



FINANCE DEPARTMENT

DATE: August 5, 2016
FROM: Sheila Hillman *SH*
ITEM: 2017 Budget Request: Priority Initiatives

REQUEST

Consider the Budget Committee Recommendations for the department priority initiatives requests

Please place this item on the August 15, 2016 City Commission meeting.

BACKGROUND INFORMATION

Consistent with the process utilized in the past, the Departments have submitted priority initiatives requests for additional funding in the 2017 budget. For the General Fund Departments, these requests are in addition to the 2017 base budget allocations. For all other departments, requests are considered for staffing and other special requests that are outside their general operating budget. The department requests are included in a separate packet labeled "Priority Initiative Requests" for your review.

Attached is a summary of all the department requests categorized by staffing, operations and one-time expenditures. The total request is \$2,247,506 for New Employees/Labor, \$387,575 for Operations and Maintenance and \$4,485,384 for One-time Expenditures. Please note the new employees include 23 new positions, to retain 3 positions with continued funding and 4 for a new classification.

The Budget Committee met with all of the Departments to discuss their budgets and priority initiative requests. The Committee then prepared the preliminary funding recommendations. A brief summary was also provided to Mayor Seminary. The recommendations and funding source are reflected on the attachments and presented to the Commission for their consideration.

The total funding recommendations are identified as follows:

New Employees/Labor	505,969 General Fund Base 26,191 Department Reallocation <u>24,244</u> MPO Grant 20% 46,032 Public Hlth. Emergency Preparedness Grant 59,104 Event Center 9,690 PWS Utilities 50% Water/ 50% Sanitary Sewer 63,456 PWS Utilities Storm Water 48,475 Airport <u>590,068</u> 584,007 General Fund Cash Balance
Total	<u>1,373,229</u> 1,342,924 13 New FTE
Operations & Maintenance	105,125 General Fund Base 40,500 Department Reallocation 55,250 General Fund Cash Balance <u>11,000</u> City General Fund contingent on Mandan/Burleigh
Total	<u>211,875</u>
One-time Expenditures	2,198,627 General Fund Cash Balance 5,000 Dept. Equipment Reserve 270,900 Fire Grant 70,000 MPO Grant 150,000 Special Deficiency 3,000 Motel Liquor, Restaurant Tax 34,100 Library Cash Reserve 121,325 Event Center Operations <u>25,000</u> Utility Ops - Water
Total	<u>2,877,952</u>

In meetings with the Departments, The Budget Committee started to see some of the moderate growth impacts on our General Fund revenue with declines in special assessments and building fees and State Aid revenue. The decline was also noted in the decrease in motor fuel tax revenue for Roads & Streets. It also became apparent to the Committee that City employees, public safety and limiting increases in property taxes continue to be high priorities. The Committee has continued to leverage the use of one-time funds to help address the changing needs of the City. All of these were factors in the considering the following budget recommendations.

Please note the City of Lincoln discontinued the contract for Inspections in 2016 and one time funds were authorized in 2016 to fund an Inspector position. The Committee is recommending one-time funds be continued in 2017 and when there is turnover in an Inspector position, that the workload and level of growth be reviewed prior to filling the position.

The Budget Committee considered the request from Police to transition 4 current patrol officers to sergeant positions to be on the street to mentor and supervise the officers. The request also includes 8 new patrol officers to increase the number of officers on patrol and provide for a new power shift from 3:00 pm to 3:00 am to cover the peak time for calls. The Committee placed a high priority addressing the public safety concerns in the City and is recommending funding for those positions and the purchase of 4 new vehicles and associated equipment for the officers. The Police requested funding, as required by the grant, to continue the 2 School Resources Officers for one year beyond the grant funding. The Committee recommended one-time funding with the understanding that the grant funding terminates during 2017 so additional funds may be required in 2018.

The Budget Committee is recommending the implementation of the Master Firefighter position for 2017. Police implemented the comparable master position this spring. This is a salary range change only so there is no funding impact.

