



ADMINISTRATION

DATE: October 14, 2016
FROM: Kristi Hass *kh*
ITEM: Site Authorization/Raffle Requests| Dakota Pheasants Forever

REQUEST

Approval of two site authorization requests from Dakota Pheasants Forever for raffles to take place at two different sites in Bismarck.

Please place this item on the October 25, 2016 City Commission meeting.

BACKGROUND INFORMATION

Dakota Pheasants Forever would like to request approval of their applications to hold raffles at the following locations on the dates indicated:

- Pirogue Grille – November 28, 2016
- Amvets Club #9 – February 4, 2017

RECOMMENDED CITY COMMISSION ACTION

Approval of the requests to hold two raffles on the dates at the locations indicated above.

STAFF CONTACT INFORMATION

Marla Schroeder, 355-1300, mschroeder@bismarcknd.gov

To: City of Bismarck
September 1, 2016
Re: Pheasants Forever Site Authorization

I am submitting the required forms to renew our site gaming license.

After the applications are approved I can be contacted at 751-3883 to pick-up the paperwork for delivery to the Attorney General's office.

Sincerely

Kevin Ritter, Treasurer
Dakota Pheasants Forever

ACKNOWLEDGEMENT BY LOCAL LAW ENFORCEMENT OFFICIAL

I hereby acknowledge that I have been informed that Dakota Pheasants Forever
(full legal name of eligible organization)
_____ will be conducting games of chance at the following locations:

	<u>SITE</u>	<u>ADDRESS</u>
1.	<u>Amvets Club Post #9</u>	<u>2402 Railroad Ave, Bismarck, ND</u>
2.	<u>Pirogue Grille</u>	<u>121 N 4th St, Bismarck, ND</u>
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

10-7-16
Date

Dan Douthett
City Chief of Police or County Sheriff

CONSENT BY ELIGIBLE ORGANIZATION

Dakota Pheasants Forever
(Full legal name of eligible organization) does hereby consent that local law

enforcement officers or the Attorney General and his agents may, at any time games of chance are being conducted, enter upon the site to observe the playing of games of chance and to enforce the law for any unauthorized game or practice.

9-7-2016
Date

Jody Tommy
Chief Executive (i.e., Cmdr., Pres., etc.)

AUTHORIZATION TO INSPECT BANK RECORDS

Dakota Pheasants Forever
Full legal name of eligible organization does hereby give authorization to

the Attorney General and his agents to inspect bank records whenever necessary to fulfill requirements of current gaming rules and laws.

9-7-2016
Date

Jody Tommy
Chief Executive (i.e., Cmdr., Pres., etc.)



GAMING SITE AUTHORIZATION
 OFFICE OF ATTORNEY GENERAL
 SFN 17996 (07/2016)

G - _____ (_____)____ Site License Number (Attorney General Use Only)

Full, Legal Name of Gaming Organization	Dakota Pheasants Forever
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The above organization is hereby authorized to conduct games of chance under the license granted by the Attorney General of the State of North Dakota at the following location

Name of Location				Pirogue Grille			
Street		City		ZIP Code		County	
121 N 4th Street		Bismarck		58501		Burleigh	
Beginning Date(s) Authorized			Ending Date(s) Authorized			Number of twenty-one tables if zero, enter "0":	
7/1/16			6/30/17			0	
Specific location where games of chance will be conducted and played at the site (required)							
See attached floor plan.							
If conducting Raffle or Poker activity provide date(s) or month(s) of event(s) if known							
Specific gaming date is November 28, 2016.							

RESTRICTIONS (City/County Use Only)	
Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)		
<input type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input type="checkbox"/> Sports Pools
<input type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input type="checkbox"/> Twenty-One
<input checked="" type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input type="checkbox"/> Poker
<input type="checkbox"/> ELECTRONIC 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheels with Tickets
<input type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table

APPROVALS	
Attorney General	Date
Signature of City/County Auditor	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County Auditors - Retain a **copy** of the Site Authorization for your files.
2. City/County Auditors - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval.

RETURN ALL DOCUMENTS TO:

Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 **OR** 800-326-9240



RENTAL AGREEMENT
 OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 9413 (Rev. 08-2015)

License Number (Office Use Only)

Site Owner (Lessor) Pirogue Grille		Site Name Pirogue Grille		Site Phone Number (701) 223-3770
Site Address 121 N 4th Street		City Bismarck	State ND	Zip Code 58501
County Burleigh		Rental Period 7/1/2016 to 6/30/2017		Monthly Rent Amount
Organization (Lessee) Dakota Pheasants Forever				
1. Is Bingo going to be conducted at this site? 1a. If "Yes" to number 1 above, is Bingo the primary game conducted? If "Yes," enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes		\$ 0.00
2. Is a raffle drawing going to be conducted at this site?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ 0.00
3. Is Prize Boards involving a dispensing device conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$ 0.00
4. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____ Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$ 0.00 \$ 0.00
5. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$ 0.00
6. Is Pull Tabs involving either a jar bar and/or a dispensing device conducted at this site? Please check: <input type="checkbox"/> Jar Bar Only <input type="checkbox"/> Dispensing Device Only <input type="checkbox"/> Jar Bar and Dispensing Device		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$ 0.00
				Total Monthly Rent \$ 0.00

