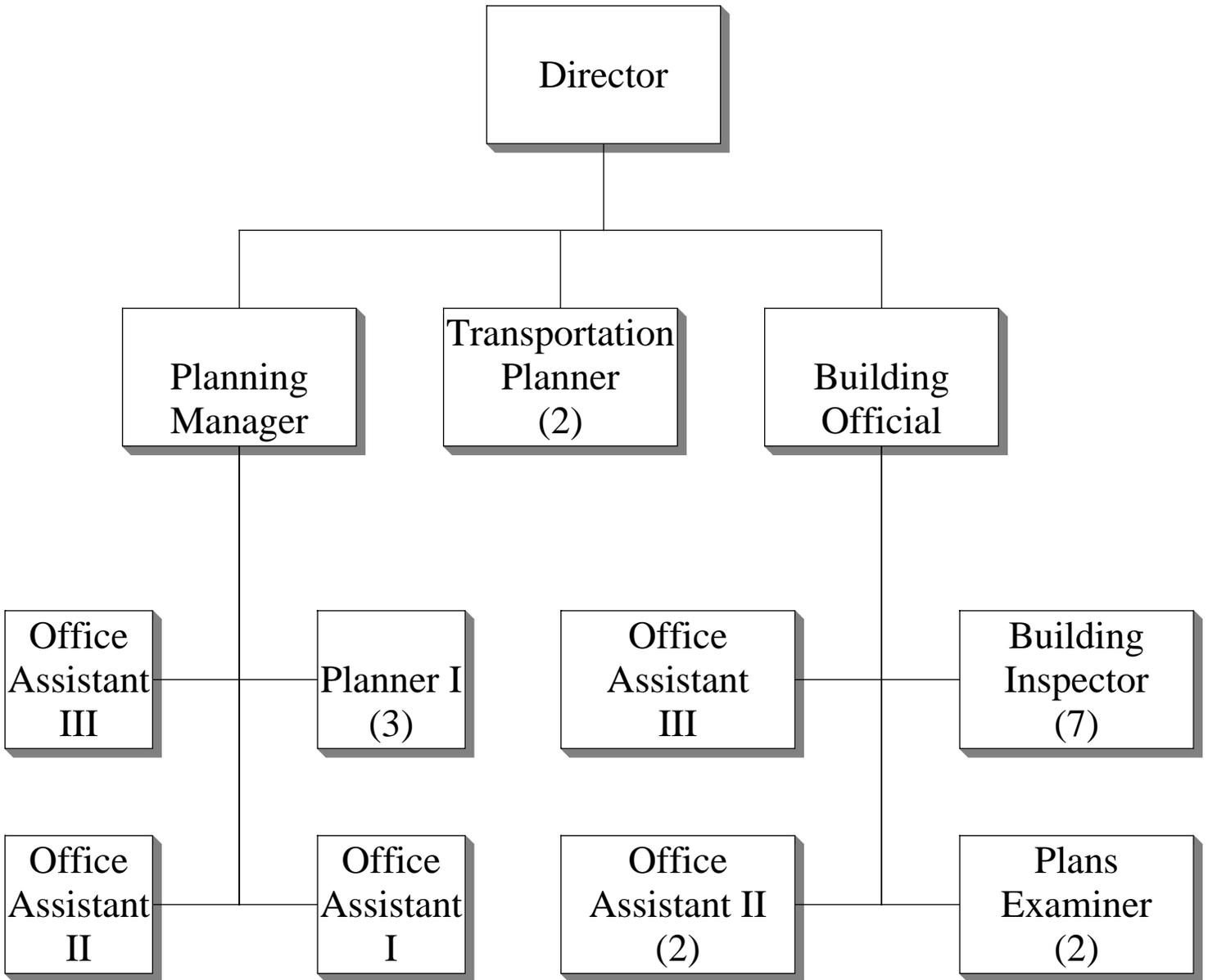
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**165 Municipal Court Total**

**463,888**

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# City of Bismarck Community Development



## COMMUNITY DEVELOPMENT

The Community Development Department has two divisions – Building Inspections and Planning – and is overseen by the Director of Community Development. In addition to providing services to the citizens of Bismarck, the Department provides building inspections and planning services in the City’s extraterritorial area (ETA) through authority provided by the North Dakota Century Code. The Department also provides building inspection services to the City of Lincoln on a contractual basis. The Metropolitan Planning Organization (MPO) is also part of the Community Development Department and the Director of Community Development serves as the Executive Director of the MPO.

The Building Inspections Division is responsible for the enforcement of the building, electrical, plumbing, mechanical, and fuel gas codes. The Division’s services include building construction plan review, permits and inspections for building, electrical, mechanical and plumbing, condemnations and demolitions, moving of structures, manufactured home installations, sign permits, occupancy certificates, creating property addresses, zoning enforcement and floodplain management. The Division also provides staff support to the City’s Board of Adjustment.

The Planning Division administers land use regulations for the City of Bismarck and the ETA, the Community Development Block Grant (CDBG) and HOME programs for the City, and the Renaissance Zone and CORE programs for the City. The Division provides staff support to the Bismarck Planning & Zoning Commission, the Renaissance Zone Authority and the Board of Adjustment. The Division also coordinates the application process for major and minor subdivision plats, zoning changes, zoning ordinance text amendments, annexations, special use permits, rural lot splits, Fringe Area Road Master Plan (FARMP) amendments, Land Use Plan (LUP) amendments, plat modifications (right-of-way vacations, release of easements, modification of non-access lines, and street name changes), lot modifications, site plan review, downtown design review, the Renaissance Zone program, and the CORE Incentive Grant programs.

The Planning Division also administers HUD programs for the City. The City receives an annual allocation of Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD) and an annual allocation of HOME funds through the State of North Dakota. CDBG funds must be used for community activities that primarily benefit low and moderate income persons or for the removal of slum and blight. HOME funds provide funding for affordable housing activities that benefit low and moderate income households.

The Bismarck-Mandan Metropolitan Planning Organization (MPO) consists of the cities of Bismarck, Mandan, Lincoln, and the metropolitan portions of Burleigh and Morton Counties. The purpose of the MPO is to provide a forum for public officials, staff, citizens, and other interested groups to establish policies and plans for effectively addressing various metropolitan transportation issues. There are two bodies that provide guidance to the MPO. The Policy Board represents the member cities and counties of the MPO area and is the decision making body of the MPO. The Technical Advisory Committee (TAC) is responsible for facilitating the technical portions of the MPO process. Through the North Dakota Department of Transportation (NDDOT), the MPO receives federal funds through a percentage apportioned by Congress. The funding priorities of the MPO are established by the MPO Policy Board and approved by state and federal agencies. These funds have a matching ratio of 80% federal/20% local and are subject to obligatory limits established by Congress.

**City of Bismarck**  
**Service Efforts and Accomplishments**  
**General Fund - Community Development**  
**2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
<b>Planning &amp; Development</b>			
Salary/Wages	\$ 317,017	\$ 357,629	\$ 401,679
Fringe Benefits	44,570	48,914	72,906
Professional/Legal Services	8,171	34,140	33,614
Property/Equipment	120	120	120
Travel/Training	8,214	13,675	12,678
Service Expense	22,669	14,204	14,580
Supply Expense	14,576	18,870	19,070
<b>Total Expenditures</b>	<b>\$ 415,337</b>	<b>\$ 487,552</b>	<b>\$ 554,647</b>

Number of Employees	5.60	5.60	6.60
Planning Applications	370	250	400

<b>Building Inspections</b>			
Salary/Wages	\$ 481,919	\$ 589,178	\$ 592,590
Fringe Benefits	119,491	144,716	137,308
Professional/Legal Services	2,335	2,000	2,000
Property/Equipment	9,651	2,400	4,000
Travel/Training	12,636	15,501	13,865
Service Expense	15,968	15,851	16,980
Supply Expense	21,622	16,800	17,300
Capital Expense	-	-	
<b>Total Expenditures</b>	<b>\$ 663,622</b>	<b>\$ 786,446</b>	<b>\$ 784,043</b>

Number of Employees	11.00	12.00	12.00
Building Permits	2,365	2,700	3,000
Building Inspections	9,745	9,000	12,300
Plumbing Permits	1,092	1,100	1,200
Plumbing Inspections	2,861	2,500	3,100
Mechanical Permits	2,037	2,000	2,400
Mechanical Inspections	2,991	2,800	3,300
Electrical Permits	1,589	2,000	2,100
Electrical Inspections	4,789	4,600	6,000
Septic Permits	225	250	250
Septic Inspections	298	325	325

**City of Bismarck**  
**Service Efforts and Accomplishments**  
**General Fund - Community Development (Continued)**  
**2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
<b>HUD</b>			
Salary/Wages	\$ 62,651	\$ 52,816	\$ 64,299
Fringe Benefits	5,025	5,032	4,998
Professional/Legal Services	-	1,360	1,160
Property/Equipment	3,103	3,750	3,750
Travel/Training	-	2,300	2,150
Service Expense	481	2,950	12,832
Supply Expense	105	1,800	1,450
Total Expenditures	<u>\$ 71,365</u>	<u>\$ 70,008</u>	<u>\$ 90,639</u>
Number of Employees	1.00	1.00	1.00
<b>MPO</b>			
Salary/Wages	\$ 120,679	\$ 144,669	\$ 150,950
Fringe Benefits	41,733	29,203	29,173
Professional/Legal Services	472,670	913,179	839,560
Property/Equipment	7,422	7,946	7,659
Travel/Training	7,260	11,800	10,660
Service Expense	4,163	23,656	24,378
Supply Expense	976	6,412	4,700
Transfers	9,337	23,707	22,869
Total Expenditures	<u>\$ 664,241</u>	<u>\$ 1,160,572</u>	<u>\$ 1,089,949</u>
Number of Employees	2.40	2.40	2.40

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**170 Community Development**

**125 Planning**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	392,535
4120.000 - Part-Time Wages	7,200
4170.000 - Sick Overage	1,944

**Personal Services - Salaries & Wage Total** **401,679**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	71,399
4200.200 - Life Insurance	413
4240.100 - Workers Comp-Premium	645
4250.300 - Mileage Allowance	24
4250.400 - Physical-Fringe Benefits	425

**Personal Services - Fringe Benefits Total** **72,906**

**Professional, Legal, and Contracted Service Fees**

4310.500 - Study Consultants	30,000
4330.100 - Contract Labor	1,974
4330.200 - Service Contract	1,640

**Professional, Legal, and Contracted Service Fees Total** **33,614**

**Building, Equipment, and Vehicle Services**

4430.500 - Rentals-Parking	120
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**Building, Equipment, and Vehicle Services Total** **120**

**Travel and Training**

4500.100 - Lodging	4,000
4500.200 - Meals	1,438
4500.300 - Airfare	2,500
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	500
4500.800 - Taxi/Parking	240
4510.100 - Conference Registration	3,500

**Travel and Training Total** **12,678**

**Other Operating Services**

4605.100 - Telephone	1,160
4610.200 - Legal Ads	4,940
4615.000 - Printing/Binding	980

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>170 Community Development</b>	
4630.300 - Membership/Dues	3,000
4630.600 - Permits/Fees	3,000
4655.600 - Candidate Assessment Svc	1,500
<b>Other Operating Services Total</b>	<b>14,580</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	5,700
4700.200 - Office Small Equipment	2,300
4700.300 - Computer Small Equipment	3,950
4700.500 - Postage	5,100
4700.600 - Small Software Programs	500
4750.000 - Subscriptions/Publication	1,520
<b>Operating Supplies Total</b>	<b>19,070</b>
<b>125 Planning Total</b>	<b>554,647</b>
<b>127 Building Inspections</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	577,840
4120.000 - Part-Time Wages	12,452
4170.000 - Sick Overage	2,298
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>592,590</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	135,600
4200.200 - Life Insurance	749
4240.100 - Workers Comp-Premium	959
<b>Personal Services - Fringe Benefits Total</b>	<b>137,308</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4300.300 - Professional Certification	1,500
4330.200 - Service Contract	500
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>2,000</b>
<b>Building, Equipment, and Vehicle Services</b>	
4420.400 - Rpr/Mtce-Vehicles	4,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>4,000</b>
<b>Travel and Training</b>	
4500.100 - Lodging	4,000
4500.200 - Meals	2,500

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

<b>170 Community Development</b>	
4500.300 - Airfare	2,000
4500.350 - Car Rental	200
4500.400 - Travel-Fuel	100
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	250
4500.800 - Taxi/Parking	200
4510.100 - Conference Registration	3,915
4510.400 - Training Supplies	200
<b>Travel and Training Total</b>	<b>13,865</b>
<b>Other Operating Services</b>	
4605.100 - Telephone	1,000
4605.200 - Cell Phones	7,000
4610.200 - Legal Ads	200
4610.300 - Public Educational Ads	500
4615.000 - Printing/Binding	2,400
4630.100 - Commission Board Fees	2,880
4630.300 - Membership/Dues	2,000
4635.300 - Software Upgrade/Maintain	500
4655.600 - Candidate Assessment Svc	500
<b>Other Operating Services Total</b>	<b>16,980</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	3,100
4700.200 - Office Small Equipment	1,400
4700.300 - Computer Small Equipment	1,000
4700.400 - Copier/Printer Supplies	500
4700.500 - Postage	2,500
4710.200 - Small Tools/Equipment	1,000
4725.100 - Gasoline	4,800
4735.100 - Safety Supplies	2,000
4750.000 - Subscriptions/Publication	1,000
<b>Operating Supplies Total</b>	<b>17,300</b>
<b>127 Building Inspections Total</b>	<b>784,043</b>
<b>130 HUD</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	64,299
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>64,299</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>170 Community Development</b>	
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	4,820
4200.200 - Life Insurance	63
4240.100 - Workers Comp-Premium	115
<b>Personal Services - Fringe Benefits Total</b>	<b>4,998</b>
 <b>Professional, Legal, and Contracted Service Fees</b>	
4310.700 - Professional Consultants	1,000
4330.200 - Service Contract	160
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>1,160</b>
 <b>Building, Equipment, and Vehicle Services</b>	
4420.300 - Rpr/Mtce-Equipment	150
4430.100 - Rentals-Building	3,300
4430.500 - Rentals-Parking	300
<b>Building, Equipment, and Vehicle Services Total</b>	<b>3,750</b>
 <b>Travel and Training</b>	
4500.100 - Lodging	600
4500.200 - Meals	300
4500.300 - Airfare	550
4500.600 - Travel-Mileage Reimbursmt	225
4500.700 - Service Area Travel	175
4500.800 - Taxi/Parking	100
4510.100 - Conference Registration	200
<b>Travel and Training Total</b>	<b>2,150</b>
 <b>Other Operating Services</b>	
4605.100 - Telephone	250
4610.200 - Legal Ads	2,000
4630.200 - Administrative Fees	10,332
4630.300 - Membership/Dues	250
<b>Other Operating Services Total</b>	<b>12,832</b>
 <b>Operating Supplies</b>	
4700.100 - Office Supplies	500
4700.300 - Computer Small Equipment	200
4700.500 - Postage	400
4750.000 - Subscriptions/Publication	350
<b>Operating Supplies Total</b>	<b>1,450</b>
 <b>130 HUD Total</b>	 <b>90,639</b>

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

**170 Community Development**

**135 Metropolitan Planning Org**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	130,490
4120.000 - Part-Time Wages	20,460

**Personal Services - Salaries & Wage Total** **150,950**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	28,534
4200.200 - Life Insurance	150
4240.100 - Workers Comp-Premium	257
4250.300 - Mileage Allowance	96
4250.400 - Physical-Fringe Benefits	136

**Personal Services - Fringe Benefits Total** **29,173**

**Professional, Legal, and Contracted Service Fees**

4310.200 - Engineering Consultants	84,800
4310.500 - Study Consultants	754,600
4330.200 - Service Contract	160

**Professional, Legal, and Contracted Service Fees Total** **839,560**

**Building, Equipment, and Vehicle Services**

4430.100 - Rentals-Building	7,179
4430.500 - Rentals-Parking	480

**Building, Equipment, and Vehicle Services Total** **7,659**

**Travel and Training**

4500.100 - Lodging	3,000
4500.200 - Meals	1,000
4500.300 - Airfare	2,800
4500.600 - Travel-Mileage Reimbursmt	400
4500.700 - Service Area Travel	300
4500.800 - Taxi/Parking	160
4510.100 - Conference Registration	3,000

**Travel and Training Total** **10,660**

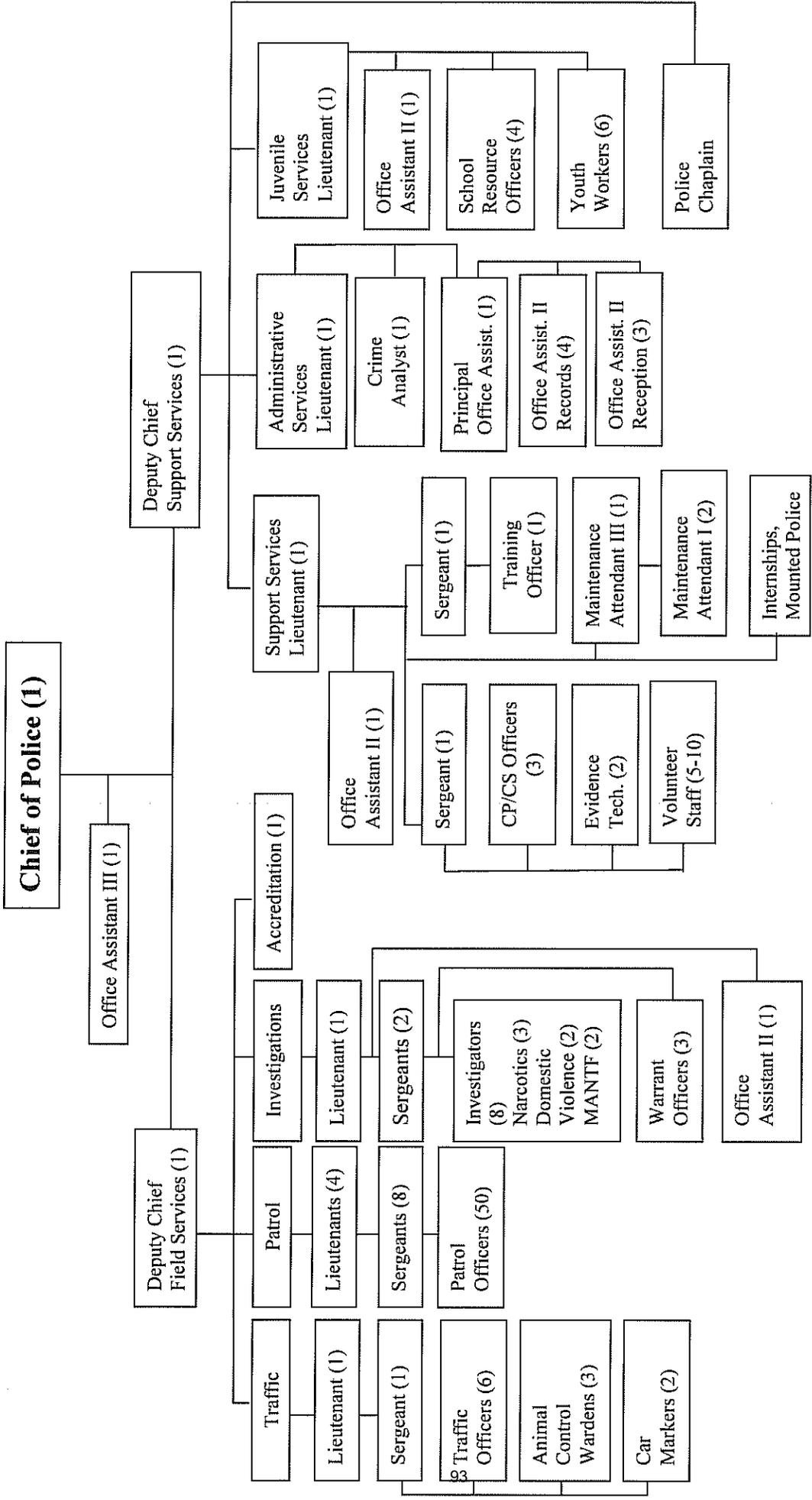
**Other Operating Services**

4605.100 - Telephone	240
4610.200 - Legal Ads	3,760
4615.000 - Printing/Binding	1,120

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

<b>170 Community Development</b>	
4630.200 - Administrative Fees	18,858
4630.300 - Membership/Dues	400
<b>Other Operating Services Total</b>	<b>24,378</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	800
4700.200 - Office Small Equipment	300
4700.300 - Computer Small Equipment	3,000
4700.500 - Postage	520
4750.000 - Subscriptions/Publication	80
<b>Operating Supplies Total</b>	<b>4,700</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	9,508
8000.750 - Transfer-Employee Insuran	435
8000.850 - Transfer-City Pension	12,926
<b>Other Financing Uses Total</b>	<b>22,869</b>
<b>135 Metropolitan Planning Org Total</b>	<b>1,089,949</b>
<b>170 Community Development Total</b>	<b>2,519,278</b>

# CITY OF BISMARCK POLICE DEPARTMENT



## POLICE DEPARTMENT

### Mission Statement:

The mission of the Bismarck Police Department is to protect life and property, provide professional customer service, and foster community partnerships to preserve Bismarck's exceptional quality of life.

### Vision Statement:

The Bismarck Police Department will be recognized as a premier law enforcement agency which provides exceptional customer service through professional, well-trained, caring, and innovative employees working in partnership with the community. We will foster an environment of honesty, trust, and mutual respect in which the Department and the community work together to resolve problems and promote public safety.

We will strive to provide progressive leadership at all levels with a dedicated service orientation. We will remain responsive to new ideas and provide opportunities for employees to develop to their highest potential.

We will fully explore and utilize emerging technology in order to maximize efficiency and effectiveness of our operations. We will strategically plan in order to anticipate enforcement challenges and prepare for the growth and expansion of our progressive community.

We will continue to build upon our successes through open communication, forward thinking, and willingness to embrace change.

### 2013-2014 Goals and Objectives:

- Expand new officer applicant pool by conducting analysis of minimum qualifications
- Improve overall effectiveness of recruitment efforts with an emphasis on minority groups
- Maintain competitive employee salary and benefits
- Analyze efficiencies of various public services offered by department and develop strategies for improvement in overall services provided by PD staff
- Implement a concerted effort in training of officers in core safety training areas
- Improve manpower presence in the field
- Increase Support Staff – Analyze the need for the following increase in Support Staff
- Improve the capacity and efficiency regarding the inventory of the department's Impound Building
- Improve the Automated Phone System
- Continue strategies designed to reduce the incidence of violent crimes
- Formalize Analysis Based Policing and continue development of the Research and Analysis Officer position
- Continue with succession planning due to upcoming retirement of management personnel
- Continue to work closely with the City Change Management Coalition re: City Workforce Planning Project
- Complete the following projects:
  - Implementation of interface between TraCS citation software in squad cars and the RMS to provide for uploading of citation data
  - Interoperable radio communications operational plan
  - Wireless access points
  - Patrol rifle installation and training/qualification
- Develop effective "high-ticket" equipment replacement plans

The Bismarck Police Department is committed to continuing to provide dedicated and professional customer service to our community and those we serve.

**City of Bismarck**  
**Service Efforts and Accomplishments**  
**General Fund - Police Department**  
**2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 6,339,971	\$ 6,820,425	\$ 6,931,009
Fringe Benefits	1,383,942	1,456,892	2,356,426
Professional/Legal Services	29,749	30,163	44,773
Property/Equipment	210,437	221,940	248,878
Travel/Training	35,398	37,620	39,182
Service Expense	458,315	461,178	481,864
Supply Expense	224,040	229,239	321,349
Grants	-	6,694	1,698
Capital Expense	56,164	54,500	3,396
<b>Total Expenditures</b>	<b>\$ 8,738,016</b>	<b>\$ 9,318,651</b>	<b>\$ 10,428,575</b>
Population (Estimated)	64,588	65,375	67,951
Cost Per Capita	\$135.29	\$142.54	\$153.47
Total Full Time Employees	131.00	137.00	138.00
Per 1,000 Population	2.03	2.10	2.03
Number of Police Officers	103.00	109.00	109.00
Per 1,000 Population	1.59	1.67	1.60
Number of 911 Emergency Dispatches	4,858	5,500	5,041
Per 1,000 Population	75.22	84.13	74.19
Calls for Service	36,216	35,500	36,500
Per 1,000 Population	560.72	543.02	537.15
Alarm Calls	1,165	1,150	1,189
Number of Traffic Accidents	3,747	3,900	3,881
DUI Arrests	606	600	635
Value of Stolen Property	\$2,336,295	\$2,000,000	\$2,421,259
Value of Recovered Property	\$68,908	\$200,000	\$192,329
Recovery Ratio	2.95%	10.00%	7.94%
Value of Stolen Motor Vehicles	\$710,519	\$900,000	\$706,769
Value of Recovered Motor Vehicles	\$389,999	\$756,000	\$473,579
Recovery Ratio	54.89%	84.00%	67.01%
Number of Physical Arrests	3,862	3,500	3,878
Number of Traffic Citations	14,309	13,500	14,908
Number of Parking Citations	8,617	9,000	8,116
Number of Public Presentations/Tours	243	200	265
Miles Driven	721,462	700,000	731,650
Square Miles Patrolled	32	32	33

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**175 Police**

**145 Police Administration**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	141,002
4170.000 - Sick Overage	1,796

**Personal Services - Salaries & Wage Total** **142,798**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	23,779
4200.200 - Life Insurance	125
4200.400 - Pension Expense	894,774
4240.100 - Workers Comp-Premium	481
4240.200 - Workers Comp-Med Assmt	1,500
4240.300 - Workers Comp-Inmate/Vol	1,404
4250.100 - Laundry/Dry Cleaning	75
4250.500 - Tuition Reimbursement	4,000

**Personal Services - Fringe Benefits Total** **926,138**

**Professional, Legal, and Contracted Service Fees**

4300.300 - Professional Certification	3,355
4310.700 - Professional Consultants	5,700

**Professional, Legal, and Contracted Service Fees Total** **9,055**

**Other Operating Services**

4610.200 - Legal Ads	350
4610.400 - Awards Program	700
4630.300 - Membership/Dues	2,775
4645.100 - Prisoner Care-Jail	259,000
4645.101 - Prisoner Care-Hospital	2,500
4645.102 - Prisoner Care-Prescription	2,000
4645.103 - Prisoner Care-Doctor	2,500
4645.400 - Accreditation Services	4,400
4650.200 - Exposures	100
4650.300 - Drug Testing	215
4655.300 - Drug Testing-Recruitment	645
4655.400 - Written Exam	500
4655.500 - Agility Testing	3,000
4655.600 - Candidate Assessment Svc	10,000
4660.100 - Physical-Fitness for Duty	500
4660.300 - Physical-Psychological-PO	3,850
4665.000 - Hospitality/Entertainment	150

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>175 Police</b>	
4685.300 - Wellness	17,500
4685.500 - Hepatitis B	1,000
<b>Other Operating Services Total</b>	<b>311,685</b>
<b>Operating Supplies</b>	
4700.500 - Postage	5,567
4750.000 - Subscriptions/Publication	2,040
<b>Operating Supplies Total</b>	<b>7,607</b>
<b>145 Police Administration Total</b>	<b>1,397,283</b>
<b>147 Police Field Services</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	4,844,925
4130.000 - Overtime Wages	82,000
4160.000 - Annual Leave	10,000
4170.000 - Sick Overage	19,348
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>4,956,273</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	968,796
4200.200 - Life Insurance	5,741
4240.100 - Workers Comp-Premium	38,589
4250.100 - Laundry/Dry Cleaning	5,000
4250.200 - Clothing Allowance	4,675
<b>Personal Services - Fringe Benefits Total</b>	<b>1,022,801</b>
<b>Building, Equipment, and Vehicle Services</b>	
4420.400 - Rpr/Mtce-Vehicles	100,500
<b>Building, Equipment, and Vehicle Services Total</b>	<b>100,500</b>
<b>Other Operating Services</b>	
4645.200 - Buy Money	2,000
4645.300 - Blood Test	6,000
4645.500 - Towing	35,736
<b>Other Operating Services Total</b>	<b>43,736</b>
<b>Operating Supplies</b>	
4725.100 - Gasoline	160,000

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>175 Police</b>	
4735.400 - Canine	2,560
<b>Operating Supplies Total</b>	<b>162,560</b>
<b>Total</b>	<b>6,285,870</b>
<b>147-148 Park Patrol</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4130.000 - Overtime Wages	12,000
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>12,000</b>
<b>Building, Equipment, and Vehicle Services</b>	
4420.300 - Rpr/Mtce-Equipment	2,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>2,000</b>
<b>Total</b>	<b>14,000</b>
<b>147-149 Animal Control Facility</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	111,172
4130.000 - Overtime Wages	2,507
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>113,679</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	28,598
4200.200 - Life Insurance	188
4240.100 - Workers Comp-Premium	753
4250.100 - Laundry/Dry Cleaning	150
<b>Personal Services - Fringe Benefits Total</b>	<b>29,689</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4330.200 - Service Contract	450
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>450</b>
<b>Building, Equipment, and Vehicle Services</b>	
4400.100 - Water/Sewer	2,500
4400.200 - Electricity	4,500
4400.500 - Natural Gas	4,000
4410.200 - Facility Laundry	300
4410.300 - Snow Removal	250
4410.400 - Lawn Care	500
4420.100 - Rpr/Mtce-Building	5,250

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

<b>175 Police</b>	
4420.300 - Rpr/Mtce-Equipment	500
4420.400 - Rpr/Mtce-Vehicles	4,500
<b>Building, Equipment, and Vehicle Services Total</b>	<b>22,300</b>
<b>Travel and Training</b>	
4500.100 - Lodging	350
4500.200 - Meals	300
4500.300 - Airfare	750
4500.400 - Travel-Fuel	400
4510.100 - Conference Registration	700
<b>Travel and Training Total</b>	<b>2,500</b>
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	225
4605.100 - Telephone	200
4605.200 - Cell Phones	600
4610.100 - Advertising/Promotions	550
4615.000 - Printing/Binding	800
4635.400 - Computer Svc/Maintenance	100
<b>Other Operating Services Total</b>	<b>2,475</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	500
4700.200 - Office Small Equipment	250
4700.400 - Copier/Printer Supplies	400
4705.000 - Uniforms	500
4710.200 - Small Tools/Equipment	5,000
4710.500 - Lighting Supplies	150
4710.600 - Janitorial Supplies	2,700
4725.100 - Gasoline	6,000
4735.100 - Safety Supplies	500
4735.300 - Animal Control	1,000
4735.301 - Pet Food	500
4735.302 - Vet Services	4,500
<b>Operating Supplies Total</b>	<b>22,000</b>
<b>Total</b>	<b>193,093</b>
<b>147 Police Field Services Total</b>	<b>6,492,963</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**175 Police**

**150 Police Support Services**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	1,679,966
4130.000 - Overtime Wages	20,000
4170.000 - Sick Overage	6,293

**Personal Services - Salaries & Wage Total** **1,706,259**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	356,994
4200.200 - Life Insurance	2,101
4240.100 - Workers Comp-Premium	7,638
4250.100 - Laundry/Dry Cleaning	1,000
4250.200 - Clothing Allowance	3,025
4250.400 - Physical-Fringe Benefits	7,040

**Personal Services - Fringe Benefits Total** **377,798**

**Professional, Legal, and Contracted Service Fees**

4330.100 - Contract Labor	13,768
4330.200 - Service Contract	21,500

**Professional, Legal, and Contracted Service Fees Total** **35,268**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	3,900
4400.200 - Electricity	50,000
4400.500 - Natural Gas	32,000
4410.100 - Janitorial Service	500
4410.200 - Facility Laundry	4,000
4410.300 - Snow Removal	900
4410.400 - Lawn Care	1,270
4420.100 - Rpr/Mtce-Building	15,774
4420.280 - Rpr/Mtce-Parking Lot	800
4420.300 - Rpr/Mtce-Equipment	6,814
4420.310 - Rpr/Mtce-Communica Device	5,000
4430.100 - Rentals-Building	2,550
4430.300 - Rentals-Equipment	570

**Building, Equipment, and Vehicle Services Total** **124,078**

**Travel and Training**

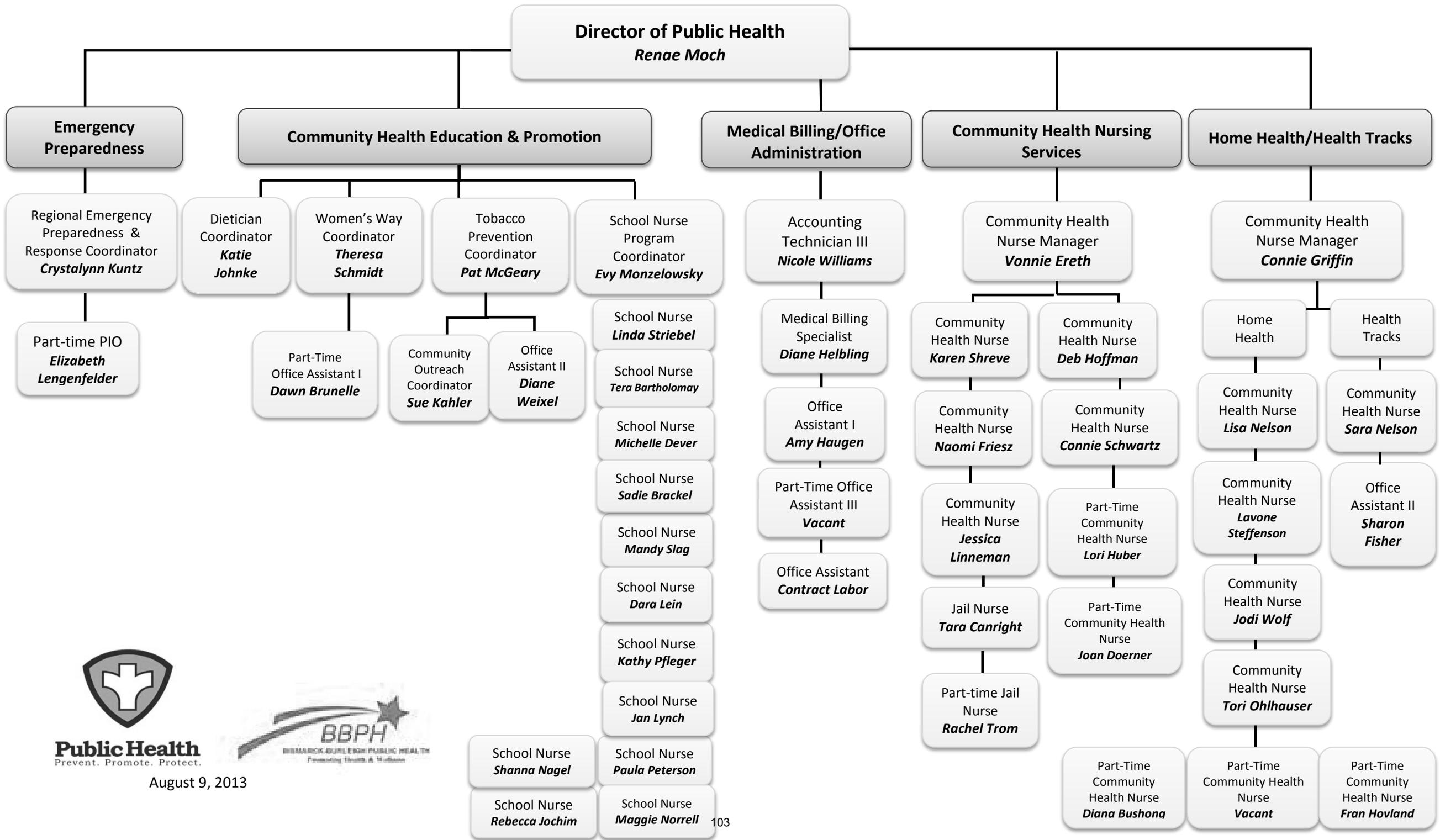
4500.100 - Lodging	6,380
4500.200 - Meals	3,952

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>175 Police</b>	
4500.300 - Airfare	1,775
4500.350 - Car Rental	150
4500.400 - Travel-Fuel	2,976
4510.100 - Conference Registration	18,305
4510.400 - Training Supplies	3,144
<b>Travel and Training Total</b>	<b>36,682</b>
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	3,243
4600.200 - Boiler Insurance	900
4600.600 - Auto Insurance	2,500
4605.100 - Telephone	23,000
4605.200 - Cell Phones	22,228
4610.100 - Advertising/Promotions	3,350
4615.000 - Printing/Binding	4,780
4625.000 - Photography	300
4630.400 - Recycling Service Fees	500
4635.100 - Computer Service Fees	1,454
4635.300 - Software Upgrade/Maintain	61,573
4650.100 - Hazardous Waste Removal	140
<b>Other Operating Services Total</b>	<b>123,968</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	12,307
4700.200 - Office Small Equipment	750
4700.300 - Computer Small Equipment	2,123
4700.400 - Copier/Printer Supplies	21,220
4700.600 - Small Software Programs	600
4705.000 - Uniforms	26,305
4710.200 - Small Tools/Equipment	11,640
4710.500 - Lighting Supplies	1,242
4710.600 - Janitorial Supplies	10,500
4735.100 - Safety Supplies	375
4735.200 - Ammunition/Weapons	34,520
4735.250 - Bullet Proof Vest/Armor	1,600
<b>Operating Supplies Total</b>	<b>123,182</b>
<b>150 Police Support Services Total</b>	<b>2,527,235</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>175 Police</b>	
<b>160 Match for Grant</b>	
<b>Operating Supplies</b>	
4710.200 - Small Tools/Equipment	2,000
4735.250 - Bullet Proof Vest/Armor	4,000
<b>Operating Supplies Total</b>	<b>6,000</b>
<b>Grants and Subsidies</b>	
4900.200 - Operating Grant/Subsidies	1,698
<b>Grants and Subsidies Total</b>	<b>1,698</b>
<b>Capital Outlay</b>	
5020.100 - Machinery/Equipment	3,396
<b>Capital Outlay Total</b>	<b>3,396</b>
<b>160 Match for Grant Total</b>	<b>11,094</b>
<b>175 Police Total</b>	<b>10,428,575</b>



**Public Health**  
Prevent. Promote. Protect.

August 9, 2013



## BISMARCK-BURLEIGH PUBLIC HEALTH

### MISSION

**Bismarck-Burleigh Public Health plans and promotes health and safety for all residents through disease and injury prevention.**



**Public Health**  
Prevent. Promote. Protect.

### VISION

**Leading the way to a healthier community.**



### GOALS 2014

- Monitor the health status in the community to identify community health problems in our service area.
- Inform, educate, and empower residents on health and wellness issues.
- Develop policies and plans that support individual, community health, and emergency preparedness efforts.
- Mobilize community partnerships and collaborate with other health organizations to identify and resolve health issues.
- Link individuals to needed personal health services and assure the provision of health care when otherwise unavailable to residents in the community.
- Ensure BBPH has a competent public health workforce by participating in education and training opportunities throughout the year.
- Implement electronic billing for BBPH services through the utilization of CHAMP, our electronic health record.
- Participate in Health Insurance Exchanges (HIE's) as they develop in the state of North Dakota.
- Monitor the effects of the Affordable Care Act on Public Health as these regulations are enforced throughout the nation.
- Enhance worksite wellness activities for City employees with the BBPH dietician leading worksite wellness efforts for the City of Bismarck.
- Promote a safe and healthy community for students in Bismarck and Burleigh County schools as the population and health issues in the schools continue to increase.
- Identify quality improvement opportunities at BBPH and standardize quality improvement efforts, evaluation and documentation methods.

**City of Bismarck  
Service Efforts and Accomplishments  
General Fund - Public Health  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 1,043,218	\$ 1,142,658	\$ 1,274,959
Fringe Benefits	174,331	183,317	218,311
Professional/Legal Services	30,874	28,941	27,705
Property/Equipment	1,221	1,000	1,430
Travel/Training	19,539	32,400	30,500
Service Expense	29,426	43,816	57,722
Supply Expense	172,870	174,800	183,257
Total Expenditures	<u>\$ 1,471,479</u>	<u>\$ 1,606,932</u>	<u>\$ 1,793,884</u>
Number of Employees	26.25	26.25	27.25
Number of Home Health Patients	222	250	250
Number of Home Visits	4,270	5,500	5,000
Number of Immunizations	3,845	4,500	4,500
Number of Pedicures	1,285	1,200	1,300
Number of HIV Screenings (consults)	181	180	200
number of STD Screenings	57	65	100
Number of Flu Shots	2,471	3,700	2,500
Number Screen in Women's Way	366	352	352
Car Seats Distributed	152	224	200
BAMBBE Visits	336	400	350
Nutrition Individual Education Consults	27	100	35
Nutrition Group Education	15	100	20
Nutrition Wellness Presentations	20	75	25
Nutrition Media Events	6	25	15

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**180 Public Health**

**165 Public Health**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	1,164,082
4120.000 - Part-Time Wages	105,439
4130.000 - Overtime Wages	2,500
4160.000 - Annual Leave	1,238
4170.000 - Sick Overage	1,700

**Personal Services - Salaries & Wage Total** **1,274,959**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	213,011
4200.200 - Life Insurance	1,230
4240.100 - Workers Comp-Premium	1,370
4240.300 - Workers Comp-Inmate/Vol	100
4250.250 - Meal Allowance - No Hotel	100
4250.300 - Mileage Allowance	2,500

**Personal Services - Fringe Benefits Total** **218,311**

**Professional, Legal, and Contracted Service Fees**

4300.200 - Health Officer Fees	13,535
4300.300 - Professional Certification	500
4330.100 - Contract Labor	10,000
4330.200 - Service Contract	3,670

**Professional, Legal, and Contracted Service Fees Total** **27,705**

**Building, Equipment, and Vehicle Services**

4420.300 - Rpr/Mtce-Equipment	1,430
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**Building, Equipment, and Vehicle Services Total** **1,430**

**Travel and Training**

4500.100 - Lodging	2,500
4500.200 - Meals	1,000
4500.300 - Airfare	3,500
4500.600 - Travel-Mileage Reimbursmt	1,000
4500.700 - Service Area Travel	12,000
4500.800 - Taxi/Parking	150
4510.100 - Conference Registration	6,850
4510.300 - In-House Training	3,000
4510.400 - Training Supplies	500

**Travel and Training Total** **30,500**

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

**180 Public Health**

**Other Operating Services**

4600.300 - Professional Liability	2,100
4605.100 - Telephone	6,345
4605.200 - Cell Phones	5,000
4610.100 - Advertising/Promotions	3,500
4610.200 - Legal Ads	1,000
4610.300 - Public Educational Ads	2,000
4615.000 - Printing/Binding	3,717
4630.300 - Membership/Dues	1,000
4630.600 - Permits/Fees	500
4635.100 - Computer Service Fees	610
4635.300 - Software Upgrade/Maintain	9,050
4650.100 - Hazardous Waste Removal	400
4650.400 - Lab Test	8,000
4650.450 - Hepatitis Test	2,500
4655.100 - Background Checks	500
4655.600 - Candidate Assessment Svc	5,000
4665.000 - Hospitality/Entertainment	100
4685.300 - Wellness	6,400

**Other Operating Services Total** **57,722**

**Operating Supplies**

4700.100 - Office Supplies	9,497
4700.200 - Office Small Equipment	2,555
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	1,514
4700.500 - Postage	2,416
4700.600 - Small Software Programs	550
4710.200 - Small Tools/Equipment	500
4710.600 - Janitorial Supplies	200
4740.100 - Nursing Supplies	22,125
4740.200 - Vaccine Supplies	100,000
4740.225 - Flu Vaccine Supplies	40,000
4740.300 - Emergency Medications	500
4750.000 - Subscriptions/Publication	900

**Operating Supplies Total** **183,257**

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**165 Public Health Total** **1,793,884**

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## ONE-TIME OPERATIONS

The One-time Operations budget is established to account for temporary or non-recurring costs that are authorized for the departments in the current year only.