The Event Center requested 2 new positions to support the increase in the number of events. The Committee is recommending the Marketing Specialist position be funded contingent on a new contract the Event Center plans to present to the Commission.

All other recommended funding for new employees will be provided by revenue from those departments.

Please note that base and one-time recommendations for Combined Communications are contingent upon the County and Mandan approval of shared funding. The recommendations include over-time, network services, and conference registration. The Police request to increase funding for SWAT service contract is also dependent on increased provided from other participating jurisdictions.

The Committee recommended an increase in training for Police with the restriction it only be used for training and directed Fire to set up a uniform training system. The Committee recommended increased funding in the pool for vehicle repairs to address the requests from Police and Fire for increases in maintenance and repair of vehicles.

The Committee recommended the various requests for sidewalk repairs be limited to addressing tripping hazards. The associated expenses for sidewalk repairs for General Fund facilities may be funded by Special Deficiency. Please note the option to purchase the Public Health Building was a major consideration in recommending the funding of those building maintenance requests.

The Committee also recommended funding some of the department requests with either the internal reallocation of department funds or utilizing their equipment reserves. The reallocation are noted in the funding/comments column of the attached recommendations.

In reviewing the budgets with the Departments this year, the Budget Committee has concluded that funding for any base adjustments will continue to be restricted to the purpose of the increase. This includes base increases for salary and benefit adjustments and operations expenses from prior years.

The Committee also recommends that all one-time funding recommendations are specific to the project authorized and Commission approval is required for any change in use of that funding.

Please note that all vehicle purchases recommended for approval will be purchased through Fleet Services. In addition, all maintenance projects authorized for the General Fund Departments will be coordinated by Building Maintenance.

RECOMMENDED CITY COMMISSION ACTION

Approve the following:

Funding levels for Priority Initiatives for new employees/labor, operation & maintenance and one-time expenditures

Restrict expenditures to the purpose of the base funding increases

All one-time funding recommendations are specific to the request authorized and Commission approval is required for any change in use of that funding

STAFF CONTACT INFORMATION

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**City of Bismarck
2017 Budget Request
Priority Initiatives
New Employees/Labor**

8/1/2016 8/12/16

	FTE	Priority Initiatives	Budget Committee Recommendation		Funding/Comments
			Base	One-time	
Building Maintenance					
Summer Intern Salary (8,400) Benefits (711) (8 of 21)		9,111		9,111	General Fund Cash Bal
Finance					
Fiscal Services					
Move Regular PT Scanner position to FT Salary (33,366) & Benefits (18,088) (2 of 3)	1	51,454	26,191		Department Reallocation
Community Development					
MPO					
MPO-Transportation Planner PT to FT Salary & Benefits (3 of 8) MPO 80% (66,435) & City 20% (16,609)	1	83,044	-	6,061	General Fund Cash Bal
				24,244	MPO continue PT
Inspections					
Inspector (52,199) & Benefits (21,701) (1 of 8)	1	73,900		68,289	General Fund Cash Bal reevaluate with any turnover
		<u>73,900</u>			
Planning					
Part-time HUD Salary (45,000) & Benefits (3,590) (2 of 8)		48,590		48,590	General Fund Cash Bal
Building Rent/Parking, Travel/Training, Etc.		21,749		6,945	General Fund Cash Bal
		<u>70,339</u>		55,535	
Fire					
Fire Training Captain Salary (69,208) & Benefits (24,570) (1 of 17)	1	93,778	-		set up uniform system
Uniforms, Physical, Fire Gear, Truck, computer		33,550	-		
Three Firefighters Salary (144,931) & Benefits (62,949) (2 of 17)	3	207,880	-		
Uniforms, Fire Gear, Physical		8,099	-		
		<u>343,307</u>			
Police					
4 new Sergeant Positions (1 of 42)	4	15,247	13,299		Gen Fund field patrol only
9 police officer (8 Patrol) (1 Training) (2 of 42)	9	618,951	492,670		Gen Fund 8 patrol officers
4 Vehicles for New Officers (2) /Sergeants (2) (9 of 42)		310,496		310,496	General Fund Cash Bal
Equipment for New Positions (10 of 42)		104,455		85,544	General Fund Cash Bal
Retain 2 COPS Grant-SRO positions (3 of 42) City Share	2			37,032	General Fund Cash Bal
		<u>1,049,149</u>	505,969	433,072	
Public Health					
Pt. to FT Regional Emergency Preparedness Information Specialist Salary (51,761) & Benefits (21,575) Grant Funded (1 of 1)	1	73,336	46,032		Grant
PT nurse to FT for Health Maintenance Program Salary (59,920) & Benefits (23,076) (2 of 2)	1	82,996	-		
		<u>156,332</u>	46,032		
Municipal Court					
PT Office Position Salary (1 of 2)		18,000		18,000	General Fund Cash Bal
Library					
Community Relations Coordinator from PT to FT (2 of 4)	1	49,786	-		continue PT
Event Center					
Marketing Specialist Salary (43,411) & Benefits (20,359) (4 of 23)	1	63,770	59,104		Event Center
Assistant Box Office Supervisor					contingent on new contract
Salary (43,411) & Benefits (20,359) (10 of 23)	1	63,770	-		
		<u>127,540</u>	59,104		