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and, except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a winning pull tab or prize boards involving a dispensing device and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessor's on call or temporary or permanent employee will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming pull tabs or prize boards, or both, involving a dispensing device, the Lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

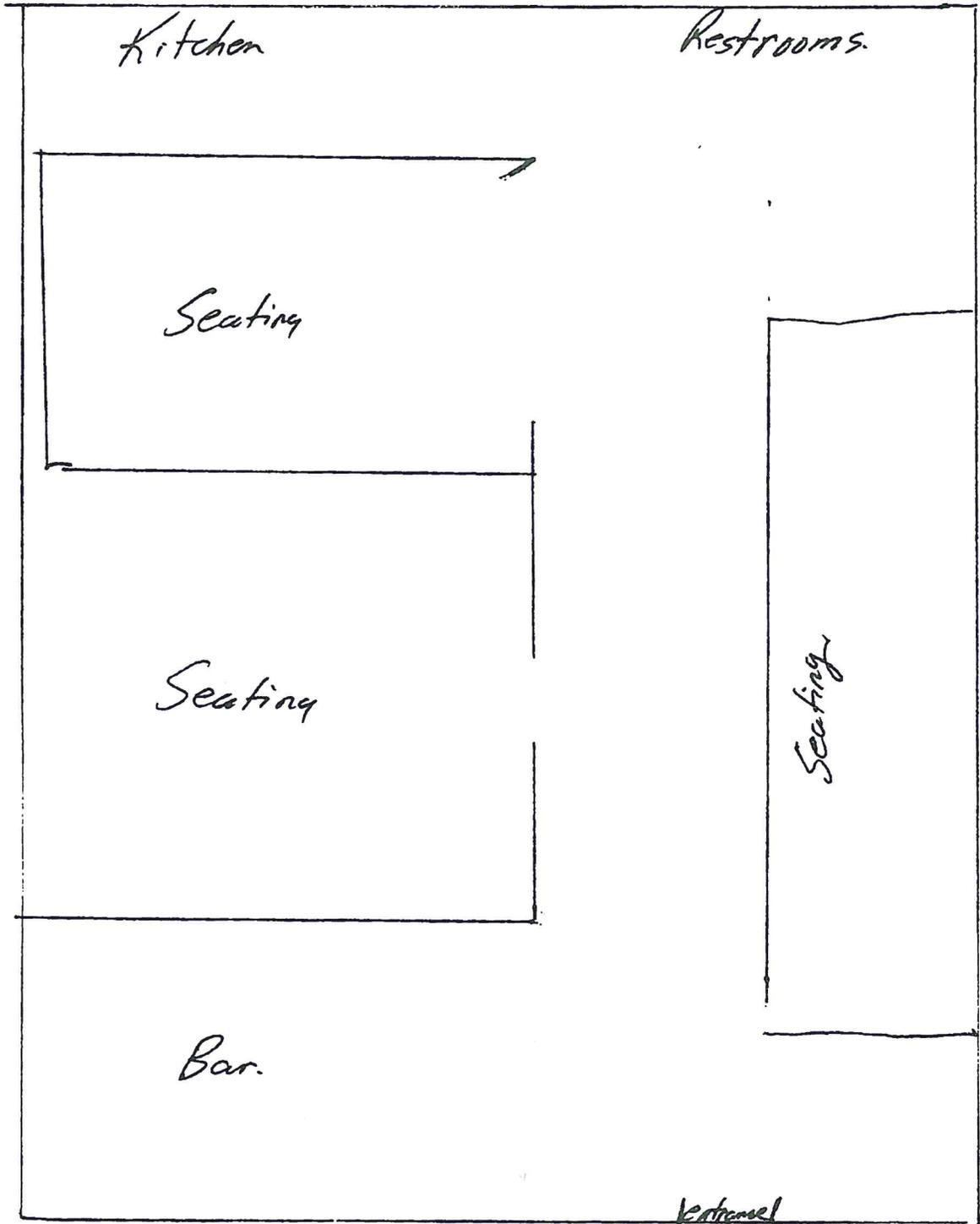
The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

At the LESSOR'S option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title Owner - VP	Date 9-13-16
Signature of Lessee (Top Executive Official) 	Title President	Date 7-7-2016

(over)