### **Administration**

Workforce Planning (Recruitment & Knowledge Transfer)	\$ 100,000
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### **Commission Special Projects**

Assessment & Space Analysis of City Building	25,000
Volunteer Recognition Event	3,000
Single Point Contact Position at Ruth Meier's	16,500
Missouri Valley Coalition for Homeless People	5,000
Human Relations Committee	2,500
	<hr/> 52,000

### **Building Maintenance**

Downtown City Employees Parking in New Ramp	30,750
Big Foot Software Upgrade	1,660
Trees & Shrubs for PHC parking lot	9,550
	<hr/> 41,960

### **Dakota Media Access**

Upgrade HD Playback System	68,000
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### **Combined Communications**

Overtime Wages	10,000
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### **Engineering**

Conference Registration	6,000
Replace 2 compact pick-ups	52,000
Part-time wages for summer interns	11,500
Additional funding for overtime wages	20,000
Engineering/Study consultants	100,000
	<hr/> 189,500

### **Finance - Common Software**

ITGC Technology Projects: Land Records Management System	32,242
Microsoft Exchange Cloud E-mail City-wide	19,020
	<hr/> 51,262

### **Fire**

New Fire Marshall Uniforms	500
New Fire Marshall Computer/Code Reference	1,000
Replace 8 SCBA Tanks	11,200
Replace Fire Marshall Vehicle	18,000
	<hr/> 30,700

One-time Operations (continued)

**Fire (continued)**

Building Maintenance & Repair:

Fire Station 1 - Upgrade Lighting	23,100
Exterior Concrete Sealants'	2,700
Fire Station 2 - Replace Make-up Air Unit	6,000
Fire Station 3 - Exterior Concrete Sealants	8,000
Replace All Carpet Flooring	7,000
Replace Cabinets & All Tile Floors	8,600
Fire Station 4 - Repair Roof at Bay Wall on South	4,300
Exterior Concrete Sealants	4,500
	<hr/>
	64,200

Vector Control:

Wages & Benefits	22,070
Professional Certification	320
R/M Equipment/Vehicles	5,000
Rent/Drug Testing/Cell Phones/Meals/Lodging	1,670
Small Equip-Computer/Tools	750
Pesticides	20,000
Gasoline	3,000
Safety Supplies	500
	<hr/>
	53,310

Fire Truck Reserve: Construction of Burn Building	490,000
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**Human Resources**

Classification/Compensation Systems Study	75,000
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**Municipal Courts**

New Employee Computer/Monitor/SW	2,000
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**Community Development**

Planning: 20% MPO Match for PT Planner for 20 hrs.	5,133
20% MPO Match for NE Sub-area Study	30,000
20% MPO Match for HAZ-MAT Route Study	15,000
20% MPO Match for Non-dedicated Road Study	30,000
New Office Ass't computer/SW/phone/printer/Kronos	2,682
HUD Administrative Fees and Salaries & Benefits Shortfall	21,344
	<hr/>
	104,159

Building Inspections

PT Temporary Wages/Labor	7,900
Overtime Wages	40,000
Vehicle Repair & Maintenance	5,000
Office Supplies/Small Tools & Equipment/Safety Supplies	2,300
Replace Computers	9,810
	<hr/>
	65,010

One-time Operations (continued)

**Police Department**

Replace 8 Patrol Vehicles	202,551
Equipment Transfer for Replacement Vehicles	62,840
Additional Squad Car & Equipment for Traffic Sergeant	62,183
Portable Drug Incinerator	3,750
Additional Costs for Prisoners Care	176,000
Build Storage Loft Inside Facility	8,000
Over-time Wages	45,000
Oil Impact Grant match of 25% (\$199,496 total)	49,874
Investigative Tool for Nationwide Searches	6,688
COPS Grant 3 Officers (if grant not extended 6/14)	84,054
Equipment for Officers of COPS Grant	25,875
Microphones (60 at \$70 ea.) and Earphone Jacks (70 at \$40 ea.)	7,000
Additional Funding for Towing Costs	1,264
Computer Small Equipment	12,831
Match for Grant	5,329
Contract Labor	6,232
Training Supplies	2,656
ITGC: Replace Car Video System in Patrol Cars	154,864
Wireless Infrastructure for Mobile Computers	9,912
Update Audio/Video System in Building	18,187
	<hr/>
	945,090

**Public Health**

PT Registered Nurse	34,507
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**Non-Departmental**

Fuel: Gasoline and Diesel Pool	125,000
Utilities: Electricity & Natural Gas Pool	25,000
Forestry Contract for Pruning	90,000
	<hr/>
	240,000

**General Fund One-time Operations** 2,616,698

**Library**

Catalog Database Update and Editing	12,200
Addition of Technology Equipment to Generator	29,573
	<hr/>
	41,773

**Civic Center**

Replace 7 Computers	7,065
2 8 Channel Mixer Boards	800
14 Flatbed Exhibitor Move-in Carts	2,000
Multiple Compartment Portable Sink	2,000
2 18" Windsor Vacs	1,800
3 Choir Microphones with Boom Stands	1,140

One-time Operations (continued)

**Civic Center** (continued)

2 Wireless Microphone Systems with Boom Stands	2,900
Forklift (6000 pound)	38,000
New Battery and Charger for Forklift	4,500
Door Guard and Usher Vests and Security T-shirts	5,500
Exhaust System Upgrade of Popcorn Popping Room	5,600
Overhaul Air conditioning Compressor	28,000
Replace 3 Water Pump Seals in Exhibit Hall	7,000
Replace 3 Concession Stand Grease Trap Interceptors	4,800
5 Building Heating Boilers/32 VAV Reheat Units	23,000
South Addition Cooling Tower Repairs	8,500
Purchase/install Trane Summit HVAC Control Program	25,000

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167,605

**Fleet Services**

Fuel Island Upgrade	25,000
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**Total One-time Operations** 2,851,076

**City of Bismarck**  
**Service Efforts and Accomplishments**  
**General Fund - One-Time Operations**  
**2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 91,499	\$ 248,542	\$ 272,059
Fringe Benefits	1,035	482	19,117
Professional/Legal Services	176,198	372,010	405,696
Property/Equipment	69,967	88,620	141,190
Travel/Training	16,344	59,274	12,330
Service Expense	174,150	187,178	310,191
Supply Expense	303,930	385,878	335,154
Grants	27,800	2,800	73,329
Capital Expense	187,707	1,733,923	557,632
Construction and Infrastructure	-	100,000	-
Transfers	125,930	570,000	490,000
<b>Total Expenditures</b>	<b>\$ 1,174,560</b>	<b>\$ 3,748,707</b>	<b>\$ 2,616,698</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**192 One-Time**

**000 Operations**

**Building, Equipment, and Vehicle Services**

4400.200 - Electricity 20,000

4400.500 - Natural Gas 5,000

**Building, Equipment, and Vehicle Services Total 25,000**

**Other Operating Services**

4640.300 - Tree Pruning 90,000

**Other Operating Services Total 90,000**

**Operating Supplies**

4725.100 - Gasoline 115,000

4725.200 - Diesel 10,000

**Operating Supplies Total 125,000**

**000 Operations Total 240,000**

**022 Administration One-Time**

**Professional, Legal, and Contracted Service Fees**

4310.500 - Study Consultants 25,000

4310.700 - Professional Consultants 124,000

**Professional, Legal, and Contracted Service Fees Total 149,000**

**Other Operating Services**

4665.000 - Hospitality/Entertainment 3,000

**Other Operating Services Total 3,000**

**022 Administration One-Time Total 152,000**

**026 Building Maint One Time**

**Building, Equipment, and Vehicle Services**

4420.280 - Rpr/Mtce-Parking Lot 30,750

**Building, Equipment, and Vehicle Services Total 30,750**

**Other Operating Services**

4635.300 - Software Upgrade/Maintain 1,660

**Other Operating Services Total 1,660**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>192 One-Time</b>	
<b>Operating Supplies</b>	
4730.100 - Forestry Trees/Shrubs	9,550
<b>Operating Supplies Total</b>	<b>9,550</b>
<b>026 Building Maint One Time Total</b>	<b>41,960</b>
<b>030 Cable TV-One time budget</b>	
<hr/>	
<b>Grants and Subsidies</b>	
4900.200 - Operating Grant/Subsidies	68,000
<b>Grants and Subsidies Total</b>	<b>68,000</b>
<b>030 Cable TV-One time budget Total</b>	<b>68,000</b>
<b>052 Combined Comm One-Time</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4130.000 - Overtime Wages	10,000
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>10,000</b>
<b>052 Combined Comm One-Time Total</b>	<b>10,000</b>
<b>062 Engineering One-Time</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4120.000 - Part-Time Wages	11,500
4130.000 - Overtime Wages	20,000
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>31,500</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4310.200 - Engineering Consultants	100,000
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>100,000</b>
<b>Travel and Training</b>	
4510.100 - Conference Registration	6,000
<b>Travel and Training Total</b>	<b>6,000</b>
<b>Capital Outlay</b>	
5020.200 - Vehicles	52,000
<b>Capital Outlay Total</b>	<b>52,000</b>
<b>062 Engineering One-Time Total</b>	<b>189,500</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**192 One-Time**

**071 Common SoftwareTech-1Time**

**Other Operating Services**

4635.100 - Computer Service Fees 19,020

**Other Operating Services Total 19,020**

**Capital Outlay**

5020.500 - Computers & Software 32,242

**Capital Outlay Total 32,242**

**071 Common SoftwareTech-1Time Total 51,262**

**082 Vector Control**

**Personal Services - Salaries & Wage**

4120.000 - Part-Time Wages 21,600

**Personal Services - Salaries & Wage Total 21,600**

**Personal Services - Fringe Benefits**

4240.100 - Workers Comp-Premium 470

**Personal Services - Fringe Benefits Total 470**

**Professional, Legal, and Contracted Service Fees**

4300.300 - ProfessionalCertification 320

**Professional, Legal, and Contracted Service Fees Total 320**

**Building, Equipment, and Vehicle Services**

4420.300 - Rpr/Mtce-Equipment 2,500

4420.400 - Rpr/Mtce-Vehicles 2,500

4430.100 - Rentals-Building 960

**Building, Equipment, and Vehicle Services Total 5,960**

**Travel and Training**

4500.100 - Lodging 200

4500.200 - Meals 50

4510.100 - Conference Registration 100

**Travel and Training Total 350**

**Other Operating Services**

4605.200 - Cell Phones 200

4655.300 - Drug Testing-Recruitment 160

**Other Operating Services Total 360**

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>192 One-Time</b>	
<b>Operating Supplies</b>	
4700.300 - Computer Small Equipment	250
4710.200 - Small Tools/Equipment	500
4715.100 - Pesticides	20,000
4725.100 - Gasoline	3,000
4735.100 - Safety Supplies	500
<b>Operating Supplies Total</b>	<b>24,250</b>
<b>082 Vector Control Total</b>	<b>53,310</b>
<b>091 Fire Truck One-Time</b>	
<b>Other Financing Uses</b>	
8000.325 - Transfer-Building Improve	490,000
<b>Other Financing Uses Total</b>	<b>490,000</b>
<b>091 Fire Truck One-Time Total</b>	<b>490,000</b>
<b>092 Fire One-time</b>	
<hr/>	
4420.100 - Rpr/Mtce-Building	64,200
<b>Building, Equipment, and Vehicle Services Total</b>	<b>64,200</b>
<b>Operating Supplies</b>	
4700.300 - Computer Small Equipment	1,000
4705.000 - Uniforms	500
4735.150 - Safety Small Equipment	11,200
<b>Operating Supplies Total</b>	<b>12,700</b>
<b>Capital Outlay</b>	
5020.200 - Vehicles	18,000
<b>Capital Outlay Total</b>	<b>18,000</b>
<b>092 Fire One-time Total</b>	<b>94,900</b>
<b>112 Human Resources One-Time</b>	
<hr/>	
<b>Professional, Legal, and Contracted Service Fees</b>	
4310.500 - Study Consultants	75,000
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>75,000</b>
<b>112 Human Resources One-Time Total</b>	<b>75,000</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>192 One-Time</b>	
<b>122 Municipal Court One-Time</b>	
<b>Operating Supplies</b>	
4700.300 - Computer Small Equipment	2,000
<b>Operating Supplies Total</b>	<b>2,000</b>
<b>122 Municipal Court One-Time Total</b>	<b>2,000</b>
<b>141 Inspections One-Time</b>	
<b>Personal Services - Salaries &amp; Wage</b>	
4120.000 - Part-Time Wages	7,900
4130.000 - Overtime Wages	40,000
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>47,900</b>
<b>Building, Equipment, and Vehicle Services</b>	
4420.400 - Rpr/Mtce-Vehicles	5,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>5,000</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	2,300
4700.300 - Computer Small Equipment	9,810
<b>Operating Supplies Total</b>	<b>12,110</b>
<b>141 Inspections One-Time Total</b>	<b>65,010</b>
<b>142 Planning One-Time</b>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	11,012
4120.000 - Part-Time Wages	5,115
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>16,127</b>
<b>Personal Services - Fringe Benefits</b>	
4240.100 - Workers Comp-Premium	18
<b>Personal Services - Fringe Benefits Total</b>	<b>18</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4310.500 - Study Consultants	75,000
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>75,000</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

**192 One-Time**

**Other Operating Services**

4630.200 - Administrative Fees 10,332

**Other Operating Services Total 10,332**

**Operating Supplies**

4700.200 - Office Small Equipment 682

4700.300 - Computer Small Equipment 2,000

**Operating Supplies Total 2,682**

**142 Planning One-Time Total 104,159**

**162 Police One-Time**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries 65,486

4130.000 - Overtime Wages 45,000

**Personal Services - Salaries & Wage Total 110,486**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance 17,835

4200.200 - Life Insurance 97

4240.100 - Workers Comp-Premium 636

**Personal Services - Fringe Benefits Total 18,568**

**Professional, Legal, and Contracted Service Fees**

4300.300 - Professional Certification 144

4330.100 - Contract Labor 6,232

**Professional, Legal, and Contracted Service Fees Total 6,376**

**Building, Equipment, and Vehicle Services**

4420.100 - Rpr/Mtce-Building 8,000

4420.400 - Rpr/Mtce-Vehicles 2,280

**Building, Equipment, and Vehicle Services Total 10,280**

**Travel and Training**

4500.100 - Lodging 125

4500.200 - Meals 1,274

4500.400 - Travel-Fuel 300

4500.800 - Taxi/Parking 125

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>192 One-Time</b>	
4510.100 - Conference Registration	1,500
4510.400 - Training Supplies	2,656
<b>Travel and Training Total</b>	<b>5,980</b>
<b>Other Operating Services</b>	
4635.100 - Computer Service Fees	120
4635.300 - Software Upgrade/Maintain	6,688
4645.100 - Prisoner Care-Jail	176,000
4645.500 - Towing	1,264
4650.300 - Drug Testing	88
4655.500 - Agility Testing	297
4660.300 - Physical-Psychological-PO	1,012
4685.500 - Hepatitis B	350
<b>Other Operating Services Total</b>	<b>185,819</b>
<b>Operating Supplies</b>	
4700.200 - Office Small Equipment	3,100
4700.300 - Computer Small Equipment	22,908
4700.600 - Small Software Programs	4,122
4705.000 - Uniforms	2,812
4710.200 - Small Tools/Equipment	50,555
4735.400 - Canine	525
4710.210 - Equipment Changeover, None	62,840
<b>Operating Supplies Total</b>	<b>146,862</b>
<b>Grants and Subsidies</b>	
4900.200 - Operating Grant/Subsidies	5,329
<b>Grants and Subsidies Total</b>	<b>5,329</b>
<b>Capital Outlay</b>	
5020.200 - Vehicles	272,427
5020.500 - Computers & Software	182,963
<b>Capital Outlay Total</b>	<b>455,390</b>
<b>162 Police One-Time Total</b>	<b>945,090</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>192 One-Time</b>	
<b>172 Public Health One-Time</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4120.000 - Part-Time Wages	34,446
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>34,446</b>
<b>Personal Services - Fringe Benefits</b>	
4240.100 - Workers Comp-Premium	61
<b>Personal Services - Fringe Benefits Total</b>	<b>61</b>
<b>172 Public Health One-Time Total</b>	<b>34,507</b>
<hr/>	
<b>192 One-Time Total</b>	<b>2,616,698</b>
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## EQUIPMENT RESERVE

The Equipment Reserve budget is used to account for the expenditures made by the General Fund Departments from their equipment reserve fund. This fund reflects 50% of the appropriations savings from operations for the individual departments and is used primarily for technology related purchases, replacements and upgrades. The equipment list for each department is presented below:

### **Administration**

Purchase/install Audio/Video Recording Equipment	48,384
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### **Attorney**

Replace 2 Computer	2,385
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### **Combined Communications**

Move Phones to City VOIP System	21,900
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### **Engineering**

Computer Tablets for Field Evaluations	6,450
Civil 3D/AutoCAD Package	8,000
Office Desks/Furniture	12,000
	<hr/> 26,450

### **Finance**

9 - PCs : 3 IT , 3 Fiscal & 3 Assessing	5,715
1 Laptop - IT/Fiscal	2,000
3 - LCD Monitors	450
Inkjet and 2 Laser Printers	1,775
Replace Chairs in Tom Baker Room	22,500
	<hr/> 32,440

### **Fire**

Computer Small Equipment	5,850
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### **Human Resources**

Office Small Equipment	827
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### **Police**

Copier for Records	8,841
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### **Public Health**

3 Mitel Telephones	1,260
Replace 4 Office Chairs	2,000
Replace 10 Laptops	15,000
2 LCD Monitors	320
2 Laser Printers with Sheet/envelope Drawers	2,145
	<hr/> 20,725

Equipment Reserve (continued)

**Computer Expansion Reserve**

Replace 4 Switches	7,500
UPS Batteries	2,000
4 Servers Upgrades	28,000
Additional Storage Area Network	2,000
4 Post Racks	3,000
Backup Hardware for Off-site Appliance	8,000
4 New Servers for CRW	<u>36,000</u>
	86,500
<b>Total</b>	254,302

**City of Bismarck  
 Service Efforts and Accomplishments  
 General Fund - Equipment Reserve  
 2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Supply Expense	\$ 20,080	\$ 68,902	\$ 54,177
Capital Expense	33,762	40,000	200,125
Total Expenditures	<u>\$ 53,842</u>	<u>\$ 108,902</u>	<u>\$ 254,302</u>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>194 Equipment Reserve</b>	
<b>024 Administration Equip Res</b>	
<b>Capital Outlay</b>	
5020.100 - Machinery/Equipment	48,384
<b>Capital Outlay Total</b>	<b>48,384</b>
<b>024 Administration Equip Res Total</b>	<b>48,384</b>
<b>034 Attorney Equipment Reserve</b>	
<b>Operating Supplies</b>	
4700.300 - Computer Small Equipment	2,385
<b>Operating Supplies Total</b>	<b>2,385</b>
<b>034 Attorney Equipment Reserve Total</b>	<b>2,385</b>
<b>054 Comb Comm Equipment Res</b>	
<b>Capital Outlay</b>	
5020.400 - Office Equipment	21,900
<b>Capital Outlay Total</b>	<b>21,900</b>
<b>054 Comb Comm Equipment Res Total</b>	<b>21,900</b>
<b>064 Engineering Equipment Res</b>	
<b>Operating Supplies</b>	
4700.600 - Small Software Programs	14,450
<b>Operating Supplies Total</b>	<b>14,450</b>
<b>Capital Outlay</b>	
5020.100 - Machinery/Equipment	12,000
<b>Capital Outlay Total</b>	<b>12,000</b>
<b>064 Engineering Equipment Res Total</b>	<b>26,450</b>
<b>074 Finance Equipment Reserve</b>	
<b>Operating Supplies</b>	
4700.300 - Computer Small Equipment	9,940
<b>Operating Supplies Total</b>	<b>9,940</b>
<b>Capital Outlay</b>	
5020.100 - Machinery/Equipment	22,500
<b>Capital Outlay Total</b>	<b>22,500</b>
<b>074 Finance Equipment Reserve Total</b>	<b>32,440</b>

**City of Bismarck  
Annual Budget - General Fund 100  
For the Year 2014**

<b>194 Equipment Reserve</b>	
<b>094 Fire Equipment Reserve</b>	
<b>Operating Supplies</b>	
4700.300 - Computer Small Equipment	5,850
<b>Operating Supplies Total</b>	<b>5,850</b>
<b>094 Fire Equipment Reserve Total</b>	<b>5,850</b>
<b>114 Human Resources Equip Res</b>	
<b>Operating Supplies</b>	
4700.200 - Office Small Equipment	827
<b>Operating Supplies Total</b>	<b>827</b>
<b>114 Human Resources Equip Res Total</b>	<b>827</b>
<b>164 Police Equipment Reserve</b>	
<b>Capital Outlay</b>	
5020.400 - Office Equipment	8,841
<b>Capital Outlay Total</b>	<b>8,841</b>
<b>164 Police Equipment Reserve Total</b>	<b>8,841</b>
<b>174 Public Health Equip Res</b>	
<b>Operating Supplies</b>	
4700.200 - Office Small Equipment	2,000
4700.210 - Telephone Equipment	1,260
4700.300 - Computer Small Equipment	17,465
<b>Operating Supplies Total</b>	<b>20,725</b>
<b>174 Public Health Equip Res Total</b>	<b>20,725</b>
<b>704 Computer Expansion Reserve</b>	
<b>Capital Outlay</b>	
5020.500 - Computers & Software	86,500
<b>Capital Outlay Total</b>	<b>86,500</b>
<b>704 Computer Expansion Reserve Total</b>	<b>86,500</b>
<b>194 Equipment Reserve Total</b>	<b>254,302</b>

**City of Bismarck  
Service Efforts and Accomplishments  
General Fund - Non-departmental  
2014 Budget**

The Non-departmental Operations budget in the General Fund is used to account for employer pension contributions, the bank service and credit card charges for the General Fund departments and transfer of funds for specific expenses in other designated funds.

Pension Contributions	\$	1,235,524
Bank Service & Credit Card Charges		227,360
Share of General Funds Cost Allocation to Social Security		86,947
Repayment to:		
Liability Fund for Purchase of 5th and Front Facility (9th of 15)		144,000
Tax Increment for BSC Renovation of PHC (9th of 15)		68,665
Match for FEMA Grant Reimbursements		500,000

	2012 Actual	2013 Budget	2014 Budget
Fringe Benefits	\$ 48,359	\$ 83,237	\$ 1,235,524
Service Expense	-	148,000	225,000
Supply Expense	-	2,000	2,360
Transfers	323,282	991,528	799,612
<b>Total Expenditures</b>	<b>\$ 371,641</b>	<b>\$ 1,224,765</b>	<b>\$ 2,262,496</b>

**City of Bismarck**  
**Annual Budget - General Fund 100**  
**For the Year 2014**

**000 Nondepartmental**

**000 Operations**

**Personal Services - Fringe Benefits**

4200.400 - Pension Expense 1,235,524

**Personal Services - Fringe Benefits Total 1,235,524**

**Other Operating Services**

4675.100 - Bank Service Charges 125,000

4675.200 - Credit Card Service Fee 100,000

**Other Operating Services Total 225,000**

**Operating Supplies**

4700.100 - Office Supplies 2,360

**Operating Supplies Total 2,360**

**Other Financing Uses**

8000.289 - Transfer-Social Sec Tax 86,947

8000.293 - Transfer-GovtGrantsActivi 500,000

8000.310 - Transfer-Tax Increment 68,665

8000.725 - Transfer-Liability Ins 144,000

**Other Financing Uses Total 799,612**

**000 Nondepartmental Total**

**2,262,496**

## E/H TRANSIT SYSTEM

This fund accounts for the pass through of federal funds and a tax levy of 3 mills to the Bismarck-Mandan Transit Board. These funds are used to operate a bus system for the elderly and disabled citizens and a fixed route for general transportation in Bismarck and Mandan.

**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund - E/H Transit System  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Service Expense	\$ 180	\$ -	\$ -
Grants	2,729,221	4,175,439	4,796,702
Transfers	14,287	21,044	-
Total Expenditures	<u>\$ 2,743,688</u>	<u>\$ 4,196,483</u>	<u>\$ 4,796,702</u>
Revenues			
Tax Collections	\$ 600,782	\$ 679,158	\$ 780,447
Government	2,087,608	3,517,025	4,015,955
Other Income	54,467	-	-
Interest	319	300	300
Total Revenues	<u>\$ 2,743,176</u>	<u>\$ 4,196,483</u>	<u>\$ 4,796,702</u>

**City of Bismarck**  
**Revenue Budget - EH Transit System 205**  
**For the Year 2014**

<b>Tax Collections</b>	
3010.100 - Real Estate Tax-Current	767,247
3010.110 - Real Estate Tax-Prior	6,500
3010.200 - Mobile Home Tax-Current	6,000
3010.210 - Mobile Home Tax-Prior	700
<b>Tax Collections Total</b>	<b>780,447</b>
<b>Intergovernmental Revenue</b>	
3230.700 - EH Transit Grant	4,000,000
3240.200 - Homestead Cr-RE Current	2,600
3240.210 - Homestead Cr-RE Prior	250
3240.220 - Homestead Cr-MH Current	200
3240.240 - Disabled Vetran Cr - RE Current	2,000
3240.250 - Disabled Vetran Cr - RE Prior	125
3240.260 - Disabled Vetran Cr - MH Current	50
3240.270 - Disabled Vetran Cr - MH Prior	5
3240.300 - In Lieu of Tax-Bank Franc	600
3240.310 - In Lieu of Tax-Bur Cty Hs	75
3240.320 - In Lieu of Tax-Game/Fish	5,500
3240.340 - In Lieu of Tax-Telecommun	550
3240.350 - In Lieu of Tax-Trans Line	4,000
<b>Intergovernmental Revenue Total</b>	<b>4,015,955</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	300
<b>Investment Earnings Total</b>	<b>300</b>
<b>Grand Total</b>	<b>4,796,702</b>
<b>Cash Reserve</b>	<b>-</b>
<b>Total E/H Transit System</b>	<b>4,796,702</b>

**City of Bismarck**  
**Annual Budget - E/H Transit System 205**  
**For the Year 2014**

**205 E&H Transit System**

**136 EH Transit Sys Operations**

**Grants and Subsidies**

4900.100 - Pass-Thru Grant/Subsidies 4,000,000

4900.200 - Operating Grant/Subsidies 796,702

**Grants and Subsidies Total 4,796,702**

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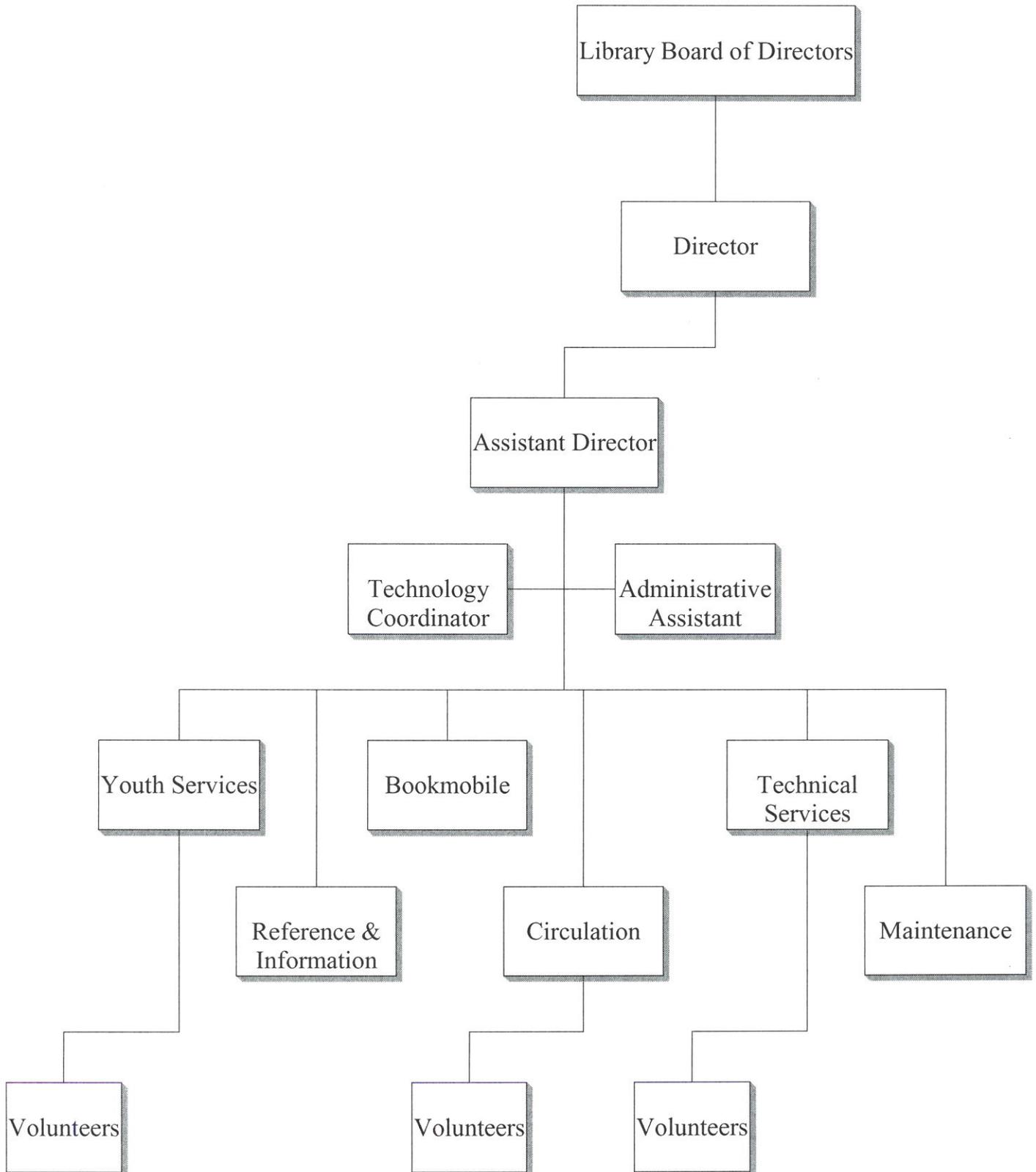
**205 E&H Transit System Total**

**4,796,702**

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# City of Bismarck Library



## LIBRARY

Bismarck Veterans Memorial Public Library is a full-service municipal library governed by a five-member Library Board of Directors appointed by the City Commission and primarily supported with a city mill levy. Since 1976 a contractual arrangement with Burleigh County has provided for service to rural citizens supported by a rural mill levy. The state also provides some dollars based upon a formula related to local support. Membership in the Central Dakota Library Network (CDLN) facilitates reciprocal use by cardholders of libraries in Mandan and in Morton, McLean and Mercer counties.

Open seven days a week, the Library has a staff consisting of 26.2 FTE, which includes 15 full-time and 39 part-time persons. About 51% of combined city-county residents are now registered cardholders; walk-in use averages over 7,300 persons per week and makes BPL one of the most used public facilities in Bismarck. All resources usage in 2012 totaled 774,933. Public services include: professional reference and information research (30,762) queries answered at the Reference Desk); database searching with full-text online magazines and journals purchased through a statewide contract; interlibrary loan of materials from across the nation plus public Internet and e-mail access; and the shared online catalog that includes more than 585,000 holdings of: Bismarck Public Library, the University of Mary Welder Library, Morton Mandan Public Library, St. Mary's Central High School; United Tribes Technical College Libraries; and public and school libraries in Morton, McLean and Mercer Counties. A total of 20 individual libraries are now networked and sharing central system expenses. Bismarck Public Library also connects directly with the state university system catalog, ODIN, and OCLC, the national database of major libraries in the USA, Europe and Asia.

The Library's website ([www.bismarcklibrary.org](http://www.bismarcklibrary.org)), which has been upgraded and integrated into the City's website, includes access to the online catalog plus a wide array of purchased electronic databases, available 24/7. Downloadable eBooks are available through a shared purchasing agreement. The Burleigh County Bookmobile operates throughout the rural county on a twelve-month schedule, visiting more than 50 locations, including rural schools, subdivisions and remote county areas.

The Library's carpet floor covering had been completely replaced as a City CIP (completed in 2010). Also, the air-conditioning chiller unit has been replaced with an upgraded and more efficient unit as a City CIP in the current year. The Children's Library has been completely renovated (finished late 2009) with private funds (\$667,000 pledged) raised by the Library Foundation. In 2012, an emergency back-up generator was installed and the fire alarm panel was replaced, the interior main floor walls were painted and a new, ergonomically correct circulation desk was installed. In 2013 we anticipate replacing the pavers on the plaza with concrete, updating our lighting on the main floor, upgrading our video security cameras and have already installed a hatch to access our roof with the addition of ladders to access the different roof levels.

The Library has 38 Internet computes that are readily available for adults along with 11 catalog search stations.. Classes offering instruction on computer-related skills are offered. Year-around children's programs and teen events, combined with adult meeting room events scheduled by the Library and by community groups, provide extensive benefit to the community. The Children's Library now provides 2 additional Internet/ e-mail sites for parents accompanying children plus a total of 12 computers with filtered Internet for computer gaming and homework.

A lower level includes 3 meeting rooms which are available to the public for meetings, classes, recitals and public forums.

**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund  
Library  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
<b>Library</b>			
Salary/Wages	\$ 1,050,542	\$ 1,098,702	\$ 1,117,780
Fringe Benefits	127,261	128,418	149,717
Professional/Legal Services	13,451	13,450	26,250
Property/Equipment	166,697	190,872	198,240
Travel/Training	6,721	7,450	12,250
Service Expense	74,615	78,994	83,660
Supply Expense	383,663	390,200	427,950
Grants	-	15,000	15,000
Capital Expense	53,612	-	29,573
Transfers	34,903	37,339	41,040
<b>Total Expenditures</b>	<b>\$ 1,911,464</b>	<b>\$ 1,960,425</b>	<b>\$ 2,101,460</b>
<b>Bookmobile</b>			
Salary/Wages	\$ 80,740	\$ 83,230	\$ 87,409
Fringe Benefits	18,168	18,940	17,211
Professional/Legal Services	-	300	400
Property/Equipment	3,287	6,000	7,000
Travel/Training	2,809	1,700	800
Service Expense	3,575	3,560	5,410
Supply Expense	67,321	78,640	89,700
<b>Total Expenditures</b>	<b>\$ 175,900</b>	<b>\$ 192,370</b>	<b>\$ 207,930</b>
<b>Total Library</b>	<b>\$ 2,087,364</b>	<b>\$ 2,152,794</b>	<b>\$ 2,309,390</b>
<b>Revenues</b>			
Tax Collections	\$ 1,545,880	\$ 1,596,575	\$ 1,659,391
Government	565,527	512,375	592,050
Charge for Services	91,955	77,500	86,000
Fines	38,107	39,200	38,100
Interest	4,747	4,700	4,600
Rental	11,435	14,000	5,000
Donations	-	-	150
Sale of Assets	1,315	-	-
<b>Total Revenues</b>	<b>\$ 2,258,967</b>	<b>\$ 2,244,350</b>	<b>\$ 2,385,291</b>

**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund  
Library (Continued)  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
City Population (Estimated)	64,588	65,375	67,951
County Population (Estimated)	21,186	21,445	22,289
* Cost Per Capita	\$24.34	\$24.80	\$25.59
Number of Employees	26.20	26.20	26.20
Total Circulation Materials	471,180	500,000	500,000
* Circulation Per Capita	5.49	5.76	5.54
Walk-in Use	368,167	395,000	397,000
Registered Patrons	43,166	44,000	44,100
Collection Size	212,771	220,000	226,000
Reference Transactions	30,823	32,000	32,000
Youth Program Attendance	21,285	20,000	22,000
Meeting Room Attendance	17,278	19,000	19,000

\* Based on City & County Population

**City of Bismarck**  
**Revenue Budget - Library 210**  
**For the Year 2014**

<b>Tax Collections</b>	
3010.100 - Real Estate Tax-Current	1,618,891
3010.110 - Real Estate Tax-Prior	22,000
3010.200 - Mobile Home Tax-Current	16,500
3010.210 - Mobile Home Tax-Prior	2,000
<b>Tax Collections Total</b>	<b>1,659,391</b>
<b>Intergovernmental Revenue</b>	
3210.100 - Federal Government Grants	15,000
3240.200 - Homestead Cr-RE Current	6,900
3240.210 - Homestead Cr-RE Prior	700
3240.220 - Homestead Cr-MH Current	500
3240.230 - Homestead Cr-MH Prior	100
3240.240 - Disabled Vetran Cr - RE Current	5,000
3240.250 - Disabled Vetran Cr - RE Prior	400
3240.260 - Disabled Vetran Cr - MH Current	100
3240.270 - Disabled Vetran Cr - MH Prior	100
3240.300 - In Lieu of Tax-Bank Franc	12,000
3240.310 - In Lieu of Tax-Bur Cty Hs	1,800
3240.320 - In Lieu of Tax-Game/Fish	250
3240.340 - In Lieu of Tax-Telecommun	14,500
3240.350 - In Lieu of Tax-Trans Line	1,500
3240.800 - State Aid Distribution	200,000
3240.825 - State Aid Distribution - Library, None	91,900
3250.200 - Burleigh Bookmobile Svc	241,300
<b>Intergovernmental Revenue Total</b>	<b>592,050</b>
<b>Charges for Services</b>	
3320.800 - Fees-Copying	4,000
3320.805 - Fees-Email	7,000
3320.825 - Fees-Library Patron Svcs	20,000
3320.850 - Contract Library Services	51,000
<b>Charges for Services Total</b>	<b>82,000</b>
<b>Other Income</b>	
3355.100 - Other Income	4,000
<b>Other Income Total</b>	<b>4,000</b>
<b>Fines &amp; Forfeits</b>	
3400.100 - Fines	38,100
<b>Fines &amp; Forfeits Total</b>	<b>38,100</b>

**City of Bismarck**  
**Revenue Budget - Library 210**  
**For the Year 2014**

<b>Investment Earnings</b>	
3600.425 - Interest-Equipment Reserv	400
3600.600 - Interest-Investment	4,200
<b>Investment Earnings Total</b>	<b>4,600</b>
<b>Rental</b>	
3730.110 - Rent-Meeting Rooms	5,000
<b>Rental Total</b>	<b>5,000</b>
<b>Donations</b>	
3850.100 - Donations	150
<b>Donations Total</b>	<b>150</b>
<b>Grand Total</b>	<b>2,385,291</b>
<b>Cash Reserve</b>	-
<b>Total Bismarck Public Library</b>	<b>2,385,291</b>

**City of Bismarck**  
**Annual Budget - Bismarck Public Library 210**  
**For the Year 2014**

**210 Bismarck Public Library**

**210 Bismarck Public Library**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	739,820
4120.000 - Part-Time Wages	320,190
4120.100 - Part-Time Wages-Regular	52,570
4130.000 - Overtime Wages	1,000
4160.000 - Annual Leave	2,000
4170.000 - Sick Overage	2,200

**Personal Services - Salaries & Wage Total** **1,117,780**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	145,240
4200.200 - Life Insurance	746
4240.100 - Workers Comp-Premium	2,531
4240.300 - Workers Comp-Inmate/Vol	200
4250.400 - Physical-Fringe Benefits	1,000

**Personal Services - Fringe Benefits Total** **149,717**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees	1,900
4330.200 - Service Contract	14,200
4330.210 - Service Contract-Telephon	500
4330.300 - Facility Service Contract	9,650

**Professional, Legal, and Contracted Service Fees Total** **26,250**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	7,000
4400.200 - Electricity	83,000
4400.500 - Natural Gas	13,000
4410.100 - Janitorial Service	28,000
4410.200 - Facility Laundry	2,340
4410.300 - Snow Removal	18,000
4410.400 - Lawn Care	1,000
4420.100 - Rpr/Mtce-Building	37,000
4420.280 - Rpr/Mtce-Parking Lot	700
4420.300 - Rpr/Mtce-Equipment	2,000
4430.300 - Rentals-Equipment	1,200
4440.000 - Special Assessments	5,000

**Building, Equipment, and Vehicle Services Total** **198,240**

**City of Bismarck  
Annual Budget - Bismarck Public Library 210  
For the Year 2014**

<b>210 Bismarck Public Library</b>	
<b>Travel and Training</b>	
4500.100 - Lodging	3,000
4500.200 - Meals	950
4500.300 - Airfare	4,000
4500.600 - Travel-Mileage Reimbursmt	1,000
4500.800 - Taxi/Parking	300
4510.100 - Conference Registration	2,000
4510.300 - In-House Training	1,000
<b>Travel and Training Total</b>	<b>12,250</b>
 <b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	6,000
4600.200 - Boiler Insurance	680
4600.700 - Stop/Loss Insurance	2,580
4605.100 - Telephone	6,000
4605.200 - Cell Phones	1,100
4610.100 - Advertising/Promotions	4,500
4615.000 - Printing/Binding	300
4621.100 - Educational Program-Adult	1,000
4621.200 - Educational Prgrm-Juvenil	2,000
4621.300 - Educational Prgrm-Teen	1,000
4630.300 - Membership/Dues	1,500
4630.500 - Collection Agency Fees	300
4635.100 - Computer Service Fees	55,000
4655.300 - Drug Testing-Recruitment	300
4665.000 - Hospitality/Entertainment	900
4699.000 - Bad Debt Expense	500
<b>Other Operating Services Total</b>	<b>83,660</b>
 <b>Operating Supplies</b>	
4700.100 - Office Supplies	31,000
4700.150 - Children Library Supplies	500
4700.155 - Teen Services Supplies	500
4700.200 - Office Small Equipment	6,000
4700.210 - Telephone Equipment	300
4700.300 - Computer Small Equipment	40,000
4700.400 - Copier/Printer Supplies	14,000
4700.500 - Postage	11,000
4700.600 - Small Software Programs	10,000
4705.000 - Uniforms	250
4710.100 - Shop Supplies	6,000
4710.200 - Small Tools/Equipment	1,500

**City of Bismarck**  
**Annual Budget - Bismarck Public Library 210**  
**For the Year 2014**

<b>210 Bismarck Public Library</b>	
4710.500 - Lighting Supplies	1,500
4710.600 - Janitorial Supplies	9,000
4745.100 - Reference	20,000
4745.200 - Periodicals	20,000
4745.300 - Adult Audio/Visual	20,000
4745.400 - Juvenile Audio/Visual	6,500
4745.450 - Teen Audio/Visual	3,000
4745.500 - Adult Books	125,000
4745.600 - Juvenile Books	41,000
4745.650 - Teen Books	9,000
4745.700 - Microfilm	1,900
4750.000 - Subscriptions/Publication	50,000
<b>Operating Supplies Total</b>	<b>427,950</b>
<b>Grants and Subsidies</b>	
4900.100 - Pass-Thru Grant/Subsidies	15,000
<b>Grants and Subsidies Total</b>	<b>15,000</b>
<b>Capital Outlay</b>	
5020.100 - Machinery/Equipment	29,573
<b>Capital Outlay Total</b>	<b>29,573</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	41,040
<b>Other Financing Uses Total</b>	<b>41,040</b>
Total	2,101,460
<b>210 Bismarck Public Library Total</b>	<b>2,101,460</b>

**212 Bookmobile**

<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	87,409
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>87,409</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	16,709
4200.200 - Life Insurance	125
4240.100 - Workers Comp-Premium	177
4250.400 - Physical-Fringe Benefits	200
<b>Personal Services - Fringe Benefits Total</b>	<b>17,211</b>

**City of Bismarck**  
**Annual Budget - Bismarck Public Library 210**  
**For the Year 2014**

<b>210 Bismarck Public Library</b>	
<b>Professional, Legal, and Contracted Service Fees</b>	
4300.100 - Accting and Auditing Fees	400
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>400</b>
<b>Building, Equipment, and Vehicle Services</b>	
4420.400 - Rpr/Mtce-Vehicles	7,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>7,000</b>
<b>Travel and Training</b>	
4500.100 - Lodging	350
4500.200 - Meals	200
4500.600 - Travel-Mileage Reimbursmt	150
4510.100 - Conference Registration	100
<b>Travel and Training Total</b>	<b>800</b>
<b>Other Operating Services</b>	
4600.600 - Auto Insurance	1,300
4605.200 - Cell Phones	360
4610.100 - Advertising/Promotions	1,500
4615.000 - Printing/Binding	250
4635.100 - Computer Service Fees	2,000
<b>Other Operating Services Total</b>	<b>5,410</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	1,000
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	1,000
4700.500 - Postage	100
4725.200 - Diesel	4,500
4745.300 - Adult Audio/Visual	7,600
4745.400 - Juvenile Audio/Visual	3,000
4745.500 - Adult Books	42,000
4745.600 - Juvenile Books	30,000
<b>Operating Supplies Total</b>	<b>89,700</b>
Total	207,930
<b>212 Bookmobile Total</b>	<b>207,930</b>
<b>210 Bismarck Public Library Total</b>	<b>2,309,390</b>

## POLICE DRUG ENFORCEMENT

This fund accounts for the programs related to drug enforcement that is funded through forfeitures.

### City of Bismarck Service Efforts and Accomplishments Special Revenue Fund Police Drug Enforcement 2014 Budget

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 19,092	\$ -	\$ -
Fringe Benefits	1,173	1,375	1,375
Professional/Legal Services	375	-	-
Property/Equipment	2,015	2,500	2,800
Travel/Training	13,343	22,420	12,865
Service Expense	11,586	9,340	16,675
Supply Expense	13,350	19,020	6,174
Capital Expense	28,238	15,000	15,000
Total Expenditures	<u>\$ 89,171</u>	<u>\$ 69,655</u>	<u>\$ 54,889</u>
Revenues			
Fines	\$ 99,452	\$ 52,000	\$ 50,000
Interest	115	2,000	500
Total Revenues	<u>\$ 99,567</u>	<u>\$ 54,000</u>	<u>\$ 50,500</u>
Drug Offense Arrests - Adult	472	350	478
Drug Offense Arrests - Juvenile	96	100	125
Drug Paraphernalia Arrest - Adult	490	300	483
Drug Paraphernalia Arrest - Juvenile	88	60	120
Forfeitures:			
Cash	\$126,663	\$37,000	\$35,500
Vehicles	\$0	\$15,000	\$15,000
Drugs Confiscated:			
Marijuana	3406 grams		
Methamphetamine	1194 grams		
Cocaine	40 grams		
Vicodin, Ecstasy, Morphine, Darvacet etc.	5074 units		
Street Value of Drugs Confiscated:			
Marijuana - 3406 grams @ \$20/gram	\$68,120		
Meth - 1194 grams @ \$200/gram	\$238,800		
Cocaine - 40 grams @ \$100/gram	\$4,000		

**City of Bismarck**  
**Revenue Budget - Police Drug Enforcement 215**  
**For the Year 2014**

<b>Fines &amp; Forfeits</b>	
3400.250 - Forfeiture-Drug Enforcmnt	50,000
<b>Fines &amp; Forfeits Total</b>	<b>50,000</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	500
<b>Investment Earnings Total</b>	<b>500</b>
<b>Grand Total</b>	<b>50,500</b>
<b>Cash Reserve</b>	<b>4,389</b>
<b>Total Police Drug Enforcement</b>	<b>54,889</b>

**City of Bismarck**  
**Annual Budget - Police Drug Enforcement 215**  
**For the Year 2014**

**215 Police Drug Enforcement**

**152 Police Drug Enforcement**

**Personal Services - Fringe Benefits**

4250.200 - Clothing Allowance 1,375

**Personal Services - Fringe Benefits Total 1,375**

**Building, Equipment, and Vehicle Services**

4420.300 - Rpr/Mtce-Equipment 300

4420.400 - Rpr/Mtce-Vehicles 2,500

**Building, Equipment, and Vehicle Services Total 2,800**

**Travel and Training**

4500.100 - Lodging 4,150

4500.200 - Meals 3,555

4500.400 - Travel-Fuel 1,660

4510.100 - Conference Registration 3,500

**Travel and Training Total 12,865**

**Other Operating Services**

4600.600 - Auto Insurance 200

4605.200 - Cell Phones 1,260

4645.200 - Buy Money 15,215

**Other Operating Services Total 16,675**

**Operating Supplies**

4710.200 - Small Tools/Equipment 6,174

**Operating Supplies Total 6,174**

**Capital Outlay**

5020.200 - Vehicles 15,000

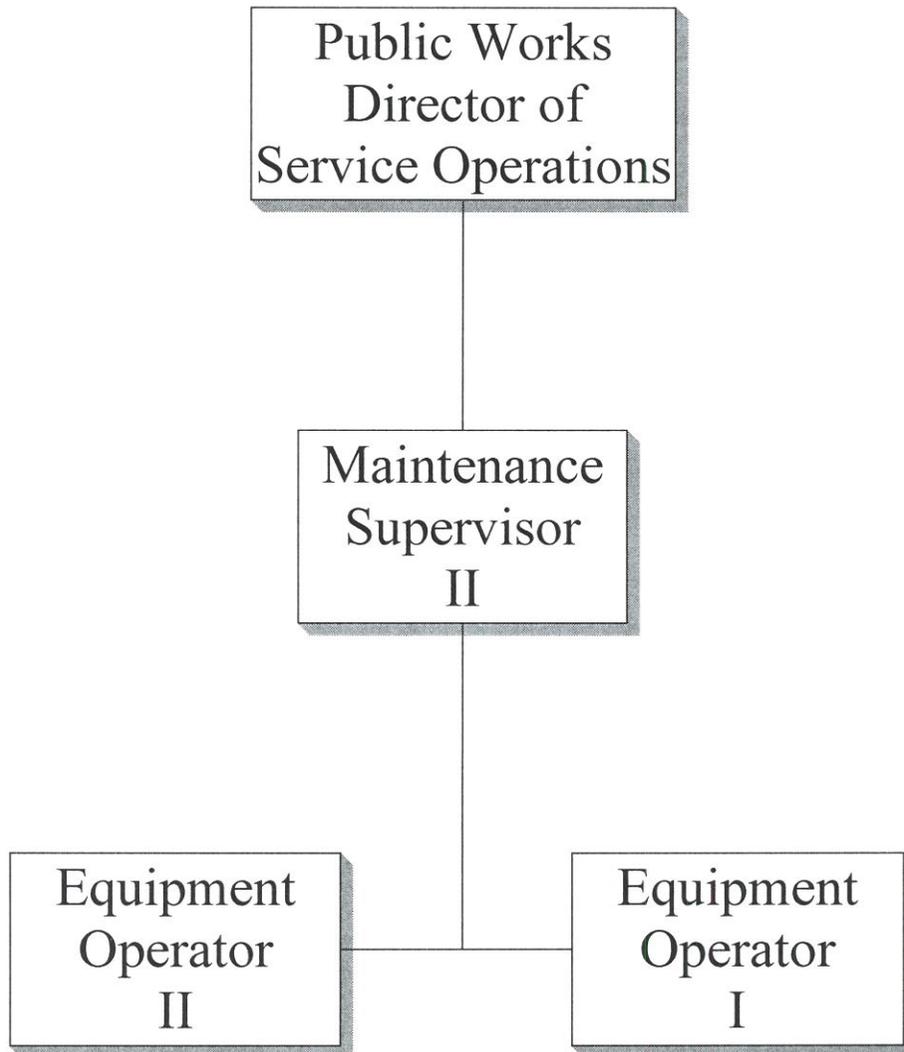
**Capital Outlay Total 15,000**

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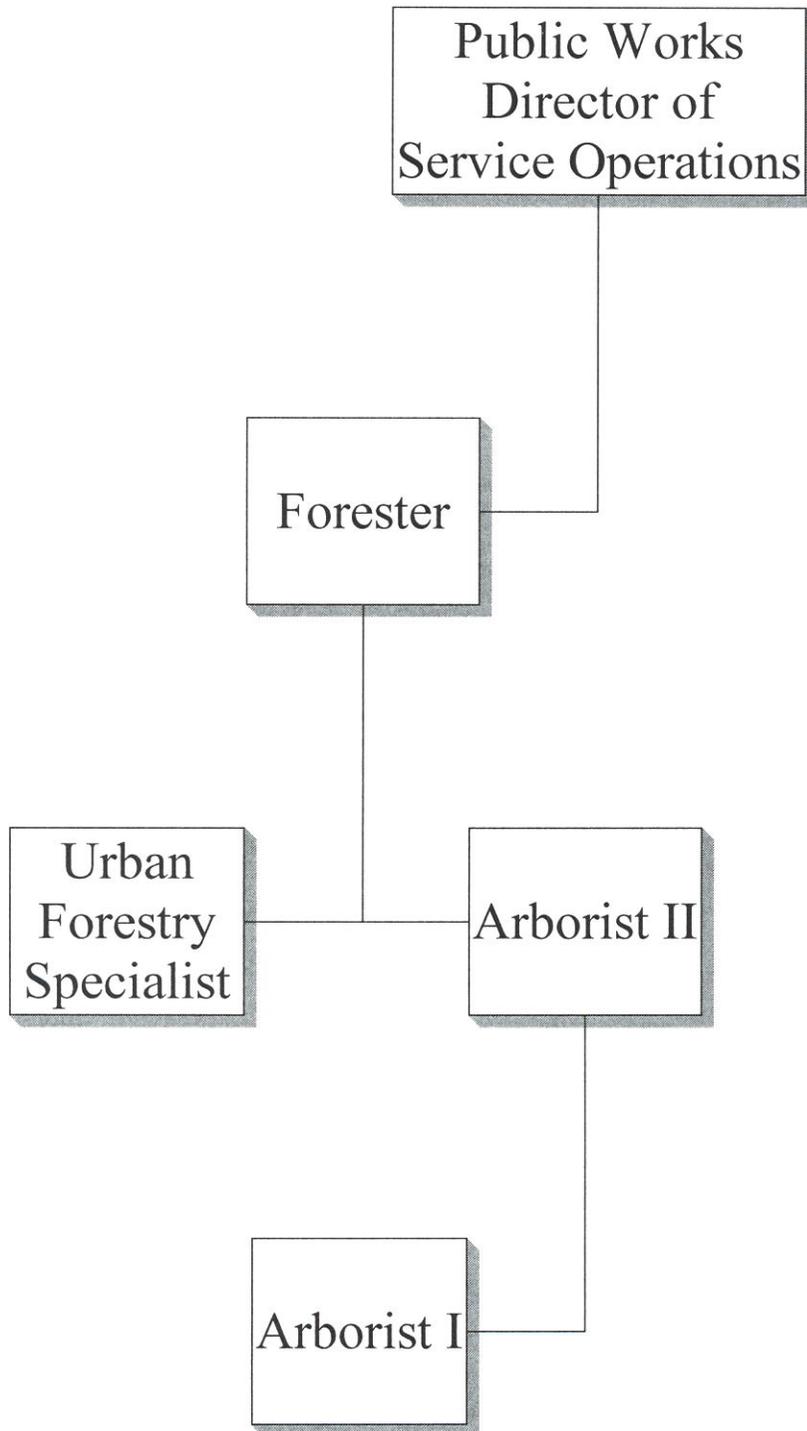
**215 Police Drug Enforcement Total 54,889**

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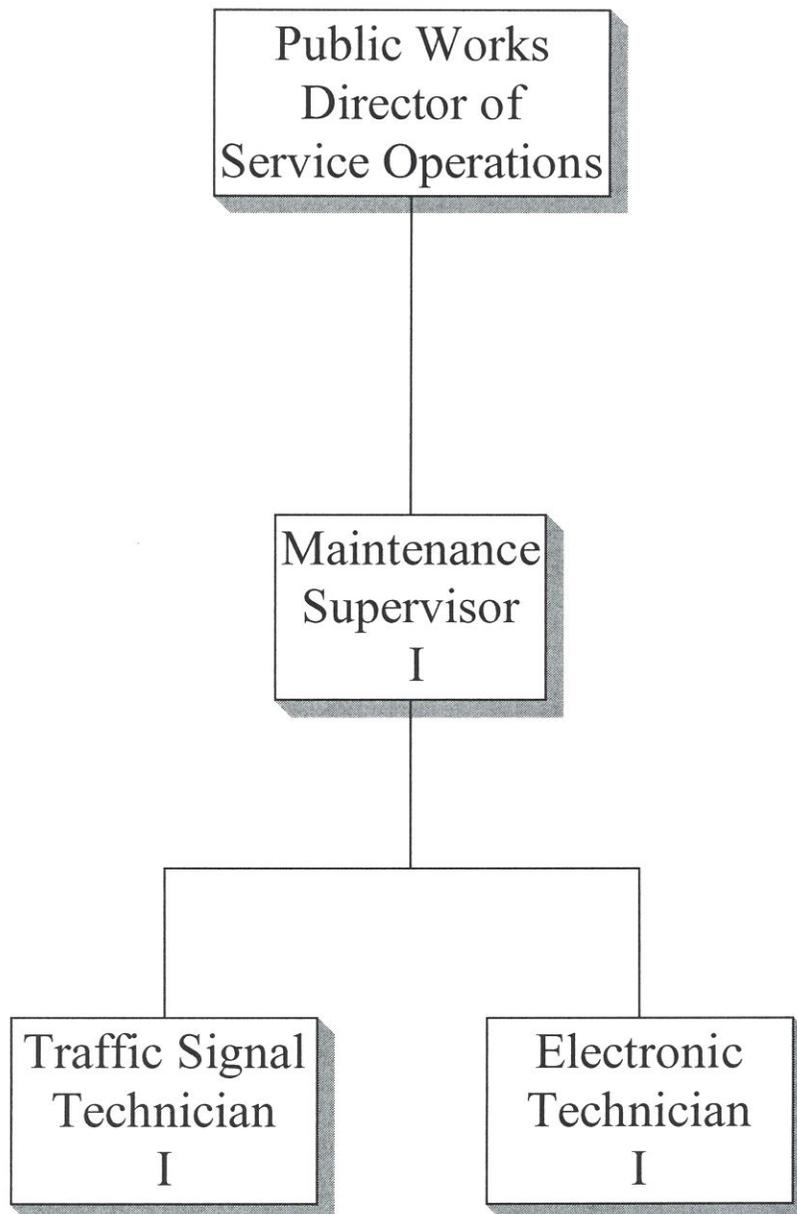
City of Bismarck  
Roads and Streets Department



# City of Bismarck Forestry



City of Bismarck  
Street Light/Traffic Signal Department



## ROADS AND STREETS

The mission of the Roads and Streets Department is providing high quality maintenance services in a timely and effective manner to promote the safety and welfare of the city residents.

