



June 9, 2016

Board of City Commissioners  
Bismarck, ND

Dear Commissioners:

The Board of City Commissioners is scheduled to meet in regular session on Tuesday, June 14, 2016 at 5:15 p.m. in the Tom Baker Meeting Room, City/County Office Building, 221 North 5<sup>th</sup> Street, Bismarck, North Dakota.

Invocation will be presented by a Chaplain from the Bismarck Police Department.

Future City Commission meetings are scheduled as follows:

June 28, 2016

July 14 & 28, 2016

August 9 & 23, 2016

#### MEETING OF THE BOARD OF CITY COMMISSIONERS

1. Consider approval of the minutes of the meeting on May 24, 2016.

2. CONSENT AGENDA

- A. Consider approval of expenditures.
- B. Consider personnel actions.

Documents:

[HR Personnel Actions June 14 Meeting\\_2016061415452391155.pdf](#)

C. Consider approval to renew the following site authorizations from July 1, 2016 to June 30, 2017:

*(No attachments - Information on file with Bismarck City Administration Office)*

- Bismarck Cancer Center
- Bismarck Hockey Boosters
- Bismarck-Mandan Convention & Visitors Bureau
- Cystic Fibrosis Association of North Dakota
- Gilbert N Nelson Post 1326 VFW Dept of North Dakota
- ND State FFA Alumni
- North Dakota Association for the Disabled Inc.
- Prairie Public Broadcasting Inc.
- St. Alexius Medical Center (dba CHI St. Alexius Health)

D. Consider the following requests from the Bismarck Airport:

- Amendment 2 to the July 31, 2015 agreement with Twin City Tire Co. Inc. (dba Avis Rent-A-Car).
- Approval of Airport Sponsor Assurances and Airport Sponsor Certifications.
- Approval of a Federal Aviation Administration (FAA) land lease extension.

Documents:

[Airport Consent Agenda Items\\_2016061415452433336.pdf](#)

E. Consider the following requests from the Community Development Department:

- Reappointment of Doug Lee to the Bismarck Planning and Zoning Commission.
- Introduction of and call for public hearing on Ordinance 6215, relating to the zoning change for Lots 1-4, Block 1, Gary Nelson Addition. Bismarck Planning and Zoning Commission recommends approval.
- Introduction of and call for public hearing on Ordinance 6216, relating to the zoning change for various lots and tracts in south Bismarck and the city's extraterritorial area (Phase 6 of 6), initiated by the city of Bismarck. Bismarck Planning and Zoning Commission recommends approval.

Documents:

[Ord 6215 Gary Nelson Addition Zoning Change\\_2016061415452513027.pdf](#)  
[Ord 6216 Phase 6 of 6 Zoning Changes\\_2016061415452539580.pdf](#)  
[Reappointment of Doug Lee to Planning and Zoning Commission\\_2016061415452486492.pdf](#)

F. Consider the following requests from the Engineering Department:

- Acceptance of award of the 2017 Sertoma Park West Shared Use Path contingent upon concurrence by the Bismarck Parks and Recreation District Board at their June 19, 2016 meeting.
- Approval of Dakota Carrier Network Encroachment and Waiver Agreement for 117 West Front Avenue.
- Approval of Dakota Carrier Network Encroachment and Waiver Agreement for 310 North Ninth Street.
- Approval of the second year of a three-year contract with Terracon for geotechnical services.
- Approval of 100 West Main Limited Partnership Encroachment Easement and Waiver for 100 West Main Avenue.
- Approval of Storm Sewer Easement with Burleigh County for the local storm sewer system in Midwest Business Park.
- Approval of Watermain Easement with Skyline Properties, LLC to extend the water main through Meadowlark Commercial 7th Addition.
- Approval of request by city staff to close Street Improvement District 15-503.

Documents:

[100 West Main Limited Partnership Encroachment Easement and Waiver.pdf](#)  
[Concurrence with 2017 Sertoma Park West Shared Use Path for project proceeding\\_2016061415452580203.pdf](#)  
[Contract with Terracon for geotechnical services.pdf](#)  
[DCN Encroachment and Waiver Agreement 117 W Front Ave.pdf](#)  
[DCN Encroachment and Waiver Agreement 310 N 9th Street.pdf](#)  
[Request to close Street Improvement District 15-503.pdf](#)  
[Storm Sewer Easement with Burleigh County.pdf](#)  
[Watermain Easement with Skyline Properties LLC.pdf](#)

G. Consider request from the Finance Department for approval of the service contract with Vanguard Appraisals, Inc.

Documents:

[Approval of Service Contract with Vanguard Appraisals Inc.pdf](#)

H. Consider request from the Human Resources Department to fill the Grade 21 Senior Planner position, vacated by Jason Tomanek, in the Community Development Department with a Grade 19 Planner.

Documents:

[Request from Community Development to replace Senior Planner position with Planner position.pdf](#)

I. Consider request from the Police Department for permission to conduct the annual deer and turkey archery hunting program on city properties.

Documents:

[Request to conduct Annual Deer and Turkey Archery Hunting Program on city](#)

[properties\\_2016061415452859915.pdf](#)

J. Consider the following requests from the Public Works Service Operations Department:

- Approval to accept contract from Architectural Concepts Inc for the city of Bismarck Library re-roofing, exterior insulation and finish system and window replacement project.
- Request from Burleigh County Water Resource District to provide a source for clay borrow to assist with their construction of permanent flood protection for the Missouri River Correctional Center and nearby residents from future Missouri River flood events.
- Approval to accept contract from J2 Studio for the city of Bismarck Police Station storage building design, contract documents, bidding, contract and construction administration.
- Permission to provide 96 gallon garbage containers to be used during the Out of the Darkness Suicide walk at the Capitol grounds on Friday, September 16, 2016.