Pirogue Grill Layout





ANNUAL STATE GAMING LICENSE REAPPLICATION
 OFFICE OF ATTORNEY GENERAL
 SFN 51575 (Rev. 07/2016)

License Number: (Office Use) G -
License Year Ending: June 30, _____

1. Official, Legal Name of Organization: (Do Not Abbreviate) Dakota Pheasants Forever		Business Telephone Number: (701) 751-3883	
Business Address: (Street) [REDACTED]	City: Bismarck	State: ND	Zip Code: 58504
Mailing Address: PO Box 1094	City: Bismarck	State: ND	Zip Code: 58502
E-mail address: kevin.ritter [REDACTED]	Contact Person: Kevin Ritter	Contact Person Official Position: Treasurer	
2. Is organization recognized as tax exempt by the Internal Revenue Service? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		3. Provide organization's Federal Employer Identification Number (EIN): 51-0006522	
4. City and county in which games of chance will be conducted:			
City: Bismarck		County: Burleigh	
5. Name and Title of Organization's Top Executive Official: (i.e., Cmdr., Pres., etc.) Jody Sommer		Daytime Telephone Number: (701) [REDACTED]	
6. Name of Gaming Manager: Kevin Ritter - Treasurer		Daytime Telephone Number: (701) 751-3883	
6a. Signature of Gaming Manager:		Date:	
7. List Governing Board Members (Print) - The governing board is primarily responsible for properly determining and distributing net proceeds.			
Name: Jody Sommer	Telephone Number: (701) [REDACTED]	Name: Jeff Luptak	Telephone Number: (701) [REDACTED]
Name: Mitch Bitz	Telephone Number: (701) [REDACTED]	Name: Dave Nehring	Telephone Number: (701) [REDACTED]
Name: Kevin Ritter	Telephone Number: (701) [REDACTED]	Name: Rob Stenehjem	Telephone Number: (701) [REDACTED]
Name: Mike Donahue	Telephone Number: (701) [REDACTED]	Name:	Telephone Number:
Name: Steve Hsu	Telephone Number: (701) [REDACTED]	Name:	Telephone Number:
Name: Todd Ewell	Telephone Number: (202) [REDACTED]	Name:	Telephone Number:
8. Does the Organization Own or Rent the Premises at Which the Games of Chance will be Conducted? <input type="checkbox"/> Own <input type="checkbox"/> Rent <i>n/a</i>			

AFFIDAVIT:

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank records.	Signature of Top Executive Official: <i>Jody Sommer</i>	Date: 9-7-2016
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ENCLOSE \$150.00 LICENSE FEE WITH THIS APPLICATION
 (Check payable to: ND Attorney General)

RETURN TO: Office of Attorney General
 Licensing Section
 600 E Boulevard Ave Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR
 1-800-326-9240



GAMING SITE AUTHORIZATION
 OFFICE OF ATTORNEY GENERAL
 SFN 17996 (07/2016)

G - _____ (_____) _____ Site License Number (Attorney General Use Only)

Full, Legal Name of Gaming Organization	Dakota Pheasants Forever
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The above organization is hereby authorized to conduct games of chance under the license granted by the Attorney General of the State of North Dakota at the following location

Name of Location				Amvets Club #9			
Street		City		ZIP Code		County	
2402 Railroad Ave		Bismarck		58504		Burleigh	
Beginning Date(s) Authorized				Ending Date(s) Authorized		Number of twenty-one tables if zero, enter "0":	
7/1/16				6/30/17		0	
Specific location where games of chance will be conducted and played at the site (required) See attached floor plan.							
If conducting Raffle or Poker activity provide date(s) or month(s) of event(s) if known Specific gaming date is February 4, 2017.							

RESTRICTIONS (City/County Use Only)	
Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

<input type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input type="checkbox"/> Sports Pools
<input type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input type="checkbox"/> Twenty-One
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APPROVALS	
Attorney General	Date
Signature of City/County Auditor	Date
PRINT Name and official position of person signing on behalf of city/county above	

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RENTAL AGREEMENT
 OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 9413 (Rev. 08-2015)

License Number (Office Use Only)