34 employees work in the Roads & Streets Department to repair and maintain over 344 center line miles and over 1,200 lane miles of asphalt and concrete roadway street surfaces. Pothole patching, paving, chip sealing, crack sealing, street sweeping, pavement marking, right-of-way mowing, sign replacements, snow removal and ice control comprise the majority of the maintenance services offered.

Department operating revenue is derived from the City's share of ND State motor vehicle registration fees and motor vehicle fuel tax.

## FORESTRY

The Forestry mission is to provide forest management plans for the City of Bismarck, City owned land managed by others and the Bismarck Parks and Recreation District to maintain the health and safety of our forest resource.

Six full time employees and six or more seasonal employees are responsible for the design, planting, management and maintenance and weed control of the trees and shrubs beds growing in Bismarck's public rights-of-way and on Park District owned properties. Management practices for maintaining the health of our urban forest include: monitor and control of insect and disease problems, prune or remove trees for health and safety and training pruning the young trees. Forestry provides technical assistance for tree and shrub related problems on private property for a fee.

Since 1997, forestry has offered the Partners In Planting program, a cost-share incentive program, for Bismarck residents to plant street trees. This has resulted in a significant increase in the number of street trees planted each year. 1993 marked the beginning of Bismarck's street tree rotation pruning program. The seven-year prune cycle has dramatically reduced the number of tree failures from windstorms and has improved the health of the trees as well as the overall appearance of the city.

The flood of 2011 will have significant impacts on the forestry department over the next decade due to the slow decline and death of trees inundated by flood waters throughout the summer. Park trees in flooded areas and trees growing in the city Right-of-way in south west Bismarck will be monitored for decline and corrective measures will be used to address their damage from the flood.

## STREET LIGHT AND TRAFFIC SIGNALS

Street Light & Traffic Signal work group mission is to provide safe and efficient street lighting and traffic signal systems for pedestrians and vehicular traffic in a timely and effective manner. A staff of six employees repairs and maintains 114 traffic signals and over 7,468 street lights. They also help the building maintenance staff with electrical repairs and perform preventative and corrective maintenance to the city's emergency siren system. This group is funded by revenue derived from a monthly city service fee collected from all residential and commercial property owners.

**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund  
Roads & Streets  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
<b>Roads &amp; Streets</b>			
Salary/Wages	\$ 1,277,807	\$ 1,648,322	\$ 1,646,911
Fringe Benefits	360,391	410,056	393,870
Professional/Legal Services	48,680	5,050	18,580
Property/Equipment	984,140	1,118,686	1,058,576
Travel/Training	7,608	10,100	10,600
Service Expense	12,662	28,860	29,987
Supply Expense	1,378,957	1,374,875	1,560,978
Capital Expense	716,239	598,000	831,455
Transfers	117,288	97,699	118,633
<b>Total Expenditures</b>	<b>\$ 4,903,774</b>	<b>\$ 5,291,648</b>	<b>\$ 5,669,590</b>
<b>Snowgates</b>			
Salary/Wages	\$ 23,976	\$ 102,031	\$ 159,823
Fringe Benefits	199	28,335	28,006
Property/Equipment	67,209	99,625	118,004
Travel/Training	-	1,150	1,150
Service Expense	-	5,010	4,870
Supply Expense	317	1,900	1,900
<b>Total Expenditures</b>	<b>\$ 91,701</b>	<b>\$ 238,051</b>	<b>\$ 313,753</b>
Number of R&S Employees	23.75	27.75	27.75
Number of Snowgate Employees	8.00	8.00	8.00
Miles of Paved Streets	313	360	365
* Cost Per Street Mile	\$15,960	\$15,360	\$16,393
Miles of Roads Seal Coated	13	20	20
Tons of Asphalt Applied	1,199	7,000	8,000
Number of Potholes Repaired	844	3,000	3,500
Hours of Snow Removal	1,199	15,000	15,000
Tons of Sand Removed	4,005	4,000	4,000
Tons of Salt Removed	1,937	2,500	2,600
Loads of Snow Hauled	1,382	7,000	7,000
Miles of Plastic Pavement Marking	6	10	10
Miles of Painted Pavement Marking	146	160	165
<b>Forestry/Boulevard Trees</b>			
Salary/Wages	\$ 287,801	\$ 362,204	\$ 380,919
Fringe Benefits	70,230	65,406	63,312

\* Includes R&S and Snowgates Expenditures

**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund  
Roads & Streets (Continued)  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Professional/Legal Services	6,210	6,400	6,775
Property/Equipment	127,641	130,494	110,083
Travel/Training	4,159	6,540	6,400
Service Expense	12,014	101,692	104,040
Supply Expense	51,638	77,431	87,730
Capital Expense	-	-	220,000
Transfers	2,663	-	-
Total Expenditures	<u>\$ 562,357</u>	<u>\$ 750,167</u>	<u>\$ 979,259</u>
Number of Forestry Employees	6.00	6.00	6.00
Number of Park Acres	2,910	6,280	2,910
Number of Calls for Tech Assistance	3,000	3,500	3,500
Number of Planting Permits	238	400	400
Number of Trim/Removal Permits	41	100	100
Number of Street Trees Planted	507	450	500
Number of Street Trees Trimmed	2,948	3,300	3,300
Number of Street Trees Removed	190	200	200
Total Number of Street Trees	20,784	21,500	21,800
Number of Park Trees Planted	548	1,000	500
Number of Park Trees Trimmed	248	1,200	600
Number of Park Trees Removed	232	100	200
Total Number of Elm Trees	3,188	3,088	3,188
Number of Elm Trees Lost to Disease	21	20	20
Revenues			
Tax Collections	\$ 399,785	\$ 520,278	\$ 543,586
Licenses/Permits	975	1,500	1,000
Government	5,430,932	4,153,239	4,667,256
Charge for Services	315,791	331,482	259,067
Interest	16,560	16,000	16,000
Rental	102,804	91,048	91,048
Transfers In	91,701	764,506	463,753
Sale of Assets	77,046	10,000	12,000
Total Revenues	<u>\$ 6,435,593</u>	<u>\$ 5,888,053</u>	<u>\$ 6,053,710</u>
Total Roads & Streets Revenue	\$ 6,435,593	\$ 5,888,053	\$ 6,053,710
Total Roads & Streets Expenditures	\$ 5,557,832	\$ 6,279,866	\$ 6,962,602

**City of Bismarck**  
**Revenue Budget - Roads and Streets 250**  
**For the Year 2014**

<b>Tax Collections</b>	
3010.100 - Real Estate Tax-Current	535,226
3010.110 - Real Estate Tax-Prior	4,000
3010.200 - Mobile Home Tax-Current	3,820
3010.210 - Mobile Home Tax-Prior	540
<b>Tax Collections Total</b>	<b>543,586</b>
<b>Licenses &amp; Permits</b>	
3120.550 - License-Tree Trimmers	1,000
<b>Licenses &amp; Permits Total</b>	<b>1,000</b>
<b>Intergovernmental Revenue</b>	
3240.200 - Homestead Cr-RE Current	1,700
3240.210 - Homestead Cr-RE Prior	180
3240.230 - Homestead Cr-MH Prior	100
3240.240 - Disabled Vetran Cr - RE Current	1,000
3240.300 - In Lieu of Tax-Bank Franc	4,000
3240.310 - In Lieu of Tax-Bur Cty Hs	510
3240.320 - In Lieu of Tax-Game/Fish	80
3240.340 - In Lieu of Tax-Telecommun	3,700
3240.350 - In Lieu of Tax-Trans Line	300
3240.400 - Motor Vehicle Fees	4,500,000
3240.420 - Road & Bridge	9,600
3250.710 - Parks & Rec Forestry Svc	146,086
<b>Intergovernmental Revenue Total</b>	<b>4,667,256</b>
<b>Charges for Services</b>	
3310.225 - Fees-Forestry Services	1,100
3310.250 - Fees-Forestry Tech Assist	1,975
3310.350 - Fees-Site Plan Reviews	2,500
3310.450 - Sale of Firewood	950
3310.455 - Sale of Wood Chips	3,500
3310.500 - Sale of Labor-Hwys/Street	89,314
3310.525 - Sale of Material-Hwy/Str	154,728
3310.550 - Sale of Metals-Hwy/Street	5,000
<b>Charges for Services Total</b>	<b>259,067</b>
<b>Investment Earnings</b>	
3600.500 - Interest-Forestry Eqpt	1,000
3600.600 - Interest-Investment	15,000
<b>Investment Earnings Total</b>	<b>16,000</b>

**City of Bismarck**  
**Revenue Budget - Roads and Streets 250**  
**For the Year 2014**

<b>Rental</b>	
3700.100 - Rent-Building	48
3740.100 - Rent-Equipment	91,000
<b>Rental Total</b>	<b>91,048</b>
<b>Other Financing Sources</b>	
3900.285 - Transfer-Sales Tax	313,753
3900.310 - Transfer-Tax Increment	50,000
3900.650 - Transfer-SW Disposal	100,000
<b>Other Financing Sources Total</b>	<b>463,753</b>
<b>Sale of Assets/Expense</b>	
3910.100 - Gain/Loss on Disposl Asset	7,000
3910.125 - Insurance Recoveries	5,000
<b>Sale of Assets/Expense Total</b>	<b>12,000</b>
<b>Grand Total</b>	<b>6,053,710</b>
<b>Cash Reserve</b>	<b>908,892</b>
<b>Total Roads &amp; Streets</b>	<b>6,962,602</b>

**City of Bismarck  
Annual Budget - Roads and Streets 250  
For the Year 2014**

**250 Roads & Streets**

**251 Roads & Streets**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	1,452,947
4120.000 - Part-Time Wages	101,968
4130.000 - Overtime Wages	85,000
4170.000 - Sick Overage	6,996

**Personal Services - Salaries & Wage Total** **1,646,911**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	370,346
4200.200 - Life Insurance	2,082
4240.100 - Workers Comp-Premium	21,442

**Personal Services - Fringe Benefits Total** **393,870**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees	1,250
4330.100 - Contract Labor	16,700
4330.200 - Service Contract	630

**Professional, Legal, and Contracted Service Fees Total** **18,580**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	9,000
4400.200 - Electricity	700
4400.400 - Waste Disposal	1,000
4410.400 - Lawn Care	49,000
4420.100 - Rpr/Mtce-Building	700
4420.200 - Rpr/Mtce-Property	7,000
4420.210 - Rpr/Mtce-Right of Way	20,000
4420.230 - Rpr/Mtce-Whiteway	1,500
4420.300 - Rpr/Mtce-Equipment	30,000
4420.340 - Rpr/Mtce-Asphalt Eqpt	130,000
4420.350 - Rpr/Mtce-ST Cleaning Eqpt	222,000
4420.360 - Rpr/Mtce-Snow Removal Eqpt	337,000
4420.400 - Rpr/Mtce-Vehicles	42,000
4430.100 - Rentals-Building	158,676
4430.300 - Rentals-Equipment	50,000

**Building, Equipment, and Vehicle Services Total** **1,058,576**

**Travel and Training**

4500.100 - Lodging	1,800
4500.200 - Meals	600

**City of Bismarck  
Annual Budget - Roads and Streets 250  
For the Year 2014**

<b>250 Roads &amp; Streets</b>	
4500.300 - Airfare	1,500
4500.350 - Car Rental	250
4500.400 - Travel-Fuel	300
4500.600 - Travel-Mileage Reimbursmt	100
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	3,000
4510.300 - In-House Training	1,000
4510.400 - Training Supplies	500
4510.500 - Safety Training	1,500
<b>Travel and Training Total</b>	<b>10,600</b>
<b>Other Operating Services</b>	
4600.400 - General Liability	200
4600.600 - Auto Insurance	1,000
4605.100 - Telephone	380
4605.200 - Cell Phones	16,180
4610.100 - Advertising/Promotions	2,000
4610.200 - Legal Ads	2,500
4635.100 - Computer Service Fees	800
4615.000 - Printing/Binding	370
4630.300 - Membership/Dues	707
4630.700 - License	50
4635.200 - Network Services	100
4635.300 - Software Upgrade/Maintain	2,500
4650.300 - Drug Testing	1,000
4650.400 - Lab Test	350
4655.300 - Drug Testing-Recruitment	600
4660.100 - Physical-Fitness for Duty	400
4660.200 - Physical-Required	600
4665.000 - Hospitality/Entertainment	100
4685.500 - Hepatitis B	150
<b>Other Operating Services Total</b>	<b>29,987</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	800
4700.200 - Office Small Equipment	1,500
4700.300 - Computer Small Equipment	5,000
4700.400 - Copier/Printer Supplies	1,100
4700.500 - Postage	200
4700.600 - Small Software Programs	750
4705.000 - Uniforms	23,100
4710.100 - Shop Supplies	2,500

**City of Bismarck**  
**Annual Budget - Roads and Streets 250**  
**For the Year 2014**

<b>250 Roads &amp; Streets</b>	
4710.200 - Small Tools/Equipment	10,000
4720.100 - Traffic Paint	90,000
4720.200 - Preformed Pavement Markng	90,000
4720.300 - Asphalt Supplies	654,728
4720.400 - Concrete Supplies	30,000
4720.500 - Salt	180,000
4720.600 - Sand	60,000
4720.800 - Posts/Brackets	30,000
4720.825 - Signs	47,000
4725.100 - Gasoline	29,000
4725.200 - Diesel	300,000
4735.100 - Safety Supplies	2,000
4735.150 - Safety Small Equipment	3,000
4750.000 - Subscriptions/Publication	300
<b>Operating Supplies Total</b>	<b>1,560,978</b>
<b>Capital Outlay</b>	
5020.100 - Machinery/Equipment	774,000
5020.200 - Vehicles	57,455
<b>Capital Outlay Total</b>	<b>831,455</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	113,233
8000.289 - Transfer-Social Sec Tax	5,400
<b>Other Financing Uses Total</b>	<b>118,633</b>
<b>251 Roads &amp; Streets Total</b>	<b>5,669,590</b>
<b>252 Snow Gates</b>	
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<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	119,823
4130.000 - Overtime Wages	40,000
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>159,823</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	26,413
4200.200 - Life Insurance	150
4240.100 - Workers Comp-Premium	1,443
<b>Personal Services - Fringe Benefits Total</b>	<b>28,006</b>

**City of Bismarck**  
**Annual Budget - Roads and Streets 250**  
**For the Year 2014**

<b>250 Roads &amp; Streets</b>	
<b>Building, Equipment, and Vehicle Services</b>	
4420.300 - Rpr/Mtce-Equipment	20,000
4420.360 - Rpr/Mtce-Snow Removal Eqt	10,000
4430.100 - Rentals-Building	68,004
4430.300 - Rentals-Equipment	20,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>118,004</b>
 <b>Travel and Training</b>	
4500.100 - Lodging	400
4500.200 - Meals	150
4510.100 - Conference Registration	350
4510.400 - Training Supplies	100
4510.500 - Safety Training	150
<b>Travel and Training Total</b>	<b>1,150</b>
 <b>Other Operating Services</b>	
4635.100 - Computer Service Fees	2,520
4630.700 - License	-
4635.200 - Network Services	1,300
4655.300 - Drug Testing-Recruitment	400
4660.100 - Physical-Fitness for Duty	200
4660.200 - Physical-Required	200
4685.500 - Hepatitis B	100
<b>Other Operating Services Total</b>	<b>4,870</b>
 <b>Operating Supplies</b>	
4700.300 - Computer Small Equipment	1,000
4700.400 - Copier/Printer Supplies	150
4700.600 - Small Software Programs	750
<b>Operating Supplies Total</b>	<b>1,900</b>
 <b>252 Snow Gates Total</b>	 <b>313,753</b>
 <b>253 - 253 Forestry Operations</b>	
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253 Forestry Operations	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	290,375
4120.000 - Part-Time Wages	90,544
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>380,919</b>

**City of Bismarck  
Annual Budget - Roads and Streets 250  
For the Year 2014**

<b>250 Roads &amp; Streets</b>	
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	57,196
4200.200 - Life Insurance	375
4240.100 - Workers Comp-Premium	5,501
4240.300 - Workers Comp-Inmate/Vol	200
4250.250 - Meal Allowance - No Hotel	40
<b>Personal Services - Fringe Benefits Total</b>	<b>63,312</b>
 <b>Professional, Legal, and Contracted Service Fees</b>	
4330.100 - Contract Labor	5,770
4330.200 - Service Contract	1,005
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>6,775</b>
 <b>Building, Equipment, and Vehicle Services</b>	
4400.400 - Waste Disposal	3,630
4420.200 - Rpr/Mtce-Property	800
4420.210 - Rpr/Mtce-Right of Way	500
4420.300 - Rpr/Mtce-Equipment	21,800
4420.400 - Rpr/Mtce-Vehicles	4,860
4430.100 - Rentals-Building	56,993
4430.300 - Rentals-Equipment	21,500
<b>Building, Equipment, and Vehicle Services Total</b>	<b>110,083</b>
 <b>Travel and Training</b>	
4500.100 - Lodging	1,850
4500.200 - Meals	550
4500.300 - Airfare	1,000
4500.400 - Travel-Fuel	400
4510.100 - Conference Registration	2,000
4510.300 - In-House Training	200
4510.400 - Training Supplies	200
4510.500 - Safety Training	200
<b>Travel and Training Total</b>	<b>6,400</b>
 <b>Other Operating Services</b>	
4605.100 - Telephone	530
4605.200 - Cell Phones	500
4610.100 - Advertising/Promotions	400
4610.200 - Legal Ads	125
4635.100 - Computer Service Fees	400

**City of Bismarck  
Annual Budget - Roads and Streets 250  
For the Year 2014**

<b>250 Roads &amp; Streets</b>	
4615.000 - Printing/Binding	2,400
4630.300 - Membership/Dues	500
4635.300 - Software Upgrade/Maintain	700
4640.500 - Spraying/Mowing	600
4650.300 - Drug Testing	300
4650.400 - Lab Test	150
4655.100 - Background Checks	100
4655.300 - Drug Testing-Recruitment	200
4660.100 - Physical-Fitness for Duty	135
<b>Other Operating Services Total</b>	<b>7,040</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	380
4700.200 - Office Small Equipment	250
4700.300 - Computer Small Equipment	2,500
4700.400 - Copier/Printer Supplies	700
4700.500 - Postage	850
4700.600 - Small Software Programs	200
4705.000 - Uniforms	2,900
4710.100 - Shop Supplies	300
4710.200 - Small Tools/Equipment	4,000
4715.100 - Pesticides	1,500
4715.155 - Miscellaneous Chemicals	100
4715.160 - Fertilizers	200
4725.100 - Gasoline	11,000
4725.200 - Diesel	20,000
4725.300 - Oil	200
4730.100 - Forestry Trees/Shrubs	24,000
4730.200 - Tree Planting Supplies	800
4730.300 - Bulk Water	2,000
4735.100 - Safety Supplies	200
4735.150 - Safety Small Equipment	100
4750.000 - Subscriptions/Publication	150
<b>Operating Supplies Total</b>	<b>72,330</b>
<b>Capital Outlay</b>	
5020.100 - Machinery/Equipment	220,000
<b>Capital Outlay Total</b>	<b>220,000</b>

**City of Bismarck**  
**Annual Budget - Roads and Streets 250**  
**For the Year 2014**

<b>250 Roads &amp; Streets</b>	
254 Boulevard Trees	
<b>Other Operating Services</b>	
4640.200 - Stump Removal	7,000
4640.300 - Tree Pruning	90,000
<b>Other Operating Services Total</b>	<b>97,000</b>
<b>Operating Supplies</b>	
4730.100 - Forestry Trees/Shrubs	15,400
<b>Operating Supplies Total</b>	<b>15,400</b>
253 - 253 Forestry Operations Total	<b>979,259</b>
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<b>250 Roads &amp; Streets Total</b>	<b>6,962,602</b>
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**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund  
Street Lights & Traffic Signals  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 294,888	\$ 372,472	\$ 387,007
Fringe Benefits	70,320	94,285	86,284
Professional/Legal Services	671	1,190	61,942
Property/Equipment	928,689	1,009,561	1,039,446
Travel/Training	1,611	4,149	7,130
Service Expense	28,739	30,605	31,160
Supply Expense	39,203	41,619	49,107
Capital Expense	9,407	35,000	82,000
Transfers	143,264	305,398	574,873
Total St Lights/Traffic Signals Expenditures	<u>\$ 1,516,793</u>	<u>\$ 1,894,279</u>	<u>\$ 2,318,949</u>
Revenues			
Charge for Services	\$ 1,886,679	\$ 1,829,504	\$ 2,180,855
Interest	2,499	662	2,000
Rental	2,811	6,240	2,300
Sale of Assets	111,231	60,000	79,030
Total Revenues	<u>\$ 2,003,220</u>	<u>\$ 1,896,406</u>	<u>\$ 2,264,185</u>
Total St Lights/Traffic Signals Revenue	\$ 2,003,220	\$ 1,896,406	\$ 2,264,185
Total St Lights/Traffic Signals Expenditures	\$ 1,516,793	\$ 1,894,279	\$ 2,318,949
Number of Employees	8.33	9.00	9.00
Number of Street Lights	7,990	7,800	8,146
Number of Traffic Signals	107	118	107

Note: Street Lights & Traffic Signals is budgeted as a Special Revenue Fund but reports to Service Operations-General Services.

**City of Bismarck**  
**Revenue Budget - Steet Lights and Traffic Signals 255**  
**For the Year 2014**

<b>Charges for Services</b>	
3310.375 - Fees-Street Lighting	2,158,621
3310.500 - Sale of Labor-Hwys/Street	8,436
3310.525 - Sale of Material-Hwy/Str	6,556
3310.550 - Sale of Metals-Hwy/Street	2,190
<b>Charges for Services Total</b>	<b>2,175,803</b>
<b>Other Income</b>	
3355.100 - Other Income	5,052
<b>Other Income Total</b>	<b>5,052</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	2,000
<b>Investment Earnings Total</b>	<b>2,000</b>
<b>Rental</b>	
3740.100 - Rent-Equipment	2,300
<b>Rental Total</b>	<b>2,300</b>
<b>Sale of Assets/Expense</b>	
3910.125 - Insurance Recoveries	79,030
<b>Sale of Assets/Expense Total</b>	<b>79,030</b>
<b>Grand Total</b>	<b>2,264,185</b>
<b>Cash Reserve</b>	<b>54,764</b>
<b>Total Street Lights Traffic Signals</b>	<b>2,318,949</b>

**City of Bismarck**  
**Annual Budget - Street Lights Traffic Signals 255**  
**For the Year 2014**

**255 Str Lights&Traffic Signal**

**256 Str Lght & Traffic Signal**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	379,710
4130.000 - Overtime Wages	6,245
4170.000 - Sick Overage	1,052

**Personal Services - Salaries & Wage Total** **387,007**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	80,974
4200.200 - Life Insurance	500
4240.100 - Workers Comp-Premium	4,810

**Personal Services - Fringe Benefits Total** **86,284**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees	896
4300.300 - ProfessionalCertification	50
4310.200 - Engineering Consultants	60,721
4330.200 - Service Contract	235
4330.300 - Facility Service Contract	40

**Professional, Legal, and Contracted Service Fees Total** **61,942**

**Building, Equipment, and Vehicle Services**

4400.200 - Electricity	668,383
4420.100 - Rpr/Mtce-Building	75
4420.200 - Rpr/Mtce-Property	218
4420.210 - Rpr/Mtce-Right of Way	282
4420.220 - Rpr/Mtce-Traffic Signals	149,777
4420.230 - Rpr/Mtce-Whiteway	149,777
4420.300 - Rpr/Mtce-Equipment	11,290
4420.400 - Rpr/Mtce-Vehicles	12,200
4430.100 - Rentals-Building	46,976
4430.300 - Rentals-Equipment	468

**Building, Equipment, and Vehicle Services Total** **1,039,446**

**Travel and Training**

4500.100 - Lodging	650
4500.200 - Meals	520
4500.300 - Airfare	1,450
4500.400 - Travel-Fuel	168

**City of Bismarck**  
**Annual Budget - Street Lights Traffic Signals 255**  
**For the Year 2014**

<b>255 Str Lights&amp;Traffic Signal</b>	
4510.100 - Conference Registration	3,500
4510.300 - In-House Training	420
4510.400 - Training Supplies	266
4510.500 - Safety Training	156
<b>Travel and Training Total</b>	<b>7,130</b>
<b>Other Operating Services</b>	
4605.100 - Telephone	25,271
4605.200 - Cell Phones	1,592
4610.100 - Advertising/Promotions	83
4610.200 - Legal Ads	520
4615.000 - Printing/Binding	1,061
4618.000 - Mailing Services	260
4630.300 - Membership/Dues	399
4635.300 - Software Upgrade/Maintain	929
4640.500 - Spraying/Mowing	394
4650.300 - Drug Testing	128
4650.400 - Lab Test	83
4655.100 - Background Checks	119
4655.300 - Drug Testing-Recruitment	54
4655.400 - Written Exam	50
4660.100 - Physical-Fitness for Duty	158
4685.500 - Hepatitis B	59
<b>Other Operating Services Total</b>	<b>31,160</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	424
4700.200 - Office Small Equipment	812
4700.300 - Computer Small Equipment	6,000
4700.400 - Copier/Printer Supplies	1,781
4700.500 - Postage	5,010
4700.600 - Small Software Programs	212
4705.000 - Uniforms	3,969
4710.100 - Shop Supplies	221
4710.200 - Small Tools/Equipment	10,612
4725.100 - Gasoline	13,343
4725.200 - Diesel	4,214
4735.100 - Safety Supplies	1,405

**City of Bismarck**  
**Annual Budget - Street Lights Traffic Signals 255**  
**For the Year 2014**

<b>255 Str Lights&amp;Traffic Signal</b>	
4735.150 - Safety Small Equipment	1,000
4750.000 - Subscriptions/Publication	104
<b>Operating Supplies Total</b>	<b>49,107</b>
<b>Capital Outlay</b>	
5020.300 - Furniture/Fixtures	-
<b>Capital Outlay Total</b>	<b>82,000</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	27,652
8000.327 - Transfer-Street Light Con	547,221
<b>Other Financing Uses Total</b>	<b>574,873</b>
<b>255 Str Lights&amp;Traffic Signal Total</b>	<b>2,318,949</b>

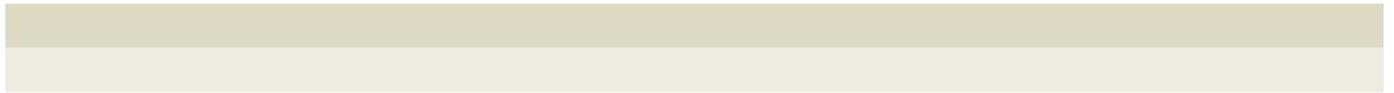
## HOTEL/MOTEL TAX

This fund accounts for the distribution of 100% of the hotel/motel two percent tax collections. Revenues from this fund are used to promote tourism with the allocation of 85% of the funds to Bismarck/Mandan Convention Visitors Bureau, \$15,251 for administrative expenses and the balance for event funding at the Civic Center.

**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund  
Hotel/Motel Tax  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Professional/Legal Services	\$ 90	\$ -	\$ -
Grants	906,794	839,602	1,031,900
Transfers	172,992	148,165	182,100
Total Expenditures	<u>\$ 1,079,877</u>	<u>\$ 987,767</u>	<u>\$ 1,214,000</u>
Revenues			
Tax Collections	\$ 1,066,817	\$ 987,767	\$ 1,214,000
Total Revenues	<u>\$ 1,066,817</u>	<u>\$ 987,767</u>	<u>\$ 1,214,000</u>

**City of Bismarck**  
**Revenue Budget - Hotel/Motel Tax 280**  
**For the Year 2014**



<b>Tax Collections</b>	
3020.200 - Sales Tax-2% Occupancy	1,214,000
<b>Tax Collections Total</b>	<b>1,214,000</b>
<hr/>	
<b>Grand Total</b>	<b>1,214,000</b>
<b>Cash Reserve</b>	-
<b>Total Hotel/Motel Tax</b>	<b>1,214,000</b>

**City of Bismarck**  
**Annual Budget - Hotel/Motel Tax 280**  
**For the Year 2014**

<b>280 Hotel &amp; Motel Tax</b>	
<b>000 Operations</b>	
<hr/>	
<b>Grants and Subsidies</b>	
4900.200 - Operating Grant/Subsidies	1,031,900
<b>Grants and Subsidies Total</b>	<b>1,031,900</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	15,251
8000.630 - Transfer-Civic Center	166,849
<b>Other Financing Uses Total</b>	<b>182,100</b>
<b>000 Operations Total</b>	<b>1,214,000</b>
<hr/>	
<b>280 Hotel &amp; Motel Tax Total</b>	<b>1,214,000</b>
<hr/>	

## LODGING, LIQUOR & FOOD TAX

This fund accounts for the collection of the one percent lodging, liquor and food tax used for visitors' promotions, capital projects and Civic Center bond payments and operating subsidies. The capital projects include \$1.5 million for the Community Bowl with the initial payment of \$500,000 in 2012 and an annual payment of \$250,000 for 2013 - 2016. The fund also accounts for the one percent car rental tax with 25% of the funding for promotions at the Airport and 75% to event funding at the Civic Center.

### City of Bismarck Service Efforts and Accomplishments Special Revenue Fund Lodging, Liquor & Food Tax 2014 Budget

	2012 Actual	2013 Budget	2014 Budget
Professional/Legal Services	\$ 133	\$ 200	\$ 120,200
Property/Equipment	105,056	-	250
Service Expense	1,374	850	850
Grants	510,000	261,000	261,000
Capital Expense	29,956	-	-
Transfers	2,288,125	1,801,027	3,629,770
<b>Total Expenditures</b>	<b>\$ 2,934,644</b>	<b>\$ 2,063,077</b>	<b>\$ 4,012,070</b>
Revenues			
Tax Collections	\$ 2,585,466	\$ 2,520,048	\$ 2,624,000
Interest	8,013	-	8,937
Rental	19,200	19,200	19,200
<b>Total Revenues</b>	<b>\$ 2,612,678</b>	<b>\$ 2,539,248</b>	<b>\$ 2,652,137</b>

**City of Bismarck**  
**Revenue Budget - Lodging, Liquor, and Food Tax 282**  
**For the Year 2014**

<b>Tax Collections</b>	
3020.300 - Sales Tax-1% Lodg/Food/Lq	2,550,000
3020.400 - Sales Tax-1% Car Rental	74,000
<b>Tax Collections Total</b>	<b>2,624,000</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	8,937
<b>Investment Earnings Total</b>	<b>8,937</b>
<b>Rental</b>	
3700.100 - Rent-Building	19,200
<b>Rental Total</b>	<b>19,200</b>
<b>Grand Total</b>	<b>2,652,137</b>
<b>Cash Reserve</b>	<b>1,359,933</b>
<b>Total Lodging, Liquor &amp; Food Tax</b>	<b>4,012,070</b>

**City of Bismarck**  
**Annual Budget - Lodging, Liquor, Food Tax 282**  
**For the Year 2014**

**282 Lodging Liquor & Food Tax**

**000 Operations**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees 200

4310.500 - Study Consultants 120,000

**Professional, Legal, and Contracted Service Fees Total 120,200**

**Building, Equipment, and Vehicle Services**

4420.200 - Rpr/Mtce-Property 250

**Building, Equipment, and Vehicle Services Total 250**

**Other Operating Services**

4675.500 - Bond Service Fees 850

**Other Operating Services Total 850**

**Grants and Subsidies**

4900.200 - Operating Grant/Subsidies 261,000

**Grants and Subsidies Total 261,000**

**Other Financing Uses**

8000.100 - Transfer-General Fund 32,684

8000.630 - Transfer-Civic Center 3,523,086

**Other Financing Uses Total 3,555,770**

**000 Operations Total 3,938,070**

**008 Car Rental Tax**

**Other Financing Uses**

8000.600 - Transfer-Airport 18,500

8000.630 - Transfer-Civic Center 55,500

**Other Financing Uses Total 74,000**

**008 Car Rental Tax Total 74,000**

**282 Lodging Liquor & Food Tax Total 4,012,070**

## SALES TAX

This fund accounts for the collection and distribution of the one percent city sales tax which is used for expenditures authorized by the sales tax ordinance. Expenditures include funding for a minimum of 25 mills for property tax relief, snow gate activities, matching funds for State transportation funds for street projects, subsidies for special assessment annual street projects and Commission's special road projects.

**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund  
Sales Tax  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Professional/Legal Services	\$ 1,012	\$ 1,000	\$ 1,000
Transfers	12,085,933	13,477,265	16,073,888
Total Expenditures	<u>\$ 12,086,945</u>	<u>\$ 13,478,265</u>	<u>\$ 16,074,888</u>
Revenues			
Tax Collections	\$ 16,388,127	\$ 15,088,975	\$ 16,388,127
Interest	25,288	20,125	57,245
Total Revenues	<u>\$ 16,413,416</u>	<u>\$ 15,109,100</u>	<u>\$ 16,445,372</u>

**City of Bismarck  
Revenue Budget - Sales Tax 285  
For the Year 2014**

<b>Tax Collections</b>	
3020.100 - Sales Tax-1% Sales	16,388,127
<b>Tax Collections Total</b>	<b>16,388,127</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	57,245
<b>Investment Earnings Total</b>	<b>57,245</b>
<hr/>	
<b>Grand Total</b>	<b>16,445,372</b>
<hr/>	
<b>Cash Reserve</b>	-
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<b>Total Sales Tax</b>	<b>16,445,372</b>
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**City of Bismarck**  
**Annual Budget - Sales Tax 285**  
**For the Year 2014**

**285 Sales Tax**

**000 Operations**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees 1,000

**Professional, Legal, and Contracted Service Fees Total 1,000**

**Other Financing Uses**

8000.100 - Transfer-General Fund 6,440,135

8000.250 - Transfer-Roads & Streets 313,753

8000.330 - Transfer-Highway Constr 9,320,000

**Other Financing Uses Total 16,073,888**

**285 Sales Tax Total**

**16,074,888**

## VISION FUND

This fund accounts for the economic development activities for the City of Bismarck and is funded by Sales Tax.

### City of Bismarck Service Efforts and Accomplishments Special Revenue Fund Vision Fund 2014 Budget

	2012 Actual	2013 Budget	2014 Budget
<b>Operations</b>			
Service Expense	\$ -	\$ 200	\$ -
Grants	538,568	3,489,360	3,354,234
<b>Total Expenditures</b>	<b>\$ 538,568</b>	<b>\$ 3,489,560</b>	<b>\$ 3,354,234</b>
<b>Economic Development</b>			
Salary/Wages	\$ -	\$ -	\$ 102,903
Fringe Benefits	-	-	5,169
Travel/Training	-	-	5,000
Service Expense	-	-	13,000
Supply Expense	-	-	2,500
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 128,572</b>
<b>Total Vision Fund</b>	<b>\$ 538,568</b>	<b>\$ 3,489,560</b>	<b>\$ 3,482,806</b>
<b>Revenues</b>			
Other Income	\$ -	\$ 4,000	\$ -
Interest	13,490	10,425	10,033
<b>Total Revenues</b>	<b>\$ 13,490</b>	<b>\$ 14,425</b>	<b>\$ 10,033</b>

**City of Bismarck**  
**Revenue Budget - Vision Fund 286**  
**For the Year 2014**

<b>Investment Earnings</b>	
3600.600 - Interest-Investment	10,033
<b>Investment Earnings Total</b>	<b>10,033</b>
<hr/>	
<b>Grand Total</b>	<b>10,033</b>
<hr/>	
<b>Cash Reserve</b>	<b>3,472,773</b>
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<b>Total Vision Fund</b>	<b>3,482,806</b>
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**City of Bismarck  
Annual Budget - Vision Fund 286  
For the Year 2014**

**286 Vision Fund**

**000 Operations**

**Grants and Subsidies**

4900.200 - Operating Grant/Subsidies 3,354,234

**Grants and Subsidies Total 3,354,234**

**000 Operations Total 3,354,234**

**003 Economic Development**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries 102,903

**Personal Services - Salaries & Wage Total 102,903**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance 4,820

4200.200 - Life Insurance 63

4240.100 - Workers Comp-Premium 86

4240.200 - Workers Comp-Med Assmt 200

**Personal Services - Fringe Benefits Total 5,169**

**Travel and Training**

4500.100 - Lodging 1,000

4500.200 - Meals 900

4500.300 - Airfare 1,000

4500.800 - Taxi/Parking 100

4510.100 - Conference Registration 2,000

**Travel and Training Total 5,000**

**Other Operating Services**

4605.100 - Telephone 500

4605.200 - Cell Phones 1,000

4610.130 - Promotions-External 5,000

4610.140 - Promotions-Internal 5,000

4630.300 - Membership/Dues 1,000

4635.100 - Computer Service Fees 500

**Other Operating Services Total 13,000**

**City of Bismarck**  
**Annual Budget - Vision Fund 286**  
**For the Year 2014**

<b>286 Vision Fund</b>	
<b>Operating Supplies</b>	
4700.100 - Office Supplies	500
4700.500 - Postage	200
4710.200 - Small Tools/Equipment	1,500
4750.000 - Subscriptions/Publication	300
<b>Operating Supplies Total</b>	<b>2,500</b>
<b>003 Economic Development Total</b>	<b>128,572</b>
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<b>286 Vision Fund Total</b>	<b>3,482,806</b>
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## SOCIAL SECURITY TAX

This fund accounts for the costs of Social Security for all City employees. Funding is provided by annual property tax levy, grants and Internal Service and Enterprise funds. Prior to the 2014 budget, disability insurance for all employees was paid from this fund but is now paid in the Employee Health Insurance Fund.

**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund  
Social Security Tax  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Fringe Benefits	\$ 1,639,104	\$ 1,740,000	\$ 1,751,466
Total Expenditures	<u>\$ 1,639,104</u>	<u>\$ 1,740,000</u>	<u>\$ 1,751,466</u>
Revenues			
Tax Collections	\$ 1,001,844	\$ 925,213	\$ 1,084,646
Government	27,757	26,250	17,115
Interest	5,200	6,000	5,000
Transfers In	754,440	830,000	808,481
Total Revenues	<u>\$ 1,789,241</u>	<u>\$ 1,787,463</u>	<u>\$ 1,915,242</u>

**City of Bismarck**  
**Revenue Budget - Social Security Tax 289**  
**For the Year 2014**

<b>Tax Collections</b>	
3010.100 - Real Estate Tax-Current	1,074,146
3010.200 - Mobile Home Tax-Current	9,200
3010.210 - Mobile Home Tax-Prior	1,300
<b>Tax Collections Total</b>	<b>1,084,646</b>
<b>Intergovernmental Revenue</b>	
3240.210 - Homestead Cr-RE Prior	400
3240.220 - Homestead Cr-MH Current	4,800
3240.230 - Homestead Cr-MH Prior	40
3240.240 - Disabled Vetran Cr - RE Current	250
3240.250 - Disabled Vetran Cr - RE Prior	125
3240.310 - In Lieu of Tax-Bur Cty Hs	1,100
3240.320 - In Lieu of Tax-Game/Fish	10,400
<b>Intergovernmental Revenue Total</b>	<b>17,115</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	5,000
<b>Investment Earnings Total</b>	<b>5,000</b>
<b>Other Financing Sources</b>	
3900.100 - Transfer-General Fund	171,550
3900.293 - Transfer-Govt Grants/Acti	61,000
3900.315 - Transfer-HUD	4,920
3900.600 - Transfer-Airport	86,267
3900.630 - Transfer-Civic Center	107,650
3900.650 - Transfer-SW Disposal	50,114
3900.655 - Transfer-SW Collections	75,489
3900.665 - Transfer-Water	127,016
3900.670 - Transfer-Sanitary Sewer	78,569
3900.675 - Transfer-Storm Sewer	12,320
3900.705 - Transfer-Fleet Services	33,586
<b>Other Financing Sources Total</b>	<b>808,481</b>
<b>Grand Total</b>	<b>1,915,242</b>
<b>Cash Reserve</b>	<b>-</b>
<b>Total Social Security Tax</b>	<b>1,915,242</b>

**City of Bismarck**  
**Annual Budget - Social Security Tax 289**  
**For the Year 2014**

**289 Social Security Tax**

**000 Operations**

**Personal Services - Fringe Benefits**

4210.100 - Social Security 1,300,189

4210.200 - Medicare 451,277

**Personal Services - Fringe Benefits Total 1,751,466**

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**289 Social Security Tax Total 1,751,466**

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## SPECIAL DEFICIENCY/ASSUMPTIONS

This fund is used for the deficiencies in the special assessment funds and accounts for the city's share and assumptions of the special assessment improvements and taxes on public property.