City of Bismarck
2017 Budget Request
Priority Initiatives
New Employees/Labor

8/1/2016 8/12/16

	FTE	Priority Initiatives	Budget Committee Recommendation Base	One-time	Funding/Comments
Public Works - Utility Operations					
Water & Sanitary -New Water/Sewer Maintenance Supervisor					
Salary (68,920) & Benefits (26,046)	1	84,125	-		
& Promote 3 Existing Lead Maintenance Technicians (1 of 4)		10,841	9,690		Utilities Promote to 3 leads
Storm Water - Storm Water Inspection Worker					
Salary (46,949) & Benefits (21,553) (4 of 4)	1	68,502	63,456		Utility - Stormwater
		163,468	73,146		
Airport					
Replace Contract Labor with new Custodian FTE	1	52,076	48,475		Airport
Total New Employee/Labor		\$2,247,506	758,917	584,007	614,312
Retain Current Employee/New Classification	7		4	3	
New Positions	23		13		
Funding Summary:					
General Fund		1,751,406	505,969		
General Fund Cash Balance		18,000		584,007	590,068
Department		-	26,191		
Grants: Public Health Emergency Preparedness		73,336	46,032		
Library Cash Balance		49,786			
Grants: MPO 80%		11,894		24,244	
Event Center		127,540	59,104		
Public Works - Utility - Water 50% and Sanitary 50%		94,966	9,690		
Public Works - Utility - Storm Water		68,502	63,456		
Airport		52,076	48,475		