Site Owner (Lessor) Amvets Club #9		Site Name Amvets Club #9		Site Phone Number (701) 258-8324
Site Address 2402 Railroad Ave		City Bismarck	State ND	Zip Code 58504
County Burleigh		Rental Period 7/1/2016 to 6/30/2017		Monthly Rent Amount
Organization (Lessee) Dakota Pheasants Forever				
1. Is Bingo going to be conducted at this site? 1a. If "Yes" to number 1 above, is Bingo the primary game conducted? If "Yes," enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes		\$ 0.00
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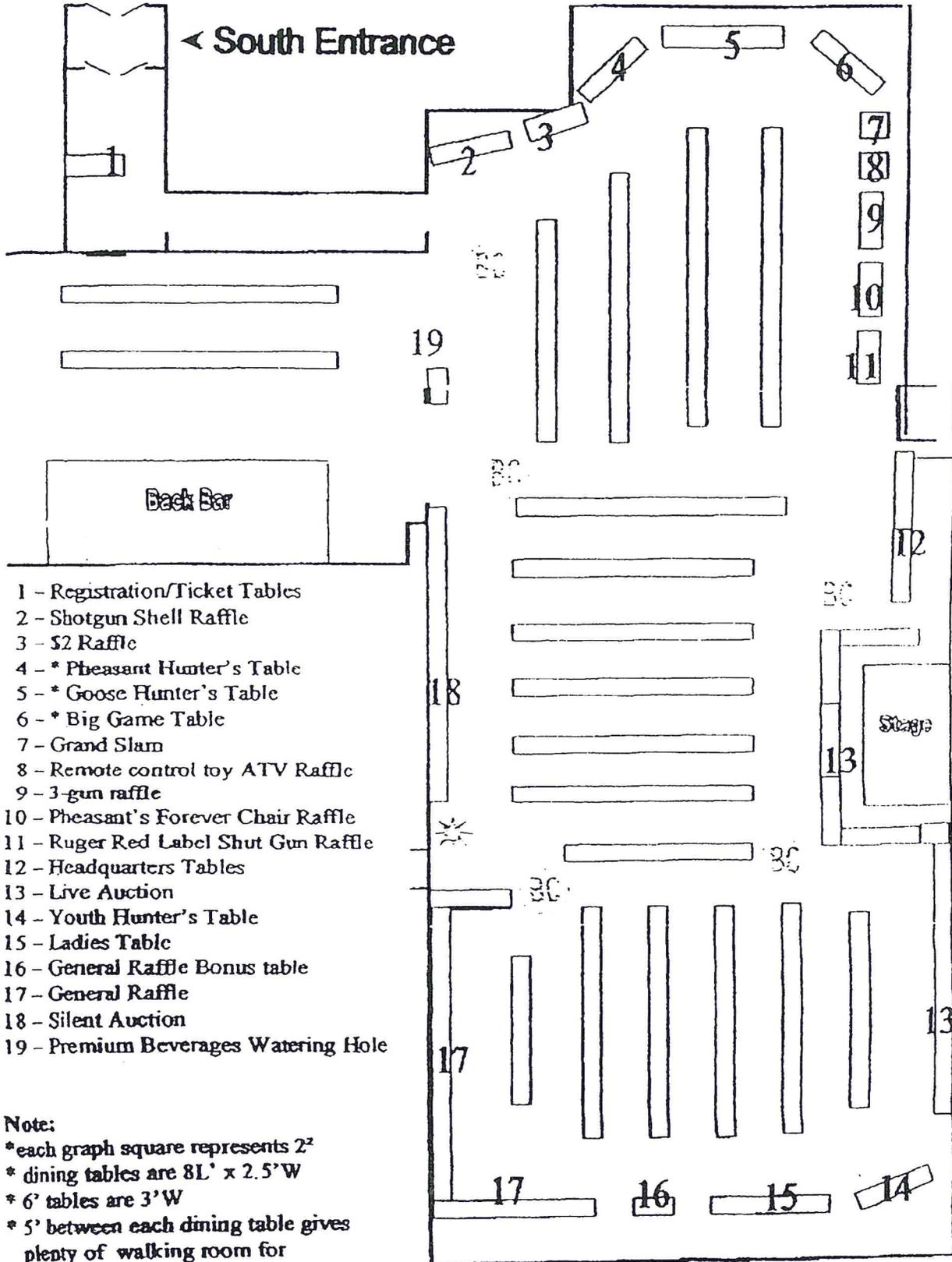
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At the LESSOR'S option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>Bred Shuman</i>	Title <i>Member</i>	Date 9-22-16
Signature of Lessee (Top Executive Official) <i>Judy Tommer</i>	Title <i>President</i>	Date 9-7-2016

← South Entrance





ANNUAL STATE GAMING LICENSE REAPPLICATION
 OFFICE OF ATTORNEY GENERAL
 SFN 51575 (Rev. 07/2016)

License Number: (Office Use) G -
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Mailing Address: PO Box 1094	City: Bismarck	State: ND	Zip Code: 58502
E-mail address: kevin.ritter [REDACTED]	Contact Person: Kevin Ritter	Contact Person Official Position: Treasurer	
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Name: Mike Donahue	Telephone Number: (701) [REDACTED]	Name:	Telephone Number:
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AFFIDAVIT:

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank records.	Signature of Top Executive Official: <i>Jody Sommer</i>	Date: 9-7-2016
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ENCLOSE \$150.00 LICENSE FEE WITH THIS APPLICATION
 (Check payable to: ND Attorney General)

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