**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund  
Special Deficiency/Assumptions  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Professional/Legal Services	\$ 3,330	\$ 121,351	\$ 4,500
Property/Equipment	64,563	58,000	210,030
Service Expense	118,990	1,600	1,600
Supply Expense	923	-	-
Transfers	1,091,811	764,892	1,201,392
Total Expenditures	<u>\$ 1,279,617</u>	<u>\$ 945,843</u>	<u>\$ 1,417,522</u>
Revenues			
Tax Collections	\$ 200,493	\$ 672,158	\$ 770,747
Government	5,524	5,100	4,100
Charges for Services	488,071	361,123	792,265
Special Assessment	14,401	23,800	23,800
Interest	489,174	-	1,400
Transfers In	117,508	-	-
Total Revenues	<u>\$ 1,315,172</u>	<u>\$ 1,062,181</u>	<u>\$ 1,592,312</u>

**City of Bismarck**  
**Revenue Budget - Special Deficiency/Assumptions 290**  
**For the Year 2014**

<b>Tax Collections</b>	
3010.100 - Real Estate Tax-Current	767,247
3010.110 - Real Estate Tax-Prior	1,400
3010.200 - Mobile Home Tax-Current	2,000
3010.210 - Mobile Home Tax-Prior	100
<b>Tax Collections Total</b>	<b>770,747</b>
<b>Intergovernmental Revenue</b>	
3240.200 - Homestead Cr-RE Current	800
3240.210 - Homestead Cr-RE Prior	100
3240.220 - Homestead Cr-MH Current	50
3240.240 - Disabled Vetran Cr - RE Current	650
3240.250 - Disabled Vetran Cr - RE Prior	50
3240.310 - In Lieu of Tax-Bur Cty Hs	200
3240.320 - In Lieu of Tax-Game/Fish	50
3240.340 - In Lieu of Tax-Telecommun	2,000
3240.350 - In Lieu of Tax-Trans Line	200
<b>Intergovernmental Revenue Total</b>	<b>4,100</b>
<b>Charges for Services</b>	
3310.100 - Fees-Admin Svc-Hwy & St	792,265
<b>Charges for Services Total</b>	<b>792,265</b>
<b>Special Assessment Revenue</b>	
3500.450 - SA-Street Impr-Current	21,800
3500.500 - SA-Street Impr-Prior	2,000
<b>Special Assessment Revenue Total</b>	<b>23,800</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	1,400
<b>Investment Earnings Total</b>	<b>1,400</b>
<b>Grand Total</b>	<b>1,592,312</b>
<b>Cash Reserve</b>	<b>-</b>
<b>Total Special Deficiency &amp; Assumption Total</b>	<b>1,592,312</b>

**City of Bismarck**  
**Annual Budget - Special Deficiency/Assumptions 290**  
**For the Year 2014**

**290 Special Deficiency & Assumption**

**000 Operations**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees 4,500

**Professional, Legal, and Contracted Service Fees Total 4,500**

**Building, Equipment, and Vehicle Services**

4440.000 - Special Assessments 20,000

4440.100 - Health & Safety Assessmts 25,000

4440.150 - Construction Assessments 160,630

4440.200 - Property Taxes 4,400

**Building, Equipment, and Vehicle Services Total 210,030**

**Other Operating Services**

4610.200 - Legal Ads 1,600

**Other Operating Services Total 1,600**

**Other Financing Uses**

8000.100 - Transfer-General Fund 344,892

8000.365 - Transfer-St Impr Construc 856,500

**Other Financing Uses Total 1,201,392**

**290 Special Deficiency & Assumption Total**

**1,417,522**

## GOVERNMENT GRANTS & ACTIVITIES

The budget for Government Grants & Activities is used to account for state, federal and local grants, self-funded activities and donations. The budget is used by the departments in the General Fund and Special Funds. The tentative grants, activities and donations expenses are listed below by department:

	<u>Expenses</u>
<b>Administration</b>	
Edward Bryne-AARC	25,000
	<hr/> 25,000
<b>Attorney</b>	
Witness Fees	250
	<hr/> 250
<b>Combined Communications</b>	
EM Notification Sustum Fees	4,800
	<hr/> 4,800
<b>Engineering</b>	
Transportation Enhancement Funds (TE)	100,000
	<hr/> 100,000
<b>Finance</b>	
FEMA	1,000,000
	<hr/> 1,000,000
<b>Fire</b>	
NDDES Homeland Security Grants	205,000
State Government Grants	9,000
	<hr/> 214,000
<b>Planning &amp; Development</b>	
Permit Fees - City of Lincoln	100,500
	<hr/> 100,500
<b>Roads &amp; Streets - Forestry</b>	
State Government Grants	2,100
Other Income - Tree Appraisals	5,450
Arbor Day Private Donations	1,500
Corporate Sponsors PIP Donations	10,000
	<hr/> 19,050
<b>Police</b>	
US DOJ - COPS Hiring Grants	344,705
US DOJ - COPS Technology Grant	111,582
US DOJ Equipment Program	10,500
Bulletproof Vest Partner	10,000
NDAG Crininal Justice Oil Impact Grant	250,000

GOVERNMENT GRANTS & ACTIVITIES

NDDDES Homeland Security Equipment	48,740
NDDoH STOP Grant	7,000
NDDOT - Traffic Safety Grants	36,000
OJJDP - ND Highway Patrol Drinking Enforcement	10,000
ND Division of Juvenile Services	14,913
SWAT Taskforce - Local	14,000
Narcotics Task Force (HIDTA)	10,000
NDAG BCI - Special Operations	27,845
NDAG - Internet Crimes Against Children	5,000
Forfeiture Funds	50,412
ND POST - Training	21,000
Bismarck Public Schools	157,921
Contract Policing	100,000
Federal Government Grants	352,201
Miscellaneous Local Grants/Donations	10,200
ND Game & Fish River Patrol	21,500
Fines/Restitutions	1,000
	<hr/>
	1,614,519

**Public Health**

Tobacco Prevention & Control	272,493
Women's Way Program	46,305
Emergency Preparedness & Response - Bioterrorism (EPR)	120,605
Emergency Preparedness & Response - Bioterrorism (County)	3,185
Immunization Grant	37,068
Medicaid - Student Health	5,000
Ryan White Program	15,000
Bismarck Public Schools	292,385
Health Services	143,261
Federal Government Grants	350,000
State Government Grants	60,000
Donations/Other Income	5,550
	<hr/>
	1,350,852

**Library**

Donations	50,000
	<hr/>
	50,000

**Christmas Light Funds**

Downtown Special Assessment District	18
	<hr/>
	18

**Total Government Grants & Activities** \$ 4,478,989

**City of Bismarck  
Service Efforts and Accomplishments  
Special Revenue Fund  
Government Grants & Activities  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 955,532	\$ 1,367,396	\$ 1,625,077
Fringe Benefits	236,114	310,586	265,851
Professional/Legal Services	253,085	145,089	128,292
Property/Equipment	466,015	112,000	147,882
Travel/Training	72,914	135,286	95,850
Service Expense	110,753	175,864	154,793
Supply Expense	435,126	782,283	643,576
Grants	85,181	2,000,000	1,025,000
Capital Expense	119,518	425,000	325,007
Construction/Infrastructure	44,930	-	
Transfers	93,221	71,314	57,049
<b>Total Expenditures</b>	<b>\$ 2,872,388</b>	<b>\$ 5,524,818</b>	<b>\$ 4,468,377</b>
Revenues			
Licenses/Permits	\$ 95,910	\$ 56,237	\$ 100,500
Government	2,349,559	5,292,423	4,051,560
Charge for Services	259,707	227,804	248,311
Fines	1,661	1,000	1,000
Donations	259,417	25,000	71,100
Interest	851	760	1,518
Sale of Assets/Others	3,245	5,000	5,000
<b>Total Revenues</b>	<b>\$ 2,970,351</b>	<b>\$ 5,608,224</b>	<b>\$ 4,478,989</b>

**City of Bismarck**  
**Revenue Budget - Government Grants Activities 293**  
**For the Year 2014**

<b>Licenses &amp; Permits</b>	
3130.100 - Permits-Buildings	90,000
3130.500 - Permits-Mechanical	3,500
3130.800 - Permits-Plumbing	4,000
3130.850 - Permits-Wiring	3,000
<b>Licenses &amp; Permits Total</b>	<b>100,500</b>
<b>Intergovernmental Revenue</b>	
3210.100 - Federal Government Grants	874,126
3210.200 - Bullet Proof Vest Partner	10,000
3210.210 - COPS Grant	344,705
3220.200 - FEMA Disaster Payments	1,000,000
3230.100 - State Government Grants	146,445
3230.310 - Emergency Prepared/Respon	120,605
3230.325 - ND Emergency Mgmt Grants	517,425
3230.330 - DOJ Equipment Program	111,582
3230.400 - Alcohol Enforcement Grant	22,000
3230.420 - Occupant Protect Enf Grt	12,000
3230.425 - Saturation Patrol Grant	12,000
3230.430 - STOP Grant	7,000
3230.520 - Immunization Grant	37,068
3230.730 - Edward Byrne PassThru Grt	25,000
3240.520 - Program-Medicaid Std Hlth	5,000
3240.525 - Program-Ryan White	15,000
3240.535 - Program-Tobacco Settlemnt	272,493
3240.540 - Program-Women's Way	44,805
3250.100 - Bismarck Schools PYB Svc	157,921
3250.800 - School Nurse Services	292,385
3250.825 - Narcotics Taskforce-Local	10,000
3250.850 - SWAT Taskforce - Local	14,000
<b>Intergovernmental Revenue Total</b>	<b>4,051,560</b>
<b>Charges for Services</b>	
3305.150 - Fees-Contract Policing	100,000
3305.210 - Fees-EM Notification Syst	4,800
3305.380 - Fees-Witness	250

**City of Bismarck**  
**Revenue Budget - Government Grants Activities 293**  
**For the Year 2014**

3315.125 - Health Services	143,261
<b>Charges for Services Total</b>	<b>248,311</b>
<b>Fines &amp; Forfeits</b>	
3400.225 - Fines-Restitution	1,000
<b>Fines &amp; Forfeits Total</b>	<b>1,000</b>
<b>Investment Earnings</b>	
3600.525 - Interest-Forestry Trees	250
3600.600 - Interest-Investment	1,168
3600.625 - Interest-K-9 Unit	100
<b>Investment Earnings Total</b>	<b>1,518</b>
<b>Donations</b>	
3850.100 - Donations	11,600
3850.110 - Donations-Foundation	41,000
3850.125 - Donations-Arbor Day	1,500
3850.150 - Donations-Car Seat	3,000
3850.175 - Donations-COPS & Kids	3,000
3850.200 - Donations-Partners in Plt	10,000
3850.225 - Donations-Wilderness Outg	1,000
<b>Donations Total</b>	<b>71,100</b>
<b>Sale of Assets/Expense</b>	
3910.125 - Insurance Recoveries	5,000
<b>Sale of Assets/Expense Total</b>	<b>5,000</b>
<b>Grand Total</b>	<b>4,478,989</b>
<b>Cash Reserve</b>	<b>-</b>
<b>Total Sales Tax</b>	<b>4,478,989</b>

**City of Bismarck**  
**Annual Budget - Government Grants Activities 293**  
**For the Year 2014**

<b>193 Gov't Grants &amp; Activities</b>	
<b>023 Administration Govt Grant</b>	
<b>Grants and Subsidies</b>	
4900.100 - Pass-Thru Grant/Subsidies	25,000
<b>Grants and Subsidies Total</b>	<b>25,000</b>
<b>023 Administration Govt Grant Total</b>	<b>25,000</b>
<b>033 Attorney Govt Grants/Act</b>	
<b>Professional, Legal, and Contracted Service Fees</b>	
4320.200 - Witness Fees	250
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>250</b>
<b>033 Attorney Govt Grants/Act Total</b>	<b>250</b>
<b>063 Engineering Govt Grants</b>	
<b>Building, Equipment, and Vehicle Services</b>	
4420.400 - Rpr/Mtce-Vehicles	100,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>100,000</b>
<b>063 Engineering Govt Grants Total</b>	<b>100,000</b>
<b>073 Finance Govt Grants/Act</b>	
<b>Grants and Subsidies</b>	
4900.100 - Pass-Thru Grant/Subsidies	1,000,000
<b>Grants and Subsidies Total</b>	<b>1,000,000</b>
<b>073 Finance Govt Grants/Act Total</b>	<b>1,000,000</b>
<b>093 Fire</b>	
<b>Personal Services - Salaries &amp; Wage</b>	
4130.000 - Overtime Wages	15,000
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>15,000</b>
<b>Building, Equipment, and Vehicle Services</b>	
4420.300 - Rpr/Mtce-Equipment	40,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>40,000</b>
<b>Travel and Training</b>	
4500.100 - Lodging	6,700
4500.200 - Meals	6,000

**City of Bismarck**  
**Annual Budget - Government Grants Activities 293**  
**For the Year 2014**

<b>193 Gov't Grants &amp; Activities</b>	
4500.300 - Airfare	8,200
4500.350 - Car Rental	500
4510.100 - Conference Registration	11,600
4510.400 - Training Supplies	1,000
<b>Travel and Training Total</b>	<b>34,000</b>
<b>Operating Supplies</b>	
4735.100 - Safety Supplies	25,000
4735.150 - Safety Small Equipment	100,000
<b>Operating Supplies Total</b>	<b>125,000</b>
<b>093 Fire Total</b>	<b>214,000</b>
<b>103 R&amp;S/Forestry - Govt Grants &amp; Act</b>	
<hr/>	
<b>Other Operating Services</b>	
4610.100 - Advertising/Promotions	2,400
4610.400 - Awards Program	800
4640.400 - Planting Services	450
<b>Other Operating Services Total</b>	<b>3,650</b>
<b>Operating Supplies</b>	
4730.100 - Forestry Trees/Shrubs	15,400
<b>Operating Supplies Total</b>	<b>15,400</b>
<b>103 R&amp;S/Forestry - Govt Grants &amp; Act Total</b>	<b>19,050</b>
<b>143 Planning Govt Grants/Act</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	46,388
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>46,388</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	11,890
4200.200 - Life Insurance	63
4200.400 - Pension Expense	4,824
4240.100 - Workers Comp-Premium	86
<b>Personal Services - Fringe Benefits Total</b>	<b>16,863</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	3,549
<b>Other Financing Uses Total</b>	<b>3,549</b>
<b>143 Planning Govt Grants/Act Total</b>	<b>66,800</b>

**City of Bismarck**  
**Annual Budget - Government Grants Activities 293**  
**For the Year 2014**

**193 Gov't Grants & Activities**

**163 Police Govt Grants/Act**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	456,984
4130.000 - Overtime Wages	168,350

**Personal Services - Salaries & Wage Total** **625,334**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	107,003
4200.200 - Life Insurance	500
4200.400 - Pension Expense	26,109
4240.100 - Workers Comp-Premium	3,816

**Personal Services - Fringe Benefits Total** **137,428**

**Professional, Legal, and Contracted Service Fees**

4310.700 - Professional Consultants	81,500
4330.100 - Contract Labor	12,100

**Professional, Legal, and Contracted Service Fees Total** **93,600**

**Building, Equipment, and Vehicle Services**

4420.300 - Rpr/Mtce-Equipment	2,000
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**Building, Equipment, and Vehicle Services Total** **2,000**

**Travel and Training**

4500.100 - Lodging	2,000
4500.200 - Meals	1,500
4500.300 - Airfare	2,000
4500.400 - Travel-Fuel	1,000
4510.100 - Conference Registration	30,000
4510.400 - Training Supplies	1,000

**Travel and Training Total** **37,500**

**Other Operating Services**

4600.400 - General Liability	350
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	500
4610.400 - Awards Program	600
4615.000 - Printing/Binding	1,000
4625.000 - Photography	500
4630.300 - Membership/Dues	200
4635.300 - Software Upgrade/Maintain	10,000
4645.150 - Restitution	1,000
4665.000 - Hospitality/Entertainment	5,000

**Other Operating Services Total** **19,650**

**City of Bismarck**  
**Annual Budget - Government Grants Activities 293**  
**For the Year 2014**

**193 Gov't Grants & Activities**

**Operating Supplies**

4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	50,000
4700.600 - Small Software Programs	10,000
4710.200 - Small Tools/Equipment	250,000
4735.200 - Ammunition/Weapons	10,000
4735.250 - Bullet Proof Vest/Armor	10,000
4735.500 - Radios	50,000

**Operating Supplies Total** **380,500**

**Capital Outlay**

5020.100 - Machinery/Equipment	290,007
5020.500 - Computers & Software	25,000

**Capital Outlay Total** **315,007**

**Other Financing Uses**

8000.289 - Transfer-Social Sec Tax	3,500
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**Other Financing Uses Total** **3,500**

**163 Police Govt Grants/Act Total** **1,614,519**

**173 Public Health Govt Grants**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	397,653
4120.000 - Part-Time Wages	533,202
4130.000 - Overtime Wages	7,500

**Personal Services - Salaries & Wage Total** **938,355**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	74,904
4200.200 - Life Insurance	458
4200.400 - Pension Expense	33,595
4240.100 - Workers Comp-Premium	1,408
4240.300 - Workers Comp-Inmate/Vol	300
4250.250 - Meal Allowance - No Hotel	100
4250.300 - Mileage Allowance	795

**Personal Services - Fringe Benefits Total** **111,560**

**Professional, Legal, and Contracted Service Fees**

4330.100 - Contract Labor	34,442
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**Professional, Legal, and Contracted Service Fees Total** **34,442**

**City of Bismarck**  
**Annual Budget - Government Grants Activities 293**  
**For the Year 2014**

**193 Gov't Grants & Activities**

**Travel and Training**

4500.100 - Lodging	3,700
4500.200 - Meals	2,600
4500.300 - Airfare	4,300
4500.600 - Travel-Mileage Reimbursmt	2,700
4500.700 - Service Area Travel	3,550
4500.800 - Taxi/Parking	550
4510.100 - Conference Registration	4,450
4510.400 - Training Supplies	2,500

**Travel and Training Total** **24,350**

**Other Operating Services**

4600.300 - Professional Liability	200
4605.100 - Telephone	2,540
4605.200 - Cell Phones	7,923
4610.100 - Advertising/Promotions	52,000
4610.300 - Public Educational Ads	15,000
4615.000 - Printing/Binding	10,000
4630.300 - Membership/Dues	1,600
4635.100 - Computer Service Fees	1,550
4635.250 - Blackberry Service Fee	330
4635.300 - Software Upgrade/Maintain	4,100
4650.500 - Patient Medical Expenses	30,500
4655.100 - Background Checks	500
4655.200 - Credit Checks	250
4665.000 - Hospitality/Entertainment	500

**Other Operating Services Total** **126,993**

**Operating Supplies**

4700.100 - Office Supplies	13,360
4700.200 - Office Small Equipment	13,616
4700.400 - Copier/Printer Supplies	2,500
4700.500 - Postage	2,950
4700.600 - Small Software Programs	50
4710.200 - Small Tools/Equipment	2,500
4740.100 - Nursing Supplies	25,000
4740.125 - Educational Supplies, None	1,200
4740.200 - Vaccine Supplies	25,000
4740.300 - Emergency Medications	500
4750.000 - Subscriptions/Publication	500

**Operating Supplies Total** **87,176**

**City of Bismarck**  
**Annual Budget - Government Grants Activities 293**  
**For the Year 2014**

<b>193 Gov't Grants &amp; Activities</b>	
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	50,000
<b>Other Financing Uses Total</b>	<b>50,000</b>
<b>173 Public Health Govt Grants Total</b>	<b>1,372,876</b>
<b>210 Bismarck Public Library</b>	
<hr/>	
<b>Other Operating Services</b>	
4621.100 - Educational Program-Adult	1,000
4621.200 - Educational Prgrm-Juvenil	2,000
4621.300 - Educational Prgrm-Teen	1,500
<b>Other Operating Services Total</b>	<b>4,500</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	500
4700.150 - Children Library Supplies	750
4700.155 - Teen Services Supplies	250
4700.200 - Office Small Equipment	18,000
4745.300 - Adult Audio/Visual	2,500
4745.400 - Juvenile Audio/Visual	1,500
4745.450 - Teen Audio/Visual	1,000
4745.500 - Adult Books	2,500
4745.600 - Juvenile Books	2,000
4745.650 - Teen Books	1,500
4750.000 - Subscriptions/Publication	5,000
<b>Operating Supplies Total</b>	<b>35,500</b>
<b>Capital Outlay</b>	
5010.200 - Building Improvements	5,000
5020.300 - Furniture/Fixtures	5,000
<b>Capital Outlay Total</b>	<b>10,000</b>
<b>210 Bismarck Public Library Total</b>	<b>50,000</b>
<b>800 Christmas Lights Fund</b>	
<hr/>	
<b>Building, Equipment, and Vehicle Services</b>	
4420.300 - Rpr/Mtce-Equipment	5,882
<b>Building, Equipment, and Vehicle Services Total</b>	<b>5,882</b>
<b>800 Christmas Lights Fund Total</b>	<b>5,882</b>
<b>193 Gov't Grants &amp; Activities Total</b>	<b>4,468,377</b>
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## SEWERMAIN BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck  
Service Efforts and Accomplishments  
Debt Service Fund  
Sewermain Bonds  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Service Expense	\$ 2,592	\$ -	\$ -
Debt Service	4,199,532	4,672,105	4,653,206
Transfers	1,128,884	150,000	150,000
Total Expenditures	<u>\$ 5,331,008</u>	<u>\$ 4,822,105</u>	<u>\$ 4,803,206</u>
.			
Revenues			
Special Assessment	\$ 2,449,759	\$ 1,839,708	\$ 2,135,946
Interest	-	9,326	79,900
Transfers In	5,726	150,000	150,000
Long-term Debt	2,242,250	2,545,000	2,545,000
Total Revenues	<u>\$ 4,697,735</u>	<u>\$ 4,544,034</u>	<u>\$ 4,910,846</u>

**City of Bismarck**  
**Revenue Budget - Sewermain Bonds 450**  
**For the Year 2014**

<b>Special Assessment Revenue</b>	
3500.250 - SA-Sanitary Sewer-Current	1,886,726
3500.275 - SA-Sanitary Sewer-Pd Full	178,300
3500.300 - SA-Sanitary Sewer-Prior	70,920
<b>Special Assessment Revenue Total</b>	<b>2,135,946</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	79,900
<b>Investment Earnings Total</b>	<b>79,900</b>
<b>Other Financing Sources</b>	
3900.350 - Transfer-Sewermain Constr	150,000
<b>Other Financing Sources Total</b>	<b>150,000</b>
<b>General Long-Term Debt Issued</b>	
3920.175 - Refunding Bonds Issued	2,500,000
3920.200 - Premiums on bonds sold	45,000
<b>General Long-Term Debt Issued Total</b>	<b>2,545,000</b>
<b>Grand Total</b>	<b>4,910,846</b>
<b>Cash Reserve</b>	<b>-</b>
<b>Total Sewermain Bonds</b>	<b>4,910,846</b>

**City of Bismarck  
Annual Budget - Sewermain Bonds 450  
For the Year 2014**

**450 Sewermain Bonds**

**401 Series A**

**Debt Service**

7000.000 - Bond Principal 144,366

7010.100 - Interest-Bonds 15,419

**Debt Service Total 159,785**

**401 Series A Total**

**159,785**

**402 Series B**

**Debt Service**

7000.000 - Bond Principal 24,981

7010.100 - Interest-Bonds 12,644

**Debt Service Total 37,625**

**402 Series B Total**

**37,625**

**403 Series C**

**Debt Service**

7000.000 - Bond Principal 27,386

7010.100 - Interest-Bonds 6,651

**Debt Service Total 34,037**

**403 Series C Total**

**34,037**

**404 Series D**

**Debt Service**

7000.000 - Bond Principal 27,252

7010.100 - Interest-Bonds 1,912

**Debt Service Total 29,164**

**404 Series D Total**

**29,164**

**405 Series E**

**Debt Service**

7000.000 - Bond Principal 285,765

7010.100 - Interest-Bonds 36,440

**Debt Service Total 322,205**

**405 Series E Total**

**322,205**

**City of Bismarck**  
**Annual Budget - Sewermain Bonds 450**  
**For the Year 2014**

<b>450 Sewermain Bonds</b>	
<b>406 Series F</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	300,999
7010.100 - Interest-Bonds	46,985
<b>Debt Service Total</b>	<b>347,984</b>
<b>406 Series F Total</b>	<b>347,984</b>
<b>408 Series H</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	28,300
7010.100 - Interest-Bonds	1,255
<b>Debt Service Total</b>	<b>29,555</b>
<b>408 Series H Total</b>	<b>29,555</b>
<b>409 Series I</b>	
<b>Debt Service</b>	
7020.100 - Financial Consulting	7,800
7020.200 - Official Statement Printg	800
7020.300 - Initial Registration	400
7020.500 - Bond Rating	3,600
7020.600 - Bond Attorney	3,600
7020.700 - Bond Discount	45,000
7030.000 - Advance Refunding Escrow	2,500,000
<b>Debt Service Total</b>	<b>2,561,200</b>
<b>Other Financing Uses</b>	
8000.350 - Transfer-Sewer Constructn	150,000
<b>Other Financing Uses Total</b>	<b>150,000</b>
<b>409 Series I Total</b>	<b>2,711,200</b>
<b>410 Series J</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	6,307
7010.100 - Interest-Bonds	127
<b>Debt Service Total</b>	<b>6,434</b>
<b>410 Series J Total</b>	<b>6,434</b>

**City of Bismarck**  
**Annual Budget - Sewermain Bonds 450**  
**For the Year 2014**

<b>450 Sewermain Bonds</b>	
<b>421 Series U</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	470,379
7010.100 - Interest-Bonds	172,268
<b>Debt Service Total</b>	<b>642,647</b>
<b>421 Series U Total</b>	<b>642,647</b>
<b>422 Series V</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	116,148
7010.100 - Interest-Bonds	9,941
<b>Debt Service Total</b>	<b>126,089</b>
<b>422 Series V Total</b>	<b>126,089</b>
<b>423 Series W</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	165,288
7010.100 - Interest-Bonds	59,730
<b>Debt Service Total</b>	<b>225,018</b>
<b>423 Series W Total</b>	<b>225,018</b>
<b>424 Series X</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	3,114
7010.100 - Interest-Bonds	1,992
<b>Debt Service Total</b>	<b>5,106</b>
<b>424 Series X Total</b>	<b>5,106</b>
<b>425 Series Y</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	97,352
7010.100 - Interest-Bonds	29,005
<b>Debt Service Total</b>	<b>126,357</b>
<b>425 Series Y Total</b>	<b>126,357</b>
<b>450 Sewermain Bonds Total</b>	<b>4,803,206</b>

## WATERMAIN BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck  
Service Efforts and Accomplishments  
Debt Service Fund  
Watermain Bonds  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Service Expense	\$ 416	\$ -	\$ -
Debt Service	295,910	607,779	597,676
Transfers	5,301	250,000	250,000
Total Expenditures	<u>\$ 301,626</u>	<u>\$ 857,779</u>	<u>\$ 847,676</u>
Revenues			
Special Assessment	\$ 351,828	\$ 186,612	\$ 169,338
Interest	-	882	850
Transfers In	6,708	250,000	250,000
Long-term Debt	26,466	355,000	355,000
Total Revenues	<u>\$ 385,002</u>	<u>\$ 792,494</u>	<u>\$ 775,188</u>

**City of Bismarck**  
**Revenue Budget - Watermain Bonds 455**  
**For the Year 2014**

<b>Special Assessment Revenue</b>	
3500.525 - SA-Water-Current	145,238
3500.550 - SA-Water-Pd in Full	20,700
3500.575 - SA-Water-Prior	3,400
<b>Special Assessment Revenue Total</b>	<b>169,338</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	850
<b>Investment Earnings Total</b>	<b>850</b>
<b>Other Financing Sources</b>	
3900.355 - Transfer-Watermain Constr	250,000
<b>Other Financing Sources Total</b>	<b>250,000</b>
3920.175 - Refunding Bonds Issued	350,000
<b>General Long-Term Debt Issued Total</b>	<b>355,000</b>
<b>Grand Total</b>	<b>775,188</b>
<b>Cash Reserve</b>	<b>72,488</b>
<b>Total Watermain Bonds</b>	<b>847,676</b>

**City of Bismarck**  
**Annual Budget - Watermain Bonds 455**  
**For the Year 2014**

455 Watermain Bonds	
<b>401 Series A</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	28,987
7010.100 - Interest-Bonds	3,096
<b>Debt Service Total</b>	<b>32,083</b>
<b>401 Series A Total</b>	<b>32,083</b>
<b>402 Series B</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	3,318
7010.100 - Interest-Bonds	1,680
<b>Debt Service Total</b>	<b>4,998</b>
<b>402 Series B Total</b>	<b>4,998</b>
<b>403 Series C</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	37,134
7010.100 - Interest-Bonds	9,018
<b>Debt Service Total</b>	<b>46,152</b>
<b>403 Series C Total</b>	<b>46,152</b>
<b>404 Series D</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	3,577
7010.100 - Interest-Bonds	251
<b>Debt Service Total</b>	<b>3,828</b>
<b>404 Series D Total</b>	<b>3,828</b>
<b>405 Series E</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	3,312
7010.100 - Interest-Bonds	423
<b>Debt Service Total</b>	<b>3,735</b>
<b>405 Series E Total</b>	<b>3,735</b>

**City of Bismarck  
Annual Budget - Watermain Bonds 455  
For the Year 2014**

<b>455 Watermain Bonds</b>	
<b>406 Series F</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	887
7010.100 - Interest-Bonds	139
<b>Debt Service Total</b>	<b>1,026</b>
<b>406 Series F Total</b>	<b>1,026</b>
<b>408 Series H</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	3,500
7010.100 - Interest-Bonds	500
<b>Debt Service Total</b>	<b>4,000</b>
<b>408 Series H Total</b>	<b>4,000</b>
<b>409 Series I</b>	
<b>Debt Service</b>	
7020.100 - Financial Consulting	1,800
7020.200 - Official Statement Printg	200
7020.300 - Initial Registration	100
7020.500 - Bond Rating	700
7020.600 - Bond Attorney	700
7020.700 - Bond Discount	5,000
7040.000 - Pmt-Refunded Bnd Escrw Ag	350,000
<b>Debt Service Total</b>	<b>358,500</b>
<b>Other Financing Uses</b>	
8000.455 - Transfer-Watermain Bonds	250,000
<b>Other Financing Uses Total</b>	<b>250,000</b>
<b>409 Series I Total</b>	<b>608,500</b>
<b>410 Series J</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	7,681
7010.100 - Interest-Bonds	154
<b>Debt Service Total</b>	<b>7,835</b>
<b>410 Series J Total</b>	<b>7,835</b>

**City of Bismarck**  
**Annual Budget - Watermain Bonds 455**  
**For the Year 2014**

<b>455 Watermain Bonds</b>	
<b>421 Series U</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	55,944
7010.100 - Interest-Bonds	20,313
<b>Debt Service Total</b>	<b>76,257</b>
<b>421 Series U Total</b>	<b>76,257</b>
<b>422 Series V</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	22,616
7010.100 - Interest-Bonds	1,077
<b>Debt Service Total</b>	<b>23,693</b>
<b>422 Series V Total</b>	<b>23,693</b>
<b>424 Series X</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	10,280
7010.100 - Interest-Bonds	6,575
<b>Debt Service Total</b>	<b>16,855</b>
<b>424 Series X Total</b>	<b>16,855</b>
<b>425 Series Y</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	14,418
7010.100 - Interest-Bonds	4,296
<b>Debt Service Total</b>	<b>18,714</b>
<b>425 Series Y Total</b>	<b>18,714</b>
<b>455 Watermain Bonds Total</b>	<b>847,676</b>

## SIDEWALK BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck  
Service Efforts and Accomplishments  
Debt Service Fund  
Sidewalk Bonds  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Service Expense	\$ 8,900	\$ -	\$ -
Debt Service	971,091	1,093,780	1,177,593
Transfers	39,599	27,216	25,000
Total Expenditures	<u>\$ 1,019,590</u>	<u>\$ 1,120,996</u>	<u>\$ 1,202,593</u>
Revenues			
Special Assessment	\$ 923,605	\$ 1,058,374	\$ 1,049,433
Interest	-	26,775	73,300
Transfers In	12,702	25,000	25,000
Long-term Debt	-	10,000	10,000
Total Revenues	<u>\$ 936,307</u>	<u>\$ 1,120,149</u>	<u>\$ 1,157,733</u>

**City of Bismarck**  
**Revenue Budget - Sidewalk Bonds 460**  
**For the Year 2014**

<b>Special Assessment Revenue</b>	
3500.325 - SA-Sidewalk-Current	953,833
3500.350 - SA-Sidewalk-Pd in Full	93,000
3500.375 - SA-Sidewalk-Prior	2,600
<b>Special Assessment Revenue Total</b>	<b>1,049,433</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	73,300
<b>Investment Earnings Total</b>	<b>73,300</b>
<b>Other Financing Sources</b>	
3900.360 - Transfer-Sidewalk Constr	25,000
<b>Other Financing Sources Total</b>	<b>25,000</b>
<b>General Long-Term Debt Issued</b>	
3920.175 - Refunding Bonds Issued	-
3920.200 - Premiums on bonds sold	10,000
<b>General Long-Term Debt Issued Total</b>	<b>10,000</b>
<b>Grand Total</b>	<b>1,157,733</b>
<b>Cash Reserve</b>	<b>44,860</b>
<b>Total Sidewalk Bonds</b>	<b>1,202,593</b>

**City of Bismarck**  
**Annual Budget - Sidewalk Bonds 460**  
**For the Year 2014**

<b>460 Sidewalk Bonds</b>	
<b>473 Sidewalk Series 2003</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	45,000
7010.100 - Interest-Bonds	934
<b>Debt Service Total</b>	<b>45,934</b>
<b>473 Sidewalk Series 2003 Total</b>	<b>45,934</b>
<b>474 Sidewalk Series 2004</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	110,000
7010.100 - Interest-Bonds	6,105
<b>Debt Service Total</b>	<b>116,105</b>
<b>474 Sidewalk Series 2004 Total</b>	<b>116,105</b>
<b>475 Sidewalk Series 2005</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	110,000
7010.100 - Interest-Bonds	10,863
<b>Debt Service Total</b>	<b>120,863</b>
<b>475 Sidewalk Series 2005 Total</b>	<b>120,863</b>
<b>476 Sidewalk Series 2006</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	115,000
7010.100 - Interest-Bonds	17,078
<b>Debt Service Total</b>	<b>132,078</b>
<b>476 Sidewalk Series 2006 Total</b>	<b>132,078</b>
<b>477 Sidewalk Series 2007</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	115,000
7010.100 - Interest-Bonds	18,665
<b>Debt Service Total</b>	<b>133,665</b>
<b>477 Sidewalk Series 2007 Total</b>	<b>133,665</b>

**City of Bismarck**  
**Annual Budget - Sidewalk Bonds 460**  
**For the Year 2014**

<b>460 Sidewalk Bonds</b>	
<b>478 Sidewalk Series 2008</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	85,000
7010.100 - Interest-Bonds	11,553
<b>Debt Service Total</b>	<b>96,553</b>
<b>478 Sidewalk Series 2008 Total</b>	<b>96,553</b>
<b>479 Sidewalk Series 2009</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	70,000
7010.100 - Interest-Bonds	9,900
<b>Debt Service Total</b>	<b>79,900</b>
<b>479 Sidewalk Series 2009 Total</b>	<b>79,900</b>
<b>480 Sidewalk Series 2010</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	100,000
7010.100 - Interest-Bonds	11,660
<b>Debt Service Total</b>	<b>111,660</b>
<b>480 Sidewalk Series 2010 Total</b>	<b>111,660</b>
<b>481 Sidewalk Series 2011</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	100,000
7010.100 - Interest-Bonds	10,335
<b>Debt Service Total</b>	<b>110,335</b>
<b>481 Sidewalk Series 2011 Total</b>	<b>110,335</b>
<b>482 Sidewalk Series 2012</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	195,000
7010.100 - Interest-Bonds	15,000
<b>Debt Service Total</b>	<b>210,000</b>
<b>482 Sidewalk Series 2012 Total</b>	<b>210,000</b>

**City of Bismarck**  
**Annual Budget - Sidewalk Bonds 460**  
**For the Year 2014**

<b>460 Sidewalk Bonds</b>	
<b>483 Sidewalk Series 2013</b>	
<b>Debt Service</b>	
7020.100 - Financial Consulting	4,000
7020.200 - Official Statement Printg	1,000
7020.500 - Bond Rating	1,500
7020.600 - Bond Attorney	4,000
7020.700 - Bond Discount	10,000
<b>Debt Service Total</b>	<b>20,500</b>
<b>Other Financing Uses</b>	
8000.360 - Transfer-Sidewalk Constr	25,000
<b>Other Financing Uses Total</b>	<b>25,000</b>
<b>483 Sidewalk Series 2013 Total</b>	<b>45,500</b>
<b>460 Sidewalk Bonds Total</b>	<b>1,202,593</b>

## STREET IMPROVEMENT BONDS

This fund accounts for the collection of special assessments and payment of special assessment bonds.

**City of Bismarck  
Service Efforts and Accomplishments  
Debt Service Fund  
Street Improvement Bonds  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Service Expense	\$ 9,711	\$ -	\$ -
Debt Service	9,626,825	12,272,912	13,186,190
Transfers	77,910	423,468	250,000
Total Expenditures	<u>\$ 9,714,446</u>	<u>\$ 12,696,380</u>	<u>\$ 13,436,190</u>
Revenues			
Special Assessment	\$ 8,736,267	\$ 6,699,629	\$ 8,897,493
Interest	-	273,562	437,800
Transfers In	246,155	371,012	250,000
Long-term Debt	2,096,284	4,050,000	4,050,000
Total Revenues	<u>\$ 11,078,706</u>	<u>\$ 11,394,203</u>	<u>\$ 13,635,293</u>

**City of Bismarck**  
**Revenue Budget - Street Improvement Bonds 465**  
**For the Year 2014**

<b>Special Assessment Revenue</b>	
3500.450 - SA-Street Impr-Current	7,948,693
3500.475 - SA-Street Impr-Pd in Full	825,800
3500.500 - SA-Street Impr-Prior	123,000
<b>Special Assessment Revenue Total</b>	<b>8,897,493</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	437,800
<b>Investment Earnings Total</b>	<b>437,800</b>
<b>Other Financing Sources</b>	
3900.365 - Transfer-Street Impr Cons	250,000
<b>Other Financing Sources Total</b>	<b>250,000</b>
<b>General Long-Term Debt Issued</b>	
3920.175 - Refunding Bonds Issued	4,000,000
3920.200 - Premiums on bonds sold	50,000
<b>General Long-Term Debt Issued Total</b>	<b>4,050,000</b>
<b>Grand Total</b>	<b>13,635,293</b>
<b>Cash Reserve</b>	<b>-</b>
<b>Total Street Improvement Bonds</b>	<b>13,635,293</b>

**City of Bismarck**  
**Annual Budget - Street Improvement Bonds 465**  
**For the Year 2014**

**465 Street Improvement Bonds**

**401 Series A**

**Debt Service**

7000.000 - Bond Principal 301,649

7010.100 - Interest-Bonds 29,111

**Debt Service Total 330,760**

**401 Series A Total**

**330,760**

**402 Series B**

**Debt Service**

7000.000 - Bond Principal 911,703

7010.100 - Interest-Bonds 199,225

**Debt Service Total 1,110,928**

**402 Series B Total**

**1,110,928**

**403 Series C**

**Debt Service**

7000.000 - Bond Principal 885,482

7010.100 - Interest-Bonds 131,933

**Debt Service Total 1,017,415**

**403 Series C Total**

**1,017,415**

**404 Series D**

**Debt Service**

7000.000 - Bond Principal 194,173

7010.100 - Interest-Bonds 11,846

**Debt Service Total 206,019**

**404 Series D Total**

**206,019**

**405 Series E**

**Debt Service**

7000.000 - Bond Principal 250,924

7010.100 - Interest-Bonds 26,529

**Debt Service Total 277,453**

**405 Series E Total**

**277,453**

**City of Bismarck**  
**Annual Budget - Street Improvement Bonds 465**  
**For the Year 2014**

<b>465 Street Improvement Bonds</b>	
<b>406 Series F</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	413,116
7010.100 - Interest-Bonds	64,485
<b>Debt Service Total</b>	<b>477,601</b>
<b>406 Series F Total</b>	<b>477,601</b>
<b>407 Series G</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	535,000
7010.100 - Interest-Bonds	52,038
<b>Debt Service Total</b>	<b>587,038</b>
<b>407 Series G Total</b>	<b>587,038</b>
<b>408 Series H</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	1,200,000
7010.100 - Interest-Bonds	125,000
<b>Debt Service Total</b>	<b>1,325,000</b>
<b>408 Series H Total</b>	<b>1,325,000</b>
<b>409 Series I</b>	
<b>Debt Service</b>	
7020.100 - Financial Consulting	33,000
7020.200 - Official Statement Printg	2,700
7020.300 - Initial Registration	2,000
7020.500 - Bond Rating	11,000
7020.600 - Bond Attorney	14,000
7020.700 - Bond Discount	50,000
7040.000 - Pmt-Refunded Bnd Escrw Ag	4,000,000
<b>Debt Service Total</b>	<b>4,112,700</b>
<b>Other Financing Uses</b>	
8000.365 - Transfer-St Impr Construc	250,000
<b>Other Financing Uses Total</b>	<b>250,000</b>
<b>409 Series I Total</b>	<b>4,362,700</b>

**City of Bismarck**  
**Annual Budget - Street Improvement Bonds 465**  
**For the Year 2014**

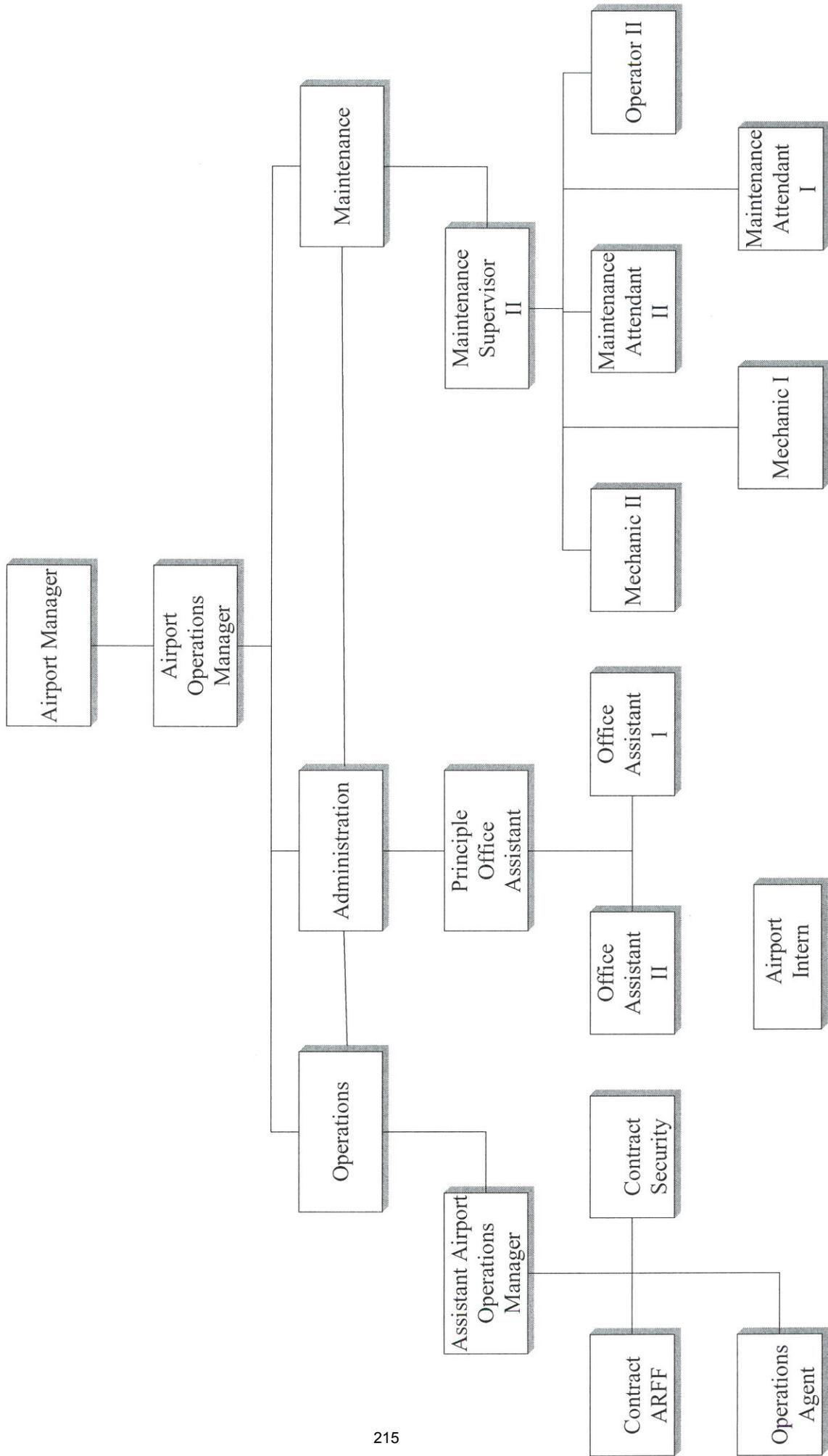
<b>465 Street Improvement Bonds</b>	
<b>410 Series J</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	141,013
7010.100 - Interest-Bonds	2,821
<b>Debt Service Total</b>	<b>143,834</b>
<b>410 Series J Total</b>	<b>143,834</b>
<b>421 Series U</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	488,679
7010.100 - Interest-Bonds	157,336
<b>Debt Service Total</b>	<b>646,015</b>
<b>421 Series U Total</b>	<b>646,015</b>
<b>422 Series V</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	131,238
7010.100 - Interest-Bonds	9,946
<b>Debt Service Total</b>	<b>141,184</b>
<b>422 Series V Total</b>	<b>141,184</b>
<b>423 Series W</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	469,713
7010.100 - Interest-Bonds	169,739
<b>Debt Service Total</b>	<b>639,452</b>
<b>423 Series W Total</b>	<b>639,452</b>
<b>424 Series X</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	1,141,607
7010.100 - Interest-Bonds	69,753
<b>Debt Service Total</b>	<b>1,211,360</b>
<b>424 Series X Total</b>	<b>1,211,360</b>

**City of Bismarck**  
**Annual Budget - Street Improvement Bonds 465**  
**For the Year 2014**

<b>465 Street Improvement Bonds</b>	
<b>425 Series Y</b>	
<b>Debt Service</b>	
7000.000 - Bond Principal	818,231
7010.100 - Interest-Bonds	141,200
<b>Debt Service Total</b>	<b>959,431</b>
<b>425 Series Y Total</b>	<b>959,431</b>
<hr/>	
<b>465 Street Improvement Bonds Total</b>	<b>13,436,190</b>



# City of Bismarck Airport Operations



## BISMARCK AIRPORT

The mission of the Bismarck Airport is to provide, at the highest priority, a safe, cost effective, growth-oriented airport facility that enhances the community's ability to integrate into the National Air Transportation System. Airport staff will strive to achieve this mission every day from the smallest task to the largest project.

For three years in a row the airport has set new passenger boarding records. However, in 2012 the numbers jumped ahead dramatically with nearly 40,000 more passengers boarding flights. The total passenger count for the year reached 236,172. The record number of passengers is directly attributable to the booming energy sector in western North Dakota and the additional demand for air travel it has created.

Air service development is a high priority for the airport every year, but is even more important during times of increasing demand and record boarding's. Previous efforts in this area paid off handsomely in 2012 with the announcement of Frontier Airlines service to Denver starting on May 17<sup>th</sup>. An incentive package that included a Minimum Revenue Guaranty (MRG) from the City, a Travel Bank from the Chamber of Commerce and fee waivers and marketing assistance from the Airport helped to garner the new service. These types of incentives and public – private partnerships are becoming the norm when attracting new service to any market. Frontiers new service and low airfares have been well received by area travelers and helped contribute to the record number of passengers in 2012.

Although Bismarck gained a new airline it lost one non-stop destination in 2012 when United Airlines announced it would be discontinuing its one flight per day service to Chicago. The airport now offers four non-stop destinations (Denver, Las Vegas, Minneapolis, and Phoenix/Mesa) on four airlines (Delta, United, Allegiant and Frontier). Of these destinations, 3 are hub airports which provided connectivity to domestic and international travel locations throughout the world.

A \$4 million discretionary grant award from the Federal Aviation Administration (FAA) in late FY 2011 was used to complete phase II of a terminal apron reconstruction project in the summer of 2012. The third and final phase of this same project (approx. \$2 million) was awarded in the fall of 2012 for construction in 2013. The fourth parking lot expansion project got underway in August and included 325 more parking stalls to meet the needs of the increasing passenger activity. The airport began work on phase I of an environmental assessment (EA) in order to qualify FAA funding for expansion of the General Aviation apron to the Northwest as well as continued coordination on an EA necessary to mitigate and then fill a number of wetlands on Airport property. The Aircraft Rescue and Fire Fighting (ARFF) station received improvements by getting a new roof on the building and a reconstructed driveway/apron. Planning began on a project to increase the terminal buildings cooling capacity after a study revealed the existing geothermal well-field was under sized. Also, the glass walls at the security check-point were reconfigured to accommodate a second x-ray screening lane for the Transportation Security Administrations (TSA) use to increase passenger throughput into the boarding area.

The Airport has been closely watching the increasing passenger activity over the last several years and making improvements where necessary to accommodate passenger demands.