**City of Bismarck
2017 Budget Request
Priority Initiatives
Operations & Maintenance**

8/5/2016

	Priority Initiatives	Budget Committee Recommendation		Funding
		Base	One-time	
Building Maintenance				
R/M Building-PH building (3 of 21)	11,600	11,600		General Fund Base
R/M Equipment (4 of 21)	5,000	5,000		General Fund Base
Parking Fees (5 of 21)	17,200	-		see one time requests
Janitorial Service (6 of 21)	9,300	9,300		Department reallocation from parking fees
R/M Building-City County Building (7 of 21)	2,770	2,770		Gen Fund base 1,270 1,500 from parking fees
Professional Consultants (9 of 21)	15,000	15,000		General Fund Base
	60,870	43,670		
Dakota Media				
Operations: Wages/benefits/rent/utilities (1 of 2)	10,683	10,683		General Fund Base
Combined Communications				
Training (3 of 3)	1,750		1,750	General Fund Cash Balance
Network Services (1 of 3)	11,000	11,000		General Fund Base
Overtime Wages (2 of 3)	15,000		15,000	General Fund Cash Balance
	27,750	11,000	16,750	pending Mandan/Burleigh funds
Engineering				
Conference Registration (2 of 7)	3,000	3,000		Department reallocation
Engineering consultants (3 of 7)	25,000	-		see one-time request
Overtime Wages (6 of 7)	20,000		20,000	General Fund Cash Balance
2 Summer Interns (7 of 7)	11,500		11,500	General Fund Cash Balance
	59,500	3,000	31,500	
Finance				
Common Software				
Annual City-wide Software Maintenance (1 of 3)	20,500	20,500		General Fund Base
IT-GIS				
Microsoft Office and AS400 Annual Maintenance (3 of 3)	8,994	8,994		General Fund Base
Human Resources				
Job Applicant Testing Program (1 of 1)	5,100	5,100		General Fund Base
Fire				
Repair/Maintenance of Vehicles (4 of 17)	49,000	-		see one-time pool
Training (5 of 17)	14,500	-		
Implement Senior Master Firefighter Position (14 of 17)	-	Recommend		range change only - no funding impact
	63,500			
Police				
Repair & Maintenance of Vehicles (6 of 42)	70,000	-		see one-time pool
Software Upgrade/Maintenance (8 of 42)	11,178	11,178		
Service Contract-SWAT (22 of 42)	5,800	5,800		General Fund Base
Training Expenses (23 of 42)	10,000	10,000		dependent on other jurisdictions General Fund Base
	96,978	26,978		(restricted to training only)
Public Health				
Software, Office Supplies/Equipment (1 of 2)	21,500	21,500		Department reallocation and equipment reserve
Environmental Health				
printing/binding, phone, supplies, equip (1 of 1)	5,200	5,200		Department reallocation and equipment reserve
Public Works - Service Operations				
Forestry - Stump Removal Contract Services (2 of 2)	7,000		7,000	General Fund Cash Balance
TOTAL Operations & Maintenance Requests	\$ 387,575	\$ 156,625	55,250	

**City of Bismarck
2017 Budget Request
Priority Initiatives
Operations & Maintenance**

8/5/2016

	Priority Initiatives	Budget Committee Recommendation		Funding
		Base	One-time	
Funding Summary:				
General Fund	352,825	105,125	55,250	
General Fund City 65% of 80% contingent on Mandan & Burleigh Department	27,750	11,000	40,500	
Service Operations: Roads & Streets	7,000			

