



September 22, 2016

Board of City Commissioners
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, September 27, 2016 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Future City Commission meetings are scheduled as follows:

- October 11 & 25, 2016
- November 8 & 22, 2016
- December 13 & 27, 2016

BOARD OF HEALTH

1. Call to order - President Seminary
2. Emergency Preparedness Month - Crystalynn Kuntz, Emergency Preparedness & Response Coordinator
3. Tobacco Prevention Program Update - Sue Kahler, Tobacco Prevention & Control Coordinator
4. Adjourn

Documents:

[City Board of Health 092716.pdf](#)

BOARD OF CITY COMMISSIONERS

1. Consider approval of the minutes of the regular meeting on September 13, 2016.
2. CONSENT AGENDA
 - A. Consider approval of expenditures.

B. Consider approval of personnel actions.

Documents:

[Personnel Actions Sept 27 BCC Meeting.pdf.pdf](#)

C. Consider the following requests from the Administration Department:

- Approval of the appointment of Rochelle Williams and Bernie Botone to the Human Relations Committee.
- Approval of request to hold Human Relations Committee Diversity University Cultural Dinner Event.

Documents:

[Appointment of two Human Relations Committee members.pdf](#)
[Human Relations Committee Diversity University cultural dinner event.pdf](#)

D. Consider approval of the tax abatement application for Calculation Error for 2015 & 2016.

NOTE: The attachment for this item was revised on 9/27/16. The applications were omitted from the original posting.

Documents:

[Abatement application for 2015 2016 calculation error_revised 092716.pdf](#)

E. Consider request from the Bismarck Airport to approve Contract Change Order 1 - Final with Mariner Construction Inc. for a reduction of \$29,342.09 with the parking lot rehabilitation projects.

Documents:

[Change Order 1-Final with Mariner Construction Inc..pdf](#)

F. Consider the following requests from the Engineering Department:

- Approval of Encroachment Easement and Waiver with Heritage Development, Inc. for Heritage Park Addition.
- Approval of Encroachment Easement and Waiver with 100 West Main Limited Partnership for work in the public right-of-way at North First Street and Main Avenue.
- Approval of Sidewalk Easement with Alvie R. Jarratt, Jr.

Documents:

[Encroachment Easement and Waiver Heritage Development Inc.pdf](#)
[Encroachment Easement and Waiver 100 West Main Limited Partnership.pdf](#)
[Sidewalk easement with Alvie R Jarratt Jr.pdf](#)

G. Consider request from the Finance Department for the approval of and bring Resolutions Directing Special Assessments to be Levied before the Special Assessment Commission on September 29 & 30, 2016.

Documents:

[Resolution Directing Special Assessments to be Levied.pdf](#)

H. Consider the following requests from the Public Works Service Operation Department:

- Approval of request for the reallocation of funds to replace carpet in the hallway on first floor in the City/County Building.
- Approval of Engineering Contract with Houston Engineering, Inc. for a Suitable Plant Growth Material Survey and Report for the Solid Waste Division.

Documents:

[Reallocation of funds to replace first floor hallway carpet in City County Building.pdf](#)
[Contract with Houston Engineering for Public Works Solid Waste Division.pdf](#)

I. Addendum Item: Consider the following requests from the Event Center:

- **Receive and award quotes for companies to recaulk various areas around the Belle Mehus with sealants.**
- **Receive and award quotes for companies to recaulk with sealants and make repairs to sidewalks around the Event Center.**

Documents:

[Recaulk around Belle Mehus with sealants.pdf](#)
[Recaulk and repairs around Event Center.pdf](#)

J. Addendum Item: Consider request for approval of Change Order G-6 with PKG Contracting, Inc. on the Bismarck West End Reservoir Expansion Project.

Documents:

[Change Order G-6 with PKG for West End Reservoir Expansion Project.pdf](#)

REGULAR AGENDA

3. PUBLIC HEARING on the 2017 Budget Ordinance (Ordinance 6233).

[Preliminary 2017 Budget \(Full version\)](#)

Documents:

[Introduction of 2017 budget ordinance_revised 091316.pdf](#)

4. PUBLIC HEARING on the request to transfer a Class D liquor license from SHU, Inc. to Tonka Group, Inc. at 115 South 5th Street (dba The Elbow Room).

Documents:

[The Elbow Room liquor license transfer.pdf](#)

5. Consider request from the Public Works Service Operations Department to receive a presentation of the Solid Waste Management Collection System Evaluation study by HDR Engineering Inc.

Documents:

[Solid Waste Management Collection System Evaluation study by HDR Engineering Inc.pdf](#)

6. Consider request of Jeff Anderson to appeal the decision of the Board of Adjustment to deny a variance to increase the maximum sidewall height of an accessory building to sixteen (16) feet for Lot 4, Block 3, High Top Acres Second Subdivision.

Documents:

[Appeal for Lot 4 Block 3 High Top Acres Second Subdivision.pdf](#)

7. Consider request from Public Works Service Operations Department to receive and consider disposition of bids for server room air conditioning.

Documents:

[Bids for server room air conditioning.pdf](#)

8. Consider request from Public Works Service Operations Department to receive and consider disposition of bids for snow removal at the City/County Building sidewalks and parking lot, Public Health sidewalks and parking lot, Public Library sidewalks and parking lot, and Bismarck Event Center sidewalks and parking lots for 2016 - 2017.

Documents:

[Snow removal bids at various city properties for 2016 to 2017.pdf](#)

9. Consider request from the Public Works Service Operations Department for the reallocation of funds to be used to address sewer plumbing and air handling in the City/County Building.

Documents:

[Reallocation of funds sewer plumbing and air handling City County Building.pdf](#)

10. Consider request from the Bismarck Airport to receive and consider disposition of bids for the Security Checkpoint Reconfiguration Phase 1.

Documents:

[Bids for Security Checkpoint Reconfiguration.pdf](#)

11. Consider request of River Road Partners, LLC for assistance from the CORE Technical Assistance Bank grant program for the building at 212 East Main Avenue. The property is owned by River Road Partners, LLC and is legally described as Lot 12, Block 52, Original Plat. The Renaissance Zone Authority recommends approval.

Documents:

[CORE Facade Incentive Grant for improvements to 212 East Main Avenue.pdf](#)

12. Consider request of Vold Tire Company, LLC for assistance from the CORE Facade Improvement grant program for the building at 214-216 East Main Avenue. The property is owned by Vold Tire Company, LLC and is legally described as Lot 10-11, Block 52, Original Plat. The Renaissance Zone Authority recommends approval.

Documents:

[CORE Facade Incentive Grant for improvements to 214 to 216 East Main Avenue.pdf](#)

13. Consider request from the Engineering Department for approval of Contract Change Order No 14 with Mariner Construction for Street Improvement District 15-491, Unit 1.

Documents:

[Contract change order 14 with Mariner Construction Street Improvement Dist 15 491 Unit 1.pdf](#)

14. Consider request from the Engineering Department for approval of the consultant agreement with Short Elliot Hendrickson Inc. relating to the geotechnical evaluation of the East Century Avenue bridge approaches.

NOTE: The attachment for this item was revised on 9/27/16.

Documents:

[Consultant agreement with SEH geotechnical evaluation East Century Ave bridge approaches_revised.pdf](#)

15. Receive project update on North Washington Street.

(No attachment)

16. Consider other business.

(No attachment)

