Bismarck

Engineering Department

June 8, 2016

MEMORANDUM

To: Jason Tomanek
Assistant City Administrator

From: Gabe J. Schell, PE
City Engineer

Re: **AGENDA ITEM**
2017 Sertoma Park West Shared Use Path
Request for Board Concurrence on Project Proceeding

Please schedule this item for consideration by the Board of City Commissioners at its meeting to be held on Tuesday, June 14, 2016, at 5:15 p.m. in the Tom Baker Room.

Per the attached letter of May 17, 2016 from Governor Jack Dalrymple and the attached May 18, 2016 letter from Pam Wenger with the North Dakota Department of Transportation (NDDOT), the City of Bismarck has been notified of the award of Transportation Alternatives Program (TAP) funding for the referenced project for 2017 construction to a maximum of $138,750. The Board may recall endorsing the TAP application submitted by the Bismarck Parks and Recreation District at their November 24, 2015 meeting. The NDDOT has asked the City of Bismarck to notify it by June 22, 2016 if it intends to proceed with the development of this project. Mr. Randy Bina, Executive Director of the Bismarck Parks and Recreation District, has notified me that the Bismarck Park and Recreation District Board has will consider the financing of the local match and continued planning of this project at their June 16, 2016 Board meeting.

Should the Board of City Commissioners agree to this award, the TAP funding would be channeled through the city of Bismarck and a standard NDDOT Cost Participation and Maintenance Agreement (CPM) would be developed for the Board's review and approval at a later date prior to bidding the project. In addition, a Companion Agreement would be developed between the city of Bismarck and the Bismarck Parks and Recreation District which in essence would obligate the Bismarck Parks and Recreation District to fulfill the responsibilities of the City under the terms of the NDDOT CPM, including the provision of the funding required for the local match and for all costs beyond the stated funding cap.

Action requested of the Board at this time would be acceptance of the award contingent upon concurrence by the Bismarck Park and Recreation District Board at their June 19, 2016 meeting

Gabriel J. Schell, PE, City Engineer
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for continuing with the project development and providing the required local funding. If affirmed by the Board, I will notify the NDDOT representative, Pam Wenger, of the Board's action prior to the June 22, 2016 deadline.

GJS

Attachments: May 17, 2016 letter from the Honorable Governor Jack Dalrymple
May 18, 2016 letter from Pam Wenger, NDDOT TAP Program Coordinator

cc: Randy Bina, Executive Director, Bismarck Parks and Recreation District
Steve Saunders, Executive Director, Bismarck-Mandan MPO
Pam Wenger, TA Manager, Local Government Division, NDDOT

North Dakota Department of Transportation

Grant Levi, P.E.
Director

Jack Dalrymple
Governor

RECEIVED
MAY 23 2016

May 18, 2016

The Honorable Mike Seminary
Mayor of Bismarck
221 North 5th St.
Bismarck, ND 58501

BISMARCK SERTOMA PARK – WEST SHARED USE PATH REHABILITATION PROJECT

Congratulations on the recent award of Transportation Alternatives (TA) funds for your Sertoma Park West Shared Use Path Project.

The federal aid project will be funded with 80.93% federal TA funds up to a maximum of $138,750. These funds are for construction costs only.

Because of the high demand for TA funded projects, please notify us by **June 22, 2016**, that the local finances needed to plan and design this project are available.

It is presently planned that this project be developed, bids taken, and constructed by the end of the 2017 construction season. To meet this date, we encourage you to start project development and work towards a plan completion date between **December 1, 2016**, and March **15, 2017**. The TA funds are for federal FY 2017 and these funds must be authorized by FHWA before the end of the fiscal year. The latest date that a completed set of plans can be submitted to the NDDOT is **August 15, 2017**. If you do not meet this date, your award of funds will be rescinded.

The process for the development of DOT projects shall be used and I will be able to assist you in the development of your project.

Once again, please notify us by **June 22, 2016**, what the wishes of the city of Bismarck are in regards to this project. You can contact me at 701-328-4787 if you have any questions.

Pam Wenger

PAM WENGER, TA MANAGER, LOCAL GOVERNMENT DIVISION

38/sbh
C: Randy Bina, Executive Director of BPRD
Steve Saunders, Executive Director, Bismarck – Mandan MPO

State of
North Dakota
Office of the Governor

Jack Dalrymple
Governor

RECEIVED
MAY 23 2016
By

May 17, 2016

The Honorable Mike Seminary
Mayor of Bismarck
221 North 5th St.
Bismarck, ND 58501

Dear Mr. Seminary:

Subject: 2017 Transportation Alternatives Program (TAP) Projects

It is my pleasure to inform you that the Bismarck Sertoma Park Project was selected for TAP funding. Your project will be funded to a maximum of $138,750 for construction in 2017. Pam Wenger, of the North Dakota Department of Transportation, will soon be contacting you about project details.

It is encouraging to see the commitment that city of Bismarck has made toward providing a Shared Use Path for the community. It will provide for enhanced movements of bicyclists and pedestrians in your busy and active community.

Sincerely,

Jack Dalrymple
Governor

37:81:77
C: Grant Levi, NDDOT Director

600 E Boulevard Ave. • Bismarck, ND 58505-0001 • Phone: 701.328.2200 • Fax: 701.328.2205 • www.governor.nd.gov