**City of Bismarck
2017 Budget Request
Priority Initiatives
One-time Expenditures**

8/5/2016

	One-time Requests	Budget Committee Recommendation		Funding
		Base	One-time	
Administration				
Community Visioning Activities (1 of 8)	85,000	85,000		General Fund Cash Balance
Recruitment (6 of 8)	25,000	5,000		General Fund Cash Balance
Knowledge Management Transfer Program (7 of 8)	25,000	5,000		General Fund Cash Balance
Workforce - Leadership Development Program (5 of 8)	50,000	50,000		General Fund Cash Balance
Employee Parking 6th St. Ramp (2 of 8)	37,500	36,000		General Fund Cash Balance
	222,500	181,000		
Commission Special Projects				
Riverboat Site Maintenance (8 of 8)	1,500	1,500		General Fund Cash Balance
Human Relations Committee (4 of 8)	2,500	2,500		General Fund Cash Balance
Coalition for Homeless People (3 of 8)	5,000	5,000		General Fund Cash Balance
Single Point of Contact (no ranking requested by Police)	16,500	16,500		General Fund Cash Balance
	25,500	25,500		
Building Maintenance				
Building Management System-(separate C/C and FS1) (2 of 21)	90,000	-		
CVB Tile Repair (15 of 21)	3,000	3,000		Motel, Restaurant, Liquor Tax
City/Co. Building				
Roof Sealant Repair (12 of 21)	6,000	6,000		General Fund Cash Balance
Concrete Pavement Replacement (16 of 21)	10,000	-		hazardous tripping only
Window Latch Repair (17 of 21)	2,000	2,000		Department
Building Sealants (18 of 21)	8,000	8,000		General Fund Cash Balance
Metal Wall Cap Flashing (20 of 21)	7,000	7,000		General Fund Cash Balance
	33,000	23,000		
Fire Stations				
Station #1: Replace Water fountains (17 of 17)	4,800	-		
Repair Parking Lot Outlets (16 of 17)	8,500	-		
Station #2 Replace Exterior & Interior Doors (10 of 17)	7,000	7,000		General Fund Cash Balance
Seal Cracks and Chip Seal Parking Lot (12 of 17)	6,500	6,500		General Fund Cash Balance
Replace 3 Refrigerators (13 of 17)	7,000	3,000		General Fund Cash Balance
Station #3: Replace Shingles at Tyler Parkway Station (9 of 17)	25,000	25,000		General Fund Cash Balance
Station #4: Replace Sealant at Doors, Windows, Etc (15 of 17)	6,000	6,000		General Fund Cash Balance
	64,800	47,500		
Police				
Vehicle Impound Fence (19 of 42)	45,000	-		
Install Fiber Line at Animal Impound (20 of 42)	45,000	-		
Convert G20 to Evidence Office (30 of 42)	15,000	15,000		General Fund Cash Balance
Replace Garage Doors (32 of 42)	7,500	-		
Move Weight Room to Briefing Room (34 of 42)	6,800	6,800		General Fund Cash Balance
Redo Records ID Room (35 of 42)	20,000	20,000		General Fund Cash Balance
Crack in Floor at Animal Impound (36 of 42)	15,000	-		
Steel Siding at Animal Impound (37 of 42)	20,000	-		option in storage bid
Build up BPD Roof (40 of 42)	5,000	-		do internal inspections
Concrete Work in PD Parking lot (42 of 42)	3,000	-		hazardous tripping only
	182,300	41,800		
Public Health Building				
Security Windows in Entry (10 of 21)	1,500	1,500		General Fund Cash Balance
Renovation of Waiting and Reception Area (11 of 21)	25,000	-		
Chip Seal Parking Lot (13 of 21)	14,000	-		
Repair Cracks/joints in Sidewalk (14 of 21)	3,000	-		hazardous tripping only
Heat Pump Replacements (19 of 21)	22,000	-		
North Entry Stoop Replacement (21 of 21)	2,500	-		
	68,000	1,500		

