



ENGINEERING DEPARTMENT

DATE: December 19, 2016
FROM: Gabe Schell, PE I City Engineer 
ITEM: Sewer Improvement District No. 15-561

REQUEST

Approval of Contract Change Order No. 1.

Please place this item on the December 27, 2016 City Commission meeting.

BACKGROUND INFORMATION

Sewer Improvement District No. 15-561 is a special improvement district to construct the storm water system in Midwest Business Park in east Bismarck. While the storm sewer system was constructed last year, the outlet to the south pond needed to be completed. In cooperation with Burleigh County, the outlet was installed in an easement on the Missouri Valley Fairgrounds property by Cofell's Plumbing and Heating in a preferred location than was originally designed.

Change Order No. 1 is a deduct of \$10,596.65, within the project budget, and includes a time extension. The construction delay was at the city's request so that the city staff could obtain the needed easement from the county so the outlet could be installed in the preferred location. Additional scheduling time was needed once the easement was obtained as Cofell's Plumbing and Heating had other contractual obligations. Cofell's completed the work in October of 2016.

RECOMMENDED CITY COMMISSION ACTION

Approve Change Order No. 1 for SE15-561 for a time extension.

STAFF CONTACT INFORMATION

Gabe Schell, PE, City Engineer, 355-1505, gschell@bismarcknd.gov

CONTRACT CHANGE ORDER FORM

DEPARTMENT

Contract between the City of Bismarck and Cofell's Excavating

Contract Number: 15-25 Change Order Number: 1

Project/Subproject: SE15-561 Original Contract Amt: \$760,900.00

Project Description: Storm Sewer Improvements Midwest Business Park

Previous Contract Amount: \$760,900.00

Change Order Amount: \$10,597.00 deduct

Original Contract Date: 8/15/15 Change in Contract Timeline: 12/31/16

Within Project Scope: Y Within Project Funding: Y**

**If not within project scope, attach description of change in scope for Board approval.*

***If not within project funding, attach revised Project Budget for Board approval.*

Type of Change Order

Non Design-related Change Order: These change orders include unforeseen conditions, code-related issues, and building inspector changes.

Design-related Change Order: These change orders include unforeseen conditions that affect the appearance, layout, functionality, dimensions, and/or quality of the project.

Emergency Field Condition Change Orders: These change orders include any condition that causes an emergency situation where safety or other immediate losses may occur.

Other: (describe

Project Manager Signature: (<\$15,000) _____
Date

Department Head Signature:(<\$25,000) _____
Date

ADMINISTRATION

City Administrator Signature: (<\$50,000) _____
Date

Add to Commission Consent Agenda

COMMISSION APPROVAL

Commission Approval Date: _____

Attach minutes for Commission Approval

FISCAL

Comments: _____
Signature Date Completed

TO ALL DEPARTMENTS: Please attach a copy of the change order