

**CenCom Board of Directors Meeting  
Central Dakota Communications Center  
Tuesday, May 31, 2016 11:00 AM  
2301 University Dr – Bldg 21, Bismarck, ND 58504**

**MEMBERS PRESENT:** Parrell Grossman, Jim Peluso, Arlyn VanBeek

**OTHERS IN ATTENDANCE:** Mike Dannenfelzer, Angie Moseman

Meeting called to order at 11:07 AM by Parrell Grossman. Jim Peluso made a motion to approve the minutes, Arlyn VanBeek seconded the motion; all were in favor. Arlyn VanBeek made a motion for the Joint Powers Agreement update, on the split of the 911 fees, to go to the Commissions, Jim Peluso seconded the motion; roll call vote, all members were in favor.

**Cell Tower Update**

- Morton County elected to not reroute the tower cell sites to CenCom, will need to monitor calls from this tower for calls coming from the northwest side of Mandan

**Update of Transition**

- Running smooth, continue to meet monthly with Mandan Fire Department and Mandan Police Department; no changes in the past few months
- Morton Emergency Management is still sending out CodeRed weather alerts that are delayed; Mandan Fire Department and Mandan Police Department have elected to not send out weather information through CodeRed for the City of Mandan

**Executive Committee Update**

- Sungard to give a demo on upgrading their product hopefully yet in June; demo to cover warrants, records, CAD, etc.
  - An RFP would be needed if the Sungard upgrade will not meet the needs of the users
- Looking at budget year 2018 with a possible option for financing

**Call Volume**

- Admin 7 digit calls up 1,000 calls; in field agency calls up 1,217 to now 3,030 monthly calls
- Abandoned calls are at 378, these calls consist of wireless unserviceable phones with no call back information, immediate hang-up calls; if call back information is available a call is returned in case it is a domestic or other valid call
- Cellular calls take longer to process, needing to ask location, and multiple calls for the same incident

**Budget Review**

- STEPS Committee Meeting voted to reduce the obligation to the counties to 10%, that gives 5% more locally and changes the Joint Powers Agreement split of the 911 fees to 75% operating budget and 10% to the Association of Counties, and 15% to the enhancement account for capital improvements; would need to be approved by the Commissions to be in effect on January 1, 2017
- Radio Console Project of approximately \$700,000 to \$900,000 in the next few years with options of financing
- 911 tariff funds are at \$1,055,000 with about \$180,000 a year going into savings; several counties are at \$1.50, we don't have a need/significant project at this time for increase
- Asking for an increase in overtime and network service
- Will not be asking for an IT position at the Center at this time; discussion of future need – Fargo switch was down recently and Center calls were routed to State Radio temporarily
- Staffing at Center would need to increase with staffing increases at the agencies we support; not asking for additional positions at this time; salary portion of the budget not included at this time

Next meeting will discuss budget, the date is undetermined at this time.

Meeting adjourned at 11:56 AM