**City of Bismarck
2017 Budget Request
Priority Initiatives
One-time Expenditures**

8/5/2016

	One-time Requests	Budget Committee Recommendation Base One-time	Funding
Dakota Media Access			
Production/Playback Equipment (2 of 2)	21,945	21,945	General Fund Cash Balance dependent on Mandan funds
Engineering			
Replace 2 Vehicles with SUVs (1 of 7)	70,650	30,350	General Fund Cash Balance
Engineering Consultants (5 of 7)	100,000	25,000	General Fund Cash Balance
Project Error Contingency (4 of 7)	50,000	25,000	General Fund Cash Balance
	<u>220,650</u>	<u>80,350</u>	
Fire			
New Training Facility Costs (3 of 17)	7,500	5,000	General Fund Cash Balance
Replace 8 SCBAs (6 of 7)	11,200	11,200	General Fund Cash Balance
Replace Helmets (7 of 17)	29,500	29,500	General Fund Cash Balance
Replace Utility Pickup Truck (11 of 17)	28,750	-	
Additional Fire Gear Extractor (8 of 17)	10,000	-	
Replace SCBA Equipment(grant 270,900 & City share 116,100)(was on CIP)	387,000	116,100	General Fund Cash Balance
		270,900	Grant
	<u>473,950</u>	<u>432,700</u>	
Municipal Court			
Upgrade Interactive Television System (2 of 2)	5,000	5,000	Department Equipment Rsrv
Community Development			
MPO-Regional Freight Study MPO (70,000) City (8,400) (5 of 8)	78,400	8,400	General Fund Cash Balance
		70,000	MPO Grant Funds
Planning			
13 l pads w/cases and 10 Exchange Accounts (8 of 8)	9,520	-	
TRAKiT customizations (7 of 8)	15,000	15,000	General Fund Cash Balance
	<u>24,520</u>	<u>15,000</u>	
Building Inspections			
Overtime Wages (4 of 8)	50,000	50,000	General Fund Cash Balance
TRAKiT Customizations (6 of 8)	10,000	10,000	General Fund Cash Balance
	<u>60,000</u>	<u>60,000</u>	
Police Department			
Replace 10 Vehicles and Purchase 6 New Vehicles (4 of 42)	752,558	517,934	General Fund Cash Balance 6 patrol, 1 traffic, 1 Detective & 4 new patrol
Equipment Change Over for Vehicle Replacements (5 of 42)	142,228	115,996	General Fund Cash Balance
Prisoner Care (7 of 42)	345,000	345,000	General Fund Cash Balance
New K-9, Equipment & Vehicle (11 of 42)	102,331	-	
Officer Overtime Wages (12 of 42)	60,000	60,000	General Fund Cash Balance
Replace Older Radios (13 of 42)	26,208	-	
Additional Towing (14 of 42)	29,000	29,000	General Fund Cash Balance
Additional Ammunition (15 of 42)	9,887	9,887	General Fund Cash Balance
Replace Officers Jackets (16 of 42)	25,650	-	
Polygraph School (21 of 42)	13,575	-	
JTag Training (24 of 42)	6,350	6,350	General Fund Cash Balance
Replace Outside Security Cameras (25 of 42)	7,000	-	
Replace Phone Recorder (26 of 42)	10,600	-	
Investigation Small Tools/Equipment (27 of 42)	8,566	8,566	General Fund Cash Balance
Active Shooter Response Ballistic Protection Kit (28 of 42)	14,000	14,000	General Fund Cash Balance
Fume Hood for Drug Evidence (29 of 42)	6,047	6,047	General Fund Cash Balance
Replace Evidence Technician Desks (31 of 42)	3,000	-	
Purchase Body Armor for Animal Control Wardens (33 of 42)	4,470	-	