Documents:

[Provide 96 gallon garbage containers for Out of Darkness Suicide Walk.pdf](#)  
[Approval to accept contract with J2 Studio for Police Station Storage Building.pdf](#)  
[Burleigh County Water Resource District Request Source for Clay Borrow.pdf](#)  
[Approval to accept contract from Architectural Concepts for Library project.pdf](#)

K. Consider request from Public Works Utility Operations Department for approval of an Engineering Services Agreement for design and construction support for storm water system repair and correction projects.

Documents:

[Approval of Engineering Service Agreement for Storm Water Repair and Correction Projects\\_2016061415453014580.pdf](#)

L. Consider the following change orders from the Public Works Utility Operations Department relating to the Bismarck Wastewater Treatment Plant Trickle Filters Project:

- Contract change order G-3 for \$15,933.00 with PKG Contracting Inc for design related changes relating to general construction.
- Contract change order G-4 with PKG Contracting Inc for design related changes relating to general construction.
- Contract change order G-5 for \$43,342.00 with PKG Contracting Inc for design related changes relating to general construction.
- Contract change order FM-01 with GEA Heat Exchangers - EXEXIO for design related changes for media equipment procurement.

Documents:

[Contract Change Order FM01 with GEA Heat Exchangers EXEXIO.pdf](#)  
[Contract Change Order G5 with PKG Contracting.pdf](#)  
[Contract Change Order G4 with PKG Contracting.pdf](#)  
[Contract Change Order G3 with PKG Contracting.pdf](#)

M. Consider the following requests for resolutions relating to Park Improvement District 16-001 (construction of neighborhood park amenities including playground equipment, a shelter and trails):

- Receiving Bids and Ordering Preparation of Engineer's Statement
- Awarding Contract
- Approving Contract and Contractor's Bond.

Documents:

[Park Improvement District 16-001 Items.pdf](#)

N. Consider the following requests for resolutions relating to Park Improvement District 16-002 (construction of neighborhood park amenities including playground equipment, a picnic shelter, and parking lot):

- Declaring Petition for Improvements has been Received.
- Creating District and Ordering Preparation of the Preliminary Report.
- Approving Preliminary Report and Directing Preparation of Plans and Specifications.
- Approving Plans and Specifications.
- Authorization to Advertise and Receive Bids.

Documents:

[Park Improvement District 16-002 Items.pdf](#)

- O. Addendum Item - Consider request from Engineering Department for approval of change order with Edling Electric for Street Improvement District 15-493 to extend the project timeline to June 30, 2016.

Documents:

[Engineering Change Order with Edling Electric for Street Improvement District 15-493.pdf](#)

- P. Addendum Item - Consider request from the Human Resources Department for the appointment of Master Police Officer to complete Condrey classification.

Documents:

[Human Resources Appointment of Master Police Officer to complete Condrey Classification.pdf](#)

- Q. Addendum Item - Consider request from Public Works Service Operations Department for approval of the amendment to the scope of work for the Bismarck Solid Waste Service Task Order #1 - Site Soil Balance.

Documents:

[Public Works Amendment to Scope of Work Bismarck Solid Waste Service Task Order.pdf](#)

### 3. REGULAR AGENDA

- A. Consider request for Roy Rickert, Bis-Man Transit Director, to appear and present proposed changes to the Bis-Man Transit's Fixed Route and Paratransit bus services, including a new component for an extended hours service.

Documents:

[MPO\\_BisMan Transit Request for Route and Paratransit Changes.pdf](#)

- B. PUBLIC HEARING on Ordinances 6211 to 6214 relating to water and sewer trunk line fees, rural road charges, and storm water charges to be assessed to benefiting property that was outside the city limits at the time of construction.

Documents:

[Requests from Finance Dept for Ordinances 6211-6214.pdf](#)

- C. Consider request from the Fire Department to receive and consider disposition of bids for training building footings and foundations.

Documents:

[Fire Dept Bids for Training Building Footings and Foundations.pdf](#)

- D. Consider the following requests relating to Sewer Improvement District 16-569:

- Resolution Receiving Bids
- Resolution Awarding Contract

Documents:

[Bids and Award Contract for Sewer Improvement District 16-569.pdf](#)

- E. Consider the following requests relating to Street Improvement District 15-494:

- Resolution Receiving Bids
- Resolution Awarding Contract

Documents:

[Bids and Award Contract for Street Improvement District 15-494.pdf](#)

F. Consider the following requests relating to Street Improvement District 15-499:

- Resolution Receiving Bids
- Resolution Awarding Contract

Documents:

[Bids and Award Contract for Street Improvement District 15-499.pdf](#)

G. Consider the following requests relating to Water Improvement District 16-329:

- Resolution Receiving Bids
- Resolution Awarding Contract

Documents:

[Bids and Award Contract for Water Improvement District 16-329.pdf](#)

H. Consider request to receive and consider disposition of bids for Water Utility Project 15-114.

Documents:

[Bids and Award Contract for Water Utility Project 15-114.pdf](#)

I. Consider request from the Public Works Service Operations Department to receive and consider disposition of bids for Furnishing Paving Materials - Salt, Sand and Aggregates (F-G).

Documents:

[Bids for Furnishing Paving Materials.pdf](#)

J. Consider the following requests from the Bismarck Airport:

- Receive and consider disposition of bids and approval of project budget for Maverick Avenue Reconstruction/Terminal Boulevard Rehabilitation.
- Receive Request for Proposals (RFP) recommendation for airport radio system.
- Lease agreement with the State Historical Society of North Dakota for a storage building.

Documents:

[Airport Regular Agenda Items.pdf](#)