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Airport  
2014 Financial Plan**

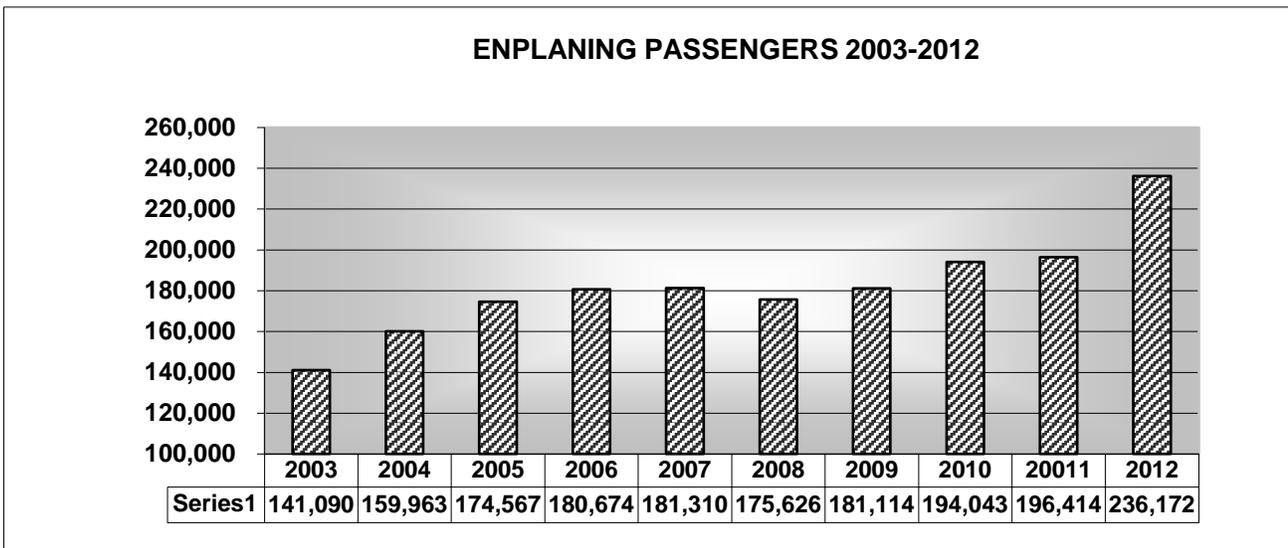
	2012 Actual	2013 Budget	2014 Budget
<b>Administration</b>			
Salary/Wages	\$ 360,672	\$ 398,165	\$ 420,650
Fringe Benefits	107,628	112,329	101,068
Professional/Legal Services	137,882	261,700	241,700
Property/Equipment	14,606	5,100	5,100
Travel/Training	15,148	31,560	31,900
Service Expense	193,195	194,900	270,125
Supply Expense	12,633	20,700	20,800
Grants	-	750,000	1,000,000
Transfers	118,844	134,406	144,811
<b>Total Expenditures</b>	<b>\$ 960,608</b>	<b>\$ 1,908,860</b>	<b>\$ 2,236,154</b>
<b>Buildings</b>			
Salary/Wages	\$ 404,754	\$ 475,418	\$ 495,219
Fringe Benefits	124,415	140,237	130,668
Professional/Legal Services	127,789	138,397	200,677
Property/Equipment	588,807	485,561	679,484
Service Expense	114,979	144,617	162,317
Supply Expense	55,471	78,300	83,890
Grants	-	-	1,037,170
Capital Expense	376,687	175,000	25,000
Transfers	32,639	36,987	34,675
<b>Total Expenditures</b>	<b>\$ 1,825,542</b>	<b>\$ 1,674,517</b>	<b>\$ 2,849,100</b>
<b>Property &amp; Land</b>			
Property/Equipment	\$ 380,525	\$ 515,173	\$ 706,448
Service Expense	2,544,465	2,778,900	2,853,900
Supply Expense	60,782	72,500	73,500
Capital Expense	5,416,079	4,600,000	5,020,000
<b>Total Expenditures</b>	<b>\$ 8,401,851</b>	<b>\$ 7,966,573</b>	<b>\$ 8,653,848</b>

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Airport (Continued)  
2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
<b>Equipment &amp; Vehicles</b>			
Property/Equipment	\$ 57,328	\$ 126,100	\$ 126,100
Service Expense	128,156	131,200	136,100
Supply Expense	88,103	108,917	113,202
Capital Expense	17,895	39,000	160,000
<b>Total Expenditures</b>	<b>\$ 291,482</b>	<b>\$ 405,217</b>	<b>\$ 535,402</b>
<b>Security</b>			
Professional/Legal Services	\$ 145,672	\$ 163,385	\$ 165,455
Property/Equipment	587	2,000	2,000
Service Expense	1,248	1,953	1,460
Supply Expense	4,894	4,500	6,300
<b>Total Expenditures</b>	<b>\$ 152,401</b>	<b>\$ 171,838</b>	<b>\$ 175,215</b>
<b>ARFF</b>			
Professional/Legal Services	\$ 409,571	\$ 438,606	\$ 456,156
Property/Equipment	14,547	26,600	21,600
Service Expense	6,856	7,100	6,900
Supply Expense	10,673	21,430	36,580
Capital Expense	-	-	800,000
<b>Total Expenditures</b>	<b>\$ 441,647</b>	<b>\$ 493,736</b>	<b>\$ 1,321,236</b>
<b>Operations</b>			
Salary/Wages	\$ 248,191	\$ 262,947	\$ 284,288
Fringe Benefits	90,506	93,664	89,309
Travel/Training	-	6,850	6,850
Service Expense	172	635	2,645
Supply Expense	1,332	4,225	5,775
Transfers	19,724	20,480	20,957
<b>Total Expenditures</b>	<b>\$ 359,925</b>	<b>\$ 388,801</b>	<b>\$ 409,824</b>
<b>Total Airport Expenditures</b>	<b>\$ 12,433,456</b>	<b>\$ 13,009,542</b>	<b>\$ 16,180,779</b>

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Airport (Continued)  
2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
<b>Revenues</b>			
Licenses & Permits	\$ 4,600	\$ 2,900	\$ 3,150
Government	4,551,417	5,267,000	5,329,970
Charge for Services	2,278,523	2,316,682	2,478,118
Fines	4,250	4,295	4,330
Interest	16,630	20,231	21,731
Rental	3,392,832	3,412,144	3,579,021
Transfers In	21,827	25,000	25,000
Sale of Assets (Disposal)	18,542	33,700	47,700
<b>Total Revenues</b>	<b>\$ 10,288,621</b>	<b>\$ 11,081,952</b>	<b>\$ 11,489,020</b>
<b>Total Enplaned Passengers</b>	<b>236,172</b>	<b>200,342</b>	<b>243,257</b>
Gift Shop Revenue	\$22,668	\$20,000	\$23,348
Parking Revenue	\$1,209,547	\$1,250,000	\$1,278,301
Rental Car Revenue	\$1,102,675	\$1,038,258	\$1,135,756
Restaurant Revenue	\$39,091	\$40,000	\$42,942
Gift Shop Revenue per enplanement	\$0.10	\$0.08	\$0.10
Parking Revenue per enplanement	\$5.12	\$5.14	\$5.25
Rental Car Revenue per enplanement	\$4.67	\$4.27	\$4.67
* Restaurant Revenue per enplanement	\$0.17	\$0.16	\$0.18
The amounts listed above use the Airport's commission and not gross revenue.			
* Restaurant revenue includes beer & wine Sales			
Operating Expenses (excluding depreciation)	\$3,711,554	\$5,016,369	\$6,893,736
Operating expenses per enplanement	\$15.72	\$20.62	\$28.34



**City of Bismarck**  
**Revenue Budget - Airport 600**  
**For the Year 2014**

<b>Licenses &amp; Permits</b>	
3130.601 - Permits-Commerical Aero	3,150
<b>Licenses &amp; Permits Total</b>	<b>3,150</b>
<b>Intergovernmental Revenue</b>	
3220.100 - Federal AIP Grants	2,718,000
3220.400 - Air Service DOT Grant	1,000,000
3230.200 - Aeronautics Non-AIP Grant	5,000
3230.210 - Aeronautics Grant	472,800
3230.250 - TSA OTA NonFederal, None	1,037,170
3240.900 - Tax-Airline Possessory	97,000
<b>Intergovernmental Revenue Total</b>	<b>5,329,970</b>
<b>Charges for Services</b>	
3330.120 - Sale of Labor	47,479
3335.100 - Sale of Water	1,100
3336.100 - Sale of Electricity	18,620
3336.110 - Sale of Natural Gas	2,645
3345.100 - Fees-ARFF	410,000
3345.120 - Fees-Cargo Operations	10,000
3345.125 - Fees-Commission	137,055
3345.150 - Fees-Flowage Airline	100,000
3345.175 - Fees-Flowage Gen Aviation	60,000
3345.190 - Fees-Fuel Farm	30,000
3345.200 - Fees-Landing	368,264
3345.225 - Fees-Passenger Fac Charge	1,100,000
3345.250 - Fees-Security	82,727
3345.251 - Fees-TSA Security	82,728
3345.255 - Fees-CHRC Reimbursement	11,350
3350.425 - Sales-Office Supply NonTx	50
3350.450 - Sales-Vending Machine	9,700
<b>Charges for Services Total</b>	<b>2,471,718</b>
<b>Other Income</b>	
3355.100 - Other Income	4,300
3355.150 - Insurance Conferment	2,100
<b>Other Income Total</b>	<b>6,400</b>
<b>Fines &amp; Forfeits</b>	
3400.200 - Fines-Parking Tickets	4,330
<b>Fines &amp; Forfeits Total</b>	<b>4,330</b>

**City of Bismarck**  
**Revenue Budget - Airport 600**  
**For the Year 2014**

<b>Investment Earnings</b>	
3600.100 - Interest-Trade A/R	875
3600.102 - Penalty-Trade A/R	275
3600.125 - Interest and Dividends	25
3600.150 - Interest-Arpt Renovation	75
3600.300 - Interest-Construction	8,900
3600.550 - Interest-Fuel Flowage Con	11,581
<b>Investment Earnings Total</b>	<b>21,731</b>
<b>Rental</b>	
3700.150 - Rent-Building #21	49,503
3700.160 - Rent-Building #22	37,651
3700.170 - Rent-Building #41	27,490
3700.200 - Rent-Terminal Building	604,860
3710.100 - Rent-Crop Land	34,500
3710.150 - Rent-Hayland	19,750
3710.175 - Rent-Land Lease	217,600
3720.100 - Rent-Parking Lot	1,278,301
3720.175 - Rent-Car Rental Parkng Lt	12,060
3730.125 - Rent-Advertising Panel	27,442
3730.150 - Rent-Aeronautics	36,690
3730.175 - Rent-Cafe	44,230
3730.200 - Rent-Car Leasing Offc Spc	1,123,333
3730.225 - Rent-Gift Shop	23,348
3740.100 - Rent-Equipment	600
3740.125 - Rent-Jetway	37,663
3740.150 - Additional Rental Svc Chg	4,000
<b>Rental Total</b>	<b>3,579,021</b>
<b>Other Financing Sources</b>	
3900.282 - Transfer-Lod,Liq,Food Tax	25,000
<b>Other Financing Sources Total</b>	<b>25,000</b>
<b>Sale of Assets/Expense</b>	
3910.100 - Gain/Loss on Dispsl Asset	35,000
3910.125 - Insurance Recoveries	12,700
<b>Sale of Assets/Expense Total</b>	<b>47,700</b>
<b>Grand Total</b>	<b>11,489,020</b>
<b>Cash Reserve</b>	<b>1,610,159</b>
<b>Total Airport</b>	<b>13,099,179</b>

**City of Bismarck  
Annual Budget - Airport 600  
For the Year 2014**

**600 Airport**

**601 Airport Administration**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	374,842
4120.000 - Part-Time Wages	33,280
4130.000 - Overtime Wages	10,000
4170.000 - Sick Overage	2,528

**Personal Services - Salaries & Wage Total** **420,650**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	64,266
4200.200 - Life Insurance	375
4200.300 - Disability Insurance	1,153
4200.400 - Pension Expense	30,850
4240.100 - Workers Comp-Premium	2,024
4240.200 - Workers Comp-Med Assmt	500
4240.300 - Workers Comp-Inmate/Vol	350
4250.250 - Meal Allowance - No Hotel	600
4250.300 - Mileage Allowance	750
4250.400 - Physical-Fringe Benefits	200

**Personal Services - Fringe Benefits Total** **101,068**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees	4,300
4300.300 - Professional Certification	100
4310.200 - Engineering Consultants	30,000
4310.300 - Architect Consultants	5,000
4310.500 - Study Consultants	68,000
4310.600 - Marketing Consultants	58,000
4310.700 - Professional Consultants	50,000
4310.800 - Environmental Consultants	6,000
4330.100 - Contract Labor	5,000
4330.200 - Service Contract	15,000
4330.210 - Service Contract-Telephon	300

**Professional, Legal, and Contracted Service Fees Total** **241,700**

**Building, Equipment, and Vehicle Services**

4430.300 - Rentals-Equipment	5,100
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**Building, Equipment, and Vehicle Services Total** **5,100**

**Travel and Training**

4500.100 - Lodging	5,100
4500.200 - Meals	1,400

**City of Bismarck  
Annual Budget - Airport 600  
For the Year 2014**

<b>600 Airport</b>	
4500.300 - Airfare	8,600
4500.350 - Car Rental	500
4500.400 - Travel-Fuel	500
4500.600 - Travel-Mileage Reimbursmt	500
4500.700 - Service Area Travel	500
4500.800 - Taxi/Parking	300
4510.100 - Conference Registration	7,000
4510.300 - In-House Training	2,000
4510.400 - Training Supplies	500
4510.500 - Safety Training	5,000
<b>Travel and Training Total</b>	<b>31,900</b>
<b>Other Operating Services</b>	
4605.100 - Telephone	6,500
4605.200 - Cell Phones	4,500
4610.100 - Advertising/Promotions	225,000
4610.200 - Legal Ads	2,000
4615.000 - Printing/Binding	500
4630.300 - Membership/Dues	6,100
4630.600 - Permits/Fees	250
4630.700 - License	175
4635.100 - Computer Service Fees	275
4635.200 - Network Services	6,800
4635.300 - Software Upgrade/Maintain	6,700
4650.300 - Drug Testing	400
4655.100 - Background Checks	6,100
4655.200 - Credit Checks	75
4655.600 - Candidate Assessment Svc	2,000
4665.000 - Hospitality/Entertainment	2,500
4675.200 - Credit Card Service Fee	250
<b>Other Operating Services Total</b>	<b>270,125</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	6,000
4700.200 - Office Small Equipment	2,500
4700.210 - Telephone Equipment	500
4700.300 - Computer Small Equipment	5,500
4700.400 - Copier/Printer Supplies	3,100
4700.500 - Postage	1,400
4700.600 - Small Software Programs	1,000
4750.000 - Subscriptions/Publication	800
<b>Operating Supplies Total</b>	<b>20,800</b>

**City of Bismarck  
Annual Budget - Airport 600  
For the Year 2014**

<b>600 Airport</b>	
<b>Grants and Subsidies</b>	
4900.100 - Pass-Thru Grant/Subsidies	1,000,000
<b>Grants and Subsidies Total</b>	<b>1,000,000</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	113,996
8000.289 - Transfer-Social Sec Tax	30,815
<b>Other Financing Uses Total</b>	<b>144,811</b>
<b>601 Airport Administration Total</b>	<b>2,236,154</b>
<b>602 Airport Buildings</b>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	434,874
4120.000 - Part-Time Wages	24,960
4130.000 - Overtime Wages	25,000
4160.000 - Annual Leave	6,707
4170.000 - Sick Overage	3,678
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>495,219</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	92,863
4200.200 - Life Insurance	562
4200.400 - Pension Expense	33,157
4240.100 - Workers Comp-Premium	3,211
4240.200 - Workers Comp-Med Assmt	500
4250.250 - Meal Allowance - No Hotel	50
4250.400 - Physical-Fringe Benefits	325
<b>Personal Services - Fringe Benefits Total</b>	<b>130,668</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4330.100 - Contract Labor	133,000
4330.200 - Service Contract	22,677
4330.300 - Facility Service Contract	45,000
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>200,677</b>
<b>Building, Equipment, and Vehicle Services</b>	
4400.100 - Water/Sewer	20,000
4400.200 - Electricity	213,000
4400.400 - Waste Disposal	984
4400.500 - Natural Gas	35,000
4410.400 - Lawn Care	500
4420.100 - Rpr/Mtce-Building	240,000

**City of Bismarck  
Annual Budget - Airport 600  
For the Year 2014**

<b>600 Airport</b>	
4420.200 - Rpr/Mtce-Property	150,000
4420.300 - Rpr/Mtce-Equipment	20,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>679,484</b>
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	12,000
4600.400 - General Liability	35,817
4600.800 - Environmental Insurance	20,000
4670.000 - Depreciation Expense	94,500
<b>Other Operating Services Total</b>	<b>162,317</b>
<b>Operating Supplies</b>	
4705.000 - Uniforms	1,790
4710.200 - Small Tools/Equipment	6,500
4710.500 - Lighting Supplies	30,000
4710.600 - Janitorial Supplies	45,000
4735.100 - Safety Supplies	600
<b>Operating Supplies Total</b>	<b>83,890</b>
<b>Grants and Subsidies</b>	
4900.300 - Capital Grants/Subsidies	1,037,170
<b>Grants and Subsidies Total</b>	<b>1,037,170</b>
<b>Capital Outlay</b>	
6680.200 - Furniture/Fixtures	25,000
<b>Capital Outlay Total</b>	<b>25,000</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	34,675
<b>Other Financing Uses Total</b>	<b>34,675</b>
<b>602 Airport Buildings Total</b>	<b>2,849,100</b>
<b>603 Airport Property &amp; Land</b>	
<hr/>	
<b>Building, Equipment, and Vehicle Services</b>	
4400.200 - Electricity	39,898
4420.200 - Rpr/Mtce-Property	40,000
4420.290 - Rpr/Mtce-Runways	158,000
4420.295 - Rpr/Mtce-Air Field	28,500
4440.000 - Special Assessments	436,800
4440.200 - Property Taxes	3,250
<b>Building, Equipment, and Vehicle Services Total</b>	<b>706,448</b>

**City of Bismarck  
Annual Budget - Airport 600  
For the Year 2014**

<b>600 Airport</b>	
<b>Other Operating Services</b>	
4640.400 - Planting Services	3,500
4650.000 - Testing & Monitoring Fees	400
4670.000 - Depreciation Expense	2,850,000
<b>Other Operating Services Total</b>	<b>2,853,900</b>
<b>Operating Supplies</b>	
4710.500 - Lighting Supplies	30,500
4715.155 - Miscellaneous Chemicals	41,000
4720.600 - Sand	2,000
<b>Operating Supplies Total</b>	<b>73,500</b>
<b>Capital Outlay</b>	
6630.220 - Taxiways & Ramps	2,900,000
6630.240 - Lighting	120,000
6630.250 - Airport Parking Lots	1,500,000
6650.100 - Machinery/Equipment	500,000
<b>Capital Outlay Total</b>	<b>5,020,000</b>
<b>603 Airport Property &amp; Land Total</b>	<b>8,653,848</b>
<b>604 Airport Equipment &amp; Vehls</b>	
<hr/>	
<b>Building, Equipment, and Vehicle Services</b>	
4420.300 - Rpr/Mtce-Equipment	60,000
4420.310 - Rpr/Mtce-Communica Device	4,500
4420.360 - Rpr/Mtce-Snow Removal Eqt	60,000
4430.300 - Rentals-Equipment	1,600
<b>Building, Equipment, and Vehicle Services Total</b>	<b>126,100</b>
<b>Other Operating Services</b>	
4600.600 - Auto Insurance	4,100
4670.000 - Depreciation Expense	132,000
<b>Other Operating Services Total</b>	<b>136,100</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	150
4700.200 - Office Small Equipment	500
4705.000 - Uniforms	2,950
4710.100 - Shop Supplies	18,000
4710.200 - Small Tools/Equipment	18,000
4725.100 - Gasoline	17,852
4725.200 - Diesel	50,000
4725.300 - Oil	5,500

**City of Bismarck  
Annual Budget - Airport 600  
For the Year 2014**

<b>600 Airport</b>	
4735.100 - Safety Supplies	250
<b>Operating Supplies Total</b>	<b>113,202</b>
<b>Capital Outlay</b>	
6650.100 - Machinery/Equipment	135,000
6670.100 - Vehicles	25,000
<b>Capital Outlay Total</b>	<b>160,000</b>
<b>604 Airport Equipment &amp; Vehls Total</b>	<b>535,402</b>
<b>605 Airport Security</b>	
<hr/>	
<b>Professional, Legal, and Contracted Service Fees</b>	
4330.100 - Contract Labor	82,727
4330.200 - Service Contract	82,728
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>165,455</b>
<b>Building, Equipment, and Vehicle Services</b>	
4420.300 - Rpr/Mtce-Equipment	500
4420.310 - Rpr/Mtce-Communica Device	1,500
<b>Building, Equipment, and Vehicle Services Total</b>	<b>2,000</b>
<b>Other Operating Services</b>	
4600.600 - Auto Insurance	110
4605.200 - Cell Phones	250
4645.500 - Towing	100
4670.000 - Depreciation Expense	1,000
<b>Other Operating Services Total</b>	<b>1,460</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	600
4700.200 - Office Small Equipment	300
4710.200 - Small Tools/Equipment	1,200
4725.100 - Gasoline	4,000
4725.300 - Oil	100
4735.100 - Safety Supplies	100
<b>Operating Supplies Total</b>	<b>6,300</b>
<b>605 Airport Security Total</b>	<b>175,215</b>
<b>606 Airport ARFF</b>	
<hr/>	
<b>Professional, Legal, and Contracted Service Fees</b>	
4330.200 - Service Contract	456,156
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>456,156</b>

**City of Bismarck  
Annual Budget - Airport 600  
For the Year 2014**

**600 Airport**

**Building, Equipment, and Vehicle Services**

4420.300 - Rpr/Mtce-Equipment	20,000
4420.310 - Rpr/Mtce-Communica Device	1,600

**Building, Equipment, and Vehicle Services Total** **21,600**

**Other Operating Services**

4605.100 - Telephone	2,800
4670.000 - Depreciation Expense	4,100

**Other Operating Services Total** **6,900**

**Operating Supplies**

4700.200 - Office Small Equipment	1,300
4700.300 - Computer Small Equipment	2,000
4700.400 - Copier/Printer Supplies	500
4705.100 - Turnouts	9,800
4710.200 - Small Tools/Equipment	15,680
4715.155 - Miscellaneous Chemicals	2,500
4725.100 - Gasoline	1,000
4725.200 - Diesel	1,200
4725.300 - Oil	100
4735.100 - Safety Supplies	2,500

**Operating Supplies Total** **36,580**

**Capital Outlay**

6650.210 - Fire/Crash/Rescue Eqpt	800,000
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**Capital Outlay Total** **800,000**

**606 Airport ARFF Total** **1,321,236**

**607 Airport Operations**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	266,819
4130.000 - Overtime Wages	7,000
4160.000 - Annual Leave	8,356
4170.000 - Sick Overage	2,113

**Personal Services - Salaries & Wage Total** **284,288**

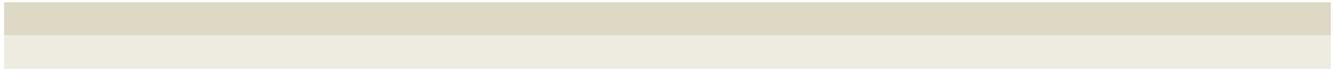
**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	64,266
4200.200 - Life Insurance	375
4200.400 - Pension Expense	21,808
4240.100 - Workers Comp-Premium	1,970
4240.200 - Workers Comp-Med Assmt	500

**City of Bismarck  
Annual Budget - Airport 600  
For the Year 2014**

<b>600 Airport</b>	
4250.250 - Meal Allowance - No Hotel	50
4250.300 - Mileage Allowance	100
4250.400 - Physical-Fringe Benefits	240
<b>Personal Services - Fringe Benefits Total</b>	<b>89,309</b>
<b>Travel and Training</b>	
4500.100 - Lodging	1,450
4500.200 - Meals	600
4500.300 - Airfare	1,700
4510.100 - Conference Registration	2,200
4510.300 - In-House Training	400
4510.500 - Safety Training	500
<b>Travel and Training Total</b>	<b>6,850</b>
<b>Other Operating Services</b>	
4630.700 - License	300
4650.300 - Drug Testing	180
4655.100 - Background Checks	115
4655.200 - Credit Checks	50
4655.600 - Candidate Assessment Svc	2,000
<b>Other Operating Services Total</b>	<b>2,645</b>
<b>Operating Supplies</b>	
4700.300 - Computer Small Equipment	675
4700.400 - Copier/Printer Supplies	150
4705.000 - Uniforms	2,950
4710.100 - Shop Supplies	500
4710.200 - Small Tools/Equipment	1,000
4735.100 - Safety Supplies	500
<b>Operating Supplies Total</b>	<b>5,775</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	20,777
8000.760 - Transfer-Unemployment	180
<b>Other Financing Uses Total</b>	<b>20,957</b>
<b>607 Airport Operations Total</b>	<b>409,824</b>
<b>600 Airport Total</b>	<b>16,180,779</b>
<b>Less Depreciation Expense</b>	<b>3,081,600</b>
<b>Net Airport Total</b>	<b>13,099,179</b>

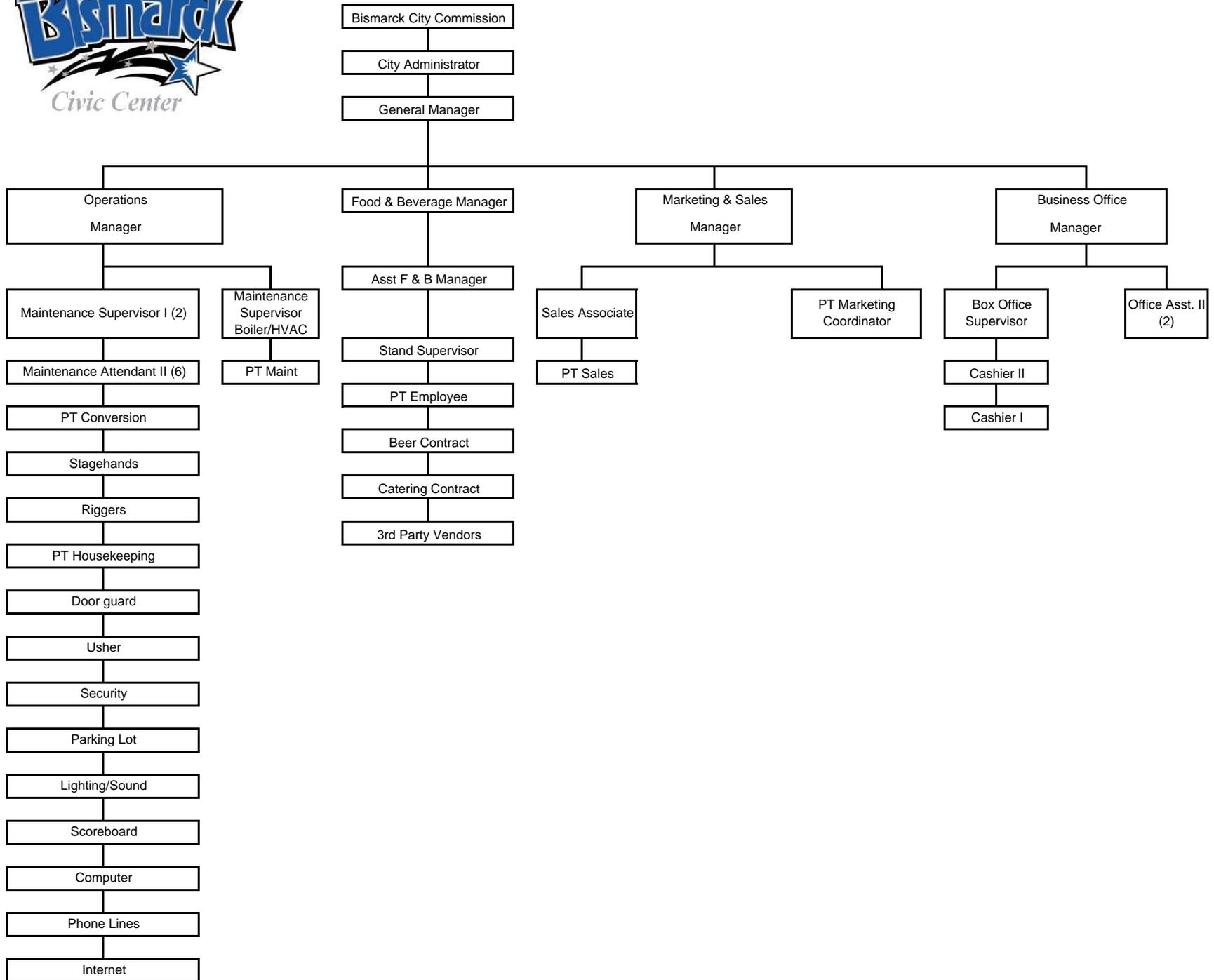
**City of Bismarck  
 Estimated Cash Balance  
 Enterprise Fund  
 Airport  
 2014 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2013		\$ 5,877,077
Revenues		11,489,020
Expenditures		
Administration	2,236,154	
Buildings	2,754,600	
Property & Land	5,803,848	
Equipment & Vehicles	403,402	
Security	174,215	
ARFF	1,317,136	
Operations	409,824	
Total Expenditures	13,099,179	13,099,179
Estimated Ending Cash Balance - December 31, 2014		\$ 4,266,918



# BISMARCK CIVIC CENTER



## CIVIC CENTER AND BELLE MEHUS AUDITORIUM

We are the provider of choice for our products and services. Customer service is our highest priority, and we are responsive, effective and innovative in meeting and exceeding our customers' expectations. Our team is knowledgeable, flexible, and accountable for our performance. We value those we serve and treat our customers and each other with respect and courtesy.

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Civic Center  
2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
<b>Civic Center Arena</b>			
Cost of Goods Sold	\$ 2,927,409	\$ 2,763,375	\$ 2,893,000
Salary/Wages	769,298	823,752	1,136,981
Fringe Benefits	140,769	131,657	238,616
Professional/Legal Services	196,331	138,500	182,000
Property/Equipment	338,953	315,525	402,880
Travel/Training	4,650	7,125	10,600
Service Expense	1,860,856	1,891,748	1,947,280
Supply Expense	40,339	34,475	35,000
Capital Expense	763,032	991,070	-
Transfers	147,901	117,645	186,132
<b>Total Expenditures</b>	<b>\$ 7,189,539</b>	<b>\$ 7,214,872</b>	<b>\$ 7,032,489</b>

Number of Employees	17.00	17.00	18.00
Number of Events	504	388	450
Attendance	359,149	370,000	350,000
Number of Days Occupied	542	495	500

<b>Civic Center Exhibit Hall</b>			
Cost of Goods Sold	\$ 101,775	\$ 103,975	\$ 244,000
Salary/Wages	420,799	431,871	308,196
Fringe Benefits	114,842	116,613	65,619
Professional/Legal Services	79,640	54,000	48,500
Property/Equipment	326,161	162,750	131,600
Travel/Training	3,985	6,095	5,900
Service Expense	130,857	186,545	1,439,512
Supply Expense	21,968	18,100	20,850
Capital Expense	424,909	132,000	14,400,000
Transfers	64,062	81,899	66,636
<b>Total Expenditures</b>	<b>\$ 1,688,998</b>	<b>\$ 1,293,848</b>	<b>\$ 16,730,813</b>

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Civic Center (Continued)  
2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
<b>Belle Mehus Auditorium</b>			
Cost of Goods Sold	\$ 93,826	\$ 36,500	\$ 129,000
Salary/Wages	142,460	148,542	59,407
Fringe Benefits	42,751	43,833	12,874
Professional/Legal Services	4,234	5,000	6,500
Property/Equipment	37,659	37,810	45,500
Travel/Training	920	1,890	1,850
Service Expense	182,975	186,550	194,165
Supply Expense	4,220	3,800	3,625
Capital Expense	-	115,000	316,650
Transfers	10,788	29,687	16,224
<b>Total Expenditures</b>	<b>\$ 519,833</b>	<b>\$ 608,612</b>	<b>\$ 785,795</b>
Number of Events	128	85	95
Attendance	38,840	45,000	50,000
Number of Days Occupied	90	130	140
<b>Revenues</b>			
Government	\$ 338,072	\$ -	\$ -
Charge for Services	5,414,924	5,453,730	5,841,625
Interest	8,392	10,450	8,000
Rental	212,076	282,500	422,000
Sale of Assets (Disposal)	5,202	-	316,650
Transfers In	1,393,821	1,485,542	2,793,255
<b>Total Revenues</b>	<b>\$ 7,372,486</b>	<b>\$ 7,232,222</b>	<b>\$ 9,381,530</b>
<b>Total Civic Center Revenue</b>	<b>\$ 7,372,486</b>	<b>\$ 7,232,222</b>	<b>\$ 9,381,530</b>
<b>Total Civic Center Expenditures</b>	<b>\$ 9,398,370</b>	<b>\$ 9,117,332</b>	<b>\$ 24,549,097</b>

**City of Bismarck**  
**Revenue Budget - Civic Center 630**  
**For the Year 2014**

<b>Charges for Services</b>	
3320.000 - Commission-Ticketmaster	35,525
3320.025 - Gross Event Revenue	2,500,000
3320.050 - Self-Promoted Event Rev	16,000
3320.100 - Fees-Service	59,200
3320.110 - Fees-Set-Up/Rehearsal	38,750
3320.112 - Fees-Box Office	19,800
3320.115 - Fees-Facility	244,500
3320.120 - Fees-Credit Card	39,500
3320.200 - Rent-Building Civic Cntr	739,000
3320.205 - Rent-Equipment Civic Cntr	311,500
3320.300 - Sale of Liquor	207,500
3320.305 - Sale of Concessions	675,500
3320.307 - Sale of Concessions-3rd Party	90,000
3320.309 - Sale of Vending Food/Beverage	3,500
3320.310 - Sale of Novelties	105,500
3320.315 - Sale of Labor-Culture/Rec	276,500
3320.400 - Sale of Food-Outsd Cateri	60,000
3320.405 - Sale of Food-Inside Cater	95,000
3320.500 - Sale of Events	7,500
3320.550 - Sale of Events-Pass thru Services	29,250
3320.600 - Sale of Events-Pass thru Equipment	10,000
3320.650 - Sale of Events-Pass thru Labor	152,500
3320.660 - Sale of Events-PsThru Advertising	105,000
<b>Charges for Services Total</b>	<b>5,821,525</b>
<b>Other Income</b>	
3355.100 - Other Income	20,000
3355.200 - Cash Over/Short	100
<b>Other Income Total</b>	<b>20,100</b>
<b>Investment Earnings</b>	
3600.100 - Interest-Trade A/R	500
3600.600 - Interest-Investment	7,500
<b>Investment Earnings Total</b>	<b>8,000</b>

**City of Bismarck**  
**Revenue Budget - Civic Center 630**  
**For the Year 2014**

<b>Rental</b>	
3720.100 - Rent-Parking Lot	154,500
3730.110 - Rent-Meeting Rooms	42,500
3730.125 - Rent-Advertising Panel	225,000
<b>Rental Total</b>	<b>422,000</b>
<b>Other Financing Sources</b>	
3900.280 - Transfer-Hotel & Motel Tx	166,849
3900.282 - Transfer-Lod,Liq,Food Tax	2,626,406
<b>Other Financing Sources Total</b>	<b>2,793,255</b>
<b>Donations</b>	
3850.100 - Donations	316,650
<b>Donations Total</b>	<b>316,650</b>
<b>Grand Total</b>	<b>9,381,530</b>
<b>Bond Proceeds</b>	<b>13,084,206</b>
<b>Total Sales Tax</b>	<b>22,465,736</b>

**City of Bismarck  
Annual Budget - Civic Center 630  
For the Year 2014**

**035 Arena**

**000 Operations**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	674,440
4170.000 - Sick Overage	2,801

**Personal Services - Salaries & Wage Total** **677,241**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	153,965
4200.200 - Life Insurance	794
4200.400 - Pension Expense	55,005
4240.100 - Workers Comp-Premium	3,768
4240.300 - Workers Comp-Inmate/Vol	100
4250.400 - Physical-Fringe Benefits	340
4250.500 - Tuition Reimbursement	750

**Personal Services - Fringe Benefits Total** **214,722**

**Professional, Legal, and Contracted Service Fees**

4330.100 - Contract Labor	135,000
4330.200 - Service Contract	7,000
4330.300 - Facility Service Contract	15,000

**Professional, Legal, and Contracted Service Fees Total** **157,000**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	10,500
4400.200 - Electricity	153,700
4400.300 - Propane	1,200
4400.400 - Waste Disposal	3,200
4400.500 - Natural Gas	45,000
4410.200 - Facility Laundry	2,200
4420.100 - Rpr/Mtce-Building	101,900
4420.300 - Rpr/Mtce-Equipment	65,705
4420.400 - Rpr/Mtce-Vehicles	275

**Building, Equipment, and Vehicle Services Total** **383,680**

**Travel and Training**

4500.100 - Lodging	4,500
4500.200 - Meals	1,000
4500.300 - Airfare	2,500
4500.400 - Travel-Fuel	500
4500.800 - Taxi/Parking	500
4510.100 - Conference Registration	1,500

**City of Bismarck  
Annual Budget - Civic Center 630  
For the Year 2014**

<b>035 Arena</b>	
4510.300 - In-House Training	100
<b>Travel and Training Total</b>	<b>10,600</b>
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	14,500
4600.200 - Boiler Insurance	3,400
4600.400 - General Liability	3,500
4600.600 - Auto Insurance	400
4605.100 - Telephone	6,500
4605.200 - Cell Phones	650
4610.100 - Advertising/Promotions	1,500
4610.110 - Adv/Promo-Brand 3rd Party	2,500
4610.120 - Adv/Promo-Sponsorships	3,000
4610.130 - Promotions-External	3,000
4610.140 - Promotions-Internal	2,500
4610.200 - Legal Ads	750
4615.000 - Printing/Binding	100
4630.300 - Membership/Dues	1,200
4630.700 - License	500
4635.100 - Computer Service Fees	350
4635.200 - Network Services	4,000
4635.300 - Software Upgrade/Maintain	1,000
4655.300 - Drug Testing-Recruitment	80
4655.600 - Candidate Assessment Svc	850
4670.000 - Depreciation Expense	1,871,500
4675.200 - Credit Card Service Fee	500
<b>Other Operating Services Total</b>	<b>1,922,280</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	3,000
4700.200 - Office Small Equipment	1,000
4700.300 - Computer Small Equipment	750
4700.500 - Postage	1,000
4705.000 - Uniforms	350
4710.200 - Small Tools/Equipment	2,500
4710.600 - Janitorial Supplies	20,000
4725.100 - Gasoline	500
4725.200 - Diesel	500
4735.500 - Radios	2,500
4750.000 - Subscriptions/Publication	2,500
<b>Operating Supplies Total</b>	<b>34,600</b>

**City of Bismarck**  
**Annual Budget - Civic Center 630**  
**For the Year 2014**

<b>035 Arena</b>	
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	111,757
8000.289 - Transfer-Social Sec Tax	43,250
<b>Other Financing Uses Total</b>	<b>155,007</b>
<b>000 Operations Total</b>	<b>3,555,130</b>
<b>630 Events</b>	
<b>Cost of Goods Sold</b>	
4070.000 - Cost of Events	16,000
4070.010 - EvntCost-PsThru Services	5,000
4070.020 - EvntCost-PsThr Equip	1,000
4070.030 - EvntCost-PsThr Labor	140,000
4070.050 - EvntCost-Novelty Vendor	75,000
4070.060 - EvntCost-PsThr Advertise	85,000
4070.100 - Cost of Promoter Expense	2,300,000
<b>Cost of Goods Sold Total</b>	<b>2,622,000</b>
<b>Personal Services - Salaries &amp; Wage</b>	
4120.000 - Part-Time Wages	221,246
4130.100 - Overtime Wages - Contract Policing, None	5,500
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>226,746</b>
<b>Personal Services - Fringe Benefits</b>	
4240.100 - Workers Comp-Premium	2,019
<b>Personal Services - Fringe Benefits Total</b>	<b>2,019</b>
<b>Other Operating Services</b>	
4675.100 - Bank Service Charges	5,000
4675.200 - Credit Card Service Fee	20,000
<b>Other Operating Services Total</b>	<b>25,000</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	17,750
<b>Other Financing Uses Total</b>	<b>17,750</b>
<b>630 Events Total</b>	<b>2,893,515</b>
<b>631 Events-Funded</b>	
<b>Cost of Goods Sold</b>	
4070.000 - Cost of Events	2,500
4070.010 - EvntCost-PsThru Services	500
4070.030 - EvntCost-PsThr Labor	5,000

**City of Bismarck  
Annual Budget - Civic Center 630  
For the Year 2014**

<b>035 Arena</b>	
4070.060 - EvntCost-PsThr Advertise	7,500
4070.100 - Cost of Promoter Expense	10,000
<b>Cost of Goods Sold Total</b>	<b>25,500</b>
<b>Personal Services - Salaries &amp; Wage</b>	
4120.000 - Part-Time Wages	16,469
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>16,469</b>
<b>Personal Services - Fringe Benefits</b>	
4240.100 - Workers Comp-Premium	151
<b>Personal Services - Fringe Benefits Total</b>	<b>151</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	500
<b>Other Financing Uses Total</b>	<b>500</b>
<b>631 Events-Funded Total</b>	<b>42,620</b>
<b>632 Events-Food &amp; Beverage</b>	
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<b>Cost of Goods Sold</b>	
4072.000 - Cost of Concessions	195,000
4072.050 - Concessions-Third Party	31,500
4072.100 - CGS-Indirect Concession	3,500
4080.000 - Cost of Catering	15,000
<b>Cost of Goods Sold Total</b>	<b>245,000</b>
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	53,184
4120.130 - Part-Time Concession Wage	149,185
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>202,369</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	17,359
4200.200 - Life Insurance	92
4200.400 - Pension Expense	2,375
4240.100 - Workers Comp-Premium	1,768
<b>Personal Services - Fringe Benefits Total</b>	<b>21,594</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4330.100 - Contract Labor	15,000
4330.200 - Service Contract	10,000
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>25,000</b>

**City of Bismarck  
Annual Budget - Civic Center 630  
For the Year 2014**

**035 Arena**

**Building, Equipment, and Vehicle Services**

4410.200 - Facility Laundry 1,200

**Building, Equipment, and Vehicle Services Total 1,200**

**Other Financing Uses**

8000.289 - Transfer-Social Sec Tax 12,000

**Other Financing Uses Total 12,000**

**632 Events-Food & Beverage Total 507,163**

**633 Events-Parking**

**Cost of Goods Sold**

4070.030 - EvntCost-PsThr Labor 500

**Cost of Goods Sold Total 500**

**Personal Services - Salaries & Wage**

4120.000 - Part-Time Wages 14,156

**Personal Services - Salaries & Wage Total 14,156**

**Personal Services - Fringe Benefits**

4240.100 - Workers Comp-Premium 130

**Personal Services - Fringe Benefits Total 130**

**Building, Equipment, and Vehicle Services**

4400.200 - Electricity 3,000

4410.300 - Snow Removal 10,000

4420.280 - Rpr/Mtce-Parking Lot 5,000

**Building, Equipment, and Vehicle Services Total 18,000**

**Operating Supplies**

4700.100 - Office Supplies 250

4720.100 - Traffic Paint 150

**Operating Supplies Total 400**

**Other Financing Uses**

8000.289 - Transfer-Social Sec Tax 875

**Other Financing Uses Total 875**

**633 Events-Parking Total 34,061**

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**035 Arena Total 7,032,489**

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**City of Bismarck  
Annual Budget - Civic Center 630  
For the Year 2014**

**036 Exhibit Hall**

**000 Operations**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries 179,999

**Personal Services - Salaries & Wage Total 179,999**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance 41,019

4200.200 - Life Insurance 211

4200.400 - Pension Expense 15,912

4240.100 - Workers Comp-Premium 1,004

**Personal Services - Fringe Benefits Total 58,146**

**Professional, Legal, and Contracted Service Fees**

4330.100 - Contract Labor 35,000

4330.200 - Service Contract 3,500

4330.300 - Facility Service Contract 10,000

**Professional, Legal, and Contracted Service Fees Total 48,500**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer 7,000

4400.200 - Electricity 75,000

4400.300 - Propane 350

4400.400 - Waste Disposal 2,750

4400.500 - Natural Gas 26,000

4410.200 - Facility Laundry 1,500

4420.100 - Rpr/Mtce-Building 10,000

4420.300 - Rpr/Mtce-Equipment 5,000

**Building, Equipment, and Vehicle Services Total 127,600**

**Travel and Training**

4500.100 - Lodging 2,000

4500.200 - Meals 750

4500.300 - Airfare 1,750

4500.800 - Taxi/Parking 150

4510.100 - Conference Registration 1,250

**Travel and Training Total 5,900**

**Other Operating Services**

4600.100 - State Fire and Tornado 11,000

4600.200 - Boiler Insurance 2,500

4600.400 - General Liability 2,500

4600.600 - Auto Insurance 350

**City of Bismarck  
Annual Budget - Civic Center 630  
For the Year 2014**

<b>036 Exhibit Hall</b>	
4605.100 - Telephone	2,800
4605.200 - Cell Phones	250
4610.100 - Advertising/Promotions	2,000
4610.110 - Adv/Promo-Brand 3rd Party	2,000
4610.120 - Adv/Promo-Sponsorships	2,000
4610.130 - Promotions-External	2,000
4610.140 - Promotions-Internal	2,000
4610.200 - Legal Ads	350
4615.000 - Printing/Binding	150
4630.300 - Membership/Dues	750
4630.700 - License	750
4635.200 - Network Services	3,500
4635.300 - Software Upgrade/Maintain	2,000
4670.000 - Depreciation Expense	140,000
4675.600 - Interest Expense	1,255,112
<b>Other Operating Services Total</b>	<b>1,432,012</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	1,500
4700.200 - Office Small Equipment	750
4700.300 - Computer Small Equipment	750
4700.500 - Postage	600
4705.000 - Uniforms	250
4710.200 - Small Tools/Equipment	800
4710.600 - Janitorial Supplies	11,000
4725.100 - Gasoline	350
4725.200 - Diesel	350
4735.500 - Radios	2,500
4750.000 - Subscriptions/Publication	2,000
<b>Operating Supplies Total</b>	<b>20,850</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	35,211
8000.289 - Transfer-Social Sec Tax	22,000
<b>Other Financing Uses Total</b>	<b>57,211</b>
<b>000 Operations Total</b>	<b>1,930,218</b>
<b>630 Events</b>	
<b>Cost of Goods Sold</b>	
4070.000 - Cost of Events	3,500
4070.010 - EvntCost-PsThru Services	3,500
4070.030 - EvntCost-PsThr Labor	7,500

**City of Bismarck**  
**Annual Budget - Civic Center 630**  
**For the Year 2014**

<b>036 Exhibit Hall</b>	
4070.060 - EvntCost-PsThr Advertise	7,500
4070.100 - Cost of Promoter Expense	150,000
<b>Cost of Goods Sold Total</b>	<b>172,000</b>
<b>Personal Services - Salaries &amp; Wage</b>	
4120.000 - Part-Time Wages	65,319
4130.100 - Overtime Wages - Contract Policing, None	2,000
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>67,319</b>
<b>Personal Services - Fringe Benefits</b>	
4240.100 - Workers Comp-Premium	592
<b>Personal Services - Fringe Benefits Total</b>	<b>592</b>
<b>Other Operating Services</b>	
4675.100 - Bank Service Charges	2,500
4675.200 - Credit Card Service Fee	5,000
<b>Other Operating Services Total</b>	<b>7,500</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	5,000
<b>Other Financing Uses Total</b>	<b>5,000</b>
 <b>630 Events Total</b>	 <b>252,411</b>
<b>631 Events-Funded</b>	
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<b>Cost of Goods Sold</b>	
4070.100 - Cost of Promoter Expense	22,500
<b>Cost of Goods Sold Total</b>	<b>22,500</b>
<b>Personal Services - Salaries &amp; Wage</b>	
4120.000 - Part-Time Wages	2,181
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>2,181</b>
<b>Personal Services - Fringe Benefits</b>	
4240.100 - Workers Comp-Premium	17
<b>Personal Services - Fringe Benefits Total</b>	<b>17</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	250
<b>Other Financing Uses Total</b>	<b>250</b>
 <b>631 Events-Funded Total</b>	 <b>24,948</b>

**City of Bismarck**  
**Annual Budget - Civic Center 630**  
**For the Year 2014**

<b>036 Exhibit Hall</b>	
<b>632 Events-Food &amp; Beverage</b>	
<b>Cost of Goods Sold</b>	
4071.000 - Cost of Vending	1,750
4072.000 - Cost of Concessions	35,000
4072.100 - CGS-Indirect Concession	250
4080.000 - Cost of Catering	12,500
<b>Cost of Goods Sold Total</b>	<b>49,500</b>
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	16,757
4120.130 - Part-Time Concession Wage	40,136
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>56,893</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	5,470
4200.200 - Life Insurance	29
4200.400 - Pension Expense	853
4240.100 - Workers Comp-Premium	495
<b>Personal Services - Fringe Benefits Total</b>	<b>6,847</b>
<b>Building, Equipment, and Vehicle Services</b>	
4410.200 - Facility Laundry	250
<b>Building, Equipment, and Vehicle Services Total</b>	<b>250</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	4,000
<b>Other Financing Uses Total</b>	<b>4,000</b>
<b>632 Events-Food &amp; Beverage Total</b>	<b>117,490</b>
<b>633 Events-Parking</b>	
<b>Personal Services - Salaries &amp; Wage</b>	
4120.000 - Part-Time Wages	1,804
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>1,804</b>
<b>Personal Services - Fringe Benefits</b>	
4240.100 - Workers Comp-Premium	17
<b>Personal Services - Fringe Benefits Total</b>	<b>17</b>
<b>Building, Equipment, and Vehicle Services</b>	
4400.200 - Electricity	1,000

**City of Bismarck  
Annual Budget - Civic Center 630  
For the Year 2014**

<b>036 Exhibit Hall</b>	
4410.300 - Snow Removal	2,500
4420.280 - Rpr/Mtce-Parking Lot	250
<b>Building, Equipment, and Vehicle Services Total</b>	<b>3,750</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	175
<b>Other Financing Uses Total</b>	<b>175</b>
<b>633 Events-Parking Total</b>	<b>5,746</b>
<b>639 Construction &amp; Capital Outlay</b>	
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<b>Capital Outlay</b>	
5010.200 - Building Improvements	14,400,000
<b>Capital Outlay Total</b>	<b>14,400,000</b>
<b>639 Construction &amp; Capital Outlay Total</b>	<b>14,400,000</b>
<b>036 Exhibit Hall Total</b>	<b>16,730,813</b>
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**City of Bismarck  
Annual Budget - Civic Center 630  
For the Year 2014**

**037 Belle**

**000 Operations**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries 31,304

**Personal Services - Salaries & Wage Total 31,304**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance 7,132

4200.200 - Life Insurance 36

4200.400 - Pension Expense 4,002

4240.100 - Workers Comp-Premium 176

4250.400 - Physical-Fringe Benefits 100

**Personal Services - Fringe Benefits Total 11,446**

**Professional, Legal, and Contracted Service Fees**

4330.200 - Service Contract 2,500

4330.300 - Facility Service Contract 4,000

**Professional, Legal, and Contracted Service Fees Total 6,500**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer 1,500

4400.200 - Electricity 30,000

4400.500 - Natural Gas 7,500

4420.100 - Rpr/Mtce-Building 5,000

4420.300 - Rpr/Mtce-Equipment 1,500

**Building, Equipment, and Vehicle Services Total 45,500**

**Travel and Training**

4500.100 - Lodging 650

4500.200 - Meals 200

4500.300 - Airfare 650

4500.800 - Taxi/Parking 50

4510.100 - Conference Registration 300

**Travel and Training Total 1,850**

**Other Operating Services**

4600.100 - State Fire and Tornado 4,200

4600.200 - Boiler Insurance 500

4600.400 - General Liability 500

4600.600 - Auto Insurance 40

4605.100 - Telephone 1,500

4605.200 - Cell Phones 400

**City of Bismarck**  
**Annual Budget - Civic Center 630**  
**For the Year 2014**

<b>037 Belle</b>	
4610.100 - Advertising/Promotions	500
4610.110 - Adv/Promo-Brand 3rd Party	500
4610.120 - Adv/Promo-Sponsorships	500
4610.130 - Promotions-External	1,000
4610.140 - Promotions-Internal	500
4630.300 - Membership/Dues	250
4630.700 - License	100
4635.200 - Network Services	1,500
4670.000 - Depreciation Expense	180,000
4675.200 - Credit Card Service Fee	175
<b>Other Operating Services Total</b>	<b>192,165</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	500
4700.500 - Postage	125
4705.000 - Uniforms	250
4710.200 - Small Tools/Equipment	250
4710.600 - Janitorial Supplies	2,500
<b>Operating Supplies Total</b>	<b>3,625</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	6,124
8000.289 - Transfer-Social Sec Tax	8,000
<b>Other Financing Uses Total</b>	<b>14,124</b>
<b>000 Operations Total</b>	<b>306,514</b>
<b>630 Events</b>	
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<b>Cost of Goods Sold</b>	
4070.030 - EvntCost-PsThr Labor	4,000
4070.060 - EvntCost-PsThr Advertise	25,000
4070.100 - Cost of Promoter Expense	100,000
<b>Cost of Goods Sold Total</b>	<b>129,000</b>
<b>Personal Services - Salaries &amp; Wage</b>	
4120.000 - Part-Time Wages	25,189
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>25,189</b>
<b>Personal Services - Fringe Benefits</b>	
4240.100 - Workers Comp-Premium	235
<b>Personal Services - Fringe Benefits Total</b>	<b>235</b>