**City of Bismarck
2017 Budget Request
Priority Initiatives
One-time Expenditures**

8/5/2016

	One-time Requests	Budget Committee Recommendation		Funding
		Base	One-time	
Police Department (continued)				
Replace Computers for Animal Control Vehicles (38 of 42)	10,090		-	
Additional Speed Trailer (39 of 42)	6,229		-	
Purchase Armoires for Offices (41 of 42)	3,480		3,480	General Fund Cash Balance
	<u>1,586,269</u>		<u>1,116,260</u>	
Public Health				
Vector Control (1 of 2)				
Wages & Benefits	31,350		23,322	General Fund Cash Balance
Professional Certification	450		450	General Fund Cash Balance
Drug Testing & Cell Phones	550		550	General Fund Cash Balance
Safety Supplies	500		500	General Fund Cash Balance
Small Equip-Computer/Tools	1,100		1,100	General Fund Cash Balance
Storage Rental	1,200		1,200	General Fund Cash Balance
Gasoline	2,000		2,000	General Fund Cash Balance
Repair & Maintenance Equipment/Vehicles	4,000		4,000	General Fund Cash Balance
Pesticides	20,000		20,000	General Fund Cash Balance
Advertising/Promotions	150		150	General Fund Cash Balance
	<u>61,300</u>		<u>53,272</u>	
Replace Environmental Hlth Vehicle (2 of 2)	26,300		26,300	General Fund Cash Balance
	<u>87,600</u>		<u>79,572</u>	
Library				
Replace Ejector Pump #2 (1 of 4)	8,100		8,100	Library Cash Balance
Purchase Snow Sweeper (3 of 4)	18,000		18,000	Library Cash Balance
Install Brush Mat/Carpet (4 of 4)	8,000		8,000	Library Cash Balance
	<u>34,100</u>		<u>34,100</u>	
Event Center				
Replace Copy Machine (1 of 23)	11,000		11,000	Event Center
Install AC in Sound Studio (2 of 23)	7,000		7,000	Event Center
Replace Riding Auto Scrubber (3 of 23)	14,250		14,250	Event Center
2 Electronic Reader Boards (5 of 23)	43,000		-	
Add Emergency Lighting in Arena Dressing Room (6 of 23)	15,000		15,000	Event Center
Additional Pallet Racking for Table Storage (7 of 23)	6,000		6,000	Event Center
Repair Sidewalks (8 of 23)	15,000		15,000	Event Center
Update Camera Security System Phase 1 of 2 (9 of 23)	42,000		-	
Purchase 1 & Replace 8 Computers (11 of 23)	10,575		10,575	Event Center
Replace Arena Chilled Water Chemical Feed Pumps (12 of 23)	5,500		5,500	Event Center
Replace Stage Lights at Belle (13 of 23)	19,000		-	
Add Scoring Graphics to Scoreboard (14 of 23)	25,000		-	
Upgrade Emergency Lighting-Arena Concession/Meeting Rooms (15 of 23)	20,000		20,000	Event Center
Purchase Portable Geni Lift (16 of 23)	10,000		-	
Install Exhibit Hall Cooling Tower Control Valves (17 of 23)	9,000		-	
Replace Hot Water Storage Tank Insulation at Arena (18 of 23)	8,000		8,000	Event Center
Purchase Mid Size SUV (19 of 23)	24,000		-	
Purchase Towable Man Lift (20 of 23)	28,500		-	
Add 3 Elevator Callouts at Arena (21 of 23)	7,500		5,000	Event Center passenger only
Add Elevator Callout at Belle (22 of 23)	2,000		2,000	Event Center
Add 2 Elevator Callouts at Exhibit Hall (23 of 23)	4,000		2,000	Event Center passenger only
	<u>326,325</u>		<u>121,325</u>	
Public Works - Service Operations				
Roads & Streets - Forestry: Contract Tree Pruning (1 of 2)	90,000		90,000	General Fund Cash Balance
Fleet Enlarge Fuel Island (1 of 1)	131,900		-	
	<u>221,900</u>		<u>90,000</u>	

**City of Bismarck
2017 Budget Request
Priority Initiatives
One-time Expenditures**

8/5/2016

	One-time Requests	Budget Committee Recommendation		Funding
		Base	One-time	
Public Works - Utility Operations: Water				
NWS Customization to Redesign Water Bills (2 of 4)	25,000		25,000	Utility - Water timing issue
Electronic File for Online Bill Payment (3 of 4)	20,000		-	
	<u>45,000</u>		<u>25,000</u>	
ITGC Technology Requests				
Dragon Naturally Speaking Software- Police (17 of 42)	83,398		-	General Fund Cash Balance consultant study
Building Management System C/C, PHC and FS1 (1 of 21)	170,000		20,000	
Crash Data Retrieval-Police (18 of 42)	7,698		-	Special Deficiency
Replace AS400 Special Assessment Program (1 of 1)	150,000		150,000	
	<u>411,096</u>		<u>170,000</u>	
Non-Departmental				
Fuel: Gasoline and Diesel Pool (3 of 3)	75,000		50,000	General Fund Cash Balance
Utilities: Electricity & Natural Gas Pool (2 of 3)	25,000		25,000	General Fund Cash Balance
Vehicle Maintenance & Repair Pool (1 of 3)	100,000		150,000	General Fund Cash Balance
	<u>200,000</u>		<u>225,000</u>	
TOTAL One-Time Expense Requests	<u>\$ 4,485,855</u>		<u>2,877,952</u>	
Funding Summary:				
General Fund Base				
General Fund Cash Bal	3,638,530		2,198,627	
Department Equipment Reserve			5,000	
Grants: Fire			270,900	
Grants: MPO	70,000		70,000	
Special Deficiency	150,000		150,000	
Motel, Liquor, Restaurant Tax			3,000	
Library Cash Reserve	34,100		34,100	
Event Center Operations	326,325		121,325	
Service Ops: Fleet	131,900		-	
Service Ops: Roads & Streets	90,000		-	
Utility Operations - Water	45,000		25,000	