



FINANCE DEPARTMENT

DATE: December 19, 2016
FROM: Sheila Hillman 
ITEM: Lead Maintenance Technician FTEs in Water Distribution

REQUEST

Approve the authorization of 3 lead maintenance technicians FTEs for Water Distribution

Please place this item on the December 27, 2016 City Commission meeting.

BACKGROUND INFORMATION

The 2017 budget includes authorization for 3 maintenance technicians FTEs to be changed to lead maintenance technician FTEs with the change shared equally between Water Distribution and Sanitary Sewer work units. The promotion process for the maintenance technicians to the lead positions is now complete. All of the lead positions are in Water so the request is to authorize the 3 lead maintenance technician FTEs for Water. This change will maintain the 5 current maintenance technicians in Sanitary Sewer.

RECOMMENDED CITY COMMISSION ACTION

Authorize the 3 lead maintenance technicians FTEs for Water Distribution

STAFF CONTACT INFORMATION

I will not be in attendance at the December 27 Commission meeting. For questions or additional information, please contact Michelle Klose, Director of Utility Operations, 355-1700, mklose@bismarcknd.gov.