**City of Bismarck  
Annual Budget - Civic Center 630  
For the Year 2014**

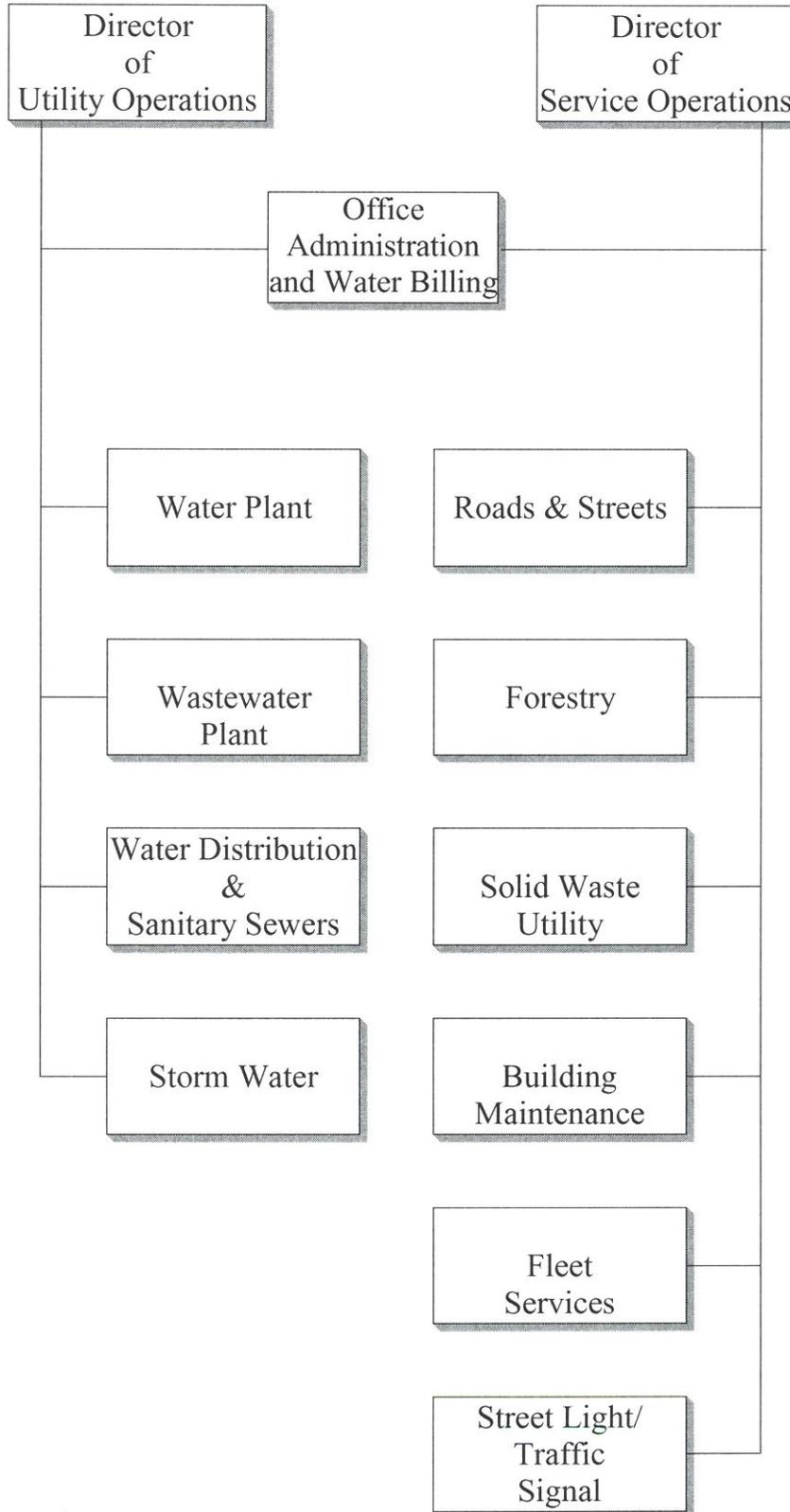
<b>037 Belle</b>	
<b>Other Operating Services</b>	
4675.100 - Bank Service Charges	500
4675.200 - Credit Card Service Fee	1,500
<b>Other Operating Services Total</b>	<b>2,000</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	2,100
<b>Other Financing Uses Total</b>	<b>2,100</b>
<b>630 Events Total</b>	<b>158,524</b>
<b>632 Events-Food &amp; Beverage</b>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	2,914
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>2,914</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	951
4200.200 - Life Insurance	5
4200.400 - Pension Expense	214
4240.100 - Workers Comp-Premium	23
<b>Personal Services - Fringe Benefits Total</b>	<b>1,193</b>
<b>632 Events-Food &amp; Beverage Total</b>	<b>4,107</b>
<b>639 Construction &amp; Capital Outlay</b>	
<b>Capital Outlay</b>	
5010.200 - Building Improvements	316,650
<b>Capital Outlay Total</b>	<b>316,650</b>
<b>639 Construction &amp; Capital Outlay Total</b>	<b>316,650</b>
<b>037 Belle Total</b>	<b>785,795</b>
<b>Civic Center Grand Total</b>	<b>24,549,097</b>
<b>Less Depreciation Expense</b>	<b>2,191,500</b>
<b>Net Civic Center Total</b>	<b>22,357,597</b>

**City of Bismarck  
Estimated Cash Balance  
Enterprise Fund  
Civic Center  
2014 Financial Plan**

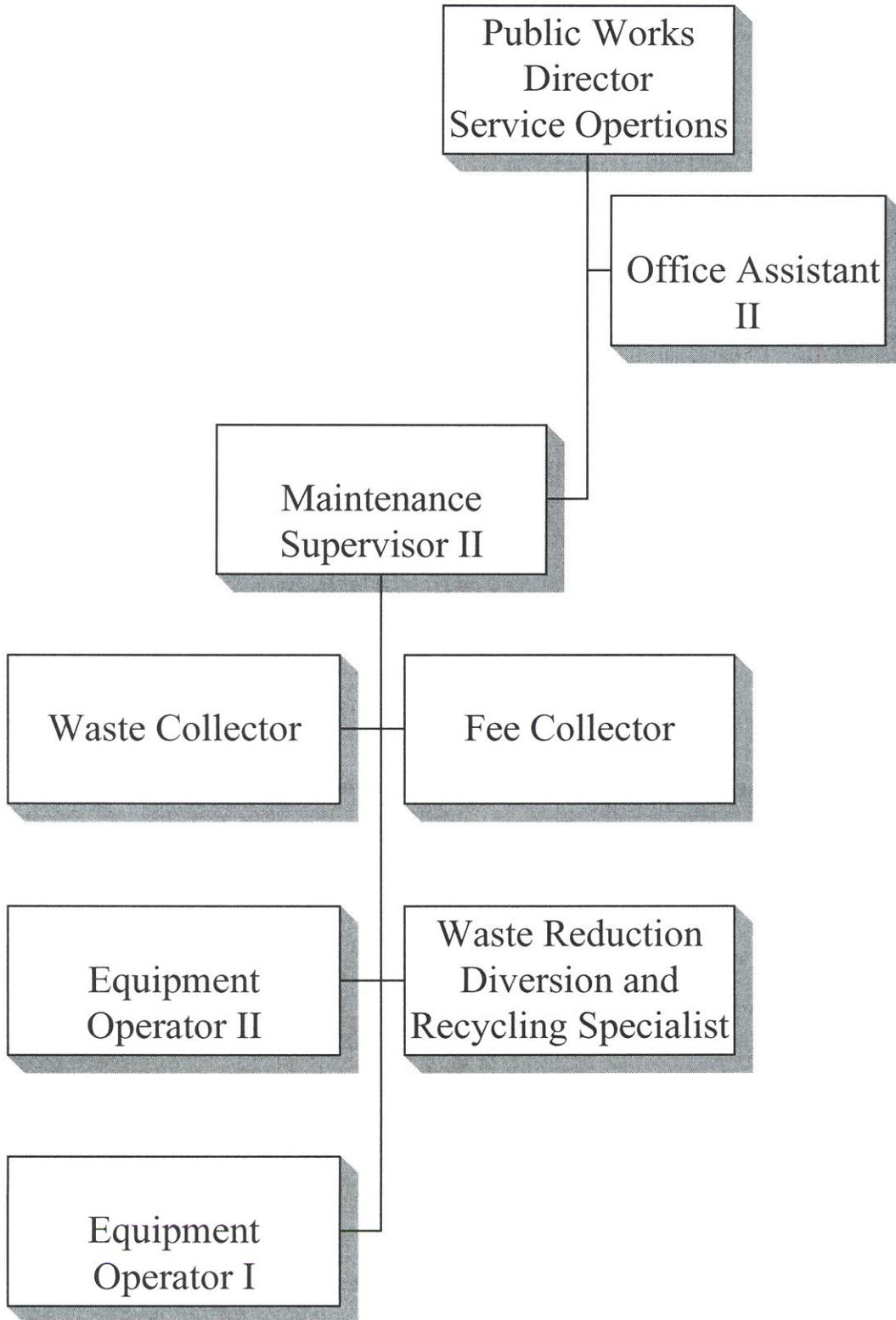
Estimated Beginning Cash Balance - December 31, 2013		\$ 24,440,576
Revenues		9,381,530
Expenditures		
Arena	5,160,989	
Exhibit Hall	25,418,063 *	
Belle	<u>605,795</u>	
Total Expenditures		31,184,847
Estimated Ending Cash Balance - December 31, 2014		<u><u>\$ 2,637,259</u></u>

\* \$8,827,250 Increased Expense Due To Construction Not Completed In 2013.

# City of Bismarck Public Works Department



# City of Bismarck Solid Waste Utility



## SOLID WASTE UTILITY

The mission of the Solid Waste Utility is providing high quality solid waste collection and disposal services in a timely and effective manner to promote the safety and welfare of the City residents.

The Waste Department consists of 38.25 full-time employees working in three sections. These sections are administration, collection and disposal. The Waste Utility is funded through fees collected for residential pick-up, and tipping fees for commercial and non-resident usage of the landfill.

The collection system consists of five crews made up of two employees and two crews made up of three employees each. They collect all residential trash, Monday through Friday, on five different routes. 17,246 residential customers receive automated 96 gallon collection container service. During the grass growing season, two men service the numerous grass collection dumpsters located at 20 sites throughout the city. The collection crews also service approximately 600 dumpsters, which are normally used at apartment buildings in addition to bags, boxes and garbage cans. When they have completed each of the five routes they have made 15,000 stops. 2014 will usher in a contracted single sort curbside recycling program for single family and duplex home owners. Nine recycling drop sites will also be maintained by the contractor. Metals and white goods deposited at the landfill are marketed with local recyclers. In addition, a compactor truck is used to haul screenings from hydroscreens at one sanitary sewer lift stations where they are dumped into the Sanitary Landfill. The Bismarck Household Hazardous Waste Collection Facility began operating in August of 2008.

The disposal area is responsible for the compacting and covering of all waste received at the Sanitary Landfill shortly after it arrives and for the aesthetic quality of the grounds. In 2012 88,929 tons of municipal solid waste was accepted for disposal. The Sanitary Landfill contains 635 acres and has shelterbelts and fencing around the perimeter, which are maintained on a daily basis. Presently asphalt, grass and leaves, woody debris, whiteware, scrap metal, tires, concrete, and waste oil is being reused or recycled. The disposal area utilizes synthetic lined cells with a leachate collection system with all inert waste going to a separate inert pit. 44.67 acres are permitted for lined cells under Sub-Title D, including 31.4 acres already lined. Cells are lined with 2 feet of clay material and 60 mills of HDPE liner and one foot of sand. An 8" perforated pipe system runs down the center of the cell to remove liquids to a collection manhole from where it flows into the sanitary sewer system. Earthmoving is accomplished with a dozer and two twin engine earthmoving scrapers. These same pieces of equipment are used to install the final cover material and black dirt as required by the North Dakota State Health Department Solid Waste Division. The City of Bismarck Solid Waste Department is monitored by the North Dakota Health Department, which also requires a permit for operation.

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Solid Waste Disposal  
2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
<b>Administration</b>			
Salary/Wages	\$ 109,351	\$ 117,631	\$ 121,232
Fringe Benefits	35,886	38,922	39,450
Professional/Legal Services	5,567	9,144	9,115
Property/Equipment	1,962	7,280	3,506
Travel/Training	271	2,415	2,515
Service Expense	52,424	79,783	72,363
Supply Expense	15,463	22,604	23,110
Capital Expense	22,743	-	-
Transfers	16,064	41,736	8,700
<b>Total Expenditures</b>	<b>\$ 259,731</b>	<b>\$ 319,515</b>	<b>\$ 279,991</b>
Number of Employees	2.00	2.25	2.25
<b>Solid Waste Disposal</b>			
Salary/Wages	\$ 524,525	\$ 553,771	\$ 570,854
Fringe Benefits	199,782	194,048	193,598
Professional/Legal Services	44,259	4,167	71,160
Property/Equipment	302,714	481,693	536,444
Travel/Training	5,682	6,984	7,210
Service Expense	860,995	731,742	812,340
Supply Expense	254,068	215,161	221,437
Capital Expense	10,368	2,548,980	3,830,000
Transfers	91,211	211,508	243,637
<b>Total Expenditures</b>	<b>\$ 2,293,604</b>	<b>\$ 4,948,054</b>	<b>\$ 6,486,680</b>
Number of Employees	12.00	12.00	12.00
Tons of Garbage Processed	98,932	105,000	101,000
Cost Per Ton	\$23.18	\$47.12	\$64.22
Acres Used at Landfill	2.50	2.50	4.00
<b>Revenues</b>			
Charge for Services	\$ 2,831,849	\$ 3,144,162	\$ 3,665,109
Interest	28,149	43,649	28,325

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Solid Waste Disposal (Continued)  
2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
Rental	10,941	18,722	21,853
Sale of Assets (Disposal)	7,873	-	-
Total Revenues	<u>\$ 2,878,812</u>	<u>\$ 3,206,533</u>	<u>\$ 3,715,287</u>
Total Solid Waste Disposal Revenues	\$ 2,878,812	\$ 3,206,533	\$ 3,715,287
Total Solid Waste Disposal Expenditures	\$ 2,553,334	\$ 5,267,569	\$ 6,766,671
Population (Estimated)	64,588	65,375	67,951
* Cost Per Capita	\$39.02	\$41.58	\$43.22
* Revenue Per Capita	\$44.45	\$49.05	\$54.68

\* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

**City of Bismarck**  
**Revenue Budget - Solid Waste Disposal 650**  
**For the Year 2014**

<b>Charges for Services</b>	
3310.455 - Sale of Wood Chips	27,336
3342.100 - Fees-Disposal Ground	3,261,913
3342.125 - Fees-Household Haz Waste	36,540
3342.200 - Fees-Residentl Garbg Disp	337,120
3342.300 - Sale of Labor-Sanitation	1,000
<b>Charges for Services Total</b>	<b>3,663,909</b>
<b>Other Income</b>	
3355.100 - Other Income	1,200
<b>Other Income Total</b>	<b>1,200</b>
<b>Investment Earnings</b>	
3600.100 - Interest-Trade A/R	200
3600.102 - Penalty-Trade A/R	25
3600.300 - Interest-Construction	18,000
3600.425 - Interest-Equipment Reserv	100
3600.600 - Interest-Investment	10,000
<b>Investment Earnings Total</b>	<b>28,325</b>
<b>Rental</b>	
3710.150 - Rent-Hayland	7,836
3740.100 - Rent-Equipment	14,017
<b>Rental Total</b>	<b>21,853</b>
<b>Grand Total</b>	<b>3,715,287</b>
<b>Cash Reserve</b>	<b>2,514,884</b>
<b>Total Solid Waste Disposal</b>	<b>6,230,171</b>

**City of Bismarck**  
**Annual Budget - Solid Waste Disposal 650**  
**For the Year 2014**

**650 Solid Waste Disposal**

**651 Solid Waste Administration**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries 121,232

**Personal Services - Salaries & Wage Total 121,232**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance 26,751

4200.200 - Life Insurance 141

4200.400 - Pension Expense 12,008

4240.100 - Workers Comp-Premium 144

4250.300 - Mileage Allowance 330

4250.400 - Physical-Fringe Benefits 76

**Personal Services - Fringe Benefits Total 39,450**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees 165

4330.100 - Contract Labor 7,650

4330.200 - Service Contract 1,300

**Professional, Legal, and Contracted Service Fees Total 9,115**

**Building, Equipment, and Vehicle Services**

4410.100 - Janitorial Service 100

4420.100 - Rpr/Mtce-Building 500

4420.300 - Rpr/Mtce-Equipment 200

4420.400 - Rpr/Mtce-Vehicles 800

4430.100 - Rentals-Building 1,426

4440.200 - Property Taxes 480

**Building, Equipment, and Vehicle Services Total 3,506**

**Travel and Training**

4500.100 - Lodging 550

4500.200 - Meals 225

4500.300 - Airfare 868

4500.800 - Taxi/Parking 24

4510.100 - Conference Registration 637

4510.300 - In-House Training 87

4510.400 - Training Supplies 62

4510.500 - Safety Training 62

**Travel and Training Total 2,515**

**City of Bismarck**  
**Annual Budget - Solid Waste Disposal 650**  
**For the Year 2014**

<b>650 Solid Waste Disposal</b>	
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	3,256
4600.200 - Boiler Insurance	442
4600.400 - General Liability	13,300
4600.600 - Auto Insurance	600
4605.100 - Telephone	100
4610.100 - Advertising/Promotions	5,000
4610.200 - Legal Ads	450
4610.300 - Public Educational Ads	15,000
4615.000 - Printing/Binding	3,000
4618.000 - Mailing Services	800
4625.000 - Photography	200
4630.600 - Permits/Fees	1,100
4635.100 - Computer Service Fees	125
4635.200 - Network Services	11,600
4635.300 - Software Upgrade/Maintain	340
4650.400 - Lab Test	54
4655.100 - Background Checks	15
4655.200 - Credit Checks	8
4655.300 - Drug Testing-Recruitment	60
4660.100 - Physical-Fitness for Duty	33
4665.000 - Hospitality/Entertainment	150
4670.000 - Depreciation Expense	16,500
4675.600 - Interest Expense	230
<b>Other Operating Services Total</b>	<b>72,363</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	820
4700.200 - Office Small Equipment	980
4700.300 - Computer Small Equipment	2,000
4700.400 - Copier/Printer Supplies	2,650
4700.500 - Postage	16,000
4700.600 - Small Software Programs	250
4710.200 - Small Tools/Equipment	60
4750.000 - Subscriptions/Publication	350
<b>Operating Supplies Total</b>	<b>23,110</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	8,700
<b>Other Financing Uses Total</b>	<b>8,700</b>
<b>651 Solid Waste Administraton Total</b>	<b>279,991</b>

**City of Bismarck**  
**Annual Budget - Solid Waste Disposal 650**  
**For the Year 2014**

<b>650 Solid Waste Disposal</b>	
<b>652 Solid Waste Disposal</b>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	545,329
4130.000 - Overtime Wages	22,000
4170.000 - Sick Overage	3,525
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>570,854</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	128,531
4200.200 - Life Insurance	749
4200.400 - Pension Expense	56,302
4240.100 - Workers Comp-Premium	7,981
4250.250 - Meal Allowance - No Hotel	35
<b>Personal Services - Fringe Benefits Total</b>	<b>193,598</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4300.100 - Accting and Auditing Fees	960
4310.200 - Engineering Consultants	65,000
4330.200 - Service Contract	3,700
4330.300 - Facility Service Contract	1,500
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>71,160</b>
<b>Building, Equipment, and Vehicle Services</b>	
4400.100 - Water/Sewer	5,500
4400.200 - Electricity	45,000
4400.400 - Waste Disposal	84
4400.500 - Natural Gas	22,000
4400.600 - Utilities-Street Lights	60
4410.100 - Janitorial Service	18,000
4410.400 - Lawn Care	1,200
4420.100 - Rpr/Mtce-Building	22,000
4420.200 - Rpr/Mtce-Property	130,000
4420.210 - Rpr/Mtce-Right of Way	5,000
4420.270 - Rpr/Mtce-Drainage	1,000
4420.300 - Rpr/Mtce-Equipment	260,000
4420.310 - Rpr/Mtce-Communica Device	800
4420.330 - Rpr/Mtce-Leachate System	4,800
4420.400 - Rpr/Mtce-Vehicles	16,000
4430.300 - Rentals-Equipment	5,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>536,444</b>

**City of Bismarck**  
**Annual Budget - Solid Waste Disposal 650**  
**For the Year 2014**

**650 Solid Waste Disposal**

**Travel and Training**

4500.100 - Lodging	1,400
4500.200 - Meals	280
4500.400 - Travel-Fuel	200
4510.100 - Conference Registration	2,700
4510.300 - In-House Training	690
4510.400 - Training Supplies	220
4510.500 - Safety Training	1,720

**Travel and Training Total** **7,210**

**Other Operating Services**

4605.100 - Telephone	1,200
4605.200 - Cell Phones	700
4610.100 - Advertising/Promotions	5,000
4610.200 - Legal Ads	460
4610.300 - Public Educational Ads	1,000
4615.000 - Printing/Binding	566
4630.300 - Membership/Dues	800
4630.400 - Recycling Service Fees	191,211
4630.600 - Permits/Fees	1,100
4630.700 - License	25
4635.100 - Computer Service Fees	300
4635.300 - Software Upgrade/Maintain	330
4650.000 - Testing & Monitoring Fees	45,000
4650.100 - Hazardous Waste Removal	40,000
4650.300 - Drug Testing	500
4650.400 - Lab Test	280
4655.300 - Drug Testing-Recruitment	112
4660.100 - Physical-Fitness for Duty	156
4660.200 - Physical-Required	230
4665.000 - Hospitality/Entertainment	150
4670.000 - Depreciation Expense	520,000
4675.200 - Credit Card Service Fee	3,000
4685.500 - Hepatitis B	200
4699.000 - Bad Debt Expense	20

**Other Operating Services Total** **812,340**

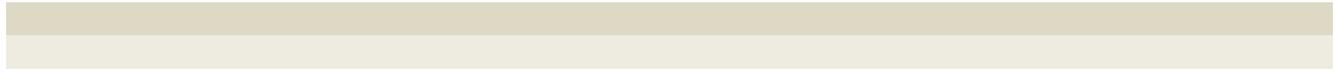
**Operating Supplies**

4700.100 - Office Supplies	1,450
4700.200 - Office Small Equipment	1,100
4700.300 - Computer Small Equipment	1,280
4700.400 - Copier/Printer Supplies	1,850

**City of Bismarck**  
**Annual Budget - Solid Waste Disposal 650**  
**For the Year 2014**

<b>650 Solid Waste Disposal</b>	
4700.500 - Postage	850
4700.600 - Small Software Programs	475
4705.000 - Uniforms	11,600
4710.100 - Shop Supplies	10,000
4710.200 - Small Tools/Equipment	7,000
4710.300 - Testing Supplies	100
4710.600 - Janitorial Supplies	2,000
4725.100 - Gasoline	13,000
4725.200 - Diesel	168,000
4735.100 - Safety Supplies	1,500
4735.150 - Safety Small Equipment	1,100
4750.000 - Subscriptions/Publication	132
<b>Operating Supplies Total</b>	<b>221,437</b>
<b>Capital Outlay</b>	
6650.100 - Machinery/Equipment	1,180,000
6710.100 - CIP-Buildings	2,500,000
6730.600 - CIP-Subtitle'D'Cell Const	150,000
<b>Capital Outlay Total</b>	<b>3,830,000</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	81,853
8000.250 - Transfer-Roads & Streets	120,000
8000.289 - Transfer-Social Sec Tax	41,414
8000.760 - Transfer-Unemployment	370
<b>Other Financing Uses Total</b>	<b>243,637</b>
<b>652 Solid Waste Disposal Total</b>	<b>6,486,680</b>
<b>650 Solid Waste Disposal Total</b>	<b>6,766,671</b>
<b>Less Depreciation Expense</b>	<b>536,500</b>
<b>Net Solid Waste Disposal Total</b>	<b>6,230,171</b>

**City of Bismarck  
Estimated Cash Balance  
Enterprise Fund  
Solid Waste Disposal  
2014 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2013		\$ 8,059,427
Revenues		3,715,287
Expenditures		
Administration	263,491	
Waste Disposal	5,966,680	
Total Expenditures	<u>6,230,171</u>	6,230,171
Estimated Ending Cash Balance - December 31, 2014		<u><u>\$ 5,544,543</u></u>

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Solid Waste Collections  
2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 942,193	\$ 999,933	\$ 1,040,075
Fringe Benefits	354,863	376,952	370,178
Professional/Legal Services	24,324	34,486	34,686
Property/Equipment	367,516	386,128	426,031
Travel/Training	14	1,947	1,947
Service Expense	248,457	287,850	838,444
Supply Expense	269,872	349,289	258,299
Capital Expense	554,623	613,000	354,565
Transfers	90,786	107,462	114,225
Total Expenditures	<u>\$ 2,852,648</u>	<u>\$ 3,157,047</u>	<u>\$ 3,438,450</u>
Revenues			
Charge for Services	\$ 2,360,037	\$ 2,166,268	\$ 3,637,334
Interest	5,805	9,438	6,000
Rental	101	454	455
Sale of Assets (Disposal)	4,485	500	3,500
Total Revenues	<u>\$ 2,370,428</u>	<u>\$ 2,176,660</u>	<u>\$ 3,647,289</u>
Number of Employees	24	24	24
Tons Collected	24,826	25,500	25,000
Total Cost Per Ton	\$114.91	\$123.81	\$137.54
Number of Collection Trucks	21	21	21
Total Solid Waste Collection Revenues	\$ 2,370,428	\$ 2,176,660	\$ 3,647,289
Total Solid Waste Collection Expenditures	\$ 2,852,648	\$ 3,157,047	\$ 3,438,450
Population (Estimated)	64,588	65,375	67,951
* Cost Per Capita	\$35.58	\$38.91	\$45.38
* Revenue Per Capita	\$36.63	\$33.29	\$53.62

\* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

**City of Bismarck**  
**Revenue Budget - Solid Waste Collections 655**  
**For the Year 2014**

<b>Charges for Services</b>	
3310.550 - Sale of Metals-Hwy/Street	50,000
3342.110 - Fees-Recycling	170,000
3342.150 - Fees-Residential Recycling, None	411,480
3342.210 - Fees-Residentl Waste Coll	2,358,568
3342.300 - Sale of Labor-Sanitation	2,000
3342.400 - Sale of Waste Containers	638,286
3350.200 - Franchise Fees-Haulers	7,000
<b>Charges for Services Total</b>	<b>3,637,334</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	6,000
<b>Investment Earnings Total</b>	<b>6,000</b>
<b>Rental</b>	
3700.100 - Rent-Building	25
3740.100 - Rent-Equipment	430
<b>Rental Total</b>	<b>455</b>
<b>Sale of Assets/Expense</b>	
3910.100 - Gain/Loss on Dispsl Asset	3,000
3910.125 - Insurance Recoveries	500
<b>Sale of Assets/Expense Total</b>	<b>3,500</b>
<b>Grand Total</b>	<b>3,647,289</b>
<b>Cash Reserve</b>	<b>-</b>
<b>Total Solid Waste Collections</b>	<b>3,647,289</b>

**City of Bismarck**  
**Annual Budget - Solid Waste Collections 655**  
**For the Year 2014**

**655 Solid Waste Collections**

**656 Solid Waste Collections**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	971,867
4120.000 - Part-Time Wages	28,200
4130.000 - Overtime Wages	33,000
4170.000 - Sick Overage	7,008

**Personal Services - Salaries & Wage Total** **1,040,075**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	249,991
4200.200 - Life Insurance	1,498
4200.400 - Pension Expense	102,626
4240.100 - Workers Comp-Premium	15,811
4250.250 - Meal Allowance - No Hotel	25
4250.400 - Physical-Fringe Benefits	227

**Personal Services - Fringe Benefits Total** **370,178**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees	656
4330.100 - Contract Labor	33,830
4330.200 - Service Contract	200

**Professional, Legal, and Contracted Service Fees Total** **34,686**

**Building, Equipment, and Vehicle Services**

4410.100 - Janitorial Service	31
4420.100 - Rpr/Mtce-Building	5,000
4420.200 - Rpr/Mtce-Property	13,000
4420.210 - Rpr/Mtce-Right of Way	2,000
4420.300 - Rpr/Mtce-Equipment	320,000
4420.320 - Rpr/Mtce-Garbge Rntl Cont	36,000
4420.400 - Rpr/Mtce-Vehicles	50,000

**Building, Equipment, and Vehicle Services Total** **426,031**

**Travel and Training**

4500.200 - Meals	14
4510.100 - Conference Registration	75
4510.300 - In-House Training	796
4510.400 - Training Supplies	266
4510.500 - Safety Training	796

**Travel and Training Total** **1,947**

**City of Bismarck  
Annual Budget - Solid Waste Collections 655  
For the Year 2014**

**655 Solid Waste Collections**

**Other Operating Services**

4600.400 - General Liability	177
4600.600 - Auto Insurance	5,600
4605.100 - Telephone	2,700
4605.200 - Cell Phones	510
4610.100 - Advertising/Promotions	10,000
4610.200 - Legal Ads	500
4615.000 - Printing/Binding	5,300
4630.300 - Membership/Dues	150
4630.400 - Recycling Service Fees	534,600
4630.700 - License	40
4635.100 - Computer Service Fees	80
4635.300 - Software Upgrade/Maintain	500
4650.300 - Drug Testing	400
4650.400 - Lab Test	200
4655.100 - Background Checks	27
4655.300 - Drug Testing-Recruitment	315
4660.100 - Physical-Fitness for Duty	165
4660.200 - Physical-Required	530
4670.000 - Depreciation Expense	276,000
4685.500 - Hepatitis B	650

**Other Operating Services Total** **838,444**

**Operating Supplies**

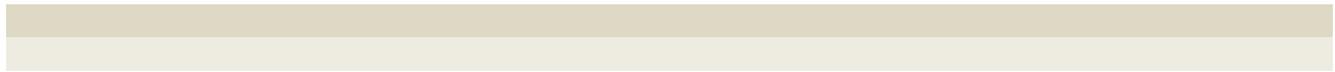
4700.100 - Office Supplies	170
4700.200 - Office Small Equipment	274
4700.300 - Computer Small Equipment	1,800
4700.400 - Copier/Printer Supplies	376
4700.500 - Postage	3,400
4705.000 - Uniforms	13,000
4710.100 - Shop Supplies	1,700
4710.200 - Small Tools/Equipment	10,000
4710.600 - Janitorial Supplies	2,700
4725.100 - Gasoline	23,000
4725.200 - Diesel	200,000
4735.100 - Safety Supplies	1,250
4735.150 - Safety Small Equipment	500
4750.000 - Subscriptions/Publication	129

**Operating Supplies Total** **258,299**

**City of Bismarck**  
**Annual Budget - Solid Waste Collections 655**  
**For the Year 2014**

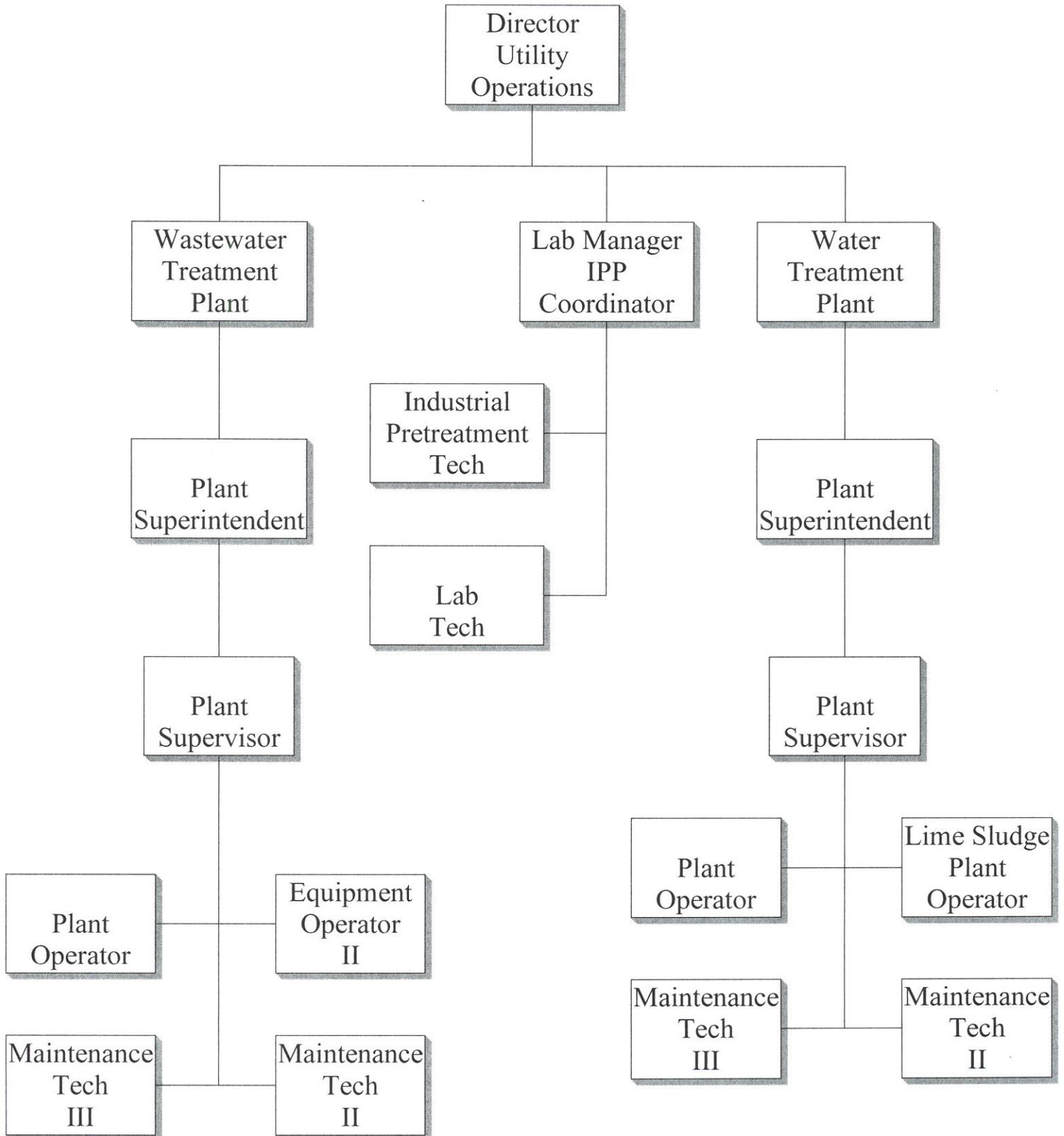
<b>655 Solid Waste Collections</b>	
<b>Capital Outlay</b>	
6650.100 - Machinery/Equipment	325,000
6670.100 - Vehicles	29,565
<b>Capital Outlay Total</b>	<b>354,565</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	38,736
8000.289 - Transfer-Social Sec Tax	75,489
<b>Other Financing Uses Total</b>	<b>114,225</b>
<b>656 Solid Waste Collections Total</b>	<b>3,438,450</b>
<hr/>	
<b>655 Solid Waste Collections Total</b>	<b>3,438,450</b>
<b>Less Depreciation Expense</b>	<b>276,000</b>
<b>Net Solid Waste Collections Total</b>	<b>3,162,450</b>

**City of Bismarck  
Estimated Cash Balance  
Enterprise Fund  
Solid Waste Collections  
2014 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2013		\$ 1,917,866
Revenues		3,647,289
Expenditures		
Solid Waste Collections	<u>3,162,450</u>	
Total Expenditures		3,162,450
Estimated Ending Cash Balance - December 31, 2014		<u><u>\$ 2,402,705</u></u>

# City of Bismarck Wastewater & Water Treatment Plant



## WATER AND SEWER UTILITY

The Water and Sewer Utility employs 55 full time and 3 part time employees assigned within six distinct areas. These areas of responsibility are water treatment, water distribution, water administration, sanitary sewer system, wastewater treatment and storm water management.

The current treatment capacity of the water treatment plant is 30 million gallons per day (MGD). Average daily production for 2012 was 10.3 MGD. Maximum daily production in 2012 was 24 MGD. The City also supplies water to the South Central Regional Water District and the City of Lincoln which used an average of approximately 0.15 MGD and 0.24 MGD, respectively. The water distribution system is an elaborate network of approximately 336 miles of water pipe ranging in diameter from 3 inches to 42 inches, incorporating 3256 hydrants, over 6500 valves, and five pump stations. Five underground reservoirs and 3 elevated tanks provide approximately 22 million gallons of water storage.

The water administration staff prepares the monthly billings for the water, wastewater, stormwater, street lights, and solid waste disposal charges for users of these services. In addition the staff approves all invoices for repairs and related services stemming from the operation and maintenance of the water, sanitary sewer and storm water utilities.

The sanitary and storm sewer collection systems consist of two separate pipe networks designed to carry the sanitary wastewater and storm water runoff, respectively. The sanitary sewer collection system includes approximately 297 miles of pipe in various diameters and 22 lift stations, which transport the sanitary wastewater throughout the city to the wastewater treatment plant. The storm sewer collection system consists of over 145 miles of pipe and open ditch, and three pumping stations which carries the runoff from streets and adjoining properties to Hay Creek, Apple Creek and the Missouri River. The Storm Water division is also responsible for implementation of the City's NPDES storm water permit. This program protects and preserves the water quality of the receiving waters by implementing measures to reduce pollutants from construction, municipal operations and urban activities.

The wastewater treatment plant provides secondary treatment of the community's wastewater prior to its discharge into the Missouri River. The plant utilizes pretreatment, flow equalization, primary and final clarification, trickling filters, chlorination and dechlorination. Anaerobic sludge digestion and land application of sludge is employed. The plant recently completed a major upgrade of many of the treatment units at the facility. The average daily flow at the plant in 2012 was 6.3 million gallons per day with a rated capacity of 7.5 MGD.

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Water Utility  
2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
<b>Administration</b>			
Cost of Goods Sold	\$ 187,446	\$ 160,000	\$ 150,000
Salary/Wages	278,899	288,812	338,586
Fringe Benefits	107,835	101,294	118,335
Professional/Legal Services	175,989	42,500	64,400
Property/Equipment	259,353	282,483	293,531
Travel/Training	11,149	8,300	6,850
Service Expense	470,548	450,580	470,390
Supply Expense	85,713	80,400	75,200
Capital Expense	116,630	425,000	-
Transfers	146,530	157,481	228,412
<b>Total Expenditures</b>	<b>\$ 1,840,092</b>	<b>\$ 1,996,850</b>	<b>\$ 1,745,704</b>
Number of Employees	5.84	7.00	7.00
<b>Water Treatment</b>			
Salary/Wages	\$ 698,672	\$ 717,037	\$ 740,628
Fringe Benefits	230,633	240,752	231,038
Professional/Legal Services	262,804	19,000	35,000
Property/Equipment	765,989	809,000	800,500
Travel/Training	8,318	6,600	9,100
Service Expense	1,312,604	1,928,340	2,323,210
Supply Expense	752,466	836,850	869,750
Capital Expense	5,966,838	14,405,000	14,191,000
Debt Service	266,799	3,000	3,000
Transfers	57,673	51,918	52,970
<b>Total Expenditures</b>	<b>\$ 10,322,796</b>	<b>\$ 19,017,497</b>	<b>\$ 19,256,196</b>
Number of Employees	14.00	14.00	15.00
Gallons of Water Treated	3,766,140,000	3,760,000,000	3,900,000,000
* Treatment Cost Per Gallon	\$ 0.001157	\$ 0.001227	\$ 0.001299
* Exclusive of Capital Expenses			
<b>Water Distribution</b>			
Salary/Wages	\$ 574,591	\$ 640,585	\$ 675,449
Fringe Benefits	200,609	219,771	214,615
Professional/Legal Services	65,543	85,100	150,100
Property/Equipment	809,549	848,141	855,325
Travel/Training	1,626	4,100	3,200
Service Expense	1,485,945	1,590,560	1,643,060
Supply Expense	52,711	56,300	57,300

**Service Efforts and Accomplishments**  
**Enterprise Fund**  
**Water Utility (Continued)**  
**2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
Capital Expense	3,030,600	6,422,500	9,538,000
Transfers	1,015,013	47,536	48,000
Total Expenditures	<u>\$ 7,236,187</u>	<u>\$ 9,914,593</u>	<u>\$ 13,185,049</u>
Number of Employees	12.00	13.00	13.00
Miles of Watermains	336	333	340
Watermain Breaks	17	16	16
<b>Meter Reading</b>			
Salary/Wages	\$ 102,277	\$ 123,037	\$ 108,967
Fringe Benefits	34,190	33,640	33,921
Professional/Legal Services	16,020	21,000	40,000
Property/Equipment	9,551	9,200	9,500
Travel/Training	5	300	150
Service Expense	13,701	16,620	16,260
Supply Expense	14,674	12,800	14,650
Capital Expense	-	6,500,000	3,000,000
Transfers	7,774	9,144	7,978
Total Expenditures	<u>\$ 198,192</u>	<u>\$ 6,725,741</u>	<u>\$ 3,231,426</u>
Number of Employees	2.00	2.00	2.00
<b>Revenues</b>			
Government	\$ 3,642,978	\$ 28,180,000	\$ 12,380,000
Charge for Services	12,425,169	12,114,700	13,116,000
NSF Fees	660	1,000	600
Special Assessments	258,150	380,000	390,000
Interest	57,413	40,100	50,050
Rental	687,778	647,399	632,439
Transfers In	2,335	-	-
Sale of Assets	3,996	4,000	4,000
Total Revenues	<u>\$ 17,078,479</u>	<u>\$ 41,367,199</u>	<u>\$ 26,573,089</u>
Total Water Utility Revenues	\$ 17,078,479	\$ 41,367,199	\$ 26,573,089
Total Water Utility Expenditures	\$ 19,597,267	\$ 37,654,681	\$ 37,418,375
Total Water Utility Expenditures without Capital Expenses	\$ 10,483,200	\$ 9,902,181	\$ 10,689,375
Population (Estimated)	64,588	65,375	67,951
* Operating Cost Per Capita	\$162.31	\$151.47	\$157.31
* Revenue Per Capita	\$207.96	\$201.66	\$208.81

\* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

**City of Bismarck**  
**Revenue Budget - Water Utility 665**  
**For the Year 2014**

<b>Intergovernmental Revenue</b>	
3290.000 - Contribution Revenue	12,380,000
<b>Intergovernmental Revenue Total</b>	<b>12,380,000</b>
<b>Charges for Services</b>	
3310.275 - Fees-Prepaid Impr Distrct	150,000
3330.125 - Sale of Labor-Other Water	6,000
3330.130 - Sale of Labor-Tapping	30,000
3330.135 - Sale of Labor-Meter/MIU	30,000
3330.150 - Sale of Materials	5,000
3330.175 - Sale of Meters-11/2-2"@16	30,000
3330.200 - Sale of Meters-3" @6	20,000
3330.225 - Sale of Meters-5/8-1" @26	350,000
3335.100 - Sale of Water	11,600,000
3335.101 - Sale of Water-BWUC	150,000
3335.110 - Sale of Water-Lincoln	340,000
3335.200 - Sale of Water-Bulk	4,000
3335.300 - Sale of Water-Hydrant	35,000
3335.800 - Water Service Line Charge	294,000
3340.175 - Sale of Lab Testing	26,000
3350.125 - Fees-Service Order Charge	30,000
3350.155 - Fees-Delinquent Turn-On	2,000
3350.175 - Fees-Tapping Machine	12,000
3350.375 - Sale of Metals	1,000
<b>Charges for Services Total</b>	<b>13,115,000</b>
<b>Other Income</b>	
3355.100 - Other Income	1,000
<b>Other Income Total</b>	<b>1,000</b>
<b>Fines &amp; Forfeits</b>	
3400.175 - Fines-NSF	600
<b>Fines &amp; Forfeits Total</b>	<b>600</b>
<b>Special Assessment Revenue</b>	
3500.525 - SA-Water-Current	300,000
3500.550 - SA-Water-Pd in Full	70,000
3500.575 - SA-Water-Prior	20,000
<b>Special Assessment Revenue Total</b>	<b>390,000</b>

**City of Bismarck**  
**Revenue Budget - Water Utility 665**  
**For the Year 2014**

<b>Investment Earnings</b>	
3600.100 - Interest-Trade A/R	50
3600.600 - Interest-Investment	50,000
<b>Investment Earnings Total</b>	<b>50,050</b>
<b>Rental</b>	
3700.100 - Rent-Building	600,121
3700.300 - Lease-Water Towers	18,000
3710.150 - Rent-Hayland	318
3740.100 - Rent-Equipment	2,000
3740.175 - Rent-Hydrant Meter	12,000
<b>Rental Total</b>	<b>632,439</b>
<b>Sale of Assets/Expense</b>	
3910.100 - Gain/Loss on Dispsl Asset	2,000
3910.125 - Insurance Recoveries	2,000
<b>Sale of Assets/Expense Total</b>	<b>4,000</b>
<b>Grand Total</b>	<b>26,573,089</b>
<b>Cash Reserve</b>	<b>7,556,786</b>
<b>Total Solid Waste Collections</b>	<b>34,129,875</b>

**City of Bismarck**  
**Annual Budget - Water Utility 665**  
**For the Year 2014**

**665 Water&Sewer-Water**

**666 Water Administration**

**Cost of Goods Sold**

4000.000 - Cost of Meter Sales 150,000

**Cost of Goods Sold Total 150,000**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries 332,864

4130.000 - Overtime Wages 2,000

4170.000 - Sick Overage 3,722

**Personal Services - Salaries & Wage Total 338,586**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance 83,224

4200.200 - Life Insurance 415

4200.300 - Disability Insurance 155

4200.400 - Pension Expense 33,398

4240.100 - Workers Comp-Premium 1,143

**Personal Services - Fringe Benefits Total 118,335**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees 2,400

4310.500 - Study Consultants 20,000

4330.100 - Contract Labor 30,000

4330.200 - Service Contract 12,000

**Professional, Legal, and Contracted Service Fees Total 64,400**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer 4,700

4400.200 - Electricity 77,000

4400.300 - Propane 2,000

4400.400 - Waste Disposal 1,500

4400.500 - Natural Gas 30,000

4400.600 - Utilities-Street Lights 700

4400.700 - Utilities-Storm Sewers 6,000

4410.100 - Janitorial Service 60,000

4410.400 - Lawn Care 8,000

4420.100 - Rpr/Mtce-Building 70,000

4420.200 - Rpr/Mtce-Property 4,000

4420.280 - Rpr/Mtce-Parking Lot 1,500

4420.300 - Rpr/Mtce-Equipment 8,000

4430.100 - Rentals-Building 6,531

**City of Bismarck**  
**Annual Budget - Water Utility 665**  
**For the Year 2014**

<b>665 Water&amp;Sewer-Water</b>	
4430.300 - Rentals-Equipment	100
4440.000 - Special Assessments	13,500
<b>Building, Equipment, and Vehicle Services Total</b>	<b>293,531</b>
<b>Travel and Training</b>	
4500.100 - Lodging	1,000
4500.200 - Meals	800
4500.300 - Airfare	2,000
4500.400 - Travel-Fuel	100
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	2,500
4510.300 - In-House Training	200
4510.400 - Training Supplies	100
4510.500 - Safety Training	100
<b>Travel and Training Total</b>	<b>6,850</b>
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	4,700
4600.200 - Boiler Insurance	1,200
4600.400 - General Liability	22,000
4605.100 - Telephone	5,000
4605.200 - Cell Phones	400
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	500
4610.300 - Public Educational Ads	500
4615.000 - Printing/Binding	10,000
4618.000 - Mailing Services	2,200
4630.300 - Membership/Dues	3,600
4635.100 - Computer Service Fees	400
4635.200 - Network Services	12,000
4635.300 - Software Upgrade/Maintain	5,000
4655.300 - Drug Testing-Recruitment	40
4655.600 - Candidate Assessment Svc	1,000
4660.100 - Physical-Fitness for Duty	200
4665.000 - Hospitality/Entertainment	50
4670.000 - Depreciation Expense	275,000
4675.200 - Credit Card Service Fee	120,000
4675.600 - Interest Expense	6,000
4690.400 - Claims-Damage	100
<b>Other Operating Services Total</b>	<b>470,390</b>

**City of Bismarck**  
**Annual Budget - Water Utility 665**  
**For the Year 2014**

<b>665 Water&amp;Sewer-Water</b>	
<b>Operating Supplies</b>	
4700.100 - Office Supplies	3,200
4700.200 - Office Small Equipment	4,000
4700.210 - Telephone Equipment	300
4700.300 - Computer Small Equipment	2,000
4700.400 - Copier/Printer Supplies	8,000
4700.500 - Postage	46,000
4700.600 - Small Software Programs	1,000
4705.000 - Uniforms	800
4710.100 - Shop Supplies	200
4710.200 - Small Tools/Equipment	500
4710.500 - Lighting Supplies	1,000
4710.600 - Janitorial Supplies	6,000
4725.100 - Gasoline	1,000
4725.200 - Diesel	200
4735.100 - Safety Supplies	800
4750.000 - Subscriptions/Publication	200
<b>Operating Supplies Total</b>	<b>75,200</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	203,845
8000.289 - Transfer-Social Sec Tax	24,567
<b>Other Financing Uses Total</b>	<b>228,412</b>
<b>666 Water Administration Total</b>	<b>1,745,704</b>
<b>667 Water Treatment</b>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	720,823
4130.000 - Overtime Wages	4,000
4160.000 - Annual Leave	13,000
4170.000 - Sick Overage	2,805
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>740,628</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	150,058
4200.200 - Life Insurance	937
4200.300 - Disability Insurance	141
4200.400 - Pension Expense	72,012
4240.100 - Workers Comp-Premium	7,890
<b>Personal Services - Fringe Benefits Total</b>	<b>231,038</b>

