



November 2, 2016

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, November 8, 2016 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Future City Commission meetings are scheduled as follows:

- November 22, 2016
- December 13 & 27, 2016
- January 10 & 24, 2017

BOARD OF CITY COMMISSIONERS

1. Consider approval of the minutes of the regular meeting on October 25, 2016.
2. CONSENT AGENDA
 - A. Consider approval of expenditures.
 - B. Consider approval of personnel actions.

Documents:

[Personnel actions for November 8 Board meeting.pdf](#)

- C. Consider introduction of and call for a public hearing on the request from Fotlom Properties, LLC. to transfer a Class E liquor license from Capsco Entertainment, Inc. (dba The Pier Convenience Store) at 1120 Riverwood Drive to the Pony Express Shell located at 1020 South Washington Street.

Documents:

[Request to transfer Pier Class E liquor license to Pony Express Shell.pdf](#)

- D. Consider request from the Assessing Division for approval of tax abatement applications for Disabled Veteran Credit and Functional Obsolescence/Shifting of Hillside.

Documents:

[Abatements for 110816 Meeting.pdf](#)

- E. Consider request from the Bismarck Airport for approval of Amendment 1 to the September 21, 2016 construction inspection/administration engineering services agreement with Kadrmas, Lee & Jackson, Inc.

Documents:

[Amendment 1 to 092116 Engineering Services Agreement with KLJ.pdf](#)

- F. Consider request from Bismarck-Burleigh Public Health for approval of Environmental Health fees and charges and renewal date adjustments.

Documents:

[Environmental Health fees and charges and renewal date adjustments.pdf](#)

- G. Consider the following requests from the Community Development Department:

- Approval of request for the city to release an access and water main easement in Lot 1, Block 2, Hay Creek Commercial Addition;
- Approval of request to terminate a water main easement granted in Document #632907;
- Introduction of and call for a public hearing on the following relating Boulder Ridge 6th Addition:
 - Ordinance 5981 relating to annexation; and
 - Ordinance 5982 relating to zoning change from A-Agriculture zoning district to the R5-Residential and P-Public zoning districts
- Introduction of and call for a public hearing on Ordinance 6238 relating to a zoning change for Sonnet Heights Subdivision Seventh Replat;
- Introduction of and call for a public hearing to a request for a right-of-way vacation for that portion of Ottawa Street adjacent to Lots 19-22, Block 1, Wutzke's 2nd Subdivision.

Documents:

[Release of access and water main easements - Lot 1 Block 2 Hay Creek Commercial Addition.pdf](#)
[Termination of water main easement.pdf](#)
[Boulder Ridge 6th Addition.pdf](#)
[Sonnet Heights Subdivision Seventh Replat.pdf](#)
[Vacation of part of Ottawa Street right of way.pdf](#)

- H. Consider the following requests from the Engineering Department:

- Approval of the request for encroachment agreement and waiver with Property 303, LLC;
- Approval of Contract Change Order No. 1 with DL Barkie Construction, Inc. for Water Utility Project 16-114 for additional work and an increase in project budget of \$31,405.00. (*Note: This bullet and its attachment were revised on 11/4/16*)

Documents:

[Encroachment agreement and waiver Property 303 LLC.pdf](#)
[Contract change order WU 16 114_Revised 110416.pdf](#)

- I. Consider request from the Public Works Utility Operations Department for approval of a sole source purchase of spare valve actuator for the Water Plant.

Documents:

[Sole source purchase of spare valve actuator for water plant.pdf](#)

REGULAR AGENDA

3. Public comment (restricted to items on the Regular Agenda, excluding public hearing items).

Note: Those appearing should complete the sign-in sheet at the podium with name, address, contact phone number, etc.

(No attachment)

4. Consider request from the Community Development Department for Roy Rickert, Director of Bis-Man Transit, to appear to present the proposed changes to service provided by Bis-Man Transit.

Documents:

[BisMan Transit service changes.pdf](#)

5. PUBLIC HEARING on the request from Raevin, Inc. for approval of their waste collection franchise application.

Documents:

[Public hearing on waste collection franchise for Raevin Inc.pdf](#)

6. Consider request from Liechty Homes to appeal the decision of the Board of Adjustment to deny a variance to increase the maximum allowable square footage of accessory buildings to 1,500 square feet for Lot 1, Block 1, Stonecrest 2nd Addition (3336 Jericho Road).

Documents:

[Appeal for Lot 1 Block 1 Stonecrest 2nd Addition.pdf](#)

7. Consider request from the Downtown Business Association for Kate Herzog to present information relating to the Walk Your City Initiative.

Documents:

[Walk Your City Initiative.pdf](#)

8. Consider request from the Community Development Department for approval of a street name change for that portion of Glenwood Drive, west of the intersection with South Washington Street, to be changed to West Glenwood Drive.

Documents:

[Glenwood Drive to West Glenwood Drive street name change.pdf](#)

9. Consider request from the Community Development Department for approval of the final plat of Harvest Ridge Subdivision First Replat, requested by Felton Developing, LLC. Bismarck Planning and Zoning Commission recommends approval.

Documents:

[Harvest Ridge Subdivision First Replat.pdf](#)

10. Consider request from the Engineering Department for consideration and disposition of bids for Water Improvement District 16-331.

Documents:

[Bids for water improvement district 16 331.pdf](#)

11. Consider request from the Public Works Service Operations Department for consideration and disposition of bids for the air handler unit relocation project.

Documents:

[Bids for air handler unit relocation project.pdf](#)

12. Consider request from the Public Works Service Operations Department for consideration and disposition of bids for snow hauling contracts for 2016-2017.

Documents:

[Bids for snow hauling contracts for 2016 2017.pdf](#)

13. Consider other business.

(No attachment)

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