**City of Bismarck  
Annual Budget - Water Utility 665  
For the Year 2014**

**665 Water&Sewer-Water**

**Professional, Legal, and Contracted Service Fees**

4310.200 - Engineering Consultants	25,000
4330.200 - Service Contract	10,000

**Professional, Legal, and Contracted Service Fees Total**

**35,000**

**Building, Equipment, and Vehicle Services**

4400.200 - Electricity	300,000
4400.400 - Waste Disposal	175,000
4400.500 - Natural Gas	100,000
4410.100 - Janitorial Service	6,000
4420.100 - Rpr/Mtce-Building	65,000
4420.200 - Rpr/Mtce-Property	2,000
4420.280 - Rpr/Mtce-Parking Lot	2,000
4420.300 - Rpr/Mtce-Equipment	150,000
4420.400 - Rpr/Mtce-Vehicles	500

**Building, Equipment, and Vehicle Services Total**

**800,500**

**Travel and Training**

4500.100 - Lodging	2,000
4500.200 - Meals	1,000
4500.300 - Airfare	2,000
4500.400 - Travel-Fuel	200
4500.800 - Taxi/Parking	200
4510.100 - Conference Registration	3,000
4510.300 - In-House Training	100
4510.400 - Training Supplies	100
4510.500 - Safety Training	500

**Travel and Training Total**

**9,100**

**Other Operating Services**

4600.100 - State Fire and Tornado	14,060
4600.200 - Boiler Insurance	500
4600.600 - Auto Insurance	500
4605.100 - Telephone	7,500
4605.200 - Cell Phones	700
4610.100 - Advertising/Promotions	500
4610.200 - Legal Ads	100
4610.300 - Public Educational Ads	100
4615.000 - Printing/Binding	100
4621.100 - Educational Program-Adult	100
4630.300 - Membership/Dues	500
4635.100 - Computer Service Fees	250
4635.200 - Network Services	14,000

**City of Bismarck**  
**Annual Budget - Water Utility 665**  
**For the Year 2014**

<b>665 Water&amp;Sewer-Water</b>	
4635.250 - Blackberry Service Fee	1,000
4635.300 - Software Upgrade/Maintain	1,000
4650.400 - Lab Test	14,000
4655.300 - Drug Testing-Recruitment	100
4655.600 - Candidate Assessment Svc	3,000
4660.100 - Physical-Fitness for Duty	200
4670.000 - Depreciation Expense	1,375,000
4675.500 - Bond Service Fees	50,000
4675.600 - Interest Expense	840,000
<b>Other Operating Services Total</b>	<b>2,323,210</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	600
4700.200 - Office Small Equipment	1,200
4700.300 - Computer Small Equipment	2,000
4700.400 - Copier/Printer Supplies	500
4700.500 - Postage	300
4705.000 - Uniforms	6,000
4710.100 - Shop Supplies	3,000
4710.200 - Small Tools/Equipment	10,000
4710.300 - Testing Supplies	24,000
4710.500 - Lighting Supplies	200
4710.600 - Janitorial Supplies	1,600
4715.106 - Ammonium Sulfate, None	65,000
4715.110 - Carbon Dioxide-Liquid	60,000
4715.115 - Carbon Dioxide-Powder	15,000
4715.120 - Fluoride	34,000
4715.125 - Chlorine	50,000
4715.130 - Lime	280,000
4715.135 - Sodium Aluminate	62,000
4715.140 - Phosphate	150,000
4715.150 - Polymer	40,000
4715.155 - Miscellaneous Chemicals	50,000
4725.100 - Gasoline	2,000
4725.200 - Diesel	10,000
4725.300 - Oil	500
4725.400 - Propane for Vehicles	50
4735.100 - Safety Supplies	1,500
4735.150 - Safety Small Equipment	100
4750.000 - Subscriptions/Publication	200
<b>Operating Supplies Total</b>	<b>869,750</b>

**City of Bismarck**  
**Annual Budget - Water Utility 665**  
**For the Year 2014**

<b>665 Water&amp;Sewer-Water</b>	
<b>Capital Outlay</b>	
6730.320 - CIP-Water Treatment Plant	14,191,000
<b>Capital Outlay Total</b>	<b>14,191,000</b>
<b>Debt Service</b>	
7020.100 - Financial Consulting	3,000
<b>Debt Service Total</b>	<b>3,000</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	52,970
<b>Other Financing Uses Total</b>	<b>52,970</b>
<b>667 Water Treatment Total</b>	<b>19,256,196</b>
<b>668 Water Distribution</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	639,927
4120.000 - Part-Time Wages	18,000
4130.000 - Overtime Wages	14,000
4170.000 - Sick Overage	3,522
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>675,449</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	140,420
4200.200 - Life Insurance	812
4200.400 - Pension Expense	64,840
4240.100 - Workers Comp-Premium	8,063
4250.400 - Physical-Fringe Benefits	480
<b>Personal Services - Fringe Benefits Total</b>	<b>214,615</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4310.200 - Engineering Consultants	150,000
4330.200 - Service Contract	100
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>150,100</b>
<b>Building, Equipment, and Vehicle Services</b>	
4400.200 - Electricity	155,000
4400.500 - Natural Gas	16,000
4410.400 - Lawn Care	25,000
4420.100 - Rpr/Mtce-Building	6,000
4420.200 - Rpr/Mtce-Property	5,000
4420.240 - Rpr/Mtce-Watermains	150,000

**City of Bismarck  
Annual Budget - Water Utility 665  
For the Year 2014**

<b>665 Water&amp;Sewer-Water</b>	
4420.245 - Rpr/Mtce-WaterServiceLine	250,000
4420.250 - Rpr/Mtce-Water Storage	100,000
4420.300 - Rpr/Mtce-Equipment	75,000
4420.400 - Rpr/Mtce-Vehicles	20,000
4430.100 - Rentals-Building	47,025
4430.200 - Rentals-Easements	300
4430.300 - Rentals-Equipment	1,000
4440.000 - Special Assessments	5,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>855,325</b>
<b>Travel and Training</b>	
4500.100 - Lodging	400
4500.200 - Meals	400
4500.300 - Airfare	1,000
4500.400 - Travel-Fuel	100
4510.100 - Conference Registration	1,000
4510.300 - In-House Training	100
4510.400 - Training Supplies	100
4510.500 - Safety Training	100
<b>Travel and Training Total</b>	<b>3,200</b>
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	2,600
4600.600 - Auto Insurance	2,000
4605.100 - Telephone	1,500
4605.200 - Cell Phones	2,400
4610.100 - Advertising/Promotions	200
4610.200 - Legal Ads	1,000
4610.300 - Public Educational Ads	200
4630.100 - Commission Board Fees	60
4630.300 - Membership/Dues	300
4635.100 - Computer Service Fees	200
4635.300 - Software Upgrade/Maintain	5,000
4650.300 - Drug Testing	500
4650.400 - Lab Test	100
4655.300 - Drug Testing-Recruitment	100
4655.600 - Candidate Assessment Svc	1,000
4660.200 - Physical-Required	200
4670.000 - Depreciation Expense	1,625,500
4690.400 - Claims-Damage	200
<b>Other Operating Services Total</b>	<b>1,643,060</b>

**City of Bismarck**  
**Annual Budget - Water Utility 665**  
**For the Year 2014**

**665 Water&Sewer-Water**

**Operating Supplies**

4700.100 - Office Supplies	600
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	4,000
4700.400 - Copier/Printer Supplies	1,000
4700.500 - Postage	300
4700.600 - Small Software Programs	2,000
4705.000 - Uniforms	5,000
4710.100 - Shop Supplies	2,000
4710.200 - Small Tools/Equipment	6,000
4710.300 - Testing Supplies	100
4710.500 - Lighting Supplies	100
4725.100 - Gasoline	25,000
4725.200 - Diesel	8,000
4735.100 - Safety Supplies	1,500
4735.150 - Safety Small Equipment	1,000
4750.000 - Subscriptions/Publication	200

**Operating Supplies Total** **57,300**

**Capital Outlay**

6670.100 - Vehicles	26,000
6730.300 - CIP-Watermains	7,412,000
6730.310 - CIP-Water Storage/Pumping	2,100,000

**Capital Outlay Total** **9,538,000**

**Other Financing Uses**

8000.289 - Transfer-Social Sec Tax	48,000
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**Other Financing Uses Total** **48,000**

**668 Water Distribution Total** **13,185,049**

**669 Meter Reading**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	84,237
4120.000 - Part-Time Wages	23,660
4130.000 - Overtime Wages	400
4170.000 - Sick Overage	670

**Personal Services - Salaries & Wage Total** **108,967**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	23,779
4200.200 - Life Insurance	125

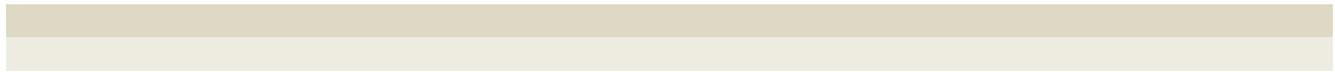
**City of Bismarck  
Annual Budget - Water Utility 665  
For the Year 2014**

<b>665 Water&amp;Sewer-Water</b>	
4200.400 - Pension Expense	8,385
4240.100 - Workers Comp-Premium	1,632
<b>Personal Services - Fringe Benefits Total</b>	<b>33,921</b>
<b>Professional, Legal, and Contracted Service Fees</b>	
4330.100 - Contract Labor	25,000
4330.200 - Service Contract	15,000
<b>Professional, Legal, and Contracted Service Fees Total</b>	<b>40,000</b>
<b>Building, Equipment, and Vehicle Services</b>	
4420.300 - Rpr/Mtce-Equipment	5,000
4420.400 - Rpr/Mtce-Vehicles	2,500
4430.300 - Rentals-Equipment	2,000
<b>Building, Equipment, and Vehicle Services Total</b>	<b>9,500</b>
<b>Travel and Training</b>	
4510.300 - In-House Training	50
4510.400 - Training Supplies	50
4510.500 - Safety Training	50
<b>Travel and Training Total</b>	<b>150</b>
<b>Other Operating Services</b>	
4600.600 - Auto Insurance	250
4605.100 - Telephone	100
4605.200 - Cell Phones	250
4630.300 - Membership/Dues	10
4635.100 - Computer Service Fees	50
4635.200 - Network Services	1,800
4635.300 - Software Upgrade/Maintain	500
4650.300 - Drug Testing	100
4670.000 - Depreciation Expense	13,000
4690.400 - Claims-Damage	200
<b>Other Operating Services Total</b>	<b>16,260</b>
<b>Operating Supplies</b>	
4705.000 - Uniforms	500
4710.100 - Shop Supplies	4,000
4710.200 - Small Tools/Equipment	1,000
4725.100 - Gasoline	9,000
4735.100 - Safety Supplies	100
4735.150 - Safety Small Equipment	50
<b>Operating Supplies Total</b>	<b>14,650</b>

**City of Bismarck**  
**Annual Budget - Water Utility 665**  
**For the Year 2014**

<b>665 Water&amp;Sewer-Water</b>	
<b>Capital Outlay</b>	
6650.100 - Machinery/Equipment	3,000,000
<b>Capital Outlay Total</b>	<b>3,000,000</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	7,978
<b>Other Financing Uses Total</b>	<b>7,978</b>
<b>669 Meter Reading Total</b>	<b>3,231,426</b>
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<b>665 Water &amp; Sewer - Water Total</b>	<b>37,418,375</b>
<b>Less Depreciation Expense</b>	<b>3,288,500</b>
<b>Net Water Total</b>	<b>34,129,875</b>
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**City of Bismarck  
 Estimated Cash Balance  
 Enterprise Fund  
 Water Utility  
 2014 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2013		\$ 24,621,693
Revenues		26,573,089
Expenditures		
Administration	1,470,704	
Water Treatment	17,881,196	
Water Distribution	11,559,549	
Meter Reading	3,218,426	
Total Expenditures	34,129,875	34,129,875
Principal Loan Payment		1,375,000
Estimated Ending Cash Balance - December 31, 2014		\$ 15,689,907

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Sanitary Sewer Utility  
2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
<b>Sanitary Sewers</b>			
Salary/Wages	\$ 227,771	\$ 282,589	\$ 289,261
Fringe Benefits	84,522	98,976	99,318
Professional/Legal Services	150,258	24,000	364,000
Property/Equipment	527,589	514,203	620,835
Travel/Training	1,036	1,550	3,050
Service Expense	1,719,920	1,794,060	1,796,040
Supply Expense	99,521	95,800	87,300
Capital Expense	4,287,979	4,050,000	4,788,000
Transfers	113,652	92,196	95,554
<b>Total Expenditures</b>	<b>\$ 7,212,247</b>	<b>\$ 6,953,374</b>	<b>\$ 8,143,358</b>
Number of Employees	4.50	5.67	5.67
Miles of Sewermains	297	298	300
<b>Waste Water Treatment</b>			
Salary/Wages	\$ 699,619	\$ 779,811	\$ 838,225
Fringe Benefits	204,182	222,894	255,776
Professional/Legal Services	719	10,700	40,700
Property/Equipment	646,357	606,100	584,300
Travel/Training	5,817	6,650	6,700
Service Expense	1,086,459	1,087,450	1,091,750
Supply Expense	448,685	417,700	480,800
Capital Expense	391,254	1,600,000	3,286,000
Transfers	55,456	57,432	60,672
<b>Total Expenditures</b>	<b>\$ 3,538,547</b>	<b>\$ 4,788,737</b>	<b>\$ 6,644,923</b>
Number of Employees	14.00	14.00	15.00
Gallons Treated	2,291,000,000	2,400,000,000	2,470,000,000
* Treatment Cost Per Gallon	\$ 0.001374	\$ 0.001329	\$ 0.001360
Gallons of Biosolids Land Applied	4,128,200	4,500,000	4,600,000
Dry Tons of Solids Land Applied	947	900	925

\* Exclusive of Capital Expenses

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Sanitary Sewer Utility (Continued)  
2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
Revenues			
Government	\$ 2,495,675	\$ 1,600,000	\$ 2,500,000
Charge for Services	6,246,006	6,482,500	6,814,400
Special Assessments	298,589	391,000	440,000
Interest	50,599	30,000	40,000
Rental	635	1,500	2,250
Total Revenues	<u>\$ 9,091,504</u>	<u>\$ 8,505,000</u>	<u>\$ 9,796,650</u>
Total Sanitary Sewer Utility Revenues	\$ 9,091,504	\$ 8,505,000	\$ 9,796,650
Total Sanitary Sewer Utility Expenditures	\$ 10,750,794	\$ 11,742,111	\$ 14,788,281
Total Sanitary Sewer Utility Expenditures w/o Capital Expenses	\$ 6,071,562	\$ 6,092,111	\$ 6,714,281
Population (Estimated)	64,588	65,375	67,951
* Operating Cost Per Capita	\$94.00	\$93.19	\$98.81
* Revenue Per Capita	\$102.12	\$105.62	\$107.38

\* Exclusive of Capital Expenses, Government Revenues & Sale of Assets (Disposal)

**City of Bismarck**  
**Revenue Budget - Sanitary Sewer Utility 670**  
**For the Year 2014**

<b>Intergovernmental Revenue</b>	
3290.000 - Contribution Revenue	2,500,000
<b>Intergovernmental Revenue Total</b>	<b>2,500,000</b>
<b>Charges for Services</b>	
3310.275 - Fees-Prepaid Impr District	60,000
3330.130 - Sale of Labor-Tapping	1,000
3340.125 - Sale of Hauled Waste	60,000
3340.150 - Fees-Industrial Surcharge	30,000
3340.155 - Back-Up Surcharge	62,400
3340.275 - Sale of Sewer	6,600,000
3350.175 - Fees-Tapping Machine	500
<b>Charges for Services Total</b>	<b>6,813,900</b>
<b>Other Income</b>	
3355.100 - Other Income	500
<b>Other Income Total</b>	<b>500</b>
<b>Special Assessment Revenue</b>	
3500.250 - SA-Sanitary Sewer-Current	300,000
3500.275 - SA-Sanitary Sewer-Pd Full	125,000
3500.300 - SA-Sanitary Sewer-Prior	15,000
<b>Special Assessment Revenue Total</b>	<b>440,000</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	40,000
<b>Investment Earnings Total</b>	<b>40,000</b>
<b>Rental</b>	
3710.150 - Rent-Hayland	1,750
3740.100 - Rent-Equipment	500
<b>Rental Total</b>	<b>2,250</b>
<b>Grand Total</b>	<b>9,796,650</b>
<b>Cash Reserve</b>	<b>2,696,131</b>
<b>Total Water &amp; Sewer - Sanitary Sewer</b>	<b>12,492,781</b>

**City of Bismarck**  
**Annual Budget - Sanitary Sewer Utility 670**  
**For the Year 2014**

**670 Water&Sewer-SanitarySewer**

**671 Sanitary Sewer**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	279,666
4130.000 - Overtime Wages	8,000
4170.000 - Sick Overage	1,595

**Personal Services - Salaries & Wage Total** **289,261**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	67,412
4200.200 - Life Insurance	354
4200.400 - Pension Expense	28,532
4240.100 - Workers Comp-Premium	3,020

**Personal Services - Fringe Benefits Total** **99,318**

**Professional, Legal, and Contracted Service Fees**

4310.200 - Engineering Consultants	350,000
4330.200 - Service Contract	14,000

**Professional, Legal, and Contracted Service Fees Total** **364,000**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	10,000
4400.200 - Electricity	135,000
4400.400 - Waste Disposal	350
4400.500 - Natural Gas	26,000
4400.600 - Utilities-Street Lights	600
4400.700 - Utilities-Storm Sewers	180
4410.400 - Lawn Care	15,000
4420.100 - Rpr/Mtce-Building	15,000
4420.200 - Rpr/Mtce-Property	6,000
4420.260 - Rpr/Mtce-Sewers	250,000
4420.300 - Rpr/Mtce-Equipment	100,000
4420.400 - Rpr/Mtce-Vehicles	20,000
4430.100 - Rentals-Building	36,705
4430.200 - Rentals-Easements	3,000
4440.000 - Special Assessments	3,000

**Building, Equipment, and Vehicle Services Total** **620,835**

**Travel and Training**

4500.100 - Lodging	600
4500.200 - Meals	600

**City of Bismarck**  
**Annual Budget - Sanitary Sewer Utility 670**  
**For the Year 2014**

<b>670 Water&amp;Sewer-SanitarySewer</b>	
4500.300 - Airfare	500
4500.400 - Travel-Fuel	200
4510.100 - Conference Registration	1,000
4510.300 - In-House Training	50
4510.400 - Training Supplies	50
4510.500 - Safety Training	50
<b>Travel and Training Total</b>	<b>3,050</b>
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	1,800
4600.400 - General Liability	11,000
4600.600 - Auto Insurance	1,600
4605.100 - Telephone	1,500
4605.200 - Cell Phones	600
4610.100 - Advertising/Promotions	100
4610.200 - Legal Ads	300
4610.300 - Public Educational Ads	100
4615.000 - Printing/Binding	4,000
4618.000 - Mailing Services	1,000
4630.100 - Commission Board Fees	60
4630.300 - Membership/Dues	200
4635.300 - Software Upgrade/Maintain	2,000
4650.300 - Drug Testing	60
4655.300 - Drug Testing-Recruitment	20
4655.600 - Candidate Assessment Svc	1,000
4670.000 - Depreciation Expense	1,720,500
4675.600 - Interest Expense	-
4685.500 - Hepatitis B	-
4690.300 - Claims-Legal	50,000
4690.400 - Claims-Damage	200
<b>Other Operating Services Total</b>	<b>1,796,040</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	400
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	3,000
4700.400 - Copier/Printer Supplies	2,500
4700.500 - Postage	23,000

**City of Bismarck**  
**Annual Budget - Sanitary Sewer Utility 670**  
**For the Year 2014**

<b>670 Water&amp;Sewer-SanitarySewer</b>	
4705.000 - Uniforms	1,600
4710.100 - Shop Supplies	500
4710.200 - Small Tools/Equipment	3,000
4710.500 - Lighting Supplies	100
4715.155 - Miscellaneous Chemicals	30,000
4725.100 - Gasoline	20,000
4725.200 - Diesel	2,000
4735.100 - Safety Supplies	500
4735.150 - Safety Small Equipment	100
4750.000 - Subscriptions/Publication	100
<b>Operating Supplies Total</b>	<b>87,300</b>
<b>Capital Outlay</b>	
6650.100 - Machinery/Equipment	200,000
6670.100 - Vehicles	26,000
6730.400 - CIP-Sanitary Sewers	4,562,000
<b>Capital Outlay Total</b>	<b>4,788,000</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	74,566
8000.289 - Transfer-Social Sec Tax	20,988
<b>Other Financing Uses Total</b>	<b>95,554</b>
<b>671 Sanitary Sewer Total</b>	<b>8,143,358</b>
<b>672 Waste Water Treatment</b>	
<hr/>	
<b>Personal Services - Salaries &amp; Wage</b>	
4110.000 - Regular Salaries	788,736
4130.000 - Overtime Wages	30,000
4160.000 - Annual Leave	16,120
4170.000 - Sick Overage	3,369
<b>Personal Services - Salaries &amp; Wage Total</b>	<b>838,225</b>
<b>Personal Services - Fringe Benefits</b>	
4200.100 - Health Insurance	164,198
4200.200 - Life Insurance	937
4200.300 - Disability Insurance	141
4200.400 - Pension Expense	82,482
4240.100 - Workers Comp-Premium	8,018
<b>Personal Services - Fringe Benefits Total</b>	<b>255,776</b>

**City of Bismarck**  
**Annual Budget - Sanitary Sewer Utility 670**  
**For the Year 2014**

**670 Water&Sewer-SanitarySewer**

**Professional, Legal, and Contracted Service Fees**

4310.200 - Engineering Consultants	40,000
4330.200 - Service Contract	700

**Professional, Legal, and Contracted Service Fees Total** **40,700**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	100,000
4400.200 - Electricity	170,000
4400.400 - Waste Disposal	28,000
4400.500 - Natural Gas	60,000
4410.100 - Janitorial Service	14,000
4410.400 - Lawn Care	20,000
4420.100 - Rpr/Mtce-Building	20,000
4420.200 - Rpr/Mtce-Property	5,000
4420.280 - Rpr/Mtce-Parking Lot	5,000
4420.300 - Rpr/Mtce-Equipment	150,000
4420.400 - Rpr/Mtce-Vehicles	12,000
4440.200 - Property Taxes	300

**Building, Equipment, and Vehicle Services Total** **584,300**

**Travel and Training**

4500.100 - Lodging	2,000
4500.200 - Meals	800
4500.300 - Airfare	1,500
4500.400 - Travel-Fuel	250
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	1,800
4510.300 - In-House Training	100
4510.400 - Training Supplies	100
4510.500 - Safety Training	100

**Travel and Training Total** **6,700**

**Other Operating Services**

4600.100 - State Fire and Tornado	8,000
4600.200 - Boiler Insurance	600
4600.400 - General Liability	200
4600.600 - Auto Insurance	1,400
4605.100 - Telephone	6,000
4605.200 - Cell Phones	600

**City of Bismarck**  
**Annual Budget - Sanitary Sewer Utility 670**  
**For the Year 2014**

<b>670 Water&amp;Sewer-SanitarySewer</b>	
4610.100 - Advertising/Promotions	1,000
4610.200 - Legal Ads	300
4610.300 - Public Educational Ads	500
4615.000 - Printing/Binding	200
4621.100 - Educational Program-Adult	500
4630.300 - Membership/Dues	300
4635.200 - Network Services	11,000
4635.300 - Software Upgrade/Maintain	3,000
4650.300 - Drug Testing	100
4650.400 - Lab Test	10,000
4655.300 - Drug Testing-Recruitment	50
4655.600 - Candidate Assessment Svc	2,000
4670.000 - Depreciation Expense	575,000
4675.500 - Bond Service Fees	73,000
4675.600 - Interest Expense	398,000
<b>Other Operating Services Total</b>	<b>1,091,750</b>

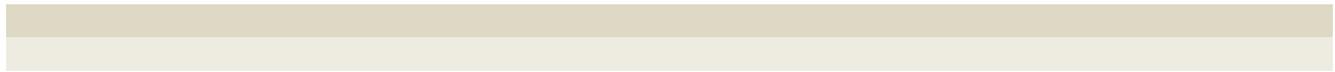
**Operating Supplies**

4700.100 - Office Supplies	1,600
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	1,500
4700.400 - Copier/Printer Supplies	500
4700.500 - Postage	600
4700.600 - Small Software Programs	500
4705.000 - Uniforms	6,000
4710.100 - Shop Supplies	5,000
4710.200 - Small Tools/Equipment	10,000
4710.300 - Testing Supplies	8,000
4710.500 - Lighting Supplies	300
4710.600 - Janitorial Supplies	2,000
4715.125 - Chlorine	20,000
4715.145 - Sulfur Dioxide	18,000
4715.150 - Polymer	3,000
4715.151 - Sodium Hydroxide	60,000
4715.152 - Ferric Chloride	300,000
4715.155 - Miscellaneous Chemicals	8,000
4725.100 - Gasoline	6,000
4725.200 - Diesel	18,000
4725.300 - Oil	5,000

**City of Bismarck**  
**Annual Budget - Sanitary Sewer Utility 670**  
**For the Year 2014**

<b>670 Water&amp;Sewer-SanitarySewer</b>	
4725.400 - Propane for Vehicles	100
4735.100 - Safety Supplies	6,000
4750.000 - Subscriptions/Publication	200
<b>Operating Supplies Total</b>	<b>480,800</b>
<b>Capital Outlay</b>	
6730.410 - CIP-Waste Water Treatment	3,286,000
<b>Capital Outlay Total</b>	<b>3,286,000</b>
<b>Other Financing Uses</b>	
8000.289 - Transfer-Social Sec Tax	60,672
<b>Other Financing Uses Total</b>	<b>60,672</b>
<b>672 Waste Water Treatment Total</b>	<b>6,644,923</b>
<b>670 Water &amp; Sewer - Sanitary Sewer Total</b>	<b>14,788,281</b>
<b>Less Depreciation Expense</b>	<b>2,295,500</b>
<b>Net Sanitary Sewer Total</b>	<b>12,492,781</b>

**City of Bismarck  
Estimated Cash Balance  
Enterprise Fund  
Sanitary Sewer Utility  
2014 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2013		\$ 12,041,864
Revenues		9,796,650
Expenditures		
Sanitary Sewer	6,422,858	
Waste Water Treatment	6,069,923	
Total Expenditures	<u>12,492,781</u>	12,492,781
Principal Loan Payment		885,000
Estimated Ending Cash Balance - December 31, 2014		<u><u>\$ 8,460,733</u></u>

**Service Efforts and Accomplishments**  
**Enterprise Fund**  
**Storm Water Utility**  
**2014 Financial Plan**

	2012 Actual	2013 Budget	2014 Budget
Salary/Wages	\$ 160,368	\$ 178,481	\$ 186,684
Fringe Benefits	48,636	48,770	49,600
Professional/Legal Services	206,295	200,200	400,200
Property/Equipment	644,121	524,153	746,254
Travel/Training	3,034	3,500	3,450
Service Expense	645,625	654,950	701,360
Supply Expense	21,056	14,750	15,100
Capital Expense	684,715	150,000	100,000
Transfers	114,510	51,974	56,618
Total Storm Water Expenditures	<u>\$ 2,528,360</u>	<u>\$ 1,826,778</u>	<u>\$ 2,259,266</u>
Number of Employees	2.49	2.66	2.66
Number of Storm Water Permits	377	250	600
Revenues			
Licenses and Permits	\$ -	\$ -	\$ 120,000
Government	2,200,824	-	-
Charge for Services	983,176	1,105,000	1,155,000
Special Assessments	242,109	87,000	131,000
Interest	18,892	10,000	12,000
Transfers	36,980	-	-
Sate of Assets	309,856	-	-
Total Revenues	<u>\$ 3,791,838</u>	<u>\$ 1,202,000</u>	<u>\$ 1,418,000</u>
Total Storm Water Utility Revenues	\$ 3,791,838	\$ 1,202,000	\$ 1,418,000
Total Storm Water Utility Expenditures	\$ 2,528,360	\$ 1,826,778	\$ 2,259,266
Total Storm Water Utility Expenditures without Capital Expenses	\$ 1,843,645	\$ 1,676,778	\$ 2,159,266
Population (Estimated)	64,588	65,375	67,951
* Operating Cost Per Capita	\$28.54	\$25.65	\$31.78
* Revenue Per Capita	\$24.63	\$18.39	\$20.87

\* Exclusive of Capital Expenses & Government Revenue

**City of Bismarck**  
**Revenue Budget - Storm Sewer Utility 675**  
**For the Year 2014**

<b>Licenses &amp; Permits</b>	
3130.875 - Permits-Erosion/Sediment Control, None	120,000
<b>Licenses &amp; Permits Total</b>	<b>120,000</b>
<b>Charges for Services</b>	
3340.300 - Fees-Storm Water	965,000
3340.325 - Fees-Construction Unannex	190,000
<b>Charges for Services Total</b>	<b>1,155,000</b>
<b>Special Assessment Revenue</b>	
3500.400 - SA-Storm Water-Current	125,000
3500.415 - SA-Storm Sewer-Pd in Full	1,000
3500.425 - SA-Storm Water-Prior	5,000
<b>Special Assessment Revenue Total</b>	<b>131,000</b>
<b>Investment Earnings</b>	
3600.300 - Interest-Construction	6,000
3600.600 - Interest-Investment	6,000
<b>Investment Earnings Total</b>	<b>12,000</b>
<b>Grand Total</b>	<b>1,418,000</b>
<b>Cash Reserve</b>	<b>148,266</b>
<b>Total Water &amp; Sewer - Storm Sewer</b>	<b>1,566,266</b>

**City of Bismarck**  
**Annual Budget - Storm Sewer Utility 675**  
**For the Year 2014**

**675 Water&Sewer-Storm Water**

**676 Storm Water Operations**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	168,584
4120.000 - Part-Time Wages	17,600
4130.000 - Overtime Wages	500

**Personal Services - Salaries & Wage Total** **186,684**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	31,626
4200.200 - Life Insurance	167
4200.400 - Pension Expense	16,750
4240.100 - Workers Comp-Premium	1,057

**Personal Services - Fringe Benefits Total** **49,600**

**Professional, Legal, and Contracted Service Fees**

4310.200 - Engineering Consultants	400,000
4330.200 - Service Contract	200

**Professional, Legal, and Contracted Service Fees Total** **400,200**

**Building, Equipment, and Vehicle Services**

4400.200 - Electricity	5,000
4410.400 - Lawn Care	30,000
4420.100 - Rpr/Mtce-Building	1,000
4420.200 - Rpr/Mtce-Property	10,000
4420.270 - Rpr/Mtce-Drainage	250,000
4420.300 - Rpr/Mtce-Equipment	10,000
4420.400 - Rpr/Mtce-Vehicles	500
4430.100 - Rentals-Building	21,666
4430.200 - Rentals-Easements	200
4430.300 - Rentals-Equipment	500
4440.000 - Special Assessments	417,388

**Building, Equipment, and Vehicle Services Total** **746,254**

**Travel and Training**

4500.100 - Lodging	600
4500.200 - Meals	500
4500.300 - Airfare	1,000
4500.400 - Travel-Fuel	300

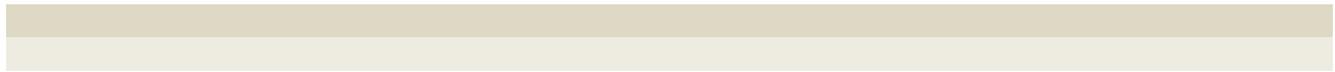
**City of Bismarck**  
**Annual Budget - Storm Sewer Utility 675**  
**For the Year 2014**

<b>675 Water&amp;Sewer-Storm Water</b>	
4510.100 - Conference Registration	800
4510.400 - Training Supplies	200
4510.500 - Safety Training	50
<b>Travel and Training Total</b>	<b>3,450</b>
<b>Other Operating Services</b>	
4600.100 - State Fire and Tornado	500
4600.400 - General Liability	2,100
4600.600 - Auto Insurance	400
4605.100 - Telephone	200
4605.200 - Cell Phones	1,000
4610.100 - Advertising/Promotions	600
4610.200 - Legal Ads	500
4610.300 - Public Educational Ads	500
4615.000 - Printing/Binding	600
4618.000 - Mailing Services	300
4621.100 - Educational Program-Adult	1,000
4630.100 - Commission Board Fees	60
4630.300 - Membership/Dues	300
4635.300 - Software Upgrade/Maintain	200
4650.400 - Lab Test	100
4670.000 - Depreciation Expense	693,000
<b>Other Operating Services Total</b>	<b>701,360</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	400
4700.200 - Office Small Equipment	500
4700.300 - Computer Small Equipment	500
4700.400 - Copier/Printer Supplies	700
4700.500 - Postage	4,000
4700.600 - Small Software Programs	3,000
4705.000 - Uniforms	400
4710.200 - Small Tools/Equipment	400
4710.300 - Testing Supplies	100
4725.100 - Gasoline	4,000
4725.200 - Diesel	400
4735.100 - Safety Supplies	500
4750.000 - Subscriptions/Publication	200
<b>Operating Supplies Total</b>	<b>15,100</b>

**City of Bismarck**  
**Annual Budget - Storm Sewer Utility 675**  
**For the Year 2014**

<b>675 Water&amp;Sewer-Storm Water</b>	
<b>Capital Outlay</b>	
6730.500 - CIP-Storm Sewer	100,000
<b>Capital Outlay Total</b>	<b>100,000</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	44,298
8000.289 - Transfer-Social Sec Tax	12,320
<b>Other Financing Uses Total</b>	<b>56,618</b>
<b>676 Storm Water Operations Total</b>	<b>2,259,266</b>
<hr/>	
<b>675 Water &amp; Sewer - Storm Water Total</b>	<b>2,259,266</b>
<b>Less Depreciation Expense</b>	<b>693,000</b>
<b>Net Storm Water Total</b>	<b>1,566,266</b>

**City of Bismarck  
Estimated Cash Balance  
Enterprise Fund  
Storm Water Utility  
2014 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2013		\$ 4,871,555
Revenues		1,418,000
Expenditures		
Storm Sewers	<u>1,566,266</u>	
Total Expenditures		1,566,266
Estimated Ending Cash Balance - December 31, 2014		<u><u>\$ 4,723,289</u></u>

## COMMERCIAL PROPERTY

Commercial Property is a fund established to account for the revenue and expenses associated with the retail properties at the Bowen Avenue Commercial Center. The Center is located at 5th Street and Bowen Avenue and is strategically located across the street from the Civic Center. The City purchased the properties for additional parking in the future. The Center is managed by Rocky Gordon & Company, LLC.

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Commercial Property  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Professional/Legal Services	\$ 8,654	\$ 8,925	\$ 9,050
Property/Equipment	54,035	56,000	65,915
Service Expense	53,581	53,735	53,935
Supply Expense	621	1,400	1,300
Capital Outlay	-	-	47,887
Transfers	483	17,806	23,063
Total Expenditures	<u>\$ 117,374</u>	<u>\$ 137,866</u>	<u>\$ 201,150</u>
Revenues			
Interest	\$ 626	\$ 593	\$ 600
Rental	191,824	196,620	200,550
Total Revenues	<u>\$ 192,450</u>	<u>\$ 197,213</u>	<u>\$ 201,150</u>

**City of Bismarck**  
**Revenue Budget - Commercial Property 685**  
**For the Year 2014**

<b>Investment Earnings</b>	
3600.600 - Interest-Investment	600
<b>Investment Earnings Total</b>	<b>600</b>
<b>Rental</b>	
3720.150 - Rent-Strip Mall	200,000
3720.160 - Rent-Billboard	550
<b>Rental Total</b>	<b>200,550</b>
<hr/>	
<b>Grand Total</b>	<b>201,150</b>
<hr/>	
<b>Cash Reserve</b>	-
<hr/>	
<b>Total Commercial Property</b>	<b>201,150</b>
<hr/>	

**City of Bismarck**  
**Annual Budget - Commercial Property 685**  
**For the Year 2014**

**685 Commercial Property**

**000 Operations**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees	50
4310.550 - Management Consultants	9,000

**Professional, Legal, and Contracted Service Fees Total** **9,050**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	1,500
4400.200 - Electricity	3,200
4400.400 - Waste Disposal	250
4400.500 - Natural Gas	1,000
4410.300 - Snow Removal	10,000
4410.400 - Lawn Care	1,000
4420.100 - Rpr/Mtce-Building	8,000
4420.200 - Rpr/Mtce-Property	5,965
4440.200 - Property Taxes	35,000

**Building, Equipment, and Vehicle Services Total** **65,915**

**Other Operating Services**

4600.100 - State Fire and Tornado	500
4600.400 - General Liability	100
4610.100 - Advertising/Promotions	300
4670.000 - Depreciation Expense	53,035

**Other Operating Services Total** **53,935**

**Operating Supplies**

4700.100 - Office Supplies	200
4710.500 - Lighting Supplies	100
4710.600 - Janitorial Supplies	1,000

**Operating Supplies Total** **1,300**

**Capital Outlay**

6610.400 - Building Improvements	47,887
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**Capital Outlay Total** **47,887**

**Other Financing Uses**

8000.100 - Transfer-General Fund	23,063
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**Other Financing Uses Total** **23,063**

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**685 Commercial Property Total** **201,150**

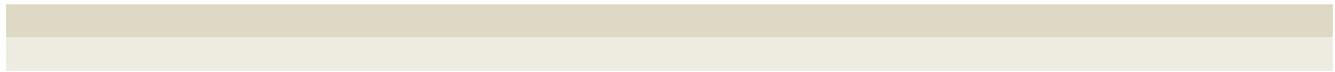
**Less Depreciation Expense** **53,035**

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**Net Commercial Property Total** **148,115**

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**City of Bismarck  
Estimated Cash Balance  
Enterprise Fund  
Commercial Property  
2014 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2013		\$ 315,289
Revenues		201,150
Expenditures		
Commercial Property	<u>148,115</u>	
Total Expenditures		148,115
Estimated Ending Cash Balance - December 31, 2014		<u><u>\$ 368,324</u></u>

## NPCC-TRANSLOAD OPERATIONS

This fund accounts for the lease activities at the Northern Plains Commerce Centre, NPCC. The transload facility is privately operated by Tubular Transport & Logistics through a lease agreement with the City. LaFarge, a diversified supplier of construction materials, also leases property at the NPCC. Bobcat Manufacturing Support Center also leased property for sub-assembly, kitting and engine dressing of compact equipment but recently purchased the property in 2013.

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
NPCC-Transload Operations  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Professional/Legal Services	\$ 15,976	\$ 850	\$ 900
Property/Equipment	7,311	51,702	55,000
Service Expense	199,390	201,410	239,300
Transfers	27,245	46,038	-
Total Expenditures	<u>\$ 249,922</u>	<u>\$ 300,000</u>	<u>\$ 295,200</u>
Revenues			
Interest	\$ 1,846	\$ -	\$ -
Rental	232,537	250,000	150,000
Sale of Assets	2,046,153	-	-
Total Revenues	<u>\$ 2,280,535</u>	<u>\$ 250,000</u>	<u>\$ 150,000</u>

**City of Bismarck**  
**Revenue Budget - Northern Plains Commerce Centre 686**  
**For the Year 2014**

<b>Rental</b>	
3710.175 - Rent-Land Lease	150,000
<b>Rental Total</b>	<b>150,000</b>
<hr/>	
<b>Grand Total</b>	<b>150,000</b>
<b>Cash Reserve</b>	-
<b>Total Northern Plains Commerce Centre</b>	<b>150,000</b>

**City of Bismarck**  
**Annual Budget - Northern Plains Commerce Centre 686**  
**For the Year 2014**

**686 Northern Plains Commerce Centre**

**000 Operations**

**Professional, Legal, and Contracted Service Fees**

4330.200 - Service Contract 900

**Professional, Legal, and Contracted Service Fees Total 900**

**Building, Equipment, and Vehicle Services**

4420.200 - Rpr/Mtce-Property 25,000

4420.500 - Rpr/Mtce-Rail 25,000

4440.200 - Property Taxes 5,000

**Building, Equipment, and Vehicle Services Total 55,000**

**Other Operating Services**

4600.100 - State Fire and Tornado 100

4610.200 - Legal Ads 200

4630.600 - Permits/Fees 5,000

4670.000 - Depreciation Expense 234,000

**Other Operating Services Total 239,300**

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**686 Northern Plains Commerce Centre Total 295,200**

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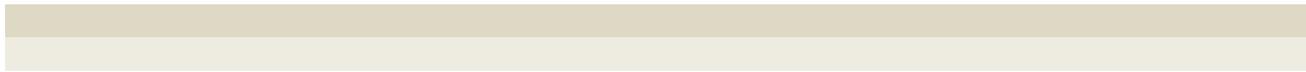
**Less Depreciation Expense 234,000**

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**Net Northern Plains Commerce Centre Total 61,200**

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**City of Bismarck  
Estimated Cash Balance  
Enterprise Fund  
Northern Plains Commerce Centre  
2014 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2013		\$ 4,268,716
Revenues		150,000
Expenditures		
Northern Plains Commerce Centre	<u>61,200</u>	
Total Expenditures		61,200
Estimated Ending Cash Balance - December 31, 2014		<u><u>\$ 4,357,516</u></u>

## PARKING AUTHORITY LOTS

The mission of the Bismarck Parking Authority is to provide convenient reasonably priced parking to residents, clients, customers, merchants, and employees of the Parking District. The Parking Authority currently manages 3 ramps and 2 surface lots. The total number of spaces under management is 1,225. In addition, the Parking Authority manages the office and retail space located in the Parkade Building and works closely with the Downtowners in the administration of the Parksmart program. The construction of a new parking ramp at 6th Street and Thayer was started in 2013 with an expected completion date in the fall of 2014. This will provide an additional 500 spaces in the downtown area.

The Parking Authority Lots budget is established to account for the operations of the parking lots under the jurisdiction of the Parking Authority Board.

**City of Bismarck  
Service Efforts and Accomplishments  
Enterprise Fund  
Parking Authority  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Professional/Legal Services	\$ 355,610	\$ 346,000	\$ 378,400
Property/Equipment	275,629	258,700	283,900
Service Expense	334,139	363,600	367,750
Supply Expense	25,570	13,000	15,600
Transfers	22,619	14,630	13,326
Total Expenditures	<u>\$ 1,013,567</u>	<u>\$ 995,930</u>	<u>\$ 1,058,976</u>
Revenues			
Charges for Services	\$ -	\$ 3,000	\$ 3,000
Interest	3,810	3,425	4,344
Rental	963,953	859,000	1,081,000
Sale of Assets	6,771	-	-
Total Revenues	<u>\$ 974,534</u>	<u>\$ 865,425</u>	<u>\$ 1,088,344</u>

**City of Bismarck**  
**Revenue Budget - Parking Authority Lots 690**  
**For the Year 2014**

<b>Other Income</b>	
3355.150 - Insurance Conferment	3,000
<b>Other Income Total</b>	<b>3,000</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	4,344
<b>Investment Earnings Total</b>	<b>4,344</b>
<b>Rental</b>	
3720.100 - Rent-Parking Lot	1,081,000
3720.125 - Rent-3rd & Main	-
<b>Rental Total</b>	<b>1,081,000</b>
<b>Grand Total</b>	<b>1,088,344</b>
<b>Cash Reserve</b>	<b>-</b>
<b>Total Parking Authority Lots</b>	<b>1,088,344</b>

**City of Bismarck**  
**Annual Budget - Parking Authority Lots 690**  
**For the Year 2014**

**690 Parking Authority Lots**

**000 Operations**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees	6,000
4330.100 - Contract Labor	241,000
4330.200 - Service Contract	106,400
4330.300 - Facility Service Contract	25,000

**Professional, Legal, and Contracted Service Fees Total** **378,400**

**Building, Equipment, and Vehicle Services**

4400.100 - Water/Sewer	7,300
4400.200 - Electricity	103,360
4400.400 - Waste Disposal	5,000
4400.500 - Natural Gas	32,640
4410.100 - Janitorial Service	18,000
4410.200 - Facility Laundry	1,500
4410.300 - Snow Removal	12,600
4420.100 - Rpr/Mtce-Building	60,500
4430.300 - Rentals-Equipment	15,000
4440.000 - Special Assessments	11,200
4440.200 - Property Taxes	16,800

**Building, Equipment, and Vehicle Services Total** **283,900**

**Other Operating Services**

4600.100 - State Fire and Tornado	18,000
4605.100 - Telephone	3,750
4610.100 - Advertising/Promotions	5,000
4670.000 - Depreciation Expense	334,000
4675.100 - Bank Service Charges	7,000

**Other Operating Services Total** **367,750**

**Operating Supplies**

4710.100 - Shop Supplies	14,600
4710.200 - Small Tools/Equipment	1,000

**Operating Supplies Total** **15,600**

**Other Financing Uses**

8000.100 - Transfer-General Fund	13,326
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**Other Financing Uses Total** **13,326**

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**690 Parking Authority Lots Total** **1,058,976**

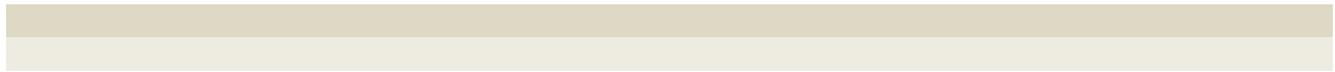
**Less Depreciation Expense** **334,000**

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**Net Parking Authority Lots Total** **724,976**

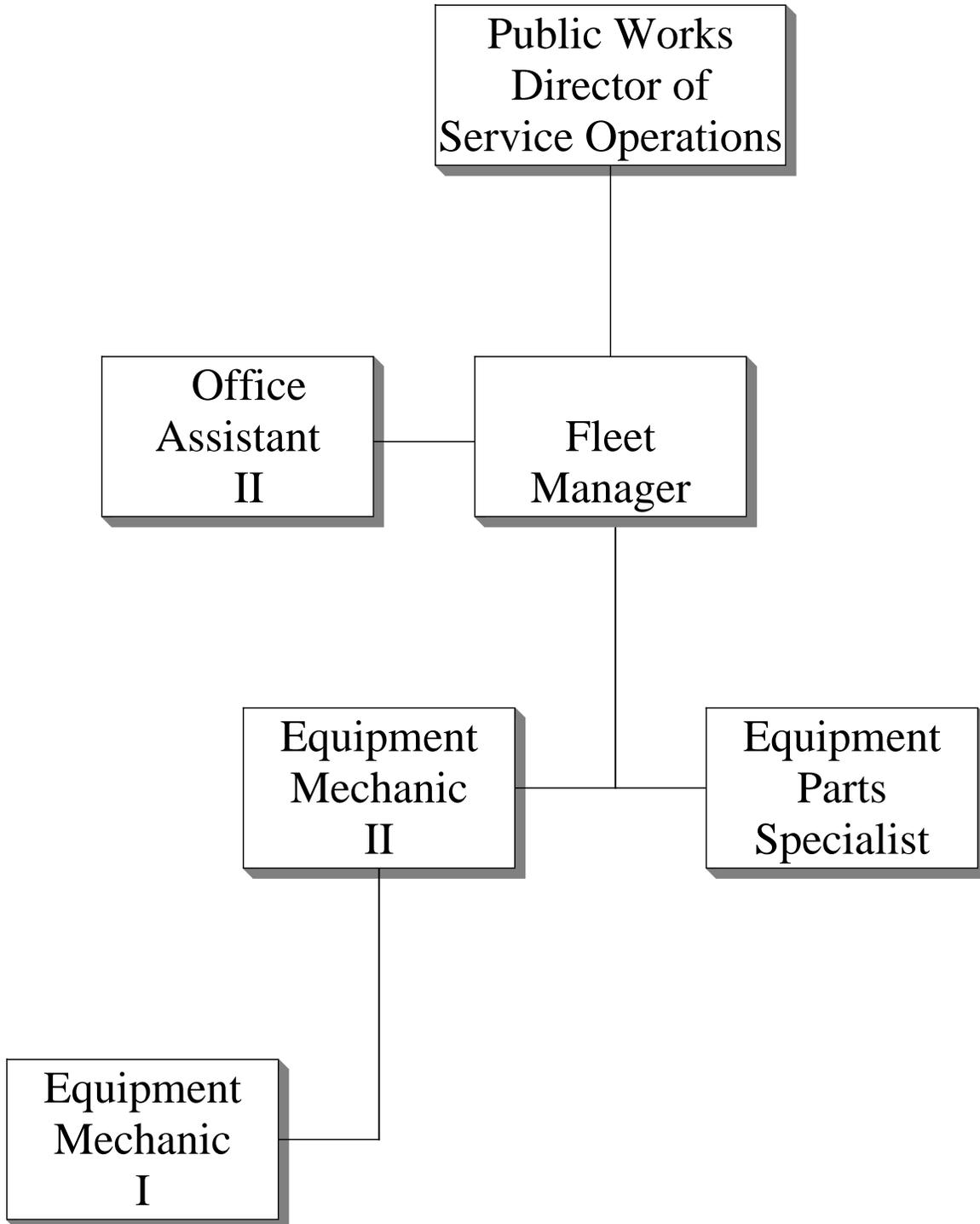
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**City of Bismarck  
Estimated Cash Balance  
Enterprise Fund  
Parking Authority Lots  
2014 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2013		\$ 930,096
Revenues		1,088,344
Expenditures		
Public Parking Lots	<u>724,976</u>	
Total Expenditures		724,976
Principal Loan Payment		100,000
Estimated Ending Cash Balance - December 31, 2014		<u><u>\$ 1,193,464</u></u>

City of Bismarck  
Fleet Services Department



## FLEET SERVICES

The mission of Fleet Services is to provide safe and dependable vehicles and equipment to City Employees and to conserve vehicle and equipment value through a program of inspection, periodic preventative maintenance, and replacement of approximately 700 pieces of equipment, machinery and vehicles for the City of Bismarck. Nine staff members provide high quality maintenance support, roadside and emergency repairs, parts, supplies, fuel dispensing and warehouse services. Operating revenue is derived from an hourly shop labor rate and service fees associated with parts and fuel management charges to customers.

**City of Bismarck  
Service Efforts and Accomplishments  
Internal Service  
Fleet Services  
2014 Budget**

	2012 Actual	2013 Budget	2014 Budget
Cost of Goods Sold	\$ 2,087,225	\$ 2,481,809	\$ 2,151,791
Salary/Wages	410,250	457,459	459,826
Fringe Benefits	152,644	158,290	157,208
Professional/Legal Services	756	1,000	830
Property/Equipment	179,112	171,201	186,052
Travel/Training	742	7,075	7,075
Service Expense	24,490	34,810	16,908
Supply Expense	16,084	21,774	19,364
Capital Expense	-	-	25,000
Transfers	95,417	77,419	70,810
<b>Total Expenditures</b>	<b>\$ 2,966,721</b>	<b>\$ 3,410,837</b>	<b>\$ 3,094,864</b>
Revenues			
Charge for Services	\$ 2,917,342	\$ 3,398,400	\$ 3,008,901
Interest	80	300	100
Rental	10,693	5,000	12,075
<b>Total Revenues</b>	<b>\$ 2,928,114</b>	<b>\$ 3,403,700</b>	<b>\$ 3,021,076</b>
Number of Employees	8.84	9.50	9.50
Preventative Maintenance	1,492	1,800	2,000
Service/Road Calls	94	85	95
<b>Total Work Orders Completed</b>	<b>6,386</b>	<b>7,600</b>	<b>8,000</b>

Note: Fleet Services is budgeted as an Internal Service Fund but reports to Service Operations

**City of Bismarck**  
**Revenue Budget - Fleet Services 705**  
**For the Year 2014**

<b>Charges for Services</b>	
3325.115 - Sale of Unleaded Gas	490,000
3325.120 - Sale of Diesel	698,201
3330.100 - Sale of Automotive Parts	1,320,000
3330.120 - Sale of Labor	500,000
3350.375 - Sale of Metals	700
<b>Charges for Services Total</b>	<b>3,008,901</b>
<b>Investment Earnings</b>	
3600.600 - Interest-Investment	100
<b>Investment Earnings Total</b>	<b>100</b>
<b>Rental</b>	
3740.100 - Rent-Equipment	12,075
<b>Rental Total</b>	<b>12,075</b>
<b>Grand Total</b>	<b>3,021,076</b>
<b>Cash Reserve</b>	<b>66,288</b>
<b>Total Fleet Services</b>	<b>3,087,364</b>

**City of Bismarck  
Annual Budget - Fleet Services 705  
For the Year 2014**

**705 Fleet Services**

**000 Operations**

**Cost of Goods Sold**

4010.000 - Cost of Parts	1,023,000
4020.000 - Cost of Unleaded Gas	465,500
4030.000 - Cost of Diesel Fuel	663,291

**Cost of Goods Sold Total** **2,151,791**

**Personal Services - Salaries & Wage**

4110.000 - Regular Salaries	424,598
4120.000 - Part-Time Wages	19,656
4130.000 - Overtime Wages	15,000
4170.000 - Sick Overage	572

**Personal Services - Salaries & Wage Total** **459,826**

**Personal Services - Fringe Benefits**

4200.100 - Health Insurance	107,003
4200.200 - Life Insurance	593
4200.400 - Pension Expense	42,055
4240.100 - Workers Comp-Premium	7,307
4240.200 - Workers Comp-Med Assmt	250

**Personal Services - Fringe Benefits Total** **157,208**

**Professional, Legal, and Contracted Service Fees**

4300.100 - Accting and Auditing Fees	700
4330.200 - Service Contract	130

**Professional, Legal, and Contracted Service Fees Total** **830**

**Building, Equipment, and Vehicle Services**

4420.100 - Rpr/Mtce-Building	1,000
4420.200 - Rpr/Mtce-Property	26,500
4420.300 - Rpr/Mtce-Equipment	4,000
4420.400 - Rpr/Mtce-Vehicles	5,386
4430.100 - Rentals-Building	149,166

**Building, Equipment, and Vehicle Services Total** **186,052**

**Travel and Training**

4500.100 - Lodging	1,000
4500.200 - Meals	600
4500.300 - Airfare	1,000
4500.350 - Car Rental	400

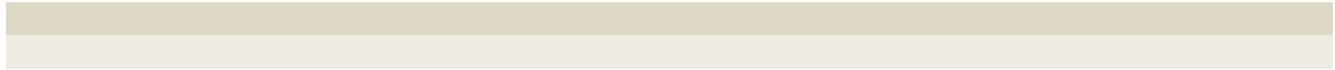
**City of Bismarck  
Annual Budget - Fleet Services 705  
For the Year 2014**

<b>705 Fleet Services</b>	
4500.400 - Travel-Fuel	100
4500.800 - Taxi/Parking	50
4510.100 - Conference Registration	3,500
4510.300 - In-House Training	200
4510.400 - Training Supplies	50
4510.500 - Safety Training	175
<b>Travel and Training Total</b>	<b>7,075</b>
<b>Other Operating Services</b>	
4605.100 - Telephone	1,150
4605.200 - Cell Phones	1,010
4610.100 - Advertising/Promotions	100
4615.000 - Printing/Binding	100
4630.300 - Membership/Dues	150
4635.100 - Computer Service Fees	100
4635.300 - Software Upgrade/Maintain	5,250
4635.400 - Computer Svc/Maintenance	500
4650.300 - Drug Testing	250
4650.400 - Lab Test	148
4655.100 - Background Checks	50
4660.100 - Physical-Fitness for Duty	300
4660.200 - Physical-Required	200
4670.000 - Depreciation Expense	7,500
4685.500 - Hepatitis B	100
<b>Other Operating Services Total</b>	<b>16,908</b>
<b>Operating Supplies</b>	
4700.100 - Office Supplies	1,200
4700.200 - Office Small Equipment	400
4700.300 - Computer Small Equipment	1,000
4700.400 - Copier/Printer Supplies	50
4700.500 - Postage	50
4700.600 - Small Software Programs	250
4705.000 - Uniforms	7,914
4710.100 - Shop Supplies	2,500
4710.200 - Small Tools/Equipment	1,500
4725.100 - Gasoline	4,000
4725.200 - Diesel	300
4750.000 - Subscriptions/Publication	200
<b>Operating Supplies Total</b>	<b>19,364</b>

**City of Bismarck**  
**Annual Budget - Fleet Services 705**  
**For the Year 2014**

<b>705 Fleet Services</b>	
<b>Capital Outlay</b>	
5020.100 - Machinery/Equipment	25,000
<b>Capital Outlay Total</b>	<b>25,000</b>
<b>Other Financing Uses</b>	
8000.100 - Transfer-General Fund	41,321
8000.289 - Transfer-Social Sec Tax	29,389
8000.760 - Transfer-Unemployment	100
<b>Other Financing Uses Total</b>	<b>70,810</b>
<hr/>	
<b>705 Fleet Services Total</b>	<b>3,094,864</b>
<b>Less Depreciation Expense</b>	<b>7,500</b>
<b>Net Fleet Services Total</b>	<b>3,087,364</b>

**City of Bismarck  
Estimated Cash Balance  
Internal Service Fund  
Fleet Services  
2014 Financial Plan**



Estimated Beginning Cash Balance - December 31, 2013		\$ 92,224
Revenues		3,021,076
Expenditures		
Fleet Services	<u>3,087,364</u>	
Total Expenditures		3,087,364
Estimated Ending Cash Balance - December 31, 2014		<u><u>\$ 25,936</u></u>

**CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2014**

	Cost	City Costs						Non City Costs		
		Enterprise Constr. Reserves	Motel/Liq Tax	Building Constr.	Sales Tax Fund	Special Assess.	Other	Private Donate	Federal Grant	State Grant
<b><u>ADMINISTRATION</u></b>										
Emergency Operation Center (EOC) Expansion	66,000						66,000 <sup>1</sup>			
<b><u>AIRPORT</u></b>										
Rehabilitate (Patch) 13/31	1,500,000	150,000							1,350,000	
Rehabilitate Taxiway Lights	120,000	12,000							108,000	
Wetland Mitigation-Phase III	500,000	50,000							450,000	
GA Apron Expansion	900,000	90,000							810,000	
Acquire ARFF Vehicle	800,000	800,000								
Purchase Plow	500,000	500,000								
Expand Passenger Parking	1,500,000	1,500,000								
<b>Airport Total</b>	<b>5,820,000</b>	<b>3,102,000</b>							<b>2,718,000</b>	
<b><u>CIVIC CENTER</u></b>										
Exhibit Hall Cooling Tower Replacement	200,000		200,000							
Belle Seat (840) Re-upholstering & Replace Carpet	316,650							316,650		
<b>Civic Center Total</b>	<b>516,650</b>		<b>200,000</b>					<b>316,650</b>		
<b><u>FIRE DEPARTMENT</u></b>										
Burn Building & Fire Station (Over 2 years)	1,508,000			1,018,000			490,000 <sup>2</sup>			
<b><u>PW-BUILDING MAINTENANCE</u></b>										
City/County Ofc Bldg-2nd Floor Remodeling	150,000						150,000 <sup>3</sup>			
<sup>1</sup> General Fund Cash Balance										
<sup>2</sup> Fire Truck Eqpt & Reserve										
<sup>3</sup> Building Improvement Fund										

**CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2014**

		City Costs						Non City Costs		
		Enterprise						Private	Federal	State
		Constr.	Motel/Liq	Building	Sales	Special		Donate	Grant	Grant
		Reserves	Tax	Constr.	Tax Fund	Assess.	Other			
	Cost									
<b><u>SOLID WASTE UTILITY</u></b>										
MSW Subtitle D Cell Closure	150,000	150,000								
County Shop Purchase	2,500,000	2,500,000								
	<b>2,650,000</b>	<b>2,650,000</b>								
<b><u>STREET LIGHTS &amp; TRAFFIC SIGNAL UTILITY</u></b>										
26th St & Main Ave Signal Upgrade	112,570						112,570	<sup>4</sup>		
Bismarck Expwy Fiber Optic and Camera Interconnect	55,011						55,011	<sup>4</sup>		
Video Camera Replacement Program	50,000						50,000	<sup>4</sup>		
Whiteway Conductor Replacement	55,000						55,000	<sup>4</sup>		
Whiteway Feed Point Replacement	55,000						55,000	<sup>4</sup>		
Bdwy Ave Street Light System Upgrade-Ph II	330,361						330,361	<sup>4</sup>		
	<b>657,942</b>						<b>657,942</b>			
<b><u>STREETS &amp; HIGHWAYS</u></b>										
Commission Special Road Projects	150,000				150,000					
ADA Curb Ramp Program	50,000								50,000	
City Wide Traffic Signals	460,000				140,000				320,000	
Street & Highway Safety Improvements	150,000				15,000				135,000	
Rural Roadway Upgrades	1,830,000				1,500,000	330,000		<sup>5</sup>		
Hard Surfaced Street Reconstruction Program	3,000,000				1,500,000	1,440,000	60,000	<sup>6</sup>		
<sup>4</sup> Street Light/Traffic Signal Utility										

**CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2014**

	Cost	City Costs						Non City Costs		
		Enterprise Constr. Reserves	Motel/Liq Tax	Building Constr.	Sales Tax Fund	Special Assess.	Other	Private Donate	Federal Grant	State Grant
Street Reconstruction & Subbase Drainage System	1,875,000				1,500,000	375,000				
Asphalt Street Resurfacing Program	7,965,000				1,565,000	5,985,000	415,000 <sup>6</sup>			
East Divide Ave-Volk Dr to E Bismarck Expressway Century Ave Bridge at Hay Creek	9,900,000				2,700,000				7,200,000	
								7		
N Washington St-Calgary Ave to 57th Ave	500,000				500,000					8
Bismarck Expressway Microsurfacing	757,500				82,500				675,000	
Highway Safety Improvement Project	4,292,500				467,500				3,825,000	
Bismarck Expressway Intersection Improvements	100,000				100,000					
Centennial Rd & 43rd Ave Reconstruction	500,000				500,000					
LaSalle Ave N at US 84								7		
<b>Streets/Highways Total</b>	<b>31,530,000</b>				<b>10,720,000</b>	<b>8,130,000</b>	<b>475,000</b>		<b>12,205,000</b>	
<b><u>WATER &amp; SEWER UTILITY</u></b>										
Wachter Lift Station Rehab	800,000	800,000								
Hay Creek Forcemain	132,000	132,000								
Southport Forcemain	390,000	390,000								
SCADA System Upgrade	1,150,000	1,150,000								
<sup>5</sup> Reauthorized \$1.4 million of Sales Tax from Construction Fund										
<sup>6</sup> Special Deficiency										
<sup>7</sup> Sales Tax Funds authorized in 2013										
<sup>8</sup> Add'l \$500,000 in Sales Tax Funds was authorized in 2013										

**CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2014**

	City Costs							Non City Costs		
	Cost	Enterprise						Private	Federal	State
		Constr. Reserves	Motel/Liq Tax	Building Constr.	Sales Tax Fund	Special Assess.	Other			
Hay Creek Extension-Canada Dr Interceptor Sewer	440,000	220,000						220,000		
Pebble Creek Interceptor Sewer	350,000	170,000						180,000		
Hay Creek Extension-57th/71st Av Interceptor Sewer	1,750,000	1,450,000						300,000		
Tyler Coulee Inteceptor Sewer	350,000	350,000								
9th & Expressway Lift Station Rehabilitation	50,000	50,000								
Hay Creek Extension Lift Station Rehabilitation	150,000	150,000								
<b>Sanitary Sewer Total</b>	<b>5,562,000</b>	<b>4,862,000</b>						<b>700,000</b>		
South Bismarck-Storm Sewer Improvements	3,300,000					3,300,000				
Hay Creek Watershed-N Washington	440,000					440,000				
Hay Creek/Centennial Watershed-Sattler's to Century	550,000					550,000				
Hay Creek/Centennial Watershed-Centennial Watershed	115,000					115,000				
S Bismarck-S 12th St Subwatershed	480,000					480,000				
Hay Creek/Pebble Creek Watershed-Nebraska Dr	300,000					300,000				
Hay Creek/HWY 83 & 1804 Subwatershed	3,390,000					3,390,000				
<b>Storm Water Total</b>	<b>8,575,000</b>					<b>8,575,000</b>				
WWTP-Phase 5 Improvement (Trickling Filter)	3,200,000	3,200,000								
WWTP-Plant Water System Upgrades	86,000	86,000								
<b>Wastewater Treatment Total</b>	<b>3,286,000</b>	<b>3,286,000</b>								
SCADA System Upgrade	875,000	875,000								
Zone 2 Trunk Watermain & Storage	2,100,000	2,100,000								

**CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2014**

		City Costs						Non City Costs		
		Enterprise								
		Constr.	Motel/Liq	Building	Sales	Special		Private	Federal	State
		Reserves	Tax	Constr.	Tax Fund	Assess.	Other	Donate	Grant	Grant
	Cost									
Southeast Trunk Watermain Extension	385,000	385,000								
US 83 Extension	1,725,000	1,725,000								
Canada (LaSalle)-Normandy Watermains	352,000	352,000								
NW Area Watermain Extensions	330,000	300,000						30,000		
43rd Ave Watermain	825,000	825,000								
E Divide Ave Watermain (35th to 1/2 mile E fo Bis Exp)	1,430,000	1,430,000								
<b>Water Distribution Total</b>	<b>8,022,000</b>	<b>7,992,000</b>						<b>30,000</b>		
WMR-Valve Replacements	275,000	275,000								
WMR-Riverview Ave HS	187,000	187,000								
WMR-Lake Ave/Summit Blvd Area HS	473,000	473,000								
WMR-Sweet Ave (3rd to 5th St) HS	88,000	88,000								
WMR-Front Ave & 1st St HS	132,000	132,000								
WMR-N23rd-25th St	308,000	308,000								
WMR-Mandan St & Ave E HS	132,000	132,000								
<b>Distribution-Watermain Replacement Total</b>	<b>1,595,000</b>	<b>1,595,000</b>								
New Intake Phase 2 & 3	150,000	150,000								
CT Basin/West End Reservoir	3,406,000						3,406,000 <sup>9</sup>			

**CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2014**

	Cost	City Costs						Non City Costs		
		Enterprise Constr. Reserves	Motel/Liq Tax	Building Constr.	Sales Tax Fund	Special Assess.	Other	Private Donate	Federal Grant	State Grant
Softening Expansion Phase I	9,100,000						9,100,000 <sup>9</sup>			
Filter Backwash Water Reclamation System	600,000	600,000								
Roof Replacement	935,000	935,000								
<b>Water Treatment Plant Total</b>	<b>14,191,000</b>	<b>1,685,000</b>					<b>12,506,000</b>			
<b>Water &amp; Sewer Utility Projects Total</b>	<b>41,231,000</b>	<b>19,420,000</b>					<b>8,575,000</b>	<b>12,506,000</b>	<b>730,000</b>	
<sup>9</sup> Revenue Bond										
<b>CITY TOTAL</b>	<b>84,129,592</b>	<b>25,172,000</b>	<b>200,000</b>	<b>1,018,000</b>	<b>10,720,000</b>	<b>16,705,000</b>	<b>14,344,942</b>	<b>1,046,650</b>	<b>14,923,000</b>	

## ORDINANCE NO. 6002

<i>First Reading</i>	<u>August 27, 2013</u>
<i>Second Reading</i>	<u>September 10, 2013</u>
<i>Final Passage and Adoption</i>	<u>September 10, 2013</u>
<i>Publication Date</i>	<u>August 31, 2013</u>

AN ORDINANCE MAKING THE ANNUAL APPROPRIATIONS FOR EXPENDITURES OF THE CITY OF BISMARCK, NORTH DAKOTA FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2014 AND ENDING DECEMBER 31, 2014 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR 2013.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA:

Section 1. There are hereby appropriated the following sums of money for so much thereof that may be necessary for the purpose of paying expenses of the City of Bismarck, North Dakota for the fiscal year commencing January 1, 2014 and ending December 31, 2014.

	Personal Services	Maintenance & Operations	Capital Outlays	Transfers	Total
<b>Budgeted Funds:</b>					
<u>General Fund</u>					
Administration	494,158	224,505	-	-	718,663
Salary & Benefits Adjustment	953,255	38,134	-	-	991,389
Building Maintenance	250,908	420,362	-	-	671,270
Building Construction	-	-	-	1,018,000	1,018,000
Cable TV Promotions	-	312,143	-	-	312,143
Contingencies	-	-	-	825,000	825,000
Attorney	453,821	18,609	-	-	472,430
Combined Communications	1,359,141	541,352	-	80,305	1,980,798
City Emergency Management	71,382	13,719	-	-	85,101
Engineering	1,839,368	120,674	-	-	1,960,042
Finance	2,377,397	562,689	-	-	2,940,086
Fire Department	6,183,860	525,975	-	-	6,709,835
Weed Control	45,701	26,503	-	-	72,204
Human Resources	302,844	24,336	-	-	327,180
Employee Training	10,000	33,400	-	-	43,400
Municipal Court	350,848	104,558	-	-	455,406
Community Development	1,160,518	134,207	-	-	1,294,725
HUD	69,297	21,342	-	-	90,639
Metropolitan Planning Org	180,123	886,957	-	22,869	1,089,949
Police	8,967,729	1,137,744	3,396	-	10,108,869
Public Health	1,435,327	300,614	-	-	1,735,941

	Personal Services	Maintenance & Operations	Capital Outlays	Transfers	Total
One-time Operations	287,421	1,277,890	557,632	490,000	2,612,943
Equipment Reserve	-	54,177	200,125	-	254,302
Nondepartmental	1,235,524	227,360	-	799,612	2,262,496
<b>General Fund Total</b>	<b>28,028,622</b>	<b>7,007,250</b>	<b>761,153</b>	<b>3,235,786</b>	<b>39,032,811</b>
<u>Special Revenue Funds</u>					
E&H Transit System	-	4,796,702	-	-	4,796,702
Bismarck Public Library	1,372,117	866,660	29,573	41,040	2,309,390
Police Drug Enforcement	1,375	38,514	15,000	-	54,889
Roads & Streets	2,672,841	3,119,673	1,051,455	118,633	6,962,602
Street Lights & Traffic Signal	473,291	1,188,785	82,000	574,873	2,318,949
Hotel & Motel Tax	-	1,031,900	-	182,100	1,214,000
Lodging Liquor & Food Tax	-	382,300	-	3,629,770	4,012,070
Sales Tax	-	1,000	-	16,073,888	16,074,888
Vision Fund	108,072	3,374,734	-	-	3,482,806
Social Security Tax	1,751,466	-	-	-	1,751,466
Special Deficiency & Assumption	-	216,130	-	1,201,392	1,417,522
Gov't Grants & Activities	1,890,928	2,195,393	325,007	57,049	4,468,377
<b>Special Revenue Funds Total</b>	<b>8,270,090</b>	<b>17,211,791</b>	<b>1,503,035</b>	<b>21,878,745</b>	<b>48,863,661</b>
<u>Debt Service Funds</u>					
Sewermain Bonds	-	4,653,206	-	150,000	4,803,206
Watermain Bonds	-	597,676	-	250,000	847,676
Sidewalk Bonds	-	1,177,593	-	25,000	1,202,593
Street Improvement Bonds	-	13,186,190	-	250,000	13,436,190
<b>Debt Service Funds Total</b>	<b>-</b>	<b>19,614,665</b>	<b>-</b>	<b>675,000</b>	<b>20,289,665</b>
<b>Total Budgeted Funds</b>	<b>36,298,712</b>	<b>43,833,706</b>	<b>2,264,188</b>	<b>25,789,531</b>	<b>108,186,137</b>

Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2013 for the purpose of paying expenses of the City of Bismarck.

<b>EXPENSE</b>	<b>AMOUNT</b>
General Fund	11,802,817
Building Construction	1,022,996
Weed /Leafy Spurge	74,167
Roads & Streets: Forestry	535,226
Special Deficiency	767,247
Social Security	1,074,146
E/H Transit System	767,247
Library	1,618,891
<b>TOTAL</b>	<b>17,662,737</b>

Section 3. Repeal. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. Taking Effect. This ordinance shall be in full force and effect from and after its final passage and adoption.

**CITY OF BISMARCK  
PERMANENT SALARY RANGE TABLE**

<b>Salary Range</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
1	\$ 20,000	\$ 25,000	\$ 30,000
2	21,000	26,250	31,500
3	22,050	27,563	33,075
4	23,153	28,941	34,729
5	24,310	30,388	36,465
6	25,526	31,907	38,288
7	26,802	33,502	40,203
8	28,142	35,178	42,213
9	29,549	36,936	44,324
10	31,027	38,783	46,540
11	32,578	40,722	48,867
12	34,207	42,758	51,310
13	35,917	44,896	53,876
14	37,713	47,141	56,569
15	39,599	49,498	59,398
16	41,579	51,973	62,368
17	43,657	54,572	65,486
18	45,840	57,300	68,761
19	48,132	60,165	72,199
20	50,539	63,174	75,809
21	53,066	66,332	79,599
22	55,719	69,649	83,579
23	58,505	73,132	87,758
24	61,430	76,788	92,146
25	64,502	80,627	96,753
26	67,727	84,659	101,591
27	71,113	88,892	106,670
28	74,669	93,336	112,004
29	78,403	98,003	117,604
30	82,323	102,903	123,484
31	86,439	108,049	129,658
32	90,761	113,451	136,141
33	95,299	119,124	142,948
34	100,064	125,080	150,096
35	105,067	131,334	157,600

**CITY OF BISMARCK**  
**CLASSIFICATION TITLES BY SALARY RANGE**

<b>Classification Titles</b>	<b>Salary Range</b>	<b>Classification Titles</b>	<b>Salary Range</b>
Accountant	18	Engineering Tech III	16
Accounting Technician I	10	Environmental Health Administrator	22
Accounting Technician II	12	Environmental Health Specialist	18
Accounting Technician III	14	Equipment Mechanic I	13
Airport Manager	30	Equipment Mechanic II	16
Airport Operations Manager	27	Equipment Operator I	11
Animal Control Warden	11	Equipment Operator II	13
Arborist I	13	Equipment Parts Specialist	11
Arborist II	14	Executive Assistant	16
Assistant Airport Operations Manager	22	Financial Analysis I	18
Assistant City Administrator	32	Fire Battalion Chief	25
Assistant City Attorney	26	Fire Captain	19
Assistant Food & Beverage Manager	10	Fire Marshal	22
Box Office Supervisor	10	Fire Support Chief	25
Box Office Cashier	7	Firefighter	16
Building/Housing Inspector	17	Food & Beverage Manager	15
Building Official	23	GIS Analyst	17
Business Manager	18	GIS Coordinator	20
Car Marker	8	GIS Technician	15
City Administrator	35	Grants Coordinator	20
City Assessor	23	Human Resources Analysis	22
City Attorney	32	Human Resources Assistant	15
City Engineer	31	Human Resources Generalist	20
City Engineering Assistant Administrator	21	Industrial Pretreatment Technician	12
City Forester	23	Information Services Manager	28
Civic Center/Auditorium Manager	28	Lab Manager/Industrial Pretreatment Mgr	18
Civic Center Operations Manager	23	Legal Assistant	15
Clerk of Municipal Court	16	Legal Secretary	12
Comm Health Nursing Supervisor	24	Lime Sludge Operator	9
Communications Manager	24	Maintenance Attendant I	9
Community Health Nurse	18	Maintenance Attendant II	11
Community Outreach Coordinator	15	Maintenance Attendant III	13
Comptroller	28	Maintenance Services Engineer	13
Customer Service Administrator	15	Maintenance Supervisor I	18
Deputy Fire Chief	26	Maintenance Supervisor II	20
Detention Center LPM	12	Maintenance Supervisor III	22
Design/Construction Engineer	24	Medical Billing Specialist	10
Dietitian Coordinator	16	Office Assistant I	7
Director of Community Development	32	Office Assistant II	9
Director of Finance	33	Office Assistant III	11
Director of Fire Department	31	Operations Agent	15
Director of Human Resources	29	PC & Network Technician	17
Director of Public Health	31	Planner I	20
Dispatcher I	12	Planning Manager	24
Dispatcher II	13	Plans Examiner	17
Electronics Technician I	14	Police Chief	32
Emergency Manager	19	Police Deputy Chief	27
Engineering Aide I	6	Police Lieutenant	25
Engineering Aide II	9	Police Officer	17
Engineering Tech I	11	Police Property Technician	11
Engineering Tech II	13	Police Sergeant	22

**CITY OF BISMARCK**  
**CLASSIFICATION TITLES BY SALARY RANGE (Continued)**

<b>Classification Titles</b>	<b>Salary Range</b>
Police Youth Worker	16
Principal Office Assistant	13
Professional Land Surveyor	18
Program Coordinator - Women's Way	18
Programmer/Analyst I	17
Programmer/Analyst II	19
Project Engineer	21
Public Information Officer	19
Public Safety Telecommunicator Supervisor	18
Real Property Appraiser I	14
Real Property Appraiser II	17
Real Property Appraiser III	20
Regional Emergency Response Coordinator	20
Sales Associate	13
Sales & Marketing Manager	18
Service Operations Director	32
Special Assessment Analyst	20
Storm Water Program Coordinator	20
Tobacco Prevention/Control Coordinator	18
Traffic Engineer	21
Traffic Signal Technician	15
Transportation Planner	20
Urban Forestry Program Specialist	15
Utilities Operations Director	32
W/WW Maintenance Tech I	9
W/WW Maintenance Tech II	14
W/WW Maintenance Tech III	15
W / WW Plant Lab Technician	12
W / WW Plant Operator II	14
W / WW Plant Supervisor	19
Waste Collector	9
Waste Fee Collector	11
Waste Reduction/Diversion/Recycling Specialist	14
Water Plant Superintendent	22
Weed Control Officer	13
Women's Way Coordinator	18

**CITY OF BISMARCK, NORTH DAKOTA**  
**TOTAL ANNUAL BUDGET**  
**LAST TEN YEARS**

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
	Budget	Budget	Budget							
<b>GENERAL FUND:</b>										
General Fund	\$ 25,758,078	\$ 25,477,838	\$ 27,738,081	\$ 29,896,377	\$ 32,846,455	\$ 31,918,508	\$ 29,961,433	30,773,288	36,090,897	39,032,811
<b>SPECIAL REVENUE FUNDS:</b>										
Arena/Exhibit Operations	667,052	306,950	499,316	409,154	658,450	314,150	2,206,135	-	-	-
Special Deficiency	634,637	590,143	507,502	387,272	1,007,934	1,411,347	1,336,887	1,455,387	945,843	1,417,522
Social Security	1,245,910	1,318,864	1,336,000	1,435,000	1,558,000	1,637,000	1,685,000	1,740,000	1,740,000	1,751,466
(1)Northern Plains Commerce Centre	-	-	19,907,600	747,617	713,313	330,280	242,790	-	-	-
Sales Tax	7,690,800	8,314,062	14,010,963	10,937,216	12,422,762	12,024,799	14,479,038	14,836,345	13,478,265	16,074,888
Vision Fund	1,049,000	5,001,500	5,881,184	3,083,858	2,162,143	2,692,667	2,139,297	3,645,671	3,489,560	3,482,806
Motel/Liquor/Restaurant Tax	1,449,282	1,289,979	1,711,644	1,911,891	1,031,709	1,966,183	1,667,993	2,727,046	2,063,077	4,012,070
Hotel & Motel Tax	425,000	450,000	475,000	545,000	630,000	680,000	704,500	800,000	987,767	1,214,000
E/H Transit System	3,178,953	2,875,841	2,166,865	2,120,459	3,176,307	4,011,608	5,626,448	3,641,853	4,196,483	4,796,702
Police Department Special Funds	98,345	258,257	142,091	244,106	140,449	146,144	50,450	125,650	69,655	54,889
Roads & Streets	3,269,702	3,801,626	4,005,846	4,463,443	5,145,905	6,380,262	5,022,094	5,546,235	6,279,866	6,962,602
Street Lights & Traffic Signals	1,210,446	1,233,671	1,236,915	1,273,380	1,366,273	1,677,595	1,705,936	1,788,965	1,894,279	2,318,949
Government Grants & Activities	5,165,360	8,703,277	5,764,868	7,893,086	3,931,101	5,382,670	5,644,976	19,942,599	5,524,818	4,468,377
Library	1,545,978	1,635,368	1,769,673	1,904,840	1,985,259	2,139,842	2,168,136	2,110,075	2,152,794	2,309,390
<b>DEBT SERVICE FUNDS:</b>										
Sewermain Bonds	1,148,995	1,201,655	1,440,249	2,236,465	2,619,244	2,649,545	2,556,024	4,228,473	4,822,105	4,803,206
Watermain Bonds	406,850	426,786	372,587	540,195	518,733	521,446	564,760	535,877	857,779	847,676
Sidewalk Bonds	644,401	701,617	816,825	1,090,471	1,199,127	1,157,939	896,809	1,051,923	1,120,996	1,202,593
Street Improvement Bonds	7,737,420	7,769,176	7,796,043	8,841,810	9,001,181	10,799,305	10,853,775	11,105,984	12,696,380	13,436,190
Parking Lot Bonds	69,054	84,614	43,796	86,026	145,000	-	-	-	-	-
Lodging Liquor Food Bonds	880,990	909,990	912,865	950,240	967,440	1,024,640	1,023,715	1,029,590	1,031,590	-
Sales Tax Revenue Bonds	1,061,982	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 53,388,543</b>	<b>\$ 61,257,376</b>	<b>\$ 87,153,548</b>	<b>\$ 80,997,906</b>	<b>\$ 83,226,785</b>	<b>\$ 88,865,930</b>	<b>\$ 90,536,196</b>	<b>\$ 107,084,961</b>	<b>\$ 99,442,154</b>	<b>\$ 108,186,137</b>

(1) After 2011, NPCC is classified as an Enterprise Fund.

**CITY OF BISMARCK, NORTH DAKOTA**  
**BUDGETED INCOME - PROPERTY TAXES (CURRENT YEAR)**  
**LAST TEN YEARS**

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
	Amount									
General Fund	\$ 7,786,687	\$ 8,145,150	\$ 8,593,865	\$ 8,353,466	\$ 9,699,082	\$ 9,890,522	\$ 9,741,991	\$ 9,925,251	\$ 9,660,118	\$ 11,802,817
Forestry - Boulevard Trees*	79,034	-	-	-	-	-	-	-	-	-
Building Construction*	243,182	264,926	598,980	1,003,818	184,299	-	404,232	404,139	690,327	1,022,996
Leafy Spurge*	27,696	-	-	-	-	-	-	-	-	-
Weed Control*	27,696	58,284	58,822	61,687	63,236	68,130	70,741	70,465	71,260	74,167
Special Deficiency	121,591	132,463	149,745	167,303	-	194,657	202,116	207,251	668,058	767,247
Social Security	790,342	662,315	748,725	1,003,818	1,105,794	1,167,942	1,111,638	1,036,255	913,013	1,074,146
E/H Transit System	364,773	397,389	449,235	501,909	552,897	583,971	606,348	621,753	668,058	767,247
Library	1,096,741	1,194,816	1,350,700	1,393,469	1,463,142	1,514,431	1,562,357	1,602,050	1,556,575	1,618,891
Roads & Streets: Forestry **	-	386,792	387,840	397,540	400,000	418,513	406,253	414,502	512,178	535,226
City Pension ***	881,535	882,203	881,998	881,687	880,949	928,514	974,199	994,805	988,726	-
Police Pension ***	633,489	634,498	634,919	634,078	633,989	599,544	644,750	729,524	759,359	-
Firemen's Pension ***	295,466	296,717	296,495	296,126	296,721	334,810	418,380	422,792	416,423	-
<b>TOTAL</b>	<b>\$ 12,348,232</b>	<b>\$ 13,055,553</b>	<b>\$ 14,151,324</b>	<b>\$ 14,694,901</b>	<b>\$ 15,280,109</b>	<b>\$ 15,701,034</b>	<b>\$ 16,143,005</b>	<b>\$ 16,428,787</b>	<b>\$ 16,904,095</b>	<b>\$ 17,662,737</b>

**BUDGETED INCOME - PROPERTY TAXES (PRIOR YEAR)**  
**LAST TEN YEARS**

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
General Fund	\$ 80,000	\$ 95,000	\$ 96,000	\$ 67,000	\$ 90,000	\$ 100,000	\$ 93,650	\$ 100,000	\$ 150,000	\$ 110,000
Special Deficiency	750	2,000	2,000	1,400	-	1,000	550	-	2,000	1,400
Roads & Streets: Forestry **	-	-	770	1,300	3,000	3,000	5,000	4,000	4,000	4,000
Social Security	6,000	9,000	10,000	6,300	6,600	6,900	7,000	-	-	-
E/H Transit System	2,500	1,283	3,000	3,400	3,800	4,000	3,500	4,000	5,000	6,500
Library	10,000	10,000	10,000	12,000	12,000	14,000	-	-	22,000	22,000
<b>TOTAL</b>	<b>\$ 99,250</b>	<b>\$ 117,283</b>	<b>\$ 121,770</b>	<b>\$ 91,400</b>	<b>\$ 115,400</b>	<b>\$ 128,900</b>	<b>\$ 109,700</b>	<b>\$ 108,000</b>	<b>\$ 183,000</b>	<b>\$ 143,900</b>

\* In 1993 Home rule was adopted, thus these funds were combined into the General Fund.

\*\* In 2006 Forestry was changed from a General Fund Department to a Division of Roads & Streets

\*\*\* In 2014 Budget Pension Mills are now included in the General Fund.

Source: City of Bismarck Annual Budgets

**CITY OF BISMARCK, NORTH DAKOTA**  
**BUDGETED INCOME - MOBILE HOME TAXES (CURRENT YEAR)**  
**LAST TEN YEARS**

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
	Amount									
General Fund	\$ 100,000	\$ 90,000	\$ 91,000	\$ 88,000	\$ 86,000	\$ 75,000	\$ 74,000	\$ 90,000	\$ 105,000	\$ 106,000
Special Deficiency	100	1,300	1,300	1,300	-	-	1,260	-	2,000	2,000
Roads & Streets: Forestry *	-	-	3,600	4,500	4,500	4,100	4,100	3,300	3,500	3,820
Social Security	8,000	9,000	7,000	7,000	8,400	7,700	8,500	9,500	11,000	9,200
E/H Transit System	3,400	3,134	4,000	4,000	4,700	5,000	4,000	5,000	5,700	6,000
Library	14,000	14,000	13,500	13,500	13,500	14,000	13,000	12,000	16,500	16,500
<b>TOTAL</b>	<b>\$ 125,500</b>	<b>\$ 117,434</b>	<b>\$ 120,400</b>	<b>\$ 118,300</b>	<b>\$ 117,100</b>	<b>\$ 105,800</b>	<b>\$ 104,860</b>	<b>\$ 119,800</b>	<b>\$ 143,700</b>	<b>\$ 143,520</b>

**BUDGETED INCOME - MOBILE HOME TAXES (PRIOR YEARS)**  
**LAST TEN YEARS**

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
	Amount									
General Fund	\$ 25,000	\$ 16,000	\$ 19,000	\$ 14,000	\$ 18,000	\$ 13,000	\$ 14,500	\$ 16,000	\$ 10,000	\$ 12,000
Special Deficiency	40	200	200	230	-	100	50	-	100	100
Roads & Streets: Forestry *	-	-	125	250	700	700	600	700	600	540
Social Security	1,000	2,000	2,000	1,000	1,000	1,200	1,500	800	1,200	1,300
E/H Transit System	400	345	800	800	600	1,000	400	400	400	700
Library	3,500	3,000	2,500	2,500	2,500	2,500	2,500	1,500	1,500	2,000
<b>TOTAL</b>	<b>\$ 29,940</b>	<b>\$ 21,545</b>	<b>\$ 24,625</b>	<b>\$ 18,780</b>	<b>\$ 22,800</b>	<b>\$ 18,500</b>	<b>\$ 19,550</b>	<b>\$ 19,400</b>	<b>\$ 13,800</b>	<b>\$ 16,640</b>

\* In 2006 Forestry was changed from a General Fund Department to a Division of Roads & Streets

Source: City of Bismarck Annual Budgets

**CITY OF BISMARCK, NORTH DAKOTA  
COMPARATIVE TAX LEVY BY ENTITY  
LAST TEN YEARS**

	School		Park		County/State		City	
	Mill Rate	Dollars Levied	Mill Rate	Dollars Levied	Mill Rate	Dollars Levied	Mill Rate	Dollars Levied
2004	262.21	31,882,030	40.62	4,938,973	66.05	8,030,998	101.56	12,348,648
2005	255.02	33,763,388	40.67	5,384,507	63.33	8,384,579	98.59	13,052,829
2006	248.40	37,251,576	39.46	5,917,663	58.17	8,723,527	94.37	14,152,301
2007	229.42	38,341,553	39.66	6,628,133	52.92	8,844,194	87.93	14,695,200
2008	223.39	41,237,430	39.59	7,308,250	54.85	10,125,221	82.78	15,281,053
2009	142.03	27,662,586	39.63	7,718,568	56.44	10,992,581	80.63	15,703,966
2010	142.13	28,421,555	39.82	7,962,755	55.55	11,108,263	80.68	16,133,477
2011	140.99	29,307,079	39.62	8,235,665	56.32	11,707,034	79.05	16,431,836
2012	138.39	30,875,781	39.55	8,823,883	54.99	12,268,655	75.77	16,904,819
2013	101.68	25,892,555	38.50	9,803,928	51.28	13,058,322	69.35	17,659,802

Note: This represents the year in which taxes are levied with the collection of taxes budgeted in the subsequent year.

Source: Burleigh County Levies

**"UNAUDITED"**  
**CITY OF BISMARCK, NORTH DAKOTA**  
**CASH BALANCES - ALL FUNDS**

	LAST TEN YEARS									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
General Fund	\$ 15,947,956	\$ 16,958,348	\$ 16,507,303	\$ 19,054,081	\$ 20,987,292	\$ 22,178,622	\$ 22,096,586	20,813,730	22,257,372	28,037,628
Arena/Exhibit Operations	952,927	1,124,993	703,203	858,049	1,085,518	1,328,283	1,567,406	1,894,169	-	-
Special Deficiency	770,804	575,796	500,685	588,517	607,883	1,254,945	1,921,776	1,617,832	1,988,750	2,027,260
Social Security	258,586	414,558	531,882	400,489	360,767	460,958	573,939	697,057	888,639	1,044,818
Unemployment Compensation	56,045	50,753	39,746	29,334	12,027	(5,709)	(21,815)	(36,935)	(60,747)	-
Hotel/Motel Tax	-	-	-	18,430	-	(6,883)	-	(9,187)	-	-
Sales Tax Revenue	2,631,135	2,755,538	4,547,543	4,946,582	2,654,597	3,677,165	3,555,846	4,590,726	4,453,535	8,496,732
Vision Fund (1)	6,648,896	7,131,220	5,456,232	2,207,166	2,115,608	1,465,707	2,036,277	3,355,162	3,655,733	3,330,656
Northern Plains Commerce Center	-	-	-	144,547	109,806	330,949	-	-	384,000	1,290,695
NPCC-Intermodel Operations	-	-	-	-	-	19,656	-	-	-	-
NPCC-Transload Operations	-	-	-	-	-	(1,030)	240,945	182,438	1,951	-
Building Construction	871,802	1,076,457	612,046	1,108,269	1,113,319	1,103,226	1,372,696	451,013	476,082	231,540
Motel/Liquor/Restaurant Tax	933,871	702,608	555,448	956,484	1,286,413	1,383,637	2,331,583	2,686,255	1,728,158	1,900,224
E/H Transit System	847	862	1,187	1,202	1,174	1,248	(194,031)	1,646	1,378	917
Police Department Special Funds	251,400	413,624	400,152	315,825	252,047	172,303	78,557	41,598	43,275	51,561
Roads and Streets	1,554,837	1,427,569	1,767,791	2,323,768	2,415,159	2,273,083	2,825,226	1,615,869	3,021,540	3,945,168
Street Light Utility	718,350	411,692	309,184	289,290	195,529	135,478	188,041	310,984	460,218	980,977
Library	279,281	224,752	174,035	126,207	233,903	314,309	320,462	303,486	334,359	554,485
Government Grants & Activities (2)	(79,357)	(243,218)	(346,737)	(973,828)	119,835	218,150	(182,073)	(187,079)	(5,007,993)	(1,916,195)
Motel/Liquor/Restaurant Bond Fund	7,803,574	797,979	828,279	871,063	929,141	955,612	976,605	986,914	996,247	-
Highway Construction Bond Fund	8,728	-	-	-	-	-	-	-	-	-
Sewermain Bonds	807,390	831,179	919,449	1,172,762	1,675,469	1,825,154	1,904,772	2,128,273	1,979,672	1,142,942
Watermain Bonds	270,830	284,599	291,893	266,699	267,688	494,516	450,306	464,531	435,037	508,511
Sidewalks Bonds	891,356	840,491	879,966	826,941	874,925	955,247	861,762	919,775	1,000,279	962,617
Street Improvements Bonds	7,242,108	7,075,113	6,586,762	5,782,065	5,140,842	4,256,060	4,215,997	4,951,435	4,658,669	5,946,411
Parking Lots Bonds	110,587	89,394	125,485	146,444	178,621	142,677	702	794	-	-
Tax Increment	5,903,215	7,334,873	9,042,765	9,792,170	11,713,064	13,407,304	15,125,545	16,416,826	18,022,074	10,616,046
Community Development	(7,949)	(11,697)	(5,459)	(11,493)	(5,702)	(5,817)	(6,438)	(6,430)	(39,155)	(50,886)
Civic Center Bldg Construction	\$ 244,584	\$ (316,541)	\$ 120,712	\$ 128,284	\$ 398,996	\$ 903,530	\$ 828,086	\$ 843,393	\$ -	\$ -

(1) Prior to 2003, Vision Fund was combined with Sales Tax.

(2) Prior to 2003, Government Grants & Activities was combined with the General Fund.

**"UNAUDITED"**  
**CITY OF BISMARCK, NORTH DAKOTA**  
**CASH BALANCES - ALL FUNDS**  
**LAST TEN YEARS**

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Street Light Construction	-	-	-	-	-	-	27,392	42,671	252,066	221,640
Highway Construction Project	2,709,122	3,652,334	3,960,575	5,520,278	5,326,404	6,311,731	8,253,958	8,820,483	7,775,681	13,477,397
Flood Construction	-	-	-	-	-	-	-	-	-	(294,194)
Sewer mains Construction	(1,519,864)	(2,758,814)	(5,685,655)	(5,309,200)	(2,414,286)	(2,000,098)	(2,710,346)	(1,474,157)	(3,585,080)	(380,406)
Water mains Construction	(975,636)	(68,113)	(839,358)	(703,869)	(121,872)	(628,126)	(235,122)	(639,407)	(11,433)	29,160
Sidewalks Construction	547,761	211,567	315,467	(139,264)	44,429	438,352	(216,762)	960,520	779,762	(185,349)
Street Improve. Construction	(5,540,879)	(6,032,744)	(5,900,458)	(6,534,437)	(9,327,006)	(13,043,716)	(15,562,794)	(8,081,726)	(6,632,460)	(16,168,544)
Commerce Develop. Const'n	-	-	(676,672)	(3,529,908)	(741,753)	(906,616)	(292,885)	203,571	203,571	203,571
Airport	3,131,442	2,391,818	1,477,475	2,448,980	3,817,351	5,478,454	1,827,161	4,368,801	4,166,951	5,140,007
Airport Flightline	334,145	300,281	285,907	331,217	317,455	-	-	-	-	-
Civic Center	-	-	-	-	-	-	-	-	2,460,119	2,285,730
Solid Waste Disposal (3)	6,517,451	6,931,835	6,582,651	6,524,499	7,258,597	7,370,011	6,221,377	6,489,142	6,956,822	7,712,539
Solid Waste Collections (3)	722,608	558,818	545,923	428,754	147,455	428,459	1,290,159	1,452,567	1,775,739	1,522,217
Water (4)	15,483,540	11,601,458	12,062,432	17,623,772	16,546,940	18,182,765	15,883,824	17,487,562	18,100,911	18,125,060
Sanitary Sewer (4)	4,459,573	7,531,658	9,578,664	10,736,765	14,405,142	15,877,406	16,536,858	16,469,638	16,580,998	13,207,836
Parking Authority Lots	488,468	488,301	494,829	250,691	192,425	383,983	501,320	899,454	1,010,595	1,137,552
Storm Sewers	1,874,936	2,165,489	2,370,473	3,204,707	3,885,229	4,576,226	5,072,267	5,278,744	5,292,081	5,293,515
Commercial Property	-	-	-	-	-	-	-	(1,777,118)	120,017	251,823
Employee Insurance	2,339,425	1,470,949	928,676	595,975	398,331	401,185	1,489,943	2,412,050	3,425,139	4,466,829
Fleet Services	-	(61,745)	(91,467)	(404)	168,347	218,932	171,160	29,071	100,444	101,862
Revolving	207,934	172,199	342,058	256,649	216,380	266,210	313,937	354,073	265,709	251,872
Liability Insurance	306,249	85,931	13,096	42,368	82,119	140,099	149,106	165,189	187,537	114,027
Workforce Safety Insurance	-	-	-	-	-	-	-	-	107,270	249,704
City Pension	36,424,626	41,630,106	46,953,912	53,642,498	59,162,980	44,080,240	51,367,978	58,153,078	58,680,130	67,389,368
Police Pension	17,136,777	19,675,957	22,092,729	25,518,283	28,073,870	20,396,517	23,333,631	26,214,000	25,888,844	29,328,404
Firemen's Pension	843	792	7,576	111,826	889	799	732	108,827	876	621
Deferred Sick Leave	927,209	1,103,834	1,112,115	1,114,857	1,025,625	773,107	892,504	904,411	847,227	858,948
Employee Excess Retirement	-	-	1,363,578	1,437,495	1,301,336	940,911	1,052,770	1,117,111	920,574	989,367
Arena Revolving	163,464	136,223	124,733	190,881	171,062	272,957	294,536	206,062	-	-
<b>TOTAL</b>	<b>\$ 140,566,413</b>	<b>\$ 141,455,617</b>	<b>\$ 147,848,099</b>	<b>\$ 165,004,476</b>	<b>\$ 184,262,374</b>	<b>\$ 168,294,638</b>	<b>\$ 177,903,376</b>	<b>\$ 205,198,892</b>	<b>\$ 207,349,163</b>	<b>\$ 224,432,663</b>

(3) Prior to 2003, Solid Waste Disposal and Collections were combined.

(4) Prior to 2003, Water and Sanitary Sewer were combined.

(5) In 2003 the funds were combined with Government Grants & Activities

Source: City of Bismarck Annual Financial Report - 2012